

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday July 6, 2022**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, July 6, 2022 in the City Hall Council Chamber

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, Councilor James Bayliss, Councilor Justin Fosso, Councilor Tim Harkonen, Councilor Jennifer Hoffman Saccoman and Councilor Steve Jurenes. Also present were City Administrator Greg Pruszinske, Sr. Executive Assistant Candie Seppala, City Attorney Andy Borland, Clerk-Treasurer Sheena Mulner, City Engineer Jesse Story and Chief of Police Steve Estey. Councilor John Schweiberger was absent.

ADDs/DELETES:

- **ADD: DEPARTMENT AND COMMITTEE REPORTS #3e**
- **ADD: BIDS AND QUOTES #2b & #2c**
- **ADD: LICENSES AND PERMITS #8**

APPROVAL OF THE AGENDA:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Harkonen, supported by Councilor Jurenes, moved to approve the minutes of the Regular Hibbing City Council Meeting of June 22, 2022.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-7.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 06/20/2022, Check #'s 172543-172544, in the amount of \$108,566.80

- 06/30/2022, Check #'s 172545-172632, in the amount of \$321,740.25
- 2. Approve City Payroll for the pay period ending:
 - 06/17/2022, Check #'s 168317-168327, in the amount of \$549,053.66
- 3. Authorize the Hibbing City Council to attend the Hibbing Birthday Celebration on Wednesday, August 3, 2022 on the front lawn of City Hall at 6:30 p.m.
- 4. Authorize the Hibbing City Council to attend the Annual Joint Meeting with the Hibbing City Council, the Chisholm City Council, and the Airport Authority on Monday, August 15, 2022 at 6 p.m.
- 5. Authorize the Hibbing City Council to attend the Daimler Trucks North America DMR Leadership Appreciation Event on Wednesday, July 27, 2022 between 12:00 and 3:00 p.m. (definite time to be announced) at DMR 3895 South Hughes Road
- 6. Set the next Regular City Council Meeting for Wednesday, July 20, 2022 at 5:00 p.m. in the Hibbing City Hall Council Chamber
- 7. Set the next City Council Workshop for Wednesday, July 20, 2022 following the City Council Meeting in the Hibbing City Hall Council Chamber

PUBLIC FORUM:**DEPARTMENT AND COMMITTEE REPORTS:****Offer RESOLUTION NO. 22-07-01 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT FUNDS IN THE AMOUNT OF \$14,052.00 FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM**

Sr. Executive Assistant Candie Seppala stated that this Resolution is to demolish 4 houses and 2 garages; the application is complete and waiting on the approved Resolution to submit it.

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. 22-07-01 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT FUNDS IN THE AMOUNT OF \$14,052.00 FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM.

Motion CARRIED

Authorize the transfer of the City's VEBA and FSA accounts to Wex from Hello Further

Clerk-Treasurer Sheena Mulner explained that Hello Further no longer administers VEBA plans; the NESC has chosen WEX for its members.

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to authorize the transfer of the City's VEBA and FSA accounts to Wex from Hello Further.

Motion CARRIED

Offer RESOLUTION NO. 22-07-02 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE 2023 COMMERCIAL REDEVELOPMENT PROGRAM AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION BOARD (EYE CLINIC NORTH)

Sr. Executive Assistant Seppala explained that this is for Eye Clinic North, they have been working with DEED and secured another grant for the remediation project. This grant from the IRRRB will help with the remediation costs.

Councilor Harkonen, supported by Councilor Jurenes, moved to offer RESOLUTION NO. 22-07-02 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE 2023 COMMERCIAL REDEVELOPMENT PROGRAM AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION BOARD (EYE CLINIC NORTH).

Motion CARRIED

RESOLUTION NO. 22-07-03 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE DEVELOPMENT INFRASTRUCTURE PROGRAM AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION BOARD (LEES SITE DEVELOPMENT)

Sr. Executive Assistant Seppala explained that the City will be the fiscal agent for this grant. The grant is to help build a road that will span from Gray Drive to 31st Street. The road will be maintained by Rich Lees.

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. 22-07-03 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE DEVELOPMENT INFRASTRUCTURE PROGRAM AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION BOARD (LEES SITE DEVELOPMENT).

Discussion: Councilor Hoffman Saccoman asked City Engineer Jesse Story if this road will go behind the bakery; City Engineer Story stated yes the new road will tie in where the bakery is and then go straight through to just west of where the MAC building is located. Sr. Executive Assistant Seppala stated that there was a discussion with Public Works Superintendent John Sporer, and this will make it easier for City garbage trucks to get through.

Motion CARRIED

Offer RESOLUTION NO. 22-07-04 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE 2023 COMMERCIAL REDEVELOPMENT AND DEVELOPMENT INFRASTRUCTURE GRANT PROGRAMS AND ACCEPT FUMDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION (PRIME PROPERTIES LLC - RED ROCK HOTEL)

Sr. Executive Assistant Seppala explained that this grant is for the Red Rock Hotel for demolition, the IRRRB has programs to help with demolition and this will help demolish some of the rooms that are left.

Councilor Fosso, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 22-07-04 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE 2023 COMMERCIAL REDEVELOPMENT AND DEVELOPMENT INFRASTRUCTURE GRANT PROGRAMS AND ACCEPT FUMDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION (PRIME PROPERTIES LLC - RED ROCK HOTEL).

Discussion: Mayor Cannata asked Sr. Executive Assistant Seppala with the City submitting multiple applications are they prioritized for approval; Sr. Executive Assistant Seppala stated that most of the applications the City is submitting are for different programs, some have been in the works since April.

Motion CARRIED

Offer RESOLUTION NO. 22-07-05 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE INNOVATIVE BUSINESS DEVELOPMENT INFRASTRUCTURE PROGRAM AND ACCEPT FUNDS FROM THE STATE OF MINNESOTA (DETROIT DIESEL REMANUFACTURING)

Sr. Executive Assistant Seppala explained that this is for Detroit Diesel Remanufacturing and the IRRRB has been helping with a grant; with all the grant applications, the City of Hibbing acts as the Fiscal Agent.

Councilor Harkonen, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 22-07-05 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE INNOVATIVE BUSINESS DEVELOPMENT INFRASTRUCTURE PROGRAM AND ACCEPT FUNDS FROM THE STATE OF MINNESOTA (DETROIT DIESEL REMANUFACTURING).

Motion CARRIED

Offer RESOLUTION NO. 22-07-06 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE DEVELOPMENT INFRASTRUCTURE PROGRAM AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION BOARD (SANITARY SEWER LINING)

Sr. Executive Assistant Seppala stated that this is for the City's Sanitary Sewer Lining. Sr. Executive Assistant Seppala explained that the City has been doing these over the years and

last year was the first year the City was able to get a big grant from the IRRRB, and they're hoping to get one again this year.

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to offer RESOLUTION NO. 22-07-06 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE DEVELOPMENT INFRASTRUCTURE PROGRAM AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION BOARD (SANITARY SEWER LINING).

Discussion: Councilor Hoffman Saccoman thanked Sr. Executive Assistant Seppala for the work she did for these applications; Sr. Executive Assistant Seppala stated that it has been great working together with City Engineer Story to get the extra funding for this project.

Motion CARRIED

City Administrator's Report

City Administrator Greg Pruszinske explained that the new website for the City continues to progress, they have a roll out date of early December. City Administrator Pruszinske stated that if any Councilors or Residents want to see a similar website Civic Plus is the company the City will be using.

City Administrator Pruszinske stated that he recently attended the League of MN Cities annual meeting. City Administrator Pruszinske explained that during that conference he focused on organizational development and strategic planning; he thinks the City should plan for this in the 2023 budget.

Discussion: Mayor Cannata explained that he was also at the League of MN Cities annual meeting, and wanted to let the Council know that City Administrator Pruszinske has many professional connections and he feels the Council did a good job when hiring him. Mayor Cannata thanked City Administrator Pruszinske for the job he does.

BIDS AND QUOTES:

Authorize the Mayor and City Administrator to sign the Engagement Letter between the City of Hibbing and Abdo for Audit Services for 2022, 2023, and 2024 in the amounts of \$41,300, \$42,500 and \$43,800 respectively

Clerk-Treasurer Sheena explained that this is the final year in the City's current engagement with Abdo; she thinks their proposal is very reasonable for the service they provide and would like to enter another 3-year engagement with them.

Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to authorize the Mayor and City Administrator to sign the Engagement Letter between the City of Hibbing and Abdo for Audit Services for 2022, 2023, and 2024 in the amounts of \$41,300, \$42,500 and \$43,800 respectively.

Motion CARRIED

Approve the quote of Sabin Blacktop Services to pave the Al Nyberg Field Parking lot in the amount of \$91,650

City Engineer Story stated that last year the Public Works Department removed the existing bituminous and prepared the subgrade and fill for new bituminous this year. City Engineer Story explained that the quote is in the amount of \$91,650, they allocated \$84,000 from the American Rescue Plan Act funds for this project, and he would like to use an additional \$7,650 from the ARPA funds to cover this project.

Councilor Fosso, supported by Councilor Bayliss, moved approve the quote of Sabin Blacktop Services to pave the Al Nyberg Field Parking lot in the amount of \$91,650.

Discussion: Councilor Hoffman Saccoman asked if the parking lot will be striped as well, and how many parking spots will there be; City Engineer Story stated that yes, the City's Public Works Department will do the striping. City Engineer Story explained that he does not know if it will be striped this year, because there is a shortage of paint; the size of the parking lot will be the same, and so the capacity should be about the same as before. Councilor Harkonen asked if a separate motion needs to be made to use the additional ARPA funds; City Attorney Andy Borland stated that he did not know off the top of his head if a separate motion was needed, Sr. Executive Assistant Seppala stated that last time it was just noted within the motion that it was ARPA funds.

Motion CARRIED

Approve the Class 5 Crushing Contract between the City of Hibbing and Shain & Sons in the amount of \$10.50 per yard (7,142 yards) for a total of \$75,000

City Engineer Story explained that only one quote was received, and the previous vendor the City used sold their pit to a Contractor who did not want to supply a bid for this year; this is a budgeted item.

Councilor Jurenes, supported by Councilor Hoffman Saccoman, moved to approve the Class 5 Crushing Contract between the City of Hibbing and Shain & Sons in the amount of \$10.50 per yard (7,142 yards) for a total of \$75,000.

Motion CARRIED

Award the 2022 Sanitary Sewer Lining Project Bid Opening to Veit & Company in the amount of \$703,000

City Engineer Story explained that two bids were received; Veit & Company was the low bid. City Engineer Story explained that there is \$400,000 budgeted for City funds; the city received a grant from CDVG for \$150,000 and they are applying for a grant from the IRRRB

to cover the rest. City Engineer Story explained that if the City does not get enough grant funds to cover the remainder of the project they will watch the amount used for sewer spot repairs and scale back on the amount of lining they will be doing.

Councilor Fosso, supported by Councilor Bayliss, moved to Award the 2022 Sanitary Sewer Lining Project Bid Opening to Veit & Company in the amount of \$703,000.

Discussion: Mayor Cannata explained that there are miles and miles of roads and sewers in the City, and every year City Engineer Story has a plan and follows it; he asked the Residents to be patient if they have a bad road, there is a lot of area in the City to cover.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Harkonen, supported by Councilor Fosso, moved to approve the Temporary Liquor License of Sportsmen's Restaurant & Taverna to dispense alcohol in front of their restaurant during the Hibbing Street Dance on Saturday, July 9, 2022 in downtown Hibbing.

Motion CARRIED

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the On-Sale Liquor and Sunday Liquor Licenses of Sammy's Pizzas, TRM Inc., 106 East Howard Street.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Temporary Liquor License of Sammy's Pizza to dispense beer on the sidewalk in front of Sammy's Pizza during the Hibbing Street Dance on Saturday, July 9, 2022 in downtown Hibbing.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to approve the Special Event Permit Application of the Hibbing Historical Society to host the Hibbing Birthday Celebration on Wednesday, August 3, 2022 on the front lawn of City Hall.

Motion CARRIED

Councilor Jurenes, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of the Mesaba Country Club to hold their raffle on Saturday, September 17, 2022 at the Mesaba Country Club.

Motion CARRIED

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the Transient Merchant Application 2022 renewal of Jeremy Chamberlin, Fabian Seafood to sell seafood on the old Suburban Lanes property owned by the City of Hibbing.

Motion CARRIED

Councilor Harkonen, supported by Councilor Fosso, moved to approve the 2022 Kennel License Renewal of Elizabeth Jones, 4850 Linko Road.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the Transient Merchant Daily Permits of We Dat Rental LLC to operate bounce houses at sidewalk sales on July 8, 2022 in downtown Hibbing and at Hibbing on Howard events on Monday July 11 and July 18, 2022 in downtown Hibbing.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:26 p.m. by Councilor Harkonen and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING

Rick J. Cannata, Mayor

ATTEST: _____
Sheena Mulner, Clerk-Treasurer