



HIBBING CITY COUNCIL
Regular Meeting
Wednesday, August 20, 2025
5:00 PM

Councilor Jay Hildenbrand
Councilor Jennifer Hoffman Saccoman
Councilor Chris Whitney
Councilor Justin Fosso
Councilor John Schweiberger
Councilor James Bayliss
Mayor Pete Hyduke

City Administrator Greg Pruszinske
City Clerk-Dep Admin Candie Seppala
Finance Dir - Treasurer Sheena Mulner
City Attorney Andy Borland
Chief of Police Steve Estey
City Engineer Jesse Story

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE:

III. ADDS AND DELETES:

1. ADDs: CONSENT AGENDA #12 - #17
ADDs: DEPARTMENT & COMMITTEE REPORTS #2b, #4a, & #5a

IV. APPROVAL OF THE AGENDA:

V. APPROVAL OF MINUTES:

1. Approve the Minutes of the Hibbing City Council Meeting of August 6, 2025
2. Approve the Minutes of the Hibbing City Council Workshop of August 6, 2025

VI. CONSENT AGENDA:

1. Approve Accounts Payable dated August 14, 2025, checks #180708-180826 and drafts in the amount of \$3,661,174.41
2. Approve City Payroll ending August 8, 2025, in the amount of \$709,327.72
3. Authorize the Hibbing City Council to attend the public meeting for U.S. Steel Corp. – Keetac draft permits and variance request at the Iron Trail Motors Event Center (ITMEC) on Wednesday, September 3, 2025 at 6:00 p.m,
4. Authorize the hire of Adam Holm for the Full-Time Investigator II position effective September 22, 2025.
5. Authorize the posting of three Temporary Library Aides for the Hibbing Public Library.
6. Authorize the hire of Timothy Stauty for Full-Time Commander with the Hibbing Police Department effective August 25, 2025.

7. Authorize the hire of Mikalia Sherer for Temporary Animal Care Attendant pending pre-employment contingencies.
8. Authorize the Mayor to sign and send the Northeastern Mayors letter in support of Keetac's site-specific standard and variance.
9. Approve Resolution 25-08-10 CALLING ON NORTHERN NATURAL GAS TO EMPLOY MINNESOTA WORKERS AND OPPOSE RATE INCREASES RESULTING FROM OUT-OF-STATE CONTRACTING
10. Approve the Raffle Permit Application Request of Hibbing Chisholm Youth Hockey to hold their raffle on Friday, February 6, 2026 at Palmers of Hibbing
Raffle # - 25-08-04
11. Approve the Raffle Permit Application Request of the Hibbing College Foundation to hold their raffle on Friday, December 19, 2025 at MN -North College - Hibbing Campus
Raffle Permit # - 25-08-05
12. Approve the Raffle Permit Application request of the MN Deer Hunters Association to hold their raffle at the Hibbing Memorial Building on Wednesday, October 1, 2025
Raffle Permit #25-08-06
13. Approve the Off-Sale and Sunday Liquor License Applications of Station 73, 2612 Highway 73, Hibbing
14. Approve the Special Event Permit Application of the Hibbing Chisholm Hat-Trick Hustle 5k on Saturday, October 11, 2025 Starting at the Fairgrounds Arena
15. Approve the Hibbing Police Department's July 2025 Activity Report
16. Approve the Special Event Permit of Hibbing Bar Owners to hold Oktoberfest on Saturday, September 20, 2025
17. Approve the Temporary on-sale liquor licenses of the following establishments to sell alcohol during Oktoberfest in downtown Hibbing:
 - 1) Sammy's Pizza
 - 2) The Iron House
 - 3) The Do You
 - 4) Checco's
 - 5) Palmer's of Hibbing
 - 6) Mike's Pub
 - 7) Sportsmen's Restaurant
 - 8) Boomtown Restaurant
18. Set the next Hibbing City Council Meeting for Wednesday, September 3, 2025 at **3:00** p.m. in the City Hall Council Chamber
19. Set the next Hibbing City Council Workshop Meeting following the Regular City Council Meeting at 3:00 p.m. in the City Hall Council Chamber

VII. PUBLIC FORUM:

VIII. COUNCIL REPORTS:

IX. DEPARTMENT AND COMMITTEE REPORTS:

1. City Administrator Greg Pruszinske

- a. City Administrator's Report

2. Community Development Director Betsy Olivanti

- a. Approve transfer of \$500,000 from undesignated general fund to land acquisition fund for purchase of Dolence Property.
- b. Approve RESOLUTION NO. 25-08-11 to approve the purchase of 3911 Dillon Road, Hibbing, MN 55746 and adjoining parcels: 139-0050-04362 and 139-0050-04330.

3. Finance Director-Treasurer Sheena Mulner

- a. Offer Resolution No 25-08-12 for Minnesota Department of Public Safety Grant Funding Assistance for the Hibbing Public Safety Building Project

4. City Attorney Andy Borland

- a. Offer RESOLUTION NO. 25-08-13 WAIVING THE PLANNING COMMISSION'S REVIEW OF THE HIBBING ECONOMIC DEVELOPMENT AUTHORITY (HEDA) SALE OF REAL PROPERTY AT 1111 7TH AVENUE EAST, HIBBING, MINNESOTA

5. Building Official Pat Green

- a. Approve an Interim Use Permit request of Cole Scovill to allow for the operation of a Home Powersports Business in the S-R, Suburban Residential District, and the Hibbing City Code of Ordinances, on the subject property, 11907 Townline Rd., Hibbing, MN 55746.

X. BIDS AND QUOTES:

1. City Engineering Jesse Story

- a. Approve the attached proposal from BARR Engineering to prepare plans and specifications to clean out the ditch that is south of 41st Street in the amount of \$36,000
- b. South Hughes Road Lift Station Check Valves - Electric Pump Quote

XI. ADJOURNMENT:

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday, August 6, 2025**

TIME AND PLACE: A Regular Meeting of the Hibbing City Council was held on Wednesday, August 6, 2025 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Jay Hildenbrand, Councilor Chris Whitney, Councilor Justin Fosso, and Councilor John Schweiberger. Councilor Jennifer Hoffman Saccoman was absent. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, City Attorney Andy Borland, Finance Director- Treasurer Sheena Mulner, and Chief of Police Steve Estey. City Engineer Jesse Story was absent.

PLEDGE OF ALLEGIANCE:

APPROVAL OF THE AGENDA:

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the Minutes of the Hibbing City Council Meeting of July 16, 2025.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Whitney, moved to approve the Minutes of the Hibbing City Council Workshop of July 16, 2025.

Motion CARRIED

Councilor Whitney, supported by Councilor Hildenbrand, moved to approve the Minutes of the Special Hibbing City Council Meeting of July 30, 2025.

Motion CARRIED

CONSENT AGENDA:

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Consent Agenda Items #1-#39.

Motion CARRIED

1. Approve Accounts Payable dated July 23, 2025, checks #180557-180639 and drafts totaling \$1,599,483.99
2. Approve Accounts Payable dated July 31, 2025, checks #180640-180707 and drafts in the amount of \$2,071,898.52
3. Approve City Payroll ending July 25, 2025 in the amount of \$702,294.87
4. Authorize the hire of Cody Anderson for the Full-Time Patrol Officer position pending pre-employment contingencies.
5. Authorize the hire of Kayden Palmi for the Full-Time Patrol Officer position pending pre-employment contingencies.
6. Approve the New Recreation Specialist job description.
7. Eliminate one full-time Receptionist Coordinator position.
8. Create and post one full-time Recreation Specialist position.
9. Approve the preliminary site plan and layout of the Light After Loss memorial project at Sergeant Park and allow the group to move into the next phase of design.
10. Approve the Letter of Support for Light After Loss MN's application for a matching IRRR Culture and Tourism Grant for the memorial project at Sergeant Park and authorize the mayor to sign it.
11. Declare one garbage truck, one cement mixer, one forklift, and one container truck surplus.
12. Approve the 2025 Peddler/Transient Merchant Application of Jackie D. Provencher Jr. to do business as Fat Jacks Concessions in Hibbing License #
13. Authorize the Mayor and City Clerk to sign the the Wellness Program Services Agreement between Wellworks and the City of Hibbing.
14. Authorize the Mayor to sign the Letter of Support for North St. Louis County Habitat for Humanity Funding Request to the Dept. of IRRR
15. Authorize service agreement with Bruan Intertec for the next steps in delivering a shovel ready site to the HRA of Hibbing for Cobb Cook Place.
16. Authorize service agreement with Bruan Intertec for the next steps in delivering a shovel ready site to the HRA of Hibbing for Missabe Manor.

17. Authorize city council members to attend the City Works Golf Scramble on Aug. 18, 2025, at the Hibbing Municipal Golf Course.
18. Authorize city council members to attend the Hibbing Historical Society's Hibbing's 132nd Birthday Celebration beginning at 6:30 p.m. Aug. 6 at city hall.
19. Approve the Filming/Movie Production Permit Application.
20. Approve the Filming Permit application of Creative Arcade on behalf of Fairview Range to film at Bennett Park between 1 and 8 p.m. Thursday, Aug. 7, for a commercial.
21. Approve the Raffle Permit Application Request of the Blessed Sacrament Church to hold their raffle on Saturday, October 4, 2025 at the Blessed Sacrament Church Socail Hall.
Raffle # 25-08-01
22. Approve the Raffle Permit Application Request of the Hibbing College Foundation to hold their raffle at Mesabi North College, Hibbing on Friday, December 19, 2025 Raffle Permit # 25-08-02
23. Approve the Raffle Permit Application of the Hibbing Chisholm Soccer Club to hold their raffle on Friday, October 3, 2025 at the Cheever Field. Raffle Permit # 25-08-03
24. Approve the application to conduct off-site gambling of American Legion Post 452 on Saturday, October 3, 2025 at the Hibbing National Guard Armory Raffle Permit # 25-08-04
25. Approve the Temporary On-Sale Liquor License of Keewatin American Legion Post , #452 to dispense alcohol at the National Guard Armory on Friday, October 3, 2025
26. Approve the Raffle Permit Application Request of Hibbing Chisholm Ducks Unlimited to hold their raffle on Wednesday, October 8, 2025 at Boomtown Catering Raffle Permit # 25-08-05
27. Authorize the Hibbing City Council to attend the Grand Opening Ceremony of the new Lincoln Inclusive Playground on Friday, August 8, 2025 at 12:00 p.m. at the Lincoln Middle School, 1114 East 23rd Street
28. Offer resolution 25-08-01 supporting City staff to apply for Regional Park Designation with Greater Minnesota Regional Parks and Trails Commission for Carey Lake Recreation Area.
29. Offer resolution 25-08-02 authorizing Light After Loss MN to apply for IRRR Culture and Tourism Grant for the memorial project at Sergeant Park and allow the City of Hibbing to act as the fiscal agent for the project and accept the grant funding if awarded.

30. Offer Resolution No. 25-08-03 accepting funds from Jon Rohloff Insurance Agency for National Night Out
31. Offer RESOLUTION NO. 25-08-04 IN SUPPORT OF THE KEEWATIN AMERICAN LEGION POST 452 TO CONDUCT CHARITABLE GAMBLING AT PALMER'S OF HIBBING, 1717 3RD AVE EAST
32. Offer Resolution No. 25-08-05 accepting the grant award from Grand Rapids Area Community Foundation, from MDI Success at Work NonEndowed Fund, in the amount of \$500 to be used for the Camp Hurrah recreation program.
33. Authorize the hire of Kali Jukich for Temporary Animal Care Attendant pending preemployment contingencies.
34. Authorize the hire of Kamari Jones for Temporary Animal Care Attendant pending pre-employment contingencies.
35. Approve the Special Event Permit Application of Mines and Pines to host Mines and Pines Revisited on Friday and Saturday, August 15-16, 2025 in Bennett Park
36. Approve the Transient Merchant License of Building Men and Women for a Change to sell apparel at the HRA property on Saturday, August 9, 2025 on the HRA properties, 3115 7th Avenue East
37. Approve the Special Event Permit Application of Building Men and Women for a Change to hold their event on the HRA Property at 3115 7th Avenue East
38. Set the next Hibbing City Council Meeting for Wednesday, August 20, 2025 at 5:00 p.m. in the Hibbing City Hall Council Chamber
39. Set the next Hibbing City Council Workshop Meeting for Wednesday, August 20, 2025 following the Regular Meeting at 5:00 p.m. in the Hibbing City Hall Council Chamber

PUBLIC FORUM:

All individuals spoke about sewer and water issues on 41st Street. They all received 5 minutes to discuss their issues.

Renee Whitlock-708 East 41st Street, Hibbing
Steve Nielson-603 East 41st Street, Hibbing
Mike Smith 824 East 41st Street, Hibbing
Jeremy Theisen, 4129 12th Ave East, Hibbing
Felicia Theisen, 4129 12th Avenue East, Hibbing

PRESENTATIONS:

HRA Executive Director, Jackie Prescott presented her 2026 Budget to the City Council with a \$100,000 Levy Request

Chisholm Hibbing Airport Authority Executive presented his 2026 Budget to the City Council with an \$845,231.00 Levy Request.

DEPARTMENT & COMMITTEE REPORTS:**Approve the Proposal from Miriam Kero Consulting to write a Federal EDA grant for disaster relief in the City of Hibbing in the amount of \$19,312.50**

City Administrator Pruszinske explained that it is in reference to the flooding issue that was discussed earlier. This area has been discussed in the past. It has been discussed with some of our consulting engineers, and the US EDA has released money for flood mitigation purposes. because we have been discussing it and done some of the background work, we are ready to take action. The action Mr. Pruszinske asked of the City Council was to engage Miriam Kero Consulting to help us write a federal EDA grant to address the larger project.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Proposal from Miriam Kero Consulting to write a Federal EDA grant for disaster relief in the City of Hibbing in the amount of \$19,312.50.

Motion CARRIED

Offer RESOLUTION NO. 25-08-09 ORDERING THE REMOVAL OF A HAZARDOUS CONDITION LOCATED AT LOTS 7 AND 8, BLOCK 3 STATE 2ND ADDITION TO KELLY LAKE HIBBING

City Attorney Andy Borland reported to the City Council that there is a Resolution within the packet that the individual reported on a few weeks ago regarding the property in Kelly Lake. Deputy Chief Schwerzler provided Mr. Borland information in his opinion that based on the debris, garbage, overgrown vegetation, abandoned property, and overall unsanitary conditions constitute a fire hazard and hazard to the public safety and health. The Resolution declares that the City Council is making that finding based on Mr. Schwerzler's recommendation and ordering Ms. Seppala to execute an Order that we will serve the owners of that property. If they don't address the issues within 30 days, we will bring them to court to enforce that order.

Councilor Whitney, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 25-08-09 ORDERING THE REMOVAL OF A HAZARDOUS CONDITION LOCATED AT LOTS 7 AND 8, BLOCK 3 STATE 2ND ADDITION TO KELLY LAKE HIBBING.

Motion CARRIED

City Attorney Borland brought the City Council up to speed on the vote that will come before the Council on August 20th. He had conversations with Ms. Kleffman and Mr. Pruszinske. Previously they considered a resolution to cleaning up the Ordinance with respect to the Police Commission. Years ago, the City Council abolished the Police Commission. The other issue that came up was doing away with the Fire Commission. Staff is recommending that it come back for consideration.

BIDS AND QUOTES:

Approve the Storm sewer replacement on 22nd Street between 12th Avenue and Brooklyn Drive to Bougalis, Inc. in the amount of, \$44,000

City Administrator Greg Pruszinske explained that we had a storm water collapse on 22nd Street between 12th Avenue East and Brooklyn Drive. The street has a concrete base, which is also partially collapsed. He state that the City Engineer reached out to Bougalis Construction as they are working in the area. They quoted \$44,000 to repair the 105 feet of storm sewer.

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the Storm sewer replacement on 22nd Street between 12th Avenue and Brooklyn Drive to Bougalis, Construction in the amount of, \$44,000.

Motion CARRIED

City Administrator Pruszinske stated that he would like to discuss something while Barrett is in the room tonight. The building that we own is on Airport Property.

- 1) City Council direction with what we want to do with the Airport Property. Barrett tried to prepare us for this saying it would be a chunk of change when you engage the FAA and try to jump through all the hoops. Barrett reached out to RS&H which is the consulting group that they use for aeronautics. They came up with an amount of \$69,600 to do the work on the consulting side, plus \$1000 in legal fees, and add the purchase price. Greg reached out for another quotes and received \$45-50K range plus the land purchase. Greg asked for the direction of the City Council on this. Councilor Schweiberger stated he would like to move forward with this. Mayor Hyduke also thinks that should be done. Councilor Whitney stated the amount is steep, but also feels we need to acquire the property.
- 2) Animal Intake – one RFP – Greg has engaged with staff and will be reaching out to set up an interview.
- 3) Public Works Building Deferred Maintenance that is critical for that building. We expect the first phase to be about \$4m range. Partner is MNDOT. Agreement between the ownership groups. Who pays and at what rate.
 - a) Are you ok with us borrowing to address the deferred maintenance like the roof, HVAC, critical items. Fold that in with the public safety building borrowing. (one issue but separate CIP bonds - would be different than the Public Safety bonds)

- b) Partnership – we haven't nailed down of who pays at what level. 34.5-50% range. They are an equal partner but not an equal space allocation.
- c) If we are to borrow for deferred maintenance for the Public Works Building. Would you consider borrowing total and letting them pay over time from MNDOT

Sheena explained that debt capacity would be against the City of Hibbing's books, not on MNDOT's books. Councilor Bayliss stated to pay upfront the full amount, and have MNDOT pay it back to us.

Approve the quote from Barnum Gate Services, Inc for purchase and installation of a new gate at the Mine View entrance in the amount of \$37,685.00 (Any add-ons are not included in this price) The quote comes with a 1-year cellular subscription to access cloud-based PAL Software. After the first year, there will be an annual fee of \$300

Mr. Arola stated that this would be an electronic pivot gate at the base of the entrance. It would allow us to program it for selected hours. The gate would most likely be installed next spring. This pivot gate will be paid by Mineral Amendment money that we got from the 2024 legislative session.

Councilor Fosso, supported by Councilor Whitney, moved to approve the quote from Barnum Gate Services, Inc for purchase and installation of a new gate at the Mine View entrance in the amount of \$37,685.00 (Any add-ons are not included in this price) The quote comes with a 1-year cellular subscription to access cloud-based PAL Software. After the first year, there will be an annual fee of \$300.

Motion CARRIED

Approve the contract for exhibition services of the Science Museum of Minnesota for the construction and installation of the Mine View exhibition space in the amount of \$250,000

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the contract for exhibition services of the Science Museum of Minnesota for the construction and installation of the Mine View exhibition space in the amount of \$250,000.

Motion CARRIED

Approve quote from Range Cornice and Roofing for the new roof on the county mechanics shop in the amount of \$97,717.00.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the quote from Range Cornice and Roofing for the new roof on the county mechanics shop in the amount of \$97,717.00.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:38 p.m. by Councilor Bayliss and supported by Councilor Hildenbrand.

Motion CARRIED

CITY OF HIBBING

Pete Hyduke, Mayor

ATTEST:

Candie Seppala, City Clerk-Deputy Administrator

PACKET: 03925 Regular Payments 8/14/25

**** CHECK LISTING ****

VENDOR SET: 01

BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
005584	4 RIVERS AUTO GLASS LLP I-4764	DW 1767 GBY/KIT URETHANE	R	8/14/2025		402.66CR	180708	402.66
003091	A G O'BRIEN PLUMBING & HEATING CO I-PAY APP#7 7/31/25	PAY APP #7/HBG C HALL BLDG RN	R	8/14/2025		15,952.69CR	180709	15,952.69
005675	ADVANCED MASONRY RESTORATION INC I-PAY APP#5 7/31/25	PAY APP#5 C HALL BLDG RENOV	R	8/14/2025		267,203.65CR	180710	267,203.65
000658	AIRGAS USA, LLC I-5517838082 I-5517838155 I-5517838200 I-9500918865	ACETYLENE/ARGON/HELIUM/OXYGEN OXYGEN ARGON/ACETYLENE/OXYGEN ARGON/OXYGEN	R R R R	8/14/2025 8/14/2025 8/14/2025 8/14/2025		730.48CR 60.04CR 182.60CR 3,258.99CR	180711 180711 180711 180711	4,232.11
005235	AMAZON CAPITAL SERVICES, INC. I-13Y3-CVD7-7LY3 I-1CFX-MTPG-697N I-1MFG-9PH9-CVG7 I-1NYT-KRR6-9VQJ I-1TL6-L1X4-1PWH I-1XKD-YLT4-4NNJ	BINDERS/SOAP/COFFEE SUPPLIES BANNER FLAGS/TABLECLOTHS SAFE BOILER/LOW PRES BOOKS LAMINATING CRG/PRINTER/CHRG TURN SIGNAL TAIL LIGHT BOOKS/PWR CHARG/LIGHT/SURGE	R R R R R R	8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025		874.88CR 429.83CR 225.98CR 371.44CR 86.97CR 460.76CR	180712 180712 180712 180712 180712 180712	2,449.86
005533	AMERICAN EAGLE SECURITY SYSTEMS, INC. I-26452	APP/BASIC/CELL/INTERNET/CLOUD	R	8/14/2025		551.40CR	180713	551.40
005736	AP MIDWEST LLC I-BID PACK PAY APP3	BID PACK PAY APP 3	R	8/14/2025		458,117.04CR	180714	458,117.04
000202	ARROWHEAD LIBRARY SYSTEM I-00015321	JULY 25 OVERDUE NOTICES	R	8/14/2025		25.28CR	180715	25.28
005605	ASCENDANCE TRUCKS CENTRAL, LLC I-XA178005078:01 I-XA178005095:01 I-XA178005147:01 I-XA178005160:01 I-XA178005286:01	LAMP/DOME/MED NEUTRAL/W SW SWITCH/ROCKER/WITH INDICATOR VALVE RELAY 12 TRANSYND FLUID GAL FLEETRITE SURGE TANK	R R R R R	8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025		61.55CR 22.36CR 550.48CR 531.60CR 373.23CR	180716 180716 180716 180716 180716	1,539.22
003467	AT&T MOBILITY I-287290853786 JUL25 I-287311447666 JUL25	ACT 287290853786 JULY 25 ACT 287311447666 JULY 25	R R	8/14/2025 8/14/2025		4,007.06CR 1,450.94CR	180717 180717	5,458.00

M Anna 8/14/25 CL#3 180708-180820

PACKET: 03925 Regular Payments 8/14/25

***** CHECK LISTING *****

VENDOR SET: 01

BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
005750	BARNUM GATE SERVICES I-45321	DOWNPMT/NEW GATE/MINEVIEW	R	8/14/2025		18,842.50CR	180718	18,842.50
001744	BARR ENGINEERING 2 I-23691031.01-3 I-23692840.00-16 I-23692863.00-14	41ST ST & HWY #169 STORM WTR AMGS NEW BLDG ELECTRICAL AMGS CONSTR SUPPT SVCS	R	8/14/2025		9,259.50CR 3,202.50CR 2,313.00CR	180719 180719 180719	14,775.00
002754	BLUE CROSS BLUE SHIELD OF MN AND BLUE PLUS I-SEPT 25 40001	ACT 2007540001 SEPT 25	R	8/14/2025		4,933.20CR	180720	4,933.20
002754	BLUE CROSS BLUE SHIELD OF MN AND BLUE PLUS I-SEPT 25 41000	ACT 1001651141000 SEPT 25	R	8/14/2025		22,419.00CR	180721	22,419.00
002754	BLUE CROSS BLUE SHIELD OF MN AND BLUE PLUS I-SEPT 25 80000	ACT 1006210280000 SEPT 25	R	8/14/2025		209.00CR	180722	209.00
005177	BOLTON & MENK I-0369662	HGB HIGHLAND PROF SVCS 7/25	R	8/14/2025		3,998.50CR	180723	3,998.50
002495	BOUND TREE MEDICAL I-85862787 I-85864675	COLD PACK/BANDAGE ROLL/SPLINT FLOUFF BANDAGE ROLL	R	8/14/2025		400.03CR 119.00CR	180724 180724	519.03
000136	BRAUN INTERTEC CORP I-B437363	SITE ASSESSMENT/CCH/7/25/25	R	8/14/2025		1,416.50CR	180725	1,416.50
005674	BRUNTON ARCHITECTS, LTD I-24475-1-009	FIXED FEE SVCS THRU 7/31/25	R	8/14/2025		425,397.46CR	180726	425,397.46
000319	BW DISTRIBUTING I-47971	CASTLE SHOP KING SIZE 24 OZ	R	8/14/2025		419.97CR	180727	419.97
000046	CARQUEST AUTO PARTS C-5077-211326 I-5077-210966 I-5077-211351 I-5077-211354 I-5077-211371 I-5077-211388 I-5077-211395 I-5077-211406 I-5077-211408 I-5077-211413 I-5077-211546 I-5077-211625 I-5077-211644	BRAKE KIT CORE RETURN MOBIL 1 SG/XL RAVEN/XXL RAVEN AIR FILTER FUEL TANK STRAP HYDRAUL FIT/16GFJX/HYDR HOSE LUBE/AIR FILTER CFI 86994 FUEL 12V BATTERY LUBE TRANSMISSION AIR FILT/OIL FILT/OIL 5W30 BRACKET/ STT LAMP/GROMMET HYDRA FLUID/HEADLIGHT	R R R R R R R R R R R R R R	8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025		72.00 205.80CR 59.62CR 37.02CR 313.96CR 264.08CR 121.72CR 583.71CR 46.65CR 160.26CR 54.99CR 28.88CR 170.36CR	180728 180728 180728 180728 180728 180728 180728 180728 180728 180728 180728 180728 180728	

PACKET: 03925 Regular Payments 8/14/25

***** CHECK LISTING *****

VENDOR SET: 01

BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
005411	CELLEBRITE, INC. I-INVUS288651	Q-456306-1/UFED/PA ANN SUBSCR	R	8/14/2025		10,185.00CR	180729	10,185.00
003604	CENTURY LINK I-1340 JULY 25 I-3350 JULY 25	ACT 218-263-1340 JULY 25 ACT 218-263-3350 JULY 25	R R	8/14/2025 8/14/2025		131.27CR 202.48CR	180730 180730	333.75
005521	CINTAS CORP I-JULY 2025	JULY 2025 CINTAS	R	8/14/2025		4,284.67CR	180731	4,284.67
001433	CITY OF HIBBING I-AUG 25 RT/VEBA/AG	AUG 2025/INS/RT VEBA/VEBA/AG	R	8/14/2025		354,272.98CR	180732	354,272.98
003055	COMPONENT MACHINE SERVICES I-19864	POLE THREAD & CAP/BANNERS	R	8/14/2025		950.00CR	180733	950.00
000045	COMPUDYNE LLC DBA INTEGRIS LLC I-624975	JULY 25 MICROSOFT 365 AGREE	R	8/14/2025		4.00CR	180734	4.00
003331	CRYSTEEL TRUCK EQUIPMENT I-FPI199848	TWECO CABLE/LOW TWECO/ASSY 11	R	8/14/2025		1,199.57CR	180735	1,199.57
003937	CULLIGAN OF NORTHEAST MN-VIRGINIA I-425X02210207 I-425X02216303 I-425X02218804	BOTTLED WATER DELIVERY 5 GALL/BOTT PURCH/BOTT RETURN 5 GAL/BOTT PUCH/BOTT RETURN	R R R	8/14/2025 8/14/2025 8/14/2025		68.05CR 58.60CR 35.75CR	180736 180736 180736	162.40
002706	DOMINOS PIZZA I-07/25/25	100 PIZZAS/LIB SUMM READ EVENT	R	8/14/2025		999.00CR	180737	999.00
005623	DRAKES DIESEL LLC I-W 10232	CK TRANS LIGHT/21 INT'NL	R	8/14/2025		444.78CR	180738	444.78
003728	DYNAMIC GARAGE DOOR & ACCESS SYSTEMS, LLC I-47708	DOOR 2/RESET OVERLOAD/TEST	R	8/14/2025		281.50CR	180739	281.50
000510	ECOLAB PEST ELIMINATION INC I-8626892 I-8626896	QTR 3 2025 ROACH/RODENT MB QTR 3 2025 RODENT/FD ST2	R R	8/14/2025 8/14/2025		203.37CR 124.99CR	180740 180740	328.36
005323	ENFORCEMENT LIGHTING, LLC I-8/5/25	SHOP SUPPL/PARTS/VIN 6489/PD	R	8/14/2025		1,200.00CR	180741	1,200.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000344	EXPRESS PRINT I LTD I-70629COH	2 PART RECEIPT BOOKS/FINANCE	R	8/14/2025		298.00CR	180742	298.00
005225	FAIRVIEW RRHS I-HFD07-2025	RRHS MCKESSON JULY 25	R	8/14/2025		47.11CR	180743	47.11
002347	FASTENAL INDUSTRIAL & I-MNHIB129788	CONSTRUCTION SUPPLIES HCS/USS CAN PARTS/SANIT	R	8/14/2025		83.26CR	180744	83.26
001626	FRED FAUST I-021011 I-021013	25 GAL OIL DRAIN CART FLANGE NUTS	R R	8/14/2025 8/14/2025		828.51CR 109.00CR	180745 180745	937.51
005082	FIELD TRAINING SOLUTIONS I-101178	FTO BASIC ONLINE/E HEYBLOM	R	8/14/2025		295.00CR	180746	295.00
005648	FIREPRO SPRINKLER SPECIALISTS, INC. I-3391	2025 ANN SPRINKLER INSPECTION	R	8/14/2025		489.78CR	180747	489.78
003080	FLAHERTY & HOOD, PA I-23545	LABOR/EMPL/CONS SVCS JULY 25	R	8/14/2025		4,367.50CR	180748	4,367.50
005633	FUSIONTECH LLC I-HIBING-JULY-2025	TECH SUPPT/SYST MNT/COMPUTER	R	8/14/2025		9,525.00CR	180749	9,525.00
002914	GENERAL WASTE I-3255	C&D BY YD & TON	R	8/14/2025		10,880.51CR	180750	10,880.51
000261	GOPHER STATE ONE CALL I-5070471	JULY 2025/EMAIL/VOICE	R	8/14/2025		432.00CR	180751	432.00
001021	GRAINGER PARTS I-9567661609 I-9577214506 I-9579596744 I-9580213719 I-9582518156 I-9583182853	RETAIN RING PLIER TIPS PAPER TOWELS GAFFER'S TAPE ADA BRAILLE FACILITY SIGN T PAPER & PAPER TOWEL DISPENSE URINAL SCREENS/TRASH BAGS	R R R R R R	8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025		29.63CR 134.48CR 171.26CR 27.62CR 137.72CR 243.23CR	180752 180752 180752 180752 180752 180752	743.94
000538	H&L MESABI COMPANY I-44170	CNTR/BOLT END BLADE/PLOW BOLT	R	8/14/2025		899.34CR	180753	899.34

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
005697	HALLBERG ENGINEERING, INC. I-37626	PROF SVCS 7/31/25	R	8/14/2025		1,500.00CR	180754	1,500.00
000309	HAWKINS INC I-7150959 I-7153036	ALUM SULF LIQUID CHLOR & SULF DIOX CYLINDERS	R R	8/14/2025 8/14/2025		8,247.08CR 3,510.11CR	180755 180755	11,757.19
005719	HIBBING MUNICIPAL GOLF COURSE LLC I-5 OF 7 2025 AUGUST 5 OF 7 AUGUST 2025 GOLF COURSE I-COMM PMT 8/4/25	COMM PMT/RECEIPTS 7/1-7/31/25	R R	8/14/2025 8/14/2025		2,857.14CR 2,442.07CR	180756 180756	5,299.21
000922	HIBBING PUBLIC ACCESS TELEVISION I-07/18/25 I-1ST 1/2 AUG 25 I-2ND 1/2 AUG 25	USB/REIMB/COUNCIL CHAMBER 1ST 1/2 AUGUST 2025 SVC FEE 2ND 1/2 AUGUST 2025 SVC FEE	R R R	8/14/2025 8/14/2025 8/14/2025		29.98CR 3,185.00CR 3,185.00CR	180757 180757 180757	6,399.98
005477	ICS CONSULTING, LLC I-12800	C HALL PROF SVCS 7/31/25	R	8/14/2025		14,271.00CR	180758	14,271.00
005009	INGRAM LIBRARY SERVICES I-63201680 I-63205436	BOOKS/LABELS/COVERS BOOKS/COVERS/STAMP/LABELS	R R	8/14/2025 8/14/2025		1,100.46CR 193.60CR	180759 180759	1,294.06
003574	INNOVATIVE OFFICE SOLUTIONS, LLC FRMLY NBP I-IN4896635 I-IN4898736 I-IN4901780	BUFFER PAD/BATTERY/CLEANER BUFFER PAD/SCRUB DADDY/BATTERY DATER	R R R	8/14/2025 8/14/2025 8/14/2025		216.81CR 436.26CR 37.55CR	180760 180760 180760	690.62
001473	IRON RANGE TIRE SERVICE I-36223 I-36224 I-36230 I-36233 I-36236 I-36241 I-36257 I-36289	WNTR BLK/DISMNT/BALANCE/DISP CARLSTAR TURF TRAC R/S/STEM FLAT RPR/LAWN MOWER TIRE WNTR BLACK/VALVE STEM/DISMOUNT P255/60R18 EAGLE ENFORCER TIRES/DISMOUNT/SHOP SUPPLIES RIGHT REAR TPMS/H3 11R22.5 G GDYR G622 RSD	R R R R R R R R	8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025 8/14/2025		544.25CR 752.00CR 98.50CR 204.25CR 822.00CR 1,892.32CR 83.00CR 1,240.88CR	180761 180761 180761 180761 180761 180761 180761 180761	5,637.20
005693	JETZ ENTERPRISES, INC. I-339 I-342 I-349	MICKEY COMBO/BOUNCE HOUSE DUNK TANK RENTAL DUNK TANK/7/14/25	R R R	8/14/2025 8/14/2025 8/14/2025		590.19CR 391.25CR 372.98CR	180762 180762 180762	1,354.42

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000166	LAWSON PRODUCTS INC							
	I-9312657613	PLOW BOLTS	R	8/14/2025		372.40CR	180770	
	I-9312661451	TY-RAPS/ SEALBUTT CONN/FUSE	R	8/14/2025		779.75CR	180770	
	I-9312673674	PLOW BOLT GR 9	R	8/14/2025		108.18CR	180770	1,260.33
001821	LEXISNEXIS RISK DATA MANAGEMENT INC.							
	I-1825022-20240131	MIGRATED INV BALANCA MAR 24	R	8/14/2025		110.25CR	180771	110.25
005445	LIFE-ASSIST, INC							
	I-1613033	AIRWAY/DEFIB PADS/FLTR LINE/IV	R	8/14/2025		990.56CR	180772	
	I-1619267	AIRWAY/DRESSING/SEL COLL/SENSO	R	8/14/2025		614.82CR	180772	
	I-1622568	PROSPHYG BREAST CANC AWARE	R	8/14/2025		35.32CR	180772	
	I-1623329	AIRWAY/CHEST SEAL/CATHETER	R	8/14/2025		1,253.83CR	180772	
	I-1623939	SYRINGE/NEEDLES	R	8/14/2025		90.50CR	180772	
	I-1626912	AMBU BLUE SENSOR ELECTRODE	R	8/14/2025		622.00CR	180772	3,607.03
000095	LMCIT c/o BERKLEY RISK ADMINISTRATORS CO							
	I-40007231 2ND 25	2ND INSTLMNT W/C 3/1/25-3/1/26	R	8/14/2025		271,809.00CR	180773	271,809.00
005231	LOCKRIDGE GRINDAL NAUEN P.L.L.P.							
	I-120527	AUG 2025 PROF SVCS	R	8/14/2025		3,300.00CR	180774	3,300.00
002751	LOWES HOME CENTERS, INC							
	I-99006569174 JULY25	ACT 99006569174 JULY 25	R	8/14/2025		1,811.96CR	180775	1,811.96
000207	LVC COMPANIES (J.N. JOHNSON)							
	I-174960	EXTG MAINT/FIRE EXTG/RECHARGE	R	8/14/2025		1,518.75CR	180776	1,518.75
000246	MACQUEEN EQUIPMENT INC							
	I-P66496	BALL VALVES B5B05/5800 PSI	R	8/14/2025		293.73CR	180777	293.73
001311	MARK'S WELL & PUMP							
	I-7698	PAY APP#1 CAREY LK CG/WELL DRL	R	8/14/2025		20,672.00CR	180778	20,672.00
005106	MDI							
	I-INV525148	BLUE TOTES	R	8/14/2025		879.84CR	180779	879.84
002867	MEDIACOM LLC							
	I-1700 JULY 25	ACT 8384923250001700 JULY 25	R	8/14/2025		146.78CR	180780	146.78
001597	MESABI ANIMAL HOSPITAL, LLC							
	I-245330	ROMAN/INTAKE DOG/SURGERY SVCS	R	8/14/2025		1,248.50CR	180781	
	I-245832	GUNNER/K9 EXAM/VACS/FECAL	R	8/14/2025		389.50CR	180781	1,638.00

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VENDOR SET: 01

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000881	MESABI TRIBUNE/APG MEDIA OF MN							
	I-1704 JULY 25	ACT 1704 JULY 25/RFP MINEVIEW	R	8/14/2025		550.00CR	180782	
	I-865 JULY 25	ACCT 865 JUL 25/SUMM FINANCIAL	R	8/14/2025		1,462.00CR	180782	2,012.00
000339	METRO SALES INC							
	I-INV2839425	IMC2000 LIBR COPIER JULY 25	R	8/14/2025		132.77CR	180783	
	I-INV2843098	BLK CART/BLK INK/GRAY INK	R	8/14/2025		463.42CR	180783	
	I-INV2853291	IMC4500 FINANCE COPIER JULY 25	R	8/14/2025		434.55CR	180783	1,030.74
003847	MICROMARKETING LLC							
	I-986137	LPHC'S	R	8/14/2025		149.20CR	180784	
	I-986155	LPHC'S/LPTP'S/HC	R	8/14/2025		458.75CR	180784	
	I-986459	UNCD'S	R	8/14/2025		118.97CR	180784	
	I-986577	CD CASES/UNCD'S	R	8/14/2025		247.45CR	180784	974.37
000492	MIDWEST TAPE							
	I-507498617	DVD'S	R	8/14/2025		125.94CR	180785	
	I-507533515	DVD	R	8/14/2025		16.99CR	180785	
	I-507533516	DVD	R	8/14/2025		26.99CR	180785	169.92
000398	MIKES HEATING & SHEETMTL							
	I-6742MHS	AIR EXCHANGE/GAS LEAK WWTP	R	8/14/2025		2,125.00CR	180786	2,125.00
002965	MIRIAM KERO CONSULTING							
	I-HIB20 DEED	GRANT WR/REDEV ASSIST/JEFFER	R	8/14/2025		965.63CR	180787	965.63
005169	MLAKER MONUMENT COMPANY							
	I-ENGR JULY 25	ENGRAVINGS JULY 2025	R	8/14/2025		1,100.00CR	180788	1,100.00
003366	MN DEPT OF LABOR AND INDUSTRY							
	I-ALR0178829X	2025 ELEVATOR ANN OPS/LIBR	R	8/14/2025		145.00CR	180789	145.00
000342	MN POWER							
	I-0002 JULY 25	ACT 0002028250 JULY 25	R	8/14/2025		671.54CR	180790	
	I-0101 JULY 25	ACT 0101028250 JULY 25	R	8/14/2025		299.45CR	180790	
	I-0510 JULY 25	ACT 0510028250 JULY 25	R	8/14/2025		20.11CR	180790	
	I-0512 JULY 25	ACT 0512018250 JULY 25	R	8/14/2025		242.91CR	180790	
	I-0700 JULY 25	ACT 0700028220 JULY 25	R	8/14/2025		238.24CR	180790	
	I-0910 JULY 25	ACT 0910028220 JULY 25	R	8/14/2025		35.96CR	180790	
	I-2166 JULY 25	ACT 2166810000 JULY 25	R	8/14/2025		746.90CR	180790	
	I-2320 JULY 25	ACT 2320120000 JULY 25	R	8/14/2025		903.12CR	180790	
	I-3320 JULY 25	ACT 3320120000 JULY 25	R	8/14/2025		816.36CR	180790	
	I-6320 JULY 25	ACT 6320120000 JULY 25	R	8/14/2025		544.98CR	180790	
	I-8990 JULY 25	ACT 8990900000 JULY 25	R	8/14/2025		223.77CR	180790	
	I-9001 JULY 25	ACT 9001138230 JULY 25	R	8/14/2025		50.69CR	180790	
	I-9015 JULY 25	ACT 9015038240 JULY 25	R	8/14/2025		58.80CR	180790	
	I-9155 JULY 25	ACT 9155600000 JULY 25	R	8/14/2025		38.28CR	180790	4,891.11

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VENDOR SET: 01 ***** CHECK LISTING *****

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000570	MTI DISTRIBUTING I-1487546-00	ELECTRIC CLUTCH BRAKE ASM	R	8/14/2025		1,254.10CR	180791	1,254.10
005197	NORTHERN DOOR & HARDWARE INC I-25-2298	V MASTER KEYS	R	8/14/2025		125.00CR	180792	125.00
000414	NTS I-INV5224	PRE DEMO INSP/402 E HOWARD ST	R	8/14/2025		10,898.95CR	180793	10,898.95
004919	NUSS TRUCK GROUP INC I-ESAO02452-1 I-ESAO02471-1	2025 MACK GRANITE 64 FR TANDEM AXLE CAB/CHASSIS	R R	8/14/2025 8/14/2025		160,404.28CR 170,344.90CR	180794 180794	330,749.18
002935	O'REILLY AUTO PARTS I-1824-201388 I-1824-203217	PWR SOCKET WIPER BLADES	R R	8/14/2025 8/14/2025		13.99CR 18.00CR	180795 180795	31.99
003323	OFFICE OF THE SECRETARY OF STATE I-MULNER 8/5/25 I-SEOPA 8/5/25	S MULNER NOTARY RENEWAL 2025 M SEOPA NOTARY NEW 2025	R R	8/14/2025 8/14/2025		120.00CR 120.00CR	180796 180796	240.00
000748	OVERHEAD DOOR CO HIBBING I-55717	REPAIRS/FIRE DOOR #1	R	8/14/2025		1,060.00CR	180797	1,060.00
005722	PARADIGM MANAGEMENT SERVICES, LLC I-2093010 I-2096698 I-2104425	TRIAGE SVCS 7/1/25/1748233 TRIAGE SVCS 7/3/25/1748470 TRIAGE SVCS 7/17/25/1749362	R R R	8/14/2025 8/14/2025 8/14/2025		82.00CR 99.00CR 90.20CR	180798 180798 180798	271.20
005680	PERKINS & WILL, INC. I-0427627	HBG REDEV PROF SVCS 7/31/25	R	8/14/2025		20,070.00CR	180799	20,070.00
001235	POWERPLAN OIB (FORMERLY NORTRAX) I-2552555 I-2554155	DIPSTICK DIPSTICK	R R	8/14/2025 8/14/2025		103.19CR 53.47CR	180800 180800	156.66
005686	PRECISE MRM LLC I-IN200-2007119	5MB FLAT DATA PLAN	R	8/14/2025		40.00CR	180801	40.00
000099	R & R SPECIALTIES, INC I-0090341-IN	KIT/BUSHING/BALL BEARING/CHAIN	R	8/14/2025		1,957.92CR	180802	1,957.92

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000077	RADKO IRON & SUPPLY INC	RTN/PICCO MICRO CHN	R	8/14/2025		19.99	180803	
	C-25346/1	TOILET PLUNGERS	R	8/14/2025		26.98CR	180803	
	I-25233/1	DW CHAINSAW CHAIN	R	8/14/2025		24.99CR	180803	
	I-25275/1	FILE HANDLE/FILE/MICRO CHN	R	8/14/2025		29.97CR	180803	
	I-25297/1	PM3 PICCO MICRO CHAIN	R	8/14/2025		20.99CR	180803	
	I-25347/1	RUBBER WHL CHOCK EYEBOLT	R	8/14/2025		25.98CR	180803	
	I-25356/1	HEX KEY SET	R	8/14/2025		23.99CR	180803	132.91
	I-25504/1							
005749	RANGE MASONRY AND REPAIR	BLDG DAMAGE/C&H MUFFLER	R	8/14/2025		2,650.00CR	180804	2,650.00
	I-59							
003088	RANGE REGIONAL AIRPORT AUTHORITY	AUG 2025 ANIM SHEL T GRND LEASE	R	8/14/2025		400.00CR	180805	400.00
	I-9306							
005244	RMB ENVIRONMENTAL LABORATORIES, INC.	INFLEUNT & EFFLEUNT 07/10/25	R	8/14/2025		326.88CR	180806	
	I-D077137	INFLEUNT & EFFLEUNT 7/15/25	R	8/14/2025		148.18CR	180806	
	I-D077322	INFLEUNT & EFFLEUNT 7/16/25	R	8/14/2025		118.09CR	180806	
	I-D077415	INFLEUNT & EFFLEUNT 7/17/25	R	8/14/2025		118.09CR	180806	
	I-D077509	LOW LEVEL MERC 7/17/25	R	8/14/2025		415.49CR	180806	
	I-D077529	INFLEUNT & EFFLEUNT 6/17/25	R	8/14/2025		15.68CR	180806	
	I-D077583	INFLEUNT & EFFLEUNT 7/8/25	R	8/14/2025		15.68CR	180806	
	I-D077587	INFLEUNT & EFFLEUNT 7/22/25	R	8/14/2025		148.18CR	180806	
	I-D077741	INFLEUNT & EFFLEUNT 07/22/2025	R	8/14/2025		1,184.61CR	180806	
	I-D077759	INFLEUNT & EFFLEUNT 7/23/25	R	8/14/2025		118.09CR	180806	
	I-D077816	INFLEUNT & EFFLEUNT 7/24/25	R	8/14/2025		118.09CR	180806	
	I-D077915	INFLEUNT & EFFLEUNT 07/29/2025	R	8/14/2025		148.18CR	180806	
	I-D078136	LOW LEVEL MERC 07/29/2025	R	8/14/2025		436.39CR	180806	
	I-D078161	INFLEUNT & EFFLEUNT 07/30/2025	R	8/14/2025		148.18CR	180806	
	I-D078244	INFLEUNT & EFFLEUNT 07/31/2025	R	8/14/2025		118.09CR	180806	3,577.90
	I-D078338							
000135	ROAD MACHINERY SUPPLIES	WIRE KIT/ASSY	R	8/14/2025		1,309.21CR	180807	1,309.21
	I-S3520305							
000757	SAFETY KLEEN SYSTEMS INC	LG SELF RECYCLING PARTS WASHER	R	8/14/2025		289.90CR	180808	289.90
	I-97588334							
004979	SELLMAN BORLAND & SIMON PLLC	JULY 2025 COSTS	R	8/14/2025		170.00CR	180809	
	I-JULY 25 COSTS	JULY 2025 HEDA COSTS	R	8/14/2025		183.80CR	180809	
	I-JULY 25 HEDA COSTS	JULY 2025 HEDA LEGAL SVCS	R	8/14/2025		1,960.00CR	180809	
	I-JULY 25 HEDA LEGAL	JULY 2025 LEGAL SVCS	R	8/14/2025		6,620.00CR	180809	8,933.80
	I-JULY 25 LEGAL							

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004106	SELLMAN TITLE CO. I-08/06/25	SUNRISE BAKERY IRRRB GRANT	R	8/14/2025		35,000.00CR	180810	35,000.00
000256	SHERWIN WILLIAMS I-4368-2	PR ZM WH/STRAINER	R	8/14/2025		332.52CR	180811	332.52
004131	SHRED-N-GO, INC. I-186018	SHRED SVCS THRU 7/28/25/LIBR	R	8/14/2025		90.30CR	180812	90.30
000514	ST LOUIS COUNTY AUDITOR I-00012568	JUNE 2025 OBLIGATIONS	R	8/14/2025		7,377.80CR	180813	7,377.80
003003	ST LOUIS COUNTY PUBLIC WORKS HIBBING I-301400	JULY 2025 FUEL	R	8/14/2025		30,605.47CR	180814	30,605.47
003180	ST LOUIS COUNTY RECORDER I-SEVILLANO 8/7/25	J SEVILLANO24-29REC NOTARY COM	R	8/14/2025		20.00CR	180815	20.00
000462	SULLIVAN CANDY AND SUPPLY I-705157	COFFEE FILTERS & PLATES	R	8/14/2025		28.83CR	180816	28.83
003966	SYMBOL ARTS I-0538815	BADGE REFURBISHMENT	R	8/14/2025		162.50CR	180817	162.50
000685	TK ELEVATOR (THYSSENKRUPP) I-3008755442	ELEVATOR SVCS 8/1/25-10/31/25	R	8/14/2025		1,734.63CR	180818	1,734.63
000378	TROMCO ELECTRIC INC I-5019	WALGREENS DUMPSTER REPAIR	R	8/14/2025		470.00CR	180819	470.00
001454	INTERACTIVE COMPUTER DESIGNS, INC (TYLER TECH.) I-025-520026	COMM DEV PRO/FINANCIALS/ASSETS	R	8/14/2025		43,081.53CR	180820	43,081.53
001677	UNIVERSITY MEDICAL CENTER FAIRVIEW I-1962915/JULY 25	EMPL VAC/PD JULY 25	R	8/14/2025		170.00CR	180821	170.00
003380	US BANK BUSINESS EQUIP FINANCING I-561402199	3600DR ENG PLOTTER AUG 25	R	8/14/2025		282.00CR	180822	282.00
005463	VALVOLINE INSTANT OIL CHANGE I-206103	OIL CHANGE/8580	R	8/14/2025		47.58CR	180823	47.58

PACKET: 03925 Regular Payments 8/14/25

VENDOR SET: 01 ***** CHECK LISTING *****

BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000918	VISA - PARK STATE BANK (FORMERLY AMERICAN BANK)							
	I-1125 JULY 25	ACT 1125 JULY 25	R	8/14/2025		2,402.00CR	180824	
	I-1778 JULY 25	ACCT 1778 JULY 25	R	8/14/2025		94.19CR	180824	
	I-5167 JULY 25	ACCT 5167 JULY 25	R	8/14/2025		2,857.76CR	180824	
	I-8089 JULY 25	ACT 8089 JULY 25	R	8/14/2025		495.59CR	180824	
	I-8345 JULY 25	ACCT 8345 JULY 25	R	8/14/2025		6,520.63CR	180824	
	I-9749 JULY 25	ACCT 9749 JULY 25	R	8/14/2025		2,742.21CR	180824	
	I-9939 JULY 25	ACCT 9939 JULY 25	R	8/14/2025		528.43CR	180824	15,640.81
000633	ZIEGLER, INC I-IN001994194	1800 HEATER	R	8/14/2025		406.02CR	180825	406.02
005317	ZUBICH, ERICA I-MINEVIEW 7/31/25	MINEVIEW PROF SVCS 7/31/25	R	8/14/2025		300.00CR	180826	300.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	119	0.00	3,297,514.71	3,297,514.71
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	119	0.00	3,297,514.71	3,297,514.71

A / P CHECK REGISTER
**** CHECK LISTING ****

8/14/2025 1:57 PM
PACKET: 03925 Regular Payments 8/14/25
VENDOR SET: 01
BANK : APBNK US BANK

ERROR LISTING

CHECK #	VENDOR	NAME	PAGE	ERROR MESSAGE	NOTES
180757	01-000922	HIBBING PUBLIC ACCESS TELEVI	5	CHECK DATE < PAY DATE	TRAN NO#: I-2ND 1/2 AUG
180720	01-002754	BLUE CROSS BLUE SHIELD OF MN	2	CHECK DATE < PAY DATE	TRAN NO#: I-SEPT 25 4000
180721	01-002754	BLUE CROSS BLUE SHIELD OF MN	2	CHECK DATE < PAY DATE	TRAN NO#: I-SEPT 25 4100
180722	01-002754	BLUE CROSS BLUE SHIELD OF MN	2	CHECK DATE < PAY DATE	TRAN NO#: I-SEPT 25 8000
180756	01-005719	HIBBING MUNICIPAL GOLF COUR	5	CHECK DATE < PAY DATE	TRAN NO#: I-5 OF 7 2025

TOTAL ERRORS: 0 TOTAL WARNINGS: 5

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
FUND	PERIOD	AMOUNT						
101	8/2025	833,554.59CR						
211	8/2025	20,868.99CR						
255	8/2025	3,149.38CR						
400	8/2025	1,553,555.52CR						
401	8/2025	285,015.53CR						
402	8/2025	106,787.51CR						
405	8/2025	25,485.00CR						
418	8/2025	10,898.95CR						
602	8/2025	53,094.89CR						
603	8/2025	47,687.76CR						
610	8/2025	357,416.59CR						
ALL		3,297,514.71CR						

