

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday April 20, 2022**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, April 20, 2022 in the City Hall Council Chamber

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, Councilor James Bayliss, Councilor Justin Fosso, Councilor Tim Harkonen, Councilor Jennifer Hoffman Saccoman, Councilor Steve Jurenes and Councilor John Schweiberger. Also present were City Administrator Greg Pruszinske, Sr. Executive Assistant Candie Seppala, City Attorney Andy Borland, Clerk-Treasurer Sheena Mulner, City Engineer Jesse Story and Captain Brent Everett. Chief of Police Steve Estey was absent.

**CLOSED SESSION: FOR THE PURPOSE OF REAL PROPERTY AT:
2305 4TH AVENUE EAST, 2315 4TH AVENUE EAST, 2319 4TH
AVENUE EAST, PURSUANT TO MN ST SECTION
13D.05SUB.3(c3)**

Councilor Harkonen, supported by Councilor Bayliss, moved to go into closed session for the purpose of Real Property at: 2305 4th Avenue East, 2315 4th Avenue East, and 2319 4th Avenue East, pursuant to MN ST Section 13d.05sub.3(c3).

Motion CARRIED

Meeting reconvened at 5:31p.m.

ADDs/DELETES:

- **ADD: BIDS AND QUOTES #1f**
- **ADD: LICENSES AND PERMITS #7, #8, #9 & #10**

APPROVAL OF MINUTES:

Councilor Harkonen, supported by Councilor Fosso, moved to approve the minutes of the Hibbing City Council Workshop of January 19, 2022.

Motion CARRIED

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the minutes of the Hibbing City Council Workshop of February 16, 2022.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the minutes of the Hibbing City Council Workshop of March 2, 2022.

Motion CARRIED

Councilor Harkonen, supported by Councilor Jurenes, moved to approve the minutes of the Regular Hibbing City Council Meeting of April 6, 2022.

Motion CARRIED

CONSENT AGENDA:

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-5.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 04/14/2022, Check #'s 172041-172135, in the amount of \$716,212.21
2. Approve City Payroll for the pay period ending:
 - 04/08/2022, Check #'s 168281-168291, in the amount of \$508,524.86
3. Authorize the Hibbing City Council to attend the Welcome to Hibbing dinner on Thursday, April 28, 2022 at the Hibbing Memorial Building Dining Room from 5-7:00 p.m.
4. Set the next Regular City Council Meeting for Wednesday, May 4, 2022 at 5:00 p.m. in the Hibbing City Hall Council Chamber
5. Set the next City Council Workshop for Wednesday, May 4, 2022 following the City Council Meeting in the Hibbing City Hall Council Chamber

REMINDER – This was approved at the April 6, 2022 City Council Meeting:

Authorize the Hibbing City Council to attend a walk-through of the Red Rock Hotel & Suites on Thursday, April 21, 2022 at 12:00 p.m.

PUBLIC FORUM:

DEPARTMENT AND COMMITTEE REPORTS:

Approve the RFQ for the Comprehensive Facility Assessment of City Hall, the Hibbing Public Library, and the Memorial Building

City Services Director Nick Arola explained that to start out with they are looking to have the assessment completed on City Hall, the Library and the Memorial Building. City Services Director Arola stated they would like to start interviewing firms, select a firm and move forward with the study.

Councilor Fosso, supported by Councilor Bayliss, moved to approve the RFQ for the Comprehensive Facility Assessment of City Hall, the Hibbing Public Library, and the Memorial Building.

Motion CARRIED

Offer RESOLUTION NO. 22-04-01 AUTHORIZING EXECUTION OF EASEMENT AGREEMENT BETWEEN THE CITY OF HIBBING AND SCRANTON IRON, INC

City Attorney Andy Borland explained this easement request is from Scranton Iron, Inc. so they could have a road between their properties; the road would partially go over City of Hibbing property. City Attorney Andy Borland stated that he and City Engineer Jesse Story have looked over the easement agreement and do not see any issues with it.

Councilor Schweiberger, supported by Councilor Fosso, moved to offer RESOLUTION NO. 22-04-01 AUTHORIZING EXECUTION OF EASEMENT AGREEMENT BETWEEN THE CITY OF HIBBING AND SCRANTON IRON, INC.

Motion CARRIED

Offer RESOLUTION NO. 22-04-02 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM IN THE AMOUNT OF \$34,320.00

Building Official Pat Green explained that this resolution is for two grants to demolish five houses and three garages. Building Official Pat Green stated that these applications are completed, and are waiting on the Resolution to submit.

Councilor Hoffman Saccoman, supported by Councilor Jurenes, moved to offer RESOLUTION NO. 22-04-02 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM IN THE AMOUNT OF \$34,320.00.

Offer RESOLUTION NO. 22-04-03 AUTHORIZING CITY OF HIBBING TO MAKE APPLICATION TO THE 2022 COMMERCIAL REDEVELOPMENT AND DEVELOPMENT INFRASTRUCTURE GRANT PROGRAMS AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION

City Administrator Greg Pruszinske stated that this project has been vetted by, and has the support of HEDA.

Councilor Harkonen, supported by Councilor Hoffman Saccoman, moved to offer RESOLUTION NO. 22-04-03 AUTHORIZING CITY OF HIBBING TO MAKE APPLICATION TO THE 2022 COMMERCIAL REDEVELOPMENT AND DEVELOPMENT INFRASTRUCTURE GRANT PROGRAMS AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION.

Motion CARRIED

City Administrator's Report

City Administrator Pruszinske stated that he wanted to cover the incident with the fire at the Curling Club over the weekend. City Administrator Pruszinske explained that there were no injuries, the fire could have been worse, the fire suppression system helped and the Fire Department and Insurance Adjuster have both been on site and are working on their respective reports.

BIDS AND QUOTES:

Award the 2022 City Sidewalk Project to Bougalis, Inc. in the amount of \$96,256.85

City Engineer Story explained that they received two bids for the City's 2022 Sidewalk Project; Bougalis, Inc. was the lowest bid. City Engineer Story explained \$51,654 is the City's portion, \$44,602 is the Residents' portion; \$75,000 was budgeted.

Councilor Schweiberger, supported by Councilor Fosso, moved to award the 2022 City Sidewalk Project to Bougalis, Inc. in the amount of \$96,256.85.

Motion CARRIED

Approve the 60-month lease agreement between the City of Hibbing and Metro Sales for a plotter for the Engineering Department in the amount of \$282.00 per month. We will also get a \$1,200 cash back promotion to replace the current Ricoh.

City Engineer Story explained that the current lease on the plotter is up; they received a quote for a new plotter. City Engineer Story stated they have used the plotter to help other City Departments.

Councilor Jurenes, supported by Councilor Hoffman Saccoman, moved to approve the 60-month lease agreement between the City of Hibbing and Metro Sales for a plotter for the Engineering Department in the amount of \$282.00 per month. We will also get a \$1,200 cash back promotion to replace the current Ricoh.

Motion CARRIED

Award the 2022 City of Hibbing Paving Project to KGM Contractors, Inc. in the amount of \$1,477,357.05

City Engineer Story explained that they received two bids for the City's 2022 Paving Project; KGM Contractors, Inc. was the lowest bid. City Engineer Story stated this is a budgeted item, and the City has a Permanent Improvement Fund that has a balance that can be used towards this project.

Councilor Harkonen, supported by Councilor Schweiberger, moved to award the 2022 City of Hibbing Paving Project to KGM Contractors, Inc. in the amount of \$1,477,357.05.

Motion CARRIED

Award the 25th Street Federal Paving Project to KGM Contractors, Inc. in the amount of \$1,437,500.30

City Engineer Story explained that they received two bids for the 25th Street Federal Paving Project; KGM Contractors, Inc. was the lowest bid. City Engineer Story explained that they have a Federal Grant for \$720,000 and \$717,500 will come from State Aid Funds.

Councilor Bayliss, supported by Councilor Fosso, moved to award the 25th Street Federal Paving Project to KGM Contractors, Inc. in the amount of \$1,437,500.30.

Motion CARRIED

Approve the estimate for the 80-Niche Columbarium to Hibbing Monument Company in the amount of \$30,011.00

City Engineer Story explained that this is a budgeted item; it is about \$5,000 over what was budgeted for because of cost increases; they are looking at raising the cost of the Niches to offset the price increase.

Councilor Fosso, supported by Councilor Schweiberger, moved to approve the estimate for the 80-Niche Columbarium to Hibbing Monument Company in the amount of \$30,011.00.

