

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday April 6, 2022**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, April 6, 2022 in the City Hall Council Chamber

CALL TO ORDER: Acting Mayor Tim Harkonen called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Acting Mayor Tim Harkonen, Councilor James Bayliss, Councilor Justin Fosso, Councilor Tim Harkonen, Councilor Jennifer Hoffman Saccoman, Councilor Steve Jurenes and Councilor John Schweiberger. Also present were City Administrator Greg Pruszinske, Executive Assistant Candie Seppala, City Attorney Andy Borland, Clerk-Treasurer Sheena Mulner, City Engineer Jesse Story, and Chief of Police Steve Estey. Mayor Rick J. Cannata was absent.

PUBLIC HEARINGS:

Offer RESOLUTION NO. 22-04-01 VACATING THAT PORTION OF "C" STREET LYING BETWEEN BLOCK 8 AND BLOCK 9, THAT PORTION OF THE NORTH/SOUTH ALLEY LYING BETWEEN LOTS 13 THROUGH 20, BLOCK 8, AND THAT PORTION OF THE NORTH/SOUTH ALLEY LYING BETWEEN LOTS 1 THROUGH 3 AND LOTS 30 THROUGH 32, ALL IN THE PLAT OF BURTON

Acting Mayor Harkonen opened the Public Hearing. He asked three times if anyone in the audience wanted to speak. Nobody stood up to speak; Acting Mayor Harkonen closed the Public Hearing.

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. 22-04-02 VACATING THAT PORTION OF "C" STREET LYING BETWEEN BLOCK 8 AND BLOCK 9, THAT PORTION OF THE NORTH/SOUTH ALLEY LYING BETWEEN LOTS 13 THROUGH 20, BLOCK 8, AND THAT PORTION OF THE NORTH/SOUTH ALLEY LYING BETWEEN LOTS 1 THROUGH 3 AND LOTS 30 THROUGH 32, ALL IN THE PLAT OF BURTON.

Motion CARRIED

Offer RESOLUTION NO. 22-04-02 VACATING THAT PORTION OF THIRD STREET NORTH LYING BETWEEN LOT 1, BLOCK 12, AND LOT 6, BLOCK 11, STATE SECOND ADDITION TO KELLY LAKE

Acting Mayor Harkonen opened the Public Hearing. He asked three times if anyone in the audience wanted to speak. Nobody stood up to speak; Acting Mayor Harkonen closed the Public Hearing.

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to offer RESOLUTION NO. 22-04-02 VACATING THAT PORTION OF THIRD STREET NORTH LYING BETWEEN LOT 1, BLOCK 12, AND LOT 6, BLOCK 11, STATE SECOND ADDITION TO KELLY LAKE.

Motion CARRIED

ADDs/DELETES:

- **MODIFY:** **CONSENT AGENDA #2**
- **DELETE:** **CONSENT AGENDA #7**
- **ADD:** **DEPARTMENT AND COMMITTEE REPORTS #1b, 3a, 4a & 4b**
- **DELETE:** **BIDS AND QUOTES #1a**

APPROVAL OF MINUTES:

Councilor Fosso, supported by Councilor Schweiberger, moved to approve the minutes of the Regular Hibbing City Council Meeting of March 16, 2022.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to approve the minutes of the Special Hibbing City Council Meeting of March 23, 2022.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-8.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 03/31/2022, Check #'s 171971-171974, in the amount of \$2,700.47
 - 04/01/2022, Check #'s 171975-172040, in the amount of \$437,263.91
2. Approve City Payroll for the pay period ending:
 - 03/25/2022, Check #'s 168275-168280, in the amount of \$507,156.59
3. Authorize the Hibbing City Council to attend a walk-through of the Red Rock Hotel & Suites Thursday, April 21, 2022 at 12:00 p.m.
4. Recognize April as Sexual Assault Awareness Month

5. Acknowledge the Resignation/Retirement of Corrine LaFreniere, City Services Secretary, effective Friday, April 22, 2022
6. Authorize the promotion of Paid-on-Call Engineer Joe Borra to Paid-on-Call Captain
7. Set the next Regular City Council Meeting for Wednesday, April 20, 2022 at 5:00 p.m. in the Hibbing City Hall Council Chamber
8. Set the next City Council Workshop for Wednesday, April 20, 2022 following the City Council Meeting in the Hibbing City Hall Council Chamber

PUBLIC FORUM:

DEPARTMENT AND COMMITTEE REPORTS:

Approve the proposal for the Hibbing Youth Police Academy

Chief of Police Steve Estey stated this program was put together with much help from Investigator Rachael Sheik, she put in a lot of time and did research; this would be the first program ever for the City. Chief of Police Estey explained there are problems nationwide with recruitment and retention in Law Enforcement; they are hoping this program will help get local youth engaged in Law Enforcement. Chief of Police Estey stated it would be a 24 hour course held throughout the summer.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the proposal for the Hibbing Youth Police Academy.

Discussion: Councilor Schweiberger asked Chief of Police Estey what the age group for this program would be; Chief of Police Estey stated it would be grades 8 through 12. Chief of Police Estey stated that he and City Administrator Greg Pruszinske discussed the students going for ride-a-longs, but that cannot happen until they reach the age of 18.

Motion CARRIED

Authorize the Mayor and City Clerk-Treasurer to sign the addendum to the opioid grant

Chief of Police Estey explained this is another addendum to the opioid grant with St. Louis County; they moved money from the travel account to the budgeted salary dollars.

Councilor Fosso, supported by Councilor Bayliss, moved to authorize the Mayor and City Clerk-Treasurer to sign the addendum to the opioid grant.

Motion CARRIED

Authorize the allocation of \$92,352 of American Rescue Plan funding to pay for our local match on the IRRRB Mineview Grant as budgeted in the 2022 budget

Clerk-Treasurer Sheena Mulner explained that the City's Auditors suggested it would be a good control measure, as expenditures are allocated from the grant to bring it to Council for approval; and this will show if things are in line with how it was budgeted.

Councilor Schweiberger, supported by Councilor Jurenes, moved to authorize the allocation of \$92,352 of American Rescue Plan funding to pay for our local match on the IRRRB Mineview Grant as budgeted in the 2022 budget.

Motion CARRIED

Authorize the Clerk's Office to write-off the Cycle 3 Garbage/Sewer Services on delinquent utility accounts in the amount of \$10,037.65 that weren't collected on during the pandemic and send them to Range Credit Bureau with a 40% interest rate

Clerk-Treasurer Mulner explained that at previous Council meetings it was approved to write-off Cycles 1 & 2, this is Cycle 3, which would leave Cycle 4 remaining.

Councilor Fosso, supported by Councilor Bayliss, moved to authorize the Clerk's Office to write-off the Cycle 3 Garbage/Sewer Services on delinquent utility accounts in the amount of \$10,037.65 that weren't collected on during the pandemic and send them to Range Credit Bureau with a 40% interest rate.

Summary of City Administrator's Evaluation

Acting Mayor Harkonen explained that the City Council met in a closed session on March 23, 2022 for the purpose of evaluating the performance of the City Administrator. Acting Mayor Harkonen stated that upon completing the first 3 months, the City Council has concluded that the City Administrator is meeting their expectations; the City Council also gave direction to the City Administrator to work on and improve in various areas. Acting Mayor Harkonen told City Administrator Pruszinske that the Councilors are all happy with what he is doing.

Authorize the Mayor to sign the letter of support for HF3944 Polar Vortex Customer Tax Credit

City Administrator Pruszinske explained this letter of support was discussed in a previous City Council Workshop, and with Council approval, he will get the letter sent.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to authorize the Mayor to sign the letter of support for HF3944 Polar Vortex Customer Tax Credit.

City Administrator's Report

City Administrator Pruszinske stated the recruiting for the Community Development Director position has closed and they have received some talented candidates. City Administrator Pruszinske explained they would be holding the first round of interviews on April 27, 2022; they are currently working on a process for that, likely it will entail two rounds of panel interviews.

City Administrator Pruszinske stated at their Board Meeting last night the IRRRB approved a 60,000 sq. ft. expansion for DMR. City Administrator Pruszinske explained DMR would be rebuilding EV batteries for large trucks and busses.

City Administrator Pruszinske stated the Boom Truck the City ordered 2 years ago is finally going to be delivered in the next couple of days; City Engineer Story stated that the Boom Truck will be delivered Thursday, and Friday the Vendor is planning to come do a training for all staff.

BIDS AND QUOTES:

Approve the quote for a Spare Flygt Concertor Lift Station Pump from Electric Pump in the amount of \$12,094

City Engineer Story explained the last 3 Lift Station rehabilitations have included the installation of Flygt VFD Concertor Pumps; currently there is no spare pump to use if a pump fails. City Engineer Story stated this is a budgeted item and the quote is under the budgeted amount.

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the quote for a Spare Flygt Concertor Lift Station Pump from Electric Pump in the amount of \$12,094.

Motion CARRIED

Approve the quote for a Generator for the 1st Avenue Lift Station from HM Gragg in the amount of \$27,950

City Engineer Story explained the City has 18 Lift Stations and 8 of the currently have generators; purchasing this generator will ensure that the Lift Station will still function during a power outage. City Engineer Story stated this is a budgeted item, the quote is over the amount budgeted; there is money in the budget to cover this.

Councilor Hoffman Saccoman, supported by Councilor Jurenes, moved to approve the quote for a Generator for the 1st Avenue Lift Station from HM Gragg in the amount of \$27,950.

Motion CARRIED

Approve the quote for a Control Panel for the Leetonia Lift Station from Electric Pump in the amount of \$71,644.50

City Engineer Story explained replacing this Control Panel is part of the City's 5 year plan; 3 weeks ago the panel started on fire, which required a City employee to go and manually turn on the pumps. City Engineer Story stated this is a budgeted item, due to rising costs the quote is over the amount budgeted; there is money in the budget to cover this.

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the quote for a Control Panel for the Leetonia Lift Station from Electric Pump in the amount of \$71,644.50.

Motion CARRIED

Approve the proposal for Construction Engineering Services from BARR Engineering for the Kelly Lake Lift Station Project in the amount of \$57,500 with services for design, plans/specs, and bidding under budget by \$14,000. The net cost for these services will be \$43,500

City Engineer Story explained this proposal would ensure the Lift Station is constructed per the plans that BARR Engineering put together; this is a budgeted item.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the proposal for Construction Engineering Services from BARR Engineering for the Kelly Lake Lift Station Project in the amount of \$57,500 with services for design, plans/specs, and bidding under budget by \$14,000. The net cost for these services will be \$43,500.

Motion CARRIED

Approve the quote for the purchase of an International Truck Chassis from Mid State Truck Service and the purchase of a Heil Packer Body from Maqueen Equipment in the amount of \$224,626.99

City Engineer Story explained this purchase would replace the 2007 model. City Engineer Story stated this is a budgeted item; the amount over budget would be covered by delaying another purchase and taking funds from the Sanitation Departments operating budget.

Councilor Fosso, supported by Councilor Bayliss, moved to approve the quote for the purchase of an International Truck Chassis from Mid State Truck Service and the purchase of a Heil Packer Body from Maqueen Equipment in the amount of \$224,626.99.

Motion CARRIED

Approve the purchase of an Angle Broom for the Public Works ASV from L&L Rentals in the amount of \$8,925

City Engineer Story explained the Angle Broom for the Public Works ASV would be used to clean the streets when performing street repairs or street shouldering; this is a budgeted item.

Councilor Fosso, supported by Councilor Bayliss, moved to approve the purchase of an Angle Broom for the Public Works ASV from L&L Rentals in the amount of \$8,925.

Motion CARRIED

Approve the quote for the purchase and installation of loader tires from Pomp's Tire Service in the amount of \$11,690

City Engineer Story explained this loader is used to plow alleys and the current tires are about bald; this purchase would come out of the operations budget.

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the quote for the purchase and installation of loader tires from Pomp's Tire Service in the amount of \$11,690.

Motion CARRIED

Approve the 2022 Street Striping Bid Award to Sir Lines-A-Lot in the amount of \$25,659.04

City Engineer Story explained the City has an annual street striping project; main streets are striped every year and the remainder of the streets are striped every other year, this is a budgeted item.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the 2022 Street Striping Bid Award to Sir Lines-A-Lot in the amount of \$25,659.04.

Motion CARRIED

Approve the Rotors and Stators for the Progressive Cavity Pumps to Liberty Process Equipment Inc. in the amount of \$5,908 plus shipping

City Engineer Story explained these are replacement parts for normal wear items; this is a budgeted item.

Councilor Fosso, supported by Councilor Hoffman Saccoman, moved to approve the Rotors and Stators for the Progressive Cavity Pumps to Liberty Process Equipment Inc. in the amount of \$5,908 plus shipping.

Motion CARRIED

Discussion: Councilor Hoffman Saccoman wanted to thank whomever designed the Request for City Council Action forms, they are very helpful.

Approve the Resident Connect addition to our Everbridge subscription through St. Louis County

City Administrator Pruszinske explained the City's Residents currently are able to access this system by signing up through St. Louis County's Northland Alert. City Administrator Pruszinske stated that with this additional subscription the City will double the number of Residents it reaches; currently we do not leverage this system to its full potential.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Resident Connect addition to our Everbridge subscription through St. Louis County.

Discussion: Councilor Hoffman Saccoman asked City Administrator Pruszinske if the City plans to partner with HPU on this; City Administrator Pruszinske and Councilor Bayliss both stated yes.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Temporary On-Sale Liquor License Application of the Hibbing Curling Club to dispense liquor at the Hibbing Memorial Building at the Fraboni Trade Show on Wednesday, April 13, 2022.

Motion CARRIED

Councilor Fosso, supported by Councilor Schweiberger, moved to approve the Temporary On-Sale Liquor License Application of the Iron Range Boxing Association to have Mike's Pub dispense liquor at the Hibbing Memorial Building on Saturday, April 16, 2022.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of PEO Chapter DE to hold their Raffle at St. James Episcopal Church on Tuesday, April 19, 2022.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of the Hibbing Area Chamber of Commerce to hold their raffle on Thursday, July 7, 2022 at Mr. Nick's Corner Bar.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the Raffle Permit Application Request of the Hibbing Historical Society to hold their raffle on Friday, May 6, 2022 at the Hibbing Elk's Lodge.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the Transient Merchant License of Haralambos (Bobby) Papaioannou to sell Greek Food at 120 East Howard Street.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:32 p.m. by Councilor Fosso and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING

ATTEST: Sheena Mulner
Sheena Mulner, Clerk-Treasurer

Rick J. Cannata
Rick J. Cannata, Mayor