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
005666	ALERUS RETIREMENT AND BENEFITS I-C175596	COBRA MO SVC FEE JULY 25	D	8/14/2025		61.20CR	001738	61.20
005708	AMERIHEALTH ADMINISTRATORS I-7010206877	AUG 25 STOP LOSS PREM & ADMIN	D	8/14/2025		74,323.94CR	001739	74,323.94
005708	AMERIHEALTH ADMINISTRATORS I-7010208545	MEDICAL CLAIMS PAID 8/4/25	D	8/14/2025		120,075.28CR	001740	120,075.28
005708	AMERIHEALTH ADMINISTRATORS I-7010209207	SMITH RX & MEDICAL CLMS 8/25	D	8/14/2025		87,002.40CR	001741	87,002.40
004972	CATERPILLAR FINANCIAL SERVICES CORPORATION I-37241970	JULY 25 PMT/7 GRADERS	D	8/14/2025		26,021.74CR	001742	26,021.74
000726	US BANK FARGO I-7/25/25	LANDFILL TIP FEES 6/26-7/25/25	D	8/14/2025		53,601.81CR	001743	53,601.81
005614	WEX BANK I-106254446	JULY 2025 FUEL	D	8/14/2025		210.83CR	001744	210.83
005476	WEX HEALTH INC. I-0002208397-IN I-8/1/25 G STARK I-8/1/25 J ENNEN	WEX HEALTH JULY 25 2025 VEBA CONTR/GARY STARK 2025 VEBA CONTR/JEREMIAH ENNEN	D D D	8/14/2025 8/14/2025 8/14/2025		442.50CR 960.00CR 960.00CR	001745 001745 001745	 2,362.50
REGISTER TOTALS:					363,659.70	363,659.70		

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

*** T O T A L S ***

REGULAR CHECKS: 0

HANDWRITTEN CHECKS: 0

PRE-WRITE CHECKS: 0

DRAFTS: 8

VOID CHECKS: 0

NON CHECKS: 0

CORRECTIONS: 0

REGISTER TOTALS: 8

CHECK AMT

DISCOUNTS

TOTAL APPLIED

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

363,659.70

363,659.70

363,659.70

MM

8/14/25

DRAFTS

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VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
** POSTING PERIOD RECAP **								
FUND			PERIOD			AMOUNT		
101			8/2025			28,243.28CR		
211			8/2025			337.99CR		
602			8/2025			38.44CR		
603			8/2025			53,638.37CR		
805			8/2025			281,401.62CR		
ALL						363,659.70CR		

CITY OF HIBBING (6195543)
401 E 21ST ST
HIBBING, MN 55746-1854
United States
41-6005232

Payroll Recap & Funding

Biweekly Regular 08/15/2025

Pay Date: 08/15/2025

Payroll Overview

Payroll	Biweekly Regular 08/15/2025		
Pay Date	08/15/2025		
# Employees	201		
# Paid Employees	201		
# Regular	201		
# Pay Periods	1		
Base Compensation Changes	4		

Employee Payments

	#	EE's	\$ Amount
Direct Deposits Debited	263	201	327,792.26 ^D
Total			327,792.26
(D) POD6 UKG Payroll Services Admin Debit			-327,792.26
Your Remaining Bank Account Liability			0.00
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	41-6005232	167	45,898.00
FICA/ER	41-6005232	141	16,663.28
FICA/EE	41-6005232	141	16,663.28
MEDI/ER	41-6005232	201	6,968.23
MEDI/EE	41-6005232	201	6,968.23
SIT:MN/EE	8022766	169	20,755.00
Total			113,916.02
Your Remaining Tax Liability			113,916.02

Vendor Liabilities

	EE's	\$ Amount
AFLAC-WWHQ	4	226.31
AFSCME MN COUNCIL 65	61	3,873.36
City of Hibbing Insurance	131	147,337.18 ^D
EMPOWER	66	9,896.38
FIREFIGHTERS LOCAL #173 C/O	24	1,952.64 ^C
HIBBING POLICE ASSOCIATION	15	150.00 ^D
Lincoln Financial Group	18	4,217.13
MADISON NATIONAL LIFE	10	342.31
MAPE UNION ATTN: JULIE LEE	6	428.36 ^C
MINNESOTA TEAMSTERS NO. 320	3	358.00 ^C
MN CHILD SUPPORT PAYMENT CE	2	765.56 ^D
MN PERA	142	94,928.21
MN PUBLIC EMPLOYEES ASSOCIA	23	1,104.00 ^C
NATIONWIDE	14	2,040.00
Total		267,619.44
(D) POD6 UKG Payroll Services Admin Debit		-148,252.74
(C) Vendor Checks		-3,843.00
Your Remaining Vendor Liability		115,523.70
Total		709,327.72
POD6 UKG Payroll Services Admin Debit		-476,045.00
Total of Your Responsibility		233,282.72

Recap

POD6 UKG Payroll S	Date	Bank Account #	\$ Amount
Vendor Payment SPA	08/14/2025	x0087	148,252.74
Empl. Dir. Dep. SPA	08/14/2025	x0087	327,792.26
Total Debits			476,045.00

Cash Requirements: x0087

	\$ Amount
Vendor Payment SPA	148,252.74
Vendor Checks	3,843.00
Tax Payment	113,916.02
Empl. Dir. Dep. SPA	327,792.26
Total	593,804.02

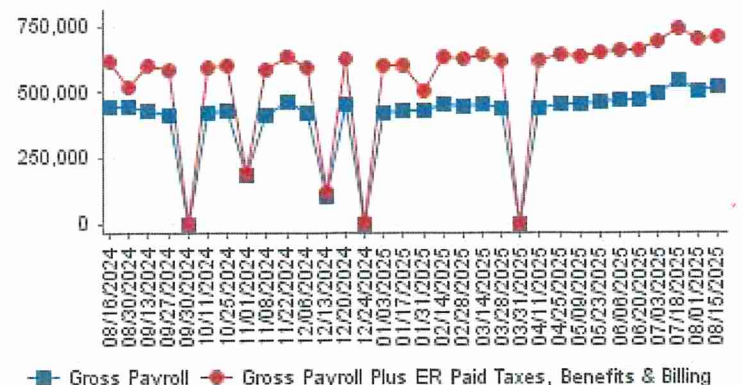
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	516,346.20	
ER Deduction	169,350.01	
ER Tax (Offset)	23,631.51	
Deduction	132.55	98,401.98
ER Tax		23,631.51
Tax		90,284.51
ER Deduction (Offset)		169,350.01
Direct Deposit		327,792.26
	709,460.27	709,460.27

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



PR# 17-25
7/26/25-8/8/25
PAID 8/15/25

Kronos SaaS, Inc.
City of Hibbing



Generated: 08/13/2025 12:51p
Generated By: OWEN D. WALTERS
Page 1 of 1



August 20, 2025

Minnesota Pollution Control Agency
c/o Stephanie Handeland
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155

RE: Mayoral Support for Iron Mining, Keetac site-specific standard and variance

Dear Ms. Handeland,

As Iron Range mayors in Northern Minnesota facing a funding crisis in our cities, we strongly urge your support of the variance and site-specific standard for Keetac.

In 2024-2025, taconite mining at Keetac generated at minimum more than \$16 million in local funding for the cities, townships, and counties in the Taconite Assistance Area. Funds generated from taconite mining generate additional millions in local property tax relief. Any disruption to operations at these facilities is financially unacceptable and would directly and negatively impact our citizens and our city budgets.

This funding supports our ability to provide critical city services ranging from water and wastewater infrastructure, business development in our downtowns, and housing. We cut our budgets year after year – and this funding remains an important constant, sustaining our city services and operations, and in many cases, allows us to make necessary and forward-thinking improvements to our communities for the benefit of our rural citizens.

Our residents work in mines in communities across the region, including Keetac. We have thousands of additional mining and vendor employees earning family-supporting wages in our districts. These people have children in our schools and are active in their communities. Their jobs matter. We must be able to keep tax base and families in our communities. This industry and these jobs allow our citizens the opportunity to afford their lives here.

Please support the variance request and site-specific sulfate standard for Keetac.

Sincerely,

Iron Range Mayors

Pete Hyduke, Mayor of Hibbing

RESOLUTION NO. _____

**A RESOLUTION CALLING ON NORTHERN NATURAL GAS TO EMPLOY
MINNESOTA WORKERS AND OPPOSE RATE INCREASES RESULTING
FROM OUT-OF-STATE CONTRACTING**

WHEREAS, Northern Natural Gas is evidently using out-of-state contractors and workers to build and maintain pipeline infrastructure in Minnesota, including in or around the City of Hibbing; and

WHEREAS, Minnesota has a skilled pipeline construction workforce that is considered among the best in the nation; and

WHEREAS, researchers have estimated that local workers contribute three to four times more to local economies than out-of-state workers; and

WHEREAS, local workers often have more reason than non-local workers to care whether pipelines are built safely and land is properly restored; and

WHEREAS, Minnesota residents and businesses help pay for the upkeep of the company's pipeline infrastructure through their gas bills; and

WHEREAS, Northern Natural Gas has indicated that the company plans to request substantial rate increases, part of which will likely be passed along to Minnesota families and businesses; and

WHEREAS, families, businesses, and communities on Minnesota's Iron Range are already suffering from the loss of hundreds of jobs and many millions of dollars in payrolls and economic activity due to the idling of mining operations at Hibbing Taconite and Minorca;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hibbing, Minnesota, that:

1. The City of Hibbing calls on Northern Natural Gas to end the unnecessary use of out-of-state contractors and workforce, and to instead employ Minnesotans to build and maintain the company's gas infrastructure.
2. The City of Hibbing calls on the Minnesota customers of Northern Natural Gas to urge the company to end unnecessary use of out-of-state contractors and workforce.
3. The City of Hibbing opposes any increases to Northern Natural Gas rates and tariffs that are passed along to Minnesota residents, businesses, and communities to pay for

construction and maintenance work performed in Minnesota by out-of-state construction workers that could have been performed by Minnesotans.

Adopted by the City Council of the City of Hibbing this __ day of _____, 2025.

APPROVED:

Mayor

City Clerk



RAFFLE REQUEST

Excluded raffle = Total Prizes awarded \$1,500 per year or less
Exempt raffle = Total Annual prizes over \$1,500 and under \$50,000 requires Minnesota form LG220

RAFFLE REGISTRATION FEE

\$15.00 Payable to the City of Hibbing

ORGANIZATION INFORMATION

Name of Organization:	MN Deer Hunters Association	
Type of Organization:	non-Profit	
Mailing Address:	Po Box 12	
City, State, Zip	Hibbing MN 55746	
Contact Person:	Liz Muhvich	Daytime Phone Number: 218.391.3566
Have you conducted other raffles this year	No	If YES, What is the total amount of prizes this year, including this Raffle

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted:	Hibbing Memorial Building Arena
Dates of Activity:	10/1/2025
Check Box or Boxes that Indicate the Type of Gambling Activity:	☒ Raffle ☐ Other _____
Price Per Ticket:	Various
Total value of prizes to be awarded:	
Types of Prizes:	Guns & various

In signing this request, I attest that I represent the above named Non-Profit organization and it meets all requirements of the State of Minnesota to qualify to conduct lawful gambling and proof of non-profit status is available upon request.

L. Muhvich
Organization Representative

8/20/2025

Date

☐ Registered as Excluded Raffle

☐ Send to Council for Approval

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: MN Deer Hunters Association

Previous Gambling Permit Number: X-69017

Minnesota Tax ID Number, if any: 4326991

Federal Employer ID Number (FEIN), if any: 41-1390958

Mailing Address: PO Box 12

City: Hibbing State: MN Zip: 55746 County: St Louis

Name of Chief Executive Officer (CEO): Lix Muhvich

CEO Daytime Phone: 218.391.3566 CEO Email: cjinteriorsllc@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Hibbing Memorial Building

Physical Address (do not use P.O. box): 401 East 23rd Street

Check one:

☒ City: Hibbing Zip: 55746 County: St. Louis

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): _____

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/20/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GIS of Northeastern MN 407 S. Pokegama Ave. Grand Rapids MN 55744		CONTACT NAME: Terra Sobolik PHONE (A/C, No, Ext): (218)327-1854 FAX (A/C, No): (218)999-0393 E-MAIL ADDRESS: tsobolik@gismn.com	
INSURED JBT Ventures LLC 3402 15th Ave E Hibbing MN 55746		INSURER(S) AFFORDING COVERAGE INSURER A: Acuity Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 14184	

COVERAGES**CERTIFICATE NUMBER:25/26****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PRO-JECT ☐ LOC ☐ OTHER:			QT4VX1	8/20/2025	8/20/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$	☐ OCCUR ☐ CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☒ y N/A			QT4VX1	8/20/2025	8/20/2026	PER STATUTE ☒ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability			QT4VX1	8/20/2025	8/20/2026	Limit 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

candieseppala@hibbingmn.gov

City of Hibbing
401 East 21st Street
Hibbing, MN 55746

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Terra Sobolik/TERRA

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City of Hibbing
SPECIAL EVENT Permit Application

☒ **All applications for Special Events** to be held within the City of Hibbing shall be reviewed by the City departments that will be involved during the operation of the Event. Prior to review, all application information must be completed. After Department Review, the applications will be submitted to the City Council for final approval.

☒ **Deadlines:** Applications must be submitted 60 days prior to the event.

☒ RETURN APPLICATION to the City Hall Council Office

DATE RECEIVED BY COUNCIL OFFICE: _____

Name/Description of Event:	Hibbing Chisholm's Hat-Trick Hustle 5K		
Date of Event:	Oct. 11 th , 2025		
Location of Event:	Fairgrounds Arena		
Organizer:	Hibbing Chisholm Youth Hockey Association		
Organizer Contact Information:	Home Phone:	Work Phone:	
	Cell Phone:	218-966-3424	

☒ **Department Review.** If applicable and where noted in the application form, the event organizer will also need to contact City department heads

DEPARTMENT		CONTACT #
Hibbing Police Dept.	Police Chief Steve Estey	218-262-0285
Fire Department	Fire Marshal Rossi Gangl	218-421-3942
Sanitation Dept.	John Sporer/John Yuretich	218-362-5991
Public Works Dept.	John Sporer/John Yuretich	218-362-5991
City Services	Nick Arola	218-362-5951

City of Hibbing

SPECIAL EVENT PERMIT APPLICATION☐ Applications MUST BE FILLED OUT COMPLETELY & ALL NECESSARY REQUIREMENTS ATTACHEDLOCATION OF EVENT: Fairgrounds Arena**TITLE, PURPOSE, AND BRIEF DESCRIPTION OF EVENT:**

Fundraising opportunity for our youth hockey to ~~raise~~ funds for our association while promoting health and wellness to our community

Date of Event: Oct 11th, 2025

Refer media or citizen inquires to:

HCHHATelephone: 218-966-3424**APPLICANT AUTHORIZATION:**

Attach a written communication from the organization(s) in whose name the event will be advertised which authorizes you, the applicant, to apply for this special event permit on its or their behalf.

Applicants Name & Title:

Dara Swanson (president)

Address:

Mailing Address:

P.O. Box 193 Hibbing MN 55746

Affiliation:

MN HockeyTelephone: (day) 218-966-3424 (evening) 218-966-3424**EVENT PRINCIPALS:**

On the next sheet, please list names, addresses, and telephone numbers of all the principals involved in any way in the proposed special event. Include professional event organizers, event promoters, financial underwriters, commercial sponsors, charitable agencies for whose benefit the event is being produced, the organizations in whose name the event is being advertised, and all other administratively, financially, or organizationally involved as principals in the production of the proposed special event. Make additional copies of the next sheet as needed to include all the principals involved in the proposed special event.

Name: Kris Kolenz		
Organization/Business/Agency/Affiliation: Duluth Timing Company		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event: Responsible for setting up the race times		
Will this person have authority to cancel or greatly modify event plans?		☐ Yes ☒ No
Will this person be present at the event area or areas and in charge of the event at all times		☐ Yes ☒ No

Name: Dara Swanson		
Organization/Business/Agency/Affiliation: HCYHA president		
Mailing Address:		
Daytime Phone: 218-966-3444	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event: Race organizer will be present overseeing event		
Will this person have authority to cancel or greatly modify event plans?		☒ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☒ Yes ☐ No

Name:		
Organization/Business/Agency/Affiliation:		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans?		☐ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☐ Yes ☐ No

REQUESTED EVENT COMPONENTS:	
REQUESTED DAY AND DATE (first choice): <u>Oct 11th, 2025</u>	
Alternate days and dates: • _____ • _____ • _____ } none at this time as it depends on Duluth Timing company's availability	
REQUESTED HOURS OF OPERATION: From: <u>6:30 am</u> a.m. / p.m. To <u>12:00 pm</u> a.m. / p.m.	
SET UP beginning Day and Date	
**Indicate the time at which any unit of an event will begin to assemble at such area Day: <u>Oct 11th</u> Time: <u>630 am</u> a.m. / p.m.	
Describe the number and type of animals to be used in the Event ☒ Not Applicable **If the event is a Circus, Carnival, Menagerie, or Like Exhibition: The license fee payable to the City of Hibbing is \$60.00 for the first day and \$12.00 for each additional day. ☐ If applicable, license fee to be included when submitting the application See City Code Chapter 6, Section 6.23 for additional information.	
Attach a Draft of the Entry Form for Participants / Spectators ☒ Attached	
Anticipated number of Participants: <u>~200</u> Spectators: <u>~50</u> <u>exact numbers unknown at this time</u>	
**INSURANCE	
☒ Attach to this application either an Insurance policy or a certificate of insurance including the policy number, amount, and the provision that the City of Hibbing is included as an additional insured.	

waiting for copy
 will give copy when we get it.
 Thanks

SANITATION:
☒ Attach your "Plan for Clean-Up / Material Preservation". ☒ Include number, type and location of trash containers to be provided for the event. ☒ Indicate who and how many will be responsible for emptying and cleaning up around containers <u>during</u> the event. ☐ Indicate who and how many will be responsible for cleaning up after animals if they are used in the event. ☒ Indicate who and how many will be responsible for cleaning up the event after the event. ☒ Described the number, type and location of portable toilets to be provided for the event (or permanent toilets to be used for the event). ☐ Include any other plan you have for ensuring post-event cleanliness and material preservation of city facilities, equipment, premises and streets.
MAP (Noting the following items):
Check off below items that apply to your event.
<i>Indicate these items on attached separate maps. Use, where necessary, a to-scale drawing.</i>
☒ If a route is involved, the beginning area, the route (indicate directions with arrows), and the finished area; ☐ If a route is involved, the places where buses or trains need to be considered;
☒ If a route is involved, it will expedite approval of your event if you attach separate maps giving two or three alternate routes;
☒ Indicate if Roads and/or Sidewalks will be Closed The applicant will be required to explain how motorists and business owners and residents will be notified in advance of the event.
☒ Barricades, cones, safety, portable parking signs (note location - <i>provided by Public Works</i>) ☐ If a relay is involved, indicate hand-off points;
☐ Entertainment or stage locations (grandstand operators should provide you with a to-scale drawing;
☐ Alcoholic beverage concession areas; location must be specified
☐ Non-alcoholic concession areas;
☐ Food concession areas;
☒ General merchandise concession areas;
☐ Portable toilet facilities (indicate number);
☐ First aid facilities;
☒ Event participant and/or spectator parking areas;
☐ Event organizers command post;
☐ Fireworks or pyrotechnics site; (Must contact Fire Marshal)
☐ Vehicle fuel handling site;
☐ Cooking areas;
☒ Tables, enclosures, etc.;

☐ Temporary or permanent structures constructed for the event;									
☐ Site of electrical wiring to be installed for the event;									
☐ Trash containers (indicate number): <u>2</u>									
☐ Other. Please describe:									
AVAILABILITY OF FOOD, BEVERAGES AND/OR ENTERTAINMENT									
ENTERTAINMENT:	If there will be music, sound amplification or any other noise impact, please describe, including the intended hours of the music, sound or noise. <i>Event coordinators plan on having a small speaker to play music prior to race</i>								
	If a casino party, a dance or live entertainment is a part of your event, please describe:								
	Please describe all of the activities of your event for which a license is required, for example, a cabaret license, a caterer's license, a general merchandise concession license, peddler or transient merchant license, etc. (attach to this application all required licenses)								
ALCOHOL:	Alcoholic Beverages to be served? ☐ Yes ☒ No								
	Temporary Liquor License Applied For? <table border="0"> <tr> <td>BEER</td><td>☐ Yes</td><td>☐ No</td></tr> <tr> <td>COMMUNITY FESTIVAL LICENSE</td><td>☐ Yes</td><td>☐ No</td></tr> <tr> <td>TEMPORARY ON SALE</td><td>☐ Yes</td><td>☐ No</td></tr> </table>	BEER	☐ Yes	☐ No	COMMUNITY FESTIVAL LICENSE	☐ Yes	☐ No	TEMPORARY ON SALE	☐ Yes
BEER	☐ Yes	☐ No							
COMMUNITY FESTIVAL LICENSE	☐ Yes	☐ No							
TEMPORARY ON SALE	☐ Yes	☐ No							
Organization Applying for License for Alcoholic Beverages:									
Describe what system will be used to ensure that alcoholic beverages will be consumed only by those persons 21 years and older.									
Describe how, where, when and by whom the alcoholic beverages will be served.									
	List of people who will be selling the alcohol: <i>[Signature]</i>								
	Have they attended server training? ☐ Yes ☐ No								

FOOD:	Food and/or non-alcoholic beverages to be served? ☒ Yes ☐ No
	Describe sanitation measures, food handling procedures and the nature of the food (such as pre-packaged foods, hot dogs, pre-mixed sodas, unpeeled fruit, raw meats, vegetables, fish or peeled and cut fruits).
	A health permit may be required from either the State of MN or St. Louis County. ☐ Attach a copy of your health permit to this application.
	If you intend to <u>cook</u> food in the event area, describe your area layout, including fuel or if electrical sources to be used.

SECURITY AND SAFETY PROCEDURES:
The Hibbing Police Department will determine the minimum number of private security guards and police officers required to adequately staff your event. If the prescribed number of private security guards is not provided or proves inadequate, the Hibbing Police Department maintains the right to shut down any or all components of the event and/or to provide additional police services that may be billed directly to the host organization.
Describe your proposed procedures for set-up operation, internal security and crowd control. <i>Steve Estey is one of our members will talk to him if this is necessary.</i>
If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event.
If your event includes vehicles or animals, describe the minimum and maximum speeds of the event and the minimum and maximum intervals of space to be maintained between units.
☐ Attach to this application a copy of your building permit (or permits) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, reviewing stands, stages or platforms.

☐ Attach a copy of your fire department permit or permits to this application if you will use parade floats; an open flame; fireworks or pyrotechnics; vehicle fuels; cooking facilities; enclosures (and tables within those enclosures), tents, air-supported structures, canopies, or any fabric shelters.

N/A

Give names, address and phone numbers of the agency or agencies which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name of Agency: Hibbing Ambulance

Name of Representative: Eric Jankila

Address: _____

Phone Numbers: _____

Left message to coordinate ambulance being present

Indicate medical services that will be provided for the event.

Medical Service

☒ Ambulance

☒ Doctors /NP/PA

☒ Nurses

☐ Paramedics

How Provided:

Hibbing

> will ask for volunteers through our association

HIBBING FIRE DEPARTMENT REQUIREMENTS

In accordance with Minnesota State Fire Code Section 403.1 the Fire Marshal shall evaluate the need for requiring fire personnel to be in attendance of a public assembly for the following reasons: keep diligent watch for fires, obstruction to means of egress and other hazards and shall take prompt measures for remediation of hazards. The Hibbing Fire Marshal maintains the right to require fire service personnel to staff special events that are construed as a potential hazard to the public safety. These additional services may be billed directly to the host.

In accordance with Minnesota State Fire Code Section 403.2; for an indoor special permit public assembly, the Fire Marshal shall receive a floor plan with dimensions of the floor, seating, and exit widths. A total number of participants shall be submitted in order to evaluate the occupancy load and safe egress out of the building. The Fire Marshal shall assign an occupancy load for the event which shall be adhered to. All event floor plan layouts must be approved by the Fire Marshal and all special permit public events are subject to inspection by the Fire Marshal the day of the event. The Fire Marshal and/or designee reserves the right, under MN State Fire code, to stop and/or remedy any unsafe actions up to and including the cancelling of the event.

VENDORS OR CONCESSIONAIRES:
Describe what vendors or concessionaires you will allow in conjunction with the event and the purpose or purposes of these concessions.
Describe how you intend to regulate, monitor and control the type, number and quality of vendors/concessionaires who you may permit to operate in conjunction with the event.
MITIGATION OF THE IMPACT ON OTHERS:
Describe how you intend to mitigate the impact of the special event on businesses, churches, neighbors, motorists, mass transit users and others. Attach additional sheets, if necessary entitled "Mitigation of the Impact of Others." <i>Notify community members of upcoming event including time and date of race route</i>
OTHER PERTINENT INFORMATION:

HIBBING POLICE DEPARTMENT

JULY 2025 ACTIVITY

AOA-Child Protection	1
ASLT-5 DEG-COMMITS-ATTEMPTS OR THREATS HARM	1
ASLT-5 DEG-FEAR/INFLECT/ATTEMPT HARM	1
ASLT-DOMESTIC ASLT-FE	1
ASLT-DOMESTIC ASLT-MISD	12
ASLT-STRANGLE-ADULT ACQUAINTANCE	1
ASLT-TERRORIST THREATS RECKLESS DISREGARD RISK	3
All Other (Warrant Arrest)	2
BURG-3 DEG-ENTERS BLDG-INTENT STEAL/COMMIT FE/GM	1
BURG-3 DEG-NON RES-FORCED-NIGHT	3
BURG-3 DEG-NON RES-NO FORCE-NIGHT	1
BURG-POSS OF BURG TOOLS	2
CRIM DAM PROP-1 DEG-\$1001 AND GREATER	4
CRIM DAM PROP-4 DEG	2
Criminal Sexual Conduct - 1st Degree - Penetration	1
DISTURB-INTERFERE WITH EMERG COMMUNICATIONS	1
Damage to Property - 1st Degree - Value Reduced Ove	1
Damage to Property - 3rd Degree - Reduce Value \$501	1
Disorderly Conduct-Brawling or Fighting- MS	3
Disorderly Conduct-Offensive/Abusive/Noisy/Obscene-	8
Domestic Assault-GM-Subsequent Violation-GM	2
Domestic Assault-Misdemeanor-Commits Act to Cause F	1
Drivers Licenses-Operate Motor Vehicle after Licens	1
Drugs - 5th Degree - Possess Schedule 1,2,3,4 or pa	2
Emergency Telephone Calls/Communications - Interrup	1
FLEEING POLICE OFFICER	4
GOVT-FALSE NAME OR DOB-FICTITIOUS	1
GOVT-OBSTRUCT LEGAL PROCESS-INTERFERE W/PEACE OFFIC	1
GOVT-OBSTRUCT LEGAL PROCESS-NO FORCE-GM	1
GOVT-SMUGGLE-CONTRABAND INTO PRISON	1
HIB-Cat Running at Large	1
HIB-Dog at Large	1
Harassment - Reasonable fear of substantial bodily	1
Harassment; Restraining Order - Violate Restraining	3
Harassment; Restraining Order - Violate Restraining	3
LIQUOR-UNDERAGE CONSUMPTION 18-21	1
LIQUOR-UNDERAGE POSSESSION	2
MV Reg-Expired Tabs	1
STOLEN PROP-POSS-OTHER PROP-\$501 TO \$2500	1
TRAF-DL-DAC-INIMICAL TO PUBLIC SAFETY	1
TRAFFIC-DAR	4
TRAFFIC-DUI OF ALCOHOL	1
TRAFFIC-DUI-4 DEG .08 OR MORE IN 2 HRS	1
TRAFFIC-DWI-4 DEG DRIVE WHILE IMPAIRED	3
TRAFFIC-INSURANCE-UNINSURED VEHICLE	1
Theft-Other-\$1001or greater - F	4

Theft-Other-\$500 or less - M	1
Theft-Shoplifting-\$500 or less - M	12
Traffic Reg-Physically Disabled;park/obstruct parki	1
Traffic Regulation - Driver Must Carry Proof of Ins	1
Trespass-Remaining on or return within one year to	1
Trespass-Return to Property Within One Year- MS	1
VEH-THEFT-OPERATE W/O OWNER CONSENT-FELONY	1
WEAPON-CARRY WEAPON W/O PERMIT	1
WEAPON-CARRY-UNDER INFLUENCE CONT SUBST-MISD	1
WEAPON-RECKLESS USE-DANGER WEAPON VIOL-GM	1
Total	115
Total number of calls generated in July	1889
Total number of administrative tickets in July	9
Total number of parking tickets in July	448



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>The Do You</u>		Date of organization <u></u>	Tax exempt number <u></u>
Organization Address (No PO Boxes) <u>214 E Howard</u>	City <u>Hibbing</u>	State <u>MN</u>	Zip Code <u>55746</u>
Name of person making application <u>Andrew Hanegmon</u>		Business phone <u>218 2629947</u>	Home phone <u></u>
Date(s) of event <u>9/20/25</u>	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name <u>Andrew Hanegmon</u>	City <u>Hibbing</u>	State <u>MN</u>	Zip Code <u>55746</u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>

Location where permit will be used. If an outdoor area, describe.
214 E Howard St
Hibbing MN 55746

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL	
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT	
<u>Hibbing</u> City or County approving the license	<u>9/20/25</u> Date Approved
<u>\$35.00</u> Fee Amount	<u>9/20/25</u> Permit Date
Event in conjunction with a community festival ☒ Yes ☐ No	<u>CandieSeppala@hibbingmn.gov</u> City or County E-mail Address
<u>16,214</u> Current population of city	<u>CandieSeppala</u> Signature City Clerk or County Official
<u>Candie Seppala</u> Please Print Name of City Clerk or County Official	

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
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ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



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**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>Sportsmen's Taverna</u>		Date of organization <u></u>	Tax exempt number <u></u>
Organization Address (No PO Boxes) <u>509 E Howard St.</u>	City <u>Hibbing</u>	State <u>MN</u>	Zip Code <u>55746</u>
Name of person making application <u>Andy Karaholios</u>		Business phone <u>218 2621848</u>	Home phone <u></u>
Date(s) of event <u>9/20/2025</u>	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name <u>Andy Karaholios</u>	City <u>Hibbing</u>	State <u>MN</u>	Zip Code <u>55746</u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>

Location where permit will be used. If an outdoor area, describe.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL	
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT	
<u>Hibbing</u> City or County approving the license	<u>8/20/25</u> Date Approved
<u>\$35.00</u> Fee Amount	<u>9/20/25</u> Permit Date
Event in conjunction with a community festival ☒ Yes ☐ No	<u>candieseppala@hibbingmn.gov</u> City or County E-mail Address
<u>16,214</u> Current population of city	<u>Candie Seppala</u> Signature City Clerk or County Official
<u>Candie Seppala</u> Please Print Name of City Clerk or County Official	

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COMMUNITY FESTIVAL LICENSE TEMPORARY ON-SALE LIQUOR LICENSE

- ☐ The fee for a community festival license shall be \$35.00 per event.
☐ The fee for a temporary liquor license shall be \$35.00 per day.

Community Festival License Authorized: The Council may authorize any holder of an on-sale liquor license issued by the City to dispense intoxicating liquor off-premises at a community festival held within the City. The authorization shall specify the area in which the intoxicating liquor must be dispensed and consumed. The authorization shall not be issued unless the licensee demonstrates that it has liability insurance to cover the event.

Temporary Liquor License Authorized: Notwithstanding any provision of the City Code to the contrary, the Council may issue a license for the temporary on-sale of liquor in connection with a social event sponsored by the licensee. Such license may provide the licensee may contract with the holder of a full-year on-sale license, issued by the City, for liquor catering services.

Application: Every person desiring a license shall file with the City Administrator a written and verified application upon forms if prescribed by the proper Department of the State of Minnesota, together with such additional information as the Council may desire. If license application is not so prescribed by the State of Minnesota, then the application is submitted upon forms that are furnished by the City. Information required may vary with the type of business organization making application. All questions asked or information required by the application forms shall be answered fully and completely by the applicant. Note approval information below and reverse for additional information.

Type or Print Information

Name of Organization <i>Sammys Pizza</i>	Date Organized	Tax Exempt Number	
Street Address <i>106 E Howard St.</i>	City <i>Hibbing</i>	State <i>MN</i>	Zip Code <i>55740</i>
Name of Person Making Application <i>Brian Buratto</i>	Business Phone <i>218 263 7574</i>	Home Phone <i>218 208 7519</i>	
Dates liquor will be sold (1 to 4 days) <i>9/20/25</i>	Type of Organization ☐ Club ☐ Charitable ☐ Religious ☐ Other Non Profit		
Organization Officer's Name <i>Brian Buratto</i>	Address <i>106 E Howard St.</i>		
Organization Officer's Name	Address		
Location where license will be used. If an Outdoor Area describe: <i>ON PREMIS</i>			
Will the applicant contract for intoxicating liquor services? If so give the name and address of the liquor license providing the service			
Will the applicant carry liquor liability insurance? If so, the carrier's name and amount of coverage.			
APPROVAL			
Application must be submitted to the City Council Office at least 30 days prior to the event and are to be approved by the City Council			
CITY OF HIBBING		Date Approved:	
City Fee Amount:		License Dates:	
Date Fee Paid:			
Signature City Clerk		Date	



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**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>Mikes Pub</u>		Date of organization <u></u>	Tax exempt number <u></u>
Organization Address (No PO Boxes) <u>413 E Howard St.</u>		City <u>Hibbing</u>	State <u>MN</u>
		Zip Code <u>55746</u>	
Name of person making application <u>Briana Clemons</u>		Business phone <u>218 440 1213</u>	Home phone <u>218 403 0888</u>
Date(s) of event <u>Sept. 20 2025</u>		Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit	
Organization officer's name <u>Briana Clemons</u>		City <u></u>	State <u>MN</u>
		Zip Code <u></u>	
Organization officer's name <u></u>		City <u></u>	State <u>MN</u>
		Zip Code <u></u>	
Organization officer's name <u></u>		City <u></u>	State <u>MN</u>
		Zip Code <u></u>	

Location where permit will be used. If an outdoor area, describe.

413 E Howard Street
Hibbing MN 55746

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL	
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT	
<u>Hibbing</u> City or County approving the license	<u>8/20/25</u> Date Approved
<u>\$ 35.00</u> Fee Amount	<u>9/20/2025</u> Permit Date
Event in conjunction with a community festival ☒ Yes ☐ No	<u>candieseppala@hibbingmn.us</u> City or County E-mail Address
<u>16,214</u> Current population of city	<u>Candie Seppala</u> Signature City Clerk or County Official
<u>Candie Seppala</u> Please Print Name of City Clerk or County Official	

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
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**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization The DO You		Date of organization	Tax exempt number
Organization Address (No PO Boxes) 531 E Howard St.		City Hibbing	State MN
		Zip Code 55746	
Name of person making application Jessica Lietz		Business phone 218 440 1710	Home phone 218 750 1818
Date(s) of event 9/20/2025	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name Jessica Lietz	City Hibbing	State MN	Zip Code 55746
Organization officer's name	City	State MN	Zip Code
Organization officer's name	City	State MN	Zip Code

Location where permit will be used. If an outdoor area, describe.

**531 E Howard St.
Hibbing MN 55746**

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL	
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT	
City or County approving the license Hibbing	Date Approved 8/20/2025
Fee Amount \$ 35.00	Permit Date 9/20/2025
Event in conjunction with a community festival ☒ Yes ☐ No	City or County E-mail Address candie.seppala@hibbingmn.gov
Current population of city 16,214	Signature City Clerk or County Official Candie Seppala
Please Print Name of City Clerk or County Official Candie Seppala	

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**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>Palmer's of Hibbing</u>		Date of organization <u></u>	Tax exempt number <u></u>
Organization Address (No PO Boxes) <u>1717 3rd Ave E</u>	City <u>Hibbing</u>	State <u>MN</u>	Zip Code <u>55746</u>
Name of person making application <u>Melissa McFarland</u>		Business phone <u></u>	Home phone <u></u>
Date(s) of event <u>Sept 20 2025</u>	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name <u>Melissa McFarland</u>	City <u>Hibbing</u>	State <u>MN</u>	Zip Code <u>55746</u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>

Location where permit will be used. If an outdoor area, describe.

1717 3rd Ave E Hibbing

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL	
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT	
<u>Hibbing</u> City or County approving the license	<u>8/20/2025</u> Date Approved
<u>\$35.00</u> Fee Amount	<u>9/20/2025</u> Permit Date
Event in conjunction with a community festival ☒ Yes ☐ No	<u>Candie Seppala@hibbingmn.us</u> City or County E-mail Address
<u>14,214</u> Current population of city	<u>Candie Seppala</u> Signature City Clerk or County Official
<u>Candie Seppala</u> Please Print Name of City Clerk or County Official	

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

City of Hibbing
SPECIAL EVENT Permit Application

☒ **All applications for Special Events** to be held within the City of Hibbing shall be reviewed by the City departments that will be involved during the operation of the Event. Prior to review, all application information must be completed. After Departments Review, the applications will be submitted to the City Council for final approval.

☒ **Deadlines:** Applications must be submitted 60 days prior to the event.

☒ RETURN APPLICATION to the City Hall Council Office

DATE RECEIVED BY COUNCIL OFFICE: _____

Name/Description of Event:	Oktoberfest	
Date of Event:	Saturday, September 20, 2025	
Location of Event:	Bars on Howard Street & 3rd Ave	
Organizer:	Rena Freeman	
Organizer Contact Information:	Home Phone:	Work Phone:
	Cell Phone:	

☒ **Department Review.** If applicable and where noted in the application form, the event organizer will also need to contact City department heads

DEPARTMENT	CHECK IN WITH CITY CONTACTS TO DISCUSS YOUR NEEDS FOR YOUR EVENT	CONTACT #
Hibbing Police Dept.	Police Chief Steve Estey	218-262-0285
Fire Department	Fire Marshal Shawn Nickila	218-421-3942
Sanitation Dept.	John Yuretich/Jim Watkins	218-362-5991
Public Works Dept.	John Yuretich/Jim Watkins	218-362-5991
City Services	Nick Arola	218-362-5951

City of Hibbing

SPECIAL EVENT PERMIT APPLICATION

☒ Applications MUST BE FILLED OUT COMPLETELY & ALL NECESSARY REQUIREMENTS ATTACHED

LOCATION OF EVENT: Bars on Howard Street & 3rd Ave

TITLE, PURPOSE, AND BRIEF DESCRIPTION OF EVENT:

Oktoberfest - Bar owners on Howard Street and 3rd avenue collaborating and working together
to plan, organize, and execute a day filled with games, comradery, and fun putting on a community event.

Date of Event: Saturday September 20, 2025

Refer media or citizen inquires to:

Rena Freeman

Telephone: 218.969.3561

APPLICANT AUTHORIZATION:

Attach a written communication from the organization(s) in whose name the event will be advertised which authorizes you, the applicant, to apply for this special event permit on its or their behalf.

Applicants Name & Title:

Address:

Mailing Address:

Affiliation:

Telephone: (day) _____ (evening) _____

EVENT PRINCIPALS:

On the next sheet, please list names, addresses, and telephone numbers of all the principals involved in any way in the proposed special event. Include professional event organizers, event promoters, financial underwriters, commercial sponsors, charitable agencies for whose benefits the event are being produced, the organizations in whose name the event is being advertised, and all other administratively, financially, or organizationally involved as principals in the production of the proposed special event. Make additional copies of the next sheet as needed to include all the principals involved in the proposed special event.

Name:		
Organization/Business/Agency/Affiliation:		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans? ☐ Yes ☐ No		
Will this person be present at the event area or areas and in charge of the event at all times ☐ Yes ☐ No		

Name:		
Organization/Business/Agency/Affiliation:		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans? ☐ Yes ☐ No		
Will this person be present at the event area or areas and in charge of the event at all times ☐ Yes ☐ No		

Name:		
Organization/Business/Agency/Affiliation:		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans? ☐ Yes ☐ No		
Will this person be present at the event area or areas and in charge of the event at all times ☐ Yes ☐ No		

REQUESTED EVENT COMPONENTS:
REQUESTED DAY AND DATE <i>(first choice)</i> : Saturday, September 20, 2025
Alternate days and dates: • _____ • NONE _____ • _____
REQUESTED HOURS OF OPERATION: From: _____ a.m. / p.m. To _____ a.m. / p.m.
SET UP beginning Day and Date **Indicate the time at which any unit of an event will begin to assemble at such area Day: _____ Time: <u>8 am</u> _____ a.m. / p.m.
Describe the number and type of animals to be used in the Event ☐ Not Applicable **If the event is a Circus, Carnival, Menagerie, or Like Exhibition: The license fee payable to the City of Hibbing is \$60.00 for the first day and \$12.00 for each additional day. ☒ If applicable, license fee to be included when submitting the application See City Code Chapter 6, Section 6.23 for additional information.
Attach a Draft of the Entry Form for Participants / Spectators ☐ Attached
Anticipated number of Participants: _____ Spectators: _____
**INSURANCE
☐ Attach to this application either an Insurance policy or a certificate of insurance including the policy number, amount, and the provision that the City of Hibbing is included as an additional insured.

SANITATION:
☐ Attach your "Plan for Clean-Up / Material Preservation". ☐ Include number, type and location of trash containers to be provided for the event. ☐ Indicate who and how many will be responsible for emptying and cleaning up around containers <u>during</u> the event. ☐ Indicate who and how many will be responsible for cleaning up after animals if they are used in the event. ☐ Indicate who and how many will be responsible for cleaning up the event after the event. ☐ Described the number, type and location of portable toilets to be provided for the event (or permanent toilets to be used for the event). ☐ Include any other plan you have for ensuring post-event cleanliness and material preservation of city facilities, equipment, premises and streets.
MAP (Noting the following items):
Check off below items that apply to your event.
<i>Indicate these items on attached separate maps. Use, where necessary, a to-scale drawing.</i>
☐ If a route is involved, the beginning area, the route (indicate directions with arrows), and the finished area;
☐ If a route is involved, the places where buses or trains need to be considered;
☐ If a route is involved, it will expedite approval of your event if you attach separate maps giving two or three alternate routes;
☐ Indicate if Roads and/or Sidewalks will be Closed The applicant will be required to explain how motorists and business owners and residents will be notified in advance of the event.
☐ Barricades, cones, safety, portable parking signs (note location - <i>provided by Public Works</i>)
☐ If a relay is involved, indicate hand-off points;
☐ Entertainment or stage locations (grandstand operators should provide you with a to-scale drawing;
☐ Alcoholic beverage concession areas; location must be specified
☐ Non-alcoholic concession areas;
☐ Food concession areas;
☐ General merchandise concession areas;
☐ Portable toilet facilities (indicate number);
☐ First aid facilities;
☐ Event participant and/or spectator parking areas;
☐ Event organizers command post;
☐ Fireworks or pyrotechnics site; (Must contact Fire Marshal)
☐ Vehicle fuel handling site;
☐ Cooking areas;
☐ Tables, enclosures, etc.;

☐ Temporary or permanent structures constructed for the event;	
☐ Site of electrical wiring to be installed for the event;	
☐ Trash containers (indicate number): _____	
☐ Other. Please describe: _____	
AVAILABILITY OF FOOD, BEVERAGES AND/OR ENTERTAINMENT	
ENTERTAINMENT:	If there will be music, sound amplification or any other noise impact, please describe, including the intended hours of the music, sound or noise.
	If a casino party, a dance or live entertainment is a part of your event, please describe:
	Please describe all of the activities of your event for which a license is required, for example, a cabaret license, a caterer's license, a general merchandise concession license, peddler or transient merchant license, etc. (attach to this application all required licenses)
ALCOHOL:	Alcoholic Beverages to be served? ☒ Yes ☐ No
	Temporary Liquor License Applied For?
	BEER ☐ Yes ☐ No
	COMMUNITY FESTIVAL LICENSE ☐ Yes ☐ No
	TEMPORARY ON SALE ☒ Yes ☐ No
	Organization Applying for License for Alcoholic Beverages:
	Describe what system will be used to ensure that alcoholic beverages will be consumed only by those persons 21 years and older. Wrist bands
	Describe how, where, when and by whom the alcoholic beverages will be served. All alcohol will be served inside bars/restaurants
	List of people who will be selling the alcohol: Sammy's The Iron House Checcos Palmers of Hibbing The Do You Mike's Pub Sportsmen's Boomtown
	Have they attended server training? ☒ Yes ☐ No

FOOD:	Food and/or non-alcoholic beverages to be served? ☐ Yes ☒ No Not outside
	Describe sanitation measures, food handling procedures and the nature of the food (such as pre-packaged foods, hot dogs, pre-mixed sodas, unpeeled fruit, raw meats, vegetables, fish or peeled and cut fruits).
	A health permit may be required from either the State of MN or St. Louis County. ☐ Attach a copy of your health permit to this application.
	If you intend to <u>cook</u> food in the event area, describe your area layout, including fuel or If electrical sources to be used.

SECURITY AND SAFETY PROCEDURES:
The Hibbing Police Department will determine the minimum number of private security guards and police officers required to adequately staff your event. If the prescribed number of private security guards is not provided or proves inadequate, the Hibbing Police Department maintains the right to shut down any or all components of the event and/or to provide additional police services that may be billed directly to the host organization.
Describe your proposed procedures for set-up operation, internal security and crowd control. _____ _____ _____
If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event. _____ _____ _____
If your event includes vehicles or animals, describe the minimum and maximum speeds of the event and the minimum and maximum intervals of space to be maintained between units. _____ _____ _____
☐ Attach to this application a copy of your building permit (or permits) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, reviewing stands, stages or platforms.

☐ Attach a copy of your fire department permit or permits to this application if you will use parade floats; an open flame; fireworks or pyrotechnics; vehicle fuels; cooking facilities; enclosures (and tables within those enclosures), tents, air-supported structures, canopies, or any fabric shelters.

Give names, address and phone numbers of the agency or agencies which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name of Agency: _____

Name of Representative: _____

Address: _____

Phone Numbers: _____

Indicate medical services that will provided for the event.

Medical Service

How Provided:

☐ Ambulance

☐ Doctors

☐ Nurses

☐ Paramedics

HIBBING FIRE DEPARTMENT REQUIREMENTS

In accordance with Minnesota State Fire Code Section 403.1 the Fire Marshal shall evaluate the need for requiring fire personnel to be in attendance of a public assembly for the following reasons: keep diligent watch for fires, obstruction to means of egress and other hazards and shall take prompt measures for remediation of hazards. The Hibbing Fire Marshal maintains the right to require fire service personnel to staff special events that are construed as a potential hazard to the public safety. These additional services may be billed directly to the host.

In accordance with Minnesota State Fire Code Section 403.2; for an indoor special permit public assembly, the Fire Marshal shall receive a floor plan with dimensions of the floor, seating, and exit widths. A total number of participants shall be submitted in order to evaluate the occupancy load and safe egress out of the building. The Fire Marshal shall assign an occupancy load for the event which shall be adhered to. All event floor plan layouts must be approved by the Fire Marshal and all special permit public events are subject to inspection by the Fire Marshal the day of the event. The Fire Marshal and/or designee reserves the right, under MN State Fire code, to stop and/or remedy any unsafe actions up to and including the cancelling of the event.

VENDORS OR CONCESSIONAIRES:

Describe what vendors or concessionaires you will allow in conjunction with the event and the purpose or purposes of these concessions.

[illegible]

Describe how you intend to regulate, monitor and control the type, number and quality of vendors/concessionaires who you may permit to operate in conjunction with the event.

[illegible]**MITIGATION OF THE IMPACT ON OTHERS:**

Describe how you intend to mitigate the impact of the special event on businesses, churches, neighbors, motorists, mass transit users and others. Attach additional sheets, if necessary entitled "Mitigation of the Impact of Others."

OTHER PERTINENT INFORMATION:

[illegible]



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>The Do You</u>		Date of organization <u></u>	Tax exempt number <u></u>
Organization Address (No PO Boxes) <u>214 E Howard</u>	City <u>Hibbing</u>	State <u>MN</u>	Zip Code <u>55746</u>
Name of person making application <u>Andrew Hanegmon</u>		Business phone <u>218 2629947</u>	Home phone <u></u>
Date(s) of event <u>9/20/25</u>	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name <u>Andrew Hanegmon</u>	City <u>Hibbing</u>	State <u>MN</u>	Zip Code <u>55746</u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>

Location where permit will be used. If an outdoor area, describe.

214 E Howard St
Hibbing MN 55746

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Hibbing
City or County approving the license

\$35.00
Fee Amount

Event in conjunction with a community festival ☒ Yes ☐ No

16,214
Current population of city

Candie Seppala
Please Print Name of City Clerk or County Official

9/20/25
Date Approved

9/20/25
Permit Date

CandieSeppala@hibbingmn.gov
City or County E-mail Address

Candie Seppala
Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

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ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
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Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>Sportsmen's Taverna</u>		Date of organization <u></u>	Tax exempt number <u></u>
Organization Address (No PO Boxes) <u>509 E Howard St.</u>	City <u>Hibbing</u>	State <u>MN</u>	Zip Code <u>55746</u>
Name of person making application <u>Andy Karaholios</u>		Business phone <u>218 2621848</u>	Home phone <u></u>
Date(s) of event <u>9/20/2025</u>	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name <u>Andy Karaholios</u>	City <u>Hibbing</u>	State <u>MN</u>	Zip Code <u>55746</u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>
Location where permit will be used. If an outdoor area, describe. <u></u>			

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL	
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT	
<u>Hibbing</u> City or County approving the license	<u>8/20/25</u> Date Approved
<u>\$35.00</u> Fee Amount	<u>9/20/25</u> Permit Date
Event in conjunction with a community festival ☒ Yes ☐ No	<u>candieseppala@hibbingmn.gov</u> City or County E-mail Address
<u>16,214</u> Current population of city	<u>Candie Seppala</u> Signature City Clerk or County Official
<u>Candie Seppala</u> Please Print Name of City Clerk or County Official	

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
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COMMUNITY FESTIVAL LICENSE TEMPORARY ON-SALE LIQUOR LICENSE

- ☐ The fee for a community festival license shall be \$35.00 per event.
☐ The fee for a temporary liquor license shall be \$35.00 per day.

Community Festival License Authorized: The Council may authorize any holder of an on-sale liquor license issued by the City to dispense intoxicating liquor off-premises at a community festival held within the City. The authorization shall specify the area in which the intoxicating liquor must be dispensed and consumed. The authorization shall not be issued unless the licensee demonstrates that it has liability insurance to cover the event.

Temporary Liquor License Authorized: Notwithstanding any provision of the City Code to the contrary, the Council may issue a license for the temporary on-sale of liquor in connection with a social event sponsored by the licensee. Such license may provide the licensee may contract with the holder of a full-year on-sale license, issued by the City, for liquor catering services.

Application: Every person desiring a license shall file with the City Administrator a written and verified application upon forms if prescribed by the proper Department of the State of Minnesota, together with such additional information as the Council may desire. If license application is not so prescribed by the State of Minnesota, then the application is submitted upon forms that are furnished by the City. Information required may vary with the type of business organization making application. All questions asked or information required by the application forms shall be answered fully and completely by the applicant. Note approval information below and reverse for additional information.

Type or Print Information

Name of Organization <i>Sammys Pizza</i>	Date Organized	Tax Exempt Number	
Street Address <i>106 E Howard St.</i>	City <i>Hibbing</i>	State <i>MN</i>	Zip Code <i>55740</i>
Name of Person Making Application <i>Brian Buratto</i>	Business Phone <i>218 263 7574</i>	Home Phone <i>218 208 7519</i>	
Dates liquor will be sold (1 to 4 days) <i>9/20/25</i>	Type of Organization ☐ Club ☐ Charitable ☐ Religious ☐ Other Non Profit		
Organization Officer's Name <i>Brian Buratto</i>	Address <i>106 E Howard St.</i>		
Organization Officer's Name	Address		
Location where license will be used. If an Outdoor Area describe: <i>ON PREMIS</i>			
Will the applicant contract for intoxicating liquor services? If so give the name and address of the liquor license providing the service			
Will the applicant carry liquor liability insurance? If so, the carrier's name and amount of coverage.			
APPROVAL			
Application must be submitted to the City Council Office at least 30 days prior to the event and are to be approved by the City Council			
CITY OF HIBBING		Date Approved:	
City Fee Amount:		License Dates:	
Date Fee Paid:			
Signature City Clerk		Date	



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
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**APPLICATION AND PERMIT FOR A 1 DAY
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Name of organization <u>Mikes Pub</u>		Date of organization <u></u>	Tax exempt number <u></u>
Organization Address (No PO Boxes) <u>413 E Howard St.</u>	City <u>Hibbing</u>	State <u>MN</u>	Zip Code <u>55746</u>
Name of person making application <u>Briana Clemons</u>		Business phone <u>218 440 1213</u>	Home phone <u>218 403 0888</u>
Date(s) of event <u>Sept. 20 2025</u>	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name <u>Briana Clemons</u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>
Organization officer's name <u></u>	City <u></u>	State <u>MN</u>	Zip Code <u></u>

Location where permit will be used. If an outdoor area, describe.

413 E Howard Street
Hibbing MN 55746

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT	
<u>Hibbing</u> City or County approving the license	<u>8/20/25</u> Date Approved
<u>\$ 35.00</u> Fee Amount	<u>9/20/2025</u> Permit Date
Event in conjunction with a community festival ☒ Yes ☐ No	<u>candieseppala@hibbingmn.us</u> City or County E-mail Address
<u>16,214</u> Current population of city	<u>Candie Seppala</u> Signature City Clerk or County Official
<u>Candie Seppala</u> Please Print Name of City Clerk or County Official	

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
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ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
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651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization		Tax exempt number	
The DO You					
Organization Address (No PO Boxes)		City	State	Zip Code	
531 E Howard St.		Hibbing	MN	55746	
Name of person making application		Business phone		Home phone	
Jessica Lietz		218 440 1710		218 750 1818	
Date(s) of event		Type of organization ☐ Microdistillery ☐ Small Brewer			
9/20/2025		☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit			
Organization officer's name		City	State	Zip Code	
Jessica Lietz		Hibbing	MN	55746	
Organization officer's name		City	State	Zip Code	
			MN		
Organization officer's name		City	State	Zip Code	
			MN		

Location where permit will be used. If an outdoor area, describe.

531 E Howard St.
Hibbing MN 55746

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

—

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Hibbing	
City or County approving the license	
\$ 35.00	
Fee Amount	
Event in conjunction with a community festival ☒ Yes ☐ No	
16,214	
Current population of city	
Candie Seppala	
Please Print Name of City Clerk or County Official	

8/20/2025	
Date Approved	
9/20/2025	
Permit Date	
candie.seppala@hibbingmn.gov	
City or County E-mail Address	
Candie Seppala	
Signature City Clerk or County Official	

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
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**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Palmer's of Hibbing		Date of organization	Tax exempt number
Organization Address (No PO Boxes) 1717 3rd Ave E		City Hibbing	State MN
		Zip Code 55746	
Name of person making application Melissa McFarland		Business phone	Home phone
Date(s) of event Sept 20 2025		Type of organization ☐ Microdistillery ☐ Small Brewer	
		☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit	
Organization officer's name Melissa McFarland		City Hibbing	State MN
		Zip Code 55746	
Organization officer's name		City	State
		MN	
Organization officer's name		City	State
		MN	

Location where permit will be used. If an outdoor area, describe.
1717 3rd Ave E Hibbing

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL	
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT	
Hibbing City or County approving the license	8/20/2025 Date Approved
\$35.00 Fee Amount	9/20/2025 Permit Date
Event in conjunction with a community festival ☒ Yes ☐ No	Candie Seppala@hibbingmn.us City or County E-mail Address
14,214 Current population of city	Candie Seppala Signature City Clerk or County Official
Candie Seppala Please Print Name of City Clerk or County Official	

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



COMMUNITY FESTIVAL LICENSE TEMPORARY ON-SALE LIQUOR LICENSE

- ☐ The fee for a community festival license shall be \$35.00 per event.
☐ The fee for a temporary liquor license shall be \$35.00 per day.

Community Festival License Authorized: The Council may authorize any holder of an on-sale liquor license issued by the City to dispense intoxicating liquor off-premises at a community festival held within the City. The authorization shall specify the area in which the intoxicating liquor must be dispensed and consumed. The authorization shall not be issued unless the licensee demonstrates that it has liability insurance to cover the event.

Temporary Liquor License Authorized: Notwithstanding any provision of the City Code to the contrary, the Council may issue a license for the temporary on-sale of liquor in connection with a social event sponsored by the licensee. Such license may provide the licensee may contract with the holder of a full-year on-sale license, issued by the City, for liquor catering services.

Application: Every person desiring a license shall file with the City Administrator a written and verified application upon forms if prescribed by the proper Department of the State of Minnesota, together with such additional information as the Council may desire. If license application is not so prescribed by the State of Minnesota, then the application is submitted upon forms that are furnished by the City. Information required may vary with the type of business organization making application. All questions asked or information required by the application forms shall be answered fully and completely by the applicant. Note approval information below and reverse for additional information.

Type or Print Information

Name of Organization The Iron House		Date Organized		Tax Exempt Number	
Street Address 112 E Howard St		City Hibbing		State MN	Zip Code 55746
Name of Person Making Application Rena Freeman		Business Phone 21840370667		Home Phone	
Dates Liquor will be sold (1 to 4 days) 9/20/2025		Type of Organization ☐ Club ☐ Charitable ☐ Religious ☐ Other Non Profit			
Organization Officer's Name		Address			
Organization Officer's Name		Address			
Location where license will be used. If an Outdoor Area describe:					
Will the applicant contract for intoxicating liquor services? If so give the name and address of the liquor license providing the service					
Will the applicant carry liquor liability insurance? If so, the carrier's name and amount of coverage.					
APPROVAL					
Application must be submitted to the City Council Office at least 30 days prior to the event and are to be approved by the City Council					
CITY OF HIBBING			Date Approved:		
City Fee Amount:			License Dates:		
Date Fee Paid:					
_____ Signature City Clerk			_____ Date		



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Approve transfer of \$500,000 from the undesignated amount in the general fund to land acquisition fund for purchase of Dolence Property.

Description of Agenda Item

Approve transfer of \$500,000 from the undesignated amount in the general fund to land acquisition fund for purchase of Dolence Property.

Strategic Initiative

2023 Strategic Plan: Vibrant Economic Hub and High Priority Goal #5 - Acquiring more property for economic development.

Owner of Agenda Item

Betsy Olivanti, Community Development Director, 218.421.7939, betsyolivanti@hibbingmn.gov
Sheena Mulner, Finance Director - Treasurer, 218-312-1602, sheenamulner@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

The land acquisition fund balance is approximately \$120,000 at present. In order to purchase the Dolence property for the negotiated price as authorized by city council, additional funds must be transferred into the account.

Board/Commission/Committee Actions(s):

City council will waive planning commission approval of purchase; however, potential rezoning will require the planning commission's approval.

Budgetary/Fiscal Impact

\$500,000 from general fund undesignated to the land acquisition fund.

Action Requested

Approve transfer of \$500,000 from the undesignated amount in the general fund to land acquisition fund for purchase of Dolence Property.

Attachments

None



Request for Council Action

City Council Action

Approve RES-25-08-11 to approve the purchase of 3911 Dillon Road, Hibbing, MN 55746 and adjoining parcels: 139-0050-04362 and 139-0050-04330.

Description of Agenda Item

Approve RES-25-08-11 to approve the purchase of 3911 Dillon Road, Hibbing, MN 55746 and adjoining parcels: 139-0050-04362 and 139-0050-04330.

Strategic Initiative

2023 Strategic Plan: Core Strategy - Vibrant Economic Hub with diverse types of industry providing local jobs and destination for shopping and dining. Also, High Priority Goal #5 - Acquiring more property for Economic Development.

Owner of Agenda Item

Betsy Olivanti, Community Development Director, 218.421.7939, betsyolivanti@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Purchasing this acreage aligns well with the 2023 Strategic Plan for the city of Hibbing and addresses high priority goal #5.

Board/Commission/Committee Actions(s):

At least a portion of the property will need to be rezoned once purchased.

Budgetary/Fiscal Impact

Purchase agreement has been negotiated for appraised value of \$410,000, along with half of the cost (\$19,612.50) of the replacement of the septic system (\$39,225), if required. As the inspection was done in July of 2025, we have until July of 2027 to replace the septic system.

Action Requested

Approve RES-25-08-11 to approve the purchase of 3911 Dillon Road, Hibbing, MN 55746 and adjoining parcels: 139-0050-04362 and 139-0050-04330.

Attachments

1. Leustek Septic Replacement Quote
2. ETG Septic Replacement Quote
3. Res-25-08-XX-approve-purchase-execution-Revised

Proposal

Page #

of

pages

Lewistek Sand & Gravel Co.

5525 Hwy 73

Chesholm, MN 55719

214-969-5917

PROPOSAL SUBMITTED TO:

Traute Dolence

ADDRESS

1113 15th St S.

Fargo ND 58103

PHONE #

701-200-8540

FAX #

JOB NAME

Septic system

JOB #

JOB LOCATION

3911 Dillon Rd

DATE

7-25-25

DATE OF PLANS

ARCHITECT

We hereby submit specifications and estimates for:

Design and install a septic system for a 3 bedroom class I home and abandon old.

\$42,500⁰⁰

Any trees cut. piled to the side, wires for pump and alarm control buried to the house for others to terminate inside. City must approve plan for quote to be valid.

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

forty two thousand five hundred and ^{no}/100

Dollars

with payments to be made as follows:

In full upon completion

alteration or deviation from above specifications involving extra costs be executed only upon written order, and will become an extra charge and above the estimate. All agreements contingent upon strikes, delays, or delays beyond our control.

Respectfully submitted

Note - this proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal

above prices, specifications and conditions are satisfactory and are accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Acceptance

Signature

Betsy Olivanti

From: Lee Zieske <lee@johnsonhometownrealty.com>
Sent: Wednesday, August 6, 2025 1:44 PM
To: Betsy Olivanti
Subject: Re: Purchase agreement 3909 Dillon Rd.

EMERGING TECHNICAL GROUP INC

3024 ANDERSON RD, HIBBING MN. 55746 Phone 218-969-8868

Travis Dolence
3911 Dillion Rd
Hibbing MN 55746

Re: 3911 Dillion Rd Hibbing MN Quote

Travis,

Thanks for the opportunity to quote your new septic System. We take pride in our work and enjoy the great relationship we have with our customers. Our quote for your new septic system sized for a 3 bedroom class 2 home, located at 3911 Dillion Rd Hibbing MN with no garbage disposal, no basement ejector pump. Water conditioner ~~regen~~ should be discharged to sump pump .

The price includes

- 1) Septic designed per county ordinance, design fee and permit.
- 2) All PVC piping and fitting
- 3) 1650 Gallon Precast and insulated 2 compartment septic/pump tank.
- 4) Clean sand, Loam and 1-1/2" rock
- 5) ~~Zoeller~~ or equivalent cast iron pump
- 6) Electrical controls, junction box and wire and electrical connection at tank
- 7) System Sized for a 3 Bedroom, class 2 Home
- 8) Area shall be back bladed and seeded upon completion. The Owner shall be responsible for any vegetation removal and watering to insure vegetation growth.
- 9) All Labor to install above mentioned system

Total for Septic system installation: \$39,255.00

We shall not be responsible for any damages to driveway that may occur during installation

Sincerely, Tim Warzecha

On Wed, Aug 6, 2025 at 1:31 PM Betsy Olivanti <BetsyOlivanti@hibbingmn.gov> wrote:

Lee,

From Andy's response, upon striking Part B # 7 "are no" it should be in a position for the council to take action on August 20, 2025. Will you please send back the revised PA with that done? Thank you!

At the Council meeting held August 20, 2025, at 5:00 P.M., in the Hibbing City Council Chambers, Councilor _____ offered the following Resolution and moved its adoption:

RESOLUTION NO. 25-08-____

RESOLUTION APPROVING THE CITY OF HIBBING'S PURCHASE
OF REAL PROPERTY AT
3909 AND 3911 DILLON ROAD, HIBBING, MINNESOTA,
AND AUTHORIZING EXECUTION OF DOCUMENTS RELATING THERETO
AND WAIVING THE PLANNING COMMISSION'S REVIEW OF THE PURCHASE

WHEREAS, The City of Hibbing, hereinafter the City, is a statutory city organized and existing under the laws of the State of Minnesota; and,

WHEREAS, The City has been approached regarding the purchase of real property located at 3909 and 3911 Dillon Road, Hibbing, Minnesota, and legally described as follows, to-wit:

E 1/2 of SE 1/4 of Section 23, Township 57 North, Range 21 West of the Fourth Principal Meridian, EXCEPT the following described property: Assuming the west property line of the SE 1/4 of SE 1/4 of Section 23, Township 57 North, Range 21 West of the Fourth Principal Meridian, to run due North and South and beginning at a point 650 feet North and 33 feet West of the SE section corner of said Section 23, thence run West a distance of 600 feet; thence run north a distance of 600 feet, thence run east a distance of 600 feet, thence run south a distance of 600 feet to the point of beginning.
(Torrens - Certificate of Title Number 364489.0)

(parcels: 139-0050-04362, 139-0050-04360, and 139-0050-04330);
and,

WHEREAS, The City is aware that said property has been vacant for many years; and,

WHEREAS, The City has been in negotiations with the owner of said real property; and,

WHEREAS, The City has negotiated a reasonable price for said real property being \$410,000.00; and,

City of Hibbing
Resolution No. 25-08-____
August 20, 2025

WHEREAS, Negotiations with the owner has been through an arm's length transaction as the owner has a realtor working on his behalf; and,

WHEREAS, The City of Hibbing has adopted a Comprehensive Plan as contemplated by Minnesota Statutes Section 462.356; and,

WHEREAS, Said Statute provides that all acquisitions and conveyances of real property by the municipality shall be reviewed by the Planning Commission of the entity; and,

WHEREAS, Said Statute further contemplates that referring the matter to the Planning Commission to determine if said purchase/ conveyance is in compliance with the Comprehensive Plan may be waived if the governing body (City Council) by a two-thirds vote dispenses with the referral to the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hibbing:

1) That the purchase of the above described real property for the sum of \$410,000.00 pursuant to the terms of the Purchase Agreement attached hereto and made a part hereof is hereby approved.

2) That the Mayor and the Clerk are hereby authorized to execute the Purchase Agreement.

3) That the Mayor and the Clerk are hereby authorized to execute the documents necessary to close the transaction for the purchase of the above described real property.

NOW, THEREFORE, IT IS FURTHER RESOLVED by the City Council of the City of Hibbing that the City of Hibbing hereby waives referral to the Hibbing Planning Commission for its review of the contemplated acquisition of the subject real property in Hibbing, by the City for a determination regarding whether the acquisition is in compliance with the City of Hibbing's Comprehensive Plan.

The motion to adopt the foregoing Resolution was duly supported by _____, and upon being put to a vote, carried as follows:

City of Hibbing
Resolution No. 25-08-_____
August 20, 2025

FOR ADOPTION:

AGAINST ADOPTION:

ABSTAINING:

ABSENT:

Approved, passed, and adopted by the City Council of the City of Hibbing this 20th day of August, 2025.

CITY OF HIBBING

Pete Hyduke, Mayor

ATTEST:

Candie Seppala, Clerk

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution adopted and passed by the Hibbing City Council at its regular meeting held on Wednesday, August 20, 2025.

(City Seal)

Candie Seppala
City Clerk

City of Hibbing
Resolution No. 25-08-____
August 20, 2025



Request for Council Action

City Council Action

Approve the resolution

Description of Agenda Item

Offer Resolution 25-08- for the Minnesota Department of Public Safety Grant Funding Assistance for the Hibbing Public Safety Building Project

Strategic Initiative

Owner of Agenda Item

Sheena Mulner, Finance Director - Treasurer, 218-312-1602, sheenamulner@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

We are working on entering into a grant agreement with the Department of Public Safety who will be administering our \$10M cash allocation grant from the 2023 legislative session for the construction of the public safety building. In order for the state to encumber the funds and authorize the grant agreement, we need to provide proof that the project is fully funded.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

The finance committee is recommending to use the \$10M toward the construction of the building which aligns with the GMP for bid package #2. \$19.6M of the funding will come from our local sales tax authorization. \$10M from the state appropriation and then the \$229,266 would be committed from the city's general fund. The city will still have the option to issue capital improvement bonds for the additional cost.

Action Requested

Approve the resolution

Attachments

None



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

1. Res-25-08-XX-waive-planning-comm-review-JT-Ventures

At the Council meeting held Wednesday, August ____, 2025, at 5:00 P.M., in the Hibbing City Council Chambers, Councilor _____ offered the following Resolution and moved its adoption:

RESOLUTION No. 25-08-_____

RESOLUTION WAIVING THE PLANNING COMMISSION'S REVIEW OF
THE HIBBING ECONOMIC DEVELOPMENT AUTHORITY (HEDA)
SALE OF REAL PROPERTY AT 1111 7TH AVENUE EAST, HIBBING, MINNESOTA

WHEREAS, HEDA has entered into a Purchase Agreement to sell land in Hibbing, St. Louis County, Minnesota 55746, legally described as follows, to-wit:

Parcel Code 140-0270-00337

That part of the NW 1/4 of Section 7, Township 57 North, Range 20 West of the Fourth Principal Meridian, in the City of Hibbing, St. Louis County, Minnesota, described as follows:

Commencing at the southeast corner of Government Lot 2 and assuming the south line of said NW 1/4 to bear North 81 degrees 05 minutes 24 seconds West; thence North 04 degrees 32 minutes 04 seconds East along the East line of said Government Lot 2, 303.49 feet to the west right-of-way of Seventh Avenue East, thence North 09 degrees 44 minutes 15 seconds East along said right-of-way 741.44 feet to the point of beginning of the parcel to be described; thence continue North 09 degrees 44 minutes 15 seconds East along said right-of-way 500.05 feet; thence North 81 degrees 05 minutes 24 seconds West 500.05 feet; thence South 9 degrees 44 minutes 15 seconds West 500.05 feet; thence South 81 degrees 5 minutes 24 seconds East 500.05 feet to the point of beginning.

EXCEPTING minerals and mineral rights according to prior reservations of record.

and,

WHEREAS, The City of Hibbing has adopted a Comprehensive Plan as contemplated by Minnesota Statutes Section 462.356; and,

WHEREAS, Said Statute provides that all acquisitions and conveyances of real property by the municipality shall be reviewed by the Planning Commission of the entity; and,

WHEREAS, Said Statute further contemplates that referring the matter to the Planning Commission to determine if said purchase/

City of Hibbing
Resolution 25-08-_____
August 20, 2025

conveyance is in compliance with the Comprehensive Plan may be waived if the governing body (City Council) by a two-thirds vote dispenses with the referral to the Planning Commission.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Hibbing that the City of Hibbing hereby waives referral to the Hibbing Planning Commission for its review of the contemplated sale of real property located at 1111 7th Avenue East, Hibbing, by HEDA for a determination regarding whether the acquisition is in compliance with the City of Hibbing's Comprehensive Plan.

The motion to adopt the foregoing Resolution was duly supported by Councilor _____, and upon being put to a vote, carried as follows:

FOR ADOPTION:

AGAINST ADOPTION:

ABSTAINING:

ABSENT:

Adopted and passed this 20th day of August, 2025.

CITY OF HIBBING

Mayor Pete Hyduke

ATTEST:

Candie Seppala, Clerk

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution adopted and passed by the Hibbing City Council at its regular meeting held Wednesday, August 20, 2025.

(City seal)

Candie Seppala
Senior Executive Assistant

City of Hibbing
Resolution 25-08-____
August 20, 2025



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Approve this Interim Use Permit request.

Description of Agenda Item

Approve an Interim Use Permit request of Cole Scovill to allow for the operation of a Home Powersports Business in the S-R, Suburban Residential District, and the Hibbing City Code of Ordinances, on the subject property, 11907 Townline Rd., Hibbing, MN 55746.

Strategic Initiative

Owner of Agenda Item

Pat Green, Building Official, 218.969.0165, patgreen@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

The Planning Commission recommends approval of this Interim Use Permit request with the conditions listed.

Budgetary/Fiscal Impact

None.

Action Requested

Approve this Interim Use Permit request.

Attachments

1. DOC081925

DATE: August 18, 2025

REF. #: IUP 25-01

BY MEMBER: G. Smith

RESOLUTION

WHEREAS, Hibbing Planning Commission held a public hearing on this date for an Interim Use Permit request of Cole Scovill, 11907 Townline Rd., Hibbing, MN 55746 to allow for the operation of a Home Powersports Business in the S-R, Suburban Residential District, and the Hibbing City Code of Ordinances, on the subject property, 11907 Townline Rd., Hibbing, MN 55746 (Part of Gov Lot 4 Beg 33 ft N and 383 ft E of SW corner thence N 320 60/100 ft thence E 100 ft thence S 320 6/10 ft thence W 100 ft to Pt of Beg Section 31 Township 57 Range 20 Hibbing); and

WHEREAS the Commission finds that the proposed building or use at the particular location requested is necessary or desirable to provide convenience and will contribute to the general welfare of the neighborhood or community; and

WHEREAS the Commission finds that the proposed building or use will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities, and other matters affecting the public health, safety and general welfare; and

WHEREAS the Commission finds that the proposed building or use will be designed, arranged and operated so as to permit and use of neighboring property in accordance with the applicable regulations.

NOW THEREFORE BE IT RESOLVED that the Planning Commission herewith recommends City Council approval of the request, with the following condition:

- This Interim Use Permit for a Home Powersports Business shall be valid for 5 years.
- This Interim Use Permit allows one (1) 40 foot, or two (2) 20 foot storage containers to be used on the property for the Home Powersports Business storage when placed to the rear of the property behind the existing storage shed.

MEMBER G. Smith moved the adoption of the resolution, J. Jump seconded the adoption, and the results of the vote were as follows:

NAME	YES	NO
G. Smith, Chairperson	X	
G. Pogachnik	X	
J. Jump	X	
C. Lubovich	X	
D. Majkich	X	

SUMMARY OF VOTE: YES: 5
NO: 0
ABSTENTION: 0
MOTION: APPROVED: X
DISAPPROVED: _

And I hereby certify that the foregoing (or above) is a true and correct copy of a Resolution adopted by the Hibbing Planning Commission at their regular meeting on August 18, 2025.

No Seal



Drafted by Tina Glad, Secretary
City of Hibbing
401 East 21st Street
Hibbing, MN 55746



Request for Council Action

City Council Action

Approval of Proposal

Description of Agenda Item

BARR Proposal - 41st Street Stormwater Conveyance Cleaning

Strategic Initiative

To clean the stormwater conveyance south of 41st Street

Owner of Agenda Item

Jesse Story, City Engineer-Director of Public Works, 218.969.0629, jessestory@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

We received the attached proposal from BARR Engineering to prepare plans and specifications to clean out the ditch that is south of 41st Street. Under this project we will clean out approximately 3500 feet of existing ditch. By doing this we will gain capacity within the ditch which will relieve the stormwater flooding along 41st Street. This work will be completed during the upcoming winter.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

The proposal is in the amount of \$36,000.00.

Action Requested

Asking council to approve the quote in the amount of \$36,000.00.

Attachments

1. Hibbing 41st Street Stormsewer Ditch Cleaning Proposal_2025 (002)

August 8, 2025

Mr. Jesse Story, P.E.
City Engineer/Director of Public Works
City of Hibbing
401 East 21st Street
Hibbing, MN 55746

**Re: 41st Street and Highway 169 Drainage Updates Proposal – Additional Scope
Barr Project No. 23691031**

Dear Mr. Story:

On behalf of Barr Engineering Co., we are pleased to submit this proposal to amend our engineering services for the 41st Street and Highway 169 drainage project in Hibbing, Minnesota. The proposed scope of services is based on our meeting with you and Greg Pruszinske on Monday, July 28, 2025, our understanding of the project development to date and our experience with similar projects.

1 Understanding of the Project

During large rain events in June 2024 and July 2025, the City of Hibbing experienced flooding in the 41st Street and Highway 169 area. Barr has previously worked with the City of Hibbing to perform a hydraulic analysis of the watershed area which includes some of this area. A preliminary construction plan was developed to increase stormwater storage capacity and drainage flow capacity in the area as Phase 1 of a plan to mitigate flooding near the intersection of 1st Avenue and East 35th Street in Hibbing. This project was tabled in 2013 by the City due to projected construction costs and funding. The Minnesota Department of Transportation (MNDOT) has performed some work on drainage structures in the area since the previous design.

In 2024 Barr updated the stormwater model to current guidelines, current existing conditions, and extended the model further south of 41st Street. Barr then updated the model to include the Phase 1 design to evaluate the risk of flooding at multiple properties that were impacted by the June 2024 storm event and neighboring structures that were evaluated previously. Results of this evaluation were provided to the City in a draft memo provided to the City on November 4, 2024, and discussed in a meeting on December 19, 2024. The City and Barr staff met on July 28, 2025 to discuss options from the draft based on rain events in July 2025.

Based on the draft results and discussion during the meeting on July 28, 2025, the City would like to proceed with developing a construction plan and cost estimate to reestablish approximately 2,300 feet of existing ditches from 41st Street to the culvert crossings south of Jack & Don's Service near where it's presumed the ditch changes to natural drainage (see Figure 1). The goal of the ditch cleaning is to allow better conveyance of stormwater away from existing infrastructure during storm events. Construction work would occur during the winter months of 2025-2026.

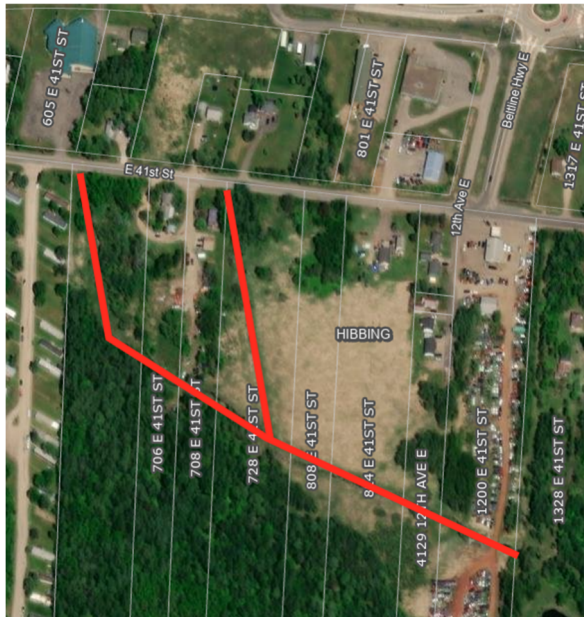


Figure 1: Approximate Ditch Cleaning

2 Scope of Work

Our proposed work scope is intended to provide engineering services to perform the stormwater modeling, assist with information for permitting agencies, prepare plans & specifications for the ditch cleaning, prepare an Engineer's Opinion of Probably Construction Costs, and assist in project bidding. The following outlines the tasks to be completed as part of our scope of services.

2.1 Stormwater Modeling Updates

Barr will update the existing condition XPSWMM model. The model updates will include the following:

- Update the model to reflect a cleaned and restored ditch.
- Evaluation of private culvert crossings to determine if culverts should be replaced due to size constraints.

Deliverables

Barr will prepare an addendum to the previous draft memo provided to the City with a summary of the updated model findings for the cleaned and restored ditch.

2.2 Wetland Delineation & Permitting Assistance

The scope of the ditch cleaning work occurs in areas that are indicated as wetlands in the National Wetlands Inventory. Based on experience with similar projects, it is anticipated that permit applications and Technical Evaluation Panel (TEP) approval will be needed for this project under the Minnesota Wetland Conservation Act and Section 404 of the Clean Water Act. Based on the understanding that this is a historical ditch, a No Loss determination for the cleaning work is anticipated.

Disturbances are not anticipated to trigger a Minnesota DNR Public Waters Work Permit or an MPCA NPDES Construction Stormwater Permit.

Barr will perform a field wetland delineation along the existing ditch to determine areas where wetlands are adjacent to the ditch which will impact disturbance limits. Barr will provide assistance preparing wetland impact applications, supporting documentation and attend meetings as the City deems appropriate for discussion of the project with the TEP.

For this task, Barr proposes to complete the following work:

- Field wetland delineation covering an area extending 100 feet from either side of the existing ditch.
- A wetland delineation report will be prepared following the field work and will be submitted to the LGU and Corps for approval.
- Assistance preparing the Joint Application Form for Activities Affecting Water Resources in Minnesota and supporting documentation.
- Attending up to two TEP meetings in the City of Hibbing.

Deliverables

Barr will provide the following deliverables for this task:

- Wetland delineation report
- Joint Application Form for Activities Affecting Water Resources in Minnesota and supporting documentation for review and submittal by the City.

2.3 Plans and Specifications

Barr will prepare a preliminary site plan and ditch cleaning details based on previous field measurements and the updated model. The preliminary plans will be submitted to the City for review and to be included with the wetland impact applications. Plans will be prepared in AutoCAD, and technical specifications will be included as notes on the plans and reference the MNDOT Standard Specifications for Construction.

After feedback is received from the City and the TEP, Barr will prepare the final plans and specifications and an Engineer's Opinion of Construction Costs.

For this task, Barr proposes to complete the following work:

- Preparing preliminary plans consisting of a ditch cleaning and restoration site plan, details, and typical sections.
- Preparing technical specifications to be included on the plan sheets as notes.
- Meeting with the city's engineering department to review the preliminary plans and specifications and obtain input before proceeding with final design.
- Preparation of plans and specifications for construction consisting of a title sheet, existing conditions and site access plan, ditch cleaning and restoration site plan, erosion and sediment control plans, details, and typical sections.

Deliverables

Barr will provide the following deliverables for this task:

- Preliminary plans and specifications
- Final plans and specifications

- Engineer's Opinion of Construction Costs

2.4 Project Bidding

For this phase, Barr proposes to complete the following tasks:

- Assist with the preparation of contract documents and bid form
- Advertising the project in accordance with public procurement of construction contract laws; the costs of advertising will be paid by the city and are not included in the fee shown below.
- Receiving and processing deposits for bidding documents
- Maintaining a prospective bidder list
- Responding to bidder questions
- Issuing addenda as appropriate to clarify, correct, or change bidding documents
- Attending the bid opening
- Tabulating bids
- Recommending award of a construction contract

2.5 MnDOT Coordination Meeting

Up to three Barr staff will prepare for and attend a meeting with City and MnDOT staff to discuss modeling and engineering efforts to date and discuss actions going forward for drainage improvement work in the U.S. Highway 169 and 41st Street areas.

Deliverables

As part of this task, Barr will submit a summary of our notes to the City.

2.6 Project Management and Meetings

Barr proposes to provide ongoing project management services for the duration of the project, including:

- Preparing and managing work tasks, schedules, staffing, and budgets
- Reviewing and submitting invoices
- Attending two meetings with City staff and one meeting with the City Council for informational discussions.

3 Assumptions

This proposal is based on the following assumptions:

- The existing water feature is determined by the TEP to be a ditch and not a natural stream.
- The existing ditch has easement access agreements from property owners or will be obtained by the City.
- Downstream drainage routes have capacity for potential flow increases due to the ditch cleaning.
- Field wetland delineations will be limited to the cleaning extent and a buffer of 100 feet on either side.

- Further development of construction plans for alternatives or phases of the project is not included in this scope of work.
- Meetings with the City and other entities will be in-person in Hibbing or virtual.
- Barr will provide plans and specifications for bidding using QuestCDN
- Construction administration and/or observation services are not included in the scope of services at this time but can be added upon request from the City of Hibbing.

4 Owner's Responsibility

Our scope of work assumes that the Owner will be responsible for:

- Providing input on the design and participating in design review
- Development, coordination, and submittal of landowner access and work agreements
- Coordinating meeting of the TEP and representing the City at the meeting
- Submitting permit application packets
- Publishing advertisement for bids

5 Schedule and Budget

Our work on this project can begin upon receiving your notice to proceed. We estimate that our work will require approximately 6 weeks total to complete Tasks 2.1, the field wetland delineation, & the preliminary plans and specifications from Task 2.3. Completion of the remaining tasks will be dependent on the schedule and progress of the TEP review and decision.

We propose to charge for these services on a not to exceed time-and-expenses basis as shown in the following table.

Estimated Cost

Phase	Labor	Expense	Total Cost
Task 2.1 - Stormwater Modeling Updates	\$2,700	-	\$2,700
Task 2.2 – Wetland Delineation & Permitting Assistance	\$10,500	\$500	\$10,500
Task 2.3 – Plans & Specifications	\$16,000	-	\$16,000
Task 2.4 – Bidding Assistance	\$5,000	\$500	\$5,500
Task 2.5 – MnDOT Coordination Meeting	\$1,300	-	\$1,300
Total	\$32,800	\$900	\$36,000

Note: Project management and meeting hours are embedded within the tasks noted above.

Our estimated fees to complete the scope of work described above will not exceed that amount without prior approval.

6 Terms and conditions

We propose to complete the scope of work as described above in accordance with the attached Barr standard terms—professional services. If this proposal is satisfactory, please have an authorized representative for contractual agreements sign below and return the page to us, retaining a copy for your records.

We appreciate the opportunity to offer our services for this project and look forward to working on it with you. Please contact Jon Minne or Paul Tokarczyk if you have any questions or would like additional information.

Sincerely,



Jon Minne, PE

Vice President

218.262.8688

JMinne@barr.com

Approved by authorized City of Hibbing Representative

Signature

Printed Name

Date

Attachments: Barr standard terms—professional services

c: File



Request for Council Action

City Council Action

Description of Agenda Item

South Hughes Road Lift Station Check Valves - Electric Pump Quote

Strategic Initiative

To replace the check valves on the lift station that have failed.

Owner of Agenda Item

Jesse Story, City Engineer-Director of Public Works, 218.969.0629, jessestory@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

The check valves on the on the South Hughes Road lift station failed, which caused the pumps to cycle continuously. This caused one of the pumps to fail. We did have a spare pump on hand which was changed out. We need to change both check valves and both gate valves. We will include a total rebuild of the lift station in the 2026 budget.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

The cost to perform this work is \$25,216.00.

Action Requested

Requesting the council to approve the quote in the amount of \$25,216.00.

Attachments

1. Electric Pump Quote Check Valves 8-8-25



QUOTATION		
DATE	NUMBER	PAGE
8/7/2025	0014967	1 of 1

COH111
CITY OF HIBBING PUBLIC WORKS
WASTEWATER COLLECTIONS
401 21ST ST E
HIBBING, MN 55746-5510

CITY OF HIBBING PUBLIC WORKS
WASTEWATER COLLECTIONS
401 21ST ST E
HIBBING, MN 55746-5510
US

Accepted By: _____
Company: _____
Date: _____
PO#: _____
Ship To: _____

ATTENTION:
JIM WATKINS

218-969-0871

JWATKINS@CI.HIBBING.MN.US
accountspayable@hibbingmn.gov

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

TERMS: NET 30

CUSTOMER REF/PO#			JOB TITLE	SLP	SHIPPING TYPE
080725TDR0838			AIRPORT LIFT STATION, PIPING COMPONENTS	ATT/TR	EP DELIVER
QTY	UM	PART	DESCRIPTION		

RE: PIPING, VALVES & INSTALLATION COMPONENTS FOR
THE AIRPORT LIFT STATION

2.00	EA	8"WFLCHECK	8" CHECK VALVE, LEVER & WEIGHT
2.00	EA	8"FLGGATE	8" GATE VALVE, FLANGED
4.00	EA	8"UNIFLANGE	
8.00	EA	8"SSINSTALLKIT	304SS NUTS&BOLTS, GASKETS
2.00	EA	8"DIPSPPOOL	FLxPE, DIP, 8"DIAMETER
1.00	EA	FIELD SERVICE	TRIP / TRAVEL / INSTALLATION

LEAD TIME IS CURRENTLY (2-3)WEEKS ARO-SUBJECT TO
FACTORY CHANGE

FREIGHT AND INSTALLATION ARE NOT INCLUDED IN THIS
QUOTE

THANK YOU, TIM RUTLEDGE
trutledge@electricpump.com

CC: ADAM THORESON / C:(612)803-2154

QTY	UM	PART	DESCRIPTION
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*Quote is valid for 30 days. *Credit Card Payments over \$5,000.00 are subject to an additional 3% convenience charge. *All return goods must have written approval from Electric Pump before returning. Credit will not be issued without written approval; if applicable, there will be a Restock Fee. *Quoted price is subject to any applicable tariff-related increases.	SUB TOTAL: \$25,216.00 TAX: TOTAL: \$25,216.00
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4280 E 14th Street Des Moines, IA 50313-2604
201 4th Ave SW New Prague, MN 56071-2347

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Telephone 515-265-2222
Telephone 952-758-6600

www.electricpump.com