Motion CARRIED

Approve the purchase of 100 – 95 gallon containers (\$90 x 100 containers = \$9,000) and 50 – 65 gallon containers (\$70 x 50 containers = \$3,500) from the City of Chisholm in the amount of \$12,500

City Engineer Story explained that they have placed two separate orders for these containers, and due to supply chain issues they will not get them until at least August; the City of Chisholm has an abundance of these containers and are willing to sell us some.

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the purchase of 100 – 95 gallon containers (\$90 x 100 containers = \$9,000) and 50 – 65 gallon containers (\$70 x 50 containers = \$3,500) from the City of Chisholm in the amount of \$12,500.

Discussion: Councilor Harkonen asked City Engineer Story if the price we are paying for these containers are in line with what we pay when ordering them; City Engineer Story stated yes, these prices are a little bit cheaper and there is no shipping charge.

Motion CARRIED

Award the quote for a submersible hydraulic pump and power unit to Jasper Engineering in the amount of \$19,230.00

Wastewater Superintendent Dave Hurd explained that this would be used to clean out storage ponds. Wastewater Superintendent Hurd stated that by purchasing this equipment and doing the work themselves, the City would be saving a lot of money.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to award the quote for a submersible hydraulic pump and power unit to Jasper Engineering in the amount of \$19,230.00.

Motion CARRIED

Approve the 36-month lease of computers between the City of Hibbing and Integris (Formerly known as Compudyne) in the amount of \$3,198.47 per month. The leases include computer systems for the Library, Engineering, Clerk's Office, Fire, Police, Administration, Human Resources, and Economic Development

Sr. Executive Assistant Candie Seppala explained that all of the City's computers are leased and many of them fruition during Covid. Sr. Executive Assistant Seppala stated that this lease would cover 50+ computers with some of the current systems that are being replaced will be transferred to other departments.

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the 36-month lease of computers between the City of Hibbing and Integris (Formerly known as Compudyne) in the amount of \$3,198.47 per month. The leases include computer systems for the Library, Engineering, Clerk's Office, Fire, Police, Administration, Human Resources, and Economic Development.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the Temporary On-Sale Liquor License Application of the Blessed Sacrament Church to have Mike's Pub dispense liquor on the grounds of the Blessed Sacrament Church on Saturday, June 25, 2022.

Motion CARRIED

Councilor Fosso, supported by Councilor Schweiberger, moved to approve the Raffle Permit Application request of the Blessed Sacrament Church to hold their raffle at the Blessed Sacrament Church on Saturday, June 25, 2022.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the Special Event Permit Application of Carden International Circus Inc. to hold their Circus at the Hibbing Memorial Building on Friday and Saturday, May 20th and 21st, 2022.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Special Event Permit Application request of the Hibbing QB Club to hold the Youth Football Beanbag Charity at Palmer's Tavern on Saturday, May 7, 2022.

Motion CARRIED

Councilor Jurenes, supported by Councilor Schweiberger, moved to approve the Temporary On-Sale Liquor License Application of the Hibbing QB Club to have Palmer's Tavern dispense alcohol during their Youth Football Beanbag Charity in front of Palmer's Tavern on Saturday, May 7, 2022.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the Special Event Permit Application request of Our Savior's Lutheran Church to hold the White Elephant Sale at the Hibbing Memorial Building on Saturday, April 23, 2022 with set-up from April 19-22, 2022.

Motion CARRIED

Councilor Harkonen, supported by Councilor Fosso, moved to approve the Special Event Permit Application request of the Iron Range Racing Association to hold the Racing Practice Food Truck Event on Saturday, May 14, 2022 at the Hibbing Raceway.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to approve the Special Event Permit Application request of the Central Mesabi Medical Foundation/Fairview Range to hold the Kids Kare 5K Run on Saturday, July 9, 2022 starting at the Hibbing Memorial Building.

Motion CARRIED

Councilor Jurenes, supported by Councilor Hoffman Saccoman, moved to approve the Raffle Permit Application request of the Central Mesabi Medical Foundation to hold their raffle at the Mesaba Country Club on Monday, July 11, 2022.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:03 p.m. by Councilor Harkonen and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING

Rick J. Cannata, Mayor

ATTEST: _____
Sheena Mulner, Clerk-Treasurer