

HIBBING CITY COUNCIL
Regular Meeting
Wednesday, March 16, 2022
5:00 P.M.

Councilor Jennifer Hoffman Saccoman	_____	City Administrator Greg Pruszinske	_____
Councilor Justin Fosso	_____	Sr. Executive Assist Candie Seppala	_____
Councilor John Schweiberger	_____	City Clerk-Treasurer Sheena Mulner	_____
Councilor James Bayliss	_____	City Attorney Andy Borland	_____
Councilor Tim Harkonen	_____	Chief of Police Steve Estey	_____
Ward 4 Vacant	_____	City Engineer Jesse Story	_____
Mayor Rick J. Cannata	_____		

I. CALL TO ORDER:

II. CITY OF HIBBING POLICE DEPARTMENT OATH OF OFFICE

- Jack Maddy
- K9 Dottie

III. CLOSED SESSION: FOR THE PURPOSE OF LABOR NEGOTIATIONS STRATEGY PURSUANT TO MN ST SECTION 13D.03SUB. 1(b)

**CLOSED SESSION: FOR THE PURPOSE OF REAL PROPERTY AT:
2301 4th AVENUE EAST, 2311 4th AVENUE EAST, 2315 4th
AVENUE EAST, and 2319 4th AVENUE EAST, PURSUANT TO
MN ST SECTION 13D.05SUB.3(c3)**

IV. ADDs and DELETes

V. APPROVAL OF MINUTES:

- Approve the Minutes of the March 2, 2022 Regular Hibbing City Council Meeting

VI. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 03/10/2022, Check #s 171818-171902, in the amount of \$496,594.02

2. Approve City Payroll for pay period ending:
 - 02/25/2022, checks #168255-168261, in the amount of \$521,298.20
3. Recognize the promotion of Desiree Jensen from Fire Fighter/EMT to Fire Fighter/Paramedic within the Fire Department
4. Recognize the promotion of Firefighter/Paramedic Joe Carney to the position of Engineer/Paramedic within the Hibbing Fire Department
5. Recognize the promotion of Firefighter/Paramedic Bernadette Renskers to the position of Engineer/Paramedic within the Hibbing Fire Department
6. Recognize the promotion of Firefighter/Paramedic Adam Kane to the position of Engineer/Paramedic within the Hibbing Fire Department
7. Recognize the promotion of Firefighter/Paramedic Josh Matvey to the position of Engineer/Paramedic within the Hibbing Fire Department
8. Set a Special Meeting of the Hibbing City Council for Wednesday, March 23, 2022 at 5:00 p.m. in the Hibbing City Hall Council Chamber
9. Set the next regular meeting for Wednesday, April 6, 2022 at 5:00 p.m. in the Hibbing City Hall Council Chamber
10. Set the next City Council Workshop for Wednesday, April 6, 2022 following the City Council Meeting in the Hibbing City Hall Council Chamber

VII. PUBLIC FORUM:

VIII. DEPARTMENT AND COMMITTEE REPORTS

1. Fire Chief Erik Jankila

- a. Authorize the out-of-state travel for Fire Fighter Joe Carney to attend a one-day class on electric/hybrid vehicle extrication in Rice Lake, Wisconsin on March 19, 2022

2. Library Lead Worker Ty Pulkkinen

- a. Authorize the change in hours at the Hibbing Public Library

3. City Attorney Andy Borland

- a. Appoint Councilor for Ward 4
 - Candidates to choose from:
 - Casey Clover
 - Steven Jurenes
 - James Paulsen
 - Scott Sundvall
 - Chris Whitney

4. City Clerk-Treasurer Sheena Mulner

- a. Approve the updated job description and the posting of an internal/external hire for the Accounting Clerk Position
- b. Authorize the Clerk's Office to write-off the Cycle 2 Garbage/Sewer Services on delinquent utility accounts in the amount of \$13,428.69 that weren't collected on during the pandemic and send them to Range Credit Bureau with a 40 % interest rate
- c. Offer RESOLUTION NO. 22-03-06 RE-ESTABLISHING POLLING PLACES AND PRECINCTS
- d. Offer RESOLUTION NO. 22-03-07 AWARDED THE BID FOR THE EQUIPMENT CERTIFICATES OF INDEBTEDNESS

5. City Administrator Greg Pruszinske

- a. Authorize the City Administrator to sign the Agreement between the City of Hibbing and Short Elliott Hendrickson, Inc. (SEH) for work on the Public Safety Center Programming and Site Feasibility
- b. City Administrator's Report

IX. BIDS AND QUOTES:**1. City Services Director Nick Arola**

- a. Authorize the purchase of new Zamboni Batteries from R&R Specialties of Wisconsin, Inc. in the amount of \$11,183.40

2. City Engineer Jesse Story

- a. Authorize the purchase of a Packing Cylinder for the Pak-Mor Refuse Trucks at the Sanitation Garage from Kaman Industries in the amount of \$11,343.49

- b. Authorize the purchase of 100 – 95-gallon garbage containers from MacQueen Equipment in the amount of \$9,150
- c. Authorize the replacement of all inside kennel doors at the Hibbing Animal Shelter from Iron Oakes Fencing in the amount of \$17,299
- d. Authorize the payment to the MPCA for unauthorized wastewater release in the amount of \$4,800

3. Fire Chief Erik Jankila

- a. Authorize the purchase of 2 Super VAC 28-volt battery operated fans with 110-volt shoreline plug-in option from Heiman Fire Equipment in the amount of \$7,710

4. City Clerk-Treasurer Sheena Mulner

- a. Authorize GRS Consulting to complete the GASB 67/68 actuarial valuation of the Hibbing Volunteer Fire Relief Association's Pension in the amount of \$6,500

X. BOARDS AND COMMISSIONS:

XI. LICENSES AND PERMITS:

- 1. Approve the Transient Merchant Application of TNT Fireworks to sell Minnesota State approved fireworks in a temporary tent from approximately June 20, 2022 through July 5, 2022 in the Walmart Parking lot.

XII. ADJOURNMENT: