

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday, November 19, 2025**

TIME AND PLACE: A Regular Meeting of the Hibbing City Council was held on Wednesday, November 19, 2025 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, and Councilor Jennifer Hoffman Saccoman. Councilor John Schweiberger, Councilor Jay Hildenbrand, and Councilor Chris Whitney were absent. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner, and City Attorney Andy Borland. Chief of Police Steve Estey and City Engineer Jesse Story were absent.

PLEDGE OF ALLEGIANCE:

ADDs/DELETES:

- **ADD:** **CONSENT AGENDA #11, #12, & #13**
- **ADD:** **PUBLIC HEARING #2**

APPROVAL OF THE AGENDA:

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the minutes of the Hibbing City Council Meeting of November 5, 2025.

Motion CARRIED

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Minutes of the Hibbing City Council Workshop Meeting of November 5, 2025.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Fosso moved to approve the Consent Agenda #s 1-39

Motion CARRIED

1. Approve Accounts Payable dated November 14, 2025, checks #181386-181500 and drafts in the amount of \$2,588,130.52
2. Approve City Payroll for the pay period ending October 31, 2025 in the amount of \$613,708.32
3. Approve Resolution No. 25-11-05 Approving Labor Agreement, and Memorandums of Understanding between the City of Hibbing and the Minnesota Association of Professional Employees (MAPE).
4. Approve Resolution No. 25-11-06 Approving Labor Agreement, and Memorandums of Understanding between the City of Hibbing and Minnesota Public Employees Association (MNPEA).
5. Declare the following items as surplus property and be put for auction: 8Bridgestone Alenza 255/65R18, 13-Goodyear Eagle Enforcer 255/60R18, 4Firestone Firehawk 255/60R18, 6 sections of 10'x6' dog kennel
6. Approve the Special Event Permit Application of the Hibbing Public Library to hold the 2025 Yuletide Celebration for December 4th, 2025 from 4pm-7pm.
7. Approve the Raffle Permit Application of Angel Fund to hold its raffle at the Hibbing Curling Club on Saturday, Feb. 14, 2026

Raffle Permit #25-11-07
8. Approve the Raffle Permit Application of Range Regional Health Services to hold their raffle on Tuesday, December 9, 2025 at Fairview Range Raffle Permit #25-11-08
9. Approve the 2025-26 Transient Merchant Application Request of Tammy Maki of Iron Grind Coffee Co. to sell Food, Deserts, and Coffee in Hibbing Peddler's License #001460
10. Authorize the hire of Carson Thomas for the Temporary Seasonal Maintenance position pending pre-employment contingencies.
11. Authorize the hire of Jeffrey Lang for the Temporary Full-Time Equipment Operator II effective November 20, 2025.
12. Authorize Mayor to sign attached letter of support for Commisioner Jugovich's candidacy for a seat on the Legislative-Citizen Commission on Minnesota Resources (LCCMR).
13. Authorize the hire of Chacey Lundblad for the Temporary Animal Care Attendant pending pre-employment contingencies.
14. Set the next Hibbing City Council Workshop Meeting for Wednesday, December 3, 2025 at 5:00 p.m. in the Hibbing City Hall Council Chamber

15. Set the next Hibbing City Council Meeting for Wednesday, December 3, 2025 following the Workshop at 5:00 pm in the Hibbing City Hall Council Chamber

PUBLIC FORUM:**PUBLIC HEARING:**

- 1. Public Hearing Regarding Proposed Special Assessments for Long Grass, Blight, Utilities, and/or Garbage/Stormwater**

Mayor Hyde asked three times for the public questions. City Clerk-Deputy Administrator Candie Seppala stated Jesse Schonning gave her a written concern about his garbage at 12857 Old Highway 169. Each Councilor was given a copy of the letter. She stated that he lives in the area that by ordinance residents have to pay for garbage.

Councilor Bayliss, supported by Councilor Fosso, moved to close the Public Hearing Regarding Proposed Special Assessment for Long Grass, Blight, Utilities, and/or Garbage/Stormwater.

Motion CARRIED

- a. Offer Resolution 25-11-07 Authorizing Special Assessments for Long Grass, Blight, Utilities, and/or Garbage/Stormwater**

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to offer RESOLUTION 25-11-07 AUTHORIZING SPECIAL ASSESSMENTS FOR LONG GRASS, BLIGHT, UTILITIES, AND/OR GARBAGE/STORMWATER.

Motion CARRIED

- 2. Public Hearing Regarding Vacation in the Right-of Way in Victory Acres**

City Attorney Andy Borland requested that the City Council continue this Public Hearing to December 3, 2025. He spoke with Mr. Jarmer before the meeting. He has a concern with the way Mr. Borland wrote the legal, and it may not cover exactly what Mr. Jarmer was thinking it should, by continuing it, he could talk with the City Engineer to make sure it covers what the Petitioner wants.

Councilor Bayliss, supported by Councilor Fosso, moved to continue the Public Hearing regarding Vacation in the Right-of-Way in Victory Acres to the December 3, 2025 meeting.

Motion CARRIED

- a. Offer RESOLUTION NO. 25-XX-XX VACATING PORTIONS OF THE RIGHTS-OF-WAY IN VICTORY ACRES Continued at the December 3, 2025 meeting**

DEPARTMENT AND COMMITTEE REPORTS:**DEPARTMENT AND COMMITTEE REPORTS:**

Approve Amendment #4 for the renewal 5-year Lease No. 12013 between the City of Hibbing and the State of Minnesota Department of Public Safety; Driver and Vehicle Services for December 1, 2025 - November 30, 2030 for the amount as follows:

Rent Payment Tenant shall pay Landlord rent for the Renewal Term in the sum of thirty six thousand and no/100 dollars (\$36,000.00) according to the rent schedule set forth below:

MONTHLY PAYMENT RENT FOR RENEWAL TERM

12/1/25 - 11/30/26 \$ 500.00 \$ 6,000.00

12/1/26 - 11/30/27 \$ 600.00 \$ 7,200.00

12/1/27 - 11/30/28 \$ 600.00 \$ 7,200.00

12/1/28 - 11/30/29 \$ 650.00 \$ 7,800.00

12/1/29 - 11/30/30 \$ 650.00 \$ 7,800.00

TOTAL \$ 36,000.00

City Clerk-Deputy Administrator Candie Seppala explained that the lease between the City of Hibbing and the Department of Public Safety for the lease of office space in the basement of City Hall has been in existence since 2014. There hasn't been an increase since the beginning of the lease, which is 11 years. The increases to the lease will be \$50 in 2027-2-28 and \$100 in 2029-2030.

Councilor Bayliss, supported by Councilor Fosso, moved to approve Amendment #4 for the renewal of a 5-year lease No. 12013 between the City of Hibbing and the State of Minnesota Department of Public Safety; Driver and Vehicle Services for December 1, 2025 - November 30, 2030 for the amount as follows:

Rent Payment Tenant shall pay Landlord rent for the Renewal Term in the sum of thirty-six thousand and no/100 dollars (\$36,000.00) according to the rent schedule set forth below:

MONTHLY PAYMENT RENT FOR RENEWAL TERM

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12/1/27 - 11/30/28 \$ 600.00 \$ 7,200.00

12/1/28 - 11/30/29 \$ 650.00 \$ 7,800.00

12/1/29 - 11/30/30 \$ 650.00 \$ 7,800.00

TOTAL \$ 36,000.00

Motion CARRIED

Approve Resolution to Designate 0.893 acres of Wetland Credits from City of Hibbing's Bank to New Haven Drive and Cobb Cook Place.

Community Development Director Betsy Olivanti explained that she was looking for approval designating .893 acres of Wetland Credits from the City of Hibbing's Bank to New Haven Drive and Cobb Cook Place.

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve designating .893 acres of Wetland Credits from the City of Hibbing's Bank to New Haven Drive and Cobb Cook Place.

Motion CARRIED

Approve Interfund Loan Resolution 25-11-08 to fund Dillon Road Redevelopment Project in the amount of \$250,000

Community Development Director Betsy Olivanti explained that she and Finance Director-Deputy Clerk have been putting together information for a fund and the site shovel-ready work for the Dillon Road properties that the City Council recently purchased. The amount they would like to start with is \$250,000. Keep in mind that the budget and any service agreement and any expenses will be presented for you to approve against that interfund resolution and that amount. It's not well-defined yet because they will be getting quotes to the City Council. The budget will be forthcoming later, but they would like to start with the designation to start that work.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Interfund Loan Resolution No. 25-11-08 to fund the Dillon Road Redevelopment Project in the amount of \$250,000.

Motion CARRIED

City Administrator's Report – Mr. Pruszinske didn't have anything to report

Approve Ordinance No. XXX AN ORDINANCE OF THE CITY OF HIBBING, MINNESOTA, AMENDING HIBBING CITYCODE CHAPTER 2 ENTITLED "ADMINISTRATION AND GENERAL GOVERNMENT", BY REVISING SECTION 2.16 'LIBRARY BOARD'; AND, BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 2.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

City Attorney Andy Borland explained that there is a proposed Library Board Ordinance. The modification is to reduce the number of board members from seven gradually down to five members. The concept, if it is approved, will reduce the number to 6 as of January 1, 2026 and then to five members as of January 1, 2027. We did have one Library Board Member who actually moved out of Hibbing, so they can no longer serve on that board. We are no

eliminating any board members, we are just phasing it down. This is after discussion with City Staff that the size might be more effective at five vs. seven.

Councilor Hoffman Saccoman, supported by Councilor Bayliss (for discussion purposes).

Discussion:

Councilor Bayliss stated that he looked at some of the Statutes that he isn't sure that the City Council has the authority to resize that board on our own. Everything he has read shows that the board itself has to have a majority vote to do so and that the City cannot do it on its own. Attorney Borland stated that although there is a Statute that recognizes creating a Library Board, it is also controlled by the City of Hibbing because it is the City's property and we have an Ordinance that is law to set that the number of members can be anywhere between five and nine. Our Ordinance provides under the law, the City Council actually has the authority to set that number. Councilor Bayliss asked which one takes precedence. Attorney Borland stated if someone is going to challenge the City's decision administratively or take civil action against the City that the City doesn't have the authority to do that – either citizens or the board itself. Mayor Hyduke explained that one of the things that the staff and Council has been looking at is the efficiencies within the boards. Many of the boards already have five members on them. We didn't have many applicants over the last few years. It has been discussed over the last year to reduce it to five members.

The vote failed 2-2.

BIDS AND QUOTES:

Approve final pay application to Shoreline Landscaping for campground and trail entrance work at Carey Lake

City Services Director Nick Arola was looking to close out a couple of projects this fall. He had to use the grant money by the end of the year. They did a reduced scope of the trail and entrance. They did the final walk-through last week.

Councilor Fosso, supported by Councilor Bayliss, moved to approve the final pay application to Shoreline Landscaping for the campground and trail entrance work at Carey Lake.

Motion CARRIED

Approve the final pay application and close out the City Hall Project

City Services Director Nick Arola stated this is for the final pay app for Hawk Construction. The total project costs came in about \$250,000 under budget. He asked to keep the savings for the Clock Tower within the City Hall Capital Fund.

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the final pay application and close out the City Hall Project.

Motion CARRIED

Approve the Kitzville Lift Station rebuild invoice to Electric Pump in the amount of \$135,014.95

City Clerk-Deputy Administrator Candie Seppala stated she was carrying this item for Jesse Story. As you know we have a rehabilitation schedule, and this lift station was next on the list. There are new VFD pumps, new piping, and a new control panel.

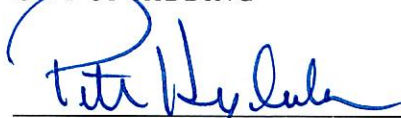
Councilor Bayliss, supported by Councilor Fosso, moved to approve the Kitzville Lift Station rebuild invoice to Electric Pump in the amount of \$135,014.95

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:28 p.m. by Councilor Bayliss and supported by Councilor Fosso.

Motion CARRIED

CITY OF HIBBING



Pete Hyduke, Mayor

ATTEST:



Candie Seppala, City Clerk-Deputy Administrator