



HIBBING CITY COUNCIL
Regular Meeting
Wednesday, July 2, 2025
5:00 PM

Councilor Justin Fosso
Councilor John Schweiberger
Councilor James Bayliss
Councilor Jay Hildenbrand
Councilor Jennifer Hoffman Saccoman
Councilor Chris Whitney
Mayor Pete Hyduke

City Administrator Greg Pruszinske
City Clerk-Dep Admin Candie Seppala
Finance Dir - Treasurer Sheena Mulner
City Attorney Andy Borland
Chief of Police Steve Estey
City Engineer Jesse Story

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE:

III. ADDS AND DELETES:

1. ADDs: CONSENT AGENGS #16-21
DELETES: DEPARTMENT & COMMITTEE REPORTS #2b

IV. APPROVAL OF THE AGENDA:

V. APPROVAL OF MINUTES:

1. Approve the Minutes of the Hibbing City Council Meeting of June 18, 2025
2. Approve the Minutes of the Hibbing City Council Workshop Meeting of June 18, 2025

VI. CONSENT AGENDA:

1. Approve Accounts Payable dated June 24, 2025, checks #180313-180317, in the amount of \$1,305,171.22
2. Approve Accounts Payable dated June 27, 2025, checks #180318-180424 and drafts totaling \$1,368,468.77
3. Approve Accounts Payable dated July 2, 2025, checks #180425-180431, in the amount of \$643,013.93
4. Approve City Payroll ending June 27, 2025, in the amount of \$692,662.83
5. Approve the out-of-state travel for Ethan Heyblom to attend defensive tactics instructor training in Eau Claire, WI from October 6-10, 2025
6. Approve the updated address for the 2025 Massage Therapy License of Dena Johnson, 1101 East 37th Street, Suite 11

7. APPROVE RESOLUTION 25-07-01 AUTHORIZING THE APPLICATION FOR FREE TECHNICAL ASSISTANCE FROM AND ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH NORTH SHORE DEVELOPMENT CO.
8. Approve agreement with Widseth for additional Wetland Delineation work in the amount of \$3,800 for the city road to Cobb Cook Place and Missabe Manor.
9. Approve Mayor to sign and send the SHPO/THPO (Tribal) Consultation Letters to the appropriate addressees for the HRA of Hibbing's new housing development.
10. Approve the TC^2 (TRANSPORTATION COLLABORATIVE & CONSULTANTS, LLC) proposal for the Parking and Traffic Study and authorize staff to sign the service agreement in an amount not to exceed \$50,000.
11. Approve the updated Police Commander job description effective July 3, 2025.
12. APPROVE RESOLUTION 25-07-02 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT UP TO \$10,000 FROM THE NORTHEAST MINNESOTA OFFICE OF JOB TRAINING TALENT DEVELOPMENT PROGRAM FOR TRAINING.
13. APPROVE RESOLUTION 25-07-03 AUTHORIZING APPLICATION FOR AND ACCEPTANCE OF A DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION PUBLIC WORKS GRANT FOR THE HIBBING REGIONAL PUBLIC SAFETY CENTER IN THE AMOUNT OF \$2,000,000
14. **APPROVE RESOLUTION 25-07-04 TO SIGN A MEMORANDUM OF UNDERSTANDING BETWEEN THE DULUTH AREA FAMILY YMCA AND THE CITY OF HIBBING.**
15. Authorize Mayor and City Administrator to sign the Right of Access Agreement for the HPU Parcels for the new roadway to Cobb Cook Place and Missabe Manor.
16. Approve the Raffle Permit Application of the Crescendo Youth Orchestra to hold bingo at the Elk's Lodge on September 4, 11, 18, 25 - 2025
Bingo Permit # 25-07-01
17. Approve the 2025 On-Sale and Sunday liquor License Transfers of Palmer's of Hibbing LLC dba Palmer's Tavern
18. Approve the Special Event Permit Application for the No Tap Benefit for Kevin VonderHaar at and in front of the Hibbing Bowling Center on Saturday, July 19, 2025
19. Approve the Temporary On-Sale Liquor License of the Hibbing Bowling Center to allow patrons to drink alcohol in front of the Hibbing Bowling Center on Saturday, July 19, 2025. Alcohol will be dispensed inside the establishment.
20. Approve the Raffle Permit Application Request of Shannon Paulson Suite Dreams

to hold a raffle on Saturday, July 19, 2025 at the Hibbing Bowling Center
Raffle Permit #25-07-02

21. Approve the Special Event Permit Application of the High School Class of 1995 to hold their reunion at the Greyhound Bus Museum on Saturday, August 16, 2025
22. Set the next Hibbing City Council Meeting for 5 p.m. Wednesday, July 16, 2025, in the Hibbing City Hall Council Chambers.
23. Set the next Hibbing City Council Workshop Meeting for Wednesday, July 16, 2025, following the Regular City Council Meeting at 5 p.m. in the Hibbing City Hall Council Chambers
24. Set a Special Hibbing City Council Meeting for a Closed Session - Labor Negotiations Strategy on Wednesday, July 30, 2025 at 5:00 p.m. in the City Council Chamber at City Hall

VII. PRESENTATIONS:

1. 2024 AUDIT PRESENTATION BY ABDO

VIII. PUBLIC FORUM:

IX. DEPARTMENT AND COMMITTEE REPORTS:

1. Building Official Pat Green

- a. Approve a Subdivision Plat Exemption request of the St. Michaels Church Board, 701 East 40th Street, Hibbing, MN 55746, in the R-2, One To Four Family Residence District, and the Hibbing City Code of Ordinances, on the subject property, 701 East 40th Street, Hibbing, MN 55746.
- b. Approve a Conditional Use Permit request of the St. Michaels Church Board, 701 East 40th Street, Hibbing, MN 55746, to allow for the construction of a new Community Building, in the R-2, One To Four Family Residence District, and the Hibbing City Code of Ordinances, which is permitted only with a Conditional Use Permit.

2. City Attorney Andy Borland

- a. Local Transmission Route Permit
- b. Approve the revised purchase agreement between the Hibbing Housing and Redevelopment Authority and the City of Hibbing

3. City Administrator Greg Pruszinske

- a. Administrator's Report

X. BIDS AND QUOTES:

1. City Engineering Jesse Story

- a. Approve the purchase of 80 Niche Columbarium for Maple Hill Cemetery from Hibbing Monument in the amount of \$39,523.00.

2. Finance Director-Treasurer Sheena Mulner

- a. Approve the 3-year proposal from Abdo for auditing services for the years ending December 31, 2025, 2026 and 2027 in an amount not to exceed \$162,525.

3. Chief of Police Steve Estey

- a. Approve using surplus funds to pay for the year one invoice for body/squad cameras to Axon in the amount of \$43,367.98. Purchase was approved at the Dec. 4, 2024, council meeting.

4. Fire Chief Erik Jankila

- a. Approve the quote for professional services between ECP Services, LLC, and the City of Hibbing, DBA Hibbing Fire Department, for ambulance billing
- b. Emergency Operations Plan Update

5. Fleet Manager Joe McKenney

- a. Approve purchase of 2025 F-150 Engineering Department truck to Ford of Hibbing for \$45,433 plus tax, title, and license.
- b. Approve purchase of Highway Surveyors Pack to Crysteel Truck for \$11,770.00

6. Award bid for Carey Lake Campground phase two improvements to Shoreline Landscaping & Contracting

7. Approve the quote from SBS Blacktop Service, Inc for paving the Carey Lake Recreation Area road.

XI. ADJOURNMENT: