HIBBING CITY COUNCIL
Regular Meeting
Wednesday, July 15, 2026
5:00 PM

Councilor Justin Fosso
Councilor John Schweiberger
Councilor James Bayliss
Councilor Jay Hildenbrand
Councilor Jennifer Hoffman Saccoman
Councilor Chris Whitney
Mayor Pete Hyduke

City Administrator Greg Pruszinske
City Clerk-Dep Admin Candie Seppala
Finance Dir - Treasurer Sheena Mulner
City Attorney Andy Borland
Chief of Police Steve Estey
City Engineer Jesse Story

Members may participate through remote technology

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE:

III. ADDS AND DELETES:

1. ADD: CONSENT AGENDA #s 8-9

IV. APPROVAL OF THE AGENDA:

V. APPROVAL OF MINUTES:

1. Approve the Minutes of the Hibbing City Council Meeting of July 1, 2026

VI. CONSENT AGENDA:

1. Approve Accounts Payable dated July 10, 2026, checks #183148-183255 and drafts totaling $3,875,408.61

2. Approve City Payroll for the pay period ending July 10, 2026 in the amount of $694,191.58

3. Approve the Lead Maintenance (Facilities) job description, pay grade classification, and authorization to post the position.

4. Approve the updated Assistant Zoning Administrator/Permit Tech job description and pay grade classification.

5. Offer RESOLUTION NO. 26-07-07 AUTHORIZING THE CITY OF HIBBING TO APPLY FOR AND ACCEPT GRANT FUNDING FROM THE IRRRB CULTURE AND TOURISM GRANT FOR THE REPLACEMENT OF THE MEMORIAL BUILDING SOUND SYSTEM

6. Approve the Special Permit Event of the Hibbing Public Library to hold the 2026 Summer Reading Block Party on July 22nd.

7. Authorize the hire of Stephanie Skraba for the Full-Time Community Development Director position pending pre-employment contingencies.

8. Offer RESOLUTION NO. 26-07-11 IN SUPPORT OF CLIMB THEATRE TO CONDUCT CHARITABLE GAMBLING AT CHECCOS TAVERN 1803 3RD AVE EAST

9. Authorize the hire of Jami Baker for the Temporary Animal Care Attendant position pending pre-employment contingencies.

10. Set the next Hibbing City Council Meeting for Wednesday, August 5, 2026 in the Hibbing City Hall Council Chamber

11. Set the next Hibbing City Council Workshop Meeting for Wednesday, August 5, 2026 following the Regular City Council Meeting at 5:00 p.m.

VII. PUBLIC FORUM:

VIII. CITY COUNCIL REPORTS:

1. Chisholm Hibbing Airport Authority (CHAA)
   Hibbing Economic Development Authority (HEDA)
   Public Utilities Commission (PUC)
   Range Area Municipalities and Schools (RAMS)

IX. PRESENTATIONS:

1. 2025 Audit Presentation - Abdo

X. DEPARTMENT AND COMMITTEE REPORTS:

1. City Clerk-Deputy Administrator Candie Seppala

a. Offer RESOLUTION NO. 26-07-08 AUTHORIZING THE CITY OF HIBBING TO APPLY FOR AND ACCEPT THE FUNDS FROM THE IRRRB DEMOLITION GRANT FOR BLUE MOON

b. Offer RESOLUTION NO. 26-07-09 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRR FOR THE BLUE MOON BUSINESS DEVELOPMENT GRANT

c. Offer RESOLUTION NO. 26-07-10 AUTHORIZING APPLICATION FOR AND, UPON APPROVAL, ACCEPTANCE OF A GRANT FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION FOR AN AMOUNT NOT TO EXCEED $2,000,000 TO SUPPORT A MULTI-FAMILY APARTMENT PROJECT IN THE CITY OF HIBBING

d. Offer RESOLUTION NO. 26-07-11 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM DEED

2. City Engineering Jesse Story

a. CRPW - Change Order #6 - $0.00 (Placeholder)

b. HPSB Change Order #6 - $125,455.00 Contractor Contingency

3. **City Administrator Greg Pruszinske**

a. Authorize the purchase of 427 - 95-gallon carts from Schaefer Plastics North America LLC in the amount of $27,408 which includes freight

b. City Administrator's Report

XI. BIDS AND QUOTES:

1. **City Engineering Jesse Story**

a. Approve the Change Order from Braun for the Mahoning Manor in the amount of $17,439.24

b. Change Order - New Haven Drive Phase 1 Watermain Extension - $664,046.00

2. **Fire Chief Erik Jankila**

a. SEEK Thermal Imaging Cameras purchase from MES for $7506.94.

XII. CLOSED SESSIONS: FOR THE PURPOSE OF REAL PROPERTY PARCELS 140-0098-02325 (323 EAST 37TH STREET, HIBBING MN 55746) PURSUANT TO MN ST SECTION 13D.05 SUB.3(C3)

XIII. CLOSED SESSIONS: FOR THE PURPOSE OF REAL PROPERTY PARCEL 140-0270-00780 (1100 EAST 25TH STREET HIBBING, MN 55746) PURSUANT TO MN ST SECTION 13D.05 SUB.3(C3)

XIV. ADJOURNMENT:

THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday, July 1, 2026

TIME AND PLACE: A Regular Meeting of the Hibbing City Council was held on Wednesday, July 1, 2026 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Jay Hildenbrand, Councilor Jennifer Hoffman Saccoman, Councilor Justin Fosso, and Councilor John Schweiberger. Councilor Chris Whitney was absent. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner, Chief of Police Steve Estey, City Attorney Andy Borland, and City Engineer Jesse Story.

PLEDGE OF ALLEGIANCE:

ADDs/DELETES:

- **ADDS: CONSENT AGENDA #s 17-20**

APPROVAL OF THE AGENDA:

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Fosso, supported by Councilor Whitney, moved to approve the minutes of the Regular Hibbing City Council Meeting of July 1, 2026.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the Consent Agenda #s 1-22

Motion CARRIED

1. Approve Accounts Payable dated June 25, 2026 checks #183063-183147 and drafts totaling $1,005,507.43

2. Approve City Payroll for the pay period ending June 12, 2026 in the amount of $667,621.22

3. Approve City Payroll for the pay period ending June 26, 2026, in the amount of $681,793.48

4. Authorize the hire of Jedediah Holewa for the Full-Time Firefighter/Paramedic position pending pre-employment contingencies.

5. Authorize the hire of Elias Hill for the Full-Time Firefighter/Paramedic position pending pre-employment contingencies.

6. Approve the Senior Executive Assistant job description, pay grade classification, and authorization to post the position.

7. Offer Resolution 26-07-01 accepting the donation from the Saint Paul & Minnesota Foundation from the Life Enrichment for the Elderly General Endowment Fund in the amount of $8,918.34

8. Approve the updated Pricing Proposal from US Bank for service fees and authorize the additional services of Positive Pay (ACH and check), ACH Origination for A/P Vendor Payments, Account Validation services, and SinglePoint Wire Transfer.

9. Approve resolution 26-06-02, authorizing city staff to apply for and acceptance of a Department of Iron Range Resources and Rehabilitation Public Works Grant for the Hibbing Public Safety Building and the Central Range Public Works Facility.

10. Authorize the posting of one full-time City Services Maintenance position.

11. Approve the Raffle Permit Application Request of Run-A-Muck to hold their raffle on Saturday, September 12, 2026 at Toivo's

Raffle Permit # 26-07-01

12. Approve the Hibbing Police Department Activity Report for May, 2026
13. Approve the Special Event Permit of the downtown Restaurant and Bar Owners to host Oktoberfest on Saturday, September 19, 2026 on Howard Street, 1st Avenue, and 3rd Avenue
14. Authorize waiving the permit fees for the North St. Louis County Habitat for Humanity homes located at 1914 and 1916 7th Avenue East, Hibbing
15. Authorize the hire of Election Judges.
16. Approval to Eliminate the Vacant Skilled Laborer/Auto Truck Driver Position and Authorize Posting of an Equipment Operator I Position.

17. Approve the Transient Merchant Permit Application of Northern Lights Ice LLC Kona Ice of Itasca County for July 11, 2026
    Permit #001481
18. Authorize the Hibbing City Council to attend the 4th Annual AEOA Block Party on Thursday, July 23, 2026 from 4:00 - 7:00 p.m. at AEOA, 702 3rd Avenue South, Virginia, MN 55792
19. Approve the Hibbing Bluejackets Tennis Booster Club to hold their raffle on Wednesday, September 9, 2026 at the Hibbing Tennis Courts Raffle #26-07-02
20. Approve the Bingo Permit Application form for the Hibbing Bluejackets Tennis Booster Club to hold Bingo at the Elks Lodge August 6, 13, 20, & 27, 2026 Raffle Permit #26-07-05
21. Set the next Regular Hibbing City Council Meeting for Wednesday, July 17, 2026 in the Hibbing City Hall Council Chamber
22. Set the next Hibbing City Council Workshop meeting for Wednesday, July 17, 2026 following the Regular City Council Meeting at 5 p,m. in the City Hall Council Chamber

DEPARTMENT & COMMITTEE REPORTS:

Authorize the sale of parcels 140-0250-00930 and 140-0250-00920 to Joseph Meyers, 2917 5th Avenue East, Hibbing, in the amount of $1,000 plus fees associated with the sale.

City Clerk-Deputy Administrator Candie Seppala explained that at the previous workshop meeting, it was discussed to sell two small irregular lots to Joseph Meyers. They are located next to his property at 2917 5th Avenue East. They are contiguous to Mr. Meyer's Property. He has been taking care of them for a few years and asked if he could purchase them. These properties would go back on the tax role.

Councilor Bayliss, supported by Councilor Fosso, moved to Offer RESOLUTION NO. 26-07-05 WAIVING THE PLANNING COMMISSION'S REVIEW OF THE CITY OF HIBBING'S CONVEYANCE OF REAL PROPERTY TO JOSEPH MEYERS.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to Offer RESOLUTION 26-07-06 APPROVING RESOLUTION NO. 26-07-06 AND AUTHORIZING EXECUTION OF SALE OF REAL PROPERTY TO JOSEPH MEYERS.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved Offer RESOLUTION NO. 26-07-03 AUTHORIZING APPLICATION FOR AND ACCEPTANCE OF A GRANT FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION TO SUPPORT A MULTI-FAMILY APARTMENT PROJECT IN THE CITY OF HIBBING

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to offer RESOLUTION NO. 26-07-04 AUTHORIZING APPLICATION FOR AND ACCEPTANCE OF A GRANT FROM THE MN WORKFORCE HOUSING DEVELOPMENT PROGRAM IN THE AMOUNT OF UP TO $4,700,000 TO SUPPORT A MULTI-FAMILY APARTMENT COMPLEX AND RETAIL (MULTI-USE) PROJECT IN THE CITY OF HIBBING.

Motion CARRIED

Councilor Fosso, supported by Councilor Hildenbrand, moved to authorize the Mayor and City Clerk to sign the consulting services agreement between the City of Hibbing and Miram Kero Consulting for the 400 Block of Howard Street with an amount not to exceed $3,960.00.

Motion CARRIED

Todd Erickson from AP discussed the Safety Center Update

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the proposal to conduct a HUD 8-step Analysis of New Haven Drive Phase 2 and have the City Engineer sign the proposal.

Motion CARRIED

Beth Pierce updated the City Council on the Iron Range Tourism

City Administrator Greg Pruszinske discussed:

1) Parking & Traffic Study including 37th Street and 1st Avenue, 31st Street and 1st Ave (new stop signs have been implemented) 23rd Street and 1st Avenue (new stop signs have been implemented) and 5th Avenue will be taken down before the parade on July 11th)

City Services Director Nick Arola explained that the City is moving forward with the purchase of desks, furniture, and furnishings for the Public Safety Building. The City would need to put 50% down payment to Innovative for the purchase in an amount of $311,199.91.

Councilor Bayliss, supported by Councilor Fosso, moved to pay 50% down payment to Innovative Solutions for Public Safety Building desks, furniture, and furnishings.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to go into Closed Session for the purpose of Real Property Parcels 140-0106-00110 (3125 14th Avenue East, Hibbing, MN 55746) pursuant to MN St Statute Section 13D.05 Sub..3(C3)

Motion CARRIED

Councilor Whitney, supported by Councilor Hildenbrand, moved to go into Closed Session for the purpose of Real Property Parcels 140-0098-02325 (323 East 37th Street, Hibbing, MN 55746) pursuant to MN St Statute Section 13D.05 Sub..3(C3)

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to go into Closed Session for the purpose of Real Property Parcels 140-0270-00780 (1100 East 25th Street, Hibbing, MN 55746) pursuant to MN St Statute Section 13D.05 Sub..3(C3)

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to authorize the Mayor and City Clerk to execute the purchase agreement for consideration for real property parcels 140-0106-0010 (3125 14th Avenue East, Hibbing, MN 55746) with Rich and Sherri Lees.

Motion CARRIED 4-2
(Councilor Bayliss and Councilor Fosso voted No)

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:56 p.m. by Councilor Bayliss and supported by Councilor Hildenbrand.

Motion CARRIED

CITY OF HIBBING

____
Pete Hyduke, Mayor

ATTEST: ____
Candie Seppala, City Clerk-Deputy Administrator

PACKET: 04107 Regular Payments 7/10/26
VENDOR SET: 01 **** CHECK LISTING ****
BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	'KATHLEEN BROWNELL';'							
	I-K BROWNELL 7/6/26	';'CRED'	R	7/10/2026		2,332.26CR	183148	2,332.26
000658	AIRGAS USA, LLC							
	I-5525389303	PW ACETYLENE/ARGON/HELIUM/OXYG	R	7/10/2026		988.70CR	183149	
	I-5525389468	SIGN DEPT SMALL OXYGEN	R	7/10/2026		76.85CR	183149	
	I-9500966989	AMB JUNE 26 ARGON/OXYGEN	R	7/10/2026		3,287.43CR	183149	4,352.98
005235	AMAZON CAPITAL SERVICES, INC.							
	I-14KM-CH4L-M1MC	JUNE 2026 AMAZON / CITY HALL	R	7/10/2026		505.38CR	183150	
	I-16YM-MNT4-FJWW	JUNE 2026 AMAZON / FINANCE	R	7/10/2026		1,042.15CR	183150	
	I-1GPY-TRXQ-T7JN	JUNE 2026 AMAZON / LIBRARY	R	7/10/2026		1,013.67CR	183150	
	I-1KK3-L33J-F3J4	JUNE 2026 AMAZON / FIRE	R	7/10/2026		53.30CR	183150	
	I-1KK3-L33J-N4XJ	JUNE 2026 AMAZON / CITY SVCS	R	7/10/2026		3,427.84CR	183150	
	I-1LVD-6CGG-9HRJ	JUNE 2026 AMAZON / POLICE	R	7/10/2026		381.48CR	183150	
	I-1MWR-K1VW-H7RQ	JUNE 2026 AMAZON/ PUBLIC WORKS	R	7/10/2026		245.92CR	183150	6,669.74
005533	AMERICAN EAGLE SECURITY SYSTEMS, INC.							
	I-27906	ADJUST CAMERAS/MEM BLDG	R	7/10/2026		150.00CR	183151	
	I-27915	BACKUP SERCURITY FOOT/MEM BLDG	R	7/10/2026		372.50CR	183151	522.50
005736	AP MIDWEST LLC							
	I-BID PACK 2/APP 9	BID PACK #2 PAY APP 9	R	7/10/2026		2,064,722.11CR	183152	
	I-BID PACK PAYAPP 14	BID PACK #1 PAY APP 14	R	7/10/2026		27,939.01CR	183152	
	I-CHW PAY APP #3	CITY HALL WINDOWS PAY APP #3	R	7/10/2026		76,524.92CR	183152	2,169,186.04
005605	ASCENDANCE TRUCKS CENTRAL, LLC							
	I-XA178010843:01	BENDIX CARBON DIOXIDE SYSTEM	R	7/10/2026		122.28CR	183153	122.28
003467	AT&T MOBILITY							
	I-287290853786 JUN26	ACT 28729085376 JUNE 26	R	7/10/2026		3,678.84CR	183154	
	I-287311447666 JUN26	ACT 287311447666 JUNE 26	R	7/10/2026		1,727.30CR	183154	5,406.14
001744	BARR ENGINEERING 2							
	I-23691031.02-8	41ST DITCH CLEAN 5/16-6/12/26	R	7/10/2026		5,788.00CR	183155	5,788.00
002829	BEACON ATHLETICS LLC							
	I-0639973-IN	SWEET SPOT TAMP HANDLE/HEAD	R	7/10/2026		215.58CR	183156	215.58
000373	BECKER ARENA PRODUCTS							
	I-619431	RUBBER REDUCER, 10MM BLACK	R	7/10/2026		435.00CR	183157	435.00

MM 7/10/26 CK#S 183148-183255

PACKET: 04107 Regular Payments 7/10/26
VENDOR SET: 01 **** CHECK LISTING ****
BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000282	BISMARCK MAP CO. (FORMERLY COMMUNITY GIS)							
	I-3273	MAY 2026 HOST MAPPING	R	7/10/2026		600.00CR	183158	600.00
004037	BOUGALIS INC.							
	I-9613	CATCH BASIN REP 3 AVE W&38 ST	R	7/10/2026		3,875.00CR	183159	
	I-PAY APP #3 23RD ST	PAY APP #3 23RD ST E 7/7/26	R	7/10/2026		196,876.09CR	183159	200,751.09
002495	BOUND TREE MEDICAL							
	I-86263389	TRITONGRIP EP x2 GLOVES, MED	R	7/10/2026		401.80CR	183160	401.80
000136	BRAUN INTERTEC CORP							
	I-IN1018768	ENVIRON CONS/MMH THRU 6/12/26	R	7/10/2026		3,510.20CR	183161	3,510.20
005324	BRAUN NW, INC							
	I-7371983	LOCK-ELEC DR/ACTUATOR W/O KEY	R	7/10/2026		148.89CR	183162	148.89
005674	BRUNTON ARCHITECTS, LTD							
	I-24475-1-020	FIXED FEE SVCS THRU 6/30/26	R	7/10/2026		9,318.75CR	183163	9,318.75
000319	BW DISTRIBUTING							
	I-49278	SHOP SOLV/ORANGE SLICE	R	7/10/2026		320.98CR	183164	
	I-49285	SHOP SOLVE/DRY LUBE/THRUST	R	7/10/2026		403.97CR	183164	724.95
000046	CARQUEST AUTO PARTS							
	I-5077-218206	MAG 1 DEXTRON/AIR FILTER	R	7/10/2026		125.79CR	183165	
	I-5077-218213	BATTERY GOLD/CORE RETURN	R	7/10/2026		356.70CR	183165	
	I-5077-218238	FUEL/WTR SEPARAT/LUBE SPIN ON	R	7/10/2026		114.90CR	183165	
	I-5077-218279	SYDR FITT/16G-16MP/HYDR HOSE	R	7/10/2026		456.08CR	183165	
	I-5077-218295	RX VISION BLADE 26 IN	R	7/10/2026		22.49CR	183165	
	I-5077-218371	HELPER SPRING KIT	R	7/10/2026		299.95CR	183165	
	I-5077-218386	HEADLAMP HALOGEN	R	7/10/2026		47.48CR	183165	
	I-5077-218398	OIL FILTER LD	R	7/10/2026		9.04CR	183165	1,432.43
000381	CHERRY GREENHOUSE							
	I-140472	JAPANESE TREE LILAC	R	7/10/2026		79.99CR	183166	79.99
005521	CINTAS CORP							
	I-JUNE 2026	JUNE 2026 CINTAS	R	7/10/2026		4,044.48CR	183167	4,044.48
001433	CITY OF HIBBING							
	I-JULY 26 RT/VEBA/AG	JULY 26 INS/RT VEBA/VEBA/AG	R	7/10/2026		385,788.29CR	183168	385,788.29

PACKET: 04107 Regular Payments 7/10/26
VENDOR SET: 01 **** CHECK LISTING ****
BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000025	COMMERCIAL REFRIG SYSTEMS							
	I-10001400	ICE PLANT START UP & CHK OPS	R	7/10/2026		497.50CR	183169	
	I-10001445	ICE PLANT START & CHECK/MEM BL	R	7/10/2026		587.50CR	183169	1,085.00
003611	CONSOLIDATED COMMUNICATIONS (FMR HICKORY TECH)							
	I-5070521052/0 JUN26	ACT 507-052-1052/0 JUNE 26	R	7/10/2026		9.96CR	183170	9.96
003937	CULLIGAN OF NORTHEAST MN-VIRGINIA							
	I-425X02417604	BOTTLED WATER DELIVER/LIBR	R	7/10/2026		53.11CR	183171	
	I-425X02419402	BOTTLE WATER DELIVER/PW	R	7/10/2026		28.94CR	183171	82.05
002565	CUSTOM FIRE APPARATUS INC							
	I-0024897-IN	DOOR HANDLE	R	7/10/2026		155.30CR	183172	155.30
000565	EARL F ANDERSEN, INC							
	I-0143121-IN	16x9 ADD MRKR/36x36 STOP SIGN	R	7/10/2026		363.70CR	183173	
	I-0143148-IN	KLEEN BRK SURF MNT/2x10 SQ TUB	R	7/10/2026		3,829.75CR	183173	
	I-0143201-IN	36x36 HIP SHTD STOP SIGNS	R	7/10/2026		1,020.00CR	183173	5,213.45
000510	ECOLAB PEST ELIMINATION INC							
	I-4299042	JUN 26 ROACH/RODENT BUS MUSEUM	R	7/10/2026		171.20CR	183174	171.20
000844	EDWARDS OIL							
	I-IN811683	277.60 GAL PREM OCT UNLEADED	R	7/10/2026		1,391.03CR	183175	
	I-IN811686	322.70 GAL #2 BIO DYED FUEL	R	7/10/2026		1,630.44CR	183175	3,021.47
005644	EJ EQUIPMENT, INC.							
	I-P21800	LED LIGHT/BRACKET/HD COLOR CAM	R	7/10/2026		686.22CR	183176	686.22
000344	EXPRESS PRINT I LTD							
	I-71896COH	GAR CONT REPLACEMENT LTTRS	R	7/10/2026		4,126.41CR	183177	4,126.41
000369	EYE CLINIC NORTH, PROF ASSOC							
	I-6/16/26 B EICHHOLZ	SAFETY GLASSES/BRIAN EICHHOLZ	R	7/10/2026		248.00CR	183178	248.00
000849	FED EX							
	I-9-352-77686	FEDEX EXPRESS SVC/EMS MNGT	R	7/10/2026		37.19CR	183179	37.19
000026	FORD OF HIBBING							
	I-199750	DIAG CK ENG LIGHT VIN 3136	R	7/10/2026		195.42CR	183180	
	I-200435	PROPAC & RUST UNDERCOAT	R	7/10/2026		595.00CR	183180	
	I-532083	KIT-FLOOR-CONTOUR MAT	R	7/10/2026		141.75CR	183180	932.17

PACKET: 04107 Regular Payments 7/10/26
VENDOR SET: 01 **** CHECK LISTING ****
BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
001435	FURIN & SHEA WELDING & FA							
	I-49354	FLOWER BASKET BRACKETS	R	7/10/2026		3,462.00CR	183181	3,462.00
005633	FUSIONTECH LLC							
	I-HIBBING-MAY-2026	MAY 2026 IT SUPP/SVCS	R	7/10/2026		7,387.50CR	183182	7,387.50
000261	GOPHER STATE ONE CALL							
	I-6060475	JUNE 2026 EMAIL/VOICE	R	7/10/2026		359.10CR	183183	359.10
001021	GRAINGER PARTS							
	I-9952102144	HIGH VOLTAGE DANGER LABEL	R	7/10/2026		69.50CR	183184	
	I-9956534359	ANALOG CLOCK, QUARTZ	R	7/10/2026		36.59CR	183184	
	I-9968521683	PAPER TWL ROLL/TRASH BAGS	R	7/10/2026		318.81CR	183184	424.90
000309	HAWKINS INC							
	I-7464067	ALUM SULF LIQUID 1LBx10.2104	R	7/10/2026		10,335.44CR	183185	
	I-7464861	CHLORINE EPA/SULFUR DIOXIDE	R	7/10/2026		2,297.74CR	183185	12,633.18
005719	HIBBING MUNICIPAL GOLF COURSE LLC							
	I-4 OF 7 2026 JULY	4 OF 7 2026 JULY GOLF COURSE	R	7/10/2026		3,928.57CR	183186	3,928.57
005719	HIBBING MUNICIPAL GOLF COURSE LLC							
	I-COMM PMT 7/1/26	COMM PMT/RECEIPTS 6/3/-6/24/26	R	7/10/2026		3,866.84CR	183187	3,866.84
003569	HOMETOWNFOCUS.US							
	I-40742-2	FULL PG SUMMER-MUSIC IN PARK	R	7/10/2026		499.00CR	183188	499.00
005829	HONEYWELL INTERNATIONAL INC.							
	I-5273230788	FIRE SYS LICENSE/DESIGN SVC	R	7/10/2026		3,649.92CR	183189	
	I-5273231129	HONEYWELL FIRE SYS/MNT/BRACKET	R	7/10/2026		62,395.35CR	183189	
	I-5273296504	FIRE SYS VIDEO DOOR STATION	R	7/10/2026		1,927.80CR	183189	67,973.07
000922	HIBBING PUBLIC ACCESS TELEVISION							
	I-1ST 1/2 JULY 26	1ST 1/2 JULY 2026 SVC FEE	R	7/10/2026		3,185.00CR	183190	
	I-2ND 1/2 JULY 26	2ND 1/2 JULY 2026 SVC FEE	R	7/10/2026		3,185.00CR	183190	6,370.00
000488	IMPERIALDADE (FRMLY DALCO)							
	I-42170757	DISINFECT/BLOC-ACID/URINAL SCR	R	7/10/2026		733.67CR	183191	733.67
005607	INSIGHT PUBLIC SECTOR, INC.							
	I-1101342081	ELECTRONIC HP CARE PACK	R	7/10/2026		597.00CR	183192	
	I-1101349181	DEC 25 EXCHANGE&MIRCOSOFT 365	R	7/10/2026		3,187.73CR	183192	
	I-1101353443	TOUGHBOOKS (8)	R	7/10/2026		29,133.12CR	183192	
	I-1101357107	JAN 26 EXCHANGE&MIRCOSOFT 365	R	7/10/2026		3,187.73CR	183192	
	I-1101364956	FEB 26 EXCHANGE&MIRCOSOFT 365	R	7/10/2026		3,187.73CR	183192	
	I-1101375420	MAR 26 EXCHANGE&MIRCOSOFT 365	R	7/10/2026		2,868.95CR	183192	
	I-1101384529	APR 26 EXCHANGE&MIRCOSOFT 365	R	7/10/2026		3,187.73CR	183192	
	I-1101392719	MAY 26 EXCHANGE&MIRCOSOFT 365	R	7/10/2026		3,324.93CR	183192	
	I-1101402637	JUN 26 EXCHANGE&MIRCOSOFT 365	R	7/10/2026		3,307.86CR	183192	51,982.78

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
001473	IRON RANGE TIRE SERVICE							
	I-37578	P255/60R18 TIRE/MNT/DISMT/SCRA	R	7/10/2026		212.25CR	183193	
	I-37630	225/70R19.5/DISMNT/MNT/DIS FEE	R	7/10/2026		685.26CR	183193	897.51
001402	KGM CONTRACTORS							
	I-PAY APP #1 CCH	PAY APP #1 NEW HAVEN DRIVE	R	7/10/2026		218,447.51CR	183194	
	I-PAY APP #2/26 PAV	PAY APP #2 26 PAV PROJ 7/6/26	R	7/10/2026		188,985.07CR	183194	407,432.58
000285	L & L RENTALS INC							
	I-218841	84" POLY/STEEL WAFER KIT	R	7/10/2026		1,435.00CR	183195	1,435.00
000334	L & M FLEET SUPPLY							
	I-0HB-REG-0210070947	PADLOCK 1*3/4" 4 PIN	R	7/10/2026		22.78CR	183196	
	I-0HB-REG-0210071969	BLADE BAND SAW 44-7/8"	R	7/10/2026		9.49CR	183196	
	I-0HB-REG-0210072914	MOWING HEAD/DEGREASER/HOSE	R	7/10/2026		60.76CR	183196	
	I-0HB-REG-0210073368	SHOE MNS VAPOR/BLK VISTA	R	7/10/2026		123.49CR	183196	
	I-0HB-REG-0210073617	BLK SNAP ON/MINERAL SPIRITS	R	7/10/2026		66.43CR	183196	
	I-0HB-REG-0210075086	SAFETY FLAGS/GRADE 2 BOLTS	R	7/10/2026		61.59CR	183196	
	I-0HB-REG-0210075552	OIL MIX 2.6OZ 2 CYCLE 1-G	R	7/10/2026		56.77CR	183196	
	I-0HB-REG-0210075696	TANK EXCHANGE OPD FILLED	R	7/10/2026		16.14CR	183196	
	I-0HB-REG-0210076430	6x8 BLUE ECONOMY POLY TAR	R	7/10/2026		30.33CR	183196	
	I-0HB-REG-0210076812	SPORT C SPRAY SP/LOTION/OIL MI	R	7/10/2026		120.67CR	183196	
	I-0HB-REG-0210076988	WATER SPRING 24 PK .5 LIT x7	R	7/10/2026		22.54CR	183196	
	I-0HB-REG-0310082400	PLIERS HEAVY DUTY 3 PC SE	R	7/10/2026		20.89CR	183196	
	I-0HB-REG-0410089876	TRIMR LINE/LRG BOLTS/FASTENERS	R	7/10/2026		62.30CR	183196	
	I-0HB-REG-0410091886	FENCE PLIERS 10" GREEN GR	R	7/10/2026		14.24CR	183196	
	I-0HB-REG-0410092449	SCISSORS ALL PURP/FLEX TAPE	R	7/10/2026		19.93CR	183196	
	I-0HB-REG-0410092462	FLEXZILLA 5/8"x100' GAR	R	7/10/2026		80.74CR	183196	
	I-0HB-REG-0410094139	SAFETY SHOES/MIKE LENARZ	R	7/10/2026		142.49CR	183196	
	I-0HB-REG-0510033028	BLADE BAND SAW 44-7/8"	R	7/10/2026		9.49CR	183196	
	I-0HB-REG-0610033877	COMFORTGEL/SPRAYER PUMP	R	7/10/2026		75.03CR	183196	
	I-0HB-REG-0610036522	WTR SPRING/TIDE LAUNDRY/DUCT T	R	7/10/2026		102.85CR	183196	
	I-0HB-REG-0610036559	RAKE POLY 48"/SHOVEL SQUARE PN	R	7/10/2026		59.82CR	183196	1,178.77
000166	LAWSON PRODUCTS INC							
	I-9313569108	TY-RAP/O RING/SEALBUTT/HTSL BU	R	7/10/2026		1,153.08CR	183197	1,153.08
005830	LEE CENTER							
	I-7/1/26	GRANT PASSTHROUGH LEE CNTR	R	7/10/2026		8,918.34CR	183198	8,918.34
002687	LHB INC							
	I-250286.00-7	2025-2026 BRIDGE INSPECTIONS	R	7/10/2026		672.00CR	183199	672.00

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005445	LIFE-ASSIST, INC							
	I-2149185	ET TUBE/LARYNGO/LARYNG BLADE	R	7/10/2026		1,131.48CR	183200	
	I-2149363	GUEDEL AIRWAY, BLUE, 50MM	R	7/10/2026		10.50CR	183200	
	I-2152377	GUEDEL AIRWAY/IV SET/PED NEB M	R	7/10/2026		1,061.60CR	183200	
	I-2189054	GUEDEL AIRWAY/FACE SHIELD/AIRC	R	7/10/2026		1,527.05CR	183200	3,730.63
000207	LVC COMPANIES (J.N. JOHNSON)							
	I-200394	PORT ANN MAINT/BUS MUSEUM	R	7/10/2026		408.20CR	183201	408.20
000246	MACQUEEN EQUIPMENT INC							
	I-INV4746	WELDMENT/MRP SEAL/MRP 1.5 IDx2	R	7/10/2026		436.36CR	183202	436.36
000039	MAX GRAY CONSTRUCTION							
	I-PAY APP #1 MB	PAY APP #1 MEM BLDG AMMONIA RM	R	7/10/2026		27,791.44CR	183203	27,791.44
001597	MESABI ANIMAL HOSPITAL, LLC							
	I-256695	HAC FOR ODETTE/LITTER/RALPH	R	7/10/2026		461.50CR	183204	
	I-256757	HAC FOR BUTTER/MOMO/ODETTE	R	7/10/2026		689.19CR	183204	
	I-256848	HAC FOR ODETTE/THOMAS	R	7/10/2026		299.52CR	183204	
	I-256865	HAC FOR BASIL & PAPRIKA 6/30	R	7/10/2026		281.00CR	183204	1,731.21
000881	MESABI TRIBUNE/APG MEDIA OF MN							
	I-2920 JUNE 26	ACT 2920 JUN 26/PUBLIC HEARING	R	7/10/2026		151.47CR	183205	151.47
000339	METRO SALES INC							
	I-INV3116399	IMC2000 LIBR COPIER JUNE 26	R	7/10/2026		147.64CR	183206	
	I-INV3128310	IMC2510 ENGINEERS JUNE 26	R	7/10/2026		132.76CR	183206	
	I-INV3129377	IMC4500 FINANCE COPIER JUNE 26	R	7/10/2026		1,011.89CR	183206	1,292.29
003847	MICROMARKETING LLC							
	I-1012251	LPTPS & LPHC	R	7/10/2026		109.05CR	183207	109.05
005012	MID STATE EMERGENCY VEHICLE							
	I-HPDSQD 15 & 3	H15 COMP&FLSHLGHT / H3 COMP DO	R	7/10/2026		264.61CR	183208	264.61
000492	MIDWEST TAPE							
	I-509052944	DVDS	R	7/10/2026		234.49CR	183209	234.49
000398	MIKES HEATING & SHEETMTL							
	I-7179MHS	AIR HNDLR TRIPPING/WWTP	R	7/10/2026		4,772.00CR	183210	4,772.00
000379	MINNESOTA NORTH COLLEGE							
	I-1382194	NWCG L180/FIRE RICE&RUZYNSKI	R	7/10/2026		500.00CR	183211	500.00

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005828	MINNESOTA WASTEWATER OPERATOR'S ASSOCIATION							
	I-6/30/26	2026 MWOA CONF/C SCHLIESMAN	R	7/10/2026		415.00CR	183212	415.00
002965	MIRIAM KERO CONSULTING							
	I-HIB31EDA	EDA GRANT 41ST ST	R	7/10/2026		2,735.94CR	183213	2,735.94
003366	MN DEPT OF LABOR AND INDUSTRY							
	I-2ND QTR JUN 26	2ND QTR JUNE 26 ST SURCHARGE	R	7/10/2026		6,710.54CR	183214	6,710.54
000267	MN LIFE INSURANCE COMPANY							
	I-JUNE 2026	JUNE 2026 LIFE INSURANCE	R	7/10/2026		2,079.95CR	183215	2,079.95
000342	MN POWER							
	I-JUNE 2026	JUNE 2026 MN POWER	R	7/10/2026		4,112.17CR	183216	4,112.17
000570	MTI DISTRIBUTING							
	I-1518826-00	SOLID TINE TLBR/MIDMT TLBR	R	7/10/2026		2,917.20CR	183217	
	I-1521194-00	TORO GROUNDMASTER 3200 2WD	R	7/10/2026		26,146.91CR	183217	
	I-1526153-00	ARM-PULL-ASSEMBLY LH & RH	R	7/10/2026		82.54CR	183217	
	I-1526153-01	ARM-PULL-ASSEMBLY-LH	R	7/10/2026		82.02CR	183217	
	I-1527402-00	LH BALL JOINT ASM	R	7/10/2026		225.44CR	183217	29,454.11
002710	NAPA SUPPLY OF HIBBING							
	I-524309	TRANSMISSION FILTER KIT	R	7/10/2026		83.69CR	183218	83.69
000460	NORTHERN MN DENTAL INC							
	I-JULY 2026	JULY 2026 DENTAL PREMIUMS	R	7/10/2026		16,355.40CR	183219	16,355.40
003828	P & F DEVELOPMENT LLC							
	I-2026-1	TAX ABATEMENT 1 P&F DEV 2026	R	7/10/2026		6,596.17CR	183220	6,596.17
005722	PARADIGM MANAGEMENT SERVICES, LLC							
	I-2278946	TRIAGE SVCS 6/8/26	R	7/10/2026		131.20CR	183221	
	I-2279053	TRIAGE SVCS 6/14/26 - 1774204	R	7/10/2026		90.20CR	183221	221.40
005505	PARK STATE BANK							
	I-6/18/26	2022A EQUIPMENT CERTS INTEREST	R	7/10/2026		3,206.68CR	183222	3,206.68
000491	PORTABLE JOHN SERVICES INC (FORMERLY CARPENTER)							
	I-43843	MINEVIEW ADDTL 5/25/26-6/21/26	R	7/10/2026		129.00CR	183223	
	I-44366	WOODLAND PK 5/25/26-6/21/26	R	7/10/2026		65.57CR	183223	
	I-44414	AL NYBERG FLD 5/25/26-6/21/26	R	7/10/2026		63.14CR	183223	
	I-44416	BENNETT PARK 1 5/25/26-6/21/26	R	7/10/2026		63.14CR	183223	
	I-44417	VIC PWR BASBLL 5/25/26-6/21/26	R	7/10/2026		63.14CR	183223	
	I-44457	2026 CITY CLEANUP/STUNTZ GAR	R	7/10/2026		68.00CR	183223	
	I-44482	MIRACLE HDCP ADD 5/25-6/21/26	R	7/10/2026		78.00CR	183223	
	I-44483	MIRACLE FLD REG 5/25-6/21/26	R	7/10/2026		46.14CR	183223	
	I-44486	MIRCLE FLDREG ADD 5/25-6/21/26	R	7/10/2026		51.00CR	183223	
	I-44867	RECYCLE CENTER 5/25/26-6/21/26	R	7/10/2026		68.00CR	183223	
	I-44868	CEMETERY 5/25/26-6/21/26	R	7/10/2026		136.00CR	183223	
	I-44869	CAREY LAKE 5/25/26-6/21/26	R	7/10/2026		344.00CR	183223	
	I-44870	GRNHAVEN SOCC 5/25/26-6/21/26	R	7/10/2026		68.00CR	183223	

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	I-44871	MINEVIEW OVRLK 5/25/26-6/21/26	R	7/10/2026		172.00CR	183223	
	I-44872	COBB CK SOCCER 5/25/26-6/21/26	R	7/10/2026		68.00CR	183223	
	I-44873	VIC PWR SFTBLL 5/25/26-6/21/26	R	7/10/2026		172.00CR	183223	
	I-44874	VIZ PWR SOCCER 5/25/26-6/21/26	R	7/10/2026		376.00CR	183223	
	I-44875	GOLF COURSE 5/25/26-6/21/26	R	7/10/2026		136.00CR	183223	
	I-44876	MIRACLE FLD HDCP 5/25-6/21/26	R	7/10/2026		104.00CR	183223	
	I-44877	BENNETT PARK 2 5/25/26-6/21/26	R	7/10/2026		68.00CR	183223	
	I-44878	PICKLEBALL CRT 5/25/26-6/21/26	R	7/10/2026		68.00CR	183223	2,407.13
001235	POWERPLAN OIB (FORMERLY NORTRAX)							
	I-2704136	HY-GARD/AXLE/HYDRAULIC/TRAN OI	R	7/10/2026		666.62CR	183224	666.62
003949	QUADIENT LEASING USA, INC. (MAIL FINANCE -NEOPOST)							
	I-Q2445241	LEASE PMT 8/9/26-11/8/26	R	7/10/2026		586.80CR	183225	586.80
000077	RADKO IRON & SUPPLY INC							
	C-31168/1	RM3 RPD MCRO CHN 16"	R	7/10/2026		4.00	183226	
	I-30875/1	BRUSH CUTTER FS 91-Z	R	7/10/2026		429.99CR	183226	
	I-30903/1	DCK SCREW 10X3" GRN 1#	R	7/10/2026		13.99CR	183226	
	I-30931/1	STEEL PADLOCK MASTERLOCK	R	7/10/2026		137.94CR	183226	
	I-30997/1	ANCHR WEDGE 5/8x6"BX10	R	7/10/2026		134.97CR	183226	
	I-31032/1	FLAG SAFETY/MESH FLAG	R	7/10/2026		50.94CR	183226	
	I-31035/1	RSTP IE OB GLS SF YLW/MIN SPIR	R	7/10/2026		88.31CR	183226	
	I-31057/1	MISC NUTS-BOLTS-WASHERS	R	7/10/2026		4.50CR	183226	
	I-31161/1	RM3 RPD MCRO CHN 16"	R	7/10/2026		61.98CR	183226	
	I-31182/1	7" EXT BENT PLIES/7" PLIER SNA	R	7/10/2026		25.98CR	183226	
	I-31223/1	2x2x12GA PERF GALV TUBE	R	7/10/2026		98.92CR	183226	1,043.52
002152	RANGE CORNICE HTG SHEET M							
	I-18787	FABRICATE NAME PLATES	R	7/10/2026		85.00CR	183227	85.00
000102	RANGE GLASS INC							
	I-2921	2020 INTL WINDSHIELD REPLACE	R	7/10/2026		550.00CR	183228	550.00
003088	RANGE REGIONAL AIRPORT AUTHORITY							
	I-9728	JULY 26 ANIMAL SHELT GRND LEAS	R	7/10/2026		400.00CR	183229	400.00
003376	RANGE SPORTS							
	I-6507	1ST AVE MILE SHIRTS	R	7/10/2026		2,125.00CR	183230	2,125.00
001312	RIVER CREEK DEVELOPMENT,							
	I-2026-1	TAX ABATE 1 RIVER CREEK 2026	R	7/10/2026		255.41CR	183231	255.41

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005244	RMB ENVIRONMENTAL LABORATORIES, INC.							
	I-D089753	M INFLUENT & EFFLUENT 5/27/26	R	7/10/2026		357.18CR	183232	
	I-D090581	INFLUENT & EFFLUENT 6/10/26	R	7/10/2026		127.07CR	183232	
	I-D090653	INFLUENT & EFFLUENT 6/11/26	R	7/10/2026		127.07CR	183232	
	I-D090887	INFLUENT & EFFLUENT 6/16/26	R	7/10/2026		158.42CR	183232	
	I-D090971	INFLUENT & EFFLUENT 6/17/26	R	7/10/2026		127.07CR	183232	
	I-D091051	INFLUENT & EFFLUENT 6/18/26	R	7/10/2026		127.07CR	183232	
	I-D091390	INFLUENT & EFFLUENT 6/24/26	R	7/10/2026		158.42CR	183232	
	I-D091482	INFLUENT & EFFLUENT 6/25/26	R	7/10/2026		127.07CR	183232	1,309.37
000520	SAMMY'S PIZZA & RESTAURANT (TRM, INC.)							
	I-2512170139	PIZZAS COUNCIL	R	7/10/2026		137.95CR	183233	
	I-2605200094	PIZZA/APPS COUNCIL JOINT MTG	R	7/10/2026		318.20CR	183233	456.15
001304	SEPPI BROS							
	I-40858-2	4000 10% FA 6% SOG	R	7/10/2026		569.40CR	183234	569.40
000514	ST LOUIS COUNTY AUDITOR							
	I-00001389	2026 SHIELD/MDC/EMERT FEES	R	7/10/2026		35,245.59CR	183235	
	I-00012952	MAY 2026 OBLIGATIONS	R	7/10/2026		6,845.36CR	183235	42,090.95
000366	STREICHERS, INC							
	I-I1834175	BALL PANEL SET/CARRIER/PLATE	R	7/10/2026		5,352.98CR	183236	5,352.98
000462	SULLIVAN CANDY AND SUPPLY							
	I-70049	FOLGERS COFFEE x6	R	7/10/2026		134.10CR	183237	134.10
003966	SYMBOL ARTS							
	I-0570231	PD COINS	R	7/10/2026		858.50CR	183238	858.50
002898	TESSMAN COMPANY							
	I-S437816-IN	GRA ATHLETIC PRO II	R	7/10/2026		306.20CR	183239	
	I-S438224-IN	CHLOROTHALONIL/TEBUCONAZOLE	R	7/10/2026		448.50CR	183239	754.70
005820	TIM HAUSSNER							
	I-7/23/26	7/23/26 CONCERT IN THE PARK	R	7/10/2026		1,000.00CR	183240	1,000.00
005344	TIMOTHY STOLL							
	I-054	INSPEC & SAMPLE 2506 5TH AVE W	R	7/10/2026		1,000.00CR	183241	1,000.00
003130	TONER PLANET PACK N SHIP							
	I-407544	UPS GRND/DIANNA ARMSTRONG	R	7/10/2026		15.72CR	183242	
	I-407936	UPS GRND FORENSIC SCIENCE SVCS	R	7/10/2026		11.91CR	183242	27.63

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005286	TOWMASTER							
	I-90008175	SEAL KIT	R	7/10/2026		27.72CR	183243	27.72
004004	UNIQUE PAVING MATERIALS CORPORATION							
	I-95517	UPM COLD MIX WINTER BULK	R	7/10/2026		5,095.94CR	183244	5,095.94
003884	UNITED STATES TREASURY							
	I-2ND QTR26 FORM720	FORM 720/2ND QTR 26/41/6005232	R	7/10/2026		1,278.72CR	183245	1,278.72
001677	UNIVERSITY MEDICAL CENTER FAIRVIEW							
	I-2083283/APR&MAY 26	PRE EMPL SCRNS/POLICE	R	7/10/2026		1,242.00CR	183246	1,242.00
003380	US BANK BUSINESS EQUIP FINANCING							
	I-585904816	3600DR ENG PLOTTER JULY 26	R	7/10/2026		282.00CR	183247	282.00
005463	VALVOLINE INSTANT OIL CHANGE							
	I-218861	OIL CHANGE / 1319 H23	R	7/10/2026		73.17CR	183248	
	I-219366	OIL CHANGE / 0011 H15	R	7/10/2026		52.68CR	183248	125.85
001678	VIKING AUTOMATIC SPRINKLER							
	I-1025-F490344	CELLULAR TRANSM SVCS/PW	R	7/10/2026		420.00CR	183249	420.00
000918	VISA - PARK STATE BANK (FORMERLY AMERICAN BANK)							
	I-1125 JUNE 26	ACCT 1125 JUNE 26	R	7/10/2026		1,598.30CR	183250	
	I-1778 JUNE 26	ACCT 1778 JUNE 26	R	7/10/2026		351.00CR	183250	
	I-5167 JUNE 26	ACCT 5167 JUNE 26	R	7/10/2026		542.17CR	183250	
	I-8345 JUNE 26	ACCT 8345 JUNE 26	R	7/10/2026		2,625.00CR	183250	
	I-9749 JUNE 26	ACCT 9749 JUNE 26	R	7/10/2026		207.14CR	183250	
	I-9939 JUNE 26	ACCT 9939 JUNE 26	R	7/10/2026		247.66CR	183250	5,571.27
005615	WIDSETH SMITH NOLTING & ASSOC., INC.							
	I-246302	NO INDUS DEV PROF SVCS 6/12/26	R	7/10/2026		7,321.65CR	183251	
	I-246457	PROF SVCS 6/12/26 C HALL WINDO	R	7/10/2026		2,550.01CR	183251	
	I-246458	PROF SVCS 6/12/26 LIBR RENOS	R	7/10/2026		3,092.50CR	183251	12,964.16
005819	WILLY AND THE RANGERS							
	I-7/16/26	7/16/26 CONCERT IN THE PARK	R	7/10/2026		600.00CR	183252	600.00
003227	WITMER PUBLIC SAFETY GROUP, INC							
	I-INV919108	RINGERS ROPE RESCUE GLOVES	R	7/10/2026		417.05CR	183253	417.05
001841	ZOLL MEDICAL CORPORATION							
	I-4513265	RESQPOD ITD 10	R	7/10/2026		717.80CR	183254	717.80

PACKET: 04107 Regular Payments 7/10/26
VENDOR SET: 01 **** CHECK LISTING ****
BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
005317	ZUBICH, ERICA							
	I-MINEVIEW 6/30/26	MINEVIEW PROF SVCS 6/30/26	R	7/10/2026		720.00CR	183255	720.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	108	0.00	3,603,436.27	3,603,436.27
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	108	0.00	3,603,436.27	3,603,436.27

PACKET: 04107 Regular Payments 7/10/26

VENDOR SET: 01

BANK : APBNK US BANK

**** CHECK LISTING ****

ERROR LISTING

CHECK #	VENDOR	NAME	PAGE	ERROR MESSAGE	NOTES
183190	01-000922	HIBBING PUBLIC ACCESS TELEVI	4	CHECK DATE < PAY DATE	TRAN NO#: I-2ND 1/2 JULY
183186	01-005719	HIBBING MUNICIPAL GOLF COURS	4	CHECK DATE < PAY DATE	TRAN NO#: I-4 OF 7 2026
183252	01-005819	WILLY AND THE RANGERS	10	CHECK DATE < PAY DATE	TRAN NO#: I-7/16/26
183240	01-005820	TIM HAUSSNER	9	CHECK DATE < PAY DATE	TRAN NO#: I-7/23/26

TOTAL ERRORS: 0 TOTAL WARNINGS: 4

PACKET: 04107 Regular Payments 7/10/26
VENDOR SET: 01
BANK : APBNK US BANK

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	7/2026	567,052.68CR
211	7/2026	15,984.64CR
255	7/2026	7,361.60CR
312	7/2026	3,206.68CR
400	7/2026	137,420.78CR
401	7/2026	446,478.23CR
402	7/2026	157,830.44CR
405	7/2026	3,510.20CR
419	7/2026	2,169,952.94CR
440	7/2026	6,851.58CR
602	7/2026	55,665.04CR
603	7/2026	32,121.46CR
ALL		3,603,436.27CR

PACKET: 04108 Regular Payments 7/10/26
VENDOR SET: 01 *** DRAFT/OTHER LISTING ***
BANK : SWPBK SWEEP BANK ACCOUNT

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
005708	AMERIHEALTH ADMINISTRATORS							
	I-7010250894	JULY 26 STOP LOSS PREM & ADMIN	D	7/10/2026		77,681.47CR	002223	77,681.47
005708	AMERIHEALTH ADMINISTRATORS							
	I-7010252436	MEDICAL CLAIMS PD 6/29/26	D	7/10/2026		37,098.61CR	002224	37,098.61
005708	AMERIHEALTH ADMINISTRATORS							
	I-7010252739	SMITH RX 6/16 & MEDICAL 7/6	D	7/10/2026		130,317.26CR	002225	130,317.26
004972	CATERPILLAR FINANCIAL SERVICES CORPORATION							
	I-38720341	JUNE 26 PMT / 7 GRADERS	D	7/10/2026		26,021.74CR	002226	26,021.74
005790	HEALIA, INC.							
	I-1M4Z1PPF-0027	TCO REIMBUR 6/21/26-6/27/26	D	7/10/2026		53.86CR	002227	53.86
005790	HEALIA, INC.							
	I-1M4Z1PPF-0028	TCO ADMIN FEE / JUNE 2026	D	7/10/2026		500.00CR	002228	500.00
005790	HEALIA, INC.							
	I-1M4Z1PPF-0029	TCO REIMBUR 6/28/26-7/4/26	D	7/10/2026		166.67CR	002229	166.67
005614	WEX BANK							
	I-113415867	JUNE 2026 FUEL	D	7/10/2026		132.73CR	002230	132.73

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	0.00	271,972.34	271,972.34
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	8	0.00	271,972.34	271,972.34

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

MMM 7/10/26 Drafts

PACKET: 04108 Regular Payments 7/10/26
VENDOR SET: 01
BANK : SWPBK SWEEP BANK ACCOUNT

*** DRAFT/OTHER LISTING ***

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	7/2026	26,687.50CR
602	7/2026	156.25CR
603	7/2026	31.25CR
805	7/2026	245,097.34CR
ALL		271,972.34CR

CITY OF HIBBING (6195543)
401 E 21ST ST
HIBBING, MN 55746-1854
United States
41-6005232

Payroll Recap & Funding
Biweekly Regular 07/17/2026

Pay Date: 07/17/2026

Payroll Overview

Payroll		Biweekly Regular 07/17/2026
Pay Date		07/17/2026
# Employees		204
# Paid Employees		204
# Regular	204	
# Pay Periods		1
Base Compensation Changes		3
Terminations		1

Employee Payments

	#	EE's	$ Amount	
Checks Paid By POD6 | UK	25	25	798.36 D	
Direct Deposits Debited	238	178	302,442.68 D	
Total				**303,241.04**
(D) POD6 | UKG Payroll Services Admin Debit				**-303,241.04**
Your Remaining Bank Account Liability				**0.00**
Vouchers Printed	25			
Vouchers Suppressed	0			

Taxes

	EIN	EE's	$ Amount	
FIT/EE	41-6005232	153	43,408.60	
FICA/ER	41-6005232	122	14,684.12	
FICA/EE	41-6005232	122	14,684.12	
MEDI/ER	41-6005232	179	6,517.29	
MEDI/EE	41-6005232	179	6,517.29	
SIT:MN/EE	8022766	154	19,816.66	
Total				**105,628.08**
Your Remaining Tax Liability				**105,628.08**

Vendor Liabilities

	EE's	$ Amount	
AFLAC-WWHQ	5	302.25	
AFSCME MN COUNCIL 65	52	3,381.12	
City of Hibbing Insurance	118	159,207.34D	
City of Hibbing PFML	204	3,861.98D	
EMPOWER	65	9,582.40	
FIREFIGHTERS LOCAL #173 C/O HI	23	1,871.28C	
HIBBING POLICE ASSOCIATION	15	150.00D	
Lincoln Financial Group	17	4,259.33	
MAPE UNION ATTN: JULIE LEE	6	431.08C	
MINNESOTA TEAMSTERS NO. 320	3	381.00C	
MN CHILD SUPPORT PAYMENT CEN	2	765.56D	
MN PERA	135	97,953.12	
MN PUBLIC EMPLOYEES ASSOCIATI	22	1,056.00C	
NATIONWIDE	13	2,120.00	
Total			**285,322.46**
(D) POD6 | UKG Payroll Services Admin Debit			**-163,984.88**
(C) Vendor Checks			**-3,739.36**
Your Remaining Vendor Liability			**117,598.22**

Total

--More--

Total - Continued

Total	**694,191.58**
POD6 | UKG Payroll Services Admin Debit	**-467,225.92**
Total of Your Responsibility	**226,965.66**

Recap

POD6 | UKG Payroll S	Date	Bank Account #	$ Amount
Vendor Payment SPA	07/16/2026	x0087	163,984.88
Empl. Checks SPA	07/16/2026	x0087	798.36
Empl. Dir. Dep. SPA	07/16/2026	x0087	302,442.68
		Total Debits	**467,225.92**

Cash Requirements: x0087	$ Amount
Vendor Payment SPA	163,984.88
Vendor Checks	3,739.36
Tax Payment	105,628.08
Empl. Checks SPA	798.36
Empl. Dir. Dep. SPA	302,442.68
Total	**576,593.36**

General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	490,655.78	
ER Deduction	182,334.39	
ER Tax (Offset)	21,201.41	
Deduction	8.76	102,996.83
Check		798.36
ER Tax		21,201.41
Tax		84,426.67
ER Deduction (Offset)		182,334.39
Direct Deposit		302,442.68
	694,200.34	**694,200.34**

Comparison To Last Pay Period - Gross Wages

PR# 15-26
6/27/26-7/10/26
Paid 7/17/26

CITY OF HIBBING
JOB DESCRIPTION

JOB TITLE: Maintenance Lead		DEPARTMENT: City Services/Facilities
REPORTS TO: City Services Director	**SUPERVISES:** None	**FLSA STATUS:** Non-Exempt
EFFECTIVE DATE: July 15, 2026		

POSITION SUMMARY
Under the direction of the City Services Director, performs skilled facility maintenance, repair, and operational work involving City-owned buildings, grounds, equipment, and systems. Assists with planning, scheduling, coordinating, and monitoring maintenance activities; provides day-to-day work direction to staff; assists with training and safety compliance efforts; and performs technical maintenance duties involving HVAC, mechanical systems, boilers, plumbing, electrical systems, carpentry, building systems, and grounds maintenance. Coordinates resources and contractors to ensure City facilities remain safe, functional, and well maintained. Serves as a working lead responsible for supporting departmental operations, customer service, budget planning, and maintenance activities.

JOB DUTIES OR ESSENTIAL FUNCTIONS
The essential functions of the position include, but are not limited to the following:

- Plans, organizes, schedules, and coordinates maintenance and repair activities for City facilities, grounds, equipment, and systems.
- Assists with assigning work, providing day-to-day direction, monitoring work quality, and coordinating activities of Maintenance Workers, seasonal employees, part-time employees, and volunteer work crews.
- Assists with identifying staffing, equipment, materials, contractors, and other resources necessary to complete assigned projects and maintenance activities.
- Prepares work schedules and maintenance plans for review by the City Services Director.
- Performs skilled maintenance, repair, and operational duties involving City-owned facilities including, but not limited to, City Hall, Public Library, Public Safety Building, Public Works facilities, and other City properties.

- Performs and oversees maintenance and repair activities involving HVAC systems and controls, boilers, mechanical systems, plumbing systems, electrical systems, carpentry, building envelope components, and related facility systems.
- Performs general building maintenance, repairs, troubleshooting, preventive maintenance, and equipment servicing.
- Performs grounds maintenance activities including snow and ice removal and related seasonal maintenance duties.
- Conducts inspections of buildings, grounds, equipment, and facilities to identify deficiencies, maintenance needs, safety concerns, and repair priorities.
- Recommends repairs, maintenance projects, and facility improvements to the City Services Director.
- Assists with planning and implementation of short-term and long-term facility and infrastructure improvements.
- Coordinates and monitors contractor work and contracted maintenance activities as assigned.
- Assists with training full-time, part-time, seasonal, and volunteer staff regarding equipment operation, work procedures, safety practices, and maintenance activities.
- Assists with implementation and enforcement of safety standards, policies, procedures, OSHA requirements, and applicable state and federal regulations.
- Monitors use of staff time, equipment, materials, and resources to promote safe and efficient operations.
- Responds to citizen inquiries, complaints, requests for service, and facility-related concerns and assists with resolving issues or referring matters to the City Services Director.
- Provides courteous and professional customer service to employees, tenants, user groups, contractors, vendors, and the public.
- Works cooperatively with user groups, tenants, facility occupants, contractors, vendors, and other stakeholders.
- Assists with meetings and communications involving user groups, tenants, and stakeholders regarding facility needs, maintenance activities, and improvement projects.
- Utilizes computer systems and software to manage work orders, maintenance records, reports, schedules, inventories, files, and communications.
- Maintains records and prepares reports related to maintenance activities, inspections, projects, expenditures, and departmental operations.
- Assists the City Services Director with budget preparation, expenditure monitoring, and resource planning.
- Attends training, seminars, and professional development activities related to assigned responsibilities.

- Performs all duties and responsibilities required of the Maintenance Worker position.
- Responds to emergencies, call-backs, snow and ice control operations, shift schedule changes, and extended work assignments as needed.
- Performs other duties as assigned.

This position may encounter not public data in the course of these duties. Any access to not public data should be strictly limited to accessing the data that are necessary to perform the duties. While data are being accessed, this position should take reasonable measures to ensure the not public data are not accessed by individuals without a work reason. Once the work reason to access the data is reasonably finished, this position must properly store the not public data.

MINIMUM QUALIFICATIONS

To perform this position successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the formal education, experience and training required.

Education

Associate degree in Facility Management, Building Maintenance, Construction Technology, HVAC, Mechanical Systems, Industrial Maintenance, or a related field; or an equivalent combination of education and experience.

Experience

Three (3) years of progressively responsible experience in facility maintenance, building operations, construction, mechanical maintenance, or a related field.

Trainings, Certificates, and Licenses

- Valid Minnesota driver's license required.
- Must possess and maintain a Minnesota Class 2-C Boiler Engineer License or higher.
- Forklift Certification required within one (1) year of hire.
- CPR/First Aid Certification required within one (1) year of hire.
- Safety-sensitive position subject to random drug, alcohol, and cannabis testing.

DESIRED QUALIFICATIONS

The requirements listed below are representative of the formal education, experience and training preferred in order to exceptionally perform all of the functions of this position.

Education

Additional technical training in facility maintenance, HVAC systems, mechanical systems, electrical systems, plumbing systems, building operations, or related fields.

Experience
- Experience providing work direction, coordinating maintenance staff, or leading maintenance projects.
- Experience working in municipal, public sector, commercial, institutional, or industrial facilities.
- Experience with computerized maintenance management systems (CMMS) or work order software.

Trainings, Certificates, and Licenses
Additional certifications related to HVAC, building maintenance, facility operations, safety, or equipment operation.

COMPLEXITY
Work involves coordinating and performing a broad range of maintenance, repair, operational, and facility-related activities requiring technical knowledge of building systems, mechanical systems, maintenance practices, safety standards, and equipment operation. Work requires independent judgment in prioritizing work assignments, identifying maintenance needs, troubleshooting facility issues, coordinating resources, and responding to operational and emergency situations.

RESPONSIBILITY
Supervision
Works under the general direction of the City Services Director. Provides day-to-day work direction, task assignments, training assistance, and work coordination for Maintenance Workers, seasonal employees, part-time employees, and volunteer work crews.

Impact
Responsible for helping ensure City facilities, equipment, and systems remain safe, operational, efficient, and properly maintained. Work directly impacts facility operations, employee and public safety, service delivery, asset preservation, operational efficiency, and customer service.

REQUIRED PHYSICAL ABILITIES AND WORK CONDITIONS
The physical demands and work conditions described here are representative of those that must be met by an individual to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Hazards
The work requires considerable and strenuous physical exertion associated with facility maintenance, repair, grounds maintenance, snow

and ice removal, equipment operation, and material handling activities. The employee is frequently required to stand, walk, climb, balance, bend, stoop, kneel, crouch, crawl, reach, and work in awkward positions for extended periods of time. The employee must regularly lift, carry, push, pull, and move materials, tools, equipment, and supplies weighing up to 55 pounds.

Requires close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus sufficient to inspect facilities, identify maintenance deficiencies, operate equipment, perform repairs, read gauges and instruments, utilize computer systems, and work safely in a variety of environments.

Requires frequent use of hands and fingers to operate vehicles, equipment, power tools, hand tools, controls, computers, and other devices requiring manual dexterity, coordination, and precision. Requires frequent operation of motor vehicles, powered equipment, grounds maintenance equipment, snow removal equipment, and other machinery requiring repetitive foot and leg movements.

Surroundings

Work is performed both indoors and outdoors in all seasons and weather conditions. The employee is routinely exposed to varying temperatures, snow, ice, rain, dust, noise, vibration, fumes, fuels, oils, solvents, paints, cleaning products, pesticides, herbicides, fertilizers, and other maintenance-related materials. Work may involve exposure to mechanical, electrical, and equipment-related hazards and may require work in or around boiler systems, HVAC systems, mechanical rooms, and ammonia refrigeration facilities.

The position requires availability for emergency call-backs, evening and weekend work, extended work hours, snow and ice control operations, and other emergency response situations.

The above statements are intended to describe the general nature and level of work being performed by individuals employed in this job. They are not intended to be an exhaustive list of all duties and qualifications required of personnel in this job. The employer may and reserves its right to change the job description and establish, modify or eliminate job duties and responsibilities and jobs at its discretion with or without notice.

REVIEW/APPROVALS

I acknowledge reviewing this job description.

Employee **Date**

I acknowledge reviewing and approving this job description.

Department Head **Date**

City Administrator **Date**

Request for City Council Action

City Council Action

Approved	Denied	Amended	Tabled
☐	☐	☐	☐

Attachments: None

Main Agenda ☐ Consent Agenda ☒

Description of Agenda Item: Approve the Lead Maintenance (Facilities) job description, pay grade classification, and authorization to post the position.

Strategic Initiative:

Owner of Agenda Item/Department/email address/Phone:

Nick Arola

Introduction/Background/Justification/Key Issues/Legal

Create one Full-Time Maintenance Lead position within the City Services Department to provide working lead support for the City's facilities maintenance operations, including, but not limited to, City Hall, the Public Library, Public Safety facilities, Public Works facilities, and other City-owned buildings. Pay Grade Classification is 10, which is consistent with the City's existing Maintenance Lead classifications.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact: Budgeted.

Action Requested:

Approve the Lead Maintenance (Facilities) job description, pay grade classification, and authorization to post the position.

CITY OF HIBBING
JOB DESCRIPTION

JOB TITLE:		DEPARTMENT:
Assistant Zoning Administrator/Permit Tech		Building & Housing
REPORTS TO:	**SUPERVISES:**	**FLSA STATUS:**
Building Official/Zoning Administrator	None	Non-Exempt
EFFECTIVE DATE:		
July 16, 2026		

POSITION SUMMARY

Performs administrative, technical, and customer service work in support of the Building & Housing Department, including building and zoning permit application processing, public hearing coordination, departmental records management, and assistance with housing, zoning, and blight-related code compliance activities. This position provides information and assistance to property owners, contractors, tenants, applicants, agencies, City staff, elected officials, and the general public regarding applicable permit procedures, zoning requirements, public hearing processes, and related City ordinances.

JOB DUTIES OR ESSENTIAL FUNCTIONS

The essential functions of the position include, but are not limited to the following:

- Plans, organizes, and maintains Building & Housing Department records and filing systems.
- Interprets and applies applicable ordinances, departmental procedures, and permit requirements within established policies and direction provided by the Building Official / Zoning Administrator.
- Responds to telephone, in-person, and written inquiries regarding building permits, zoning permits, inspections, applications, public hearings, complaints, and housing-related issues.
- Assists with coordination and follow-up related to zoning, housing, nuisance, and code compliance matters.
- Prepares letters, notices, resolutions, reports, meeting materials, minutes, and other documents.
- Assists with coordination and review of development proposals, land use applications, community development initiatives, and the related planning activities.
- Explains permit application procedures to applicants; reviews applications for completeness; calculates fees; records payments; and processes permits.

- Assists applicants and petitioners with zoning application procedures, public hearing petitions, legal notice requirements, and hearing processes.
- Attends meetings as assigned; records and drafts minutes; and accurately documents motions, actions, and related proceedings.
- Provides determinations and recommendations on zoning, permit, housing, land use, and code-related matters as assigned.
- Assists with oversight and coordination of zoning-related responsibilities, processes, and compliance activities within the department.
- Administers grant programs as assigned.
- Assists demolition contractors with applicable procedures, waste material requirements, and MPCA documentation.
- Applies and assists with interpretation of applicable City ordinances, including land use, zoning, housing, subdivision, and related regulatory provisions.
- Prepares and submits required reports related to municipal construction, development revenue, expenses, and State Code Administration reporting.
- Maintains necessary departmental records and prepares reports as assigned.
- Coordinates with the public, contractors, consultants, applicants, property owners, tenants, elected officials, outside agencies, and other City departments regarding permits, zoning, inspections, code compliance, public hearing matters, and related departmental functions.
- Conducts or assists with field inspections to support compliance with applicable zoning, housing, land use, and related City codes and ordinances.
- Develops and maintains effective working relationships with contractors, applicants, property owners, tenants, agencies, City staff, elected officials, and the public.
- Assists with budget preparation, planning, and monitoring for the department.
- Collaborates with other City departments to support tracking and coordination of ordinance compliance activities and related regulatory requirements.
- Reviews site plans for conformance with applicable zoning requirements, including subdivision and platting of land.
- Consults with other agencies as necessary regarding enforcement of applicable building, housing, zoning, and related ordinances and regulations.
- Investigates complaints to determine general condition and compliance of dwellings, premises, non-dwelling structures, vacant lands, and related properties under applicable ordinances.
- Assists with housing inspections involving rental property, landlord-tenant issues, housing code compliance, blight concerns, and abandoned properties.

- Performs other duties as assigned.

This position may encounter not public data in the course of these duties. Any access to not public data should be strictly limited to accessing the data that are necessary to perform the duties. While data are being accessed, this position should take reasonable measures to ensure the not public data are not accessed by individuals without a work reason. Once the work reason to access the data is reasonably finished, this position must properly store the not public data.

MINIMUM QUALIFICATIONS

To perform this position successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the formal education, experience and training required.

Education

High school diploma or equivalent.

Experience

Minimum of three (3) years of progressively responsible experience in zoning administration, permit processing, code enforcement, municipal administration, planning, land use regulation, housing inspections, or a related field.

Experience working with the public, contractors, governmental agencies, or customers in a regulatory, administrative, or municipal environment preferred.

Trainings, Certificates, and Licenses

- Valid Minnesota Class D driver's license with acceptable driving record.
- Training or demonstrated knowledge in zoning administration, land use regulation, housing code enforcement, public hearing procedures, or related municipal functions.
- Ability to use standard office, permitting, recordkeeping, and related software systems.

DESIRED QUALIFICATIONS

The requirements listed below are representative of the formal education, experience and training preferred in order to exceptionally perform all of the functions of this position.

Education

Associate degree in public administration, planning, business administration, construction management, or a related field.

Experience

- Experience working in a municipal Building & Housing, Planning, Zoning, or Code Enforcement Department.
- Experience with building and zoning permit application procedures.
- Experience with public hearing procedures for variances, conditional use permits, zoning amendments, or related land use matters.
- Experience with housing code enforcement, landlord-tenant issues, blight enforcement, or abandoned property matters.
- Experience preparing meeting minutes, legal notices, resolutions, reports, and public hearing documentation.

Trainings, Certificates, and Licenses
Training or certification in zoning administration, planning, code enforcement, housing inspection, permit administration, or related municipal government functions.

COMPLEXITY
This position performs a variety of administrative, technical, customer service, and field support duties requiring knowledge of departmental procedures, City ordinances, zoning requirements, housing code issues, permit processes, public hearing requirements, and recordkeeping practices. The position must interpret and explain procedures and requirements to applicants and the public, manage multiple priorities, prepare accurate records and reports, and use sound judgment when responding to complaints, inquiries, and compliance-related matters.

RESPONSIBILITY
Supervision
Works under the general direction of the Building Official / Zoning Administrator. The position is expected to perform assigned duties with a moderate degree of independence, exercise judgment within established policies and procedures, and refer complex or unusual issues to the supervisor as appropriate.

Impact
The work of this position directly affects the accuracy and efficiency of permit processing, public hearing administration, departmental records, customer service, code compliance support, and public confidence in the Building & Housing Department. Errors or delays may affect applicants, property owners, contractors, tenants, public hearing processes, regulatory compliance, and City operations.

REQUIRED PHYSICAL ABILITIES AND WORK CONDITIONS
The physical demands and work conditions described here are representative of those that must be met by an individual to successfully perform the essential

functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Hazards

While performing the duties of this position, the employee is regularly required to talk, hear, see, sit, use hands and fingers to operate office equipment, and perform repetitive motions. The employee is occasionally required to stand, walk, reach with hands and arms, bend, stoop, and move about indoor and outdoor work areas. The employee may occasionally lift or move objects weighing up to 20 pounds.

The employee must possess adequate close vision, distance vision, and the ability to adjust focus in order to read documents, review applications and records, operate a computer, examine site plans, and conduct or assist with field-related duties.

The position requires frequent handling, fingering, grasping, and fine motor coordination to operate computers, phones, office equipment, files, records, and related materials.

The position may require occasional repetitive foot movements associated with walking during field inspections, entering and exiting vehicles, and moving across uneven outdoor surfaces.

Surroundings

Work is performed primarily in a standard indoor office environment with occasional outdoor field work. Field work may involve inspections or site visits in varying weather conditions, on uneven terrain, and near buildings, dwellings, non-dwelling structures, vacant lands, blighted properties, abandoned properties, demolition sites, or other properties subject to inspection or review.

The above statements are intended to describe the general nature and level of work being performed by individuals employed in this job. They are not intended to be an exhaustive list of all duties and qualifications required of personnel in this job. The employer may and reserves its right to change the job description and establish, modify or eliminate job duties and responsibilities and jobs at its discretion with or without notice.

REVIEW/APPROVALS

I acknowledge reviewing this job description.

Employee **Date**

I acknowledge reviewing and approving this job description.

Pat Green 6/25/2026

Department Head **Date**

Greg Pruszinske 6/25/2026

City Administrator **Date**

Request for City Council Action

City Council Action

Approved	Denied	Amended	Tabled
☐	☐	☐	☐

Attachments: None

Main Agenda ☐ Consent Agenda ☒

Description of Agenda Item: Approve the updated Assistant Zoning Administrator/Permit Tech job description and pay grade classification.

Strategic Initiative:

Owner of Agenda Item/Department/email address/Phone:

Greg Pruszinske, Angela Kleffman, Pat Green

Introduction/Background/Justification/Key Issues/Legal

In accordance with the City's Classification and Compensation Plan, a Job Evaluation Point (JEP) request was submitted by the employee in this position. The position was reviewed, and the position's duties and responsibilities have been modified per the updated job description. Based on the modifications and market evaluation, staff recommend approval of the updated Assistant Zoning Administrator/Permit Tech job description and pay grade classification 10.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact: Higher projected revenue in 2026 is projected to cover 4% increase for 2026.

Action Requested:

Approval of the updated Assistant Zoning Administrator/Permit Tech job description and pay grade classification.

Sample Resolution

Cities, townships and organizations should use this sample as a reference to prepare a resolution on applicant letterhead and send in with application.

CITY, TOWNSHIP OR ORGANIZATION NAME
RESOLUTION NO. ________

STATE OF MINNESOTA
COUNTY OF (_________________________)
CITY OR TOWNSHIP OF (________________) OR ORGANIZATION NAME

RESOLUTION AUTHORIZING <u>(CITY/TOWNSHIP/ORGANIZATION)</u> TO
MAKE APPLICATION TO AND ACCEPT FUNDS FROM
(NAME OF GRANT PROGRAM)

WHEREAS THE authorizing authority approves of the attached application for the _________________________ project: and

WHEREAS THE authorizing authority agrees to accept funding for the underlying project if approved by IRRRB.

NOW BE IT RESOLVED that the authorizing authority of ________________________ does adopt this resolution.

Upon vote taken, the following voted:
For:
Against:

Whereupon said Resolution No. ________ was declared duly passed and adopted this _____ day of ________________.
Month/Year

_________________________________ _________________________________
Name #1 Name #2

_________________________________ _________________________________
Title #1 Title #2

City of Hibbing

SPECIAL EVENT Permit Application

☑ **All applications for Special Events** to be held within the City of Hibbing shall be reviewed by the City departments that will be involved during the operation of the Event. Prior to review, all application information must be completed. After Department Review, the applications will be submitted to the City Council for final approval.

☑ **Deadlines:** **Applications must be submitted 60 days prior to the event.**

☑ RETURN APPLICATION to the City Hall Council Office
DATE RECEIVED BY COUNCIL OFFICE: ________________________________

Name/Description of Event:	**2026 Summer Reading Program** **Plant a Seed Read Block Party**
Date of Event:	**Wednesday, July 22, 2026** **3:00 PM-6:00 PM**
Location of Event:	Hibbing City Hall Lawn/5th Ave. East
Organizer:	**TEAM LIBRARY**
Organizer Contact Information:	Home Phone: 218-362-5959 (Library) Work Phone: Jill- 218-966-2857
	April-218-362-5959 Martine-218-362-5959

☑ **Department Review.** If applicable and where noted in the application form, the event organizer will also need to contact City department heads

DEPARTMENT		CONTACT #
Hibbing Police Dept.	**Police Chief Steve Estey**	**218-262-0285**
Fire Department	**Fire Marshal Rossi Gangl**	**218-421-3942**
Sanitation Dept.	**John Yuretich/Bob Kobal**	**218-403-5733**
Public Works Dept.	**John Yuretich/Bob Kobal**	**218-403-5733**
City Services	**Nick Arola**	**218-362-5951**

SPECIAL EVENT PERMIT APPLICATION

☐ **Applications MUST BE FILLED OUT COMPLETELY & ALL NECESSARY REQUIREMENTS ATTACHED**

LOCATION OF EVENT: Hibbing Public Library outside South end & East 21st Street

TITLE, PURPOSE, AND BRIEF DESCRIPTION OF EVENT: 2026 Summer Reading Program Plant a Seed Read Library Block Party
The purpose of this event is to celebrate the end of the 2026 Summer Reading Program with all the participants ages 0-101! We would like to give back to the community with an end of the Summer Reading Block Party to celebrate everyone's reading accomplishments and participation in our programs. The library would like to block off a part of East 21st Street and utilize the library lawn and the street to host a variety of games, crafts, food, and lots and lots of fun!
Date of Event: Wednesday, July 22, 2026 Refer media or citizen inquiries to**: Jill Reini** Hibbing Public Library Telephone: 218-362-5959
APPLICANT AUTHORIZATION:
Attach a written communication from the organization(s) in whose name the event will be advertised which authorizes you, the applicant, to apply for this special event permit on its or their behalf.
Applicants Name & Title: Hibbing Public Library
Address: 2020 5th Ave East Hibbing, MN 55746
Mailing Address: Same as above
Affiliation: City of Hibbing
Telephone: (day) 218-362-5959 (evening) 218-966-2857
EVENT PRINCIPALS:
On the next sheet, please list names, addresses, and telephone numbers of all the principals involved in any way in the proposed special event. Include professional event organizers, event promoters, financial underwriters, commercial sponsors, charitable agencies for whose benefit the event is being produced, the organizations in whose name the event is being advertised, and all other administratively, financially, or organizationally involved as principals in the production of the proposed special event. Make additional copies of the next sheet as needed to include all the principals involved in the proposed special event.

Name: **Hibbing Public Library Staff & City of Hibbing Employees**	
Organization/Business/Agency/Affiliation: **City of Hibbing/Hibbing Public Library/City Services/Public Works/Sanitation Depts/ Parks & Recreation Department/Friends of the Library/Volunteers**	
Mailing Address: **2020 5th Ave. East, Hibbing, MN 55746**	
Daytime Phone: **218-362-5959** Evening Phone: Other:	
Title and Functional Responsibility with Regard to the Event: Planning, preparing, advertising, set-up and take down, working the event. Garbage cans and street closure barricades	
Will this person have authority to cancel or greatly modify event plans?	☒ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times	☒ Yes ☐ No

Name:	
Organization/Business/Agency/Affiliation:	
Mailing Address:	
Daytime Phone: Evening Phone: Other:	
Title and Functional Responsibility with Regard to the Event:	
Will this person have authority to cancel or greatly modify event plans?	☐ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times	☐ Yes ☐ No

Name:	
Organization/Business/Agency/Affiliation:	
Mailing Address:	
Daytime Phone: Evening Phone: Other:	
Title and Functional Responsibility with Regard to the Event:	
Will this person have authority to cancel or greatly modify event plans?	☐ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times	☐ Yes ☐ No

REQUESTED EVENT COMPONENTS:

REQUESTED DAY AND DATE (*first choice*): **Wednesday, July 22, 2026**

Alternate days and dates:

- **N/A Rain or shine** 😋

REQUESTED HOURS OF OPERATION:

From: 3:00 PM - 6:00 PM

SET UP beginning Day and Date

****Indicate the time at which any unit of an event will begin to assemble at such area**

Day: Wednesday, July 22, 2026 Time: 6:00 AM

Describe the number and type of animals to be used in the Event ☐ Not Applicable

**If the event is a Circus, Carnival, Menagerie, or Like Exhibition: The license fee payable to the City of Hibbing is $60.00 for the first day and $12.00 for each additional day.

☐ If applicable, license fee to be included when submitting the application

See City Code Chapter 6, Section 6.23 for additional information.

Attach a Draft of the Entry Form for Participants / Spectators ☐ Attached

Anticipated number of Participants: 100-300 Spectators: ______________

****INSURANCE**

☐ Attach to this application either an Insurance policy or a certificate of insurance including the policy number, amount, and the provision that the City of Hibbing is included as an additional insured.

SANITATION:
☐ Attach your "Plan for Clean-Up / Material Preservation". ☐ Include number, type and location of trash containers to be provided for the event. ☐ Indicate who and how many will be responsible for emptying and cleaning up around containers <u>during</u> the event. ☐ Indicate who and how many will be responsible for cleaning up after animals if they are used in the event. ☐ Indicate who and how many will be responsible for cleaning up the event after the event. ☐ Described the number, type and location of portable toilets to be provided for the event (or permanent toilets to be used for the event). ☐ Include any other plan you have for ensuring post-event cleanliness and material preservation of city facilities, equipment, premises and streets.

MAP (Noting the following items):
Check off below items that apply to your event. *Indicate these items on attached separate maps.* Use, where necessary, a to-scale drawing.
☐ If a route is involved, the beginning area, the route (indicate directions with arrows), and the finished area;
☐ If a route is involved, the places where buses or trains need to be considered;
☐ If a route is involved, it will expedite approval of your event if you attach separate maps giving two or three alternate routes;
☐ **Indicate if Roads and/or Sidewalks will be Closed** The applicant will be required to explain how motorists and business owners and residents will be notified in advance of the event.
☐ Barricades, cones, safety, portable parking signs (note location - *provided by Public Works*)
☐ If a relay is involved, indicate hand-off points;
☐ Entertainment or stage locations (grandstand operators should provide you with a to-scale drawing;
☐ Alcoholic beverage concession areas; ***location must be specified***
☐ Non-alcoholic concession areas;
☐ Food concession areas;
☐ General merchandise concession areas;
☐ Portable toilet facilities (indicate number);
☐ First aid facilities;
☐ Event participant and/or spectator parking areas;

☐	Event organizers command post;
☐	Fireworks or pyrotechnics site; (***Must contact Fire Marshal***)
☐	Vehicle fuel handling site;
☐	Cooking areas;
☐	Tables, enclosures, etc.;

☐	Temporary or permanent structures constructed for the event;
☐	Site of electrical wiring to be installed for the event;
☐	Trash containers (indicate number): 5
☐	Other. Please describe:

AVAILABILITY OF FOOD, BEVERAGES AND/OR ENTERTAINMENT

ENTERTAINMENT:	If there will be music, sound amplification or any other noise impact, please describe, including the intended hours of the music, sound or noise. 9am-6pm
	If a casino party, a dance or live entertainment is a part of your event, please describe: Magic Show & Balloon Animals with Chuck Perry
	Please describe all of the activities of your event for which a license is required, for example, a cabaret license, a caterer's license, a general merchandise concession license, peddler or transient merchant license, etc. (*attach to this application all required licenses)* Peddler or Transient Merchant Licenses for vendors
ALCOHOL:	Alcoholic Beverages to be served? ☐ Yes ☒ No Temporary Liquor License Applied For? BEER ☐ *Yes* ☐ *No* COMMUNITY FESTIVAL LICENSE ☐ *Yes* ☐ *No* TEMPORARY ON SALE ☐ *Yes* ☐ *No* Organization Applying for License for Alcoholic Beverages:
	Describe what system will be used to ensure that alcoholic beverages will be consumed only by those persons 21 years and older.
	Describe how, where, when and by whom the alcoholic beverages will be served.
	List of people who will be selling the alcohol: Have they attended server training? ☐ Yes ☐ No

	Food and/or non-alcoholic beverages to be served? ☒ Yes ☐ No
	Describe sanitation measures, food handling procedures and the nature of the food (such as pre-packaged foods, hot dogs, pre-mixed sodas, unpeeled fruit, raw meats, vegetables, fish or peeled and cut fruits). Pre-packaged Food items and licensed Food establishment - Gloves/Sanitizer will be used for handling food items.
	A health permit may be required from either the State of MN or St. Louis County. ☐ Attach a copy of your health permit to this application.
FOOD:	If you intend to <u>cook</u> food in the event area, describe your area layout, including fuel or If electrical sources to be used. Licensed Food vendors. We will need electricity and cord keepers for the event

SECURITY AND SAFETY PROCEDURES:

The Hibbing Police Department will determine the minimum number of private security guards and police officers required to adequately staff your event. If the prescribed number of private security guards is not provided or proves inadequate, the Hibbing Police Department maintains the right to shut down any or all components of the event and/or to provide additional police services that may be billed directly to the host organization.

Describe your proposed procedures for set-up operation, internal security, and crowd control.
We will have all Library staff from the Hibbing Public Library; volunteers who have already been background checked and approved by the City of Hibbing, Hibbing Public Library Staff & City of Hibbing Employees on the premises.

If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event.
The event will conclude before sunset.

If your event includes vehicles or animals, describe the minimum and maximum speeds of the event and the minimum and maximum intervals of space to be maintained between units.
Cooks Country Connection- Mini donkey,

☐ Attach to this application a copy of your building permit (or permits) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, reviewing stands, stages or platforms.

☐ Attach a copy of your fire department permit or permits to this application if you will use parade floats; an open flame; fireworks or pyrotechnics; vehicle fuels; cooking facilities; enclosures (and tables within those enclosures), tents, air-supported structures, canopies, or any fabric shelters.

Give names, address and phone numbers of the agency or agencies which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name of Agency: ____
Name of Representative: ____
Address: ____ Phone Numbers:
____

Indicate medical services that will be provided for the event.

Medical Service How Provided:

Inside the Library we have a First Aid Station with basic supplies and access to an AED device.
We will call 911 for any Emergency Medical Service.

- ☐ Ambulance
- ☐ Doctors
- ☐ Nurses
- ☐ Paramedics

HIBBING FIRE DEPARTMENT REQUIREMENTS

In accordance with Minnesota State Fire Code Section 403.1 the Fire Marshal shall evaluate the need for requiring fire personnel to be in attendance of a public assembly for the following reasons: keep diligent watch for fires, obstruction to means of egress and other hazards and shall take prompt measures for remediation of hazards. The Hibbing Fire Marshal maintains the right to require fire service personnel to staff special events that are construed as a potential hazard to the public safety. These additional services may be billed directly to the host.

In accordance with Minnesota State Fire Code Section 403.2; for an indoor special permit public assembly, the Fire Marshal shall receive a floor plan with dimensions of the floor, seating, and exit widths. A total number of participants shall be submitted in order to evaluate the occupancy load and safe egress out of the building. The Fire Marshal shall assign an occupancy load for the event which shall be adhered to. All event floor plan layouts must be approved by the Fire Marshal and all special permit public events are subject to inspection by the Fire Marshal the day of the event. The Fire Marshal and/or designee reserves the right, under MN State Fire code, to stop and/or remedy any unsafe actions up to and including the cancelling of the event.

VENDORS OR CONCESSIONAIRES:
Describe what vendors or concessionaires you will allow in conjunction with the event and the purpose or purposes of these concessions. **All vendors or concessionaires who wish to be a part of this event will need to fill out a Peddler's/Transient Merchant License and have it approved by the City Council prior to the event.**
Describe how you intend to regulate, monitor and control the type, number and quality of vendors/concessionaires who you may permit to operate in conjunction with the event.
MITIGATION OF THE IMPACT ON OTHERS:
Describe how you intend to mitigate the impact of the special event on businesses, churches, neighbors, motorists, mass transit users and others. Attach additional sheets, if necessary, entitled "Mitigation of the Impact of Others." **The library would like to place no parking signs on East 21st Street between the library, city hall, and residential area on Tuesday afternoon to let people know that the block will be closed off for the event.**
OTHER PERTINENT INFORMATION:
If you are a City Councilor or a City of Hibbing Staff member and you would like to help or volunteer for this amazing and fun community event, please contact Jill Reini 😊 at 218-362-5959. **Thank you for all you do for our community, and we are looking forward to having an amazing end of the year block party!**

Sanitation:

- 6-8 Trash cans will be available to the public.
- Library, city, and volunteers will clean and take out the garbage after the event is held.
- Cooks Country Connection will be responsible for cleaning up after the animals.
- There are public restrooms for people to use at the library and city hall.

Map:

- The library would like to place no parking signs place on 5th Ave. between the library and City Hall on Tuesday late afternoon to let folks know that the block will be closed off for event.
- The library would like barricades at 21st Street and 5th Ave, and another barricade towards the one-way alley between the library and City Hall.
- The library has a first aid station, along with an AED machine.
- Parking can be accessed on 21st Street, 4th, 5th, and 6th Avenue.
- The library would like to use the City's tent for our main point on the City Hall Lawn.

Food:

- Pre-packaged food items and licensed food establishment
- Gloves/Sanitizer will be used for handling food items
- All vendors or concessionaires who wish to be a part of this event will need to fill out a Peddler's/Transient Merchant License and have it approved by the City Council prior to the event.
- If there are concessionaires, they will be placed on the street between the library and City Hall.

2025 Financial Statement Audit

City of Hibbing

Introduction

- Audit Results
- General Fund
- Other Governmental Funds
- Enterprise Funds
- Economic Development Authority
- Key Performance Indicators

Audit Results

Auditor's Opinion

unmodified opinion

Minnesota Legal Compliance

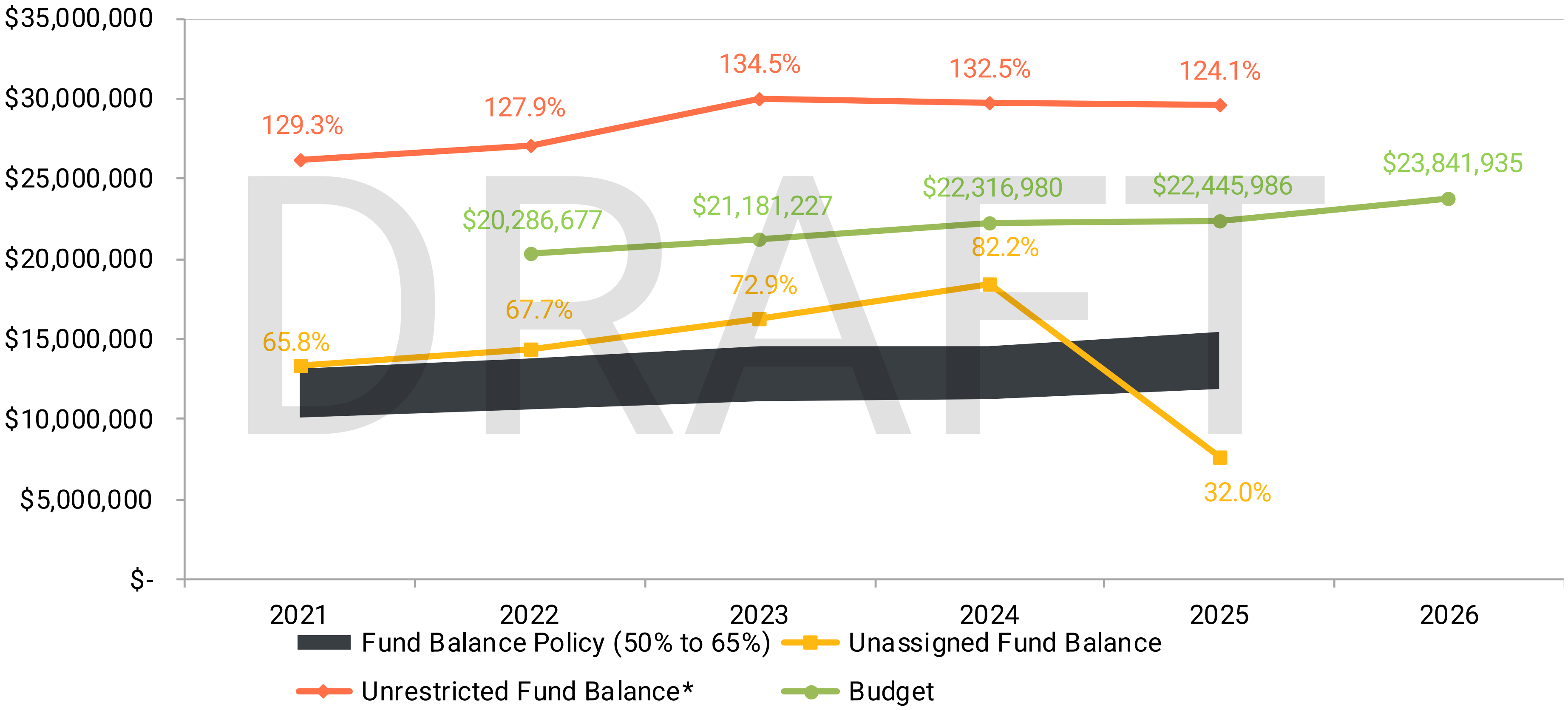
No instances of noncompliance

AUDIT RESULTS

Fiscal Year 2025 Findings

- Preparation of Financial Statements
  - *Internal Control Finding*

General Fund Fund Balances



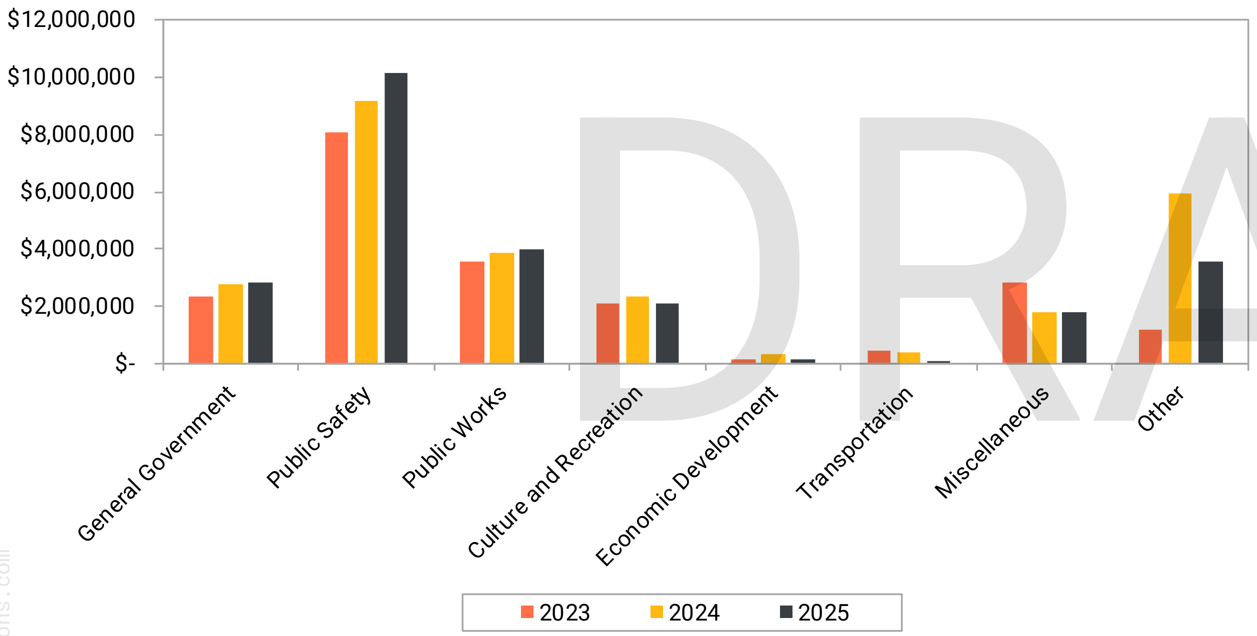
Unrestricted Fund Balance includes unassigned and assigned fund balance. Assigned balances include the following:
2026 budget ($13,590,268), Workers Compensation Adjustments ($601,934), Redevelopment ($750,000), Future Aid Reduction ($1,223,480) Housing ($2,464,413), Capital Replacement ($1,342,905) and a Ladder Truck Purchase ($1,983,842)

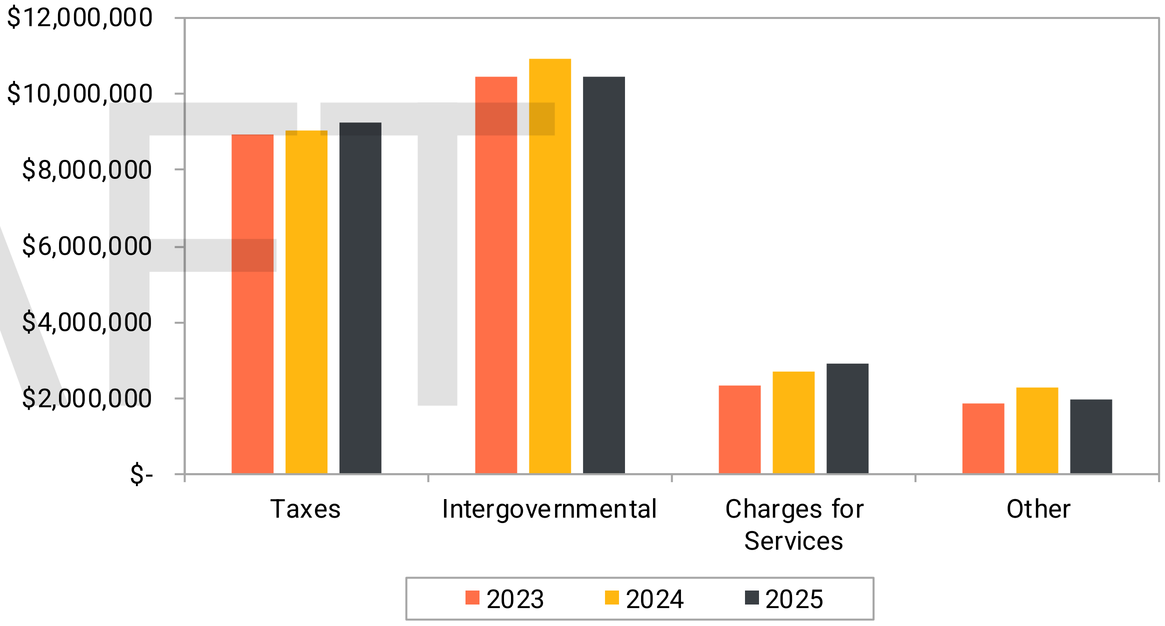
The Fund Balance Policy is specific to Unrestricted fund balance, which includes the assigned balances.

General Fund Budget to Actual

	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
Revenues	$ 22,557,186	$ 24,472,623	$ 1,915,437
Expenditures	22,307,186	21,363,090	944,096
Excess of Revenues Over Expenditures	250,000	3,109,533	2,859,533
Other Financing Sources (Uses)			
Transfers out	(250,000)	(3,242,123)	(2,992,123)
Sale of capital assets	-	95,362	95,362
Total Other Financing Sources (Uses)	(250,000)	(3,146,761)	(2,896,761)
Net Change in Fund Balances	-	(37,228)	(37,228)
Fund Balances, January 1	29,731,066	29,731,066	-
Fund Balances, December 31	$ 29,731,066	$ 29,693,838	$ (37,228)

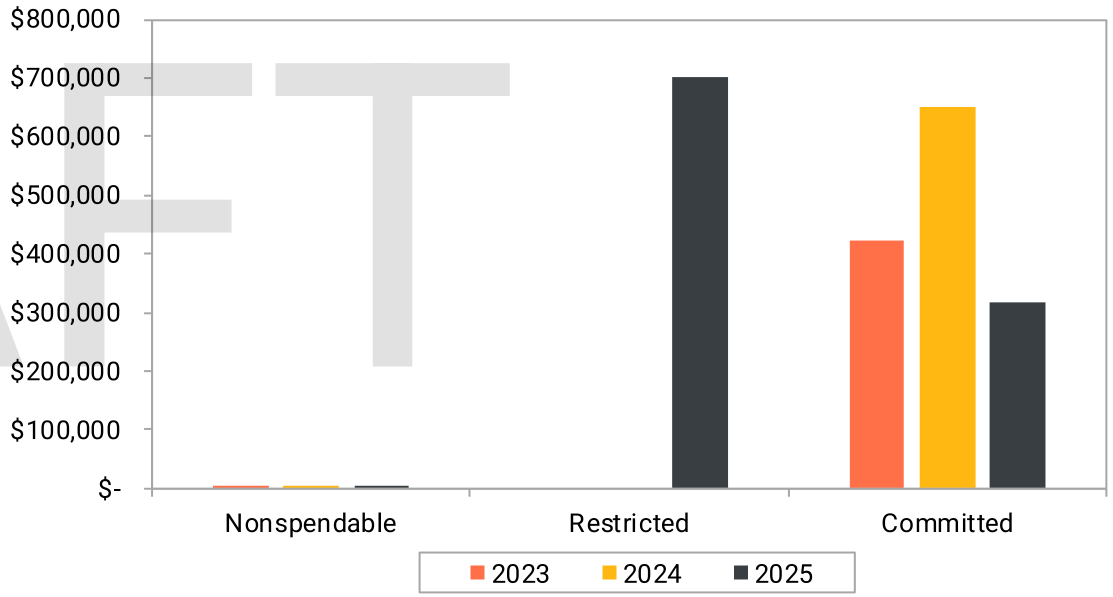
General Fund Revenues and Expenditures by Type





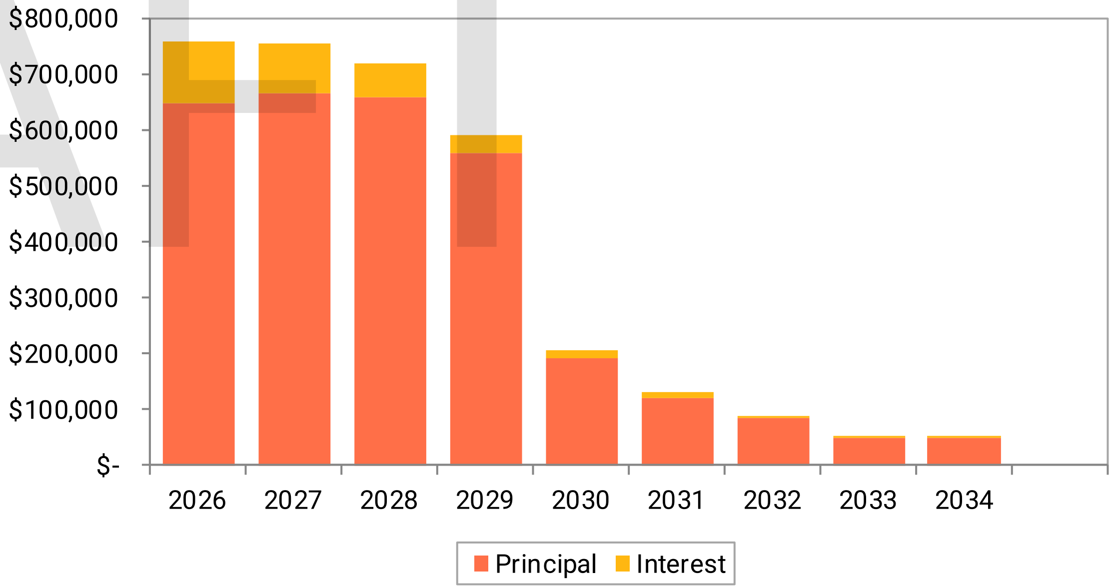
Special Revenue Fund Balances

Fund	Fund Balances December 31, 2024	Fund Balances December 31, 2025	Increase (Decrease)
Nonmajor			
Library	$ 303,393	$ 144,941	$ (158,452)
Housing Incentive	55,909	58,148	2,239
Small Cities Development	28,692	29,841	1,149
Local Sales Tax	-	703,044	703,044
Nor-Tech Building	13,375	(31,261)	(44,636)
Minnesota Investment Revolving Loans	85,053	85,129	76
Total	$ 486,422	$ 989,842	$ 503,420



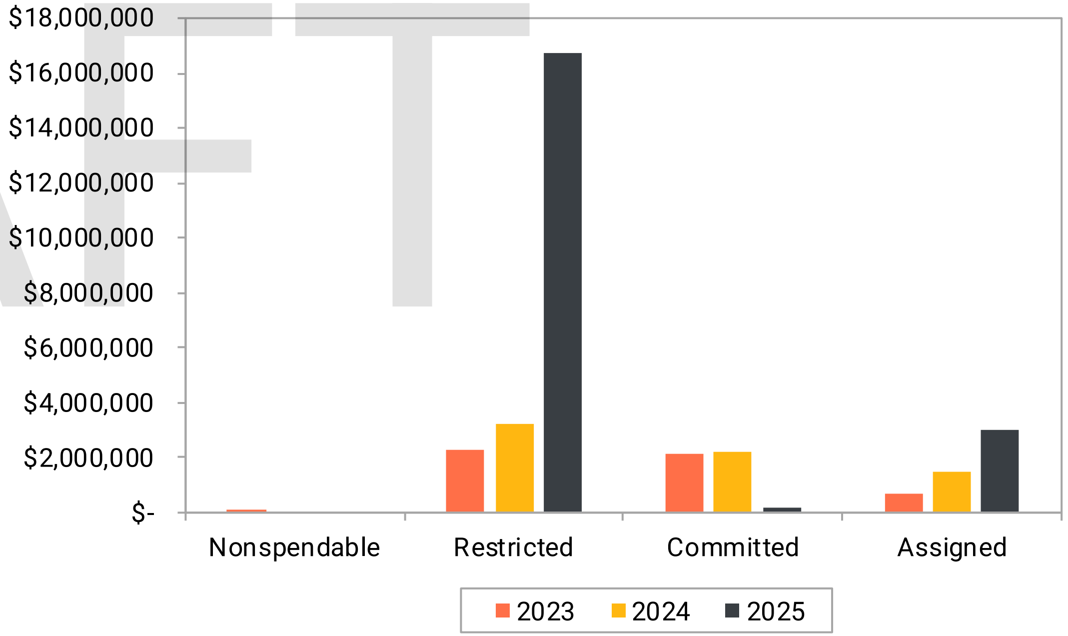
Debt Service Funds

Fund	Bonds Outstanding	Maturity Date
2018A G.O. Bonds	$ 385,000	2/1/29
2020A G.O. Bonds	845,000	2/1/29
2020A G.O. Bonds	385,000	2/1/30
2022A G.O. Bonds	215,000	2/1/32
2022A G.O. Bonds	50,000	2/1/27
2024A G.O. Bonds	1,155,000	2/1/34
2025A G.O. Bonds	19,770,000	11/1/28
Total	$ 22,805,000	



Capital Projects Fund Balances

Fund	Fund Balances December 31, 2024	Fund Balances December 31, 2025	Increase (Decrease)
Major			
Permanent Improvement	$ 1,070,228	$ 598,439	$ (471,789)
Capital Equipment and Improvement	3,655,018	3,175,706	(479,312)
Public Safety Building	-	13,579,431	13,579,431
Nonmajor			
Urban Redevelopment	144,127	51,899	(92,228)
Privately Financed	117,096	155,668	38,572
Memorial Building	94,576	(167,744)	(262,320)
Mining Effects	1,017,014	1,054,234	37,220
Land Acquisition	762,678	1,303,556	540,878
Raceway	28,436	31,749	3,313
MDI Maintenance	24,329	25,303	974
Total	$ 6,913,502	$ 19,808,241	$ 12,894,739



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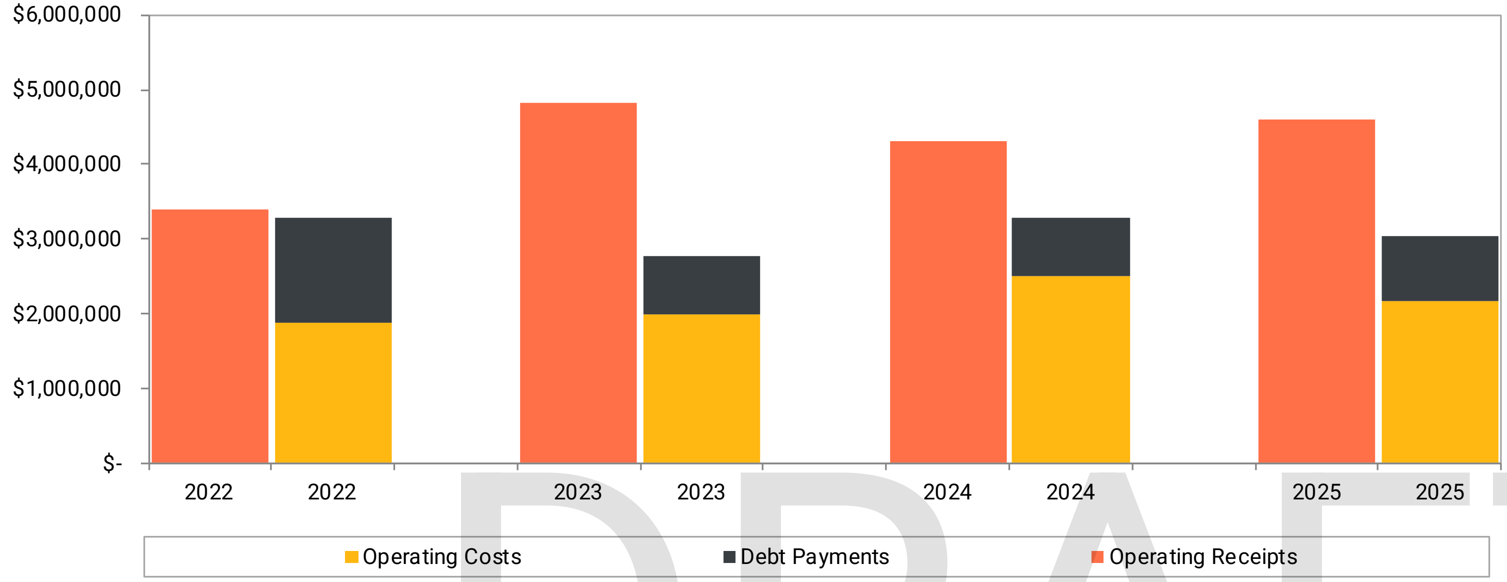
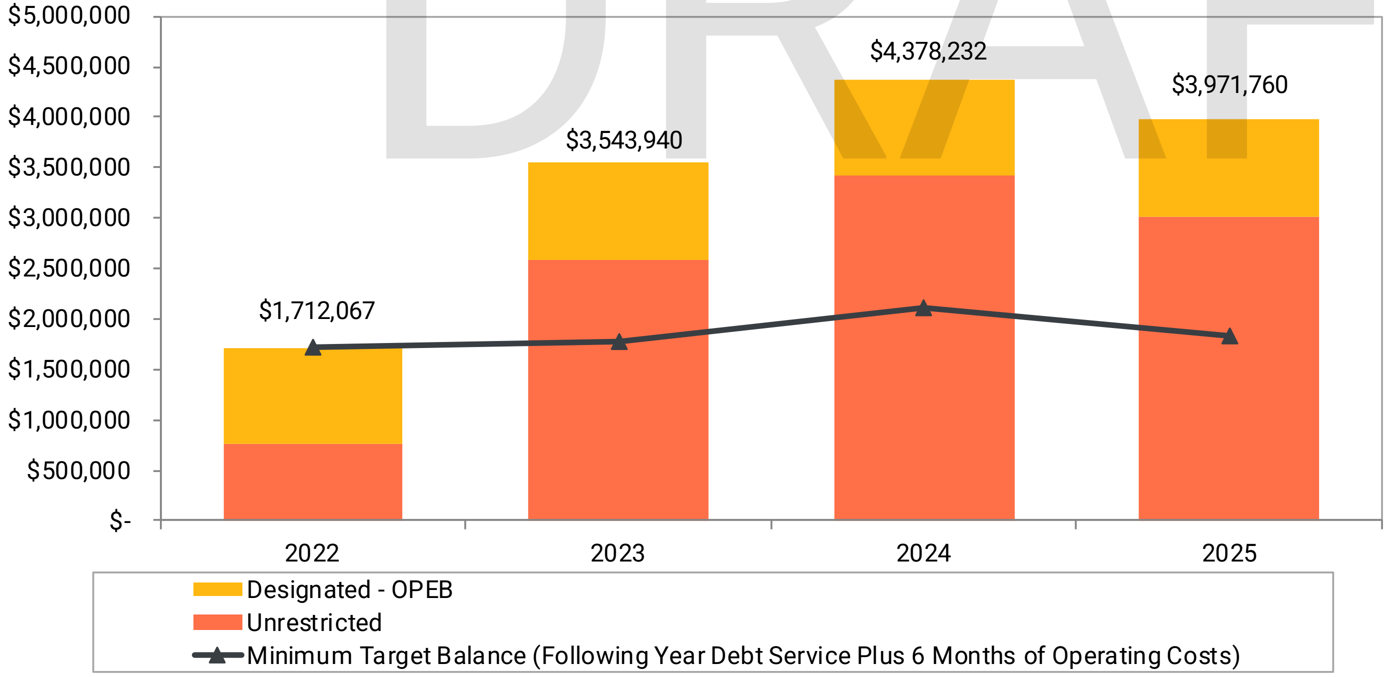
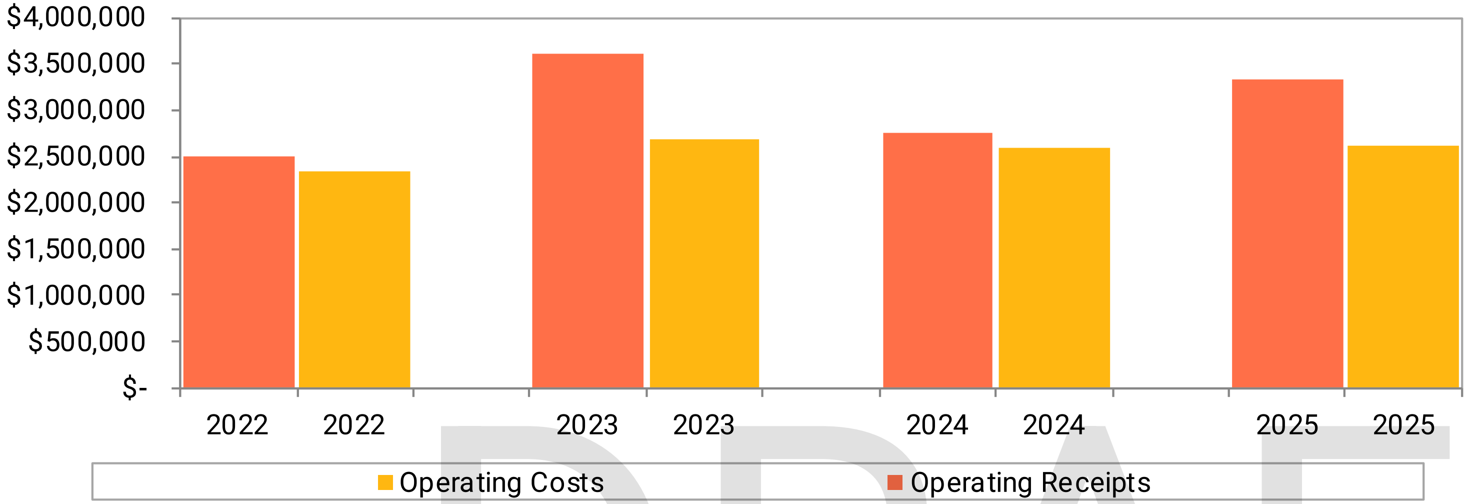
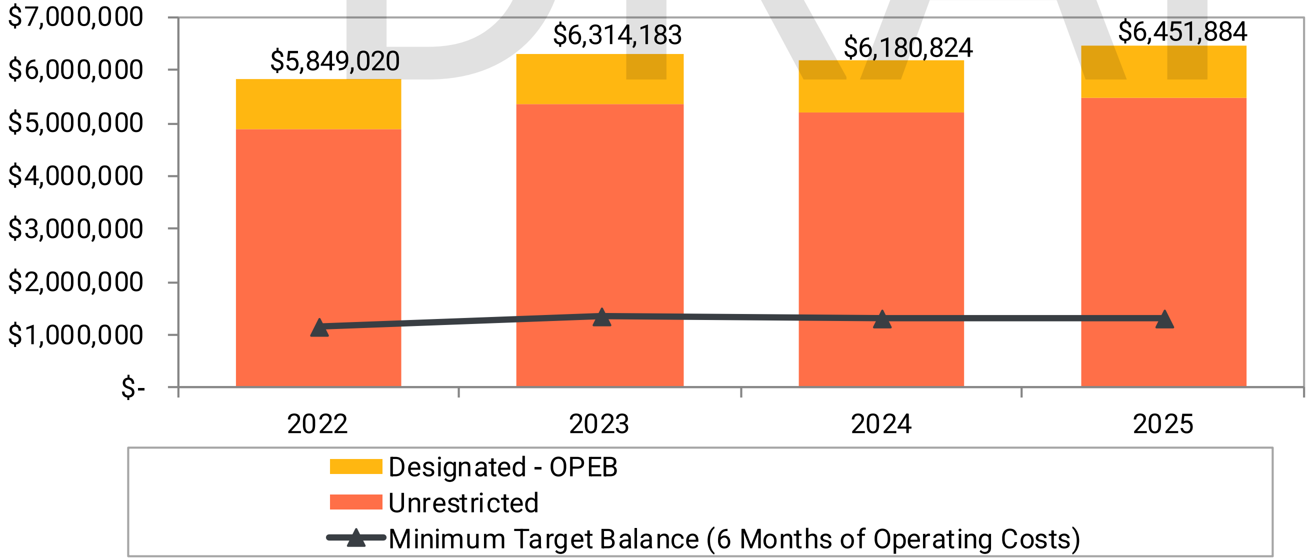




Sewer Operating and Maintenance Fund

Cash Flows from Operations and Cash Balances



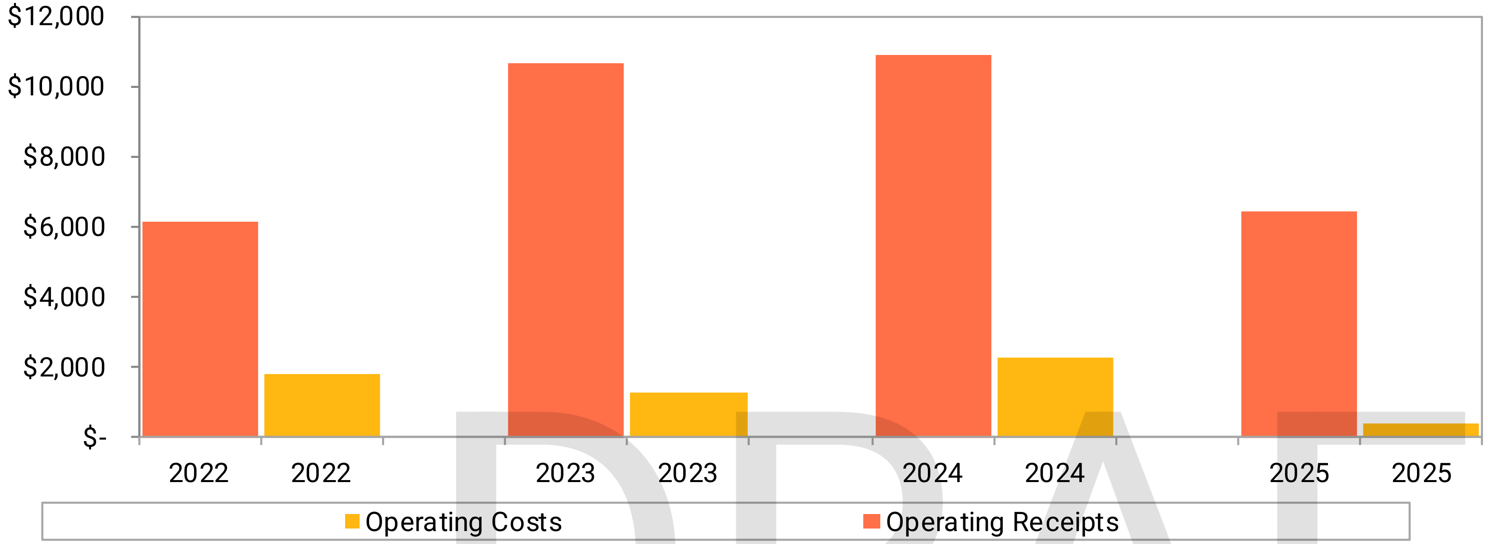


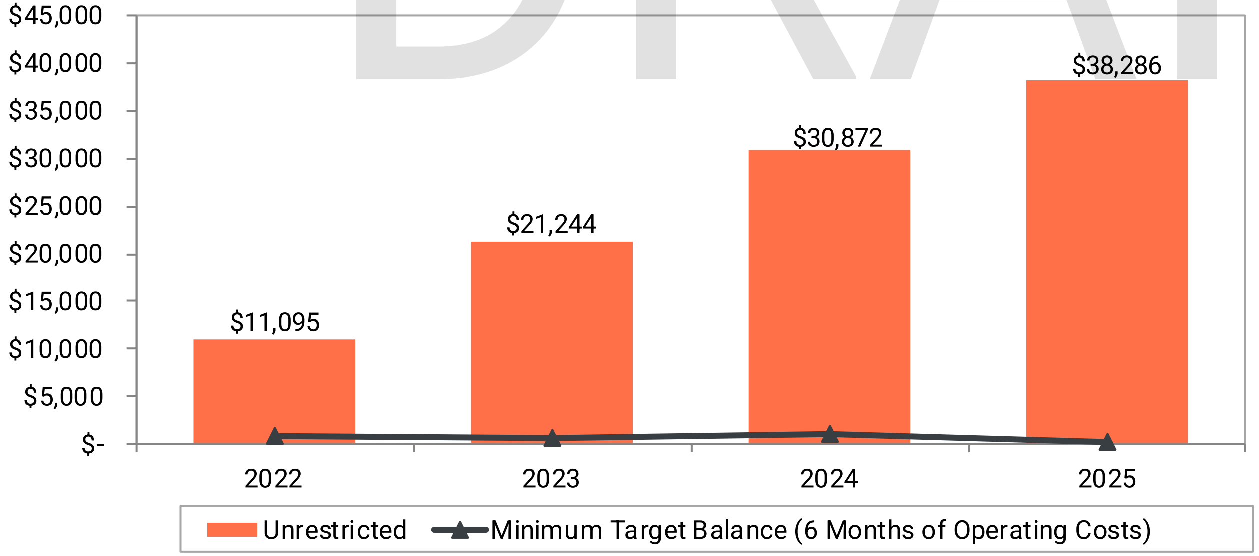
Garbage and Refuse Collection Fund

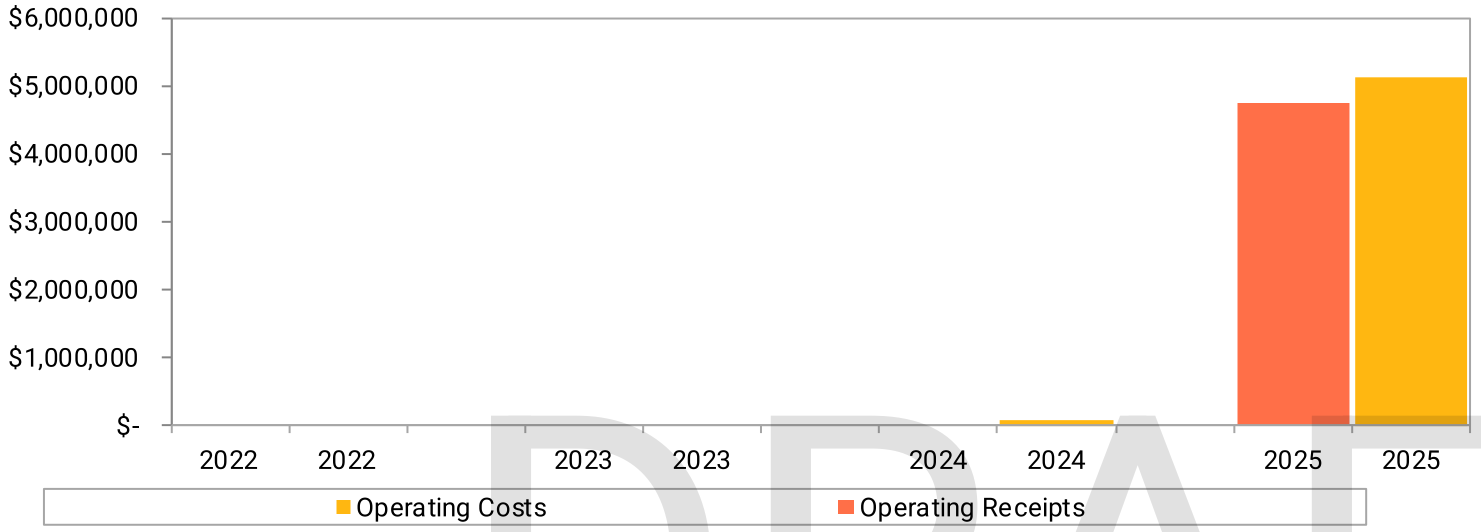
Cash Flows from Operations and Cash Balances

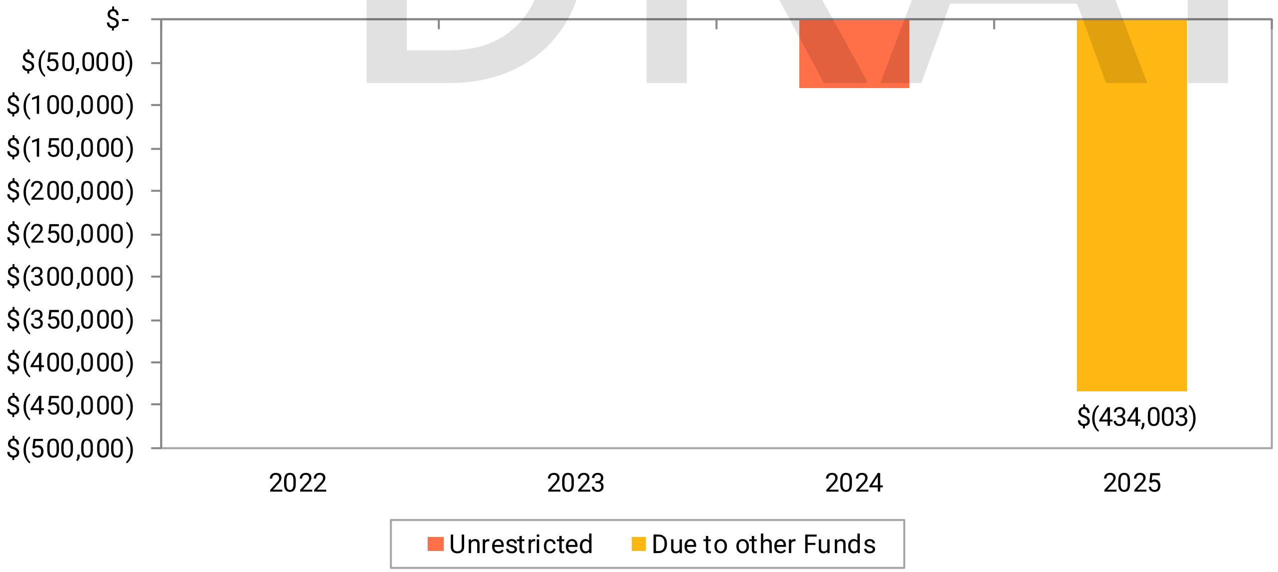
Memorial Building Fund

Cash Flows from Operations and Cash Balances









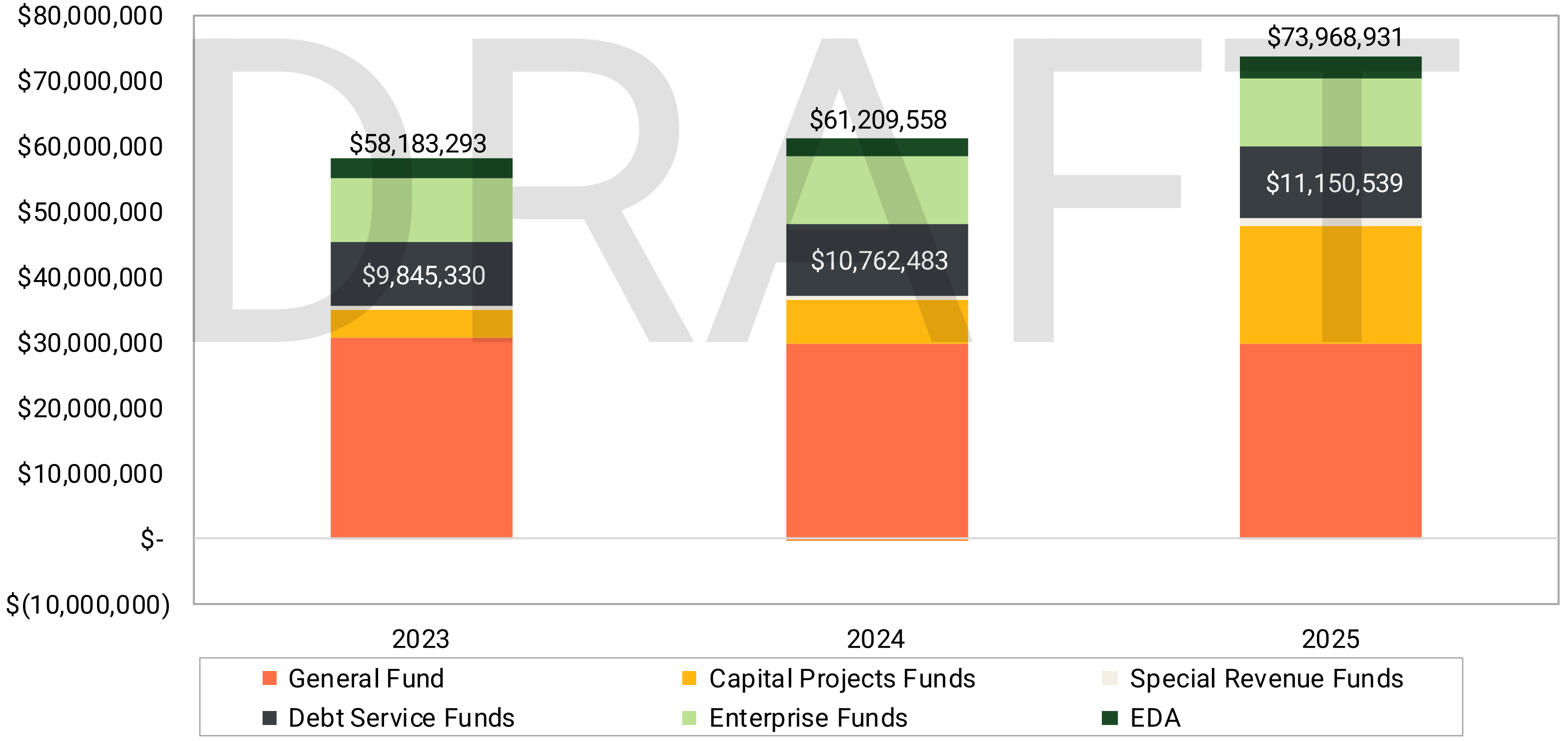
Self-Insurance Fund

Cash Flows from Operations and Cash Balances

Economic Development Authority Fund

Fund	Fund Balances/Net Position December 31, 2024	2025	Increase (Decrease)
General	$ 524,170	$ 508,358	$ (15,812)
Special Revenue			
Economic Development	4,043,509	4,058,803	15,294
Housing Trust	178,672	430,854	252,182
Deferred Loan Program	224,061	5,929	(218,132)
Debt Service			
Tax Increment XII	86,287	120,043	33,756
Capital Projects			
Storefront Renovation Project	235,718	245,556	9,838
Downtown Capital Project	(470,816)	(112,659)	358,157
Tax Increment	-	(91,646)	(91,646)
Tax Abatement	166,118	180,482	14,364
Business Type			
1111 7th Ave East	656,369	(17,177)	(673,546)
Total	$ 5,644,088	$ 5,328,543	$ (315,545)

Cash and Investments Balances by Fund Type



Note: The large increase in cash from 2024 to 2025 is largely due to the issuance of debt for the public safety building.

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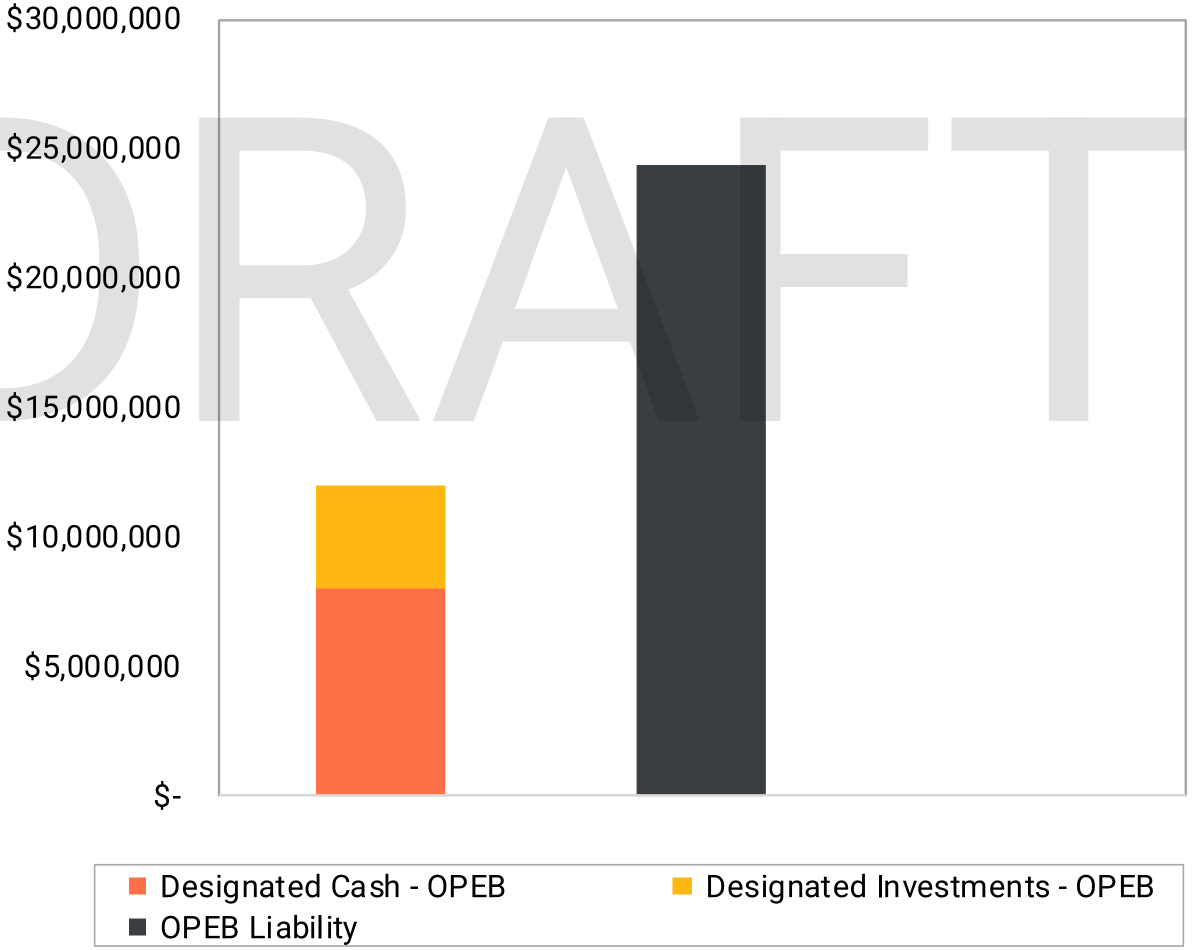
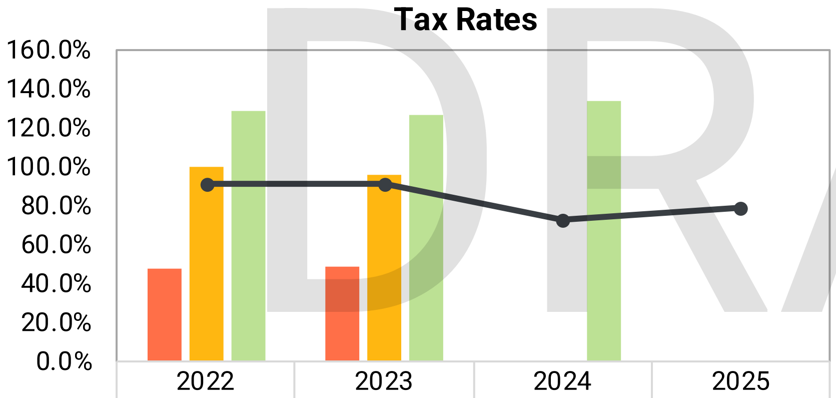
OPEB Cash and Investments in Comparison with Liability

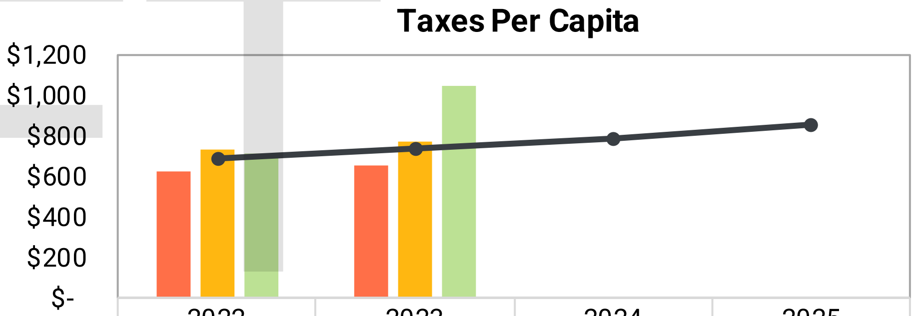


KEY PERFORMANCE INDICATORS

Taxes



	2022	2023	2024	2025
Class 3 Cities	47.6%	48.4%	N/A	N/A
Cities in Saint Louis County	99.8%	96.4%	N/A	N/A
City of Virginia	129.0%	127.1%	134.2%	N/A
City of Hibbing	91.7%	91.7%	72.8%	78.9%

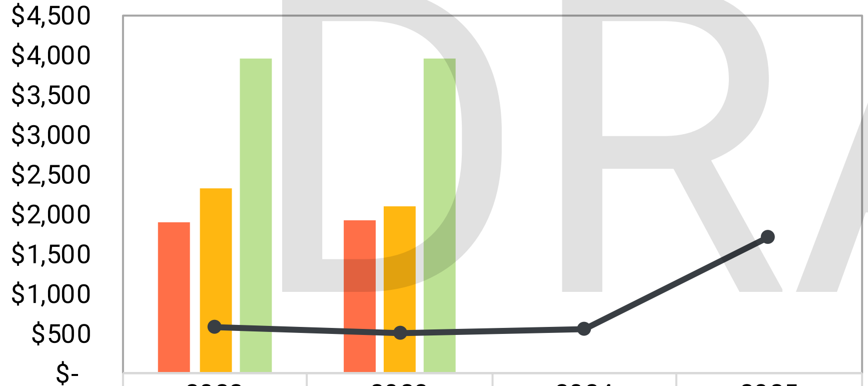


	2022	2023	2024	2025
Class 3 Cities	$629	$660	N/A	N/A
Cities in Saint Louis County	$733	$774	N/A	N/A
City of Virginia	$718	$1,056	N/A	N/A
City of Hibbing	$695	$743	$791	$859

KEY PERFORMANCE INDICATORS

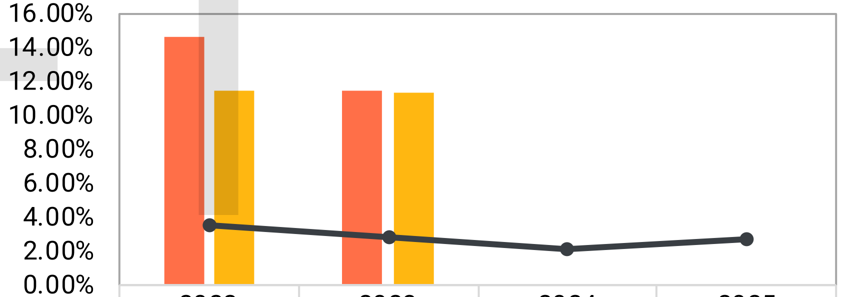
Debt

Debt Per Capita



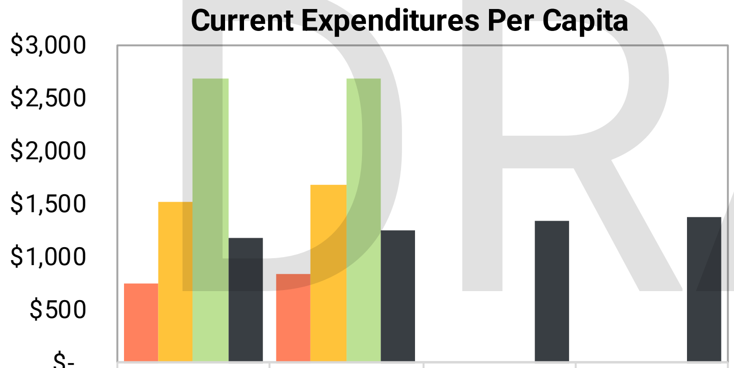
	2022	2023	2024	2025
Class 3 Cities	$1,918	$1,937		N/A
Cities in Saint Louis County	$2,335	$2,111		N/A
City of Virginia	$3,980	3980	N/A	N/A
City of Hibbing	$589	$517	$572	$1,722

Debt Service Expenditures as a Percent of Total Expenditures

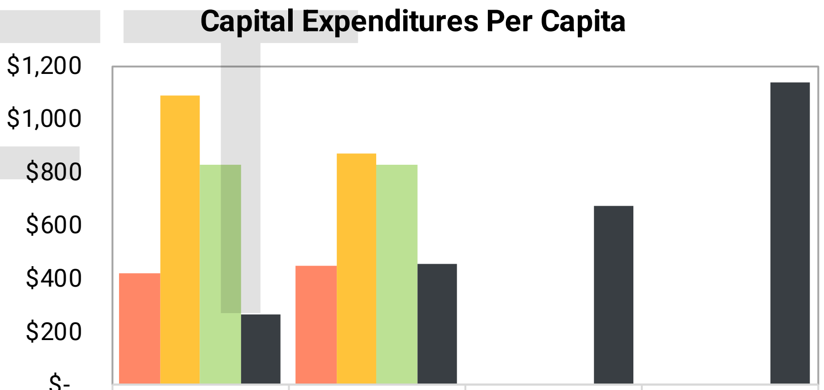


	2022	2023	2024	2025
Class 3 Cities	14.57%	11.46%		N/A
Cities in Saint Louis County	11.47%	11.29%		N/A
City of Hibbing	3.46%	2.79%	2.09%	2.68%

Expenditures



	2022	2023	2024	2025
Class 3 Cities	$753	$843		N/A
Cities in Saint Louis County	$1,518	$1,679		N/A
City of Virginia	$2,684	$2,684	N/A	N/A
City of Hibbing	$1,187	$1,261	$1,341	$1,383



	2022	2023	2024	2025
Class 3 Cities	$418	$444	N/A	N/A
Cities in Saint Louis County	$1,086	$870	N/A	N/A
City of Virginia	$832	$832	N/A	N/A
City of Hibbing	$263	$457	$676	$1,138

Your Abdo Team

Bonnie
SCHWIEGER
CPA - Partner

Alex
TRIPPEL
CPA – Manager

Robbie
SMITH
Senior Associate

Alex
WITTWER
Associate

Brandon
BORTNEM
Associate

Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None

Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None

Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None

Request for Council Action

<u>City Council Action</u>

<u>Description of Agenda Item</u>

<u>Strategic Initiative</u>

<u>Owner of Agenda Item</u>

<u>Introduction/Background/Justification/Key Issues/Legal</u>

<u>Board/Commission/Committee Actions(s):</u>

<u>Budgetary/Fiscal Impact</u>

<u>Action Requested</u>

<u>Attachments</u>

1. 26 07 10 Jefferson School

At the regular City Council meeting held July 15, 2026, at 5:00 P.M., in the Hibbing City Council Chambers, Councilor   introduced the following Resolution and moved its adoption:

CITY OF HIBBING
STATE OF MINNESOTA
SAINT LOUIS COUNTY

RESOLUTION NO. 2026-07-10

RESOLUTION AUTHORIZING APPLICATION FOR AND, UPON APPROVAL, ACCEPTANCE OF A GRANT FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION FOR AN AMOUNT NOT TO EXCEED $2,000,000 TO SUPPORT A MULTIFAMILY APARTMENT PROJECT IN THE CITY OF HIBBING

WHEREAS, the City of Hibbing ("Hibbing") seeks to facilitate the development of a new apartment project of approximately 75 housing units at the former Jefferson School property located on Diane Lane in Hibbing, Minnesota (the "Project"); and

WHEREAS, Vision, Inc. ("Developer") seeks to construct the Project; and

WHEREAS, the total projected funding needed (the "Gap") to render the Project viable is in excess of $2 million; and

WHEREAS, the Department of Iron Range Resources and Rehabilitation (IRRR) hosts a Housing grant program that provides funding to assist with the cost of housing in its service area;

NOW, THEREFORE, BE IT RESOLVED, that the Hibbing City Council hereby approves application for and, upon approval, acceptance of a public works program grant up to $2,000,000 to support the construction of an approximately 75-unit multifamily apartment building in Hibbing, Minnesota.

The motion to adopt the foregoing Resolution was duly supported by Councilor   , and upon being put to a vote, carried as follows:

FOR ADOPTION:

AGAINST ADOPTION:

ABSTAINING:

ABSENT:

Passed and adopted this 15th day of July, 2026.

CITY OF HIBBING

____
Mayor Pete Hyduke

ATTEST:

____
Candie Seppala, City Clerk-Deputy Administrator

Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None

Request for Council Action

City Council Action

Description of Agenda Item

CRPW - Change Order #6 - $0.00

Strategic Initiative

Owner of Agenda Item

Jesse Story, City Engineer-Director of Public Works, 218.969.0629, jessestory@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Attached is Change Order #6 for the Central Range Public Works Facility. This is an Adolfson & Peterson Internal Coding Change for self performed concrete work. Adolfon & Peterson asked that we accept this change order. There is no cost associated with the Change Order.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

No Cost

Action Requested

Asking for City Council to approve Change Order #6 for the Central Range Public Works facility project.

Attachments

1. CRPW OCO 6

OWNER AGREEMENT CHANGE ORDER

Adolfson & Peterson Construction

AGREEMENT DETAILS:

Agreement #: 8600C
Date: 04/02/2025
Project #: 8600
Project Name: City of Hibbing Public Safety Building
Project Address:
,

CHANGE DETAILS

Change Number: 6
Change Date: 06/09/2026

Change Order Description:
CRPW OCO 6 is an A-P Internal Adjustment.

The reason for the change is: In CRPW OCO 1 (Approved 1/19/26); I made a mistake in coding revenue on items regarding concrete. I coded the revenue to accounting code 00-7200-00; however it should have been coded to code 03-0000-01. The only way to correct the codes is by utilizing an OCO.

OWNER:

City of Hibbing (CRPW)
1425 East 23rd Street
Hibbing, MN 55746

All provisions of the original agreement, designated with the above mentioned OWNER contract, except as herein and hereby amended remain unchanged. Handwritten changes must be initialed by both parties. The contract is hereby revised by the following:

Change Order General Description: A-P Internal Adjustment

Item#	Cost Code	Description	Amount
001	00-7200-00-S	A-P Internal Adjustment	-$24,594.00
002	**03-0000-01-R**	**A-P Internal Adjustment**	**$24,594.00**
001		A-P Internal Adjustment	$24,594.00

The Original Agreement Value was	$2,998,358.00
Sum of Changes by prior Owner Change Orders	$1,144,699.51
The Agreement Value prior to this Owner Change Order	$4,143,057.51
The Agreement Value will be changed by this Owner Change Order in the amount of...	$0.00
The new Agreement Value including this Owner Change Order	$4,143,057.51
The Agreement Time will be modified by	0 Days
The new Contractual Completion Date will be	11/05/2026

IN WITNESS WHEREOF, the parties have executed this Subcontract effective as of the day and year first above written.

CONTRACTOR

AP Midwest, LLC

dba Adolfson & Peterson Construction

Signature: Todd Erickson

By: Todd Erickson

Its: Construction Manager

7-2-26

OWNER

City of Hibbing (CRPW)

Signature:

By:

Its:

Project: 8600 - City of Hibbing Public Safety Building

Adolfson & Peterson Construction is committed to absolute integrity. If you observe an unethical or unsafe activity, please contact our anonymous INTEGRITY HOTLINE! at 866-858-9095.

Request for Council Action

City Council Action

Description of Agenda Item

HPSB Change Order #6 - $125,455.00 Contractor Contingency

Strategic Initiative

Owner of Agenda Item

Jesse Story, City Engineer-Director of Public Works, 218.969.0629, jessestory@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Attached is Change Order #6 for the Hibbing Public Safety Building project. The change order is a result of many RFI's (Request for Information) from the project between Adolfson & Peterson and the Architect/Engineers on the project. The RFI's resulted in $125,455.00 in changes to the project, which the contractor will be applying to the Contractor Contingency, which will result in no cost to the City.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

$125,455.00 will be applied to the Contractors Contingency.

Action Requested

Asking the City Council to approve Change Order #6 for the Hibbing Public Safety Building project.

Attachments

1. HPSB OCO 6

Adolfson & Peterson Construction

OWNER AGREEMENT CHANGE ORDER

AGREEMENT DETAILS:

Agreement #: 8600
Date: 06/25/2024
Project #: 8600
Project Name: Hibbing Public Safety Building
Project Address: 1425 E 23rd Street
Hibbing, MN 55746

CHANGE DETAILS

Change Number: 6
Change Date: 06/24/2026

OWNER:

City of Hibbing (HPSB)
401 East 21st Street
Hibbing, MN 55746

All provisions of the original agreement, designated with the above mentioned OWNER contract, except as herein and hereby amended remain unchanged. Handwritten changes must be initialed by both parties. The contract is hereby revised by the following:

Change Order General Description: HPSB PR 07. PR 07 included multiple RFI's including: 109, 117, 124, 125, 131, 133, 137, 141, 148, and 153. Note(s) RFI(s) 117 and 131 have no cost impact. RFI 124 was included in PR 07 however cost is not included in this request because it was approved in OCO # 5. Additional RFI's covered in PR 07 are as follows: 145, 146, 151, 154, 157, 159, and 160.. RFI 109 items were previously funded from Contingency. RFI 117 has no cost impact. RFI 124 was previously approved in OCO 5. RFI 125 is

Item#	Cost Code	Description	Amount
001		**CR HPSB PR 07 - HPSB PR 07**	**$125,455.00**
001	03-0000-02-S	8600HAWK - Hawk Construction Inc - PR 07 - RFI 125	$1,772.00
002	31-0000-01-S	8600RACH - Rachel Contracting Llc - PR 07 - RFI 125	$2,210.00
003	26-0000-01-S	8600ARCZ - Town & Country Electric Llc - PR 07 - RFI 133	$9,184.00
004	22-0000-01-S	8600JKME - Jk Mechanical & Elec Cntrctrs - PR 07 - RFI 133	$19,968.00
005	07-0000-02-S	8600RANG - Range Cornice & Roofing Co - PR 07 - RFI 133	$4,747.00
006	05-0000-01-S	8600REDC - Red Cedar Steel Erectors Inc - PR 07 - RFI 133	$9,313.00
007	04-0000-01-S	8600SUPE - Superior Masonry Inc - PR 07 - RFI 153	$4,123.00
008	03-0000-02-S	8600HAWK - Hawk Construction Inc - RFI 146 - Camber Precast	$25,789.00
009	07-0000-02-S	8600RANG - Range Cornice & Roofing Co - RFI 151 - Wood Blocking Adjustment Roof	$1,363.00
010	05-0000-02-S	8600JRKS - Jrk Steel - RFI 154 - CMU Termination Sally Port & North Bay	$2,179.00
011	05-0000-01-S	8600REDC - Red Cedar Steel Erectors Inc - RFI 154 - CMU Termination Sally Port & North Bay	$3,562.00
012	06-1000-20-M	RFI 159 - Added Wood Blocking	$3,571.00
013	06-1000-20-L	RFI 159 - Added Wood Blocking	$31,994.00
014	09-0000-01-S	8600CUST - Custom Drywall Inc - RFI 160 - Wall sections changed, multiple rooms	$983.00
015	08-0000-01-S	8600NORT - Northern Door & Hardware Inc - RFI 160 - Wall sections changed, multiple rooms	$698.00
016	06-1000-20-L	RFI 146 - modify sub-base to accept electrical boxes	$3,999.00
002	99-9990-02-M	HPSB PR 07	-$125,455.00

The Original Agreement Value was..	$29,877,305.00
Sum of Changes by prior Owner Change Orders..	$601,578.00
The Agreement Value prior to this Owner Change Order.......................................	$30,478,883.00
The Agreement Value will be changed by this Owner Change Order in the amount of...	$0.00
The new Agreement Value including this Owner Change Order................................	$30,478,883.00
The Agreement Time will be modified by...	0 Days
The new Contractual Completion Date will be	12/07/2026

IN WITNESS WHEREOF, the parties have executed this Subcontract effective as of the day and year first above written.

Project: 8600 - Hibbing Public Safety Building

CONTRACTOR	OWNER
AP Midwest, LLC	**City of Hibbing (HPSB)**
dba Adolfson & Peterson Construction	
Signature: Todd Erickson	Signature:
By: TODD ERICKSON	By:
Its: Construction Manager	Its:
7-2-26	

Adolfson & Peterson Construction is committed to absolute integrity. If you observe an unethical or unsafe activity, please contact our anonymous INTEGRITY HOTLINE! at 866-858-9095.

Adolfson & Peterson Construction

Hibbing Public Safety Building
29-Jun-26
RE: PR 07

RFI #	Description	HPSB OCO 6 (from Contingency)
		$ 125,455.00
125	ADA Parking Stall at CRPW	
	Hawk RFI 125	$ 1,772.00
	Rachel RFI 125	$ 2,210.00
133	Remote Radiator Stand	
	Archkey RFI 133	$ 9,184.00
	JK Mechanical RFI 133	$ 19,968.00
	Range Cornice RFI 133	$ 4,747.00
	Red Cedar RFI 133	$ 9,313.00
	JRK Steel RFI 133	
153	Grout CMU (all cells) room 136A & 136B	
	Superior Masonry RFI 153	$ 4,123.00
146	Change reinforcement in topping over hollowcore to WWM due to camber	
	Hawk RFI 146	$ 25,789.00
	A-P RFI 146	$ 3,999.00
	Widseth RFI 146	
151	Wood Blocking adjustment on roof parapet	
	Range Cornice RFI 151	$ 1,363.00
154	CMU Termination Sallyport & North Bays	
	JRK Steel RFI 154	$ 2,179.00
	Red Cedar RFI 154	$ 3,562.00
159	Added wood blocking to walls per updated layout	
	A-P RFI 159 (Material)	$ 3,571.00
	A-P RFI 159 (Labor)	$ 31,994.00
160	Changed wall thickness, multiple rooms	
	Northern Door RFI 160	$ 698.00
	Custom Drywall RFI 160	$ 983.00

Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None

Request for Council Action

City Council Action
Approve purchase of 427 additional 95 gallon cans to Schafer Plastics

Description of Agenda Item
95 gallon garbage carts

Strategic Initiative
We need to add another truck load of garbage cans to our order. We anticipate more than we originally thought customers wanting a second can and want to make sure we are covered.

Owner of Agenda Item
Greg Pruszinske, City Administrator, 218.969.4850, gregpruszinske@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact
This will come out of fund 603-43-3230-210

Action Requested
Approve quote to Schafer Plastics for $27,408.00

Attachments
1. Q040056 City of Hibbing Schafer Garbage Carts 7-13-26

Schaefer Plastics North America, LLC
10301 Westlake Dr
Charlotte, NC 28273
USA
Phone: (704) 588-2150

QUOTATION

Quote #: 040056-1
Date: 7/10/2026
Quote Expiration: 7/24/2026
Terms: Net30
FOB: PPD
Lead Time: 4-6 Weekd ARO

Requested by: Joe McKenney

Bill to: City of Hibbing
401 E 21st St
Hibbing, MN 55746
USA

Ship to: City of Hibbing
1425 E 23rd St
Joe McKenney 218-966-1826
Hibbing, MN 55746
USA

Line	Quantity	Item number	Description	Unit price	Net amount
1	427	95B.0R0	USD95B 95-GALLON BAR CART WITH 12" PLASTIC WHEELS AND RFID NAVY BODY AND LID -HOT STAMP ON FILE Body: NV1 Lid: LIDNV1	$57.00	$24,339.00
2	1	FREIGHT	FREIGHT ESTIMATED FREIGHT ACTUAL FREIGHT CHARGES WILL BE APPLIED ONCE INVOICED	$3,069.00	$3,069.00
		Sales tax (Applicable sales tax will be added unless a valid Tax Exemption certificate is on file)			$0.00
				Total	$27,408.00

Agreed and accepted by:

Ed Sudol

Ed Sudol
Vice President, Sales

Name & Title

7/10/2026

Date

Date

All sales transactions are subject to Schaefer Plastics North America, LLC. – General Terms and Conditions of Purchase in effect at the time of sale, published on our websites: https://schaeferwaste.com.
* Assembly is required for wheels and axles unless assembly and distribution is being completed by Schaefer
* Orders with custom hot stamps are non-cancelable

Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None

HIBBING

Request for Council Action

City Council Action

Description of Agenda Item

Braun Change Order - Mahoning Manor - $17,439.24

Strategic Initiative

Owner of Agenda Item

Jesse Story, City Engineer-Director of Public Works, 218.969.0629, jessestory@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Attached is a change order for environmental services from Braun Intertec for the Mahoning Manor Project. The change order covers soil 27 soil probes, enrollment into the MPCA Voluntary Investigation and Cleanup and enrollment into the Pretroleum Brownfields Program. Betsy approved this work on May 20th.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Cost of the change order is $17,439.24.

Action Requested

Requesting City Council approval.

Attachments

1. Mahoning Manor_Change Order Request_B2501086.01

BRAUN INTERTEC

Memorandum

Date: July 8, 2026

To: Jesse Story, P.E.

From: Ted Hubbes

Subject: Change Order Request
Environmental Consulting Services, Mahoning Manor
Hibbing, Minnesota

Project: B2501086.02

Braun Intertec Corporation (Braun Intertec) previously provided Proposal QTB217700 to the City of Hibbing for environmental consulting services related to redevelopment of the referenced site. Project conditions and deadlines changed over the course of the project including moving up the construction date to fall 2026. We proceeded with additional project work to expedite progress toward MPCA approvals. Additional work was completed at the request of Betsy Olivanti.

Activities that were not included in the original proposal include mobilization, additional sampling, analytical costs and associated reporting for additional investigation. Twenty-seven soil probes were advanced to define a number of surficial soil contamination areas identified during and after the surface solid waste removal. We have also incurred costs associated with numerous project team meetings and associated consulting, as well as enrollment for the project into the MPCA Voluntary Investigation and Cleanup (VIC) and Petroleum Brownfields Program (PBP). All documents have been provided to MPCA for review and response is anticipated by August 2026.

Below is a breakdown of costs to date:

Contract Amount =	$32,653.00
Total Project Costs =	$50,092.24
Change Order Request =	$17,439.24

Please contact Ted Hubbes at 218.969.5833 or thubbes@braunintertec.com if you have questions or require additional information.

Sincerely,
Braun Intertec Corporation

Ted R. Hubbes, PG, CHMM
Senior Manager, Senior Scientist

Request for Council Action

City Council Action

Description of Agenda Item

Change Order - New Haven Drive Phase 1 Watermain Extension - $664,046.00

Strategic Initiative

To install watermain on the Phase 1 portion of the New Haven Drive project.

Owner of Agenda Item

Jesse Story, City Engineer-Director of Public Works, 218.969.0629, jessestory@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Attached is a schedule of quantities and prices for a change order for installing a new watermain on Phase 1 of the New Haven Drive Project. KGM provided the prices as the prime contractor on the project. The cost for the work will be covered by the Hibbing Public Utilities and was approved at the previous HPU Commission meeting. I will prepare an amendment to the Cooperative Project Agreement to include this Change Order.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

$664,046.00, cost covered by the Hibbing Public Utilities.

Action Requested

Asking the City Council to approve the Change Order in the amount of $664,046.00 to KGM.

Attachments

1. KGM Change Order - Watermain Phase 1

BIDDING SCHEDULE

7/6/2026
New Haven Drive Watermain Replacement - Hibbing Public Utilites
BMI Project Number: 25X.140483.000

BIDDER agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices:
NOTE: BIDS shall include sales tax and all applicable taxes and fees.
BIDDER must fill in unit prices in numerals, make extension for each item, and total.

CY (LV) = Cubic Yards, Loose Volume
CY (CV) = Cubic Yards, Compacted Volume (Measured in Place)
(P)=Planned Quantity Basis of Measurement

ITEM NO.	ITEM	NOTES	APPROX. QUANT.	UNIT	UNIT PRICE	AMOUNT
0						
BASE BID: NEW HAVEN DRIVE (9TH AVE W TO 6TH AVE W)						
1	MOBILIZATION		1.0	LS	59,000.00	59,000.00
2	REMOVE HYDRANT		2	EA	1000.00	2000.00
3	REMOVE GATE VALVE AND BOX		6	EA	900.00	5,400.00
4	PLUG, SANDFILL & ABANDON WMN		1019	LF	45.00	45,855.00
5	DEWATERING		1	LS	40,000.00	40,000.00
6	TEMPORARY WATER SERVICE		1	LS	60,000.00	60,000.00
7	WATERMAIN TRACING SYSTEM		1	LS	22,000.00	22,000.00
8	6" GATE VALVE & BOX		6	EA	5,500.00	33,000.00
9	12" GATE VALVE & BOX		3	EA	12,000.00	36,000.00
10	HYDRANT		2	EA	12,850.00	25,700.00
11	CONNECT TO EXISTING WATERMAIN		5	EA	5,500.00	27,500.00
12	6" PVC WATERMAIN (OPEN CUT)		159	LF	186.00	29,574.00
13	12" PVC WATERMAIN (OPEN CUT)		1021	LF	232.00	236,872.00
14	WATERMAIN FITTINGS		1055	LBS	39.00	41,145.00
					BASE BID TOTAL BID: $	664,046.00
BID ALTERNATE A: 9TH AVE W						
15	MOBILIZATION		1.0	LS		
16	TRAFFIC CONTROL		1.0	LS		
17	REMOVE HYDRANT		2	EA		
18	REMOVE GATE VALVE AND BOX		6	EA		
19	PLUG, SANDFILL & ABANDON WMN		682	LF		
20	BITUMINOUS ROADWAY PATCH		15	SY		
21	4" CONCRETE WALK		347	SF		
22	CONCRETE CURB & GUTTER		83	LF		
23	DEWATERING		1	LS		
24	TEMPORARY WATER SERVICE		1	LS		
25	CONNECT TO EXISTING SANITARY SEWER		2	EA		
26	8" PVC PIPE SEWER		10	LF		
27	WATERMAIN TRACING SYSTEM		1	LS		
28	6" GATE VALVE & BOX		4	EA		
29	10" GATE VALVE & BOX		1	EA		
30	12" GATE VALVE & BOX		1	EA		
31	HYDRANT		2	EA		
32	CONNECT TO EXISTING WATERMAIN		3	EA		
33	6" PVC WATERMAIN (OPEN CUT)		73	LF		
34	10" PVC WATERMAIN (OPEN CUT)		5	LF		
35	12" PVC WATERMAIN (OPEN CUT)		133	LF		
36	12" PVC WATERMAIN (TRENCHLESS)		503	LF		
37	WATERMAIN FITTINGS		911	LBS		
38	TURF ESTABLISHMENT		0.15	AC		
					BID ALTERNATE A TOTAL: $	
					BASE BID + BID ALTERNATE A TOTAL: $	

Request for Council Action

<u>City Council Action</u>

<u>Description of Agenda Item</u>
Replace broken Thermal Imaging Cameras

<u>Strategic Initiative</u>
Planned replacements of broken or worn out cameras.

<u>Owner of Agenda Item</u>
Erik Jankila, Fire Chief, 218.421.8363, erikjankila@hibbingmn.gov

<u>Introduction/Background/Justification/Key Issues/Legal</u>
Regional Vendor for SEEK.

<u>Board/Commission/Committee Actions(s):</u>

<u>Budgetary/Fiscal Impact</u>
$7506.94. $7500.00 is budgeted for 2026. Funds available to cover the difference.

<u>Action Requested</u>
Approve

<u>Attachments</u>
1. Hibbing Seek Quote 6.16.26

(877) 637-3473

Quote

Quote #	QT2082541
Date	06/16/2026
Expires	07/01/2026
Sales Rep	Hutchison, Jeremy
Shipping Method	FedEx Ground
Customer	HIBBING FIRE DEPT (MN)
Customer #	C31198

Bill To
HIBBING FIRE DEPT
401 E. 21st Street
Hibbing MN 55746

Ship To
HIBBING FIRE DEPT
2320 BROOKLYN DR
HIBBING MN 55746-1955

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
FQ-PASX			AttackPRO S, (with Survey Mode), Fast Frame 2 batteries, 1 desktop battery charger	2	$3,689.47	$7,378.94
RT3-4504			SEEK TIC Attack Pro Gearkeeper with Aluminum Carabiner	2	$64.00	$128.00

Contact: C31198 HIBBING FIRE DEPT (MN) : Tony Sikich (218) 262-6161

Subtotal	$7,506.94
Shipping Cost	$0.00
Tax Total	$0.00
Total	$7,506.94

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

QT2082541