



HIBBING CITY COUNCIL
Regular Meeting
Wednesday, June 17, 2026
5:00 PM

Councilor Justin Fosso
Councilor John Schweiberger
Councilor James Bayliss
Councilor Jay Hildenbrand
Councilor Jennifer Hoffman Saccoman
Councilor Chris Whitney
Mayor Pete Hyduke

City Administrator Greg Pruszinske
City Clerk-Dep Admin Candie Seppala
Finance Dir - Treasurer Sheena Mulner
City Attorney Andy Borland
Chief of Police Steve Estey
City Engineer Jesse Story

Members may participate through remote technology

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE:

III. ADDS AND DELETES:

1. ADDs: CONSENT AGENDA #10, 11, 12 , & 13
ADDs DEPARTMENT & COMMITTEE REPORTS #4 a, b, &C

IV. APPROVAL OF THE AGENDA:

V. HIBBING POLICE DEPARTMENT OATH OF OFFICE:

1. Jackilyn Mjolsness
Benjamin Waller
Christian Waldvogel

VI. PROCLAMATION:

1. PROCLAMATION PROCLAIMING JULY 1, 2026 TO BE MINNESOTA WOMEN OF TODAY FOUNDERS DAY IN HIBBING, MINNESOTA

VII. APPROVAL OF MINUTES:

1. Approve the Minutes of the Hibbing City Council Meeting of June 3, 2026
2. Approve the Minutes of the Hibbing City Council Workshop of June 3, 2026

VIII. CONSENT AGENDA:

1. Approve Accounts Payable dated June 12, 2026, checks #182939-183062 and drafts totaling \$4,437,170.11
2. Approve City Payroll for the pay period ending June 12, 2026 in the amount of \$667,621.22

3. Offer Resolution No. 26-06-03 establishing an absentee ballot board for the 2026 Primary and General Elections
4. Authorize the posting of one full-time Engineer/Paramedic for the Hibbing Fire Department.
5. Approve the Raffle Permit Application Request of the Mesaba Country Club Inc. to hold their raffle on Saturday, September 19, 2026 at the Mesaba Country Club Raffle #26-06-04
6. Approve the amendment to the Master Partnership Contract between the City of Hibbing and MN Department of Transportation.
7. Approve the Raffle Permit of The Children of Grace Education Center to hold their raffle on Friday, August 7, 2026 at the Grace Lutheran Church/Children of Grace
8. Approve the Special Event Permit Application of the Hibbing Police Department to hold the Youth Police Academy August 3-7, 2026 at the Hibbing Police Department
9. Approve Abate Tek Quote for \$35,201 for Asbestos Removal at the Hibbing Public Library
10. Approve the Timber Sale Service Agreement with Sirjord's Back 40, LLC.
11. Approve the Special Event Permit Application of the City of Hibbing to host an America 250/Hibbing 133 Community Celebration at City Hall on Wednesday, July 1.
12. Approve the On-Sale and Sunday Liquor Licenses of Kalee Fosso, Checco's Tavern, 1803 3rd Avenue East, pending licensing contingencies
13. Authorize the Mayor and City Council members to attend the America 250/Hibbing 133 Community Celebration at City Hall on Wednesday, July 1.
14. Set the next Regular Hibbing City Council Meeting for Wednesday, July 1, 2026 for 5:00 p.m. in the Hibbing City Council
15. Set the next Hibbing City Council Workshop Meeting for Wednesday, July 1, 2026 following the 5:00 p.m. Regular City Council Meeting in the City Hall Council Chamber
16. Set the Joint Meeting with the Chisholm Hibbing Airport Authority for Wednesday, September 16, 2026 during the Workshop Meeting following the Regular City Council Meeting in the Council Chamber

IX. PUBLIC FORUM:

X. CITY COUNCIL REPORTS:

1. HEDA
AIRPORT AUTHORITY

XI. DEPARTMENT AND COMMITTEE REPORTS:

1. City Clerk-Deputy Administrator Candie Seppala

- a. Offer RESOLUTION NO. 26-06-04 DECLARING THE RANGE REGIONAL AIRPORT AS THE PRECINCT FOR WARD 3 IN THE 2026 PRIMARY AND GENERAL ELECTIONS AND THE 2027 PRIMARY ELECTION

2. Public Works Foreman Bob Kobal

- a. Approve replacement of all existing 65-gallon residential garbage containers with standardized 95-gallon garbage containers and authorize implementation of the associated rate adjustment in the amount of \$2.20 per month.

3. City Administrator Greg Pruszinske

- a. City Administrator's Report
- b. Braun Change Order New Haven Drive Phase 2 - \$5,890.00
- c. LHB Proposal for Design/Construction Administration \$94,510.00

4. City Attorney Andy Borland

- a. AN ORDINANCE OF THE CITY OF HIBBING, MINNESOTA, AMENDING HIBBING CITY CODE CHAPTER 11 ENTITLED "Land Use Regulation", BY AMENDING SECTION 11.05 ENTITLED 'USES PERMITTED IN ZONE DISTRICTS'; AND, BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 11.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.
- b. Offer RESOLUTION NO. 26-06-05 APPROVING AND QUTHORIZING THE EXECUTION OF SALE OF REAL PROPERTY TO COBB COOK PLACE LLLP
- c. Offer RESOLUTION NO. 26-06-06 WAIVING THE PLANNING COMMISSION'S REVIEW OF THE CITY OF HIBBING'S CONVEYANCE OF REAL PROPERTY TO COBB COOK PLACE LLLP

XII. BIDS AND QUOTES:

1. City Services Director Nick Arola

2. Chief of Police Steve Estey

- a. Antennas for the new Public Safety Building from DSC Communications for \$19,145.00
- b. Bi-directional amplifiers for the new Public Safety Building from DSC Communications for \$35,500.00

3. Fleet Manager Joe McKenney

- a. Approve Vermeer stump grinder to RDO Equipment for \$77,890.80

**XIII. CLOSED SESSIONS: FOR THE PURPOSE OF REAL PROPERTY PARCEL
140-0106-00110 (3215 14TH AVENUE EAST, HIBBING MN 55746)
PURSUANT TO MN ST SECTION 13D.05SUB.3(C3)**

**XIV. CLOSED SESSIONS: FOR THE PURPOSE OF REAL PROPERTY PARCELS
140-0270-00780 (1100 EAT 25TH STREET, HIBBING MN 55746) PURSUANT
TO MN ST SECTION 13D.05SUB.3(C3)**

XV. ADJOURNMENT:

6/12/2026 1:15 PM A / P CHECK REGISTER
PACKET: 04099 Regular Payments 6/12/26
VENDOR SET: 01
BANK : APBANK US BANK
***** CHECK LISTING *****

PAGE: 1

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	CHECK AMOUNT
000490	A-1 REFRIGERATION, INC	WTR HEATER DIAGNOSIS/FIRE DEPT	R	6/12/2026		110.00CR	182939	110.00
	I-32989E							
000658	AIRGAS USA, LLC	PW ACETYLENE/ARGON/HELIUM/OXYG	R	6/12/2026		1,016.49CR	182940	
	I-5524720707	SMALL OXYGEN	R	6/12/2026		78.42CR	182940	
	I-5524721116	PARKS ARGON/ACETYLENE/OXYGEN	R	6/12/2026		231.17CR	182940	
	I-9500962812	AMB MAY 26 ARGON/OXYGEN	R	6/12/2026		3,631.56CR	182940	4,957.64
005235	AMAZON CAPITAL SERVICES, INC.	MAY 2026 AMAZON / FINANCE	R	6/12/2026		269.97	182941	
	C-1JUL-FHW3-TKGV	MAY 2026 AMAZON CM / PUB WRKS	R	6/12/2026		6.99	182941	
	C-1XJW-WLXT-6HNF	MAY 2026 AMAZON / PUBLIC WORKS	R	6/12/2026		635.01CR	182941	
	I-133T-YV3G-7N3T	MAY 2026 AMAZON / LIBRARY	R	6/12/2026		777.20CR	182941	
	I-1CD1-W9HW-K7HH	MAY 2026 AMAZON / POLICE	R	6/12/2026		836.91CR	182941	
	I-1KJF-KYVG-VXMF	MAY 2026 AMAZON / CITY SERVICE	R	6/12/2026		1,033.81CR	182941	3,382.99
	I-1TXC-VP4K-3W9P	MAY 2026 AMAZON / FIRE DEPT	R	6/12/2026		377.02CR	182941	
	I-1VRF-39MG-NF3Q							
005533	AMERICAN EAGLE SECURITY SYSTEMS, INC.	PULL STAT/RESET KEY/ C HALL	R	6/12/2026		125.00CR	182942	
	I-27744	AMGS/BUS MUS/C HALL/GC MONIT	R	6/12/2026		3,405.00CR	182942	3,530.00
	I-27845							
005736	AP MIDWEST LLC	BID PACK #2 PAY APP 8	R	6/12/2026		1,653,264.53CR	182943	
	I-BID PACK 2/APP 8	BID PACK #1 PAY APP 13	R	6/12/2026		34,458.36CR	182943	
	I-BID PACK PAYAPP 13	CITY HALL WINDOWS PAY APP #2	R	6/12/2026		86,907.49CR	182943	1,774,630.38
	I-CHW PAY APP #2							
003467	AT&T MOBILITY	ACT 287290853786 MAY 26	R	6/12/2026		3,692.84CR	182944	
	I-287290853786 MAY26	ACT 287311447666 MAY 26	R	6/12/2026		1,724.90CR	182944	5,417.74
	I-287311447666 MAY26							
002163	AXON ENTERPRISE, INC. (FORMERLY TASER INT'L)	5X TASER 10 BUNDLES	R	6/12/2026		24,990.00CR	182945	24,990.00
	I-INUS444489							
001744	BARR ENGINEERING 2	41ST DITCH CLEAN 4/18-5/15/26	R	6/12/2026		533.50CR	182946	533.50
	I-23691031.02-7							
000373	BECKER ARENA PRODUCTS	ELECTRIC EDGER EZ III	R	6/12/2026		7,810.00CR	182947	
	I-619138	2-54"X60" 1-54"X60" HOLE ACRYL	R	6/12/2026		1,993.70CR	182947	9,803.70
	I-619296							
000282	BISMARCK MAP CO. (FORMERLY COMMUNITY GIS)	APR 2026 HOST MAPPING	R	6/12/2026		600.00CR	182948	600.00
	I-3268							

MM 6/12/26 OK #3182939-183002

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002754	BLUE CROSS BLUE SHIELD OF MN AND BLUE PLUS I-JULY 26 40001	ACT 2007540001 JULY 26	R	6/12/2026		6,804.00CR	182949	6,804.00
002754	BLUE CROSS BLUE SHIELD OF MN AND BLUE PLUS I-JULY 26 41000	ACT 1001651141000 JULY 26	R	6/12/2026		24,047.00CR	182950	24,047.00
002754	BLUE CROSS BLUE SHIELD OF MN AND BLUE PLUS I-JULY 26 80000	ACT 1006210280000 JULY 26	R	6/12/2026		182.00CR	182951	182.00
003784	BMI I-1100612071	ACT 2392543 6/1/26-5/31/27	R	6/12/2026		459.00CR	182952	459.00
000360	BOB HECIMOVICH MECHANICAL CONTRACTING INC I-4723 I-4724 I-4725	FIX LEAKS PUMP HOUSE WTR LINE GOLF CRS DRNK FNT/ICE MACHINE WTR HEATER IN KITCHEN/MEM BLDG	R R R	6/12/2026 6/12/2026 6/12/2026		494.86CR 3,352.82CR 2,275.74CR	182953 182953 182953	6,123.42
005177	BOLTON & MENK I-0396911	HIBBING/WETLAND BANK REV/EXP	R	6/12/2026		992.00CR	182954	992.00
004037	BOUGALIS INC. I-PAY APP #1 23RD ST	PAY APP #1 23RD ST E 6/8/26	R	6/12/2026		195,774.58CR	182955	195,774.58
002495	BOUND TREE MEDICAL I-86221041 I-86226401	CURAPLEX IV START/GLYCERINE LE CURAPLEX TRITONGRIP GLOVES	R R	6/12/2026 6/12/2026		73.90CR 401.80CR	182956 182956	475.70
000136	BRAUN INTERTEC CORP I-IN1015473	ENVIRON CONS/MMH THRU 5/15/26	R	6/12/2026		25,885.41CR	182957	25,885.41
005674	BRUNTON ARCHITECTS, LTD I-24475-1-019	FIXED FEE SVCS THRU 5/31/26	R	6/12/2026		9,318.75CR	182958	9,318.75
000046	CARQUEST AUTO PARTS I-5077-217483 I-5077-217569 I-5077-217592 I-5077-217611 I-5077-217626 I-5077-217715 I-5077-217725 I-5077-217735 I-5077-217744 I-5077-217811 I-5077-217813 I-5077-217830 I-5077-217834 I-5077-217853 I-5077-217885	HYDRAULIC COUPLERS LED LIGHT BAR LUBE SPIN ON OIL FILTER/ANTIFREEZE/COOLANT 12V COMM BATTERIES/CORE RETURN STROBE LIGHT x2 HOSE 1 EA GATES/HOSE/HOSE 1 EA AIR FILTER HD 12V BATT x3/CORE RTN x3 PREM TRAC HYD FLUID 6G-6FP/6G-GMP/HOSE PREM TRAC HYD FLUID CQ DATOM OIL ABSORB HYD FITTING WIRE BLACK 8 GA 6	R R R R R R R R R R R R R R R R	6/12/2026 6/12/2026 6/12/2026 6/12/2026 6/12/2026 6/12/2026 6/12/2026 6/12/2026 6/12/2026 6/12/2026 6/12/2026 6/12/2026 6/12/2026 6/12/2026 6/12/2026		248.82CR 379.99CR 8.36CR 16.65CR 298.62CR 379.98CR 129.80CR 11.42CR 447.93CR 67.50CR 289.16CR 67.50CR 971.25CR 6.28CR 6.87CR	182959 182959 182959 182959 182959 182959 182959 182959 182959 182959 182959 182959 182959 182959 182959	3,330.13

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005521	CINTAS CORP I-MAY 2026	MAY 2026 CINTAS	R	6/12/2026		3,452.17CR	182960	3,452.17
001433	CITY OF HIBBING I-JUNE 26 RT/VEBA/AG	JUNE 26 INS/RT VEBA/VEBA/AG	R	6/12/2026		390,350.67CR	182961	390,350.67
005470	COMMERCIAL RECREATION I-SO-0050520	SPECIALISTS INC PLAYSTART ACTIVATOR KIT	R	6/12/2026		2,060.00CR	182962	2,060.00
003331	CRYSTEEL TRUCK EQUIPMENT I-FP204530 I-FP204534	ROTA BEAR/WORM SHT/SPACE ROTA CROSSOVER 96"/16' SIDE ARM	R	6/12/2026		4,062.49CR 958.73CR	182963 182963	5,021.22
005211	CNC I-21847964	INTERNET/PHONE JUNE 2026	R	6/12/2026		5,461.14CR	182964	5,461.14
003937	CULLIGAN OF NORTHEAST MN-VIRGINIA I-425X02393003 I-425X02398309 I-425X02400204 I-425X02401202 I-425X02402200	BOTTLED WATER DELIVERED/C HALL BOTTLED WATER DELIVER/LIBR BOTTLED WATER DELIVER/PW BOTTLED WATER DELIVER/MEM BLDG BTL WTR DELIV/RENT/PARKS	R	6/12/2026		72.67CR 72.67CR 43.33CR 48.93CR 132.01CR	182965 182965 182965 182965 182965	369.61
005179	DEPT OF HUMAN SERVICES I-00000928243	2026 AMBULANCE SUPP PMT	R	6/12/2026		30,537.00CR	182966	30,537.00
000565	EARL F ANDERSEN, INC I-0142938-IN	16x9 WHT/RD DBL SIDE 911 ADDRE	R	6/12/2026		829.50CR	182967	829.50
000510	ECOLAB PEST ELIMINATION INC I-4059083 I-4059086 I-4059087	QTR 2 ROACH/RODENT C HALL QTR 2 2026 ROACH/RODENT/LIBR QTR 2 2026 RODENT/ANIMAL INTAK	R	6/12/2026		133.11CR 165.85CR 135.00CR	182968 182968 182968	433.96
000844	EDWARDS OIL I-IN809790 I-IN809791 I-IN810084 I-IN810085	231.20 GAL #2 BIO DYED FUEL 148.30 GAL PREM OCT UNLEADED 300.200 GAL #2 BIO DYED FUEL 244.70 GAL PREM OCT UNLEADED	R	6/12/2026		1,257.73CR 731.24CR 1,603.07CR 1,256.75CR	182969 182969 182969 182969	4,848.79
005644	EJ EQUIPMENT, INC. I-P21086	SWITCH, PROX, 30M	R	6/12/2026		460.11CR	182970	460.11

6/12/2026 1:15 PM

PACKET: 0409 Regular Payments 6/12/26

**** CHECK LISTING ****

VENDOR SFT: 01
BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
005225	FAIRVIEW RRHS I-HFD05-2026	RRHS MCKESSON MAY 26	R	6/12/2026		1,616.75CR	182971	1,616.75
002347	FASTENAL INDUSTRIAL & CONSTRUCTION SUPPLIES I-MNHTB133179 I-MNHTB133234	LR/XL LTHR GLOVE/SAFE VEST MINI ZTEK EYEWAR GRAY/CLEAR	R	6/12/2026		451.69CR 135.18CR	182972 182972	586.87
005475	FAUL PSYCHOLOGICAL PLLC I-2716	PRE EMPLOYMENT EVALUATIONS	R	6/12/2026		2,700.00CR	182973	2,700.00
003080	FLAHERTY & HOOD, PA I-25260	LABR/EMPLY/CONS SVCS MAY 26	R	6/12/2026		993.75CR	182974	993.75
000026	FORD OF HIBBING I-200058 I-532631 I-532634 I-532635 I-532683	REAR CAM INSP/PARK BRK FAULT SPARK PLUGS/COIL ASY-IGNITION COIL ASY/SPARK PLUG/GASKET BRK EXHAUST PIPE/LATCH/SENSOR BRACKET-EXHAUST PIPE MOUNTIN	R	6/12/2026		247.48CR 784.08CR 588.05CR 270.04CR 53.50CR	182975 182975 182975 182975 182975	1,943.15
005633	FUSIONTECH LLC I-HIBBING-APR-2026	SYS MNT/COM DEV/MALWARE	R	6/12/2026		17,625.00CR	182976	17,625.00
000261	GOPHER STATE ONE CALL I-6050475	MAY 2026 EMAIL/VOICE	R	6/12/2026		259.20CR	182977	259.20
001021	GRAINGER PARTS I-9925263411 I-9930011490 I-9931878053	DBL EYEWASH/TOILET PAPER SHRINK TUBING, 6 IN BLK PAPER TWL ROLL, CENTER PULL	R	6/12/2026		142.06CR 25.08CR 113.62CR	182978 182978 182978	280.76
005356	HAMILTON MEDICAL INC I-23516527 I-23516704	C1/T1 CHECK VALVE ASS T1 ANNUAL PM/BATT LITHIUM 10V8	R	6/12/2026		785.13CR 4,203.76CR	182979 182979	4,988.89
000309	HAWKINS INC I-7430516 I-7435637	CHLORINE/SULFUR DIOXIDE ALUM SULF LIQUID/1LBX10.3120	R	6/12/2026		2,297.74CR 10,297.26CR	182980 182980	12,595.00
000933	HIBBING AREA CHAMBER OF COMMERCE I-E1580	2026 LEGISLATOR POST SES BRUNC	R	6/12/2026		40.00CR	182981	40.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
005156	HIBBING GIRLS FASTPITCH SOFTBALL I-2026 DONATION	2026 DONAT/HBG GIRLS FP SOFTBA	R	6/12/2026		200.00CR	182982	200.00
004002	HIBBING HIGH SCHOOL ACTIVITIES OFFICE I-GOLF SCRAMB 2026	HHS GOLF SCRAM FNDRSR 2026	R	6/12/2026		200.00CR	182983	200.00
001971	HIBBING HISTORICAL SOCIETY I-6/10/26	NEWSPAPER DIGITIZATION PROJ	R	6/12/2026		15,000.00CR	182984	15,000.00
005719	HIBBING MUNICIPAL GOLF COURSE LLC I-3 OF 7 2026 JUNE I-COMM PMT 6/1/26	3 OF 7 2026 JUNE GOLF COURSE COMM PMT/RECEIPTS 4/1-5/22/26	R	6/12/2026		3,928.57CR 10,919.79CR	182985 182985	14,848.36
000922	HIBBING PUBLIC ACCESS TELEVISION I-1ST 1/2 JUNE 26 I-2ND 1/2 JUNE 26	1ST 1/2 JUNE 2026 SVC FEE 2ND 1/2 JUNE 26 SVC FEE	R	6/12/2026		3,185.00CR 3,185.00CR	182986 182986	6,370.00
000488	IMPERIALDADE (FRMLY DALCO) I-41759197	VB TOWEL RL 1150FT 6RL x10	R	6/12/2026		888.10CR	182987	888.10
005009	INGRAM LIBRARY SERVICES I-95801660 I-96855788	BOOKS BOOKS/99 BUNDLE IXTEND 1	R	6/12/2026		23.05CR 852.52CR	182988 182988	875.57
005563	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT I-00063394	ASBESTOS/LEAD SAMP CITY HALL	R	6/12/2026		386.54CR	182989	386.54
000483	IRON OAKES FENCE, LLC I-00001019	HIBBING RACEWAY FENCE INSTALL	R	6/12/2026		4,260.00CR	182990	4,260.00
001473	IRON RANGE TIRE SERVICE I-37496 I-37517	11R22.5 GDYR/DISMNT/MNT/PLAT R 11R22.5H GDYR/DISMNT/MNT/SUPPL	R	6/12/2026		717.56CR 2,582.24CR	182991 182991	3,299.80
005458	J&M DISPLAYS, INC. I-6/2/26	2026 FIREWORKS DISPLAY	R	6/12/2026		15,000.00CR	182992	15,000.00
000643	JACK & DONS I-45994	WRECKER SERVICE H-16	R	6/12/2026		125.00CR	182993	125.00
005622	JLG ARCHITECTS I-250306-5	REC CNTR PREDESIGN SVC 5/31/26	R	6/12/2026		8,620.18CR	182994	8,620.18

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001402	KGM CONTRACTORS							
	I-PAY APP #1/26 PAV	PAY APP #1 26 PAV PROJ 6/6/26	R	6/12/2026		780,265.90CR	182995	780,265.90
005654	KNOWINK, LLC							
	I-25918	POLL PAD ANN SOFTWARE LICENSE	R	6/12/2026		2,400.00CR	182996	2,400.00
004064	KRIS ENGINEERING							
	I-42859	CURVED CARBIDE CUTTING EDGES	R	6/12/2026		29,333.78CR	182997	29,333.78
000285	L & L RENTALS INC							
	C-9231	CM FOR LEATHER DRIVERS SUPERIO	R	6/12/2026		136.56	182998	
	I-218040	33 PROPANE FILL x5	R	6/12/2026		137.50CR	182998	
	I-218162	LEATHER DRIVERS SUP MED & XXL	R	6/12/2026		273.12CR	182998	
	I-218166	LEATHER DRIVERS SUPERIOR GRADE	R	6/12/2026		143.52CR	182998	417.58
000334	L & M FLEET SUPPLY							
	C-0HB-REG-0820014932	RTN GREG LITFTN 1 PR SAFE SHOE	R	6/12/2026		60.79	182999	
	I-0HB-REG-0110066921	6x8 BLUE ECONOMY POLY TAR	R	6/12/2026		11.38CR	182999	
	I-0HB-REG-0110067295	CHAIN PROOF COIL G30 ZNC	R	6/12/2026		10.60CR	182999	
	I-0HB-REG-0110067328	TANK EXCHANGE/WTR SRPING 24 PK	R	6/12/2026		73.00CR	182999	
	I-0HB-REG-0110067332	BANDAID FLEX ASSOR/WTR SPRING	R	6/12/2026		36.01CR	182999	
	I-0HB-REG-0210065539	MOUSE BAIT/LIQUID NAILS	R	6/12/2026		14.22CR	182999	
	I-0HB-REG-0210067515	WRENCH 2PK/PERS TRANS BLK	R	6/12/2026		43.60CR	182999	
	I-0HB-REG-0210067610	WTR SPRING 24PK/GLOVE UNLINED	R	6/12/2026		36.07CR	182999	
	I-0HB-REG-0210067947	FLEXZILLA 5/8" x 100' GAR	R	6/12/2026		80.74CR	182999	
	I-0HB-REG-0210068513	GLOVES NITRILE/ORNG RUFE TWLS	R	6/12/2026		37.98CR	182999	
	I-0HB-REG-0210069821	SHOP TWL/KIT PLAS ANC/DRILL BI	R	6/12/2026		91.11CR	182999	
	I-0HB-REG-0310078222	MINER SPIRITS/PAIL 5GAL ORN CA	R	6/12/2026		29.41CR	182999	
	I-0HB-REG-0310078225	PWR BIT #2/CHUCK KEY 15/64"	R	6/12/2026		8.05CR	182999	
	I-0HB-REG-0310078296	CARRIAGE BOLTS - ALL SIZES	R	6/12/2026		2.18CR	182999	
	I-0HB-REG-0310078357	SAFETY SHOES/GREG LITFTN	R	6/12/2026		121.58CR	182999	
	I-0HB-REG-0310078619	WASP&HORNET RAID/COMMERCIAL	R	6/12/2026		28.46CR	182999	
	I-0HB-REG-0310078699	BATTERY ENERGIZER AA 16PK	R	6/12/2026		15.19CR	182999	
	I-0HB-REG-0310078946	NITRILE GLOVE/UTIL TAPE/SPACKL	R	6/12/2026		259.26CR	182999	
	I-0HB-REG-0410083250	NITRILE GLOVE/NOZZLE THUMB TRI	R	6/12/2026		169.99CR	182999	
	I-0HB-REG-0410083280	BULK FASTENERS	R	6/12/2026		15.01CR	182999	
	I-0HB-REG-0410083682	FLR POLY/MP SELT ROLL/TRAY LIN	R	6/12/2026		153.80CR	182999	
	I-0HB-REG-0410084033	EXTEN CORD/4 PATT TELESCO	R	6/12/2026		170.95CR	182999	
	I-0HB-REG-0410086018	ANCHOR SLV/WTR HTR VALVE/SOCKE	R	6/12/2026		84.28CR	182999	
	I-0HB-REG-0410086032	SAFETY SHOES/CHRIS BEEL	R	6/12/2026		142.49CR	182999	
	I-0HB-REG-0410087035	MINERAL SPIRITS/ANGLE BROOM	R	6/12/2026		66.46CR	182999	
	I-0HB-REG-0410087333	SNAP LINK STAINLESS CARDE	R	6/12/2026		15.18CR	182999	
	I-0HB-REG-0410087511	BATTERY DURACELL AA 16PK	R	6/12/2026		15.67CR	182999	
	I-0HB-REG-0510032060	WTR SPRG 24PK/SLV STOP/CABLE C	R	6/12/2026		16.38CR	182999	
	I-0HB-REG-0610027941	TIDY CATS 40# BOX/MSP LITTER	R	6/12/2026		84.50CR	182999	
	I-0HB-REG-0610031470	HITCH BALL/HITCH MOUNT	R	6/12/2026		45.58CR	182999	
	I-0HB-REG-0610031509	CVR X2 SPRY/PNTRS TOUCH/PRIMER	R	6/12/2026		137.45CR	182999	
	I-0HB-REG-0610032326	CARRIAGE BOLTS/GRADE 2 BOLTS	R	6/12/2026		3.13CR	182999	
	I-0HB-REG-0610032577	WTR DISTLD/FLR POLY/CMD 10/15	R	6/12/2026		162.90CR	182999	
	I-0HB-REG-0610032954	CRN IRON/HD HOSE HNG/SHEL BRK	R	6/12/2026		102.51CR	182999	
	I-0HB-REG-0610033658	SAFETY BOOTS/JOHN YURETICH	R	6/12/2026		175.00CR	182999	2,399.33

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	6/12/2026			183000	**VOID**
004932	LAKE CITY TOWING I-74634	LIFT SCOREBOARD ON TRAILER	R	6/12/2026		200.00CR	183001	200.00
000166	LAWSON PRODUCTS INC I-9313504877 I-9313510896 I-9313510897	AIR COUPLER/NIPPLE/CLEANER/MIN LOCK NUTS/WASHERS/STRIPE PAINT DRILL BITS/NIPPLES/COUPLERS	R	6/12/2026		985.45CR 411.09CR 795.77CR	183002 183002 183002	2,192.31
005734	LERCH BATES INC. I-0061868	PSB QUAL OBSER #2 THRU 5/30/26	R	6/12/2026		3,550.00CR	183003	3,550.00
002687	LHB INC I-250159.00-8	HOWARD ST BLK 400 DEMO 5/1/26	R	6/12/2026		293.50CR	183004	293.50
005445	LIFE-ASSIST, INC I-2131506 I-2138589	MEGAMOVER/STIFFNECK COL/ELECTOD STAT PACKS G3+ MEDSLINGER	R	6/12/2026		1,864.50CR 179.50CR	183005 183005	2,044.00
002751	LOWES HOME CENTERS, INC I-99006569174 MAY 26	ACT 99006569174 MAY 26	R	6/12/2026		2,881.85CR	183006	2,881.85
000207	IVC COMPANIES (J.N. JOHNSON) I-197960 I-198252	PORTABLE ANN MAINT/PARKS PORT ANN MAINT/MEM BLDG	R	6/12/2026		248.35CR 553.30CR	183007 183007	801.65
000111	MCFOA TREASURER I-03259 I-03277 I-03419	MBRSHIP/ERIN SCHIRMER 26-27 MBRSHIP/SHEENA MULNER 26-27 MBRSHIP CANDIE SEPPALA 26/27	R	6/12/2026		50.00CR 50.00CR 50.00CR	183008 183008 183008	150.00
001597	MESABI ANIMAL HOSPITAL, LLC I-255562 I-255686 I-255760	HAC-ARCHIE/FREYA/LUCY/SULLIVAN HAC FOR CANNOLI & CEDAR HAC FOR DAISY	R	6/12/2026		780.50CR 691.50CR 259.33CR	183009 183009 183009	1,731.33
000881	MESABI TRIBUNE/APG MEDIA OF MN I-0213 MAY 26 I-0522 MAY 26 I-2920 MAY 26	ACT 0213 MAY 26/NORTHERN ADVEN ACT 0522 MAY 26/PRIM ELECTION ACT 2920 MAY 26/PUBLIC HEARING	R	6/12/2026		120.00CR 570.00CR 44.88CR	183010 183010 183010	734.88

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000339	METRO SALES INC I-INV3104315 I-INV3105151	IMC2510 ENGINEERS MAY 26 IMC4500 FINANCE COPIER MAY 26	R	6/12/2026		141.63CR 321.00CR	183011 183011	462.63
005012	MID STATE EMERGENCY VEHICLE I-HPDSQD14-1	WARNING SYSTEM ON H14	R	6/12/2026		232.50CR	183012	232.50
000492	MIDWEST TAPE I-508892401 I-508892403 I-508932136 I-508932137	DVDS DVD DVDS DVDS	R R R R	6/12/2026 6/12/2026 6/12/2026 6/12/2026		77.32CR 25.49CR 106.11CR 213.01CR	183013 183013 183013 183013	421.93
002645	MILLMAN, INC. I-376COH900526	GASB 75 DISCLOSURE/12/25&12/26	R	6/12/2026		14,800.00CR	183014	14,800.00
004065	MIRACLE LEAGUE OF THE IRON RANGE I-5/3/26	2026 SIGN SPONSORSHIP	R	6/12/2026		100.00CR	183015	100.00
002965	MIRIAM KERO CONSULTING I-HIB30DEED I-HIB30EDA I-HIB30MHS	GRANT WR/REDEV JEFFR & N HIB EDA GRANT 41ST ST MHS CLOCK TOWER GRANT WRITING	R R R	6/12/2026 6/12/2026 6/12/2026		289.69CR 804.69CR 825.00CR	183016 183016 183016	1,919.38
005169	MLAKER MONUMENT COMPANY I-ENGR MAY 26	ENGRAVINGS MAY 2026	R	6/12/2026		1,375.00CR	183017	1,375.00
000267	MN LIFE INSURANCE COMPANY I-MAY 2026	MAY 2026 LIFE INSURANCE	R	6/12/2026		2,096.35CR	183018	2,096.35
005737	MORNINGBIRD I-6/25/26	6/25/26 CONCERT IN THE PARK	R	6/12/2026		1,200.00CR	183019	1,200.00
000570	MTI DISTRIBUTING I-1522199-00	SWITCH-TEMPERATURE, WATE	R	6/12/2026		94.71CR	183020	94.71
002710	NAPA SUPPLY OF HIBBING I-523429	FUSE HOLDER/FUSE/BUTT CONN	R	6/12/2026		128.56CR	183021	128.56
000460	NORTHERN MN DENTAL INC I-JUNE 2026	JUNE 2026 DENTAL PREMIUMS	R	6/12/2026		16,177.90CR	183022	16,177.90

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
005785	NORTHERN PLUMBING & AIR LLC I-1411	BALL VALVE BURST REPAIR	R	6/12/2026		503.01CR	183023	503.01
000748	OVERHEAD DOOR CO HIBBING I-56708 I-56723	DOOR/OP REPAIR - FIRE DEPT DOOR/OP REPAIR - WARM STORAGE	R	6/12/2026		280.00CR 553.75CR	183024 183024	833.75
005722	PARADIGM MANAGEMENT SERVICES, LLC I-2262342 I-2266778	TRIDGE SVCS 5/14/26 - 1772146 TRIAGE SVCS 5/15/26 - 1772202	R	6/12/2026		98.40CR 98.40CR	183025 183025	196.80
000491	PORTABLE JOHN SERVICES INC (FORMERLY CARPENTER) I-43418 I-43839 I-43841 I-43842 I-43844 I-44203 I-44204 I-44205 I-44206 I-44207 I-44208 I-44209	CARRY LAKE 4/27/26-5/24/26 GRNHAVERN SOCC 4/27/26-5/24/26 CEMETERY 4/27/26-5/24/26 MINEVIEW OVRLK 4/27/26-5/24/26 COBB CK SOCCER 4/27/26-5/24/26 RECYCLE CENTER 4/27/26-5/24/26 VIC PWR SETBL 4/27/26-5/24/26 VIC PWR SOCCER 4/27/26-5/24/26 GOLF COURSE 4/27/26-5/24/26 MIRACLE FIELD 4/27/26-5/24/26 BENNETT PARK 2 4/27/26-5/24/26 PICKLEBALL CRT 4/27/26-5/24/26	R	6/12/2026		319.92CR 53.43CR 116.28CR 129.00CR 58.28CR 68.00CR 172.00CR 376.00CR 136.00CR 104.00CR 68.00CR 68.00CR	183026 183026 183026 183026 183026 183026 183026 183026 183026 183026 183026 183026	1,668.91
001235	POWERPLAN OIB (FORMERLY NOTRAX) I-2686407 I-2686408 I-2693830 I-2696037	FAN CNT CUT EDGE/EDGE ASSYS GASKET/INBOUND FREIGHT FLANGE NUT/CAP SCREW/GASKET	R	6/12/2026		442.04CR 2,131.82CR 31.55CR 2,925.82CR	183027 183027 183027 183027	5,531.23
005686	PRECISE MRM LLC I-IN200-2013390	APR 2026 5MN FLAT DATA PLAN	R	6/12/2026		880.00CR	183028	880.00
000559	QUILL CORPORATION I-49008590	HM CPL 8.5x11 20 92 10RM WHT	R	6/12/2026		319.92CR	183029	319.92
000499	R&R PRODUCTS, INC I-CD3157696	COCOA FIBER TOW DRAG MAT 4x6	R	6/12/2026		703.50CR	183030	703.50
000077	RADKO IRON & SUPPLY INC I-30359/1 I-30469/1 I-30505/1 I-30553/1	12V MINI TRANSFER PUMP FIREMAN NOZZLES x2 RAKE BOW FIBER 16T 2" BALL MNT/2-5/16" TRAILER BA	R	6/12/2026		109.99CR 31.98CR 43.98CR 79.98CR	183031 183031 183031 183031	265.93

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000102	RANGE GLASS INC I-2834	SKIDSTEER DR GLASS REPAIR	R	6/12/2026		275.00CR	183032	275.00
003088	RANGE REGIONAL AIRPORT AUTHORITY I-9673	JUNE 26 ANIMAL SHELT GRND LEAS	R	6/12/2026		400.00CR	183033	400.00
003376	RANGE SPORTS I-6431	SAFETY SHIRTS/CITY HBG SHIRTS	R	6/12/2026		2,424.00CR	183034	2,424.00
002567	RDO EQUIPMENT CO I-W4946749	DIAGN LRW TALLIGHT CIRCUIT	R	6/12/2026		4,156.75CR	183035	4,156.75
005244	RMB ENVIRONMENTAL LABORATORIES, INC. I-D088876	INFLUENT & EFFLUENT 5/13/26	R	6/12/2026		127.07CR	183036	
	I-D088967	INFLUENT & EFFLUENT 5/14/26	R	6/12/2026		127.07CR	183036	
	I-D089297	INFLUENT & EFFLUENT 5/19/26	R	6/12/2026		127.07CR	183036	
	I-D089373	INFLUENT & EFFLUENT 5/20/26	R	6/12/2026		158.42CR	183036	
	I-D089488	INFLUENT & EFFLUENT 5/21/26	R	6/12/2026		127.07CR	183036	
	I-D089646	INFLUENT & EFFLUENT 5/26/26	R	6/12/2026		158.42CR	183036	
	I-D089847	INFLUENT & EFFLUENT 5/28/26	R	6/12/2026		127.07CR	183036	
	I-D089853	LOW LEVEL MERCURY 5/28/26	R	6/12/2026		297.62CR	183036	
	I-M2600252	M INFLUENT & EFFLUENT 4/7/26	R	6/12/2026		47.03CR	183036	1,296.84
005017	SBS BLACKTOP SERVICE, INC. I-5044	41ST ST SUNKEN/CITY GRG WATERM	R	6/12/2026		8,960.00CR	183037	8,960.00
000978	SCHOLASTIC, INC. EDUCATION I-87452855	BOOKS	R	6/12/2026		3,827.90CR	183038	3,827.90
002798	SCIENCE MUSEUM OF MINNESOTA I-INV1620	PAYMENT #4 FINAL/EXHIBIT OPEN	R	6/12/2026		62,500.00CR	183039	62,500.00
004979	SELMAN BORLAND & SIMON PLLC I-MAY 26 COSTS	MAY 26 COSTS	R	6/12/2026		885.34CR	183040	
	I-MAY 26 HEDA COSTS	MAY 26 HEDA COSTS	R	6/12/2026		258.98CR	183040	
	I-MAY 26 HEDA LEGAL	MAY 26 HEDA LEGAL SVCS	R	6/12/2026		900.00CR	183040	
	I-MAY 26 LEGAL	MAY 26 LEGAL SVCS	R	6/12/2026		7,717.50CR	183040	
	I-QTR 3 2026	QTR 3 2026 PROSECUTIONS SVCS	R	6/12/2026		25,000.00CR	183040	34,761.82
001405	SHAIN & SONS I-00606	12 YDS BLACK DIRT - BENN PARK	R	6/12/2026		408.00CR	183041	408.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
004131	SHRED-N-GO, INC. I-199256 I-199366	SHRED SVCS THRU 5/31/26 C HALL SHRED SVCS THRU 5/31/26 LIBR	R R	6/12/2026 6/12/2026		155.30CR 90.30CR	183042 183042	245.60
000514	ST LOUIS COUNTY AUDITOR I-00001357 I-00001390 I-00012929	2026 NEECB MEMBER FEES 2026 MDC FEE / 12 @ 957.82 APR 2026 OBLIGATIONS	R R R	6/12/2026 6/12/2026 6/12/2026		1,287.75CR 11,493.84CR 6,667.76CR	183043 183043 183043	19,449.35
003003	ST LOUIS COUNTY PUBLIC WORKS HIBBING I-313488 I-314036	APR 2026 FUEL AMP 2/26 & 3/26 DEICING MATERI	R R	6/12/2026 6/12/2026		39,758.75CR 1,324.86CR	183044 183044	41,083.61
003290	STERICYCLE, INC I-8014431001	REGULATED MED WASTE 5/13/26	R	6/12/2026		50.00CR	183045	50.00
000462	SULLIVAN CANDY AND SUPPLY I-707296 I-707465	2 ROLLS CENTER PULL TOWELS FOLGERS CLASSIC ROAST x4	R R	6/12/2026 6/12/2026		17.00CR 91.96CR	183046 183046	108.96
000722	SUPER ONE FOODS - RETAIL ACCOUNTING I-00581533 I-00585285	FOLGERS COFFEE OFFICE RAISED DONUT	R R	6/12/2026 6/12/2026		23.94CR 28.88CR	183047 183047	52.82
004053	TELEFLEX FUNDING LLC (FORMERLY ARROW INT'L INC) I-9511623129	EZ-IO 15/25MM NEEDLES	R	6/12/2026		1,100.00CR	183048	1,100.00
002898	TESSMAN COMPANY I-8436137-IN	TUR MOU RED/MOUNDMST BLKS	R	6/12/2026		1,140.00CR	183049	1,140.00
003754	TITAN MACHINERY I-PS1218123-1	CYLINDER STERRIN	R	6/12/2026		940.55CR	183050	940.55
005727	THE TORO COMPANY - NSN I-413336043	ESSENT 36 SVCS/JUNE 26	R	6/12/2026		220.00CR	183051	220.00
005286	TOWMASTER I-90007476 I-90007720 I-90007748	ASY JACK SANDER SKID WATER TANK FOR PLOW TRUCK MACK PLOW TRUCK BODY	R R R	6/12/2026 6/12/2026 6/12/2026		2,274.00CR 46,161.00CR 248,814.00CR	183052 183052 183052	297,249.00
001454	INTERACTIVE COMPUTER DESIGNS, INC (TYLER TECH.) I-C1100-00285636	INCODE ERP PRO 7/1/26-6/30/27	R	6/12/2026		54,799.68CR	183053	54,799.68

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003380	US BANK BUSINESS EQUIP FINANCING	3600DR ENG PLOTTER JUNE 26	R	6/12/2026		282.00CR	183054	282.00
	I-583631635							
005463	VALVOLINE INSTANT OIL CHANGE		R	6/12/2026		69.85CR	183055	
	I-217972	OIL CHANGE / 4015 H6	R	6/12/2026		51.83CR	183055	
	I-218208	OIL CHANGE / 3136 H13	R	6/12/2026		70.53CR	183055	192.21
	I-218281	OIL CHANGE / 7489 H25	R	6/12/2026				
005467	VERSATILE VEHICLES, INC		R	6/12/2026		32.12CR	183056	32.12
	I-160734	KEY, STNRD FLEET & UTILITY						
001678	VIKING AUTOMATIC SPRINKLER		R	6/12/2026		432.00CR	183057	432.00
	I-1025-F488599	ANN INSP/FIRE PROT SYS/MEM BLD						
000918	VISA - PARK STATE BANK (FORMERLY AMERICAN BANK)		R	6/12/2026		633.96CR	183058	
	I-1125 MAY 26	ACCT 1125 MAY 26	R	6/12/2026		177.42CR	183058	
	I-1778 MAY 26	ACCT 1778 MAY 26	R	6/12/2026		2,220.41CR	183058	
	I-5167 MAY 26	ACCT 5167 MAY 26	R	6/12/2026		743.84CR	183058	
	I-8089 MAY 26	ACCT 8089 MAY 26	R	6/12/2026		362.76CR	183058	
	I-8345 MAY 26	ACCT 8345 MAY 26	R	6/12/2026		1,639.21CR	183058	6,051.60
	I-9749 MAY 26	ACCT 9749 MAY 26	R	6/12/2026		274.00CR	183058	
	I-9939 MAY 26	ACCT 9939 MAY 26	R	6/12/2026				
000184	WALLY'S DRAIN CLEANING SERVICE		R	6/12/2026		675.00CR	183059	675.00
	I-4948	JETTED MAIN LINE AT WWTP						
005690	JENNIFER WALTERS		R	6/12/2026		30.00CR	183060	30.00
	I-9693	HARBOR LIGHTS & BROKEN HEARTS						
005615	WIDSETH SMITH NOLTING & ASSOC., INC.		R	6/12/2026		4,995.00CR	183061	7,543.98
	I-245478	NO IDUS DEV PROF SVCS 5/8/26	R	6/12/2026		2,548.98CR	183061	
	I-245719	PROF SVCS 5/8/26 C HALL WINDOW	R	6/12/2026				
003873	WISCONSIN CENTRAL		R	6/12/2026		415.35CR	183062	415.35
	I-9500285889	6/1/26-5/31/27 BASE RENT OPERA						
* * T O T A L S * *								
	REGULAR CHECKS:		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED		
			123	0.00	4,089,287.29	4,089,287.29		
	HANDWRITTEN CHECKS:		0	0.00	0.00	0.00		
	PRE-WRITE CHECKS:		0	0.00	0.00	0.00		
	DRAFTS:		0	0.00	0.00	0.00		
	VOID CHECKS:		1	0.00	0.00	0.00		
	NON CHECKS:		0	0.00	0.00	0.00		
	CORRECTIONS:		0	0.00	0.00	0.00		
REGISTER TOTALS:				124	0.00	4,089,287.29		4,089,287.29

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ERROR LISTING

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182986	01-000922	HIBBING PUBLIC ACCESS TELEVI	5 CHECK DATE < PAY DATE	TRAN NO#: I-2ND 1/2 JUNE
182985	01-005719	HIBBING MUNICIPAL GOLF COURS	5 CHECK DATE < PAY DATE	TRAN NO#: I-3 OF 7 2026
183019	01-005737	MORNINGBIRD	8 CHECK DATE < PAY DATE	TRAN NO#: I-6/25/26

TOTAL ERRORS: 0 TOTAL WARNINGS: 3

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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	6/2026	854,388.22CR
211	6/2026	25,020.02CR
255	6/2026	6,579.25CR
400	6/2026	409,777.19CR
401	6/2026	98,731.36CR
402	6/2026	877,309.12CR
405	6/2026	25,885.41CR
418	6/2026	293.50CR
419	6/2026	1,700,591.64CR
430	6/2026	1,291.20CR
431	6/2026	4,460.00CR
602	6/2026	43,316.36CR
603	6/2026	40,204.62CR
610	6/2026	1,439.40CR

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ALL 4,089,287.29CR
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VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
005666	ALERUS RETIREMENT AND BENEFITS I-C187815	COBRA MO SVC FEE MAY 26	D	6/12/2026		61.20CR	002199	61.20
005708	AMERHEALTH ADMINISTRATORS C-7010248226 I-7010246758 I-7010248727 I-7010249082	MEDICAL 5/26 / 1ST HIT DEPER JUNE 26 STOP LOSS PREM & ADMIN SMITH RX 5/18 & MEDICAL 6/1 MEDICAL CLAIMS PD 6/8/26	D D D D	6/12/2026 6/12/2026 6/12/2026 6/12/2026		5,614.88 76,016.21CR 119,922.75CR 94,244.86CR	002200 002200 002200 002200	284,568.94
004972	CATERPILLAR FINANCIAL SERVICES CORPORATION I-38581299	MAY 26 PMT/7 GRADERS	D	6/12/2026		26,021.74CR	002201	26,021.74
005790	HEALIA, INC. I-1M421PPF-0022	TCO REIMBUR 5/24/26-5/30/26	D	6/12/2026		161.58CR	002202	161.58
005790	HEALIA, INC. I-1M421PPF-0023	TCO ADMIN FEE / MAY 2026	D	6/12/2026		500.00CR	002203	500.00
005790	HEALIA, INC. I-1M421PPF-0024	TCO REIMBUR 5/31/26-6/6/26	D	6/12/2026		220.53CR	002204	220.53
000726	US BANK FARGO I-6/12/26	MAY 2026 LANDFILL TIPPING FEES	D	6/12/2026		33,721.10CR	002205	33,721.10
005614	WEX BANK I-112764230	MAY 2026 FUEL	D	6/12/2026		298.98CR	002206	298.98
005476	WEX HEALTH INC. I-0002387313-IN I-6/1/26 B WALLER	WEX HEALTH MAY 2026 2026 VERA/BENJAMIN WALLER	D D	6/12/2026 6/12/2026		408.75CR 1,920.00CR	002207 002207	2,328.75

* * T O T A L S * *
REGULAR CHECKS: 0 NO# DISCOUNTS CHECK AMT TOTAL APPLIED
HANDWRITTEN CHECKS: 0 0.00 0.00 0.00
PRE-WRITE CHECKS: 0 0.00 0.00 0.00
DRAFTS: 9 0.00 347,882.82 347,882.82
VOID CHECKS: 0 0.00 0.00 0.00
NON CHECKS: 0 0.00 0.00 0.00
CORRECTIONS: 0 0.00 0.00 0.00

REGISTER TOTALS: 9 0.00 347,882.82 347,882.82

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

MM
6/12/26
DRAFTS

6/12/2026 1:59 PM
PACKET: 04100 Regular Payments 6/12/26
VENDOR SET: 01
BANK : SWPBK SWEEP BANK ACCOUNT

A / P CHECK REGISTER

PAGE: 2

*** DRAFT/OTHER LISTING ***

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
--------	-------------	------	--------------	--------------	----------	--------	-------------	----------------

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	6/2026	29,324.66CR
211	6/2026	15.00CR
602	6/2026	191.88CR
603	6/2026	33,782.34CR
805	6/2026	284,568.94CR

=====
ALL 347,882.82CR
=====

CITY OF HIBBING (6195543)
401 E 21ST ST
HIBBING, MN 55746-1854
United States
41-6005232

Payroll Recap & Funding
Biweekly Regular 06/18/2026

Pay Date: 06/18/2026

Payroll Overview

Payroll	Biweekly Regular 06/18/2026		
Pay Date	06/18/2026		
# Employees		178	
# Paid Employees		178	
# Pay Statements		181	
# Regular	177		
# 3rd Party Sick	4		
# Pay Periods		1	
EE's Paid More Than Once		3	
Base Compensation Changes		10	
New Hires		6	
Terminations		1	
Rehires		3	

Employee Payments

	#	EE's	\$ Amount
3rd Party		4	8,603.58 ³
Checks Paid By POD6 UK	2	2	2,216.20 ^D
Direct Deposits Debited	234	174	285,443.84 ^D
Total			296,263.62
(3P) Party Payments			-8,603.58
(D) POD6 UKG Payroll Services Admin Debit			-287,660.04
Your Remaining Bank Account Liability			0.00
Vouchers Printed	2		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	41-6005232	153	39,678.60
FICA/ER	41-6005232	121	14,437.22
FICA/EE	41-6005232	3	12.55 ^{3P}
FICA/EE	41-6005232	119	14,424.67
MEDI/ER	41-6005232	178	6,223.65
MEDI/EE	41-6005232	3	23.54 ^{3P}
MEDI/EE	41-6005232	177	6,200.11
SIT:MN/EE	8022766	2	162.52 ^{3P}
SIT:MN/EE	8022766	155	18,577.00
Total			99,739.86
(3P) Remitted by 3rd Party Sick			-198.61
Your Remaining Tax Liability			99,541.25

Vendor Liabilities

	EE's	\$ Amount
AFLAC-WWHQ	5	302.25
AFSCME MN COUNCIL 65	52	3,381.12 ^C
City of Hibbing Insurance	119	161,103.70 ^D
City of Hibbing PFML	177	3,684.84 ^D
EMPOWER	64	9,422.15
FIREFIGHTERS LOCAL #173 C/O HI	23	1,871.28 ^C
HIBBING POLICE ASSOCIATION	15	150.00 ^D
Lincoln Financial Group	17	3,998.20
MAPE UNION ATTN: JULIE LEE	6	431.08 ^C
MINNESOTA TEAMSTERS NO. 320	3	381.00 ^C
--More--		

Vendor Liabilities - Continued

	EE's	\$ Amount
MN CHILD SUPPORT PAYMENT CEN	2	765.56 ^D
MN PERA	134	91,752.75
MN PUBLIC EMPLOYEES ASSOCIATI	22	1,056.00 ^C
NATIONWIDE	13	2,120.00
Total		280,419.93
(D) POD6 UKG Payroll Services Admin Debit		-165,704.10
(C) Vendor Checks		-7,120.48
Your Remaining Vendor Liability		107,595.35

Total

Total	667,621.22
POD6 UKG Payroll Services Admin Debit	-453,364.14
Total of Your Responsibility	214,257.08

Recap

POD6 UKG Payroll S	Date	Bank Account #	\$ Amount
Vendor Payment SPA	06/17/2026	x0087	165,704.10
Empl. Checks SPA	06/17/2026	x0087	2,216.20
Empl. Dir. Dep. SPA	06/17/2026	x0087	285,443.84
Total Debits			453,364.14

Cash Requirements: x0087

	\$ Amount
Vendor Payment SPA	165,704.10
Vendor Checks	7,120.48
Tax Payment	99,541.25
Empl. Checks SPA	2,216.20
Empl. Dir. Dep. SPA	285,443.84
Total	560,025.87

General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	476,037.72	377.44
ER Deduction	180,102.26	
ER Tax (Offset)	20,803.10	142.23
ER Tax	142.23	20,803.10
Tax	142.23	79,221.22
Check		10,819.78
Deduction		100,317.67
ER Deduction (Offset)		180,102.26
Direct Deposit		285,443.84
	677,227.54	677,227.54

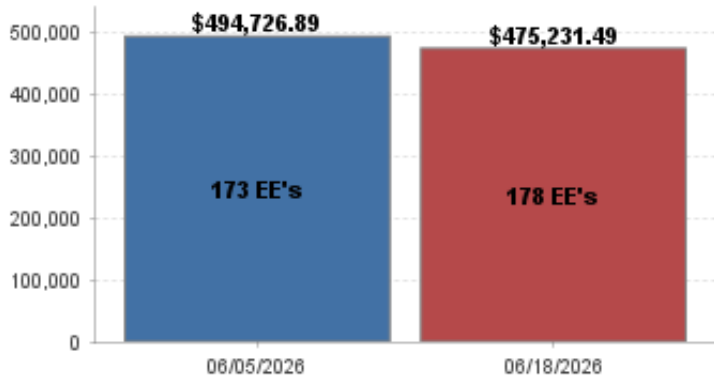
Grouped By: None
Sorted By: None
Filtered By: None

Kronos SaaShr, Inc.
City of Hibbing

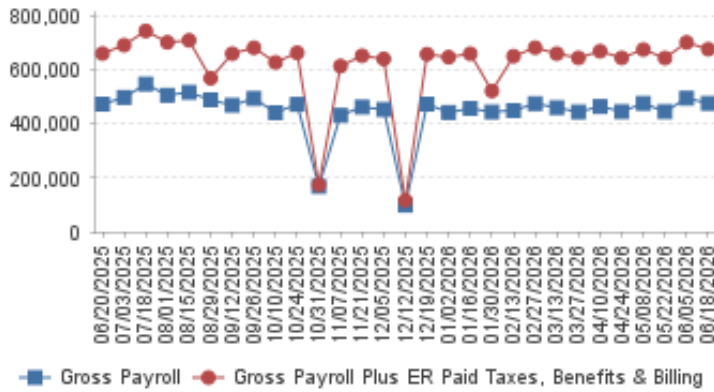


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Generated By: OWEN D. WALTERS
Page 1 of 2

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



At the regular City Council meeting held June 17, 2026 at 5:00 P.M.

RESOLUTION No. 26-06-___

ESTABLISHING AN ABSENTEE BALLOT BOARD FOR THE 2026 PRIMARY AND GENERAL ELECTIONS

WHEREAS, Minnesota State Statutes Chapter 203B.121 provides authority to a municipality to establish an Absentee Ballot Board in accordance with the provisions of the law; and

WHEREAS, an Absentee Ballot Board will allow election judges and city staff to perform the task of administering absentee voting as described in Minnesota Election Laws, starting 46 days prior to the Primary and General elections; and

WHEREAS, the city will have the necessary equipment, training and other resources in place to administer absentee voting as prescribed by the Minnesota Secretary of State's office; and

WHEREAS, the following election judges and city staff will complete the necessary training for the Absentee Ballot Board and shall be authorized to administer tasks related to absentee voting upon completion of training;

- Carol Avery
- Royal Koskela
- Cathy Timmerman
- Kelle Degnan
- Lois Andrican
- Marge Frider
- Ann Nault
- Lori Hendrickson
- Candie Seppala
- Sheena Mulner
- Erin Schirmer
- Cassie Tomasetti
- Josie Sevillano
- Owen Walters
- Myranda Seopa
- Kelly Grinsteinner
- Brooke Siekkinen
- Other appointments as required

WHEREAS, it is in the best interests of the residents of the City of Hibbing to establish a Ballot Board for the 2026 Primary and General Elections.

NOW, THEREFORE, be it resolved by the City Council of the City of Hibbing, Minnesota, establishes an Absentee Ballot Board for the City of Hibbing that consists of a sufficient number of election judges as provided in Minnesota Statutes 204B.19 to 204B.22

The motion to adopt the foregoing Resolution.....

FOR ADOPTION:

AGAINST ADOPTION:

ABSTAINING:

ABSENT:

Passed and adopted this 17th day of June, 2026.

CITY OF HIBBING

Pete Hyduke, Mayor

ATTEST:

Candie Seppala, City Clerk/Deputy Administrator



RAFFLE REQUEST

Excluded raffle = Total Prizes awarded \$1,500 per year or less
Exempt raffle = Total Annual prizes over \$1,500 and under \$50,000 requires Minnesota form LG220

RAFFLE REGISTRATION FEE

\$15.00 Payable to the City of Hibbing

ORGANIZATION INFORMATION

Name of Organization:	Mesaba Country Club, Inc.	
Type of Organization:	Golf Course	
Mailing Address:	PO Box 157	
City, State, Zip	Hibbing, MN 55746	
Contact Person:	Bill Manney	Daytime Phone Number: 218-929-0755
Have you conducted other raffles this year		If YES, What is the total amount of prizes this year, including this Raffle

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted:	Mesaba Country Club
Dates of Activity:	September 19, 2026
Check Box or Boxes that Indicate the Type of Gambling Activity:	☒ Raffle ☐ Other _____
Price Per Ticket:	\$ 200
Total value of prizes to be awarded:	\$ 22,000
Types of Prizes:	Cash

In signing this request, I attest that I represent the above named Non-Profit organization and it meets all requirements of the State of Minnesota to qualify to conduct lawful gambling and proof of non-profit status is available upon request. Raffle Committee Finance Director

William Manney
Organization Representative

5-28-26
Date

☐ Registered as Excluded Raffle

☐ Send to Council for Approval

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Mesaba Country Club, Inc. Previous Gambling Permit Number: X-33667-25-018

Minnesota Tax ID Number, if any: 8121739 Federal Employer ID Number (FEIN), if any: 41-0407365

Mailing Address: Po Box 157

City: Hibbing State: MN Zip: 55746 County: St. Louis

Name of Chief Executive Officer (CEO): Noah Schmelzer - Board President

Daytime Phone: 218-966-9003 Email: noah@ironrangeplumbing.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Mesaba Country Club

Address (do not use P.O. box): 415 E. 51st Street

City or Township: Hibbing, MN Zip: 55746 County: St. Louis

Date(s) of activity (for raffles, indicate the date of the drawing): September 19, 2026

Check each type of gambling activity that your organization will conduct:

☐ Bingo* ☐ Paddlewheels* ☐ Pull-Tabs* ☐ Tipboards*

☒ Raffle (total value of raffle prizes awarded for the calendar year: \$ 22,000)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

____ The application is acknowledged with no waiting period.
____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
____ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

____ The application is acknowledged with no waiting period.
____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
____ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

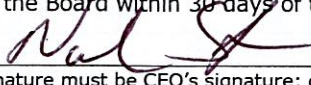
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 5-28-26
(Signature must be CEO's signature; designee may not sign)

Print Name: Noah Schmelzer

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status, and
____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Office of the Minnesota Secretary of State
Minnesota Nonprofit Corporation/Annual Renewal
Minnesota Statutes, Section 5.34



Annual Renewal Year: 2026

Annual Renewal Filing Date: 5/28/2026

Nonprofit Corporation Name: Mesaba Country Club

Original Filing Number: 93-NP

Home Jurisdiction: Minnesota

Filing Party Information:

Party Type:	Name:	Address:
Registered Office Address		415 E 51st Str Hibbing MN 55746
President	Noah Schmelzer	415 E 51ST ST PO BOX 157 HIBBING MN 55746 4005



Work Item 1650241000021
Original File Number 93-NP

STATE OF MINNESOTA
OFFICE OF THE SECRETARY OF STATE
FILED
05/28/2026 11:59 PM

Steve Simon

Steve Simon
Secretary of State

AMENDMENT # 01 TO MnDOT MASTER PARTNERSHIP CONTRACT #:1050290

Contract Start Date:	09/13/2022	Original Contract Amount:	\$	100,000.00
Orig. Contract Exp. Date:	06/30/2027	Prev. Amendment(s) Total:	\$	0.00
Amended Exp. Date:	06/30/2027	Current Amendment Amount:	\$	150,000.00
		Current Contract Total:	\$	250,000.00

This amendment is between the State of Minnesota, acting through its Commissioner of Transportation in this contract referred to as the "State" and the Hibbing City, acting through its City Council, in this contract referred to as the "Other Party."

Recitals

1. The State has a master partnership contract (MPC) with the Other Party identified as MnDOT Contract No. 1050290 ("Original Contract") to occasionally purchase services from the Other Party, which the parties agree will enhance the efficiency of delivering governmental services at all levels.
2. The Contract is being amended to add additional cost to the State's Maximum Obligation.
3. The State and the Other Party are willing to amend the Original Contract as stated below.

Contract

In this Amendment deleted contract terms will be struck out and the added contract terms will be underlined.

REVISION 1. Article 7.2 is amended as follows:

7.2 State's Maximum Obligation. The total compensation to be paid by the State to the Other Party under all work order contracts issued pursuant to this MPC will not exceed ~~\$100,000.00~~ 250,000.00.

The terms of the Original Contract are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

[THE BALANCE OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK]

OTHER PARTY

The Other Party certifies that the appropriate person(s) have executed the contract on behalf of the Other Party as required by applicable articles, bylaws, resolutions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

COMMISSIONER OF TRANSPORTATION

By: _____

Date: _____

Title: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____



RAFFLE REQUEST

Excluded raffle = Total Prizes awarded \$1,500 per year or less
Exempt raffle = Total Annual prizes over \$1,500 and under \$50,000 requires Minnesota form LG220

RAFFLE REGISTRATION FEE

\$15.00 Payable to the City of Hibbing

ORGANIZATION INFORMATION

Name of Organization:	Children of Grace Education Center	
Type of Organization:	Day care center + preschool	
Mailing Address:	4610 9 th Ave West	
City, State, Zip	Hibbing MN 55746	
Contact Person:	Jane Plese	Daytime Phone Number: 218 969 2258
Have you conducted other raffles this year	no	If YES, What is the total amount of prizes this year, including this Raffle

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted:	Grace Lutheran / Children of Grace
Dates of Activity:	8-7-26
Check Box or Boxes that Indicate the Type of Gambling Activity:	☒ Raffle ☐ Other _____
Price Per Ticket:	\$10
Total value of prizes to be awarded:	\$400, \$300, \$100
Types of Prizes:	cash

In signing this request, I attest that I represent the above named Non-Profit organization and it meets all requirements of the State of Minnesota to qualify to conduct lawful gambling and proof of non-profit status is available upon request.

Jane Plese
Organization Representative

8-8-26
Date

- ☐ Registered as Excluded Raffle
- ☐ Send to Council for Approval

26-06-03

City of Hibbing
SPECIAL EVENT Permit Application

☒ **All applications for Special Events** to be held within the City of Hibbing shall be reviewed by the City departments that will be involved during the operation of the Event. Prior to review, all application information must be completed. After Departments Review, the applications will be submitted to the City Council for final approval.

☒ **Deadlines:** Applications must be submitted 60 days prior to the event.

☒ RETURN APPLICATION to the City Hall Council Office

DATE RECEIVED BY COUNCIL OFFICE: _____

Name/Description of Event:	Youth Police Academy	
Date of Event:	8/03/2026 - 8/07/2026	
Location of Event:	Hibbing Police Department	
Organizer:	Rachael Shiek	
Organizer Contact Information:	Home Phone: _____ Cell Phone: 218-421-4789	Work Phone: (218) 403-7582

☒ **Department Review.** If applicable and where noted in the application form, the event organizer will also need to contact City department heads

DEPARTMENT	CHECK IN WITH CITY CONTACTS TO DISCUSS YOUR NEEDS FOR YOUR EVENT	CONTACT #
Hibbing Police Dept.	Police Chief Steve Estey	218-262-0285
Fire Department	Fire Marshal Shawn Nickila	218-421-3942
Sanitation Dept.	John Yuretich/Jim Watkins	218-362-5991
Public Works Dept.	John Yuretich/Jim Watkins	218-362-5991
City Services	Nick Arola	218-362-5951

City of Hibbing

SPECIAL EVENT PERMIT APPLICATION

☐ Applications MUST BE FILLED OUT COMPLETELY & ALL NECESSARY REQUIREMENTS ATTACHED

LOCATION OF EVENT: Hibbing Police Department

TITLE, PURPOSE, AND BRIEF DESCRIPTION OF EVENT:

Youth Academy shows youths from 8th-12th grades different aspects of Law Enforcement, such as the court system, medical response, verbal de-escalation, radio communications, defensive tactics, evidence collection and so on.

Date of Event: 8/03/2026 - 8/07/2026

Refer media or citizen inquires to:

Rachael Shiek

Telephone: 218-403-7582

APPLICANT AUTHORIZATION:

Attach a written communication from the organization(s) in whose name the event will be advertised which authorizes you, the applicant, to apply for this special event permit on its or their behalf.

Applicants Name & Title: **Investigator Rachael Shiek**

Address: 1810 12th Avenue East, Hibbing MN 55746

Mailing Address:

Affiliation: Hibbing Police Department

Telephone: (day) 218-403-7582 (evening) 218-421-4789

EVENT PRINCIPALS:

On the next sheet, please list names, addresses, and telephone numbers of all the principals involved in any way in the proposed special event. Include professional event organizers, event promoters, financial underwriters, commercial sponsors, charitable agencies for whose benefits the event are being produced, the organizations in whose name the event is being advertised, and all other administratively, financially, or organizationally involved as principals in the production of the proposed special event. Make additional copies of the next sheet as needed to include all the principals involved in the proposed special event.

Name: Rachael Shiek		
Organization/Business/Agency/Affiliation: Hibbing Police Department		
Mailing Address: 1810 12th Avenue East, Hibbing MN 55746		
Daytime Phone: 218-403-7582	Evening Phone: 218-421-4789	Other:
Title and Functional Responsibility with Regard to the Event: Coordinator, Organizer, Instructor		
Will this person have authority to cancel or greatly modify event plans?		☒ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☒ Yes ☐ No

Name:		
Organization/Business/Agency/Affiliation:		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans?		☐ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☐ Yes ☐ No

Name:		
Organization/Business/Agency/Affiliation:		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans?		☐ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☐ Yes ☐ No

REQUESTED EVENT COMPONENTS:
REQUESTED DAY AND DATE <i>(first choice):</i> 8/03/2026 - 8/07/2026
Alternate days and dates: • _____ • _____ • _____
REQUESTED HOURS OF OPERATION: From: <u>8:00</u> <u>(a.m.)</u> / p.m. To <u>1:00</u> a.m. / <u>(p.m.)</u>
SET UP beginning Day and Date **Indicate the time at which any unit of an event will begin to assemble at such area Day: <u>8-02-2026</u> Time: <u>5:00</u> a.m. / <u>(p.m.)</u>
Describe the number and type of animals to be used in the Event ☒ Not Applicable **If the event is a Circus, Carnival, Menagerie, or Like Exhibition: The license fee payable to the City of Hibbing is \$60.00 for the first day and \$12.00 for each additional day. ☐ If applicable, license fee to be included when submitting the application See City Code Chapter 6, Section 6.23 for additional information.
Attach a Draft of the Entry Form for Participants / Spectators ☐ Attached
Anticipated number of Participants: _____ Spectators: _____
**INSURANCE
☐ Attach to this application either an Insurance policy or a certificate of insurance including the policy number, amount, and the provision that the City of Hibbing is included as an additional insured.

REQ. TO USE CITY INSURANCE

SANITATION:
☐ Attach your "Plan for Clean-Up / Material Preservation". ☐ Include number, type and location of trash containers to be provided for the event. ☐ Indicate who and how many will be responsible for emptying and cleaning up around containers <u>during</u> the event. ☐ Indicate who and how many will be responsible for cleaning up after animals if they are used in the event. ☐ Indicate who and how many will be responsible for cleaning up the event after the event. ☐ Described the number, type and location of portable toilets to be provided for the event (or permanent toilets to be used for the event). ☐ Include any other plan you have for ensuring post-event cleanliness and material preservation of city facilities, equipment, premises and streets.
MAP (Noting the following items):
Check off below items that apply to your event.
<i>Indicate these items on attached separate maps. Use, where necessary, a to-scale drawing.</i>
☐ If a route is involved, the beginning area, the route (indicate directions with arrows), and the finished area;
☐ If a route is involved, the places where buses or trains need to be considered;
☐ If a route is involved, it will expedite approval of your event if you attach separate maps giving two or three alternate routes;
☐ Indicate if Roads and/or Sidewalks will be Closed The applicant will be required to explain how motorists and business owners and residents will be notified in advance of the event.
☐ Barricades, cones, safety, portable parking signs (note location - <i>provided by Public Works</i>)
☐ If a relay is involved, indicate hand-off points;
☐ Entertainment or stage locations (grandstand operators should provide you with a to-scale drawing;
☐ Alcoholic beverage concession areas; location must be specified
☐ Non-alcoholic concession areas;
☐ Food concession areas;
☐ General merchandise concession areas;
☐ Portable toilet facilities (indicate number);
☐ First aid facilities;
☐ Event participant and/or spectator parking areas;
☐ Event organizers command post;
☐ Fireworks or pyrotechnics site; (Must contact Fire Marshal)
☐ Vehicle fuel handling site;
☐ Cooking areas;
☐ Tables, enclosures, etc.;

☐ Temporary or permanent structures constructed for the event;	
☐ Site of electrical wiring to be installed for the event;	
☐ Trash containers (indicate number): _____	
☐ Other. Please describe: _____	
AVAILABILITY OF FOOD, BEVERAGES AND/OR ENTERTAINMENT	
ENTERTAINMENT:	If there will be music, sound amplification or any other noise impact, please describe, including the intended hours of the music, sound or noise.
	If a casino party, a dance or live entertainment is a part of your event, please describe:
	Please describe all of the activities of your event for which a license is required, for example, a cabaret license, a caterer's license, a general merchandise concession license, peddler or transient merchant license, etc. (attach to this application all required licenses)
ALCOHOL:	Alcoholic Beverages to be served? ☐ Yes ☒ No
	Temporary Liquor License Applied For?
	BEER ☐ Yes ☐ No
	COMMUNITY FESTIVAL LICENSE ☐ Yes ☐ No
	TEMPORARY ON SALE ☐ Yes ☐ No
	Organization Applying for License for Alcoholic Beverages:
	Describe what system will be used to ensure that alcoholic beverages will be consumed only by those persons 21 years and older.
	Describe how, where, when and by whom the alcoholic beverages will be served.
	List of people who will be selling the alcohol:
	Have they attended server training? ☐ Yes ☐ No

FOOD:	Food and/or non-alcoholic beverages to be served? ☒ Yes ☐ No Prepackaged snacks & bottled water purchased from grocery store
	Describe sanitation measures, food handling procedures and the nature of the food (such as pre-packaged foods, hot dogs, pre-mixed sodas, unpeeled fruit, raw meats, vegetables, fish or peeled and cut fruits).
	A health permit may be required from either the State of MN or St. Louis County. ☐ Attach a copy of your health permit to this application.
	If you intend to <u>cook</u> food in the event area, describe your area layout, including fuel or if electrical sources to be used.

SECURITY AND SAFETY PROCEDURES:
The Hibbing Police Department will determine the minimum number of private security guards and police officers required to adequately staff your event. If the prescribed number of private security guards is not provided or proves inadequate, the Hibbing Police Department maintains the right to shut down any or all components of the event and/or to provide additional police services that may be billed directly to the host organization.
Describe your proposed procedures for set-up operation, internal security and crowd control. Training is at the Hibbing Police Department, other than the CPR and First Aid Training day which will be held at the Memorial Building and FATS simulation training at MN North College Hibbing campus. _____ _____
If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event. N/A _____ _____ _____
If your event includes vehicles or animals, describe the minimum and maximum speeds of the event and the minimum and maximum intervals of space to be maintained between units. N/A _____ _____ _____
☐ Attach to this application a copy of your building permit (or permits) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, reviewing stands, stages or platforms.

☐ Attach a copy of your fire department permit or permits to this application if you will use parade floats; an open flame; fireworks or pyrotechnics; vehicle fuels; cooking facilities; enclosures (and tables within those enclosures), tents, air-supported structures, canopies, or any fabric shelters.

Give names, address and phone numbers of the agency or agencies which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name of Agency: Hibbing Police Dept.

Name of Representative: Rachael Shiek

Address: 1810 12th Avenue East, Hibbing MN 55746

Phone Numbers: 218-43-7582

Indicate medical services that will provided for the event.

Medical Service

How Provided:

☐ Ambulance

☐ Doctors

☐ Nurses

☐ Paramedics

HIBBING FIRE DEPARTMENT REQUIREMENTS

In accordance with Minnesota State Fire Code Section 403.1 the Fire Marshal shall evaluate the need for requiring fire personnel to be in attendance of a public assembly for the following reasons: keep diligent watch for fires, obstruction to means of egress and other hazards and shall take prompt measures for remediation of hazards. The Hibbing Fire Marshal maintains the right to require fire service personnel to staff special events that are construed as a potential hazard to the public safety. These additional services may be billed directly to the host.

In accordance with Minnesota State Fire Code Section 403.2; for an indoor special permit public assembly, the Fire Marshal shall receive a floor plan with dimensions of the floor, seating, and exit widths. A total number of participants shall be submitted in order to evaluate the occupancy load and safe egress out of the building. The Fire Marshal shall assign an occupancy load for the event which shall be adhered to. All event floor plan layouts must be approved by the Fire Marshal and all special permit public events are subject to inspection by the Fire Marshal the day of the event. The Fire Marshal and/or designee reserves the right, under MN State Fire code, to stop and/or remedy any unsafe actions up to and including the cancelling of the event.

VENDORS OR CONCESSIONAIRES: Describe what vendors or concessionaires you will allow in conjunction with the event and the purpose or purposes of these concessions. N/A
Describe how you intend to regulate, monitor and control the type, number and quality of vendors/concessionaires who you may permit to operate in conjunction with the event. N/A
MITIGATION OF THE IMPACT ON OTHERS: Describe how you intend to mitigate the impact of the special event on businesses, churches, neighbors, motorists, mass transit users and others. Attach additional sheets, if necessary entitled "Mitigation of the Impact of Others." N/A
OTHER PERTINENT INFORMATION: We are requesting for the city to approve the waiver of any fees for the use of the memorial building for the CPR/first aid training. We request the city approve for the Hibbing Fire Department to instruct the youth cadets for the CPR/first aid training. We request the city cover the cost for the use of the FATS machine at the MN North Community College in the Law Enforcement wing. FATS is a Scenario-Based Judgment Training which is a 3D marksmanship training, supports de-escalation, has environmental variables, target detection & engagement, force escalation, and decision making scenarios with branching outcomes based on trainee choices. We are also requesting for the city to cover the cost for snacks, bottle water, and bus transport to and from the memorial building as well as the MN North College in Hibbing.



1810 E. 3rd Avenue ~ Hibbing, MN 55746

INVOICE
MAY 8, 2026

To:
CITY OF HIBBING

Property:
**PUBLIC LIBRARY
HIBBING MN**

ORIGINAL CONTRACT 12000.00 MAIN AREA CEILING SCRAPE
ADD 2200.00 EXTRA LAYERS

SAT- EXTRA STRIP NO CHARGE

BASMENT OFFICE - CEILING SCRAPE AND REMOVAL OF FLOOR TILE AND MASTIC, DEMO
CEILING OUT 89 HOURS @ 129.00= 11481.00

BATHROOMS- REMOVAL OF CEILING BY AND INCLUDING BATHROOMS- HAMMERDRILL
PLASTER FROM CONCRETE LID 80 HOURS @ 129.00=10320.00

Credit 600.00 quickpay

Please remit payments to-
4992 HERITAGE DR DULUTH MN 55803

AMOUNT DUE 35201.00

DUE UPON RECIEPT

ANY QUESTIONS PLEASE CALL 929-2900

Thank you for the opportunity to bid this project

Matthew Cuffe

* spoke w/ matt 5/20/26

Amount
- OK

Handwritten signature 5/19/26
5-20-26

400-45-5501 -530 \$9520

400-45-5501 -530 \$25,681

proj: LTH
Line: MISC

4992 HERITAGE DRIVE DULUTH MN 55803 • Tel: (218) 262-1196 • Fax: (218) 262-1273
<http://www.AbateTek.com> • Matt@AbateTek.com

3169

jeffsirjord@gmail.com

jeffsirjord@gmail.com

City of Hibbing **SPECIAL EVENT Permit Application**

☒ **All applications for Special Events** to be held within the City of Hibbing shall be reviewed by the City departments that will be involved during the operation of the Event. Prior to review, all application information must be completed. After Departments Review, the applications will be submitted to the City Council for final approval.

☒ **Deadlines:** Applications must be submitted 60 days prior to the event.

☒ RETURN APPLICATION to the City Hall Council Office

DATE RECEIVED BY COUNCIL OFFICE: _____

Name/Description of Event:	
Date of Event:	
Location of Event:	
Organizer:	
Organizer Contact Information:	Cell Phone:

☒ **Department Review.** If applicable and where noted in the application form, the event organizer will also need to contact City department heads

DEPARTMENT	CHECK IN WITH CITY CONTACTS TO DISCUSS YOUR NEEDS FOR YOUR EVENT	CONTACT #
Hibbing Police Dept.	Police Chief Steve Estey	218-262-0285
Fire Department	Fire Marshal Shawn Nickila	218-421-3942
Sanitation Dept.	John Yuretich/Bob Kobal	218-362-5991
Public Works Dept.	John Yuretich/Bob Kobal	218-362-5991
City Services	Nick Arola	218-362-5951

City of Hibbing

SPECIAL EVENT PERMIT APPLICATION

☐ Applications MUST BE FILLED OUT COMPLETELY & ALL NECESSARY REQUIREMENTS ATTACHED

LOCATION OF EVENT: _____

TITLE, PURPOSE, AND BRIEF DESCRIPTION OF EVENT:

Date of Event: _____

Refer media or citizen inquires to:

_____ Telephone: _____

APPLICANT AUTHORIZATION:

Attach a written communication from the organization(s) in whose name the event will be advertised which authorizes you, the applicant, to apply for this special event permit on its or their behalf.

Applicants Name & Title:

Address:

Mailing Address:

Affiliation:

Telephone: (day) _____ (evening) _____

EVENT PRINCIPALS:

On the next sheet, please list names, addresses, and telephone numbers of all the principals involved in any way in the proposed special event. Include professional event organizers, event promoters, financial underwriters, commercial sponsors, charitable agencies for whose benefits the event are being produced, the organizations in whose name the event is being advertised, and all other administratively, financially, or organizationally involved as principals in the production of the proposed special event. Make additional copies of the next sheet as needed to include all the principals involved in the proposed special event.

Name:		
Organization/Business/Agency/Affiliation:		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans?		☐ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☐ Yes ☐ No

Name:		
Organization/Business/Agency/Affiliation:		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans?		☐ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☐ Yes ☐ No

Name:		
Organization/Business/Agency/Affiliation:		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans?		☐ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☐ Yes ☐ No

REQUESTED EVENT COMPONENTS:
REQUESTED DAY AND DATE <i>(first choice):</i>
Alternate days and dates: • _____ • _____ • _____
REQUESTED HOURS OF OPERATION: From: _____ a.m. / p.m. To _____ a.m. / p.m.
SET UP beginning Day and Date **Indicate the time at which any unit of an event will begin to assemble at such area Day: _____ Time: _____ a.m. / p.m.
Describe the number and type of animals to be used in the Event ☐ Not Applicable **If the event is a Circus, Carnival, Menagerie, or Like Exhibition: The license fee payable to the City of Hibbing is \$60.00 for the first day and \$12.00 for each additional day. ☐ If applicable, license fee to be included when submitting the application See City Code Chapter 6, Section 6.23 for additional information.
Attach a Draft of the Entry Form for Participants / Spectators ☐ Attached
Anticipated number of Participants: _____ Spectators: _____
**INSURANCE
☐ Attach to this application either an Insurance policy or a certificate of insurance including the policy number, amount, and the provision that the City of Hibbing is included as an additional insured.

SANITATION:

- ☐ Attach your "Plan for Clean-Up / Material Preservation".
- ☐ Include number, type and location of trash containers to be provided for the event.
- ☐ Indicate who and how many will be responsible for emptying and cleaning up around containers during the event.
- ☐ Indicate who and how many will be responsible for cleaning up after animals if they are used in the event.
- ☐ Indicate who and how many will be responsible for cleaning up the event after the event.
- ☐ Described the number, type and location of portable toilets to be provided for the event (or permanent toilets to be used for the event).
- ☐ Include any other plan you have for ensuring post-event cleanliness and material preservation of city facilities, equipment, premises and streets.

MAP (Noting the following items):

Check off below items that apply to your event.

Indicate these items on attached separate maps. Use, where necessary, a to-scale drawing.

- ☐ If a route is involved, the beginning area, the route (indicate directions with arrows), and the finished area;
- ☐ If a route is involved, the places where buses or trains need to be considered;
- ☐ If a route is involved, it will expedite approval of your event if you attach separate maps giving two or three alternate routes;
- ☐ **Indicate if Roads and/or Sidewalks will be Closed**
The applicant will be required to explain how motorists and business owners and residents will be notified in advance of the event.
- ☐ Barricades, cones, safety, portable parking signs (note location - *provided by Public Works*)
- ☐ If a relay is involved, indicate hand-off points;
- ☐ Entertainment or stage locations (grandstand operators should provide you with a to-scale drawing;
- ☐ Alcoholic beverage concession areas; **location must be specified**
- ☐ Non-alcoholic concession areas;
- ☐ Food concession areas;
- ☐ General merchandise concession areas;
- ☐ Portable toilet facilities (indicate number);
- ☐ First aid facilities;
- ☐ Event participant and/or spectator parking areas;
- ☐ Event organizers command post;
- ☐ Fireworks or pyrotechnics site; (**Must contact Fire Marshal**)
- ☐ Vehicle fuel handling site;
- ☐ Cooking areas;
- ☐ Tables, enclosures, etc.;

☐ Temporary or permanent structures constructed for the event;	
☐ Site of electrical wiring to be installed for the event;	
☐ Trash containers (indicate number): _____	
☐ Other. Please describe: _____	
AVAILABILITY OF FOOD, BEVERAGES AND/OR ENTERTAINMENT	
ENTERTAINMENT:	If there will be music, sound amplification or any other noise impact, please describe, <u>including the intended hours</u> of the music, sound or noise.
	If a casino party, a dance or live entertainment is a part of your event, please describe:
	Please describe all of the activities of your event for which a license is required, for example, a cabaret license, a caterer's license, a general merchandise concession license, peddler or transient merchant license, etc. <i>(attach to this application all required licenses)</i>
ALCOHOL:	Alcoholic Beverages to be served? ☐ Yes ☐ No
	Temporary Liquor License Applied For?
	BEER ☐ Yes ☐ No
	COMMUNITY FESTIVAL LICENSE ☐ Yes ☐ No
	TEMPORARY ON SALE ☐ Yes ☐ No
	Organization Applying for License for Alcoholic Beverages:
	Describe what system will be used to ensure that alcoholic beverages will be consumed only by those persons 21 years and older.
	Describe how, where, when and by whom the alcoholic beverages will be served.
	List of people who will be selling the alcohol:
	Have they attended server training? ☐ Yes ☐ No

FOOD:	Food and/or non-alcoholic beverages to be served? ☐ Yes ☐ No
	Describe sanitation measures, food handling procedures and the nature of the food (such as pre-packaged foods, hot dogs, pre-mixed sodas, unpeeled fruit, raw meats, vegetables, fish or peeled and cut fruits).
	A health permit may be required from either the State of MN or St. Louis County. ☐ Attach a copy of your health permit to this application.
	If you intend to <u>cook</u> food in the event area, describe your area layout, including fuel or If electrical sources to be used.

SECURITY AND SAFETY PROCEDURES:
The Hibbing Police Department will determine the minimum number of private security guards and police officers required to adequately staff your event. If the prescribed number of private security guards is not provided or proves inadequate, the Hibbing Police Department maintains the right to shut down any or all components of the event and/or to provide additional police services that may be billed directly to the host organization.
Describe your proposed procedures for set-up operation, internal security and crowd control. _____ _____ _____
If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event. _____ _____ _____
If your event includes vehicles or animals, describe the minimum and maximum speeds of the event and the minimum and maximum intervals of space to be maintained between units. _____ _____ _____
☐ Attach to this application a copy of your building permit (or permits) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, reviewing stands, stages or platforms.

☐ Attach a copy of your fire department permit or permits to this application if you will use parade floats; an open flame; fireworks or pyrotechnics; vehicle fuels; cooking facilities; enclosures (and tables within those enclosures), tents, air-supported structures, canopies, or any fabric shelters.

Give names, address and phone numbers of the agency or agencies which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name of Agency: _____

Name of Representative: _____

Address: _____

Phone Numbers: _____

Indicate medical services that will provided for the event.

Medical Service

How Provided:

☐ Ambulance

☐ Doctors

☐ Nurses

☐ Paramedics

HIBBING FIRE DEPARTMENT REQUIREMENTS

In accordance with Minnesota State Fire Code Section 403.1 the Fire Marshal shall evaluate the need for requiring fire personnel to be in attendance of a public assembly for the following reasons: keep diligent watch for fires, obstruction to means of egress and other hazards and shall take prompt measures for remediation of hazards. The Hibbing Fire Marshal maintains the right to require fire service personnel to staff special events that are construed as a potential hazard to the public safety. These additional services may be billed directly to the host.

In accordance with Minnesota State Fire Code Section 403.2; for an indoor special permit public assembly, the Fire Marshal shall receive a floor plan with dimensions of the floor, seating, and exit widths. A total number of participants shall be submitted in order to evaluate the occupancy load and safe egress out of the building. The Fire Marshal shall assign an occupancy load for the event which shall be adhered to. All event floor plan layouts must be approved by the Fire Marshal and all special permit public events are subject to inspection by the Fire Marshal the day of the event. The Fire Marshal and/or designee reserves the right, under MN State Fire code, to stop and/or remedy any unsafe actions up to and including the cancelling of the event.

VENDORS OR CONCESSIONAIRES:

Describe what vendors or concessionaires you will allow in conjunction with the event and the purpose or purposes of these concessions.

Describe how you intend to regulate, monitor and control the type, number and quality of vendors/concessionaires who you may permit to operate in conjunction with the event.

MITIGATION OF THE IMPACT ON OTHERS:

Describe how you intend to mitigate the impact of the special event on businesses, churches, neighbors, motorists, mass transit users and others. Attach additional sheets, if necessary entitled "Mitigation of the Impact of Others."

OTHER PERTINENT INFORMATION:

The City of Hibbing will host an **America 250 / Hibbing 133 Community Celebration** on Tuesday, July 1, 2026, at City Hall to kick off a season of patriotic and community celebrations leading into Independence Day and the Hibbing Jubilee weekend.

The event will feature food trucks located on streets surrounding City Hall throughout the day, culminating in a free public patriotic concert by the Hibbing City Band at 7:00 p.m. on the plaza between Hibbing City Hall and the Hibbing Public Library, following the regularly scheduled City Council meetings.

The celebration will also include the debut of a large commemorative visual display on the City Hall lawn, highlighting the dual milestones of America's 250th anniversary and Hibbing's 133rd anniversary.

Community members and visitors are invited to attend and enjoy this family-friendly event celebrating our nation's history and Hibbing's proud heritage.

Hours of the food trucks is still TBD. We will close 4th and 5th Avenues as well as 21st Street to accommodate the celebration.



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Offer RESOLUTION NO. 26-06-04 DECLARING THE RANGE REGIONAL AIRPORT AS THE PRECINCT FOR WARD 3

N THE 2026 PRIMARY AND GENERAL ELECTIONS AND THE 2027 PRIMARY ELECTION

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560,
candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

The St. Michael's Orthodox Church will begin their construction on the Parish Hall at the end of June, and it won't be reconstructed before the Primary Election this year. MN State Statutes state that if you are temporarily going to change a precinct, you will have to keep that precinct through the following Primary Election. In this case, the 2026 Primary and General Elections will be held at the Airport along with the Primary Election for 2028.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Approve replacement of all existing 65-gallon residential garbage containers with standardized 95-gallon garbage containers and authorize implementation of the associated rate adjustment in the amount of \$2.20 per month.

Description of Agenda Item

Standardizing all residential garbage containers to a single 95-gallon cart will allow our Sanitation Department to simplify maintenance and replacement, improve inventory management, enhance customer service and ensure a consistent collection system citywide.

Strategic Initiative

Owner of Agenda Item

Bob Kobal, Public Works Foreman, bobkobal@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Approve replacement of all existing 65-gallon residential garbage containers with standardized 95-gallon garbage containers and authorize implementation of the associated rate adjustment in the amount of \$2.20 per month.

Attachments

1. DOC061126



June 15, 2026

City of Hibbing Garbage Container Replacement Program

The City of Hibbing Sanitation Department will begin replacing all existing residential garbage containers with new standardized dark blue 95-gallon containers displaying the City of Hibbing logo. All 65-gallon containers will be collected and eliminated from service.

Why?

Standardizing all residential garbage containers to a single 95-gallon cart will allow our Sanitation Department to simplify maintenance and replacement, improve inventory management, enhance customer service, and ensure a consistent collection system citywide.

Replacement Dates: July 20–31

What Residents Need to Do:

- **Place your current garbage container out on your normal collection day.**
- **Leave the container accessible for City crews.**
- **After your garbage is collected, crews will remove your old container and replace it with a new dark blue 95-gallon container.**

Important

ALL older garbage containers will be removed, including those that are green, brown, tan, black, light blue, gray or dark blue carts without the City of Hibbing logo. Only the new City-issued containers will be serviced moving forward.

Billing Information

Customers currently using 65-gallon containers will be converted to 95-gallon service. The monthly rate for the 95-gallon container is \$16.25 beginning with August billing. This reflects a \$2.20 increase for those moving from a 65-gallon to a 95-gallon container.

Have or Need an Additional Container?

If you currently pay for an extra container or would like one, call 218-969-0353 to arrange delivery.

Questions?

Call: 218-403-5732 or 218-403-5733

Thank you for your cooperation as we modernize and standardize our sanitation system.



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Description of Agenda Item

Braun Change Order New Haven Drive Phase 2 - \$5,890.00

Strategic Initiative

To provide assistance with completion of the HUD Environmental Assessment for New Haven Drive Phase 2

Owner of Agenda Item

Jesse Story, City Engineer-Director of Public Works, 218.969.0629, jessestory@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

As part of the CDBG funds we received, we need to complete an Environmental Assessment for Phase 2 of the New Haven Drive Project.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Cost of the proposal is \$5,890.00.

Action Requested

Asking the City Council to approve the proposal.

Attachments

1. Braun Change Order Part 58

June 4, 2026

10013349_001

Jesse Story
City of Hibbing
401 E 21st Street
Hibbing, MN 55746

Re: Proposal for HUD Environmental Review Assistance
New Haven Dr Phase 2
3966-4002 9th Avenue W
Hibbing, Minnesota

Dear Jesse Story:

Braun Intertec Corporation (Braun Intertec) is pleased to present this proposal for assistance with completion of U.S. Department of Housing and Urban Development (HUD) Environmental Assessment for a Phase 2 of the proposed New Haven Drive located between 6th Avenue NW and the location of the future Mahoning Manor multi-family residential development in Hibbing, Minnesota.

Based on the information provided, we understand the project has been awarded Community Planning & Development (CPD) funds from HUD for construction of an additional segment of New Haven Drive (proposed Project) and completion of HUD Environmental Review in accordance with the National Environmental Policy Act (NEPA) is required as part of the grant award. For the purposes of this scope of work, the project area is defined as portions of St. Louis County parcels # 139-0050-04676, 139-0050-04696 and 140-0290-00607.

Background

Based on previous work completed for the City of Hibbing (City), we understand the proposed project is part of the planned New Haven Drive, a new road proposed between 9th Avenue West and just east of 5th Avenue West between West 39th Street and Grace Lutheran Church. New Haven Drive is planned to provide access to two future multi-family housing developments also proposed by the City: Cobb Cook Place and Mahoning Manor.

Both multi-family developments are also receiving HUD funds through separate grants. Environmental review has already been completed for Cobb Cook Place and Phase 1 of New Haven Drive to provide construction access to the parcel. Since Phase 2 of New Haven Drive and Mahoning Manor are receiving separate funding, HUD has indicated that individual environmental reviews should be completed for both of these projects. St. Louis County has begun a Part 58 Environmental Assessment (EA) for Phase 2 of New Haven Drive and requested assistance from the City and/or the Hibbing Housing & Redevelopment Authority (HRA). Braun Intertec provides this proposal to complete the EA Factors portion of the Part 58 form on behalf of the City/HRA.



Scope of Services

Task 1 – HUD Part 58 Environmental Assessment Factors Form

This task will include completion of the *Environmental Assessment Determinations and Compliance Findings for HUD-assisted Projects* form (as detailed below) in accordance with CFR 24 Part 58 and is designed to satisfy HUD Environmental Review requirements (Part 58.36) for the proposed project.

As part of this task, we will use the physical and human information provided by the City, HRA and/or St. Louis County along with publicly available relevant information to evaluate the reasonably predictable environmental impacts of the proposed project to the natural and human environments. Braun Intertec personnel will complete the HUD *EA Determinations and Compliance Findings for HUD-assisted Projects* form which will include a discussion of alternatives, mitigation measures (if necessary), and a summary of the findings to address these issues. Any figures and tables suitable for inclusion will be incorporated as attachments. The topics that will be addressed in the form are listed below.

- 1) Land Development
 - a) Plans, Land Use & Zoning Compatibility, Scale and Urban Design
 - b) Soils: Suitability, Erosion, Drainage/Stormwater Runoff
 - c) Hazards and Nuisances, Site Safety, Noise
- 2) Socioeconomic
 - a) Employment and Income Patterns
 - b) Demographic Character Changes & Displacement
- 3) Community Facilities and Services
 - a) Educational and Cultural Facilities
 - b) Commercial Facilities
 - c) Health Care and Social Services
 - d) Solid Waste Disposal/Recycling
 - e) Wastewater/Sanitary Sewers
 - f) Water Supply
 - g) Public Safety- Police, Fire and Emergency Medical
 - h) Parks, Open Space and Recreation
 - i) Transportation and Accessibility
- 4) Natural Features
 - a) Unique Natural Features & Water Resources
 - b) Vegetation & Wildlife
 - c) Other Factors
- 5) Climate and Energy
 - a) Climate Change Impacts
 - b) Energy Efficiency



Upon completion of the EA form, it will be submitted to St. Louis County as HUD's designated Responsible Entity (RE) for one round of review and comment.

Once we receive the RE's comments, any necessary revisions will be incorporated into the final form and provided to the RE. Once the complete Part 58 EA is compiled (assumed to be the RE's responsibility) the EA will be posted for public review and comment. After the public comment period, all comments received will be collected by St. Louis County.

Please note drafting responses to public comments is not included in this scope of work. If requested to provide responses to public comments, Braun Intertec will provide a time and materials cost estimate for the City's review and approval prior to initiating such work.

Schedule

We anticipate being able to complete the HUD *EA Determinations and Compliance Findings for HUD-assisted Projects* form for the project and provide a draft form within approximately 30 days from the date of your written authorization. The form will remain in draft status until we are notified by you to proceed with issuance of the final report.

Cost

The scope of services described in Task 1 can be completed on an hourly and unit-cost basis, estimated not to exceed **\$5,890.00**.

The cost listed above includes general project management with client communications, one hour of post deliverable consulting time for revisions to the draft report and (1) virtual project meeting with the project team. Additional requests for meetings, consulting or modifications to the report will be billed at a rate of \$126-255 per hour.

Scheduling and Cost Assumptions

This cost estimate was developed with the understanding that the scope of services defined herein will be performed during our normal business hours from 7:00 a.m. to 5:00 p.m., Monday through Friday. Services that we are asked to provide outside our normal business hours will be invoiced at 1.25 times the listed hourly rate. Services provided on Sunday or legal holidays will be invoiced at 1.5 times the listed hourly rate (you will be billed only for services provided on a time and material basis).

The cost estimate presented in this proposal assumes authorization is received within 30 days of the date of this proposal. If the project is not authorized within 30 days or the project cannot be completed within the proposed schedule due to circumstances beyond our control, we reserve the right to revise and resubmit our cost estimates for project costs incurred to date and the completion of tasks remaining. Should revisions to the proposed scope be required, we will contact you and obtain additional authorization.



Please note, no field studies or additional assessments that may be required to address concerns regarding natural resources, noise, cultural resources, transportation systems, or existing infrastructure are included in this scope of work. The need for any field studies or additional assessments will be determined during completion of the Part 58 EA *Determinations and Compliance Findings for HUD-assisted Projects* form. If needed, Braun Intertec will provide a separate scope of work and cost estimate for any field studies or additional assessments.

General Remarks

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement. To accept this proposal and authorize us to proceed, please sign and return it to us in its entirety.

We appreciate the opportunity to present this proposal to you. We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

To have questions answered or schedule a time to meet and discuss our approach to this project further, please contact Ben Ruhme at 952.995.2491 or via email at bruhme@braunintertec.com.

Sincerely,

Braun Intertec Corporation

Benjamin T. Ruhme
Senior Scientist

Travis Fristed, PWS
Associate Director, Principal Scientist

Attachments:
General Conditions (11/4/2024)

The proposal is accepted, and Braun Intertec is authorized to proceed.

City of Hibbing
Authorizer's Firm

Jesse M. Story
Authorizer's Signature

Jesse M. Story
Authorizer's Name (please print or type)

Hibbing City Engineer
Authorizer's Title

6/5/26
Date

BRAUN INTERTEC GENERAL CONDITIONS

SECTION 1: AGREEMENT

1.1 Agreement. This agreement consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between Consultant and Client and supersedes all prior negotiations, representations or agreements, either written or oral.

1.2 Parties to the Agreement. The parties to this Agreement are the Braun Intertec entity ("Consultant") and the client ("Client") as described in the accompanying written proposal or authorization. Consultant and Client may be individually referred to as a Party or collectively as the Parties.

SECTION 2: SCOPE OF SERVICES

2.1 Services. Consultant will provide services ("Services") in connection with the project ("Project") which are specifically described in this Agreement. Client understands and agrees that Consultant's Services are limited to those which are expressly set forth in this Agreement.

2.2 Additional Services. Any Services not specifically set forth in the Agreement constitute "Additional Services." Additional Services must be agreed upon in writing by the Parties prior to performance of the Additional Services and may entitle Consultant to additional compensation and schedule adjustments. Additional compensation will be based upon Consultant's then current rates and fees.

SECTION 3: PERFORMANCE OF SERVICES

3.1 Standard of Care. Consultant will perform its professional Services consistent with the degree of care and skill exercised by members of Consultant's profession performing under similar circumstances at the same time and in the same locality in which the professional Services are performed. CONSULTANT DISCLAIMS ALL STATUTORY, ORAL, WRITTEN, EXPRESS, AND IMPLIED WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR PERFORMANCE OF SERVICES IN A GOOD AND WORKMANLIKE MANNER.

3.2 Written Reports and Findings. Unless otherwise agreed in writing, Consultant's findings, opinions, and recommendations will be provided to Client in writing and may be delivered via electronic format. Client agrees not to rely on oral findings, opinions, or recommendations.

3.3 Observation or Sampling Locations. Locations of field observations or sampling described in Consultant's report or shown on Consultant's sketches reference Project plans or information provided by others or estimates made by Consultant's personnel. Consultant will not survey, set, or check the accuracy of those points unless Consultant accepts that duty in writing. Client agrees that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. Client accepts the inherent risk that samples or observations may not be representative of items not sampled or seen and further that site conditions may vary over distance or change over time.

3.4 Project Site Information. Client will provide Consultant with prior environmental, geotechnical and other reports, specifications, plans, and information to which Client has access about the Project site and which are necessary for Consultant to carry out Consultant's Services. Client agrees to provide Consultant with all plans, changes in plans, and new information as to Project site conditions until Consultant has completed its Services.

3.5 Subsurface Objects. To the extent required to carry out Consultant's Services, Client agrees to provide Consultant, in a timely manner, with information that Client has regarding buried objects at the Project site. Consultant will not be responsible for locating buried objects or utilities at the Project site unless expressly set forth in this Agreement, or expressly required by applicable law. Client agrees to hold Consultant harmless, defend, and indemnify Consultant from claims, damages, losses, penalties and expenses (including attorney fees) involving buried objects or utilities that were not properly marked or identified or of which Client had or should have had knowledge but did not timely notify Consultant or correctly identify on the plans Client or others furnished to Consultant. Consultant, from time to time, may hire a third party to locate underground objects or utilities and, unless otherwise expressly stated in this Agreement, such action shall be for the sole benefit of Consultant and in no way will alleviate Client of its responsibilities hereunder.

3.6 Hazardous Materials. Client will notify Consultant of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any Project site or in any sample or material provided to Consultant. Client agrees to provide Consultant with information in Client's possession or control relating to such samples or materials. If Consultant observes or suspects the presence of contaminants not anticipated in this Agreement, Consultant may terminate Services without liability to Client or to others, and Client will compensate Consultant for fees earned and expenses incurred up to the time of termination.

3.7 Supervision of Others. Consultant shall have no obligation to supervise or direct Client's representatives, contractors, or other third parties retained by Client. Consultant has no authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by Client, Client's representatives, contractors, or other third parties retained by Client.

3.8 Safety. Consultant will provide a health and safety program for its employees as well

as reasonable personal protective equipment ("PPE") typical for the performance of the Services provided by this Agreement and as required by law. Consultant shall be entitled to compensation for all extraordinary PPE required by Client. Client will provide, at no cost to Consultant, appropriate Project site safety measures which are necessary for Consultant to perform its Services at the Project location or work areas in connection with the Project. Consultant's employees are expressly authorized by Client to refuse to work under conditions that may, in an employee's sole discretion, be unsafe. Consultant shall have no authority over or be responsible for the safety precautions and programs, or for security, at the Project site (except with respect to Consultant's own Services and those of its subconsultants).

3.9 Project Site Access and Damage. Client will provide or ensure access to the site. In the performance of Services some Project site damage is normal even when due care is exercised. Consultant will use reasonable care to minimize damage to the Project site. Unless otherwise expressly stated in this Agreement, the cost of restoration for such damage has not been included in the estimated fees and will be the responsibility of the Client.

3.10 Monitoring Wells. To the extent applicable to the Services, monitoring wells are Client's property, and Client is responsible for monitoring well permitting, maintenance, and abandonment unless otherwise expressly set forth in this Agreement.

3.11 Contaminant Disclosures Required by Law. Client agrees to make all disclosures related to the discovery or release of contaminants that are required by law. In the event Client does not own the Project site, Client acknowledges that it is Client's duty to inform the owner of the Project site of the discovery or release of contaminants at the site. Client agrees to hold Consultant harmless, defend, and indemnify Consultant from claims, damages, penalties, or losses and expenses, including attorney fees, related to Client's failure to make any disclosure required by law or for failing to make the necessary disclosure to the owner of the Project site.

SECTION 4: SCHEDULE

4.1 Schedule. Consultant shall complete its obligations within a reasonable time and shall make decisions and carry out its responsibilities in a manner consistent with the Standard of Care. Specific periods of time for rendering Services or specific dates by which Services are to be completed are provided in this Agreement. If Consultant is delayed in the performance of the Services by actions, inactions, or neglect of Client or others for whom Client is responsible, by changes ordered in the Services, or by other causes beyond the control of Consultant, including force majeure events, then the time for Consultant's performance of Services shall be extended and Consultant shall receive payment for all expenses attributable to the delay in accordance with Consultant's then current rates and fees.

4.2 Scheduling On-Site Observations or Services. To the extent Consultant's Services require observations, inspections, or testing to be performed at the Project site, Client understands and agrees that Client, directly or indirectly through its authorized representative, has the sole right and responsibility to determine and communicate to Consultant the scheduling of observations, inspections, and testing performed by Consultant. Accordingly, Client also acknowledges that Consultant bears no responsibility for damages that may result because Consultant did not perform such observations, inspections, or testing that Client failed to request and schedule. Client understands that the scheduling of observations, inspections, or testing will dictate the time Consultant's field personnel spend on the job site and agrees to pay for all services provided by Consultant due to Client's scheduling demands in accordance with Consultant's then current rates and fees.

SECTION 5: COST AND PAYMENT OF SERVICES

5.1 Cost Estimates. Consultant's price or fees provided for in this Agreement are an estimate and are not a fixed amount unless otherwise expressly stated in this Agreement. Consultant's estimated fees are based upon Consultant's experience, knowledge, and professional judgment as well as information available to Consultant at the time of this Agreement. Actual costs may vary and are not guaranteed or warranted.

5.2 Payment. Consultant will invoice Client on a monthly basis for Services performed. Client will pay for Services as stated in this Agreement together with costs for Additional Services or costs otherwise agreed to in writing within thirty (30) days of the invoice date. Unless otherwise stated in this Agreement or agreed to in writing, Consultant's costs for all services performed will be based upon Consultant's then current rates, fees, and charges. No retainage shall be withheld by Client. All unpaid invoices will incur an interest charge of 1.5% per month or the maximum allowed by law.

5.3 Other Payment Conditions. Consultant will require Client credit approval and Consultant may require payment of a retainer fee. Client agrees to pay all applicable taxes. Client's obligation to pay for Services under this Agreement is not contingent on Client's ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, Client's successful completion of any project, receipt of payment from a third party, or any other event.

5.4 Third Party Payment. Provided Consultant has agreed in writing, Client may request Consultant to invoice and receive payment from a third party for Consultant's Services. Consultant, in its sole discretion, may also require the third party to provide written acceptance of all terms of this Agreement. Neither payment to Consultant by a third party nor a third party's written acceptance of all terms of this Agreement will alter Client's rights and responsibilities under this Agreement. Client expressly agrees that

the Agreement contains sufficient consideration notwithstanding Consultant being paid by a third party.

5.5 Non-Payment. If Client does not pay for Services in full as agreed, Consultant may retain work not yet delivered to Client and Client agrees to return all Project Data (as defined in this Agreement) that may be in Client's possession or under Client's control. If Client fails to pay Consultant in accordance with this Agreement, such nonpayment shall be considered a default and breach of this Agreement for which Consultant may terminate for cause consistent with the terms of this Agreement and without liability to Client or to others. Client will compensate Consultant for fees earned and expenses incurred up to the time of termination. Client agrees to be liable to Consultant for all costs and expenses Consultant incurs in the collection of amounts invoiced but not paid, including but not limited to attorney fees and costs.

SECTION 6: OWNERSHIP AND USE OF DATA

6.1 Ownership. All reports, notes, calculations, documents, and all other data prepared by Consultant in the performance of the Services ("Project Data") are instruments of Consultant's Services and are the property of Consultant. Consultant shall retain all common law, statutory and other reserved rights, including the copyright thereto, of Project Data.

6.2 Use of Project Data. The Project Data of this Agreement is for the exclusive purpose disclosed by Client and, unless agreed to in writing, for the exclusive use of Client. Client may not use Project Data for a purpose for which the Project Data was not prepared without the express written consent of Consultant. Consultant will not be responsible for any claims, damages, or costs arising from the unauthorized use of any Project Data provided by Consultant under this Agreement. Client agrees to hold harmless, defend and indemnify Consultant from any and all claims, damages, losses, and expenses, including attorney fees, arising out of such unauthorized use.

6.3 Samples, Field Data, and Contaminated Equipment. Samples and field data remaining after tests are conducted, as well as field and laboratory equipment that cannot be adequately cleansed of contaminants, are and continue to be the property of Client. Samples may be discarded or returned to Client, at Consultant's discretion, unless within fifteen (15) days of the report date Client gives Consultant written direction to store or transfer the samples and materials. Samples and materials will be stored at Client's expense.

6.4 Data Provided by Client. Electronic data, reports, photographs, samples, and other materials provided by Client or others may be discarded or returned to Client, at Consultant's discretion, unless within 15 days of the report date Client gives Consultant written direction to store or transfer the materials at Client's expense.

SECTION 7: INSURANCE

7.1 Insurance. Consultant shall keep and maintain the following insurance coverages:

- a. Workers' Compensation: Statutory
- b. Employer's Liability: \$1,000,000 bodily injury, each accident | \$1,000,000 bodily injury by disease, each employee | \$1,000,000 bodily injury/disease, aggregate
- c. General Liability: \$1,000,000 per occurrence | \$2,000,000 aggregate
- d. Automobile Liability: \$1,000,000 combined single limit (bodily injury and property damage)
- e. Excess Umbrella Liability: \$5,000,000 per occurrence | \$5,000,000 aggregate
- f. Professional Liability: \$2,000,000 per claim | \$2,000,000 aggregate

7.2 Waiver of Subrogation. Client and Consultant waive all claims and rights of subrogation for losses arising out of causes of loss covered by the respective insurance policies.

7.3 Certificate of Insurance. Consultant shall furnish Client with a certificate of insurance upon request.

SECTION 8: INDEMNIFICATION, CONSEQUENTIAL DAMAGES, LIABILITY LIMITS

8.1 Indemnification. Consultant's only indemnification obligation shall be to indemnify and hold harmless the Client, its officers, directors, and employees from and against those damages and costs incurred by Client or that Client is legally obligated to pay as a result of third party tort claims, including for the death or bodily injury to any person or for the destruction or damage to any property, but only to the extent proven to be directly caused by the negligent act, error, or omission of the Consultant or anyone for whom the Consultant is legally responsible. This indemnification provision is subject to the Limitation of Liability set forth in this Section 8.

8.2 Intellectual Property. Client agrees to indemnify Consultant against losses and costs arising out of claims of patent or copyright infringement as to any process or system that is specified or selected by Client or others on behalf of Client.

8.3 Mutual Waiver of Consequential Damages. NOTWITHSTANDING ANYTHING TO THE CONTRARY HEREUNDER, NEITHER CONSULTANT NOR CLIENT SHALL BE LIABLE TO THE OTHER FOR ANY CONSEQUENTIAL, PUNITIVE, INDIRECT, INCIDENTAL OR SPECIAL DAMAGES, OR LOSS OF USE OR RENTAL, LOSS OF PROFIT, LOSS OF BUSINESS OPPORTUNITY, LOSS OF PROFIT OR REVENUE OR COST OF FINANCING, OR OTHER SUCH SIMILAR AND RELATED DAMAGE ASSERTED IN THIRD PARTY CLAIMS, OR CLAIMS BY EITHER PARTY AGAINST THE OTHER.

8.4 Limitation of Liability. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL LIABILITY IN THE AGGREGATE OF CONSULTANT, CONSULTANT'S OFFICERS, DIRECTORS, PARTNERS, EMPLOYEES, AGENTS, AND SUBCONSULTANTS, TO CLIENT AND ANYONE CLAIMING BY, THROUGH OR UNDER CLIENT FOR ANY CLAIMS, LOSSES, COSTS, OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED

CONSULTANT'S PERFORMANCE OF THE SERVICES OR THIS AGREEMENT, FROM ANY CAUSE OR CAUSES, INCLUDING BUT NOT LIMITED TO NEGLIGENCE, PROFESSIONAL ERRORS AND OMISSIONS, STRICT LIABILITY, BREACH OF CONTRACT, INDEMNIFICATION OBLIGATIONS OR BREACH OF WARRANTY, SHALL NOT EXCEED THE TOTAL COMPENSATION RECEIVED BY CONSULTANT OR \$50,000, WHICHEVER IS GREATER.

SECTION 9: MISCELLANEOUS PROVISIONS

9.1 Services Prior to Agreement. Directing Consultant to commence Services prior to execution of this Agreement constitutes Client's acceptance of this unaltered Agreement in its entirety.

9.2 Confidentiality. To the extent Consultant receives Client information identified as confidential, Consultant will not disclose that information to third parties without Client consent. Additionally, any Project Data prepared in performance of the Services will remain confidential and Consultant will not release the reports to any third parties not involved in the Project. Neither of the aforesaid confidentiality obligations shall apply to any information in the public domain, information lawfully acquired from others on a nonconfidential basis, or information that Consultant is required by law to disclose.

9.3 Relationship of the Parties. Consultant will perform Services under this Agreement as an independent contractor, and its employees will at all times be under its sole discretion and control. No provision in this Agreement shall be deemed or construed to create a joint venture, partnership, agency or other such association between the Parties.

9.4 Resource Conservation and Recovery Act. To the extent applicable to the Services, neither this Agreement nor the providing of Services will operate to make Consultant an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of the Resource Conservation and Recovery Act, as amended, or within the meaning of any other law governing the handling, treatment, storage, or disposal of hazardous substances. Client agrees to hold Consultant harmless, defend, and indemnify Consultant from any claims, damages, penalties or losses resulting from the storage, removal, hauling or disposal of such substances.

9.5 Services in Connection with Legal Proceedings. Client agrees to compensate Consultant in accordance with its then current fees, rates, or charges if Consultant is asked or required to respond to legal process arising out of a proceeding related to the Project and as to which Consultant is not a party.

9.6 Assignment. This Agreement may not be assigned by Consultant or Client without the prior written consent of the other Party, which consent shall not be unreasonably withheld.

9.7 Third Party Beneficiaries. Nothing in this Agreement, express or implied, is intended, or will be construed, to confer upon or give any person or entity other than Consultant and Client, and their respective permitted successors and assigns, any rights, remedies, or obligations under or by reason of this Agreement.

9.8 Termination. This Agreement may be terminated by either Party for cause upon seven (7) days written notice to the other Party. Should the other Party fail to cure and perform in accordance with the terms of this Agreement within such seven-day period, the Agreement may terminate at the sole discretion of the Party that provided the written notice. The Client may terminate this Agreement for its convenience. If Client terminates for its convenience, then Consultant shall be compensated in accordance with the terms hereof for Services performed, reimbursable costs and expenses incurred prior to the termination, and reasonable costs incurred as a result of the termination.

9.9 Force Majeure. Neither Party shall be liable for damages or deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations (other than the payment of money) results, without its fault or negligence, from any cause beyond its reasonable control, including but not limited to acts of God, acts of civil or military authority, embargoes, pandemics, epidemics, war, riots, insurrections, fires, explosions, earthquakes, floods, adverse weather conditions, strikes or lock-outs, declared states of emergency, and changes in laws, statutes, regulations, or ordinances.

9.10 Disputes, Choice of Law, Venue. In the event of a dispute and prior to exercising rights at law or under this Agreement, Consultant and Client agree to negotiate all disputes in good faith for a period of 30 days from the date of notice of such dispute. This Agreement will be governed by the laws and regulations of the state in which the Project is located and all disputes and claims shall be heard in the state or federal courts for that state. Client and Consultant each waive trial by jury.

9.11 Individual Liability. No officer or employee of Consultant, acting within the scope of employment, shall have individual liability for any acts or omissions, and Client agrees not to make a claim against any individual officers or employees of Consultant.

9.12 Severability. Should a court of law determine that any clause or section of this Agreement is invalid, all other clauses or sections shall remain in effect.

9.13 Waiver. The failure of either Party hereto to exercise or enforce any right under this Agreement shall not constitute a release or waiver of the subsequent exercise or enforcement of such right.

9.14 Entire Agreement. The terms and conditions set forth herein constitute the entire understanding of the Parties relating to the provision of Services by Consultant to Client. This Agreement may be amended only by a written instrument signed by both Parties. In the event Client issues a purchase order or other documentation to authorize Consultant's Services, any conflicting or additional terms of such documentation are expressly excluded from this Agreement.



Request for Council Action

City Council Action

Description of Agenda Item

LHB Proposal for Design/Construction Administration for the reconstruction of the East Wegener Road Bridge - \$94,510.00

Strategic Initiative

Owner of Agenda Item

Jesse Story, City Engineer-Director of Public Works, 218.969.0629, jessestory@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

At the last council meeting, the council approved a resolution creating a prioritized bridge replacement list. The first bridge on the list is on East Wegener Road. The City would like to apply for Bridge Bond funds this fall. To apply for the funding, the bridge project needs to be shovel ready including a complete plan set. Attached is a proposal from LHB for the Design and Construction Administration services for the East Wegener Road bridge. The estimated cost for the bridge construction is \$750k-\$850k.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

The proposal from LHB for Design and Construction Administration is \$94,510.00. We will use Storm Sewer funds to cover the cost of the proposal.

Action Requested

Asking the City Council to approve the proposal from LHB.

Attachments

1. Hibbing Br L6076 Design & CA Proposal - LHB

- Provide wetland delineation, reporting and permitting (by subconsultant)
- No geotechnical exploration or reporting is planned for this location
- Assemble and coordinate submittal package (forms, checklists etc.) to Mn/DOT.

PHASE 2: CONSTRUCTION ADMINISTRATION

1. Project Management

LHB will provide a well-managed project, integrating the specific expertise of our project partners to ensure a successful project. This will include preparing for, scheduling and running pre-construction and weekly project meetings. LHB provided deliverables will include:

- Meeting materials, agendas and minutes
- Utilities coordination
- Shop drawing and submittal review
- Subconsultant management
- Invoicing and financial tracking

2. On Site Construction Observation

LHB will provide a qualified inspector with the proper MnDOT certifications. On site assumptions are as follows:

- Precast Concrete Box Culvert Construction
 - 5 weeks of construction at 50 hours per week, including travel
 - Assuming 5 trips to the site per week

3. Documentation and Recordkeeping

For each project, our inspectors will ensure proper documentation is completed using One Office through the City of Hibbing portal as well as manual documentation such as daily diaries, as-built drawings etc. This also includes preparation of partial and final pay estimates.

4. Construction Staking

Construction staking will be required to ensure accurate construction of the project. The replacement of Bridge L6076 will need the full construction staking scope of a typical road and culvert type project.

5. Project Coordination, Closeout & Finals

This will include construction meetings attended by Project Engineer or by the Construction Services manager as needed, closeout documentation and assembly and final materials certification.

6. Expenses

Travel expenses are included for each project, assuming travel for each visit from Duluth for inspectors and surveyors.

Assumptions

1. City of Hibbing will provide property boundaries, parcels and landowners in the vicinity of the project location.
2. Suitable detour is available.
3. Geotechnical Report is not required.
4. No Hazardous Waste Assessment Report will be required due to existing CMP culvert structure type.
5. City of Hibbing will prepare any required ROW or TE exhibits and handle acquisition work. LHB will provide TE and ROW recommendations and needs.
6. LHB will furnish all preliminary and final design and plan preparation typically required for satisfactory construction of local road and bridge projects using the State Aid process.
7. It is assumed the county will pursue state bridge bond funds. LHB will assist with exhibits, estimates, applications or other project data needs if other funding streams are sought.
8. City of Hibbing will be hiring their own subconsultant to complete all Materials Testing requirements during construction administration (Phase 2).
9. We have assumed 5 weeks of on-site construction observation work by LHB (full time).
10. LHB will provide the needed typical staking services.

Schedule

LHB will begin design work as soon as field data and mapping are received for Phase 1. Schedule of Phase 2 work is dependent on Phase 1 completion timing but is tentatively planned to be completed during late Fall of 2026 or Spring of 2027 pending approval of rights-of-way needs and permitting/regulatory requirements.

Proposed Fee

LHB proposes an hourly not to exceed fee of Ninety-Four Thousand Five Hundred Ten Dollars (\$94,510) including reimbursable expenses and subconsultants. The fee is divided as follows (detailed estimates are also included for each Phase of the project):

- Phase 1: Design..... \$39,580 (1)
- Phase 2: Construction Administration.....\$54,930
(1) – Includes subconsultant CK Wetland Services for wetland delineation, reporting and permitting

Terms and Conditions

Upon your approval of this proposal, we will prepare an agreement consistent with the terms and conditions of our standard LHB agreement form.

We truly appreciate the opportunity to assist the City of Hibbing with its bridge program and are excited to begin work on this project. We look forward to working with you and your team. Please contact me at 218-590-0048 if you have any questions.

LHB, INC.



JON W. SIITER, P.E.
PRINCIPAL ENGINEER



KYLE D. MARYNIK, P.E.
SENIOR STRUCTURAL ENGINEER

c: LHB Project No. 260296

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2026 FEE ESTIMATE WORKSHEET

Project Name
Client
Preparer

Bridge L6076 Replacement Design (Phase 1)
City of Hibbing
Jon Siiter & Kyle Marynik

Project Number
Date

260296
June 4, 2026

Project Breakdown Task Description	P1	P2	P4	P5	P8	P10	P12	T1	T4	T5	T8	T10	T12	Total Labor Costs (\$)
	Project Principal	Profess. Eng.	Profess. Eng.	Profess. Eng.	Profess. Eng.	Profess. Eng.	Profess. Eng.	Senior Tech.	Senior Tech.	Lead Tech.	Inter. Tech.	Tech.	Tech.	
	\$ 285	\$ 275	\$ 220	\$ 205	\$ 170	\$ 145	\$ 125	\$ 150	\$ 125	\$ 120	\$ 105	\$ 95	\$ 85	
Task 1 - Project Development														\$ -
Gather Information/Project Management		8		3						2				\$ 3,055.00
Hydraulic Analysis and Risk Assessment				20						4				\$ 4,580.00
Bankfull Documentation				4						2				\$ 1,060.00
Longitudinal Profile & Inverts				2						4				\$ 890.00
Field Survey - Topo & Hydro (2 Day Trips)				2					20		20			\$ 5,010.00
Survey Data Processing & Mapping										12				\$ 1,440.00
DNR Permitting					8					4				\$ 1,840.00
ROW Recommendations		1								2				\$ 515.00
														\$ -
Task 2 - Grading & Erosion Plans														\$ -
Title Sheet										1				\$ 120.00
Bridge GP&E		2								8				\$ 1,510.00
SEQ		2								8				\$ 1,510.00
Typical Section & Details		1								4				\$ 755.00
Construction Details - Culvert Elevation		1								8				\$ 1,235.00
Precast Concrete Barrel Details		1								2				\$ 515.00
Precast Concrete Apron Details										1				\$ 120.00
Precast Concrete Culvert Embankment Protection										1				\$ 120.00
Traffic Control Plan										8				\$ 960.00
Traffic Control Details										4				\$ 480.00
SWPPP (4 Sheets)		1								2				\$ 515.00
Temporary Stream Bypass Details/Dewatering										1				\$ 120.00
Erosion Control Plan		1								4				\$ 755.00
Plan & Profile		2								16				\$ 2,470.00
Cross Sections		1								4				\$ 755.00
Bridge Survey		2								8				\$ 1,510.00
														\$ -
Task 3 - Project Coordination														\$ -
Communications/Meetings/Monthly Updates		2			2									\$ 890.00
Construction Cost Estimating		1			4									\$ 955.00
Special Provisions		1			6									\$ 1,295.00
Bridge Rating and Form		1			2									\$ 615.00
State Aid Submittal Documents					2									\$ 340.00
														\$ -
Total Hours	-	28	-	31	24	-	-	-	20	110	20	-	-	
Travel Expenses	Qty	Rate	Cost	Other Direct Expenses				Cost		Labor Cost				\$ 35,935.00
Travel Exp (Airfare, Meals, Hotel, Rental Car, Gas, etc.)			-	Mail / Delivery						Travel Costs				\$ 645.00
4WD Survey / Inspection Truck (includes 124 miles in a c	2	135.00	270.00	Printing						Direct Costs				\$ -
GPS Unit	1	200.00	200.00	Other										
RoboticTotal Station	1	175.00	175.00							CK Wetland Services				\$ 3,000.00
		-	-											
		-	-											
		-	-											
Total Travel Costs			645.00	Total Direct Costs				-		Total Estimated Cost				\$ 39,580.00

**2026 FEE ESTIMATE WORKSHEET****Project Name**
Client
PreparerBridge L6076 Replacement CA (Phase 2)
City of Hibbing
Jon Siiter & Kyle Marynik**Project Number**
Date260296
June 4, 2026

Project Breakdown Task Description	P1	P2	P4	P5	P8	P10	P12	T1	T4	T6	T8	T10	T12	Total Labor Costs (\$)
	Project Principal	Profess. Eng.	Profess. Eng.	Profess. Eng.	Profess. Eng.	Profess. Eng.	Profess. Eng.	Senior Tech.	Senior Tech.	Lead Tech.	Inter. Tech.	Tech.	Tech.	
	\$ 285	\$ 275	\$ 220	\$ 205	\$ 170	\$ 145	\$ 125	\$ 150	\$ 125	\$ 115	\$ 105	\$ 95	\$ 85	
TASK 1 - CONSTRUCTION PROJECT COORD.														\$ -
Pre-Construction Conference (Virtual)					1	2				4				\$ 920.00
Project Weekly Meetings (4)						4				4				\$ 1,040.00
Project Management & Updates		2				2								\$ 840.00
Utility Coordination and Meetings					8	2								\$ 1,650.00
														\$ -
TASK 2 - ON SITE OBSERVATION														\$ -
On Site Observ. (50 Hrs./Week * 5 Wks Incl. Travel)						16				250				\$ 31,070.00
														\$ -
TASK 3 - DOCUMENTATION & RECORDKEEPING														\$ -
Daily Diary										4				\$ 460.00
Weekly Diary, Working Day Tracking										2				\$ 230.00
Labor Compliance Reviews										2				\$ 230.00
Materials Certification (City Subcontractor)														\$ -
Pay Estimates (2+Final Assumed)		1								6				\$ 965.00
Item Record Accounts										4				\$ 460.00
Change in Construction Status Forms										2				\$ 230.00
Work Orders		1								4				\$ 735.00
Record Drawings										4				\$ 460.00
														\$ -
TASK 4 - CONSTRUCTION SURVEY & STAKING														\$ -
Clearing Limits, ROW, TE (1 Trip)										8				\$ 920.00
Initial Control, Bench Marks, & Const. Limits (1 Trip)										8				\$ 920.00
Subcut Stakes (1 Trip)										8				\$ 920.00
Blue Tops, App. Panels, Culverts, Misc. (1 Trip)										8				\$ 920.00
														\$ -
TASK 5 - PROJECT CLOSEOUT														\$ -
Assemble Closeout Materials						8				40				\$ 5,760.00
Final Material Certification		2												\$ 550.00
														\$ -
														\$ -
														\$ -
														\$ -
														\$ -
Total Hours	-	6	-	-	9	34	-	-	-	358	-	-	-	\$ -
Travel Expenses	Qty	Rate	Cost	Other Direct Expenses				Cost			Labor Cost			\$ 49,280.00
			-	Mail / Delivery							Travel Costs			\$ 5,650.00
4WD Survey / Inspection Truck (includes 124 miles in a c	30	135.00	4,050.00	Printing							Direct Costs			\$ -
GPS Unit	8	200.00	1,600.00	Other										
		-	-											
		-	-											
		-	-											
		-	-											
		-	-											
Total Travel Costs			5,650.00	Total Direct Costs				-			Total Estimated Cost			\$ 54,930.00



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

1. Ord-XXX-Site-and-Route-Permit-App-latest-revision-2026-06-17

ORDINANCE NO. _____, 2ND SERIES

AN ORDINANCE OF THE CITY OF HIBBING, MINNESOTA, AMENDING HIBBING CITY CODE CHAPTER 11 ENTITLED "Land Use Regulation", BY AMENDING SECTION 11.05 ENTITLED 'USES PERMITTED IN ZONE DISTRICTS'; AND, BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 11.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF HIBBING, MINNESOTA ORDAINS:

Section 1. Hibbing City Code is hereby amended by amending Section 11.05 entitled 'Uses Permitted in Zone Districts' by adding to Subdivision 6 entitled "Special Provisions for Signs, Transportation and Other Uses" a paragraph C. entitled "Process for Regulating Large Energy Infrastructure Facilities", to read as follows:

Section 11.05 Uses Permitted in Zone Districts
Subdivision 6 Special Provisions for Signs, Transportation and
Other Uses

"C. PROCESS FOR REGULATING LARGE ENERGY INFRASTRUCTURE FACILITIES

1. AUTHORITY, PURPOSE, AND ADOPTION BY REFERENCE

(a) **Authority.** The City of Hibbing adopts and exercises local review authority under Minnesota Statutes § 216I.08 to review and approve site and route permits for large energy infrastructure facilities eligible for review by a local unit of government, Minn. Stat. § 216I.08, subd. 2, and located within the City, consistent with the City's authority to regulate utility facilities reasonably necessary for the public convenience or welfare, as established under Local Ordinance 11.05, Subd. 6A. Local approvals granted under this ordinance are intended to satisfy the local review process requirements for obtaining a site or route permit from a local unit of government under Minnesota Statutes § 216I.08, subd. 1.

(b) **Purpose.** The purpose of this ordinance is to establish a clear, orderly, and transparent review process guided by City and State goals to conserve resources; minimize environmental impacts and land-use conflicts; and ensure an efficient, cost-effective energy supply and reliable infrastructure, while protecting the public interest.

City of Hibbing
Ordinance No. _____, 2nd Series
Drafted May __, 2026

2. DEFINITIONS.

(a) For purposes of this Chapter:

- 1) "City" means the City of Hibbing.
- 2) "Environmental assessment," or "EA" means the environmental review required pursuant to Minn. Stat. § 216I.08, subd. 4.
- 3) Consistent with Minn. Stat. 216I.08, subd. 2, "Eligible Project" or "EP" means:
 - a. Large electric power generating plants and solar energy generating systems with a capacity of less than 80 megawatts;
 - b. Large electric power generating plants of any size that burn natural gas and are intended to be a peaking plant;
 - c. High-voltage transmission lines with a capacity between 100 and 200 kilovolts;
 - d. Substations designed for and capable of operation at a nominal voltage of 100 kilovolts or more;
 - e. A high-voltage transmission line service extension to a single customer between 200 and 300 kilovolts and less than ten miles in length;
 - f. A high-voltage transmission line rerouting to serve the demand of a single customer, if at least 80 percent of the rerouted line is located on property owned or controlled by the customer or the owner of the transmission line;
 - g. Energy storage systems; and
 - h. Large wind energy conversion systems with a capacity less than 25 megawatts.
- 4) "Local Unit of Government" or "Local Governmental Unit" or "LGU" means the City of Hibbing or other governmental unit required to perform or request that an applicant perform environmental review for an Eligible Project, including EA scoping and EQB Monitor publication, consistent with the local review process described in Minn. Stat. § 216I.08, subd. 4.

3. APPLICABILITY; PROJECTS ELIGIBLE FOR LOCAL REVIEW.

- (a) An applicant may seek approval under this Chapter to construct an Eligible Project consistent with Minn. Stat. § 216I.08, subd. 2:

4. JURISDICTION; LGU.

- (a) **City review authorized.** Pursuant to Minn. Stat. §§ 216I.08, subd. 1(a), an applicant for an Eligible Project may apply to the City for approval.
- (b) **Delegation for Environmental Assessment.** The City of Hibbing, through its duly elected City Council, may direct its Planning Commission to serve as the LGU for purposes of preparing the Environmental Assessment in compliance with Minn. Stat. § 216I.08, subd. 4.

5. APPLICATION; FILING; CONTENTS.

- (a) **Application.** Any Person, as that term is defined in Minn. Stat. § 216I.02, subd. 13, that seeks to construct an EP and is seeking local governmental approval under Minn. Stat. § 216I.08, must apply to the City for a site or route permit in accordance with this Chapter. The applicant must propose a single route for a high-voltage transmission line as its preferred route and may propose one or more alternate route(s) or site(s), as applicable.
- (b) **Contents.** Consistent with Minn. Stat. 216I, the application must include:
 - 1) A statement of the proposed ownership of the EP at the time of filing the application and after the commencement of commercial operation;
 - 2) The name of any person or organization initially named as permittee or permittees and the name of any other person to whom the permit may be transferred if transfer of the permit is contemplated;
 - 3) A description of the proposed EP and all associated facilities, including size, type, and timing of the facility;
 - 4) An explanation of why the applicant chose the proposed route/site versus other possible routes/sites.
 - 5) The following environmental information:

- a. a general description of the proposed site(s)' or route(s)' environmental setting and conditions and the EP's potential effect on the natural environment, including potential effects on air and water quality resources, flora, and fauna;
 - b. a description of the effects that the EP may have on public health and safety, noise, aesthetics, cultural and/or heritage values or artifacts, recreation, and public services;
 - c. a description of the EP's potential effect on land-based economies, including, but not limited to, agriculture, forestry, tourism, and mining;
 - d. a description of EP's effect on the natural environment, including effects on air and water quality resources, flora, and fauna;
- 6) A map or survey identifying existing utility and public rights-of-way that may be crossed or otherwise affected by the EP;
 - 7) An analysis of the costs to construct, operate, and maintain the EP;
 - 8) A list and brief description of other federal, state, or local permits that the EP may require;
 - 9) A proposed plan for providing notice to all persons reasonably likely to be affected by the EP through direct mail (based on county tax assessment rolls or other accurate information), and through publication in a newspaper of general circulation notifying members of the public about the proposed project; and
 - 10) Other information as may be deemed relevant by the applicant.

(c) Filing. Applications for approval must be filed with the City Clerk, or designee. The clerk, or designee, will refer the application to the Planning Commission for review and evaluation. Following its evaluation of the EP based on the decision criteria set forth in Section 9, the Planning Commission will make a written recommendation to the City Council to approve or deny the application, which written recommendation shall set forth the basis of its recommendation in reliance on the decision criteria set forth in Section 9.

- (d) **Notice to MPUC.** Within ten days after submitting an application to the City, the applicant must notify the Minnesota Public Utilities Commission that it has elected to seek local approval of the EP in accordance with Minn. Stat. § 216I.08, subd. 3.

6. FEES; COST REIMBURSEMENT.

- (a) **Nonrefundable application fee.** Each application must be accompanied by a nonrefundable fee in an amount established by City Council resolution to cover the City for its reasonable out-of-pocket expenses incurred in processing, reviewing, and acting on the application. These expenses may include staff time, technical and engineering consultants, environmental review preparation, such as EA scoping, EQB Monitor publication, printing, mailing, publication, facilities for public meetings, and necessary recordkeeping. The City may require reimbursement of legal fees incurred in connection with the application, not to exceed \$800.
- (b) **Supplemental deposits.** The City may require supplemental deposits if costs exceed the initial application fee and will provide periodic statements of costs.
- (c) **Suspension for nonpayment.** Failure to pay the required fees may render an application incomplete or result in the suspension of processing until payment is current.
- (d) **Condition of approval.** No route or site permit will be issued until the applicant has paid all fees and costs in full.

7. COMPLETENESS; PUBLIC NOTICE; PUBLIC MEETING.

- (a) **Completeness.** The City must determine whether an application is complete and advise the applicant of any deficiencies. Prior to submitting the application to the City, the applicant shall provide a draft of the application to the designated City staff for staff's review as to completeness and to give staff an opportunity to discuss the draft application with applicant prior to submission. Designated City staff will work with the applicant in good faith to review the draft application and address any deficiencies in a timely manner.

- (b) **Public notice.** Upon application, the City will provide the public notice of the EP by publication in a newspaper of general circulation. The City will also require that the applicant show proof that it has mailed direct notice of the project to property owners within or adjacent to the proposed site or route. Each notice will use a clear, standardized format that includes: (1) a description of the EP, including a map displaying the general area of the proposed site or route; (2) a description detailing how a person may receive more information and future notices regarding the application; (3) a location where a copy of the application may be reviewed; (4) information regarding the date and location of the public meeting where the public may learn more about the EP and the City's review process.
- (c) **Public meeting.** The Planning Commission will hold at least one public meeting so that the applicant can explain the EP, accept public comments on potential impacts, discuss alternative sites or routes, and respond to public questions and comments.

8. ENVIRONMENTAL REVIEW.

- (a) **Environmental Assessment.** The City must prepare, or require the applicant to prepare, an environmental assessment for the EP. Consistent with Minn. Stat. § 216I.08, subd. 4, the City must provide the public with an opportunity to participate in the scoping process for the environmental assessment before it is prepared.
- (b) **Implementation.** The City will oversee the EA scoping, conduct the required public scoping meeting, and ensure publication of the completed EA in the EQB Monitor. The City may designate such responsibilities to its Planning Commission.
- (c) **Governing rules; incorporation by reference.** Environmental Assessments prepared under this ordinance shall be governed by Minn. Stat. § 216I.08 and all provisions of this Chapter which are intended to be consistent with § 216I.05 and other applicable provisions of Minn. Stat. Chapter 216I.

9. DECISION CRITERIA; FINDINGS; PUBLIC INTEREST.

- (a) **Public interest and state goals.** In deciding whether to approve an application for a site or route permit, the City shall be guided by goals to conserve resources; minimize environmental impacts and conflicts between human settlement and land-use; and ensure an efficient, cost-effective energy supply and reliable infrastructure. The Planning Commission shall recommend, and the City shall issue, a site or route permit only if the EP is demonstrated to be in the public interest.
- (b) **Review factors.** The City's review should include, but is not limited to:
- 1) Evaluating the EP's effects on (i) land, water, and air resources; and (ii) the effects water and air discharges and electric and on public health and welfare, vegetation, animals, and aesthetics;
 - 2) Consideration of the proposed route or site in conjunction with future City development plans;
 - 3) Evaluating the environmental effects that are unavoidable should the proposed site or route be accepted;
 - 4) Evaluating whether there exists reasonable alternatives to the EP's proposed site or route;
 - 5) In the case of a route for a transmission line, whether existing utility right-of-way can be used;
 - 6) Evaluating irreversible and irretrievable commitments of resources if the proposed site or route is approved;
 - 7) Consideration of comments provided by Persons other than the applicant;
 - 8) Consideration of the EP's economic impact, during construction and while in operation; and
 - 9) Other considerations the City may find reasonable and prudent.
- (c) **Additional Conditions.** The City may impose any reasonable conditions on its authorization of the EP, including conditions relating to design, routing, right-of-way preparation, construction practices, mitigation measures, monitoring, reporting, and other provisions necessary to protect the public interest."

Section 2. Penalties. Hibbing City Code Chapter 1 entitled "General Provisions and Definitions Applicable to the Entire City Code Including Penalty for Violation" and Section 11.99 entitled "Violations a Misdemeanor" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. After adoption, signing and attestation, this ordinance shall be published once in the official newspaper of the City and shall be in effect on and after the date following such publication.

Adopted by the City Council of Hibbing, Minnesota, this ____ day of _____, 2026.

FOR ADOPTION:

AGAINST ADOPTION:

ABSENT:

ATTEST:

CITY OF HIBBING

Pete Hyduke, Mayor

ATTEST:

Candie Seppala, Clerk

The foregoing ordinance reviewed and approved as to form.

City Attorney

(Published in the Hibbing Tribune on _____, 2026.
Affidavit of Publication attached.)



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

1. Res-26-06 04-Approve and authorize execution of sale of real property to Cobb Cook place LLLP

At the Council meeting held June 17, 2026, at 5:00 P.M., in the Hibbing City Council Chambers, _____ introduced the following Resolution and moved its adoption:

RESOLUTION NO. 26-06-_____

RESOLUTION APPROVING AND AUTHORIZING EXECUTION
OF SALE OF REAL PROPERTY TO
COBB COOK PLACE LLLP

WHEREAS, The City of Hibbing, as a part of a strategic planning initiative in April of 2023, determined that there be strong importance on quality housing that is affordable and accessible and that the citizens of Hibbing be in a safe, secured, and valued community; and,

WHEREAS, The Housing and Redevelopment Authority of Hibbing ("HRA") and the City of Hibbing ("City") executed a Vacant Land Purchase Agreement dated July 10, 2024, for the City to transfer certain real property to the HRA. Said real property is located in the City of Hibbing and is legally described as follows:

That part of the SW 1/4 of SE 1/4, Section 24, Township 57, Range 21, described as follows:

Beginning at a point on the North line of said SW 1/4 of SE 1/4, which lies 480 feet West of the Northeast corner thereof; thence Easterly along the North line of said SW 1/4 of SE 1/4, to a point that lies 150 feet West of the Northeast corner thereof; thence Southerly and parallel to the East line of said SW 1/4 of SE 1/4, a distance of 654.30 feet; thence deflecting right 90 degrees 7 minutes a distance of 330 feet West; thence Northerly and parallel to the East line of said SW 1/4 of SE 1/4, a distance of 654.30 feet, more or less, to the point of beginning and there terminating.

Property is located at 4000 5th Avenue West, Hibbing, Minnesota.

Parcel Code: 139-0050-04676

and,

City of Hibbing
Resolution No. 26-06-_____
June 17, 2026

WHEREAS, The HRA assigned its interest in the Purchase Agreement to Cobb Cook Place, LLLP; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hibbing does hereby approve and hereby authorizes the Mayor and Clerk to execute the Warranty Deed, attached hereto and made a part hereof, and further authorizes them to execute any and all other documents necessary to facilitate this agreement.

The motion for the adoption of the foregoing Resolution was duly seconded by _____, and upon vote being taken, the following voted in favor thereof:

FOR ADOPTION:

AGAINST ADOPTION:

ABSTAINING:

ABSENT:

Passed and adopted this 17th day of June, 2026.

CITY OF HIBBING

Pete Hyduke, Mayor

ATTEST:

Candie Seppala, Clerk

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution adopted and passed by the Hibbing City Council at its regular meeting held on Wednesday, June 17, 2026.

(City seal)

Candie Seppala
Senior Executive Assistant

City of Hibbing
Resolution No. 26-06-____
June 17, 2026

(Top 3 inches reserved for recording data)

WARRANTY DEED

Business Entity to Business Entity

eCRV number: _____

DEED TAX DUE: \$28.38

DATE: June 12, 2026

FOR VALUABLE CONSIDERATION, **City of Hibbing** a municipal corporation under the laws of the **State of Minnesota** ("Grantor"), hereby conveys and warrants to **Cobb Cook Place, LLLP** a limited liability limited partnership under the laws of the **State of Minnesota** ("Grantee"), real property in **St. Louis County, Minnesota**, legally described as follows:

That part of the SW 1/4 of the SE 1/4, Section 24, Township 57, Range 21, described as follows: Beginning at a point on the North line of said SW 1/4 of SE 1/4, which lies 480 feet West of the Northeast corner thereof; thence Easterly along the North line of said SW 1/4 of the SE 1/4, to a point that lies 150 feet West of the Northeast corner thereof; thence Southerly and parallel to the East line of said SW 1/4 of the SE 1/4, a distance of 654.30 feet; thence deflecting right 90 degrees 7 minutes a distance of 330 feet West; thence Northerly and parallel to the East line of said SW 1/4 of the SE 1/4, a distance of 654.30 feet, more or less, to the point of beginning and there terminating.

EXCEPTING minerals and mineral rights reserved, and

SUBJECT to reservations and easements of record.

Check here if all or part of the described real property is Registered (Torrens) ☐

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions: **None**

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Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

1. Res-26-06 05-Waiving the planning commissions review of the city of hibblings conveyance of real property to cobb cook place llp

At the Council meeting held Wednesday, June 17, 2026, at 5:00 P.M., in the Hibbing City Council Chambers, _____ introduced the following Resolution and moved its adoption:

RESOLUTION No. 26-06-_____

RESOLUTION WAIVING THE PLANNING COMMISSION'S REVIEW
OF THE CITY OF HIBBING'S CONVEYANCE OF REAL PROPERTY
TO COBB COOK PLACE LLLP

WHEREAS, The City of Hibbing executed a Purchase Agreement conveying real property to the Hibbing Housing and Redevelopment Authority in Hibbing, St. Louis County, Minnesota 55746, legally described as follows, to-wit:

That part of the SW 1/4 of SE 1/4, Section 24, Township 57, Range 21, described as follows:
Beginning at a point on the North line of said SW 1/4 of SE 1/4, which lies 480 feet West of the Northeast corner thereof; thence Easterly along the North line of said SW 1/4 of SE 1/4, to a point that lies 150 feet West of the Northeast corner thereof; thence Southerly and parallel to the East line of said SW 1/4 of SE 1/4, a distance of 654.30 feet; thence deflecting right 90 degrees 7 minutes a distance of 330 feet West; thence Northerly and parallel to the East line of said SW 1/4 of SE 1/4, a distance of 654.30 feet, more or less, to the point of beginning and there terminating.

Property is located at 4000 5th Avenue West, Hibbing, Minnesota.

Parcel Code: 139-0050-04676

and,

WHEREAS, the Hibbing Housing and Redevelopment Authority assigned its interest in the Purchase Agreement to Cobb Cook Place LLLP; and,

WHEREAS, The City of Hibbing has adopted a Comprehensive Plan as contemplated by Minnesota Statutes Section 462.356; and,

City of Hibbing
Resolution 26-06-_____
June 17, 2026

WHEREAS, Said Statute provides that all acquisitions and conveyances of real property by the municipality shall be reviewed by the Planning Commission of the entity; and,

WHEREAS, Said Statute further contemplates that referring the matter to the Planning Commission to determine if said purchase/conveyance is in compliance with the Comprehensive Plan may be waived if the governing body (City Council) by a two-thirds vote dispenses with the referral to the Planning Commission.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Hibbing that the City of Hibbing hereby waives referral to the Hibbing Planning Commission for its review of the contemplated conveyance of real property located on 4000 5th Avenue West, Hibbing, by the City of Hibbing for a determination regarding whether the conveyance is in compliance with the City of Hibbing's Comprehensive Plan.

The motion to adopt the foregoing Resolution was duly supported by Councilor _____, and upon being put to a vote, carried as follows:

FOR ADOPTION:

AGAINST ADOPTION:

ABSTAINING:

ABSENT:

Adopted and passed this _____ day of _____, 2026.

CITY OF HIBBING

Mayor Pete Hyduke

ATTEST:

Candie Seppala, Clerk

City of Hibbing
Resolution 26-06-_____
June 17, 2026

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution adopted and passed by the Hibbing City Council at its regular meeting held Wednesday, June 17, 2026.

(City seal)

Candie Seppala
City Clerk

City of Hibbing
Resolution 26-06-
June 17, 2026



Request for Council Action

City Council Action

Description of Agenda Item

External antennas for all radios, bi-directional amplifiers, and paging systems for both Police and Fire in the new building.

Strategic Initiative

Needed to make systems work. Reusing old equipment was more expensive due to required modifications and movement costs.

Owner of Agenda Item

Steve Estey, Chief of Police, 218.929.0776, stevenestey@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

\$19,145.00 construction budget

Action Requested

Approve

Attachments

1. 2026 PSB Antennas



Please review the following quote

ARMER, VHF Antenna Solution

Quote # EH011238
Version 1

Prepared for:

Hibbing Fire And Ambulance

Erik Jankila
erikjankila@hibbingmn.gov



ARMER, VHF Antenna Solution

Description	Price	Qty	Ext. Price
806-896 MHz 9dB 6 Element Yagi Antenna	\$370.00	5	\$1,850.00
Antenna Base VHF 144-162Mhz Omni-directional Fiberglass	\$680.00	1	\$680.00
Ballast Mount 5 Single Mast, Flat Roof Mount	\$280.00	6	\$1,680.00
Pad Set 1/4" Roof for FRM Mounts	\$140.00	6	\$840.00
Misc Hardware Fittings & Consumables	\$50.00	6	\$300.00
Connector N-Female 400 Series Captivated/Crimp	\$40.00	12	\$480.00
Cable Coax LMR400 Series	\$10.00	300	\$3,000.00
Connector N-Male 400 Series Captivated/Crimp	\$30.00	12	\$360.00
Polyphaser VHF/UHF N-Male to Ant N-Fem to Eq	\$160.00	6	\$960.00
AL4RPV-50, HELIAX® Plenum Rated Air Dielectric Coaxial Cable, corrugated aluminum, 1/2 in, off white PVC jacket	\$10.00	600	\$6,000.00
Jumper N Male to Mini UHF Male	\$120.00	6	\$720.00
Adapter N Male to N Female Right Angle	\$30.00	1	\$30.00
Adapter N Female to N Female Bulkhead	\$50.00	1	\$50.00
DSC Promo Valid Until March 31st 2026	(\$9,155.00)	1	(\$9,155.00)

Subtotal: \$7,795.00



Services

Description	Price	Qty	Ext. Price
Services Scope of project as follows: Travel to customer location and Install roof mounted ballast mounts with 5 directional 7/800Mhz yagi antennas pointed towards the nearest ARMER site, 1 VHF onmi directional antenna. Routing of cable to customer provided weather head to support 6 1/2" Coax connections, down to room where APX equipment will be located for ARMER Bi-Directional Amplifier, 3 APX mobile radios for fire department, 1 VHF mobile to set off outdoor warning sirens, 1 APX mobile for police department. Testing of equipment to factory specifications. DSC reserves the right to bill time and material for any changes to the scope of the project.	\$8,000.00	1	\$8,000.00
Round Trip Travel and Vehicle Mobilization	\$1,750.00	1	\$1,750.00
Truck Charge	\$50.00	1	\$50.00
Misc Hardware Fittings & Consumables	\$1,000.00	1	\$1,000.00
Subtotal:			\$10,800.00



ARMER, VHF Antenna Solution



Prepared by:

1 - Superior

Erik Humphrey
(715) 947-2027
Fax 7153922995
ehumphrey@dsccommunications.com

Prepared for:

Hibbing Fire And Ambulance

2320 Brooklyn Drive
Hibbing, MN 55746
Erik Jankila
(218) 362-5966
erikjankila@hibbingmn.gov

Quote Information:

Quote #: EH011238

Version: 1
Delivery Date: 05/26/2026
Expiration Date: 06/30/2026

Quote Summary

Description	Amount
ARMER, VHF Antenna Solution	\$7,795.00
Services	\$10,800.00

Subtotal: \$18,595.00

Shipping: \$550.00

Total: \$19,145.00

Taxes, shipping, handling and other fees may apply. 3% Processing Fee will be accessed on all credit card transactions. Any price quoted for a product is subject to market change, supply disruption, adjustments to foreign exchange rates, and tax reforms, among other causes. We reserve the right to cancel orders arising from pricing or other errors.

RETURN POLICY. Any Motorola Sale Equipment returned is subject to a 20% restocking fee. Return requests for Motorola Sale Equipment must be made within 30 days of invoice date for radio equipment, parts and accessories. Non-Motorola Sale Equipment may be subject to a 20% restocking fee or may not be returnable. If any Equipment is inoperable upon delivery, Customer must notify DSC Communications within 14 days of delivery to be eligible for credit or exchange; inoperable Equipment returned after 14 days will be processed as warranty repairs. Only equipment purchased from DSC Communications is accepted for return and must be in new condition. Customized or custom-made equipment, including by way of illustration, custom cabinets, tuned duplexers, computer equipment, software, BDAs and built-to-order repeaters, are not eligible for return. Materials that have been determined to be outside the return policy requirements will be returned to the Customer or disposed of at Customer's expense. Cellular products, including boosters and cellular accessories are subject to the manufacturer's terms.



Clarifications & Exclusions - Quotes

General Work Terms:

1. All work will be performed during normal business hours - *Monday through Friday, 8:00am to 5:00pm* - unless otherwise agreed upon by both parties.
2. Customer will maintain a clean, safe, and efficient work environment.
3. Permits and associated fees are not included in DSC Communications' proposal pricing. (if applicable)
4. Customer will provide a secured area to store/stage project-related materials.
5. Customer acknowledges that supply-chain and shipping difficulties may result in unavoidable delays/cost increases. Customer agrees to provide DSC with reasonable extensions of time and DSC agrees to make efforts to avoid or minimize delays.
6. Changes to scope of work, or departures from initial planning that arise during or after deployment, will be discussed with customer as a change-order and invoiced appropriately.
7. Returns may be subject to a restocking fee.

Customer Responsibilities: (If applicable)

1. Customer will provide current blueprints/floor plans for identification of cabling routes.
2. Where installations use customer-premise wiring or the wiring/cabling is installed by others, all wiring shall be properly installed, free from defects, and capable of supporting the new equipment. Time and materials used to troubleshoot and repair wiring issues may be considered beyond scope and subject to invoicing.
3. Project Manager(s): Customer shall assign project manager(s) to make decisions for equipment installation and placement.
4. Network/Technology Manager: Due to the complexity of network integration practices and security policies, someone empowered to make customer-premise network decisions and verifications must be assigned, and available to the technicians on-site.

Exclusions (unless otherwise specifically stated in proposal):

- Electrical work to panels, breakers, or electrical outlets.
- Installation conduit or cable raceway.
- Rental/provision of aerial lifts or scaffolding.
- Interconnections to other devices (such as burglar alarm or fire annunciator panels).
- Vertical or horizontal core drilling holes exceeding 3/4" in diameter or 12" in depth.
- Removal of old wiring or devices.
- Application Programming Interface (API) integration to other network devices.
- Customer-premise network reconfigurations to routers, switches, firewalls, etc.
- Replacement of ceiling tiles, millwork, paint, or other finishing/fine detail that may be disturbed during the normal course of work.

1 - Superior

Hibbing Fire And Ambulance

Signature: _____

Name: Erik Humphrey

Title: Client Strategy Lead

Date: 05/26/2026

Signature: _____

Name: Erik Jankila

Date: _____



Ask us about our **MANAGED SERVICE AGREEMENTS**

WHAT IS INCLUDED:

- Support & Telemetry Services
- Knowledge Management
- Consulting and Planning

*Providing
Communication and Video Solutions
for a Safer and More Efficient
Environment.*

ADVANTAGES of a SERVICE AGREEMENT:

- Priority Services
- Less Down Time
- Fixed Repair Budget
- Preventative Maintenance
- Extended Life of Equipment



DSCcommunications.com



Request for Council Action

City Council Action

Description of Agenda Item

Bi-Directional amplifiers are boosters needed within the building to ensure all mobile communication devices get a signal from within the building. Building construction type limits exterior signal penetration into the building.

Strategic Initiative

Owner of Agenda Item

Steve Estey, Chief of Police, 218.929.0776, stevenestey@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

\$35,500.00 Construction Budget.

Action Requested

Approve

Attachments

1. 2026 PSB BDA



Please review the following quote

Bi-Directional Amplifier

Quote # EH010859
Version 3

Prepared for:

Hibbing Fire And Ambulance

Erik Jankila
erikjankila@hibbingmn.gov



Bi-Directional Amplifier

Description	Price	Qty	Ext. Price
Universal Remote Annunciator	\$1,520.00	1	\$1,520.00
Antenna 698-4000Mhz Slim Omni N-Female	\$110.00	10	\$1,100.00
Antenna Directional Panel High Isolation 15Db Gain	\$1,510.00	2	\$3,020.00
Amplifier Bi-Directional Public Safety 80db 1/2 Watt	\$12,760.00	1	\$12,760.00
Jumper N Male to N Male 37"	\$150.00	7	\$1,050.00
Jumper 4.3/10 to N Male 37"	\$170.00	4	\$680.00
Connector 1/2" Helix N-Male	\$30.00	31	\$930.00
Connector 1/2" Helix N Female	\$30.00	1	\$30.00
Connector 4.3-10 Male 1/2"	\$40.00	2	\$80.00
Crossband Coupler Cbc-Ps7(Fn)/Ps8/N(F)	\$1,470.00	1	\$1,470.00
RF COAX SURGE ARRESTOR DC-3 GHZ N(F) TO	\$60.00	2	\$120.00
Cable 1/2" Plenum Coaxial	\$5.00	1250	\$6,250.00
Directional Coupler 698Mhz Low 15Db	\$90.00	2	\$180.00
Clearlink Power Tapper 13Db 340-2.7K/N	\$90.00	1	\$90.00
Clspd26982.7Klpn N(F), Power Dividers, 50W, 2 Outputs	\$170.00	3	\$510.00
Tapper Power Clearlink 8Db 340-2.7K/N	\$90.00	1	\$90.00
Clearlink Power Tapper 7Db 340-2.7K/N	\$90.00	1	\$90.00
Clearlink Power Tapper 5Db 340-2.7K/N	\$90.00	1	\$90.00
Coupler Hybrid 3dB 300 W 340-2700Mhz N	\$270.00	1	\$270.00
Load Terminator 2 Watt DC 6Ghz N Male	\$80.00	1	\$80.00
Coax 1/2' Helix Non-Plenum (Feet)	\$5.00	160	\$800.00
Wilson weBoost Office 200 Signal Booster (50 Ohm) Yagi Panel	\$1,590.00	1	\$1,590.00
DSC Promo Valid Until June 30th 2026	(\$3,870.00)	1	(\$3,870.00)



Bi-Directional Amplifier

Description	Price	Qty	Ext. Price
DSC Promo Valid Until June 30th 2026	(\$5,830.00)	1	(\$5,830.00)

Subtotal: \$23,100.00

Services

Description	Price	Qty	Ext. Price
Services Scope of project as follows: Travel to customer location and Install public safety bi-directional amplifier with distributed antenna system consisting of two donor antennas, eleven internal antennas, ten splitter, combiner, taps. Routing of all cabling from each antenna location to equipment room where BDA will be located. DSC reserves the right to bill time and material for any changes to the scope of the project.	\$11,000.00	1	\$11,000.00
Truck Charge	\$50.00	1	\$50.00
Misc Hardware Fittings & Consumables	\$1,100.00	1	\$1,100.00

Subtotal: \$12,150.00



Bi-Directional Amplifier



Prepared by:

1 - Superior

Erik Humphrey
(715) 947-2027
Fax 7153922995
ehumphrey@dsccommunications.com

Prepared for:

Hibbing Fire And Ambulance

2320 Brooklyn Drive
Hibbing, MN 55746
Erik Jankila
(218) 362-5966
erikjankila@hibbingmn.gov

Quote Information:

Quote #: EH010859

Version: 3
Delivery Date: 05/27/2026
Expiration Date: 06/30/2026

Quote Summary

Description	Amount
Bi-Directional Amplifier	\$23,100.00
Services	\$12,150.00

Subtotal: \$35,250.00

Shipping: \$250.00

Total: \$35,500.00

Taxes, shipping, handling and other fees may apply. 3% Processing Fee will be accessed on all credit card transactions. Any price quoted for a product is subject to market change, supply disruption, adjustments to foreign exchange rates, and tax reforms, among other causes. We reserve the right to cancel orders arising from pricing or other errors.

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- Installation conduit or cable raceway.
- Rental/provision of aerial lifts or scaffolding.
- Interconnections to other devices (such as burglar alarm or fire annunciator panels).
- Vertical or horizontal core drilling holes exceeding 3/4" in diameter or 12" in depth.
- Removal of old wiring or devices.
- Application Programming Interface (API) integration to other network devices.
- Customer-premise network reconfigurations to routers, switches, firewalls, etc.
- Replacement of ceiling tiles, millwork, paint, or other finishing/fine detail that may be disturbed during the normal course of work.

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Hibbing Fire And Ambulance

Signature: _____

Name: Erik Humphrey

Title: Client Strategy Lead

Date: 05/27/2026

Signature: _____

Name: Erik Jankila

Date: _____



Ask us about our **MANAGED SERVICE AGREEMENTS**

WHAT IS INCLUDED:

- Support & Telemetry Services
- Knowledge Management
- Consulting and Planning

*Providing
Communication and Video Solutions
for a Safer and More Efficient
Environment.*

ADVANTAGES of a SERVICE AGREEMENT:

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- Less Down Time
- Fixed Repair Budget
- Preventative Maintenance
- Extended Life of Equipment



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Request for Council Action

City Council Action

Approve quote to RDO Equipment for \$77,890.80

Description of Agenda Item

2026 Vermeer SC802 pull behind stump grinder. 74hp diesel Tier 4f.

Strategic Initiative

Using surplus funds from sale of old assets and replacing our current 1984 Vermeer stump grinder

Owner of Agenda Item

Joe McKenney, Fleet Manager, 218.966.1826, joemcKenney@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

This will come out of surplus funds from the sale of old assets. Fund 400-43-3100-540. Quote is Sourcewell Contract #010925-VRM Government pricing.

Action Requested

Approve quote to RDO Equipment for \$77,890.80

Attachments

1. Investment Proposal (Quote)_639155698331742739 Vermeer Stump Grinder 5-28-2026



Investment Proposal (Quote)

RDO Equipment Co.
6700 Highway 10 Northwest
Sauk Rapids MN, 56379
Phone: (320) 259-6222 - Fax: (320) 259-6014

Proposal for:
CITY OF HIBBING
401 E 21ST ST
HIBBING, MN, 557465510
SAINT LOUIS

Investment Proposal Date: 4/24/2026
Pricing Valid Until: 6/30/2026
Deal Number: 2019428
Customer Account#: 3486001
Account Manager: Tony Novotny
Phone: 1 (320) 259-6222
Fax:
Email: tnovotny@rdoequipment.com

Comments

SOURCEWELL ACCOUNT #58107
SOURCEWELL CONTRACT #010925-VRM
SC802 74HP DEUTZ DSL. TIER 4F REMOTE READY with 74HP Deutz TD2.9tier 4 final turbocharged diesel engine; manual control valve with swing-out control station; operator presence system; SmartSweep control system; rubber curtains; rubber torsion suspension; pintle hitch; double safety chains; electric brakes with break away switch; 6-bolt 235/80/R16 LRG tires; multifunction display (MFD); and reflectors.

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	WG174133/698040 Z257984	0	New 2026 VERMEER SC802 SC802 74HP DEUTZ DSL. TIER 4F REMOTE READY SC802 YELLOW JACKET CUTTING SYSTEM SC802 LED LIGHTS TELEMATICS Freight in Freight from Factory Prep / Reconditioning Pre-Delivery Customer Discount SOURCEWELL GOVERNMENT PRICING	\$88,330.00 \$717.00 \$1,210.00 (\$12,366.20)
			Equipment Subtotal:	\$77,890.80

Purchase Order Totals

Balance:	\$77,890.80
Total Taxable Amount:	\$0.00
MN STATE TAX:	\$0.00
MN CITY TAX:	\$0.00
MN SPECIAL TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$77,890.80
Cash with Order:	\$0.00
Balance Due:	\$77,890.80