



HIBBING CITY COUNCIL
Regular Meeting
Wednesday, October 16, 2024
5:00 PM

Councilor Justin Fosso
Councilor John Schweiberger
Councilor James Bayliss
Councilor Jay Hildenbrand
Councilor Jennifer Hoffman Saccoman
Councilor Chris Whitney
Mayor Pete Hyduke

City Administrator Greg Pruszinske
City Clerk-Dep Admin Candie Seppala
Finance Dir - Treasurer Sheena Mulner
City Attorney Andy Borland
Chief of Police Steve Estey
City Engineer Jesse Story

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE

III. ADDS AND DELETES:

1. ADD: CONSENT AGENDA #16
BIDS & QUOTES #3b
DEPARTMENT & COMMITTEE REPORTS #4a

IV. APPROVAL OF THE AGENDA:

V. APPROVAL OF MINUTES:

1. Approve the Minutes of the Hibbing City Council Meeting of October 2, 2024
2. Approve the Minutes of the Hibbing City Council Workshop of October 2, 2024

VI. CONSENT AGENDA:

1. Approve Accounts Payable dated October 11, 2024 checks #178437-178544 in the amount of \$1,028,218.55
2. Approve City Payroll ending October 2, 2024 in the amount of \$592,711.40
3. Authorize the hire of Landon Ryan for the Part-Time Community Service Officer (CSO) position pending pre-employment contingencies.
4. Authorize the hire of Christian Waldvogel for the Part-Time Community Service Officer (CSO) position pending pre-employment contingencies.
5. Authorize the hire of Alyssa Garcia for the full-time Code Enforcement Supervisor pending pre-employment contingencies.

6. Authorize the hire of Cory Nelson for the Full-Time Skilled Labor position effective October 17, 2024.
7. Authorize the hire of Grace Bigelow for the Temporary Library Aide position pending pre-employment contingencies.
8. Authorize the hire of Lilyan Noggle for the Temporary Library Intern position pending pre-employment contingencies.
9. Authorize the hire of Sarah Ronchetti for the Temporary Library Aide position pending pre-employment contingencies.
10. Authorize the promotion of Jeffrey Neumann to Sergeant II effective 10/17/2024.
11. Authorize the promotion of Timothy Stauty to Sergeant II effective 10/17/2024
12. Approve the renewal of the 2025 Northern Minnesota Dental insurance plan for active employees and retirees.
13. Set the next Regular Hibbing City Council Meeting for Wednesday, November 6, 2024 at 5:00 p.m. in the Hibbing City Hall Council Chamber
14. Set the next Hibbing City Council Workshop meeting for Wednesday, November 6, 2024 following the Regular City Council Meeting at 5:00 p.m. in the City Hall Council Chamber
15. Set the Hibbing City Council General Election Canvass Meeting for Friday, November 15, 2024 at 8:00 a.m. in the Hibbing City Hall Council Chamber (Date could change depending on St. Louis County's Canvass date and time)
16. Declare 6 snow plows, 2 truck cranes, 2 cable cranes, 1 concrete saw, 1 generator, and 1 anvil to surplus

VII. PUBLIC FORUM:

VIII. DEPARTMENT AND COMMITTEE REPORTS:

1. **Community Development Director Betsy Olivanti**
 - a. Receive and file the Highland Hills Presentation and 1st Community Engagement report – with Bob Streetar and John Slack
2. **City Services Director Nick Arola**
 - a. Approve City Services Director to go out for RFP for a Clubhouse Operator for the Hibbing Municipal Golf Course
3. **City Administrator Greg Pruszinske**
 - a. Administrator's Report

4. City Attorney Andy Borland

- a. Offer Resolution No. 24-10-05 WAIVING THE PLANNING COMMISSION'S REVIEW OF THE CITY OF HIBBING PURCHASING REAL PROPERTY IN HIBBING, MINNESOTA

IX. BIDS AND QUOTES:

1. Finance Director-Treasurer Sheena Mulner

- a. Approve the proposal for the long-term financial plan from Abdo in the amount of \$23,000

2. City Services Director Nick Arola

- a. Approve the purchase of a conference table and 20 mid-back chairs to Innovative Office Solutions in the amount of \$18,047.43 (50% deposit required to order)

3. Chief of Police Steve Estey

- a. Approve the purchase of (16) megafi mobile kits and (15) iPhones from First Net in the amount of \$22,533.85
- b. Approve the purchase of (20) Getac Computers with Havis docking stations from Insight in the amount of \$54,240.

4. Foreman Jim Watkins

- a. Approve the purchase of a 480 V Flyght Concorator pump for the 1st Avenue Lift Station to Electric Pump in the amount of \$20,014.00
- b. Approve the purchase and have installed communications for Mesabi Pines Lift Station from Electric Pump in the amount of \$20,803.94

5. Betsy Olivanti

- a. Approve the purchase of Parcel ID: 140-0290-00619, south of Jasper Engineering on 5th Avenue for the amount of \$26,900 + any applicable fees

6. City Administrator Greg Pruszinske

- a. Motion and action to execute an agreement with Brunton Architects for the Hibbing Public Safety Center
- b. Approve the Public Safety Building Commissioning Services as follows:
 - Award the Proposal to Hallberg for the Building Systems Commissioning Services in the amount of \$71,500.00
 - Award the Proposal to Lerch-Bates for the Exterior Envelope Commissioning Services in the amount of \$82,650.00

X. LICENSES AND PERMITS:

1. Approve the raffle permit application request of ISD #701 to hold a raffle on DATE TO BE DETERMINED

Raffle # 24-10-02

2. Approve the Raffle Permit Application Request of Blessed Sacrament Church to hold their raffle on Friday, February 7, 2024 at the Assumption Catholic School

Raffle # 24-10-03

XI. ADJOURNMENT: