

HIBBING CITY COUNCIL
Regular Meeting
Wednesday, June 22, 2022
5:00 P.M.

Councilor Justin Fosso	_____	City Administrator Greg Pruszinske	_____
Councilor Tim Harkonen	_____	Sr. Executive Assist Candie Seppala	_____
Councilor Jennifer Hoffman Saccoman	_____	City Clerk-Treasurer Sheena Mulner	_____
Councilor Steve Jurenes	_____	City Attorney Andy Borland	_____
Councilor James Bayliss	_____	Chief of Police Steve Estey	_____
Councilor John Schweiberger	_____	City Engineer Jesse Story	_____
Mayor Rick J. Cannata	_____		

I. CALL TO ORDER:

II. ADDs and DELETes:

III. APPROVAL OF MINUTES:

- Approve (from the previous meeting) the Minutes of the Regular Hibbing City Council Meeting of May 18, 2022
- Approve (from the previous meeting) the Minutes of the Speial Hibbing City Council Meeting of May 25, 2022
- Approve the Minutes of the Regular Hibbing City Council Meeting of June 1, 2022
- Approve the Minutes of the Hibbing Ciy Council Workshop of June 1, 2022

IV. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 06/01/2022, Check #172395, in the amount of \$35,152.23
 - 06/09/2022, checks #172396-172466, in the amount of \$427,827.24
 - 06/16/2022, checks #172467-172542, in the amount of \$1,724,514.89
2. Approve City Payroll for pay period ending:
 - 06/03/2022, checks #168311-168316, in the amount of \$545,796.56
3. Approve the updated job description for the Human Resources Director Job Description
4. Authorize the recruitment for a Library Manager at grade 14 of the Base Pay Structure as stated in the Job Classification and Compensation Policy
5. Approve the new City Services Position of Marketing and Communications Manager and request approval to advertise, interview, and hire for this position

6. Approve putting the Recreation Programmer and the City Services Secretary positions on hold
7. Approve the updated job description and pay increase of the City Service Mechanic Position
8. Authorize the City Administrator to sign and execute the professional services agreement between the City of Hibbing and Marsh & McLennan Agency
9. Authorize the Mayor to sign a letter of support for the application of Trellis Co. for the Androy Apartments to the Minnesota Housing Finance Agency Multi-family consolidated RFP
10. Acknowledge Proclamation Recognizing October 15 as National Pregnancy and Infant Loss Remembrance Day
11. Approve the 2022 Election Judges
12. Authorize the election judge pay to be \$10.50 for Election Judges and \$11.00 for Head Election Judges for the 2022 Elections
13. Set the next regular meeting for Wednesday, July 6, 2022 at 5:00 p.m. in the Hibbing City Hall Council Chamber
14. Set the next City Council Workshop for Wednesday, July 6, 2022 following the City Council Meeting in the Hibbing City Hall Council Chamber

V. PUBLIC FORUM:

VI. DEPARTMENT AND COMMITTEE REPORTS

1. Building Inspector Pat Green

- a. Approve the Conditional Use Permit Request of Hibbing Alliance Church to allow a 5ft. x 8 ft. electronic changeable sign with the conditions listed

2. City Clerk-Treasurer Sheena Mulner

- a. Offer RESOLUTION NO. 22-06-02 AUTHORIZING EXECUTION OF AGREEMENT WITH THE STATE OF MINNESOTA TO PROVIDE PUBLIC TRANSIT SERVICES
- b. Offer RESOLUTION NO. 22-06-03 APPROVING THE ESTABLISHMENT OF AN ABSENTEE BALLOT BOARD FOR THE 2022 PRIMARY AND GENERAL ELECTIONS

3. City Administrator Greg Pruszinske

- a. City Administrator's Report

VII. BIDS AND QUOTES:**1. City Services Director Nick Arola**

- a. Approve moving forward with the Mineview Building Project with a construction estimate of \$2,602,500

2. City Engineer Jesse Story

- a. Approve the purchase of caster wheels for the Sno-Go Attachment from MacQueen Equipment in the amount of \$6,740.17

3. Library Lead Worker Ty Pulkkinen

- a. Approve the Air Handler Steam Coil from Bob Hecimovich Mechanical Contracting, Inc in the amount of \$8,980.00
- b. Approve the purchase and installation of Plexi Glass Guard for the mezzanine railing from Northern Lites in the amount of \$4,280.40

VIII. BOARDS AND COMMISSIONS:**IX. LICENSES AND PERMITS:**

1. Approve the Raffle Permit Request Application of the United Way of Northeastern MN to hold their raffle on Wednesday, August 17, 2022 at the Mesaba Country Club

Raffle#22-06-05
2. Approve the Temporary Liquor License of Boomtown Brewery and Woodfire Grill to dispense alcohol on their patio during the Hibbing Street Dance on Saturday, July 9, 2022 in downtown Hibbing.
3. Approve the Temporary Liquor License of Mr. Nick's to dispense alcohol on the sidewalk of Mr. Nick's during the Hibbing Street Dance on Saturday, July 9, 2022 in downtown Hibbing.
4. Approve the On-Sale Liquor and Sunday Liquor Licenses of Andrew Hanegmon, The Do You LLC, 214 East Howard Street
5. Approve the 2am Liquor License of The Do You LLC, 214 East Howard Street
6. Approve the Special Event Permit Application of the Hibbing Area Chamber of Commerce to host the Sidewalk Sales on Friday, July 8, 2022 on Howard Street

7. Approve the Special Event Permit Application of the Hibbing Area Chamber of Commerce to host the Hibbing Jubilee Grand Parade on Saturday, July 9, 2022 on First Avenue and Howard Street
8. Approve the Special Event Permit Application of the Hibbing Area Chamber of Commerce to host the Hibbing Jubilee Festival on Fifth and Kids' Carnival on Saturday, July 9, 2022 in between the Library and City Hall
9. Approve the Special Event Permit Application of the City of Hibbing to host the Hibbing Street Dance on Saturday, July 9, 2022 in downtown Hibbing

X. ADJOURNMENT: