

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday March 2, 2022**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, March 2, 2022 in the City Hall Council Chamber

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, Councilor James Bayliss, Councilor Tim Harkonen, and Councilor John Schweiberger. Also present were City Administrator Greg Pruszinske, Executive Assistant Candie Seppala, City Attorney Andy Borland, Clerk-Treasurer Sheena Mulner, and Chief of Police Steve Estey. Councilor Jennifer Hoffman Saccoman, Councilor Justin Fosso and City Engineer Jesse Story were absent.

ADDs/DELETES:

- **ADD: CONSENT AGENDA #8**
- **ADD: DEPARTMENT AND COMMITTEE REPORTS #1B, #1C, & #4D**
- **ADD: LICENSES AND PERMITS #4**

APPROVAL OF MINUTES:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the minutes of the Regular Hibbing City Council Meeting of February 16, 2022.

Motion CARRIED

CONSENT AGENDA:

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the Consent Agenda #s 1-7.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 02/22/2022, Check # 171720, in the amount of \$18,000
 - 02/25/2022, Check #'s 171721-171817, in the amount of \$685,882.72
2. Approve City Payroll for the pay period ending:
 - 02/11/2022, Check #'s 168243-168254, in the amount of \$517,028.78

3. Acknowledge the resignation of Matthew Rice, Firefighter/Medic with the Hibbing Fire Department, effective Monday, February 28, 2022
4. Authorize the hire of Scott Danielson as Skilled Laborer, Public Works pending completion of pre-employment process
5. Accept and place of file the Hibbing Police Department's Activity Report for January, 2022
6. Set the next Regular City Council Meeting for Wednesday, March 16, 2022 at 5:00 p.m. in the Hibbing City Hall Council Chamber
7. Set the next City Council Workshop for Wednesday, March 16, 2022 following the City Council Meeting in the Hibbing City Hall Council Chamber
8. Authorize the hire of Jack Maddy as Patrol Officer within the Hibbing Police Department effective March 7, 2022

PUBLIC FORUM:

DEPARTMENT AND COMMITTEE REPORTS:

Offer RESOLUTION NO. 22-03-01 TO ORDER THE VACATION OF THAT PORTION OF THIRD STREET NORTH LYING BETWEEN LOT 1, BLOCK 12, AND LOT 6, BLOCK 11, STATE SECTION ADDITION TO KELLY LAKE, AND SETTING A PUBLIC HEARING THEREON

City Attorney Andy Borland explained this is a Resolution regarding a vacation preceding to call for a Public Hearing to be held at the first City Council Meeting in April 2022. City Attorney Borland stated this vacation request came from an application submitted to City Engineer Jesse Story who then referred the request to him.

Councilor Bayliss, supported by Councilor Harkonen, moved to offer RESOLUTION NO. 22-03-01 TO ORDER THE VACATION OF THAT PORTION OF THIRD STREET NORTH LYING BETWEEN LOT 1, BLOCK 12, AND LOT 6, BLOCK 11, STATE SECTION ADDITION TO KELLY LAKE, AND SETTING A PUBLIC HEARING THEREON.

Motion CARRIED

Offer RESOLUTION NO. 22-03-04 INTENTION TO ORDER THE VACATION OF THAT PORTION OF "C" STREET LYING BETWEEN BLOCK 7, AND BLOCK 9, THAT PORTION OF THE NORTH/SOUTH ALLEY LYING BETWEEN LOTS 13 THROUGH 20, BLOCK 8, AND THAT PORTION OF THE NORTH/SOUTH ALLEY LYING BETWEEN LOTS 1 THROUGH 3 AND LOTS 30 THROUGH 32, BLOCK 9, ALL IN THE PLAT OF BURTON, AND SETTING A PUBLIC HEARING THEREON

City Attorney Borland explained this is another Resolution regarding a vacation preceding to call for a Public Hearing to be held at the first City Council Meeting in April 2022. City Attorney Borland stated this vacation request also came from an application submitted to City Engineer Jesse Story who then referred the request to him.

Councilor Schweiberger, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 22-03-04 INTENTION TO ORDER THE VACATION OF THAT PORTION OF "C" STREET LYING BETWEEN BLOCK 7, AND BLOCK 9, THAT PORTION OF THE NORTH/SOUTH ALLEY LYING BETWEEN LOTS 13 THROUGH 20, BLOCK 8, AND THAT PORTION OF THE NORTH/SOUTH ALLEY LYING BETWEEN LOTS 1 THROUGH 3 AND LOTS 30 THROUGH 32, BLOCK 9, ALL IN THE PLAT OF BURTON, AND SETTING A PUBLIC HEARING THEREON.

Motion CARRIED

Offer RESOLUTION NO. 22-03-05 WAIVING THE PLANNING COMMISSIONS REVIEW OF THE CITY OF HIBBING'S RECEIPT OF A GIFT OF REAL PROPERTY LOCATED ALONG 2300 BLOCK OF 4TH AVENUE EAST

City Attorney Andy Borland explained that if the City is accepting or selling property often times it needs to go through the Planning Commission, this is a Resolution to waive it going through the Planning Commission.

Councilor Bayliss, supported by Councilor Schweiberger, moved to offer RESOLUTION NO. 22-03-05 WAIVING THE PLANNING COMMISSIONS REVIEW OF THE CITY OF HIBBING'S RECEIPT OF A GIFT OF REAL PROPERTY LOCATED ALONG 2300 BLOCK OF 4TH AVENUE EAST.

Motion CARRIED

Authorize the Chief of Police to sell outdated portable radios due to obtaining new ones with Cares Funds

Chief of Police Steve Estey explained they were able to get some new radios this year; they will keep some of the old radios as spares, looking to sell the remainder of them.

Councilor Harkonen, supported by Councilor Schweiberger, moved to authorize the Chief of Police to sell outdated portable radios due to obtaining new ones with Cares Funds.

Motion CARRIED

Authorize the 2012 Chevrolet Cruz (VIN# 1G1PC5SH9C7353847) to be put up for auction

Chief of Police Estey explained the purchase of a new van for the Task Force Officer was approved at a previous City Council meeting; this Chevrolet Cruz is the vehicle that is currently been used. Chief of Police Estey stated that the money from this sale would go back into the Forfeiture Fund.

Councilor Bayliss, supported by Councilor Schweiberger, moved to authorize the 2012 Chevrolet Cruz (VIN# 1G1PC5SH9C7353847) to be put up for auction.

Motion CARRIED

Offer RESOLUTION NO. 22-03-02 MAKING APPLICATION TO AND ACCEPT FUNDS FROM IRON RANGE RESOURCES & REHABILITATION

City Services Director Nick Arola explained he is looking for authorization to apply for an IRRRB Culture and Tourism Grant for the potential construction of Pickle Ball Courts in Bennett Park. The Central Range Pickle Ball Club is looking to fully fund the construction of 6 Pickle Ball Courts in the SE corner of Bennett Park. City Services Director Arola stated he is trying to help the group out by applying for a couple grants for them, and once the project gets going he thinks the City may possibly be able to help with some engineering costs, preliminary dirt work and finishing work when it is all done.

Councilor Harkonen, supported by Councilor Bayliss, moved to Offer RESOLUTION NO. 22-03-02 MAKING APPLICATION TO AND ACCEPT FUNDS FROM IRON RANGE RESOURCES & REHABILITATION.

Discussion: Councilor Harkonen stated he cannot picture where this going to be. City Services Director Arola explained it would be right on the curve as you go to the Clubhouse at the golf course, kind of where the old building that was torn down had been located.

Motion CARRIED

Authorize the sale of Wetland Credits to the Hibbing Chisholm Airport for the Airport Hanger Project

City Administrator Pruszinske explained he is looking for authorization for the sale of Wetland Credits to the Airport for their Hanger Project. The City of Hibbing has approximately 10 credits in its wetland bank; the Airport is looking for about 2/3 of a credit. City Administrator Pruszinske stated that if the Council takes action on this, it would be contingent upon final negotiated price of that credit.

Councilor Schweiberger, supported by Councilor Bayliss, moved to authorize the sale of Wetland Credits to the Hibbing Chisholm Airport for the Airport Hanger Project.

Motion CARRIED

Offer RESOLUTION NO. 22-03-03 ACCEPTING PROPERTY FROM ST. LOUIS COUNTY

City Administrator Pruszinske explained this Resolution is to obtain State of Minnesota tax forfeited property on the 2300 block of 4th Avenue East, adjacent to the Memorial Building.

Councilor Harkonen, supported by Councilor Bayliss, moved to Offer RESOLUTION NO. 22-03-03 ACCEPTING PROPERTY FROM ST. LOUIS COUNTY.

Motion CARRIED

City Administrator's Report

City Administrator Pruszinske stated the City has posted the Community Development Director, that will be posted and they will actively be recruiting through March 28, 2022. City Administrator Pruszinske explained once the recruiting closes, there would likely be one or two rounds of panel interviews.

Authorize the Mayor to sign the letter of support for SkyWest Airlines Bid for Essential Air Service at Range Regional Airport

City Administrator Pruszinske explained he is looking for authorization for the Mayor to sign this letter of support for SkyWest Airlines and Range Regional Airport.

Councilor Schweiberger, supported by Councilor Bayliss, moved to authorize the Mayor to sign the letter of support for SkyWest Airlines Bid for Essential Air Service at Range Regional Airport.

Motion CARRIED

BIDS AND QUOTES:

Authorize the annual subscription of United Public Safety Parking Software in the amount of \$7,400 for 2022, 2023, & 2024. In 2025 and thereafter, the subscription will be approximately \$4,400

Chief of Police Estey stated this software program would help the Parking and Blight Officers. Chief of Police Estey explained the Parking and Blight Officers are staying busy, and the current system is old school paper and pen; this system they would have an electronic device that would print the ticket off. Chief of Police Estey stated this system

would help with documentation and allow them to administer Administrative Citations; currently they have to go through City Hall for those.

Councilor Harkonen, supported by Councilor Bayliss, moved to authorize the annual subscription of United Public Safety Parking Software in the amount of \$7,400 for 2022, 2023, & 2024. In 2025 and thereafter, the subscription will be approximately \$4,400.

Discussion: Mayor Cannata asked Chief of Police Estey if the new system has been working better for Public Works plowing snow. Chief of Police Estey explained that at the last Department Head meeting it was brought up by Public Works that yes, it has been effective for them to get through the streets this year versus years past.

Motion CARRIED

Authorize the additional parts needed to be replaced for the #3 lift pump at the Waste Treatment Plant to Applied Industrial Technologies in the amount of \$9,459.50

City Administrator Pruszinske explained in January authorization was given to rebuild the #3 lift pump; while rebuilding the pump there are additional parts needed. City Administrator Pruszinske stated the original bid was for \$47,700, the additional parts necessary are estimated to be \$9,459.50, bringing the total to almost \$58,000.

Councilor Bayliss, supported by Councilor Harkonen, moved to authorize the additional parts needed to be replaced for the #3 lift pump at the Waste Treatment Plant to Applied Industrial Technologies in the amount of \$9,459.50.

Discussion: Councilor Schweiberger asked City Administrator Pruszinske if he had any insight to where the extra almost \$10,000 came from, that is 15-20% over the quote. City Administrator Pruszinske explained that these repairs are for a stainless steel shaft that is hidden within the pump, unseen until it is taken out.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the Special Event Permit Application of Iron Range Boxing to hold their Iron Range Boxing Homecoming at the Hibbing Memorial Building on Saturday, April 16, 2022.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the Raffle Permit Application Request of the Hibbing Softball/Fastpitch Booster Club to hold their Raffle on Thursday, May 19, 2022 at the Girls Field in Bennett Park.

Motion CARRIED

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the Transient Merchant Application of Trent and Janelle Janezich to operate the Ice Cream Truck to sell ice cream within the City of Hibbing.

Motion CARRIED

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the Bingo (Raffle) Permit Application Request of Pregnancy Life Center/Family Life Center to hold Bingo at the Hibbing Elk's Lodge on Wednesdays, April 6, 13, 20 & 27, 2022.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:20 p.m. by Councilor Harkonen and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING

ATTEST:

Sheena Mulner
Sheena Mulner, Clerk-Treasurer

Rick J. Camata
Rick J. Camata, Mayor