HIBBING CITY COUNCIL
Regular Meeting
Wednesday, December 4, 2024
5:00 PM

Councilor Justin Fosso	City Administrator Greg Pruszinske
Councilor John Schweiberger	City Clerk-Dep Admin Candie Seppala
Councilor James Bayliss	Finance Dir - Treasurer Sheena Mulner
Councilor Jay Hildenbrand	City Attorney Andy Borland
Councilor Jennifer Hoffman Saccoman	Chief of Police Steve Estey
Councilor Chris Whitney	City Engineer Jesse Story
Mayor Pete Hyduke	

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE

III. ADDS AND DELETES:

1. ADDS: BIDS & QUOTES #4b

IV. APPROVAL OF THE AGENDA:

V. APPROVAL OF MINUTES:

1. Approve the Minutes of the Regular Hibbing City Council Meeting of November 6, 2024

2. Approve the Minutes of the Hibbing City Council Workshop Meeting of November 6, 2024

3. Approve the Minutes of the Regular Hibbing City Council Meeting of November 20, 2024

4. Approve the Minutes of the Workshop Meeting of November 20, 2024

VI. CONSENT AGENDA:

1. Approve Accounts Payable dated November 27, 2024 check #s178810-178899 in the amount of $340,380.45

2. Approve City Payroll dated November 22, 2024 in the amount of $636,102.38

3. Accept and place on file the Hibbing Police Department Activity Report for October, 2024

4. Approve the Request for Qualifications for a raceway operator, manager, promotor of the Hibbing Raceway

5. Authorize the hire of Emma LaVigne for Full-Time City Services Maintenance pending pre-employment contingencies.

6. Offer Resolution No. 24-12-01 Enabling the City of Hibbing to Join the Highway 169 Coalition

7. Authorize the Mayor to Sign the Hibbing Public Safety Building Letter of Intent to Move Forward with Land Acquisition

8. Acknowledge the termination of Matthew Hatfield effective November 27, 2024.

9. Approve the Raffle Permit Application Request of the Hibbing Curling Club to hold their raffle on Tuesday, April 8, 2025 at the Hibbing Curling Club
   Raffle Permit # 24-12-01

10. Approve the Raffle Permit Application Request of the Hibbing Curling Club to hold their raffle on Saturday, April 12, 2025 at the Hibbing Curling Club
    Raffle Permit #24-12-02

11. Approve the Special Event Permit Application of the Victory Christian Academy to hold the Victory 5K on Saturday, April 26, 2025 in Hibbing

12. Set the next Regular Hibbing City Council Meeting for Wednesday, December 18, 2024 at 5:00 p.m. in the City Hall Council Chamber

13. Set the next Regular Hibbing City Council Workshop Meeting for Wednesday, December 18, 2024 following the Regular Hibbing City Council Meeting

14. Approve the 2025 Cigarette Licenses

15. Authorize the Hibbing City Council to attend the North St. Louis Soil & Water Conservation District Board Supervisors and Staff Open House for Elected Officials on Wednesday, December 11, 2024 from 1-5 p.m. at 505 3rd Street N Suite A, Virginia, MN

VII. PUBLIC FORUM:

VIII. DEPARTMENT AND COMMITTEE REPORTS:

1. <u>Building Official Pat Green</u>

   a. Approve an Interim Use Permit request of Damien Brown to allow for the operation of a Home Outdoor Storage Business

2. <u>Library Director Jill Reini</u>

   a. Offer RESOLUTION #24-12-02 FOR A NON-MONETARY DONATION OF ARTWORK VALUED AT $2,000 TO THE HIBBING PUBLIC LIBRARY

b. Offer RESOLUTION NO. 24-12-03 to accept the grant from the Owens-Pesavento/Dr. Benjamin P. Owens Family Foundation in the amount of $3,000 for the 2024 Yuletide Festival - "Winter Wonderland".

3. City Administrator Greg Pruszinske

a. City Administrator's Report

IX. BIDS AND QUOTES:

1. City Engineering Jesse Story

a. Authorize the contract for the Hazardous Building Materials Study

b. Approve the proposal from Northeast Technical Services for the Public Safety Building in the amount of $32,400.00

2. Chief of Police Steve Estey

a. Approve the 5-year contract with Axon to purchase body and squad cameras in the amount of $46,351.40 per year for a total of $231,756.96

3. Fire Chief Erik Jankila

a. Approve the purchase of a Brush Truck Pump Unit for the brush truck from FIre Safety USA in the amount of $23,300.00

b. Approve the purchase of a Stahl service body for the brush truck chassis from Crysteel for $26,933.00

4. Library Director Jill Reini

a. Approve the purchase of a Cover One Book Repair Binding Machine in the amount of $1,290.00

b. Approve the grant writing services for the 2025 MDE Multi-purpose Community Facilities Grant Application Writing Assistance of Miriam Kero in the amount of $3,250.00

5. Fleet Manager Joe McKenney

a. Approve the purchase of a Komatsu Excavator from RMS in the amount of $232,172.32

X. 6:00 P.M. TRUTH IN TAXATION PUBLIC HEARING: THE PURPOSE OF THE TRUTH IN TAXATION PUBLIC HEARING IS TO DISCUSS THE CITY'S 2024 PROPOSED LEVY AND 2025 CITY BUDGET

1. 2025 CITY BUDGET/2024 FINAL LEVY

a. Offer RESOLUTION NO. 24-12-04 FINAL 2025 CITY BUDGET AND 2024 LEVY FOR THE CITY OF HIBBING

b. Offer RESOLUTION NO. 24-12-05 APPROVING THE CERTIFICATION OF THE FINAL 2024 HOUSING AND REDEVELOPMENT AUTHORITY (HRA) LEVY IN THE AMOUNT OF $100,000 FOR TAXES PAYABLE IN 2025.

c. Offer RESOLUTION NO. 24-12-06 APPROVING THE 2024 RANGE REGIONAL AIRPORT AUTHORITY FINAL LEVY REQUEST

XI. ADJOURNMENT:

PACKET: 03797 Regular Payments 11/27/24
VENDOR SET: 01 **** CHECK LISTING ****
BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	'VICTORIA RIDGE';'							
	I-VICTORIA RIDGE	';'REFUND'	R	11/27/2024		20.00CR	178810	20.00
005326	ABDO LLP							
	I-498516	SVCS 24-33 LONG TERM PLAN/50%	R	11/27/2024		11,500.00CR	178811	
	I-498517	REVIEW/PREP OSA FIANAN REPT	R	11/27/2024		900.00CR	178811	12,400.00
005284	ADS ON BOARDS							
	I-1336	DASHER ADS	R	11/27/2024		1,261.25CR	178812	1,261.25
000658	AIRGAS USA, LLC							
	I-5511512427	ARGON/ACETYLENE/OXYGEN	R	11/27/2024		137.07CR	178813	137.07
002234	APPLIED INDUSTRIAL TECH							
	I-7030841150	WEATHERHEADS	R	11/27/2024		173.88CR	178814	173.88
003589	ARFF SPECIALISTS, LLC							
	I-092624	FAR PART 139/CLASS/LIVE BURN	R	11/27/2024		4,500.00CR	178815	4,500.00
005605	ASCENDANCE TRUCKS CENTRAL, LLC							
	I-RA178000102:01	PTO REPAIRS	R	11/27/2024		368.55CR	178816	
	I-XA178001075:01	TRANSYND FLUID GAL	R	11/27/2024		315.24CR	178816	683.79
000353	AUTO VALUE							
	I-87232974	SUPER FAST URETHANE	R	11/27/2024		41.99CR	178817	41.99
003422	BARONS PHARMACY MESABA							
	I-00908479	CONTOUR NEXT 70 CT OTC	R	11/27/2024		150.00CR	178818	150.00
000282	BISMARCK MAP CO. (FORMERLY COMMUNITY GIS)							
	I-3163	OCT 24 HOST MAPPING APPL	R	11/27/2024		600.00CR	178819	600.00
002495	BOUND TREE MEDICAL							
	I-85516926	NEBULIZER KIT/JELLY	R	11/27/2024		163.48CR	178820	163.48
000319	BW DISTRIBUTING							
	I-48568	CITRUS BURST/SHOP SOLVE	R	11/27/2024		220.98CR	178821	
	I-48597	CURVED SQUEEGEE/HANDLE	R	11/27/2024		79.99CR	178821	
	I-48632	FIRE STAR	R	11/27/2024		195.99CR	178821	496.96
000046	CARQUEST AUTO PARTS							
	I-5077-205724	GLOVES	R	11/27/2024		503.70CR	178822	
	I-5077-205731	AIR & OIL FILTERS	R	11/27/2024		27.68CR	178822	
	I-5077-205737	BATTERY	R	11/27/2024		381.16CR	178822	
	I-5077-205799	HYD FITTING/HOSE	R	11/27/2024		108.32CR	178822	
	I-5077-205806	HUB CAP	R	11/27/2024		59.16CR	178822	
	I-5077-205916	ROTARY PUMP/WASHER FLUID	R	11/27/2024		309.98CR	178822	
	I-5077-205929	BRANCH GUARD	R	11/27/2024		65.99CR	178822	1,455.99

11-27-24
Carol Wasalk
Ck#'s 178810-178899

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003604	CENTURY LINK							
	I-6315 NOV 24	ACT 218-263-6315 NOV 24	R	11/27/2024		154.51CR	178823	154.51
000025	COMMERCIAL REFRIG SYSTEMS							
	I-47391	COMPRESSORS/CONDENSER/MB	R	11/27/2024		4,190.50CR	178824	
	I-47403	SHAFT SEAL/OIL COOLER/MB	R	11/27/2024		1,790.00CR	178824	5,980.50
002755	COMO OIL & PROPANE							
	I-1515105136	170.70 PROPANE	R	11/27/2024		307.13CR	178825	
	I-1515105137	130.60 PROPANE	R	11/27/2024		254.30CR	178825	561.43
005076	COMPUDYNE, INC. (LEASE)							
	I-37912935	DEC 24 ZBOOK MOBILE/FD	R	11/27/2024		249.95CR	178826	
	I-37912936	DEC 24 CONS ACCT	R	11/27/2024		2,089.67CR	178826	
	I-37912937	DEC 24 TBOOKS/AMB	R	11/27/2024		725.59CR	178826	
	I-37933875	DEC 24 PROD400 G7 LEASE/LIBR	R	11/27/2024		1,108.80CR	178826	4,174.01
003331	CRYSTEEL TRUCK EQUIPMENT							
	I-FP196811	20 GAL SS RESERVOIR TANK	R	11/27/2024		2,175.00CR	178827	2,175.00
003937	CULLIGAN OF NORTHEAST MN-VIRGINIA							
	I-425X02061303	BOTTLED WATER DELIVERED/LIBR	R	11/27/2024		45.65CR	178828	45.65
003579	DEL ZOTTO - PRODUCTS OF MINNESOTA, INC							
	I-004338	PRECAST BASE/CATCH BASIN/RING	R	11/27/2024		2,063.00CR	178829	2,063.00
000565	EARL F ANDERSEN, INC							
	I-0138131-IN	POST BRACKET/CROSSPIECE	R	11/27/2024		198.50CR	178830	198.50
000510	ECOLAB PEST ELIMINATION INC							
	I-6753238	QTR 4 2024 ROACH/RODENT/C HALL	R	11/27/2024		133.11CR	178831	
	I-6753242	QTR 4 2024 ROACH/RODENT/LIBR	R	11/27/2024		165.85CR	178831	298.96
000844	EDWARDS OIL							
	C-IN752225	CM/PUMP OUT BAD GAS/PARKS	R	11/27/2024		1,381.63	178832	
	I-IN755151	400 GAL #2 BIO DYED FUEL	R	11/27/2024		1,240.80CR	178832	
	I-IN759202	241.10 GAL #1UL DYED FUEL	R	11/27/2024		985.86CR	178832	
	I-IN759205	372.30 GAL PREM OCT UNLD	R	11/27/2024		1,289.65CR	178832	2,134.68
005644	EJ EQUIPMENT, INC.							
	I-P00509	RAPID RAIL/NO BIN	R	11/27/2024		1,264.56CR	178833	
	I-P00510	CYLINDER	R	11/27/2024		3,670.46CR	178833	4,935.02

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002297	EMBLEM ENTERPRISES, INC							
	I-935127	HIBBING FD 4 1/2" CIRCLE	R	11/27/2024		608.79CR	178834	608.79
005323	ENFORCEMENT LIGHTING, LLC							
	I-11/11/24	2024 CHEVY TAVERSE/6489	R	11/27/2024		4,600.00CR	178835	4,600.00
000848	EXCEL BUSINESS SYSTEMS							
	I-77552	AD/BH/HP&R/PD NOV 24	R	11/27/2024		675.89CR	178836	
	I-77558	PD CLICKS NOV 24	R	11/27/2024		104.05CR	178836	
	I-77559	ADM/3RD FLR CLKS NOV 24	R	11/27/2024		215.73CR	178836	
	I-77561	BLDG & HSNG CLKS NOV 24	R	11/27/2024		15.17CR	178836	
	I-77562	MEM BLDG CLKS/RENT NOV 24	R	11/27/2024		393.04CR	178836	
	I-77563	LIBR CLICKS/RENT NOV 24	R	11/27/2024		208.49CR	178836	
	I-77564	FD CLICKS/RENT NOV 24	R	11/27/2024		134.48CR	178836	1,746.85
000344	EXPRESS PRINT I LTD							
	I-69769COH	YSOP DIRECT MAILINGS	R	11/27/2024		6,217.45CR	178837	6,217.45
000369	EYE CLINIC NORTH, PROF ASSOC							
	I-11/18/24	12% DEED GRANT MATCH	R	11/27/2024		34,585.93CR	178838	34,585.93
001626	FRED FAUST							
	I-217771	HEX DRIVERS/ROLOC HOLDER	R	11/27/2024		181.32CR	178839	181.32
005648	FIREPRO SPRINKLER SPECIALISTS, INC.							
	I-2701	TRIPPED DRY SYSTEM/WM STORAGE	R	11/27/2024		1,419.21CR	178840	1,419.21
003289	FRYBERGER, BUCHANAN, SMITH & FREDERICK							
	I-08951.000018.12411	REVIEW DOCS/PREPARE 8038-G/OPI	R	11/27/2024		300.00CR	178841	300.00
005633	FUSIONTECH LLC							
	I-HIBBING-OCT 24	PROJ IMPL/TECH SUPPT/PLAN&CONS	R	11/27/2024		5,475.00CR	178842	5,475.00
001021	GRAINGER PARTS							
	I-9302095519	T PAPER/PAPER TOWELS/BAGS	R	11/27/2024		178.69CR	178843	
	I-9305079007	BIB APRONS	R	11/27/2024		82.98CR	178843	261.67
000538	H&L MESABI COMPANY							
	I-43728	CURB BUMPER ASSY/CURB RUNNER	R	11/27/2024		4,920.00CR	178844	4,920.00
005356	HAMILTON MEDICAL INC							
	I-23363621	T1 CIRCUIT/VALVE	R	11/27/2024		1,013.07CR	178845	1,013.07

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000309	HAWKINS INC							
	C-6921954	CHLORINE/150 LB CYL	R	11/27/2024		543.84	178846	
	I-6917884	ALUM SULF LIQUID	R	11/27/2024		7,530.45CR	178846	6,986.61
003569	HOMETOWNFOCUS.US							
	I-110881	2024 YEARLY SUBSCRIPTION/LIBR	R	11/27/2024		49.00CR	178847	49.00
000488	IMPERIALDADE (FRMLY DALCO)							
	I-4307697	WYPALL WIPES	R	11/27/2024		140.72CR	178848	140.72
005009	INGRAM LIBRARY SERVICES							
	I-63122183	BOOKS/COVERS/JACKETS	R	11/27/2024		1,379.53CR	178849	
	I-63122798	BOOKS/COVERS/JACKETS	R	11/27/2024		74.91CR	178849	
	I-63123313	BOOKS/COVERS/JACKETS	R	11/27/2024		108.66CR	178849	
	I-63124522	BOOKS/COVERS/JACKETS	R	11/27/2024		256.50CR	178849	
	I-63125924	BOOKS/COVERS/JACKETS	R	11/27/2024		189.11CR	178849	
	I-63125950	BOOK/JACKET/LABEL	R	11/27/2024		22.03CR	178849	2,030.74
003574	INNOVATIVE OFFICE SOLUTIONS, LLC FRMLY NBP							
	I-IN4689076	NAPKIN DNNR	R	11/27/2024		50.52CR	178850	
	I-IN4694929	NOTARY STAMP/E SCHIRMER	R	11/27/2024		41.00CR	178850	
	I-IN4696965	TONER	R	11/27/2024		491.78CR	178850	583.30
000286	IRON RANGE PLUMBING & HEATING							
	I-40242-BF	MINI SPLIT A/C LEAK/LIBRARY	R	11/27/2024		3,143.61CR	178851	3,143.61
001473	IRON RANGE TIRE SERVICE							
	C-35231	LT225/75R16 GOODYEAR WKHORSE	R	11/27/2024		426.00	178852	
	I-35233	FLAT REPAIR/VALVE STEM	R	11/27/2024		212.50CR	178852	
	I-35249	11R22.5 G GDYR G622 RSD	R	11/27/2024		2,296.84CR	178852	2,083.34
005371	KELLER, MICHAEL, PHD							
	I-11/11/24	PRE-EMPL PSYCH EVAL/C WAGNER	R	11/27/2024		650.00CR	178853	650.00
005552	KRONOS SAASHR, INC.							
	I-12322958	READY TIME/ACCRUALS MGR/HR	R	11/27/2024		598.18CR	178854	
	I-12322959	READY COMPENSATION/PERFORMANCE	R	11/27/2024		58.56CR	178854	656.74
000285	L & L RENTALS INC							
	I-1-203240	33 & 43 PROPANE DELIVERED	R	11/27/2024		275.00CR	178855	275.00
000334	L & M FLEET SUPPLY							
	I-10269307	SAFETY BOOTS/CHRIS PASCH	R	11/27/2024		156.74CR	178856	
	I-9501705	SPRING WATER/REFLECTIVE STRIPS	R	11/27/2024		46.64CR	178856	
	I-9514707	FEBREZE/BIG STRETCH/SEALANT	R	11/27/2024		91.35CR	178856	
	I-9521709	SPRING WATER	R	11/27/2024		40.70CR	178856	
	I-9524459	CANDY	R	11/27/2024		8.54CR	178856	
	I-9524723	GLOVES/MARINE ANTI FREEZE	R	11/27/2024		538.69CR	178856	
	I-9529982	CALVES/MOUSE BAIT/WINDEX/PLUG	R	11/27/2024		87.74CR	178856	
	I-9530972	FOAM PLUGS/EAR MUFFS	R	11/27/2024		33.20CR	178856	
	I-9536805	VESTS	R	11/27/2024		56.97CR	178856	
	I-9537340	NEO BOOTFOOT/HIP WADERS	R	11/27/2024		142.49CR	178856	

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	I-9537393	COVER PLATE/RECEPTICLE/LIGHT	R	11/27/2024		49.34CR	178856	
	I-9537408	SPRING WATER/WHEEL CUT OFF	R	11/27/2024		119.39CR	178856	
	I-9537527	LIGHT BULB	R	11/27/2024		9.48CR	178856	
	I-9537986	SAFETY BOOTS/GARY SPORER	R	11/27/2024		132.99CR	178856	
	I-9538124	SPRING WATER/ROD RND STL	R	11/27/2024		30.18CR	178856	
	I-9538138	SPEING WATER	R	11/27/2024		22.20CR	178856	
	I-9540356	TWINE/FLAG TAPE	R	11/27/2024		30.38CR	178856	
	I-9541231	LIGHTS/TAP/TAPE/EXT CORD/TIE	R	11/27/2024		453.58CR	178856	
	I-9543795	WATER CONTRACTOR TURRET	R	11/27/2024		31.32CR	178856	2,081.92
000893	LAKE COUNTRY POWER							
	I-0900 NOV 24	ACT 2330900 NOV 24	R	11/27/2024		12.00CR	178857	
	I-1000 NOV 24	ACT 2331000 NOV 24	R	11/27/2024		249.00CR	178857	
	I-1900 NOV 24	ACT 4081900 NOV 24	R	11/27/2024		61.00CR	178857	
	I-3600 NOV 24	ACT 8704803600 NOV 24	R	11/27/2024		12.00CR	178857	
	I-5101 NOV 24	ACT 141665101 NOV 24	R	11/27/2024		65.00CR	178857	
	I-5201 NOV 24	ACT 143315201 NOV 24	R	11/27/2024		50.04CR	178857	
	I-7900 NOV 24	ACT 2207900 NOV 24	R	11/27/2024		15,312.00CR	178857	15,761.04
000166	LAWSON PRODUCTS INC							
	I-9312011920	PLOW BOLT	R	11/27/2024		556.80CR	178858	
	I-9312013851	PAINT/AIR NIPPLE/MINI FUSE/STU	R	11/27/2024		894.37CR	178858	1,451.17
005677	LEGEND HOMES LLC							
	I-10/24/24	1ST 1/2 PMT/INT STATION 2/FD	R	11/27/2024		12,080.00CR	178859	12,080.00
002687	LHB INC							
	I-230052.00-9	23-24 BRIDGE INSPECTIONS	R	11/27/2024		724.94CR	178860	
	I-230741.00-11	ZIM RD BRIDGE THRU 10/25/24	R	11/27/2024		4,078.75CR	178860	4,803.69
005445	LIFE-ASSIST, INC							
	I-1511316	FOAMING HAND RUB	R	11/27/2024		135.00CR	178861	
	I-1511815	TIGHT SEAL/SAFETY IV CATHETER	R	11/27/2024		451.35CR	178861	586.35
001058	LMCIT- BERKLEY RISK ATTN:							
	I-9322	LMC CA 000000383020/N ERICKSON	R	11/27/2024		4,908.99CR	178862	4,908.99
000207	LVC COMPANIES (J.N. JOHNSON)							
	I-155542	FIRE EXT 5LB ABC/VEH BRAC/INST	R	11/27/2024		1,036.00CR	178863	1,036.00
005624	M&M AUTOBODY							
	I-1972	MEGA FIT INSTALL/SUPPLIES	R	11/27/2024		1,540.00CR	178864	1,540.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
003521	MEDICAREBLUE RX							
	I-DEC 2024	DEC 2024 BILLING	R	11/27/2024		30,127.00CR	178865	30,127.00
002910	MESABI GLASS, WINDOW & DOOR, INC							
	I-17532	REPL BROKEN GLASS/MB	R	11/27/2024		550.00CR	178866	550.00
003847	MICROMARKETING LLC							
	I-967144	LPTP'S	R	11/27/2024		72.39CR	178867	
	I-967579	UNCD	R	11/27/2024		42.49CR	178867	
	I-967729	UNCD'S	R	11/27/2024		136.68CR	178867	
	I-967965	LPHC	R	11/27/2024		25.60CR	178867	277.16
000492	MIDWEST TAPE							
	I-506342750	DVD'S	R	11/27/2024		470.31CR	178868	470.31
003281	MN DEPT OF HEALTH							
	I-2025 GRNHVN	2025 LIC FBL-22125-27723 GRNHV	R	11/27/2024		315.00CR	178869	315.00
003366	MN DEPT OF LABOR AND INDUSTRY							
	I-ABR0339462X	A64089 PRESSURE VESSEL/SAN24	R	11/27/2024		10.00CR	178870	10.00
000267	MN LIFE INSURANCE COMPANY							
	I-NOV 2024	NOV 2024 LIFE INSURANCE	R	11/27/2024		1,919.22CR	178871	1,919.22
002710	NAPA SUPPLY OF HIBBING							
	I-489412	IGNITION COIL/SPARK PLUG	R	11/27/2024		60.37CR	178872	
	I-489565	SPARK PLUG/FUEL INJECTOR	R	11/27/2024		440.70CR	178872	501.07
002935	O'REILLY AUTO PARTS							
	I-1824-156363	MOTOR OIL	R	11/27/2024		113.85CR	178873	113.85
005530	LARRY PARR							
	I-20241112	LG PRINT BOOKS	R	11/27/2024		100.95CR	178874	
	I-20241115	SANTA CLAUS 2024 YULETIDE	R	11/27/2024		250.00CR	178874	350.95
000491	PORTABLE JOHN SERVICES INC (FORMERLY CARPENTER)							
	I-33755	MINEVIEW 10/14/24-11/10/24	R	11/27/2024		84.00CR	178875	
	I-33756	BENNETT PK2 10/14/24-11/10/24	R	11/27/2024		84.00CR	178875	
	I-33758	RECYCLE CTR 10/14/24-11/10/24	R	11/27/2024		84.00CR	178875	252.00
001235	POWERPLAN OIB (FORMERLY NORTRAX)							
	I-2434884	ANTENNA BASE/W/MT BASE	R	11/27/2024		44.13CR	178876	44.13

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
004926	PROBLAST TECHNOLOGY, INC							
	I-16640	CAT LDR WHEELS/BLAST/PRM/PNT	R	11/27/2024		1,200.00CR	178877	1,200.00
000206	PUBLIC UTILITIES COMM							
	I-10/1/24-10/31/24	10/1/24-10/31/24 UTILITIES PMT	R	11/27/2024		51,635.73CR	178878	51,635.73
000559	QUILL CORPORATION							
	I-41331479	KEYBOARD	R	11/27/2024		79.99CR	178879	
	I-41343657	BIC SOFT FEEL/PAPER/CALENDARS	R	11/27/2024		201.10CR	178879	281.09
000099	R & R SPECIALTIES, INC							
	I-0083700-IN	POWER & AUGER SVC CALL/ARENA	R	11/27/2024		1,213.35CR	178880	1,213.35
000077	RADKO IRON & SUPPLY INC							
	I-20644/1	STOP NTS USS	R	11/27/2024		22.98CR	178881	
	I-20659/1	CHECK VALVE	R	11/27/2024		35.99CR	178881	
	I-20678/1	PIPE/CORD REEL/HOSE/WALL MNT	R	11/27/2024		206.41CR	178881	
	I-20735/1	PHILLIPS BIT/TOOLS	R	11/27/2024		11.92CR	178881	
	I-20741/1	CAMLOCK/CK VALVE/ELBOW/NIPPLE	R	11/27/2024		75.13CR	178881	
	I-20744/1	HEX BUSHNG	R	11/27/2024		7.59CR	178881	360.02
003523	RANGE REGIONAL ANIMAL RESCUE							
	I-NOV 2024	NOV 2024 ANIM SHELT SVCS	R	11/27/2024		4,500.00CR	178882	4,500.00
005244	RMB ENVIRONMENTAL LABORATORIES, INC.							
	I-D068285	INFLUENT & EFFLUENT 10/31/24	R	11/27/2024		118.09CR	178883	
	I-D068453	INFLUENT & EFFLUENT 11/5/24	R	11/27/2024		132.51CR	178883	
	I-D068513	INFLUENT & EFFLUENT 11/6/24	R	11/27/2024		102.41CR	178883	
	I-D068596	INFLUENT & EFFLUENT 11/7/24	R	11/27/2024		102.41CR	178883	
	I-D068706	INFLUENT & EFFLUENT 11/12/24	R	11/27/2024		132.51CR	178883	
	I-D068786	INFLUENT & EFFLUENT 11/13/24	R	11/27/2024		102.41CR	178883	
	I-D068825	INFLUENT & EFFLUENT 11/14/24	R	11/27/2024		102.41CR	178883	792.75
005312	ROGER'S ONLINE CORPORATION							
	I-0010178	OCT 24 COMPUTER MAINT	R	11/27/2024		1,000.00CR	178884	1,000.00
000757	SAFETY KLEEN SYSTEMS INC							
	I-95704783	LG SELF RECYCLING PARTS WASHER	R	11/27/2024		289.73CR	178885	289.73
005017	SBS BLACKTOP SERVICE, INC.							
	I-731	PATCHING/E 13TH/12TH/9TH/MICHI	R	11/27/2024		6,502.00CR	178886	
	I-737	PATCHING/MICHI/11TH/LINDQUIST	R	11/27/2024		5,759.00CR	178886	
	I-738	PATCHING/16TH/12TH/7TH/MICHI	R	11/27/2024		9,384.00CR	178886	21,645.00

PACKET: 03797 Regular Payments 11/27/24
VENDOR SET: 01 **** CHECK LISTING ****
BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
004131	SHRED-N-GO, INC.							
	I-172562	SHRED SVCS THRU 9/22/24	R	11/27/2024		143.94CR	178887	
	I-175080	SHRED SVCS THRU 11/17/24	R	11/27/2024		217.88CR	178887	
	I-175141	SHRED SVCS THRU 11/17/24/LIBR	R	11/27/2024		83.93CR	178887	445.75
005678	SNYDER INDUSTRIES							
	I-545277	CANS/LIDS/KIT HINGES/MARKING	R	11/27/2024		10,826.67CR	178888	10,826.67
001453	ST CROIX RECREATION CO IN							
	I-22140	TABLE/MEM BENCH/PLAQUE PROOF	R	11/27/2024		5,583.50CR	178889	5,583.50
000514	ST LOUIS COUNTY AUDITOR							
	I-00012280	OCT 2024 OBLIGATIONS	R	11/27/2024		6,848.98CR	178890	6,848.98
003003	ST LOUIS COUNTY PUBLIC WORKS HIBBING							
	I-290075	OCTOBER 2024 FUEL	R	11/27/2024		28,758.83CR	178891	28,758.83
003290	STERICYCLE, INC							
	I-8008944858	43 GAL TUB	R	11/27/2024		50.00CR	178892	50.00
000366	STREICHERS, INC							
	I-I1727531	TACLITE PRO PANTS	R	11/27/2024		162.00CR	178893	
	I-I1729129	POLOS/JACKETS	R	11/27/2024		235.00CR	178893	
	I-I1729130	HPD BADGE PATCH//CSO ROCKER	R	11/27/2024		299.00CR	178893	696.00
000462	SULLIVAN CANDY AND SUPPLY							
	I-702751	FOLGERS	R	11/27/2024		35.98CR	178894	35.98
000722	SUPER ONE FOODS - RETAIL ACCOUNTING							
	I-00271332	VEG TRAY/FRUIT/BAKERY/HAM	R	11/27/2024		87.44CR	178895	
	I-00386712	WATER/PARTY & VEGGIE TRAYS	R	11/27/2024		50.68CR	178895	
	I-00386884	SNACK STACKS/NAB TRISC	R	11/27/2024		10.38CR	178895	148.50
004053	TELEFLEX FUNDING LLC (FORMERLY ARROW INT'L INC)							
	I-9509051196	NEEDLES/TRAINING BONES	R	11/27/2024		1,168.00CR	178896	1,168.00
001006	TRI MARK INDUSTRIAL/EOC							
	I-IN760330	5.00 MYSTIC CITGO GREASE	R	11/27/2024		372.72CR	178897	372.72
000378	TROMCO ELECTRIC INC							
	I-4787	TROUBLESHOOT DATA LINE/LIBR	R	11/27/2024		300.00CR	178898	300.00

PACKET: 03797 Regular Payments 11/27/24
VENDOR SET: 01 **** CHECK LISTING ****
BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
003227	WITMER PUBLIC SAFETY GROUP, INC							
	I-INV567213	FIRE DEX LEATHER GLOVES	R	11/27/2024		313.98CR	178899	313.98

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	90	0.00	340,380.45	340,380.45
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	90	0.00	340,380.45	340,380.45

PACKET: 03797 Regular Payments 11/27/24
VENDOR SET: 01 **** CHECK LISTING ****
BANK : APBNK US BANK

ERROR LISTING

CHECK #	VENDOR	NAME	PAGE	ERROR MESSAGE	NOTES
178871	01-000267	MN LIFE INSURANCE COMPANY	6	CHECK DATE < PAY DATE	TRAN NO#: I-NOV 2024
178865	01-003521	MEDICAREBLUE RX	6	CHECK DATE < PAY DATE	TRAN NO#: I-DEC 2024

TOTAL ERRORS: 0 TOTAL WARNINGS: 2

PACKET: 03797 Regular Payments 11/27/24
VENDOR SET: 01
BANK : APBNK US BANK

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	11/2024	223,152.92CR
211	11/2024	14,107.79CR
255	11/2024	24.00CR
400	11/2024	16,680.00CR
430	11/2024	1,261.25CR
602	11/2024	48,224.15CR
603	11/2024	34,519.42CR
610	11/2024	2,410.92CR
ALL		340,380.45CR

CITY OF HIBBING (6195543)
401 E 21ST ST
Hibbing, MN 55746-5510
United States
41-6005232

Payroll Recap & Funding

Biweekly Regular 11/22/2024

Pay Date: 11/22/2024

Payroll Overview

Payroll		Biweekly Regular 11/22/2024
Pay Date		11/22/2024
# Employees		223
# Paid Employees		223
# Regular	223	
# Pay Periods		1
Base Compensation Changes		10
New Hires		6

Employee Payments

	#	EE's	$ Amount	
Checks Paid By POD6 | UK	53	53	10,086.00 D	
Direct Deposits Debited	231	170	279,693.05 D	
Total				289,779.05
(D) POD6 | UKG Payroll Services Admin Debit				-289,779.05
Your Remaining Bank Account Liability				0.00
Vouchers Printed	53			
Vouchers Suppressed	0			

Taxes

	EIN	EE's	$ Amount	
FIT/EE	41-6005232	139	40,323.78 D	
FICA/ER	41-6005232	113	13,822.47 D	
FICA/EE	41-6005232	113	13,822.47 D	
MEDI/ER	41-6005232	170	6,101.97 D	
MEDI/EE	41-6005232	170	6,101.97 D	
SIT:MN/EE	8022766	141	18,434.00 D	
Total				98,606.66
(D) POD6 | UKG Payroll Services Admin Debit				-98,606.66
Your Remaining Tax Liability				0.00

Vendor Liabilities

	EE's	$ Amount	
AFLAC-WWHQ	6	310.38 C	
AFSCME MN COUNCIL 65	62	3,833.80 C	
City of Hibbing Insurance	124	129,986.28 D	
EMPOWER	64	10,241.91	
FIREFIGHTERS LOCAL #173 C/O	23	1,871.28 C	
HIBBING POLICE ASSOCIATION	14	140.00 C	
HIBBING POLICE FEDERATION	19	798.00 C	
Lincoln Financial Group	16	3,655.89	
MADISON NATIONAL LIFE	11	379.73 C	
MAPE UNION ATTN: JULIE LEE	6	406.51 C	
MINNESOTA TEAMSTERS NO. 320	3	324.00 C	
MN CHILD SUPPORT PAYMENT CE	2	731.88 D	
MN PERA	139	92,551.02	
NATIONWIDE	13	1,765.00	
RCB COLLECTIONS range credit b	1	432.98 C	
U.S. Department of the Treasury	1	288.01 C	
Total			247,716.67
(D) POD6 | UKG Payroll Services Admin Debit			-130,718.16
(C) Vendor Checks			-8,784.69
Your Remaining Vendor Liability			108,213.82

Total

Total	636,102.38
POD6 | UKG Payroll Services Admin Debit	-519,103.87
Total of Your Responsibility	116,998.51

Recap

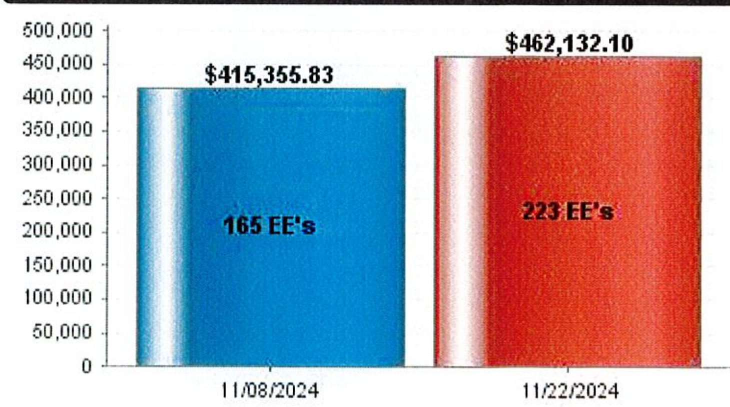
POD6 | UKG Payroll S	Date	Bank Account #	$ Amount
Vendor Payment SPA	11/21/2024	x0087	130,718.16
Tax Payment	11/21/2024	x0087	98,606.66
Empl. Checks SPA	11/21/2024	x0087	10,086.00
Empl. Dir. Dep. SPA	11/21/2024	x0087	279,693.05
		Total Debits	**519,103.87**

Cash Requirements: x0087	$ Amount
Vendor Payment SPA	130,718.16
Vendor Checks	8,784.69
Tax Payment	98,606.66
Empl. Checks SPA	10,086.00
Empl. Dir. Dep. SPA	279,693.05
Total	**527,888.56**

General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	461,710.94	
ER Deduction	154,462.80	
ER Tax (Offset)	19,924.44	
Check		10,086.00
ER Tax		19,924.44
Tax		78,682.22
Deduction		93,249.67
ER Deduction (Offset)		154,462.80
Direct Deposit		279,693.05
	636,098.18	**636,098.18**

Comparison To Last Pay Period - Gross Wages



PR# 24-24
11/2/24-11/15/24
PAID 11/22/24

Grouped By: None
Sorted By: None
Filtered By: None

Kronos SaaShr, Inc.
City of Hibbing

Generated: 11/20/2024 01:45p
Generated By: OWEN D. WALTERS
Page 1 of 2

Request for Council Action

City Council Action

Accept and place on file the Hibbing Police Department Activity Report for October, 2024

Description of Agenda Item

Accept and place on file the Hibbing Police Department Activity Report for October, 2024

Strategic Initiative

Owner of Agenda Item

Steve Estey, Chief of Police, 218.929.0776, steveestey@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Accept and place on file the Hibbing Police Department Activity Report for October, 2024

Attachments

1. HPD October Activity Report

HIBBING POLICE DEPARTMENT
ACTIVITY
October 2024

ASLT-2 DEG-DANGER WEAPON-GUN	1
ASLT-5 DEG-INFLICT OR ATTEMPT BODILY HARM	2
ASLT-DOMESTIC ASLT-FE	1
ASLT-DOMESTIC ASLT-MISD	3
ASLT-STRANGLE-ADULT ACQUAINTANCE	1
ASLT-TERRORIST THREATS RECKLESS DISREGARD RISK	2
All Other (Warrant Arrest)	1
BURG-3 DEG-NON RES-FORCED-NIGHT	1
DISTURB-DISORDERLY CONDUCT	2
DRUGS-5TH DEGREE-POSSESS-METHAM-F	2
Disorderly Conduct-Brawling or Fighting- MS	2
Disorderly Conduct-Offensive/Abusive/Noisy/Obscene-	2
Domestic Abuse - Violate Order for Protection-M	2
Domestic Abuse - Violate Order for Protection-Misde	1
Drivers License - Driving without a valid license f	1
Drivers Licenses-Instruction Permit Violations-Pers	1
GOVT-HARBORING A FUGITIVE/AIDING AN OFFENDER	1
GOVT-OBSTRUCT LEGAL PROCESS-NO FORCE-MISD	1
HEALTH SAFETY-LITTERING (NOT FROM VEH)	1
Harassment; Restraining Order - Violate Restraining	1
Hit and Run, Prop Dam MV	1
MV Reg-Expired Tabs	3
Nonpayment for Improvement- FE	1
Pattern of Harassing/Stalking Conduct-FE	2
THEFT-BY SWINDLE OR TRICK-$2501-$19999	1
THEFT-THEFT OF SERVICES-$500 OR LESS	1
TRAF-DL-DAC-INIMICAL TO PUBLIC SAFETY	1
TRAF-DUI-3 DEG-ALCOHOL CONC OVER .08 OR MORE W/I 2	2
TRAF-DUI-3 DEG-GM	1
TRAFFIC-DAR	2
TRAFFIC-DUI-4 DEG .08 OR MORE IN 2 HRS	1
TRAFFIC-DUI-Third-Degree Driving While Impaired-1 A	1
TRAFFIC-DWI-4 DEG DRIVE WHILE IMPAIRED	2
TRAFFIC-Drive Over/Through/Around Barricade-Highway	1
TRAFFIC-INSURANCE-UNINSURED VEHICLE	1
TRAFFIC-Instruction-Violation Of Instruction Permit	1
TRAFFIC-Reckless Driving	1
TRAFFIC-Regulation-Driver Who Is Not Owner Must Lat	1
TRAFFIC-SPEED-EXCEED LIMIT	1
TRESPASSING-BUILDING OR DWELLING-M	2
TRESPASSING-REFUSING TO LEAVE UPON LAWFUL DEMAND	1
Theft-Shoplifting-$500 or less - M	13

Traffic - DWI - Operate Motor Vehicle - Under influ	1
Traffic Collision - Collision with Unattended Vehic	1
Traffic Regulation - Driver Must Carry Proof of Ins	3
Trespass-Return to Property Within One Year- MS	1
Total	**76**
Total number of calls generated in Oct.	**1774**
Total number of administrative tickets in Oct.	**0**
Total number of parking tickets in Oct.	**68**

Request for Council Action

City Council Action

Description of Agenda Item

The City of Hibbing, MN is seeking proposals from all interested parties, organizations, operators, businesses, or firms interested in managing, operating and marketing the Hibbing Raceway on their behalf.
DEADLINE AND REQUIREMENTS FOR SUBMITTING REQUESTS FOR QUALIFICATIONS (RFQ):
Proposals must be received before Friday, December 13th at 12:00 pm (Noon).
See attached document.

Strategic Initiative

Owner of Agenda Item

Nick Arola, City Services Director, 218.421.5565, nickarola@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

1. 2024 Raceway Operator RFQ

Request for Qualifications

City of Hibbing

Operation, Management & Promotion of the Hibbing Raceway

Proposal Submittal Deadline: 12:00pm (Noon) December 13th, 2024
Selection Review: December 13-17, 2024
Selection Process Completed by City of Hibbing: December 18, 2024

For additional information contact:

Nick Arola
City Services Director
nickarola@hibbingmn.gov
218-421-5565

City of Hibbing, MN
Hibbing Memorial Building
400 E 23rd St
Hibbing, MN 55746

Request for Qualifications

DATE ISSUED:
November 22, 2024

TITLE:
Management, Operation & Promotion of the Hibbing Raceway (the "Raceway")

DESCRIPTION:
The City of Hibbing, MN is seeking proposals from all interested parties, organizations, operators, businesses, or firms interested in managing, operating and marketing the Hibbing Raceway on their behalf.

DEADLINE AND REQUIREMENTS FOR SUBMITTING REQUESTS FOR QUALIFICATIONS (RFQ):
Proposals must be received at the address shown below on or before Friday, December 13th at 12:00 pm (Noon).

POINT OF CONTACT
Nick Arola, City Services Director
City of Hibbing
nickarola@hibbingmn.gov
218-421-5565

RFQ DELIVERY ADDRESS:
Attention: Nick Arola, City Services Director
Hibbing Memorial Building
400 E 23rd St
Hibbing MN 55746

*RFQ may be submitted via email to: nickarola@hibbingmn.gov

NUMBER OF COPIES REQUIRED

Number of Copies:

Mail in or drop off: Submit one (1) original copy in sealed envelope or container with the following listed on the front: Hibbing Raceway RFQ, ATTN NICK AROLA

Electronic: (1) PDF file or Word document of the proposal emailed to nickarola@hibbingmn.gov

1.0 Introduction

The City of Hibbing ("City") is issuing a Request for Qualifications ("RFQ") to identify a management operator that can provide comprehensive management and full operations of the Hibbing Raceway. Services shall include, but not be limited to, general management, scheduling and promotion of events, marketing the venue, ticketing services, and food/beverage service. Operator will have complete and exclusive use of the Hibbing Raceway.

All questions pertaining to this RFQ must be directed to Nick Arola, City Services Director, nickarola@hibbingmn.gov

The due date for this RFQ is Friday, December 13, 2024 at 12:00pm (Noon)

2.0 Proposal Format:

1. Letter of Introduction, not to exceed one (1) page.

2. Qualifications - Provide a brief summary of qualifications to manage, promote, and operate the Hibbing Raceway.

3. Management Organization – Who is a part of the management team. Explain how the management operation will be structured. (Racing management, operations, marketing, food/beverage, etc.)

4. Financial Ability & Fund Control - Explain the financial soundness of the organization/firm/operator to adequately fund the proposal.

5. Events - List of proposed events with the classes defined and corresponding sanctioning bodies noted.

6. Special Events - List of proposed schedules of special events.

3.0 Operator/Promoter Responsibilities:

1. Promote, manage, market, and operate all race activities and related grounds.

2. Provide all necessary insurance and event liability insurance with proper coverage limits that names the City of City of Hibbing as additional insured.

3. Maintain all racetrack surface preparation.

4. Provide all food and beverage operations and sales. Must secure proper licenses required to do so.

5. Provide daily upkeep and maintenance of the entire raceway facilities and associated grounds.

6. Pay all utilities associated with the raceway including: electricity, sewer, water, gas, garbage collections, phone, internet, etc.

7. Provide all equipment necessary for maintenance and preparation of the racing surface.

8. Operator will be responsible to pay all federal, state, and local licenses, permits, sales and use tax, state and federal payroll taxes, workers compensation and unemployment taxes.

4.0 City of Hibbing Responsibilities:

1. Provide general property and casualty insurance on the facility.

2. Lease of track prep grader to operator if operator desires.

3. Capital assistance with property if budget allows.

5.0 Additional Information:

1. It is anticipated that a three (3) year lease will be negotiated with options to renew upon mutual consent.

2. The City reserves the right to negotiate with the selected proposal.

3. The City reserves the right to accept or reject any or all proposals.

4. If an agreement cannot be reached with the selected proposer, the City reserves the right to terminate negotiations with that proposer and enter into negotiations with other proposers.

5. All information, documentation, and other materials submitted in response to this RFQ will be considered non-confidential and/ or non-proprietary and are subject to public disclosure after the solicitation process is completed.

6. A performance bond may be required by the City in the final agreement.

6.0 Evaluation of Proposals and Award:

The contract will be offered to the most qualified, responsible, and eligible proposer as determined by the City of Hibbing selection committee and Hibbing City Council. The City of Hibbing reserves the right to reject any proposal.

Request for Council Action

City Council Action

Authorize the hire of Emma LaVigne for Full-Time City Services Maintenance pending pre-employment contingencies.

Description of Agenda Item

Authorize the hire of Emma LaVigne for Full-Time City Services Maintenance pending pre-employment contingencies.

Strategic Initiative

Owner of Agenda Item

Nick Arola, City Services Director, 218.421.5565, nickarola@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Replace Teddy LaVigne.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Budgeted.

Action Requested

Authorize the hire of Emma LaVigne for Full-Time City Services Maintenance pending pre-employment contingencies.

Attachments

None

Request for Council Action

City Council Action
Offer Resolution No. 24-12-01 Enabling the City of Hibbing to Join the Highway 169 Coalition

Description of Agenda Item
Offer Resolution No. 24-12-01 Enabling the City of Hibbing to Join the Highway 169 Coalition

Strategic Initiative
Thriving Destination and Regional Leader.

Owner of Agenda Item
Greg Pruszinske, City Administrator, 218.969.4850, gregpruszinske@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal
The attached resolution has been prepared to enable Hibbing to join the Highway 169 Range Gateway Coalition to complete the four lane blacktop between Pengilly and Taconite to promote commerce and safety along the 169 Corridor in Northeast Minnesota through advocacy at the Minnesota Capitol and beyond.

Board/Commission/Committee Actions(s):
The project has been reviewed and debated during a City Council workshop.

Budgetary/Fiscal Impact
$5000.00 per year until the goal of improving the 2-lane highway to a four lane highway between Pengilly and Taconite.

Action Requested
Motion and action to enable Hibbing to join the U.S. Highway 169 Range Gateway Coalition.

Attachments
1. Highway 169 Resolution enabling Hibbing to join

RESOLUTION 24-12-01
ENABLEING THE CITY OF HIBBING TO JOIN THE
U.S. HIGHWAY 169 RANGE GATEWAY COALITION

WHEREAS, safety and freight movement along the U.S. Highway 169 Corridor in Northern Minnesota are vital to the health, well-being, and economic vitality of the region; and

WHEREAS, residents of Northern Minnesota have advocated for completion of the Cross Range Expressway, a four-lane highway to connect communities along Highway 169 between Grand Rapids and Virginia; and

WHEREAS, significant safety and freight movement challenges persist on Highway 169, including the area identified as the Cross Range Expressway and extending south into Aitkin County; and

WHEREAS, Highway 169 investments will be best achieved through collaboration and coordination among multiple stakeholders, including local governments, businesses, and nonprofits who advocate together for the same goal; and

WHEREAS, the U.S. Highway 169 Range Gateway Coalition is a nonprofit advocacy organization whose mission is to promote safety along the U.S. Highway 169 Corridor throughout Northern Minnesota through legislative advocacy and public awareness; and

WHEREAS, the City of Hibbing supports the mission of the U.S. Highway 169 Range Gateway Coalition to advocate for funding of projects to improve the Highway 169 corridor.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIBBING:

1. That the CITY OF HIBBING hereby agrees to join the U.S. Highway 169 Range Gateway Coalition

Adopted this the ___ day of ________, 2024

Request for Council Action

City Council Action

Motion and action to approve.

Description of Agenda Item

Authorize the Mayor to Sign a Letter of Intent to the St. Louis County Board indicating our interest and intent to move forward with acquiring the joint public works facility, jointly owned with St. Louis County, for the purposes of building a new Public Safety Building on the site.

Strategic Initiative

Safe, Secure, and Valued Community

Owner of Agenda Item

Greg Pruszinske, City Administrator, 218.969.4850, gregpruszinske@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

City staff is recommending the Hibbing City Council communicate to the St. Louis County Board our interest in acquiring the public works facility jointly owned with St. Louis County for the purpose of building the new Hibbing Public Safety Building on the site.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

TBD

Action Requested

Motion and action to approve.

Attachments

1. Public Safety Building_Letter of Intent_City to County_Final

HIBBING

November 27, 2024

Commissioner Mike Jugovich
St. Louis County Board of Commissioners
St. Louis County Government Services Center
Hibbing, MN 55746

Dear Commissioner Jugovich,

I am writing to formally express the City of Hibbing's interest in purchasing St. Louis County's portion of the joint Public Works Facility located in Hibbing, MN. After careful consideration and discussions with the City Council, we believe that this buyout would mutually benefit the City of Hibbing and St. Louis County.

The joint Public Works Facility has served as a valuable asset for our community, and we appreciate the County's collaboration in its development and maintenance. However, as our city continues to grow and evolve, we have come to recognize the importance of consolidating ownership and operations of the facility to streamline services, improve efficiency, and better align with our long-term planning objectives.

Hibbing voters expressed their support for a new, regional public safety building to house our police and fire/EMS departments during the Nov. 5th General Election. This site is a preferred location, and the project holds significant potential for our community.

We propose to begin discussions regarding the terms of the buyout, including the fair valuation of the County's interest in the facility, and the necessary steps for the transfer of ownership. Our goal is to ensure a smooth and equitable transition that reflects both the City's needs and the County's interests.

I understand that complex negotiations often require time and careful consideration. However, given the urgency and importance of this project, I kindly urge your office to prioritize moving forward with these discussions to ensure timely progress. Your leadership and commitment to Hibbing have always been deeply appreciated, and I believe that your advocacy in this matter will make a meaningful difference.

Thank you again for your service to our community and for your attention to this pressing matter. We are committed to working with you and your office to ensure that the process proceeds in a manner that is transparent, fair, and beneficial to both parties.

Please let me know when it would be convenient for us to meet and discuss this further. I look forward to your response and seeing this vital project take shape under your guidance.

Sincerely,

Pete Hyduke
Mayor, City of Hibbing

401 East 21st Street | Hibbing, MN 55746 | (218)262-3486

Request for Council Action

City Council Action
Acknowledge the termination of Matthew Hatfield effective November 27, 2024.

Description of Agenda Item
Acknowledge the termination of Matthew Hatfield effective November 27, 2024.

Strategic Initiative

Owner of Agenda Item
Steve Estey, Chief of Police, 218.929.0776, steveestey@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested
Acknowledge the termination of Matthew Hatfield effective November 27, 2024.

Attachments
None

Request for Council Action

City Council Action
Approve the Raffle Permit Application Request of the Hibbing Curling Club to hold their raffle on Tuesday, April 8, 2025 at the Hibbing Curling Club
Raffle Permit # 24-12-01

Description of Agenda Item
Approve the Raffle Permit Application Request of the Hibbing Curling Club to hold their raffle on Tuesday, April 8, 2025 at the Hibbing Curling Club
Raffle Permit # 24-12-01

Strategic Initiative

Owner of Agenda Item
Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560, candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments
1. Curling Club April 8 2025 Application

CITY OF HIBBING

RAFFLE REQUEST

Excluded raffle = *Total Prizes awarded $1,500 per year or less*
Exempt raffle = *Total Annual prizes over $1,500 and under $50,000 requires Minnesota form LG220*

RAFFLE REGISTRATION FEE

$15.00 ***Payable to the City of Hibbing***

ORGANIZATION INFORMATION		
Name of Organization:	Hibbing Curling Club	
Type of Organization:	Curling Club	
Mailing Address:	PO Box 357	
City, State, Zip	Hibbing, MN 55746	
Contact Person:	Denise Sampson	**Daytime Phone Number:** 218-969-3937
Have you conducted other raffles this year	yes	If YES, What is the total amount of prizes this year, including this Raffle 5,000

GAMBLING PREMISES INFORMATION
Name of premises where gambling activity will be conducted: Hibbing Curling Club
Dates of Activity: April 8, 2025
Check Box or Boxes that Indicate the Type of Gambling Activity: ☒ Raffle ☐ Other ______
Price Per Ticket: $1.00
Total value of prizes to be awarded:
Types of Prizes:

In signing this request, I attest that I represent the above named Non-Profit organization and it meets all requirements of the State of Minnesota to qualify to conduct lawful gambling and proof of non-profit status is available upon request.

Denise Sampson
Organization Representative

11-15-25
Date

☐ **Registered as Excluded Raffle**

☐ **Send to Council for Approval**

24-12-02

Request for Council Action

City Council Action

Approve the Raffle Permit Application Request of the Hibbing Curling Club to hold their raffle on Saturday, April 12, 2025 at the Hibbing Curling Club
Raffle Permit #24-12-02

Description of Agenda Item

Approve the Raffle Permit Application Request of the Hibbing Curling Club to hold their raffle on Saturday, April 12, 2025 at the Hibbing Curling Club
Raffle Permit #24-12-02

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560, candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Approve the Raffle Permit Application Request of the Hibbing Curling Club to hold their raffle on Saturday, April 12, 2025 at the Hibbing Curling Club
Raffle Permit #24-12-02

Attachments

1. April 12 2025 Curling Club Raffle Application

CITY OF HIBBING

RAFFLE REQUEST	RAFFLE REGISTRATION FEE
Excluded raffle = *Total Prizes awarded $1,500 per year or less* *Exempt raffle* = *Total Annual prizes over $1,500 and under $50,000 requires Minnesota form LG220*	**$15.00** ***Payable to the City of Hibbing***

ORGANIZATION INFORMATION		
Name of Organization:	Hibbing Curling Club	
Type of Organization:	curling	
Mailing Address:	PO Box 357	
City, State, Zip	Hibbing MN 55746	
Contact Person:	Denise Sampson	**Daytime Phone Number:** 218-969-3937
Have you conducted other raffles this year	yes	If YES, What is the total amount of prizes this year, including this Raffle 11,000

GAMBLING PREMISES INFORMATION
Name of premises where gambling activity will be conducted: Hibbing Curling Club
Dates of Activity: April 12, 2025
Check Box or Boxes that Indicate the Type of Gambling Activity: ☑ Raffle ☐ Other ______
Price Per Ticket: $100
Total value of prizes to be awarded: $11,000
Types of Prizes: Cash

In signing this request, I attest that I represent the above named Non-Profit organization and it meets all requirements of the State of Minnesota to qualify to conduct lawful gambling and proof of non-profit status is available upon request.

Denise Sampson
Organization Representative

11-15-24
Date

☐ **Registered as Excluded Raffle**

☐ **Send to Council for Approval**

24-12-01

Request for Council Action

City Council Action

Approve the Special Event Permit Application of the Victory Christian Academy to hold the Victory 5K on Saturday, April 26, 2025 in Hibbing

Description of Agenda Item

Approve the Special Event Permit Application of the Victory Christian Academy to hold the Victory 5K on Saturday, April 26, 2025 in Hibbing

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560, candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Approve the Special Event Permit Application of the Victory Christian Academy to hold the Victory 5K on Saturday, April 26, 2025 in Hibbing

Attachments

1. Victory 5K

City of Hibbing

SPECIAL EVENT Permit Application

☑ **All applications for Special Events** to be held within the City of Hibbing shall be reviewed by the City departments that will be involved during the operation of the Event. Prior to review, all application information must be completed. After Department Review, the applications will be submitted to the City Council for final approval.

☑ **<u>Deadlines:</u> Applications must be submitted 60 days prior to the event.**

☑ RETURN APPLICATION to the City Hall Council Office
DATE RECEIVED BY COUNCIL OFFICE: ______________________

Name/Description of Event:	Victory 5K
Date of Event:	04/26/25
Location of Event:	Victory Christian Academy
Organizer:	Sarah Day
Organizer Contact Information:	Home Phone: Work Phone 218-393-4037 Cell Phone: 218-393-4037

☑ **<u>Department Review.</u>** If applicable and where noted in the application form, the event organizer will also need to contact City department heads

DEPARTMENT		CONTACT #	
Hibbing Police Dept.	**Police Chief Steve Estey**	**218-262-0285**	☑ Contacted
Fire Department	**Fire Marshal Shawn Nickila**	**218-421-3942**	☑ Contacted
Sanitation Dept.	**John Sporer/John Yuretich**	**218-362-5991**	☑ Contacted
Public Works Dept.	**John Sporer/John Yuretich**	**218-362-5991**	☑ Contacted
City Services	**Nick Arola**	**218-362-5951**	☐ Waiting for Callback

City of Hibbing

SPECIAL EVENT PERMIT APPLICATION

☒ **Applications MUST BE FILLED OUT COMPLETELY & ALL NECESSARY REQUIREMENTS ATTACHED**

LOCATION OF EVENT: Victory Christian Academy, 206 East 39th Street Hibbing, Minnesota 55746

TITLE, PURPOSE, AND BRIEF DESCRIPTION OF EVENT:

The Victory 5K is a community event designed as a fundraiser for VCA and the Project Care Free Clinic in Hibbing. The race route will begin and end in the VCA parking lot and travel past the Project Care clinic. The goal is to make the Victory 5K the premier 5K on the Iron Range with a certified course and sanctioned event through the USATF.

Date of Event: 04/26/25

Refer media or citizen inquires to:
Allen Reini, VCA Adiministrator Telephone: 218-262-6550

APPLICANT AUTHORIZATION:

Attach a written communication from the organization(s) in whose name the event will be advertised which authorizes you, the applicant, to apply for this special event permit on its or their behalf.

Applicants Name & Title: Allen Reini, Victory Christian Academy Administrator

Address: 206 East 39th Street Hibbing, Minnesota 55746

Mailing Address:

Affiliation: Victory Christian Academy

Telephone: (day) 218-262-6550 (evening) ____________

EVENT PRINCIPALS:

On the next sheet, please list names, addresses, and telephone numbers of all the principals involved in any way in the proposed special event. Include professional event organizers, event promoters, financial underwriters, commercial sponsors, charitable agencies for whose benefit the event is being produced, the organizations in whose name the event is being advertised, and all other administratively, financially, or organizationally involved as principals in the production of the proposed special event. Make additional copies of the next sheet as needed to include all the principals involved in the proposed special event.

Name: Project Care	
Organization/Business/Agency/Affiliation: Project Care Free Clinic	
Mailing Address: 3112 6th Ave E, Hibbing, MN 55746	
Daytime Phone: 218-263-8549 Evening Phone: Other:	
Title and Functional Responsibility with Regard to the Event: Project Care Free Clinic is a beneficiary of the Victory 5K. Project Care does not have any part in the planning or managerial execution of the Victory 5K but will provide volunteers to assist executing the event on race day.	
Will this person have authority to cancel or greatly modify event plans?	☐ Yes ☒ No
Will this person be present at the event area or areas and in charge of the event at all times	☐ Yes ☒ No

Name: TBD Local Businesses	
Organization/Business/Agency/Affiliation:	
Mailing Address:	
Daytime Phone: Evening Phone: Other:	
Title and Functional Responsibility with Regard to the Event: Local Businesses have the opportunity to sponsor the event. The businesses will not have any authority or responsibility for the event itself.	
Will this person have authority to cancel or greatly modify event plans?	☐ Yes ☒ No
Will this person be present at the event area or areas and in charge of the event at all times	☐ Yes ☒ No

Name:	
Organization/Business/Agency/Affiliation:	
Mailing Address:	
Daytime Phone: Evening Phone: Other:	
Title and Functional Responsibility with Regard to the Event:	
Will this person have authority to cancel or greatly modify event plans?	☐ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times	☐ Yes ☐ No

REQUESTED EVENT COMPONENTS:
REQUESTED DAY AND DATE (*first choice*): Saturday, April 26th, 2025
Alternate days and dates: • NA • •
REQUESTED HOURS OF OPERATION: From: 9:00 a.m. / p.m. To 10:00 a.m. / p.m.
SET UP beginning Day and Date ****Indicate the time at which any unit of an event will begin to assemble at such area** Day: 04/26/25 Time: 7:00 a.m. / p.m.
Describe the number and type of animals to be used in the Event ☒ Not Applicable **If the event is a Circus, Carnival, Menagerie, or Like Exhibition: The license fee payable to the City of Hibbing is $60.00 for the first day and $12.00 for each additional day. ☐ If applicable, license fee to be included when submitting the application See City Code Chapter 6, Section 6.23 for additional information.
Attach a Draft of the Entry Form for Participants / Spectators ☒ Attached
Anticipated number of Participants: 300 Spectators: 100
****INSURANCE**
☒ Attach to this application either an Insurance policy or a certificate of insurance including the policy number, amount, and the provision that the City of Hibbing is included as an additional insured.

SANITATION:	
☒	Attach your "Plan for Clean-Up / Material Preservation".
☒	Include number, type and location of trash containers to be provided for the event.
☒	Indicate who and how many will be responsible for emptying and cleaning up around containers <u>during</u> the event.
☐	Indicate who and how many will be responsible for cleaning up after animals if they are used in the event. NA
☒	Indicate who and how many will be responsible for cleaning up the event after the event.
☒	Described the number, type and location of portable toilets to be provided for the event (or permanent toilets to be used for the event).
☒	Include any other plan you have for ensuring post-event cleanliness and material preservation of city facilities, equipment, premises and streets.

MAP (Noting the following items):	
Check off below items that apply to your event. *Indicate these items on attached separate maps.* Use, where necessary, a to-scale drawing.	
☒	If a route is involved, the beginning area, the route (indicate directions with arrows), and the finished area;
☐	If a route is involved, the places where buses or trains need to be considered; NA
☐	If a route is involved, it will expedite approval of your event if you attach separate maps giving two or three alternate routes; **ALTERNATE ROUTES ALREADY DISCUSSED WITH J. YURETICH.**
☒	**Indicate if Roads and/or Sidewalks will be Closed** The applicant will be required to explain how motorists and business owners and residents will be notified in advance of the event. **See Addendum.**
☒	Barricades, cones, safety, portable parking signs (note location - *provided by Public Works*)
☐	If a relay is involved, indicate hand-off points;
☐	Entertainment or stage locations (grandstand operators should provide you with a to-scale drawing;
☐	Alcoholic beverage concession areas; ***location must be specified***
☐	Non-alcoholic concession areas; **NA - REFRESHMENTS FOR RUNNERS ONLY**
☐	Food concession areas; **NA - REFRESHMENTS FOR RUNNERS ONLY**
☐	General merchandise concession areas;
☒	Portable toilet facilities (indicate number);
☒	First aid facilities;
☐	Event participant and/or spectator parking areas;
☒	Event organizers command post;
☐	Fireworks or pyrotechnics site; (***Must contact Fire Marshal***)
☐	Vehicle fuel handling site;
☐	Cooking areas;
☒	Tables, enclosures, etc.;

☐ Temporary or permanent structures constructed for the event;	
☐ Site of electrical wiring to be installed for the event;	
☒ Trash containers (indicate number): 6	
☐ Other. Please describe:	

AVAILABILITY OF FOOD, BEVERAGES AND/OR ENTERTAINMENT

ENTERTAINMENT:	If there will be music, sound amplification or any other noise impact, please describe, <u>including the intended hours</u> of the music, sound or noise. Between the hours of 8:00 AM and 12:00 PM an EMCEE with PA system will be playing background music and making announcements.
	If a casino party, a dance or live entertainment is a part of your event, please describe: NA
	Please describe all of the activities of your event for which a license is required, for example, a cabaret license, a caterer's license, a general merchandise concession license, peddler or transient merchant license, etc. (*attach to this application all required licenses)*
ALCOHOL:	Alcoholic Beverages to be served? ☐ Yes ☒ No Temporary Liquor License Applied For? BEER ☐ *Yes* ☐ *No* COMMUNITY FESTIVAL LICENSE ☐ *Yes* ☐ *No* TEMPORARY ON SALE ☐ *Yes* ☒ *No* Organization Applying for License for Alcoholic Beverages: NA
	Describe what system will be used to ensure that alcoholic beverages will be consumed only by those persons 21 years and older. NA
	Describe how, where, when and by whom the alcoholic beverages will be served. NA
	List of people who will be selling the alcohol: NA Have they attended server training? ☐ Yes ☐ No

FOOD:	Food and/or non-alcoholic beverages to be served? ■ Yes ☐ No
	Describe sanitation measures, food handling procedures and the nature of the food (such as pre-packaged foods, hot dogs, pre-mixed sodas, unpeeled fruit, raw meats, vegetables, fish or peeled and cut fruits). Pre-packaged food, such as granola bars or donuts, and unpeeled fruit.
	A health permit may be required from either the State of MN or St. Louis County. ☐ Attach a copy of your health permit to this application. NA
	If you intend to cook food in the event area, describe your area layout, including fuel or If electrical sources to be used. NA

SECURITY AND SAFETY PROCEDURES:

The Hibbing Police Department will determine the minimum number of private security guards and police officers required to adequately staff your event. If the prescribed number of private security guards is not provided or proves inadequate, the Hibbing Police Department maintains the right to shut down any or all components of the event and/or to provide additional police services that may be billed directly to the host organization.

Describe your proposed procedures for set-up operation, internal security and crowd control.

The Victory 5K Committee will have two Security Personnel monitoring the event on the VCA grounds. The Race Director & EMCEE with a PA system will direct spectators and act as crowd control.

If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event.

NA

If your event includes vehicles or animals, describe the minimum and maximum speeds of the event and the minimum and maximum intervals of space to be maintained between units.

NA

☐ Attach to this application a copy of your building permit (or permits) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, reviewing stands, stages or platforms.

NA

☐ Attach a copy of your fire department permit or permits to this application if you will use parade floats; an open flame; fireworks or pyrotechnics; vehicle fuels; cooking facilities; enclosures (and tables within those enclosures), tents, air-supported structures, canopies, or any fabric shelters.

Give names, address and phone numbers of the agency or agencies which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name of Agency: Volunteer / Hibbing Fire Department (TBD)
Name of Representative: Shawn Nickila
Address: 2320 Brooklyn Dr
Phone Numbers: 218-262-6161

Indicate medical services that will provided for the event.

Medical Service	How Provided:
☒ Ambulance ☐ Doctors ☒ Nurses ☒ Paramedics	Volunteer nurses and paramedics have committed to be onsite during the event. Hibbing Fire Department is looking into staffing a stand-by ambulance unit for the event if there is availability that day.

HIBBING FIRE DEPARTMENT REQUIREMENTS

In accordance with Minnesota State Fire Code Section 403.1 the Fire Marshal shall evaluate the need for requiring fire personnel to be in attendance of a public assembly for the following reasons: keep diligent watch for fires, obstruction to means of egress and other hazards and shall take prompt measures for remediation of hazards. The Hibbing Fire Marshal maintains the right to require fire service personnel to staff special events that are construed as a potential hazard to the public safety. These additional services may be billed directly to the host.

In accordance with Minnesota State Fire Code Section 403.2; for an indoor special permit public assembly, the Fire Marshal shall receive a floor plan with dimensions of the floor, seating, and exit widths. A total number of participants shall be submitted in order to evaluate the occupancy load and safe egress out of the building. The Fire Marshal shall assign an occupancy load for the event which shall be adhered to. All event floor plan layouts must be approved by the Fire Marshal and all special permit public events are subject to inspection by the Fire Marshal the day of the event. The Fire Marshal and/or designee reserves the right, under MN State Fire code, to stop and/or remedy any unsafe actions up to and including the cancelling of the event.

VENDORS OR CONCESSIONAIRES:
Describe what vendors or concessionaires you will allow in conjunction with the event and the purpose or purposes of these concessions. The Victory 5K Committee will allow licensed food trucks for crowd refreshments.
Describe how you intend to regulate, monitor and control the type, number and quality of vendors/concessionaires who you may permit to operate in conjunction with the event. Any food trucks would be by invitation only with a maximum of two allowed. Any unsolicited vendors will be asked to leave by the security personnel.
MITIGATION OF THE IMPACT ON OTHERS:
Describe how you intend to mitigate the impact of the special event on businesses, churches, neighbors, motorists, mass transit users and others. Attach additional sheets, if necessary entitled "Mitigation of the Impact of Others." See attached section in the Addendum.
OTHER PERTINENT INFORMATION:
We are happy to work with the city if there are any recommended changes to the plan described in this application. We want to collaborate to create a fun and safe event for the City of Hibbing.

Victory Christian Academy
206 East Thirty-Ninth Street
Hibbing, Minnesota 55746
Phone 218.262.6550 • Fax 888.416.1424
www.vcahibbing.com

10/22/2024

On behalf of Victory Christian Academy, I authorize Sarah Day, fundraising committee member, to act as the agent in charge of the Victory 5k to take place on April 26, 2025. She may apply for a Special Event Permit with the City of Hibbing and act as the point person leading up to and on the day of the event.

Sarah Day Contact Information: (218) 393-4037 victory5k@hibbingmn.com

Sincerely,

Allan Reini

Allan Reini
Administrator/Principal: Victory Christian Academy (VCA)
Phone: (218) 262-6550
Email: administrator@vcahibbing.com

Addendum for Victory 5K City Permit

Section 1: Requested Event Components

Draft of Entry form for Participants

RANGE events

Race Registration

2025 **Victory [5K]**

Join a Team (optional)

Select Team

Create New Team

Participant

First Name

Last Name

Address

City

Select State

Zip

Phone

Email

Race Division

Race Category

Select Category

Age

On 04/27/2024

Gender

Select Gender...

Additional Info

Shirt Size

Select Size...

Consent

I agree to the 2024 Victory 5K Registration Waiver (click to view complete waiver)

I know that running is a potentially hazardous activity. I should not enter and run unless I am medically able and properly trained. I assume all risks associated with participating in the Victory 5K including, but not limited to, falls, crashes with other participants, and the effects trail or road conditions. I understand I am solely responsible for my own safety while traveling to and from or participating in the Victory 5K. Knowing these facts, and in consideration of your acceptance of my entry, I hereby for myself, executors, administrators, or anyone else who might sue on my behalf covenant not to sue, and waive, release, and discharge the sponsors or contributors to this event, any race officials, volunteers, the City of Hibbing and their representatives successors or assignees from any and all claims of liability for death, personal injury, or property damage of any kind or nature whatsoever arising out of, or in the course of my participation . The release form and waiver extend to all claims of every kind or nature whatsoever, foreseen, and unforeseen, known, and unknown. The undersigned further grants full permission to use any photographs, videotapes, motion pictures, recordings, or another record of the event for any purpose. Minors will be accepted with a parent's signature.

Continue

Back to Race Schedule

rangeevents.org

Section 2: Sanitation

Plant for Clean-Up / Material Preservation

VCA will provide one each 13 gallon trash containers at each of the water/first aid stations (two total) and four each 20 gallon/32 gallon trash containers at the start and finish area. Please see "VICTORY 5K RACE ROUTE" and "RACE LAYOUT REV 1" in the maps section for the location of the trash containers.

Trach Containers

At each water/first aid station at least two volunteers will be responsible for cleaning the area of any litter and bringing the garbage back to the VCA property to dispose of properly. At the start and finish area, 2 volunteers will have replacing garbage bags as part of their duties during the event and disposing of the garbage properly in the designated trash bins. After the event, all volunteers are to check the grounds for any trash once tear down is complete and prior to departing.

Portable Toilets

VCA will procure three each portable toilets (one handicapped accessible) based on our expected attendance of 300 participants and 100 spectators and allow the use of the bathroom facilities inside the building. We consider a portable toilet to be a stand alone, plastic molded compartment with a toilet, holding tank, and hand sanitizer dispenser. If attendance exceeds this projection VCA will do it's best to increase the number of portable toilet facilities. In the case of rain, the VCA Building will provide the bathroom facilities for the event.

Clean Up Procedures

The Victory 5K committee is planning on soliciting 20 to 30 volunteers for the event that will be organized into groups with specific roles and responsibilities. Each volunteer role will have a written standard operating procedure (SOP) that includes their duties during the event and a checklist for teardown and cleanup. Each volunteer group is asked to complete the checklist and turn it in to the Director's Table prior to departing. The checklist will include an inspection of the grounds, sidewalks, and streets near the water stations and of VCA (where the event is taking place) for trash. We do not anticipate any reason for damage to sidewalks or streets.

Section 3: Maps of the Event

The same route is being proposed as what was used on the 4/27/2024 Victory 5K Race that was approved by the City of Hibbing. This route is the final route that was discussed and selected with Mr. John Yuretich in 2023.

Please see the attached full page maps detailing the race route, trash locations, and general layout of the race.

Map 1: Victory 5K Race Route

Map 2: Race Layout Rev 1

Map 3: Available Race Day Parking

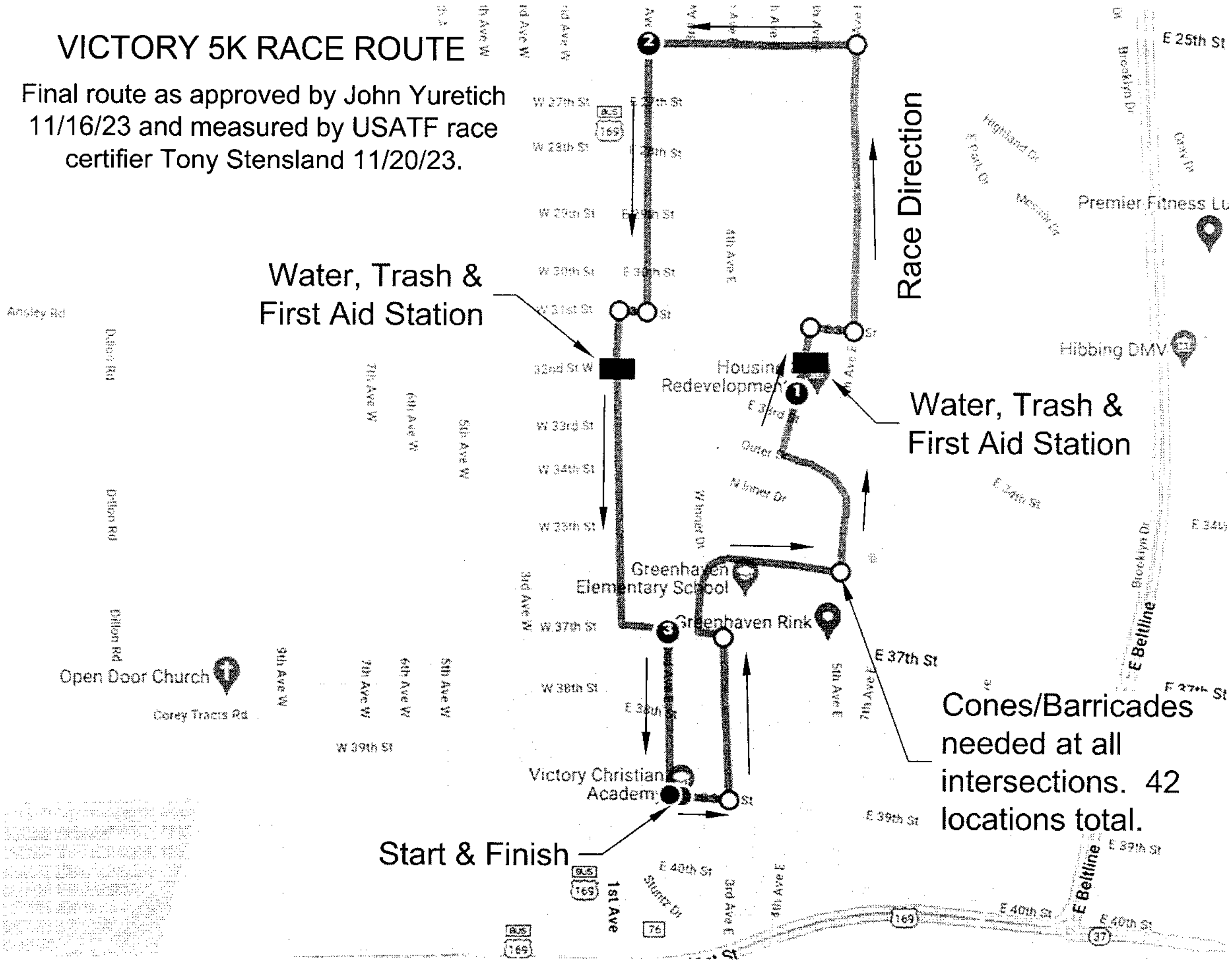
The VCA Fundraising Committee will notify each home affected along the race route of the road closures 3-5 days prior to the event. A leaflet will be left at each resident's door explaining the race route and times the streets will be closed.

Section 4: Mitigation of Impact on Others

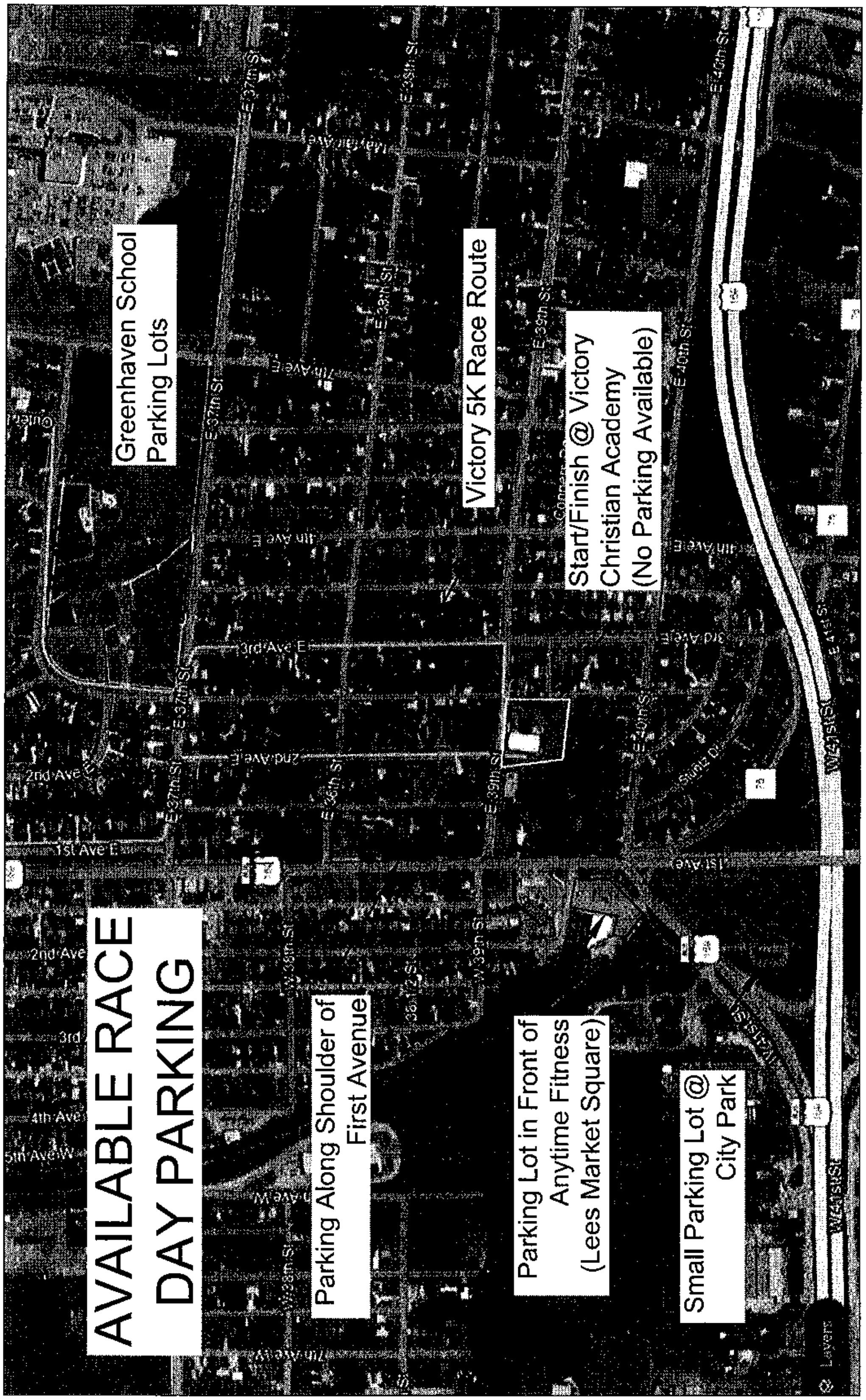
The Victory 5K Committee will provide leaflets to all homes along the race route that describes the date and time of the event as well as road closures. The race Website and Runner Packets will contain parking information for volunteers, participants and spectators. To ease the load on rural streets, the committee plans on asking for permission to use the parking lots and areas shown on the attached map "Available Race Day Parking". If the number of registered participants reaches over 350 the committee will look into a shuttle service from one of the nearby large parking lots.

VICTORY 5K RACE ROUTE

Final route as approved by John Yuretich 11/16/23 and measured by USATF race certifier Tony Stensland 11/20/23.




RACE LAYOUT REV 1
AMBULANCE / EMERGENCY SERVICES
SPECTATORS
SPECTATORS
AWARDS
WATER
FOOD
DIRECTOR'S TABLE
EMCEE
AWARDS
WATER, FOOD & TRASH
STROLLERS
RUNNERS LINEUP
WALKERS
WATER, FOOD & TRASH
AMBULANCE


AVAILABLE RACE DAY PARKING
Greenhaven School Parking Lots
Victory 5K Race Route
Start/Finish @ Victory Christian Academy (No Parking Available)
Parking Along Shoulder of First Avenue
Parking Lot in Front of Anytime Fitness (Lees Market Square)
Small Parking Lot @ City Park

Request for Council Action

City Council Action

Set the next Regular Hibbing City Council Meeting for Wednesday, December 18, 2024 at 5:00 p.m. in the City Hall Council Chamber

Description of Agenda Item

Set the next Regular Hibbing City Council Meeting for Wednesday, December 18, 2024 at 5:00 p.m. in the City Hall Council Chamber

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560, candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Set the next Regular Hibbing City Council Meeting for Wednesday, December 18, 2024 at 5:00 p.m. in the City Hall Council Chamber

Attachments

None

Request for Council Action

City Council Action

Set the next Regular Hibbing City Council Workshop Meeting for Wednesday, December 18, 2024 following the Regular Hibbing City Council Meeting

Description of Agenda Item

Set the next Regular Hibbing City Council Workshop Meeting for Wednesday, December 18, 2024 following the Regular Hibbing City Council Meeting

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560, candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Set the next Regular Hibbing City Council Workshop Meeting for Wednesday, December 18, 2024 following the Regular Hibbing City Council Meeting

Attachments

None

Request for Council Action

City Council Action

Approve the 2025 Cigarette Licenses

Description of Agenda Item

Businesses within the City of Hibbing obtain Cigarette Licenses from the CIty of Hibbing on an annual basis. They must have their property taxes, utilities, and IRS in good standing.

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560, candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

None

Budgetary/Fiscal Impact

$100 per business

Action Requested

Approve the 2025 Cigarette Licenses

Attachments

None

Request for Council Action

City Council Action

Authorize the Hibbing City Council to attend the North St. Louis Soil & Water Conservation District Board Supervisors and Staff Open House for Elected Officials on Wednesday, December 11, 2024 from 1-5 p.m. at 505 3rd Street N Suite A, Virginia, MN

Description of Agenda Item

Authorize the Hibbing City Council to attend the North St. Louis Soil & Water Conservation District Board Supervisors and Staff Open House for Elected Officials on Wednesday, December 11, 2024 from 1-5 p.m. at 505 3rd Street N Suite A, Virginia, MN

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560, candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Authorize the Hibbing City Council to attend the North St. Louis Soil & Water Conservation District Board Supervisors and Staff Open House for Elected Officials on Wednesday, December 11, 2024 from 1-5 p.m. at 505 3rd Street N Suite A, Virginia, MN

Attachments

None

Request for Council Action

City Council Action

Approve an Interim Use Permit request of Damien Brown to allow for the operation of a Home Outdoor Storage Business

Description of Agenda Item

Approve an Interim Use Permit request of Damien Brown to allow for the operation of a Home Outdoor Storage Business

Strategic Initiative

Owner of Agenda Item

Pat Green, Building Official, 218.969.0165, patgreen@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Damien Brown has requested the approval of an Interim Use Permit to allow for the operation of a Home Outdoor Storage Business. A Home Business is permitted in the S-R Zoning District with the approval of an Interim Use Permit per Section 11.05.

Board/Commission/Committee Actions(s):

The Planning Commission recommends the Interim Use Permit

Budgetary/Fiscal Impact

None

Action Requested

Approve an Interim Use Permit request of Damien Brown to allow for the operation of a Home Outdoor Storage Business

Attachments

1. Damien Brown Interim Use Permit

DATE: November 25, 2024 REF. #: IUP 24-03

BY MEMBER: J. Petrangelo

RESOLUTION

WHEREAS, Hibbing Planning Commission held a public hearing on this date for an Interim Use Permit request of Damien Brown, 5243 1st Ave., Hibbing, MN 55746 to allow for the operation of a Home Outdoor Storage Business in the S-R, Suburban Residential District, and the Hibbing City Code of Ordinances, on the subject property, 5243 1st Ave., Hibbing, MN 55746 (Section 36 Township 57 Range 21 Hibbing); and

WHEREAS the Commission finds that the proposed building or use at the particular location requested is necessary or desirable to provide convenience and will contribute to the general welfare of the neighborhood or community; and

WHEREAS the Commission finds that the proposed building or use will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities, and other matters affecting the public health, safety and general welfare; and

WHEREAS the Commission finds that the proposed building or use will be designed, arranged and operated so as to permit and use of neighboring property in accordance with the applicable regulations.

NOW THEREFORE BE IT RESOLVED that the Planning Commission herewith recommends City Council approval of the request, with the following condtions:

- The two separate parcels shall be combined into one parcel for legal recording purposes.
- The outdoor storage shall start in the northwest portion of the property.
- A row of trees shall be planted along the road for screening; leaving room for a future driveway.
- This Interim Use Permit for a Home Outdoor Storage Business shall be valid for 20 years.
- If complaints are received and found to be legitimate, the property owner must promptly address the complaint issue or this Interim Use Permit shall be voided.

MEMBER J. Petrangelo moved the adoption of the resolution, G. Smith seconded the adoption, and the results of the vote were as follows:

NAME	YES	NO
G. Smith, Chairperson	X	
J. Petrangelo	X	
D. Karahalios		
G. Pogachnik	X	

SUMMARY OF VOTE: YES: 3
NO: 0
ABSTENTION: 0
MOTION: APPROVED: X
DISAPPROVED: _

And I hereby certify that the foregoing (or above) is a true and correct copy of a Resolution adopted by the Hibbing Planning Commission at their regular meeting on November 25, 2024.

No Seal

Tina Glad

Drafted by Tina Glad, Secretary
City of Hibbing
401 East 21st Street
Hibbing, MN 55746

HIBBING

Request for Council Action

City Council Action
Offer RESOLUTION #24-12-02 FOR A NON-MONETARY DONATION OF ARTWORK VALUED AT $2,000 FOR THE HIBBING PUBLIC LIBRARY

Description of Agenda Item
Offer RESOLUTION #24-12-02 FOR A NON-MONETARY DONATION OF ARTWORK VALUED AT $2,000 TO THE HIBBING PUBLIC LIBRARY

Strategic Initiative

Owner of Agenda Item
Jill Reini, Library Director , 218.966.2857, jillreini@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):
N/A

Budgetary/Fiscal Impact
NONE

Action Requested
Offer RESOLUTION #24-12-02 FOR A NON-MONETARY DONATION OF ARTWORK VALUED AT $2,000 TO THE HIBBING PUBLIC LIBRARY

Attachments
1. Patsy Reed High Appraisal (002)

November 22, 2024

To Whom It May Concern:

We are delighted the Hibbing Public Library has shown interest in the fine work of Hibbing artist Patsy Reed High.

This is a general art appraisal for our donation of four archival mounted original watercolors created by Hibbing artist Patsy Reed High during her art education at the New York Art Student League, New York City, New York. The works were produced in the mid to late 1930's. This period was the pinnacle of her artistic career. The four framed watercolors are approximately 12" x 16".

I am a retired Art Instructor of Hibbing Community College, and worked with Patsy Reed High near the end of her life. In 2009 a retrospective exhibition of Ms. High's work was presented in the Hibbing Community College Library.

It is difficult to appraise her work, as she does not have auction records. Our appraisal is for the donation of four archival mounted original watercolors. My husband and I believe an appraisal of $500.00 for each framed original watercolor is very conservative. The total amount: $2,000.00.

It is a pleasure to have this opportunity to share Ms Highs art with the Hibbing Community.

Sincerely,

Katherine Sandnas
Arlen Sandnas

12807 Carlson Road
Hibbing, MN
218.476.2012

Request for Council Action

City Council Action

Offer RESOLUTION NO. 24-12-03 to accept the grant from the Owens-Pesavento/Dr. Benjamin P. Owens Family Foundation in the amount of $3,000 for the 2024 Yuletide Festival - "Winter Wonderland".

Description of Agenda Item

Offer RESOLUTION NO. 24-12-03 to accept the grant from the Owens-Pesavento/Dr. Benjamin P. Owens Family Foundation in the amount of $3,000 for the 2024 Yuletide Festival - "Winter Wonderland".

Strategic Initiative

The funds will be used for the 2024 Yuletide Festival

Owner of Agenda Item

Jill Reini, Library Director , 218.966.2857, jillreini@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

NONE

Budgetary/Fiscal Impact

Funds are for 211-36-6248 (Yuletide Festival Donation) Project YLF Line Donation

Action Requested

Offer RESOLUTION NO. 24-12-03 to accept the grant from the Owens-Pesavento/Dr. Benjamin P. Owens Family Foundation in the amount of $3,000 for the 2024 Yuletide Festival - "Winter Wonderland".

Attachments

None

Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None

Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None

HIBBING

Request for Council Action

City Council Action
Authorize the contract for the Hazardous Building Materials Study

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item
Jesse Story, City Engineer-Director of Public Works, 218.969.0629, jessestory@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments
None

Request for Council Action

City Council Action

Approve the proposal from Northeast Technical Services for the Public Safety Building in the amount of $32,400.00

Description of Agenda Item

Approve the proposal from Northeast Technical Services for the Public Safety Building in the amount of $32,400.00

Strategic Initiative

In order to continue the design of the new PSB, we will need ot have soil borings done.

Owner of Agenda Item

Jesse Story, City Engineer-Director of Public Works, 218.969.0629, jessestory@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

We received two quotes for the Geotechnical Drilling and Monitoring Wells for the proposed Public Safety Building.

Northeast Technical Services
- $24,645.00 Geotechnical Evaluation
- $7,755.00 Monitoring Wells

Total NTS Cost - $32,400.00

Braun Intertec
- $25,660.00 Geotechnical Evaluation
- $24,950.00 Monitoring Wells

Total Braun Cost - $50,610.00

Board/Commission/Committee Actions(s):

NONE

Budgetary/Fiscal Impact

The fee for the services from Northeast Technical Services is $32,400.00

Action Requested

Approve the proposal from Northeast Technical Services for the Public Safety Building in the amount of $32,400.00

Attachments

None

HIBBING

Request for Council Action

City Council Action

Approve the 5-year contract with Axon to purchase body and squad cameras in the amount of $46,351.40 per year for a total of $231,756.96

Description of Agenda Item

Axon Cameras

Strategic Initiative

Body/Squad Cameras

Owner of Agenda Item

Steve Estey, Chief of Police, 218.929.0776, steveestey@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Approve the (5) year contract with Axon to purchase body and squad cameras. The (5)-year agreement amount is $46,351.40 a year for a total of $231,756.96. We also received a bid from Motorola in the amount of $482,542.80

Board/Commission/Committee Actions(s):

N/A

Budgetary/Fiscal Impact

Annual Operating

Action Requested

Approve the (5)-year contract with Axon to purchase body and squad cameras. The (5)-year agreement amount is $46,351.40 a year for a total of $231,756.96. We also received a bid from Motorola in the amount of $482,542.80

Attachments

1. DOC112724-11272024165846

Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-638504-45618.645SR

Issued: 11/22/2024

Quote Expiration: 12/20/2024

Estimated Contract Start Date: 03/01/2025

Account Number: 112005

Payment Terms:

Delivery Method:

SHIP TO	BILL TO
Hibbing Police Dept - MN 1810 12th Ave E Hibbing, MN 55746-1680 USA	Hibbing Police Dept - MN 1810 12th Ave E Hibbing MN 55746-1680 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Lily Dokic Phone: Email: lyost@axon.com Fax:	Steven Estey Phone: Email: stevenestey@hibbingmn.gov Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	$231,756.96
ESTIMATED TOTAL W/ TAX	$231,756.96

Discount Summary

Average Savings Per Year	$24,782.37
TOTAL SAVINGS	$123,911.84

Payment Summary

Date	Subtotal	Tax	Total
Feb 2025	$46,351.40	$0.00	$46,351.40
Feb 2026	$46,351.39	$0.00	$46,351.39
Feb 2027	$46,351.39	$0.00	$46,351.39
Feb 2028	$46,351.39	$0.00	$46,351.39
Feb 2029	$46,351.39	$0.00	$46,351.39
Total	**$231,756.96**	**$0.00**	**$231,756.96**

Quote Unbundled Price:	$355,668.80
Quote List Price:	$269,216.00
Quote Subtotal:	$231,756.96

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
Fleet3B	Fleet 3 Basic	12	60	$176.39	$161.41	$129.13	$92,973.60	$0.00	$92,973.60
M00003	BUNDLE - ACQUISITION	32	60	$92.49	$53.08	$53.08	$101,913.60	$0.00	$101,913.60
A la Carte Software									
80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	12	60		$64.01	$51.21	$36,869.76	$0.00	$36,869.76
A la Carte Services									
100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1			$3,000.00	$0.00	$0.00	$0.00	$0.00
80146	AXON BODY - PSO - VIRTUAL STARTER	1			$2,000.00	$0.00	$0.00	$0.00	$0.00
Total							$231,756.96	$0.00	$231,756.96

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - ACQUISITION	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	32	1	02/01/2025
BUNDLE - ACQUISITION	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	1	1	02/01/2025
BUNDLE - ACQUISITION	100206	AXON BODY 4 - 8 BAY DOCK	4	1	02/01/2025
BUNDLE - ACQUISITION	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	36	1	02/01/2025
BUNDLE - ACQUISITION	11507	AXON BODY - MOUNT - RAPIDLOCK SINGLE MOLLE	36	1	02/01/2025
BUNDLE - ACQUISITION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	4	1	02/01/2025
BUNDLE - ACQUISITION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	4	1	02/01/2025
Fleet 3 Basic	100989	AXON FLEET - CRADLEPOINT R920-C7A+5YR NETCLOUD	12	1	02/01/2025
Fleet 3 Basic	70112	AXON SIGNAL - SIGNAL UNIT	12	1	02/01/2025
Fleet 3 Basic	71200	AXON FLEET - AIRGAIN ANT - 5-IN-1 2LTE 2WIFI 1GNSS BL	12	1	02/01/2025
Fleet 3 Basic	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	12	1	02/01/2025
BUNDLE - ACQUISITION	73309	AXON BODY - TAP REFRESH 1 - CAMERA	33	1	08/01/2027
BUNDLE - ACQUISITION	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	4	1	08/01/2027

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - ACQUISITION	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	32	03/01/2025	02/28/2030
BUNDLE - ACQUISITION	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	32	03/01/2025	02/28/2030
Fleet 3 Basic	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	12	03/01/2025	02/28/2030
Fleet 3 Basic	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	24	03/01/2025	02/28/2030
A la Carte	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	12	03/01/2025	02/28/2030

Services

Bundle	Item	Description	QTY
Fleet 3 Basic	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	12
A la Carte	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1
A la Carte	80146	AXON BODY - PSO - VIRTUAL STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - ACQUISITION	80464	AXON BODY - TAP WARRANTY - CAMERA	32	02/01/2026	02/28/2030
BUNDLE - ACQUISITION	80464	AXON BODY - TAP WARRANTY - CAMERA	1	02/01/2026	02/28/2030
BUNDLE - ACQUISITION	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	4	02/01/2026	02/28/2030
Fleet 3 Basic	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	12	02/01/2026	02/28/2030
Fleet 3 Basic	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	12	02/01/2026	02/28/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	1810 12th Ave E	Hibbing	MN	55746-1680	USA

Payment Details

Feb 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	$0.00	$0.00	$0.00
Year 1	80146	AXON BODY - PSO - VIRTUAL STARTER	1	$0.00	$0.00	$0.00
Year 1	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	12	$7,373.97	$0.00	$7,373.97
Year 1	Fleet3B	Fleet 3 Basic	12	$18,594.72	$0.00	$18,594.72
Year 1	M00003	BUNDLE - ACQUISITION	32	$20,382.71	$0.00	$20,382.71
Total				**$46,351.40**	**$0.00**	**$46,351.40**

Feb 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	$0.00	$0.00	$0.00
Year 2	80146	AXON BODY - PSO - VIRTUAL STARTER	1	$0.00	$0.00	$0.00
Year 2	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	12	$7,373.96	$0.00	$7,373.96
Year 2	Fleet3B	Fleet 3 Basic	12	$18,594.72	$0.00	$18,594.72
Year 2	M00003	BUNDLE - ACQUISITION	32	$20,382.71	$0.00	$20,382.71
Total				**$46,351.39**	**$0.00**	**$46,351.39**

Feb 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	$0.00	$0.00	$0.00
Year 3	80146	AXON BODY - PSO - VIRTUAL STARTER	1	$0.00	$0.00	$0.00
Year 3	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	12	$7,373.96	$0.00	$7,373.96
Year 3	Fleet3B	Fleet 3 Basic	12	$18,594.72	$0.00	$18,594.72
Year 3	M00003	BUNDLE - ACQUISITION	32	$20,382.71	$0.00	$20,382.71
Total				**$46,351.39**	**$0.00**	**$46,351.39**

Feb 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	$0.00	$0.00	$0.00
Year 4	80146	AXON BODY - PSO - VIRTUAL STARTER	1	$0.00	$0.00	$0.00
Year 4	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	12	$7,373.96	$0.00	$7,373.96
Year 4	Fleet3B	Fleet 3 Basic	12	$18,594.72	$0.00	$18,594.72
Year 4	M00003	BUNDLE - ACQUISITION	32	$20,382.71	$0.00	$20,382.71
Total				**$46,351.39**	**$0.00**	**$46,351.39**

Feb 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	$0.00	$0.00	$0.00
Year 5	80146	AXON BODY - PSO - VIRTUAL STARTER	1	$0.00	$0.00	$0.00

Feb 2029						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 5	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	12	$7,373.96	$0.00	$7,373.96
Year 5	Fleet3B	Fleet 3 Basic	12	$18,594.72	$0.00	$18,594.72
Year 5	M00003	BUNDLE - ACQUISITION	32	$20,382.71	$0.00	$20,382.71
Total				**$46,351.39**	**$0.00**	**$46,351.39**

MOTOROLA SOLUTIONS | Budgetary | QUOTE-2904658 M500, V700 & LPR

Billing Address:
HIBBING POLICE DEPT, CITY OF
23RD ST & 5TH AVE E
HIBBING, MN 55746
US

Shipping Address:
HIBBING POLICE DEPT, CITY OF
DULUTH/SUPERIOR
COMMUNICATIONS INC
711 HAMMOND AVE
SUPERIOR, WI 54880
US

Quote Date:11/20/2024
Expiration Date:01/19/2025
Quote Created By:
Julian Powers
Communications & Security Consultant
jpowers@baycominc.com
612-685-0852

End Customer:
HIBBING POLICE DEPT, CITY OF
Steve Estey
StevenEstey@hibbingmn.gov
(218) 421-4787

Contract: 36875 - WATCHGUARD-HGACBuy
AGREEMENT: WG List Price 20 Off

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Contract Price	Disc %	Refresh Duration
	Video as a Service							
1	AAS-M5-BWC-5YR	M500 IN-CAR SYSTEM WITH BODY WORN CAMERA AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE	12	5 YEAR	$13,500.00	$10,800.00	20.0%	
2	WGW00122-303	IN-CAR VIDEO SYSTEM CONFIGURATION SERVICE	4		$468.00	$374.40	20.0%	
3	PSV00S03897A	REMOTE DEPLOYMENT, CONFIGURATION AND PROJECT MANAGEMENT	1		$4,000.00	$3,200.00	20.0%	
4	WGB-0703A	M500 ICV SYSTEM, V300 WIFI DOCK	12		Included	Included	Included	
5	AAS-BWC-XFS-DOC	V300/V700 TRANSFER STATION - VIDEO-AS-A-SERVICE	2	5 YEAR	$1,800.00	$1,440.00	20.0%	

Line #	Item Number	Description	Qty	Term	List Price	Contract Price	Disc %	Refresh Duration
6	WGW00122-302	BODY WORN CAMERA CONFIGURATION SERVICE	4		$200.00	$160.00	20.0%	
7	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA VAAS	12	5 YEAR	Included	Included	Included	
8	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY	12		Included	Included	Included	3 YEAR
9	LSV07S03512A	ESSENTIAL SERVICE W/ACC DMG AND ADV REPLACEMENT	12	5 YEAR	Included	Included	Included	
10	SWV07S03593A	SOFTWARE ENHANCEMENTS	12	5 YEAR	Included	Included	Included	
11	WGP02798-KIT	V700 MAGNETIC MOUNT WITH BWC BOX	12		Included	Included	Included	
12	WGB-0138AAS	TRANSFER STATION, 8 SLOTS, FOR V300/V700 VAAS	2		Included	Included	Included	
13	WGW00502	M500 EXTENDED WARRANTY	12	5 YEAR	Included	Included	Included	
14	WGW00122-307	REMOTE USER TRAINING (HOURS)	8		$200.00	$160.00	20.0%	
15	SSV00S01450B	LEARNER LXP SUBSCRIPTION	2	5 YEAR	$0.00	$0.00	0.0%	
16	WGC02002-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS VAAS	12	5 YEAR	Included	Included	Included	
17	WGB-0189A	MTIK CONF KIT,802.11AC,M500POE,5 GHZANT	12		Included	Included	Included	
18	WGP01394-001	4RE/M500 RADIO ANTENNA CABLE, 17FT	12		Included	Included	Included	
19	WGP02225-130-KIT	BRKT4RE DISP/VISTA/ CAMVR POST 2020+EXPL	12		Included	Included	Included	
	Video as a Service							

Line #	Item Number	Description	Qty	Term	List Price	Contract Price	Disc %	Refresh Duration
20	AAS-BWC-5YR-001	BODY WORN CAMERA AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE	20	5 YEAR	$4,140.00	$3,312.00	20.0%	
21	WGB-0178AAS	VIDEO EQUIPMENT, V700 USB DESKTOP DOCK VAAS	20		Included	Included	Included	
22	AAS-BWC-XFS-DOC	V300/V700 TRANSFER STATION - VIDEO-AS-A-SERVICE	3	5 YEAR	$1,800.00	$1,440.00	20.0%	
23	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA VAAS	20	5 YEAR	Included	Included	Included	
24	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY	20		Included	Included	Included	3 YEAR
25	LSV07S03512A	ESSENTIAL SERVICE W/ACC DMG AND ADV REPLACEMENT	20	5 YEAR	Included	Included	Included	
26	SWV07S03593A	SOFTWARE ENHANCEMENTS	20	5 YEAR	Included	Included	Included	
27	WGP02798-KIT	V700 MAGNETIC MOUNT WITH BWC BOX	20		Included	Included	Included	
28	WGB-0138AAS	TRANSFER STATION, 8 SLOTS, FOR V300/V700 VAAS	4		Included	Included	Included	
29	AAS-BWC-USB-DOC	V300/V700 USB CHARGE/UPLOAD DOCK - VIDEO-AS-A-SERVICE	20	5 YEAR	$240.00	$192.00	20.0%	
30	WGP02950	V700 BATTERY, 3.8V, 4180MAH, REMOVABLE	15		$137.50	$110.00	20.0%	
	L5M as a Service							
31	VSD-50008	L5F-CAMERA-CBL-30FT-THIN-L5F CAMERA CABLE 30FT THIN	24		$400.00	$400.00	0.0%	
32	VSM-47669	MNT ROOF BRKT SET 2020- INTERCEPTOR SUV	24		$400.00	$400.00	0.0%	
33	SUB-CDM-2-L5M	MOBILE LPR 2-CAM SUBSCRIPTION	12	5 YEARS	$18,750.00	$18,750.00	0.0%	

Line #	Item Number	Description	Qty	Term	List Price	Contract Price	Disc %	Refresh Duration
34	VSB-54017	CDM KIT 16 16 L5M CAMERAS W VLP	12		Included	Included	Include d	
35	VS-DLF-01	DEVICE LICENSE FEE	24	5 YEARS	Included	Included	Include d	
36	CDMS-HWW	MOBILE LPR CAMERA KIT EXTENDED HARDWARE WARRANTY - VALID FROM STANDARD WARRANTY EXPIRATION	24	5 YEARS	Included	Included	Include d	
37	SSU-TRAVEL	TRAVEL	1		$3,375.00	$3,375.00	0.0%	
38	PDS-LPR-SS	PROJECT DELIVERY SERVICES-LPR	2		$995.00	$995.00	0.0%	
	Investigative LPR Applications							
39	VS-VM-HS	SOFTWARE,VEHICLEMAN AGER HOSTED SUBSCRIPTION*	1	5 YEARS	$17,500.20	$17,500.20	0.0%	
40	ACC-SFT-ENBL	ACCOUNT/SOFTWARE ENABLEMENT	1		$330.00	$330.00	0.0%	

Grand Total **$482,542.80(USD)**

Request for Council Action

City Council Action

Approve the purchase of a Brush Truck Pump Unit for the brush truck from FIre Safety USA in the amount of $23,300.00

Description of Agenda Item

Approve the purchase of a Brush Truck Pump Unit for the brush truck from FIre Safety USA in the amount of $23,300.00

Strategic Initiative

It was always planned to buy the pump unit separate fromt he rest of the build as a cost savings measure

Owner of Agenda Item

Erik Jankila, Fire Chief, 218.421.8363, erikjankila@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

We received two quotes from vendors for a unit that will fit the service body ordered

Board/Commission/Committee Actions(s):

NONE

Budgetary/Fiscal Impact

$23,300 is coming from the $25,000 in 2024 budget

Action Requested

Approve the purchase of a Brush Truck Pump Unit for the brush truck from FIre Safety USA in the amount of $23,300.00

Attachments

1. Brush Truck from Fire Safety USA

CITY OF HIBBING

Request for City Council Action

City Council Action

Approved	Denied	Amended	Tabled
☐	☐	☐	☐

Attachments: None

Main Agenda ☒ Consent Agenda ☐

Description of Agenda Item: Authorize the purchase Brush Truck Pump unit for the brush truck from Fire Safety USA for $23,300.00

Strategic Initiative: It was always planned to buy the pump unit separate from the rest of the build as a cost savings measure.

Owner of Agenda Item/Department/email address/Phone:

Erik Jankila / Fire Department / erikjankila@hibbingmn.gov / 218-362-5966

Introduction/Background/Justification/Key Issues/Legal

We received two quotes from vendor for a unit that will fit the service body ordered.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact: $23,300 is coming from the $25,000 in 2024 budget.

Action Requested: Authorize the purchase.

FIRE SAFETY U.S.A.

FIRE SAFETY USA, INC.
3253 19TH ST NW
ROCHESTER, MN 55901
PHONE: 507-529-8444
FAX: 507-529-8111

QUOTATION

SHIP TO ADDRESS:
HIBBING FIRE DEPARTMENT

DATE:
11/25/2024

Chris Seljan
(507)884-0004
CHRIS.SELJAN@FIRESAFETYUSA.COM

QTY	ITEM	DESCRIPTION	PRICE EACH	PRICE EXTENDED
1	D1-PFP-20HPHND-MR	CET SKID UNIT WITH 300 GALLON TANK, 20HP ELETRIC START HONDA WITH 6 GALLON FUEL TANK, 10 GALLON FOAM CELL, SCOTTY A & B FOAM SYSTEM, STAINLESS STEEL MANIFOLD WITH 2 1/2" FIRE GRADE VALVES, ELECTRIC REWIND HOSE REEL WITH 200 FT OF 1" RUBBER BOOSTER HOSE, CHROME OUTRIGGERS WITH 3 WAY ROLLERS, POLY PRECONNECT HOSE TRAY THAT WILL HOLD 200 FT OF 1 3/4" HOSE AND A 3" STEEL STORAGE FRAME	$22,100.00	$22,100.00
1	SHIPPING	SHIPPING ESTIMATE	$1,200.00	$1,200.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
			TOTAL	$23,300.00

HEIMAN FIRE EQUIPMENT

Bryan Kershaw Sales

STANDARD BASE PRICE **$15,195.00**

PUMP

HIGH PRESSURE/MEDIUM VOLUME PUMP

- ☐ 4087-100108 .... HONDA HIGH PRESSURE 4 STAGE (WATERAX) .... [STANDARD] $ ______

HIGH VOLUME/MEDIUM PRESSURE PUMP

- ☐ 4087-100122 .... HONDA MID-RANGE 2-STAGE (WATERAX) .... [NO CHARGE] $ ______
- ☐ 3266-HAL30024H .... HONDA HIGH VOLUME (HALE) (Inlet on passenger side) .... [ADD $260] $ ______
- ☐ 3266-DAR24H .... HONDA HIGH VOLUME (DARLEY) (Inlet on passenger side) .... [ADD $470] $ ______
- ☐ OTHER: PLEASE SPECIFY ______ [ADD ______] $ ______

TANK

- ☐ 4000-T-H200 .... 200 GALLON COPOLY TANK no foam .... [DEDUCT $100] $ ______
- ☐ 4000-T-H250 .... 250 GALLON COPOLY TANK no foam .... [STANDARD] $ ______
- ☐ 4000-T-H300 .... 300 GALLON COPOLY TANK no foam .... [ADD $450] $ 450
- ☐ 4000-T-H400 .... 400 GALLON COPOLY TANK no foam .... [ADD $1000] $ ______
- ☐ 4000-T-H500 .... 500 GALLON COPOLY TANK no foam .... [ADD $1900] $ ______
- ☐ FOAM CELL .... 10 GALLON FOAM CELL .... [ADD $585] $ ______
- ☐ Hose Trough for 1½ w/plumbing $1010

HOSE REEL

- 2904-EF32-23-24 .... In place of standard manual reel (electric) .... [ADD $735] $ ______
- ☐ 2904-EF4038 .... In place of standard manual reel (low profile) .... [ADD $375] $ ______
- ☐ 2904-FH3 .... ROLLER & SPOOL ASSEMBLY ON REEL: [__]top [__]bottom .. [ADD $335 ea] $ 670
- ☐ 2930-575 (2) .... ADDITIONAL 50' OF 1" BOOSTER HOSE .... [ADD $390] $ 780
- ☐ 2118-BL1X100REN .... 1" X 100' BOOSTER LITE 600 FORESTRY HOSE .... [DEDUCT $375] $ ______
- ☐ 2118-BLCHY .... LIGHTWEIGHT EASY HANDLING LEAD IN 12.5" .... [ADD $125] $ ______
- ☐ 2904-EF38-23-24 $ 1465

FOAM

- ☐ 1242-S106-1600 .... FOAM PRO SYSTEM, INSTALLED *with integrated 10 gal foam cell* .... [ADD $7,800] $ ______
- ☐ 3306-4072-H/cell .... SCOTTY FOAM SYSTEM, INSTALLED *with integrated 10 gal foam cell* ... [ADD $1,100] $ 1100
- ☐ 3306-4072-H/4062SPK18 .. SCOTTY FOAM SYSTEM, INSTALLED *with pick up tube and threaded cap for department supplied foam pails* .... [ADD $550] $ ______

OPTIONS

- ☐ 1430-820001-FPMN .... BB-4 HP 2" valve w/ 2.5" NST Connection .... [ADD $675] $ ______
- ☐ 1430-08825001-FPMN ... GATED INLET, ELKHART (2.5") Hi Volume Pump .... [ADD $675] $ 675
- ☐ 1430-08815101-MPMN .. Additional 1.5" DISCHARGE W/ VALVE .... [ADD $485] $ 485
- ☐ 1111-INSTALL .... INSTALL MASTER SWITCH, UNIT, AND WIRE .... [ADD $575] $ 575
- ☐ 4053-1492134 .... LED WORK LIGHT .... [ADD $175] $ 175
- ☐ 4087-250238 .... 12 VOLT ELECTRIC PRIMER INSTALLED .... [ADD $1900] $ ______
- ☐ UNDER SKID STORAGE COMPARTMENT W/DOOR .... [ADD $1750] $ ______
- ☐ DIRECT 2.5" GATED TANK VALVE .... [ADD $1175] $ ______
- ☐ Class One Water Level Gauge $ 695
- ☐ SHIPPING, HANDLING & DELIVERY FEE .... [ADD $ ______]

TOTAL $ 23,275

Won't Quote Delivery

Remarks: F.O.B, Sioux Falls

Date: 11/27/25 Sales Consultant: Bryan Kershaw

Fire Dept: Hibbing FD

Contact: Andy Anderson

Phone #: ______

Email: ______

Call your salesman for more options & pricing

☐ CUSTOMER REQUIRED TO HAVE FORKLIFT AVAILABLE FOR UNLOADING. *FOR UNITS OVER 7', EXTENDED FORKLIFT REQUIRED

605.543.5510

Request for Council Action

City Council Action

Approve the purchase of a Stahl service body for the brush truck chassis from Crysteel for $26,933.00

Description of Agenda Item

Approve the purchase of a Stahl service body for the brush truck chassis from Crysteel for $26,933.00

Strategic Initiative

It was always planned to buy the chassis and body separate as a cost savings measure

Owner of Agenda Item

Erik Jankila, Fire Chief, 218.421.8363, erikjankila@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

This is a state bid price

Board/Commission/Committee Actions(s):

None

Budgetary/Fiscal Impact

$26,933 coming from one time funds

Action Requested

Authorize the purchase

Attachments

1. Stahl service body from crysteel

CRYSTEEL® TRUCK EQUIPMENT
TRUCK EQUIPMENT, PARTS & ACCESSORIES

1130 73rd Avenue NE
Fridley, MN 55432
(763) 571-1902
1-800-795-1902
Fax # (763) 571-5091

Highway 60 East
Lake Crystal, MN 56055
(507) 726-6041
1-800-722-0588
Fax # (507) 726-2984

www.crysteeltruck.com

AN EQUAL OPPORTUNITY EMPLOYER

Date: 11/20/2024
Company: Hibbing Fire
Contact: Erik Jankila
Phone# 218-421-8363
Email: Erikjankila@hibbingmn.gov

Reference: Stahl Service body Steel
Address:
City: Hibbing
State: MN

Dealer		Chassis Estimated Delivery	
Truck Make	Chevy	CA or CT	60"
Model Year	2025	Transmission	
Truck Model	3500 crew cab	Cab Color	Red

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA
CONTRACT NO: 224099
RELEASE NO: T-765(5)
CONTRACT PERIOD: August 31,2025
EXTENSION OPTION: Up to 51 months
1-UNIT
STATE COOPERATIVE PRICING

QTY			*Price Each*	*Extended*
	2.0 Utility Service Body			
1	2.5	Stahl Challenger Standard II Model No. CST110VVD- 9FT Specifications: 60" DRW 39.5" High, 52.5" wide bed floor, 20" compartments,OA 110" V-style compartments Lock bolt construction of side packs to floor, floor understructure Automotive clip-on door seals in all compartments Gas shock door retainers on all full size vertical doors (2) adjustable trays w/dividers each front vertical compartment (1) adjustable tray with dividers for curb side horizontal (1) adjustable tray with dividers for each vertical compartment Two point slam locking tailgate Bolt on hidden hinge, powder coated black with stainless steel pin Bolt on (single point) T-handle latches Stainless steel pan Universal powder coat white Compartment interiors powder coated universal white **Body Demensions:** 39.5" high compartments 20" Deep 52.5" Bed floor width 110" Over all Length *Additional Add-ons*	$10,220.00	$10,220.00
1	2.2	Installation Stahl Service Body	$1,769.00	$1,769.00
1	2.10.	SB-To paint 110" bodies Basecoat/Clearcoat	$3,892.00	$3,892.00

Request for Council Action

City Council Action
Approve the purchase of a Cover One Book Repair Binding Machine in the amount of $1,290.00

Description of Agenda Item
Approve the purchase of a Cover One Book Repair Binding Machine in the amount of $1,290.00

Strategic Initiative

Owner of Agenda Item
Jill Reini, Library Director , 218.966.2857, jillreini@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal
Currently, it takes around 30 days to repair two books. With this machine it will take 5 minutes.

Board/Commission/Committee Actions(s):
N/A

Budgetary/Fiscal Impact
$1,290 from small tools

Action Requested
Approve the purchase of a Cover One Book Repair Binding Machine in the amount of $1,290.00

Attachments
1. RCA -Book Repair

HIBBING CITY OF

Request for City Council Action

City Council Action

Approved	Denied	Amended	Tabled
☐	☐	☐	☐

Attachments: 1

Main Agenda ☑ Consent Agenda ☐

Description of Agenda Item:
Requesting council approval to purchase a Cover One Book Repair Binding Machine in the amount of $1,290.00.

Strategic Initiative:
Quick book repair to get books back out to patrons

Owner of Agenda Item/Department/email address/Phone:
Jill Reini, Library, jillreini@hibbingmn.gov, 218-312-1588

Introduction/Background/Justification/Key Issues/Legal
Currently it takes around 30 days to repair two books. With this machine it will take 5 minutes.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact:
This will come out of the 211-45-5501-240 Small Tools/Minor Equipment Budget

Action Requested:
Approval for the purchase of the Cover One Book Repair Binding Machine in the amount of $1,290.00

HIBBING

Request for Council Action

City Council Action

Approve the grant writing services for the 2025 MDE Multi-purpose Community Facilities Grant Application Writing Assistance of Miriam Kero in the amount of $3,250.00

Description of Agenda Item

Approve the grant writing services for the 2025 MDE Multi-purpose Community Facilities Grant Application Writing Assistance of Miriam Kero in the amount of $3,250.00

Strategic Initiative

Owner of Agenda Item

Jill Reini, Library Director , 218.966.2857, jillreini@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Approve the grant writing services for the 2025 MDE Multi-purpose Community Facilities Grant Application Writing Assistance of Miriam Kero in the amount of $3,250.00

Attachments

1. Miriam Kero_Grant Writing Proposal MDE Multi Purpose 2025

Miriam Kero
Miriam Kero Consulting
208 East Park Drive
Hibbing, MN 55746

December 4, 2024

Nick Arola
Director of City Services
Betsy Olivanti
Community Development Director
City of Hibbing
401 East 21st St
Hibbing, MN 5746

Re: Proposal for 2025 MDE Multi-purpose Community Facilities Grant Application Writing Assistance

Dear Nick and Betsy,

Thank you for the opportunity to submit a proposal to the city of Hibbing for grant writing services. This document outlines the proposed scope of work and exclusions for assistance in writing a 2025 MDE Multi-purpose Community Facilities grant application. The intended use of Hibbing's grant funds would be to begin work on the Hibbing Public Library technology center.

The grant application is due via US Mail on January 3, 2025.

SCOPE OF WORK

Task 1: Miriam Kero will hold a kickoff meeting with city of Hibbing.

Task 2: Miriam Kero will attend the webinar.

Task 3: Miriam Kero will draft the application and submit for review by the Director of City Services.

Task 4: Miriam Kero will revise the text, hold a final review meeting and submit the final application to the Director of City Services to be sent via US Mail to ensure in-person receipt by January 3.

EXCLUSIONS

The Director of City Services/Community Development Director will facilitate the timely digital signature by the City Administrator.

The city will provide project scope and budget details for the application.

Submission of grant and any grant reporting will be completed by the city.

COST ESTIMATE

SCOPE OF WORK	Subtotal	HOURS
Task 1: Miriam Kero will hold a kickoff meeting with city of Hibbing.	187.5	1.5
Task 2: Miriam Kero will attend the webinar.	187.5	1.5
Task 3: Miriam Kero will draft the application and submit for review by the Director of City Services.	2625	21
Task 7: Miriam Kero will revise the text, hold a final review meeting and submit the final application to the Director of City Services to be sent via US Mail to ensure in-person receipt by January 3.	250	2
Total	**3250**	**26**

Thank you for the opportunity to assist with this project. Please let me know if you have any questions or comments with respect to this proposal.

Sincerely,

Miriam Kero
Owner, Miriam Kero Consulting

Request for Council Action

City Council Action
Approve the attached quote to Road Machinery in the amount of $232,172.32

Description of Agenda Item
Komatsu PC138 Excavator

Strategic Initiative
Replacing our current excavator with a smaller and lighter machine to be compliant with DOT regulations for our current trailers.

Owner of Agenda Item
Joe McKenney, Fleet Manager, 218.966.1826, joemcKenney@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal
While checking our trucks and trailers to make sure we are following all D.O.T regulations, we have found our current truck/trailer that hauls our excavator is not legal. We are too heavy and require an over width permit yearly. After exploring all of our options internally, we have decided to downsize our excavator to get us D.O.T compliant. This machine will be a much better fit for our operations and operators. We will surplus our current excavator in the spring to offset the cost. with and estimated value of $100,000. Getting four different vendor quotes, we feel RMS Komatsu offers the best product and service value.

Board/Commission/Committee Actions(s):
None

Budgetary/Fiscal Impact
This will come out of the Waste collections / Sewer fund. This is (Sourcewell contract pricing)

Action Requested
Approve Attached quote to RMS for $232,172.32

Attachments
1. 2025 KOMATSU PC138USLC-11 SOURCEWLL QUOTE - RMS VIRGINIA, MN
2. komatsu-care-complimentary-PC138USLC-11 (2)

Billing Address:	Shipping Address:
CITY OF HIBBING HIBBI002	05 - VIRGINIA Store
401 EAST 21ST STREET	315 N HOOVER RD
HIBBING MN 55746	VIRGINIA MN 55792
Main Phone# 218-262-3486	
Contact: Joe McKenny	
Email: joemckenney@hibbingmn.gov	

KOMATSU MODEL PC138USLC-11 EXCAVATOR S/N Factory Order, STOCK # N.I.S.

$187,500.00

Equipped as follows:
8'6" (2590mm) BLADE ASSY
15'1" 4600mm mono boom low back pres +1A
+1 ATTACH HYD WITH LOW BACK PRESSURE
RETURN FILTER
9'10" 3000mm low back pressure arm +1ATT
20.0" (500MM) WITH RUBBER PA
PROPORTIONAL JOYSTICKS - INSTALLED
25SLH, SMART-LOC COUPLER W/PINS, LESS C

KOMATSU PC138USLC-11 EXCAVATOR LEAD TIME IS 2-3 MONTHS TO SHIP AFTER THE ORDER IS PLACED.

Warranty Details:
Komatsu Standard 12 Months / 8700 Hours whichever occurs first
Komatsu Emissions Coverage 60 Months / 3000 Hours whichever occurs first
Komatsu Care 36 Months / 2000 Hours whichever occurs first

The following Attachments are included:

HKX TILT BUCKET AUXILIARY HYDRAULIC CIRCUIT FOR KOMATSU PC138USLC-11 EXCAVATOR	**$9,522.82**
WERK BRAU 4 TINE MAIN PIN HYDRAULIC THUMB	**$5,885.86**
WERK BRAU 42" HD DIG BUCKET W/TEETH SIDE CUTTERS & SET OF PINS	**$4,851.08**

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*

WERK BRAU 60" TILT GRADING/DITCHING BUCKET W/BOE & A SET OF PINS	**$9,419.56**
PRE DELVERY INSP. HKX HYDRAULIC KIT, & ATTACHMENTS INSTALLED	**$5,029.00**
KOMATSU PREMIER WARRANTY 4000 HOUR 60 MONTHS	**$4,739.00**
PC138USLC-11 FREIGHT FROM KOMATSU TO RMS VIRGINIA, MN	**$3,850.00**
WERK BRAU & HKX ATTACHMENT FREIGHT TO RMS VIRGINIA, MN	**$1,375.00**
Sub Total:	**$232,172.32**
Total Selling Price:	**$232,172.32**

Customer – CITY OF HIBBING
Sourcewell Member # -
Sourcewell Contract # - 032119-KOM
Machine – PC138USLC-11
Serial # - Factory Order Stock # - N.I.S.
Model Year - 2024 Hours - 0

On behalf of Road Machinery & Supplies Co., thank you for the opportunity to quote this KOMATSU MODEL PC138USLC-11 EXCAVATOR Serial Number Factory Order

Sincerely,

Joel Elden
Territory Manager

Standard Specs:

Standard Equipment for Base Machine

Engine and its related items:

Hydraulic controls:

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*

Air cleaner, double element dry type with auto dust evacuator
Fan clutch cooling fan, suction, plastic blade, variable fan speed,
with fan guard
Komatsu SAA4D95LE-7 Tier 4 Final emissions certified engine
  Net 93.47HP (69.7 kW) @ 2,050 rpm
  KDOC (Aftertreatment Assembly)
  After-cooled, turbocharged, direct injection
  Selective Catalytic Reduction System (SCR)

Electrical system:

Alternator (60 Ampere / 24V)
Large capacity batteries (2 x 12V / 64 AH)

Starting motor (4.5 kW)
Working Lights (1 cab LH side / 1 boom LH side)
Engine shutdown secondary switch

Battery disconnect switch
Undercarriage:

24" (600mm) triple grouser shoes with sealed (dry)
  'link assembly (each side)
8 track / 2 carrier rollers (each side)
Hydraulic track adjusters (each side)

Guards and Covers:
Revolving frame undercover

Track frame undercover
Pump / engine room partition cover
Turbocharger exhaust manifold cover
Dust net for radiator and oil cooler
Low noise machine cover
Operator environment:

HydrauMind system, full hydrostatic with closed center load
  sensing (CLSS) and engine sensing with variable speed
  matching control
Pump and engine mutual control system

  Auto-deceleration system
  Automatic engine warm-up system
  Engine overheat prevention system
  Swift slow down system
1 axial piston swing motor with single stage relief valve
2 axial piston travel motors with counter balance valve
1 variable capacity piston pump
7 spool control valve (boom, arm, bucket, swing, right travel,
  left travel, and 1 service valve
Boom holding valves
Control levers, adjustable wrist control levers for arm, boom,
  bucket and swing with PPC system
Control levers and pedals for steering and travel with PPC system
Pattern change valve (ISO to BH control)
One Service Valve
Drive and brake system
Brakes, hydraulic lock type travel brakes, oil disc type parking
  and swing holding brake
Hydrostatic, 3 (2) travel speeds system w/ auto-shift and planetary
  double reduction type final drive
Special arrangements:
Cold area arrangement, -4°F (-20°C) through
  +113°F (45°C) at sea level
Altitude arrangement (no fuel adjustment up to
  2,300 m (7,545 ft)

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*

Cab, all weather sound suppression type with tinted safety
glass windows, pull-up type front window with lock device,
removable lower windshield, large ceiling hatch, lockable door,
cab-frame mounted intermittent window wiper and washer,
floor mat, cigarette lighter (24V), AM/FM radio, air conditioner,
heater and defroster, hot/cold storage box, antenna
Round cab with sliding door mechanism
Large LCD high resolution color monitor panel
Working mode selection, Equipment Management Monitoring
System (EMMS) with self diagnostic system monitoring,
maintenance tracking and records, fault code memory storage,
energy saving advice, hydraulic flow adjustments for attachments
Access handrails for machine cab
Seat, sliding type, suspension Reclining and Tilt
slide mechanism with console mounted arm rests
Retractable seat belt, 3" width, With Alarm
Auxiliary jack for auxiliary device or MP3 player
Operator Protective Guard (OPG) Level 1 Top Guard
12 V accessory outlets (2)
ROPS certified cab

Other Standard Equipment:

Counterweight, 6525 lbs. (2960 kg)

Electric horn

KOMTRAX 5.0 monitoring system

Marks and plates, English

Komatsu standard paint
Travel alarm
Rearview monitoring system (1 camera)
Provision for blade assembly

* Does not include arm, boom, or bucket

.

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*

Product Support

Komatsu CARE — a complete service and advanced product support solution that we provide to our customers throughout the entire lifecycle of the machine. Every new Komatsu Tier 4i/Tier 4 Final construction machine is covered. The Komatsu CARE program covers all new Komatsu Tier 4i/Tier 4 Final construction equipment, whether rented, leased or purchased. For the first 3 years or 2,000 hours, whichever occurs first, you'll receive:

- Regular service at 500, 1,000, 1,500 and 2,000-hr. intervals
- 50-point inspection by factory-trained technician at each scheduled interval
- Technician labor
- Fluids, oils, coolant, filters and parts (note: engine air filters are NOT included)
- Technician travel to and from your equipment location. The Komatsu Care Program will contribute up to $300 credit towards travel expenses per visit.
- Tier 4i/Tier 4 Final construction equipment comes standard with two (2) complimentary KDPF exchange units for the first 5 years/unlimited hours. (*Note: if the Unit has 2 KDPF Filters, then there's one (1) complimentary KDPF exchange per unit.)

Service will be performed by a Komatsu Distributor and only Komatsu genuine fluids and filters will be used. Komatsu CARE services are available from every Komatsu Distributor in the US and Canada.

MyKomatsu —access your data across all devices

Your centralized hub for fleet management: Designed to support your needs and help maximize the value of your equipment, this inclusive solution provides an array of insightful information about your fleet and the convenience of ordering parts, letting you manage your work site from anywhere.

Learn more about your equipment: Quick access to equipment manuals, parts books and informative telematics that illustrate how your equipment is being used, how much it is idling, how much fuel it is consuming and much more.

Be proactive about your machine health: Monitor each machine's health condition via telematics, order parts and get them delivered directly to your jobsite.

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*

Komatsu Care Plus II

Scheduled maintenance and repair

What is Komatsu Care Plus II?

Komatsu Care Plus II includes everything in the Komatsu Care Plus program bundled with comprehensive repair coverage for qualifying repairs. With this program you also get the benefit of fixed maintenance and repair costs, enabling you to better calculate your overall operating budget. Designed to help you minimize your equipment's downtime and maximize your production. This advanced maintenance and repair program must be purchased within 12 months of buying your machine.

What's included?

- Available up to 12,000 hours
- Fixed maintenance and repair cost
- National coverage
- Automatic maintenance scheduling
- Genuine parts and certified labor
- 50-point inspection by certified technicians
- Regular oil samples (KOWA)
- Service record history
- Eligible for Komatsu Care certification
- Travel included
- Transferable with machine
- Current Tier 4 production models
- Advanced data analytics with MyKomatsu
- OEM support
- Diagnostics included
- Premier total repair coverage

*Exclusions apply. Please see your Komatsu dealer for full terms and conditions.

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*

Terms and Provisions

1. If Purchaser contemporaneously herewith or subsequently executes a security agreement or a lease agreement relating to the Equipment described on the face hereof (herein called "Equipment"), the terms and provisions of such security agreement or lease Agreement shall supersede all terms and provisions of this Equipment Order and Agreement (herein called "Agreement"). Without limiting the generality of the foregoing, if this agreement is superseded by a lease agreement, all payments made hereunder shall be determined to be rental, and Purchaser shall not be deemed to have acquired any equity in the Equipment.

2. Subject to the provisions of Paragraph 1, Seller agrees to sell and Purchaser agrees to purchase the Equipment for the price or prices and on the terms and conditions stated on the face hereof and on this page 2. Unless otherwise specified, the terms of this agreement are net cash on receipt of invoice. If payment is not made on or before the due date, the full unpaid balance shall, at Seller's option, be subject to interest until paid at the rate of 1 ½% per month if Purchaser is a corporation or at the highest legal rate permitted by law if the Purchaser is a partnership or an individual. Neither the loss, destruction, or damage of the Equipment, nor the renewal or extension of this contract, nor the institution of suit or procurement or judgement thereon; nor the hypothecation, assignment or discounting of this Agreement shall operate as payment or in any manner relieve Purchaser from his obligations hereunder.

3. To secure the performance of Purchaser's obligations under this Agreement, Purchaser hereby grants to Seller a security interest in the Equipment, effective upon delivery of the Equipment to Purchaser. Such interest shall be enforceable by Seller in accordance with the provisions of Article IX of the Minnesota Uniform Commercial Code. Until Purchaser has performed all obligations on the part of Purchaser to be performed under this Agreement, Purchaser agrees: (a) to keep the Equipment in good condition and repair at his own expense; (b) not to assign or transfer any interest in this Agreement, nor sell, assign, pledge, mortgage, encumber, suffer the creation of any lien, nor dispose of the Equipment or any part thereof, nor make any material change in Equipment, without the prior written consent of Seller; (c) to pay all taxes, charges and assessments of every character levied or assessed against the Equipment; (d) to keep the Equipment insured at his own expense, against all physical loss or damage, of whatsoever kind and nature and however caused, excepting only loss or damage occasioned by so-called uninsurable perils, such as war risk, nuclear energy peril and normal wear and tear, in an amount not less than the remaining balance due to the Seller with deductible amount not to exceed $1,000.00 per loss, and to place such insurance through agencies or brokers and with insurance companies acceptable to Seller, with the proceeds thereon payable to Seller and Purchaser as their interest may appear; (e) to execute all documents which may be necessary for the perfection and recording of Seller's security interest in the Equipment.

4. Purchaser shall pay all transportation charges. Within five (5) days after delivery of the Equipment at the point of destination, Purchaser shall notify Seller in writing of any claimed defects in the Equipment or of any claimed failure by Seller to comply with its promises and obligations concerning the Equipment. If such notice in writing is not given to Seller by Purchaser within said time, then the Equipment shall be deemed to have been accepted by Purchaser and to be in full compliance with all terms, conditions, covenants and representations herein contained. Purchaser will ensure all persons operating equipment will have read the equipment operator's manual. If unable to locate, please contact the Seller to request a copy.

5. Purchaser may not return the Equipment without the written consent of Seller. If Seller consents in writing to such return, a charge of 10 percent may be made to Purchaser to cover handling expenses, except for Equipment found upon return to have been defective.

6. Seller shall not be liable to Purchaser if Seller cannot obtain the Equipment through the exercise of reasonable diligence, or if delivery is delayed or prevented by the manufacturer or by strike, accident, act of God, war, civil commotion or riot, governmental action or requirement, or other cause beyond the control of Seller. Seller assumes no responsibility and shall not be liable for any loss or damages, direct or consequential, alleged to have been caused by or resulting from the operation or non-operability of the Equipment.

7. If any equipment owned by Purchaser is to be traded in as part of this Agreement, but the same is not to be delivered to Seller until a time later than the date of this Agreement, Seller shall have the right to reappraise said trade-in equipment at the time of actual delivery to Seller, and said reappraisal value shall determine the Trade-In Allowance for said equipment.

8. PURCHASER ACKNOWLEDGES: (a) THAT PURCHASER MAKES THE FINAL SELECTION, IN ALL RESPECTS, OF THE EQUIPMENT; (b) THAT SELLER IS NOT A MANUFACTURER OF THE EQUIPMENT; (c) THAT PURCHASER ACCEPTS THE EQUIPMENT WITH ALL FAULTS, SUBJECT ONLY TO MANUFACTURERS AND/OR DEALER'S WRITTEN NEW EQUIPMENT WARRANTIES, IF ANY; (d) THAT UNLESS OTHERWISE SPECIFICALLY STATED ON THE FACE HEREOF, USED EQUIPMENT IS NOT SUBJECT TO ANY WARRANTY BY MANUFACTURER OR SELLER; (e) THAT NOTWITHSTANDING ANY WARRANTY, IF ANY, BY THE MANUFACTURER AND/OR SELLER, NEITHER MANUFACTURER NOR SELLER SHALL BE LIABLE FOR THE COST OF REPAIRS MADE OUTSIDE OF SELLER'S OR MANUFACTURER'S PLACE OF BUSINESS, UNLESS AUTHORIZED IN WRITING; (I) THAT THERE ARE NO WARRANTIES - EXPRESS, IMPLIED OR STATUTORY - ON THE PART OF SELLER AS TO FITNESS OF THE EQUIPMENT FOR ANY GENERAL OR SPECIFIC PURPOSE OR AS TO MERCHANTABILITY OR QUALITY; (g) NO PAYMENT REQUIRED HEREUNDER TO BE MADE BY PURCHASER SHALL BE DELAYED AWAITING SETTLEMENT OF ANY CLAIM.

9. If upon tender of delivery of the Equipment by Seller to Purchaser, Purchaser fails or refuses for any reason to complete the purchase transaction, Seller may in its discretion retain the Down Payment and the trade-in equipment as liquidated damages; or, at its option, Seller may resell or retain the trade-in equipment, and shall apply the Down Payment and the amount received on resale, or the fair market value of said equipment (if no resale) as of the date of Purchaser's breach, in reduction of Seller's damages, costs and expenses.

10. The following shall be deemed to be events of default by Purchaser: (a) the failure by Purchaser to comply with any term or provision of this Agreement, (b) the failure by Purchaser to make any payment provided for herein when due or payable; (c) any cessation or interruption of Purchasers business as a going concern; (d) any assignment by Purchaser for the benefit of creditors; (e) any assignment or purported assignment by Purchaser, whether voluntary or by operation of law, of Purchaser's interest in the Equipment without the prior written consent of Seller; (I) the institution of any proceeding under the Bankruptcy Act, voluntary or involuntary, by or against Purchaser; (g) the commencement of any insolvency or receivership proceeding, voluntary or involuntary, against Purchaser; (h) the levy upon or seizure by judicial process of the Equipment or any part thereof; (i) the occurrence of any unusual or unreasonable depreciation in the value of the Equipment arising out of its use by Purchaser; or G) the determination by Seller that it is insecure, for whatever reason, with respect to the Equipment or PURCHASER'S obligations hereunder. Upon Purchaser's default, the entire unpaid balance of the purchase price, together with accrued interest thereon and all other sums payable hereunder, at the option of the Seller and without notice, shall become immediately due and payable and Seller may exercise all rights and remedies available to it under the Minnesota Uniform Commercial Code as now enacted or as may be from time to time amended, and, in conjunction with, and in addition to or substitution for those rights and remedies, at Seller's discretion, Seller may, in conformity with law, and without liability to purchaser therefore, (a) enter upon Purchaser's premises to take possession of, assemble and collect the Equipment or to render it unusable, or (b) require purchaser to assemble the Equipment and make it available at a place Seller designates which is mutually convenient to allow Seller to take possession or dispose of the Equipment.

11. Purchaser agrees to pay Seller or its assignees the reasonable expenses of retaking, holding, preparing for sale, selling, and the like, and the reasonable attorney's fees and legal expenses incurred by Seller or said assignees in recovering possession of the equipment or in collecting any installment or the unpaid balances of the purchase price. If Purchaser fails to pay any installment or the unpaid balance when due, Seller or its assignees may refer the collection thereof to any person or collection agency or to any of the employees of Seller or its assignees, and Purchaser agrees to Pay Seller or its assignees a reasonable collection charge, which shall in no event be less than 5 percent of said delinquent installment or unpaid balance, or $150.00 whichever is the greater.

12. The failure of Seller in any one or more instances to insist upon the performance of any term or provision of this Agreement or to exercise any right or privilege conferred by this Agreement, shall not be construed as thereafter waiving any such term, provision, right or privilege.

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*

13. If Purchaser fails or refuses, for any reason, to perform any provision of this Agreement required by Purchaser to be performed, Seller may, at its option, perform the same and, upon demand, shall be reimbursed its costs therefor by Purchaser.

14. If any provision of this Agreement is finally adjudged by any court to be invalid, the remaining provisions shall remain in full force and effect, and they shall be interpreted, performed and enforced as if said invalid provision did not appear herein.

15. All matters, whether sounding in tort or in contract, relating to the validity, construction, interpretation, performance, or enforcement of this Agreement shall be determined according to the laws of the State of Minnesota. Purchaser hereby waives the right to move for a change of venue in any action affecting the Equipment, and Seller may, at its option, bring said action in the city and county of its main office, or any branch office, or other location selected by it. All rights of exemption and homestead laws are hereby waived by Purchaser.

16. This Agreement and such security agreement or lease agreement as may hereafter be executed by the parties, embodies the entire agreement between Seller and Purchaser, and there are not other agreements, either oral or written. No change or modification of the terms of this Agreement or such security agreement or lease agreement shall be binding on Seller unless such change or modification be in writing and signed by an officer of Seller. A true and correct copy of this contract has been delivered to Purchaser, receipt of which is hereby acknowledged by Purchaser.

Pursuant to an Exchange Agreement between Road Machinery & Supplies Co. and North Star Deferred Exchange LLC, as Qualified Intermediary, the rights under this agreement to sell this equipment to you have been assigned by Road Machinery & Supplies Co. to North Star Deferred Exchange LLC. It is intended that this transaction be treated by Road Machinery & Supplies Co. as part of a tax deferred exchange. This treatment has no effect on your ownership of this equipment.

Customer Acceptance By: ____________________________ Printed Name: ______________________

_______ Customer Initials: *All quoted prices are subject to change and will be confirmed at time of delivery. All applicable taxes will apply at time of equipment invoicing – taxes are based on deliver/pick-up location and may vary from amount quoted. Additionally, if tax-exemption is being claimed, it is the customer's responsibility to provide RMS with a copy of their tax-exempt form.*

Date Signed: ___________________________________ Purchase order#: ______________________

Requested delivery date: ____________________ Ship Via: _________________________

Terms: ____

Subject to RMS Management approval

RMS Management Approval: ________________________

Credit Approval: ___________________________________

CA #: _______________

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*

Komatsu Care Complimentary

When reliability and performance are your top priorities

PC138USLC-11

Tier 4 final engine

Komatsu Care program includes:

The PC138USLC-11 comes standard with complimentary factory-scheduled maintenance for the first three years or 2,000 hours, whichever occurs first.*

Planned maintenance intervals at:
500/1,000/1,500/2,000-hour intervals (250-hour initial interval for some products). Complimentary maintenance interval includes: replacement of oils and fluid filters with genuine Komatsu parts, 50-point inspection, Komatsu Oil and Wear Analysis (KOWA) sampling/travel and mileage (distance set by distributor; additional charges may apply).

Benefits of using Komatsu Care

- Assurance of proper maintenance with OEM parts and service
- Increased uptime and efficiency
- Factory-certified technicians performing work
- Cost-of-ownership savings
- Transferable upon resale

Complimentary SCR system maintenance

The PC138USLC-11 also includes one factory-suggested service of the selective catalytic reduction (SCR) and diesel exhaust fluid (DEF) system during the first five years or 4,500 hours, whichever occurs first. End user must have an authorized Komatsu distributor perform the SCR maintenance.

Planned maintenance interval	500	1,000	1,500	2,000
KOWA sampling — engine, hydraulics, swing circle, L/R final drives	✓	✓	✓	✓
Lubricate machine	✓	✓	✓	✓
Lubricate swing circle	✓	✓	✓	✓
Check swing pinion grease level and add when necessary	✓	✓	✓	✓
Change engine oil	✓	✓	✓	✓
Replace engine oil filter	✓	✓	✓	✓
Replace fuel pre-filter	✓	✓	✓	✓
Replace A/C fresh and recirculation filters	✓	✓	✓	✓
Drain sediment from fuel tank	✓	✓	✓	✓
Clean air cleaner element	✓	✓	✓	✓
Complete 50-point inspection form; leave pink copy with customer or in cab	✓	✓	✓	✓
Reset monitor panel maintenance counter for appropriate items	✓	✓	✓	✓
Replace hydraulic tank breather element		✓		✓
Replace DEF tank breather element		✓		✓
Change final-drive oil		✓		✓
Check oil level in PTO gear and add, when necessary		✓		✓
Replace fuel main filter		✓		✓
Change swing machinery oil		✓		✓
Replace hydraulic oil filter element		✓		✓
Clean hydraulic tank strainer				✓
Replace KCCV filter				✓
Replace DEF pump filter				✓
Factory-trained technician labor	✓	✓	✓	✓
One SCR system maintenance service suggested at 4,500 hrs.				
Total value for Komatsu Care	$5,655.67			

*Certain exclusions and limitations apply. Refer to the customer certificate for complete program details and eligibility.

At the Regular Meeting of the Hibbing City Council held on Wednesday, December 4, 2024, at 6:00 p.m., in the Hibbing City Hall Council Chamber, offered the following Resolution and moved its adoption:

RESOLUTION NO. 24-12-

FINAL 2025 CITY BUDGET AND 2024 LEVY

BE IT RESOLVED, by the City Council of the City of Hibbing, Minnesota, that at a Regular Meeting held thereof, duly called and legally held on the 4th day of December, 2024, with vote being taken on the 4th day of December 2024, a quorum being present, the following sums of money be, and hereby are, levied and assessed upon the taxable property of said city for the following purposes for the year 2025:

1.	General Fund	$ 6,616,867
2.	Library Fund	586,043
3.	Permanent Improvement Fund	1,216,243
4.	Capital Fund	1,035,236
5.	Hibbing Economic Development Authority	105,177
6.	Tax Abatement Special Levies	40,000
7.	Bonds and Interest	538,040
8.	OPEB Debt Service	290,000
9.	Chisholm/Hibbing Airport Authority	35,000
	TOTAL LEVIED BY COUNCIL:	$ 10,462,606

BE IT FURTHER RESOLVED, that the City Clerk be, and hereby is, authorized to incorporate this Resolution in the official proceedings of said City, and certify said final levy to the County Auditor of the County of St. Louis, by delivering to him a true and correct copy of this Resolution.

The motion to adopt the foregoing Resolution was duly supported by
and, upon being put to a vote, CARRIED as follows:

FOR ADOPTION:

AGAINST:

ABSENT:

Passed and adopted this 4th day of December 2024.

CITY OF HIBBING

____
Pete Hyduke, Mayor

ATTEST____________________________________
Candie Seppala, City Clerk/Deputy Administrator

CITY OF HIBBING
RESOLUTION NO. 24-12-04
DECEMBER 4, 2024

At the Regular Meeting of the Hibbing City Council held on Wednesday, December 4, 2024, at 6:00 p.m., in the Hibbing City Hall Council Chambers, offered the following Resolution and moved its adoption:

RESOLUTION NO. 24-12-05

RESOLUTION APPROVING THE CERTIFICATION OF THE FINAL 2024 HOUSING AND REDEVELOPMENT AUTHORITY (HRA) LEVY IN THE AMOUNT OF $100,000 FOR TAXES PAYABLE IN 2025

BE IT RESOLVED, by the City Council of the City of Hibbing, Minnesota, in the County of St. Louis and the State of Minnesota, that at a Regular Meeting held thereon, duly called and legally held on the 4th day of December 2024, with the vote being taken on the 4th day of December 2024, a quorum being present, the City Council approves the Final Levy for the Housing and Redevelopment Authority of Hibbing for taxes payable 2025 in the amount of ONE HUNDRED THOUSAND ($100,000) DOLLARS and NO/100THS.

The motion to adopt the foregoing Resolution was duly supported by Councilor , and upon being put to a vote. CARRIED as follows:

FOR ADOPTION:

AGAINST:

ABSTAIN:

ABSENT:

Adopted and passed this 4th day of December, 2024

CITY OF HIBBING

ATTEST: ___________________________
Candie Seppala, City Clerk

____
Pete Hyduke, Mayor

At the Regular Meeting of the Hibbing City Council held on Wednesday, December 4, 2024, at 6:00 p.m., in the Hibbing City Hall Council Chambers, offered the following Resolution and moved its adoption:

RESOLUTION NO. 24-12-06

RESOLUTION APPROVING THE 2024 RANGE REGIONAL AIRPORT AUTHORITY FINAL LEVY REQUEST

BE IT RESOLVED, pursuant to Article 11 of Chapter 587 enacted by the Minnesota Legislature in 1994, the City Council of the City of Hibbing, at a Joint City Council Meeting held on the 4th day of December, 2024 commencing at City Hall, approve the 2024 Final Levy submitted by the Range Regional Airport Authority in the amount of $821,000.00 (EIGHT HUNDRED TWENTY-ONE THOUSAND DOLLARS AND 00/100THS).

BE IT FURTHER RESOLVED, the Hibbing City Council does approve the Final Levy submitted by the Range Regional Airport Authority in the amount of $821,000.00.

The motion to adopt the foregoing Resolution was duly supported by Councilor , and upon being put to a vote. CARRIED as follows:

FOR ADOPTION:

AGAINST:

ABSTAIN:

ABSENT:

Adopted and passed this 4th day of December, 2024

CITY OF HIBBING

ATTEST: ___________________________
Candie Seppala, City Clerk

____
Pete Hyduke, Mayor

RESOLUTION NO. 24-12-06
City of Hibbing
December 4, 2024