

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday September 21, 2022**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, September 21, 2022 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, Councilor James Bayliss, Councilor Justin Fosso, Councilor Tim Harkonen, Councilor Jennifer Hoffman Saccoman, Councilor Steve Jurenes and Councilor John Schweiberger. Also present were City Administrator Greg Pruszinske, Sr. Executive Assistant Candie Seppala, City Attorney Andy Borland, Clerk-Treasurer Sheena Mulner, City Engineer Jesse Story and Chief of Police Steve Estey.

CITY OF HIBBING POLICE DEPARTMENT OATHS OF OFFICE:

- **Captain Cody Loewen**
- **Officer Brandon Goehring**

Councilor Harkonen read the oaths swearing in Captain Cody Loewen & Officer Brandon Goehring. Mayor Cannata congratulated them both.

ADDs/DELETES:

- **ADD: CONSENT AGENDA #1, #11 & #12**
- **ADD: LICENSES AND PERMITS #4 & #5**

APPROVAL OF THE AGENDA:

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Harkonen, supported by Councilor Jurenes, moved to approve the minutes of the Regular Hibbing City Council Meeting of September 7, 2022.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the minutes of the Hibbing City Council Workshop Meeting of September 7, 2022.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-10.

Discussion: Councilor Harkonen stated that the City is losing one of their top-notch quality employees in Theresa Tourville. Mayor Cannata thanked Theresa, and told her to enjoy her retirement.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 09/14/2022, Check #'s 173022-173125, in the amount of \$909,049.37
 - 09/21/2022, Check #173126, in the amount of \$8,448.18
2. Approve City Payroll for the pay period ending:
 - 09/09/2022, Check #'s 168435-168445, in the amount of \$531,446.19
3. Approve the renewal of the 2023 Group Medicare Renewal with Blue Cross Blue Shield (BCBS) for post-65 retirees
4. Authorize the Hibbing City Council to attend the Hibbing Police Department's and the Algonquin Youth Activities K9 Fundraiser on Saturday, October 8, 2022 at the Hibbing Memorial Building
5. Approve the 2022 Fall Yard Waste Clean-Up beginning October 24 and ending November 4, 2022
6. Approve putting the Recreation Programmer and the Marketing/Communication Manager positions on hold
7. Authorize the hire of Paid on Call Firefighter Josh Sprague
8. Authorize the hire of Paid on Call Firefighter Bryanna Hanson
9. Set the next Regular City Council Meeting for Wednesday, October 5, 2022 at 5:00 p.m. in the Hibbing City Hall Council Chamber
10. Set the next City Council Workshop Meeting for Wednesday, October 5, 2022 following the City Council Meeting in the Hibbing City Hall Council Chamber

11. Acknowledge the retirement of Theresa Tourville, HR Director, effective October 31, 2022
12. Set the Public Hearing for the adoption of the final levy on Wednesday, December 7, 2022 at 6:00 p.m. in the Hibbing City Hall Council Chamber

REMINDER – Approved at the September 7, 2022 City Council Meeting:

Authorize the Hibbing City Council to attend Coffee with a Cop on Wednesday, October 5, 2022 at Caribou Coffee

PUBLIC FORUM:

Mayor Rick Cannata stated let it be known that you have five minutes to present your issue and no formal action will be taken at this time and it will be held to five minutes.

Brian Perpich with the Hibbing Chisholm Youth Hockey Association, and Steph Vesel with the Hibbing Figure Skating Club were in the audience and wished to speak about the User Agreements for the Memorial Building. They requested a meeting during which they could work with and discuss with City Staff the proposed User Agreements and the proposed User Rates.

DEPARTMENT AND COMMITTEE REPORTS:

Approve the updated rate schedule for the Cemetery

City Engineer Jesse Story explained that there have been a few meetings with City Staff regarding this; there has not been a rate update since the early 2000's, this will get the City in line with surrounding communities.

Councilor Schweiberger, supported by Councilor Jurenes, moved to approve the updated rate schedule for the Cemetery.

Motion CARRIED

Authorize the Mayor and City Clerk to sign the merchant agreement with Forte to process the City's credit card transactions for online payments through the website

City Services Director Nick Arola explained that Forte would be the new credit card processor for the new CivicEngage and the CivicRec websites; the convenience fees will be passed on to the customer, not paid by the City.

Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to authorize the Mayor and City Clerk to sign the merchant agreement with Forte to process the City's credit card transactions for online payments through the website.

Motion CARRIED

Approve the updated room rental rates for the Memorial Building

City Services Director Arola explained that these are the room rental rates they would like to implement October 1, 2022.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the updated room rental rates for the Memorial Building.

Discussion: Councilor Bayliss asked City Services Director Arola if there is already something scheduled they will not get the higher rate, correct; City Services Director Arola stated no, if there is already on the books they won't.

Motion CARRIED

Approve the updated rates for Residential and Commercial Permitting

Building Official Pat Green explained that this is to update the fee schedule for building and zoning permits, and zoning hearings; the fee schedule has not been updated since before 2000. Building Official Green explained that this updated fee schedule is better in line with communities in our area, and is recommended by the LMC. Building Official Green stated he would like to implement this updated fee schedule upon approval.

Councilor Harkonen, supported by Councilor Schweiberger, moved to approve the updated rates for Residential and Commercial Permitting.

Motion CARRIED

Offer RESOLUTION NO. 22-09-06 APPROVING THE 2023 PRELIMINARY LEVY OF THE CITY OF HIBBING IN THE AMOUNT OF \$9,993,520

Clerk-Treasurer Sheena Mulner explained that City Staff have been working to get the preliminary levy to a manageable point, without taking away services from the taxpayers; the City also has aging infrastructure that needs attention. Clerk-Treasurer Mulner explained that capital costs are the highest budgeted cost, and inflation skyrocketing, there have been many challenges during this budget cycle; City Staff continues to work toward bringing this levy down prior to December's adoption.

Councilor Bayliss, supported by Councilor Harkonen, moved to offer RESOLUTION NO. 22-09-06 APPROVING THE 2023 PRELIMINARY LEVY OF THE CITY OF HIBBING IN THE AMOUNT OF \$9,993,520.

Discussion: Councilor Harkonen thanked the Finance Department and everyone else who has worked hard to get the levy to where it is at, he knows it's been a very tough year. Councilor Harkonen stated this has been one of the toughest years that he has seen.

Motion CARRIED

Approve the updated master charge sheet for EMS Services per recommendation of the billing provider

Fire Chief Erik Jankila explained that the new billing service provider has given a list of current ambulance rates, and what the rates should be; they would like these rates increased October 1st when the new billing service takes over.

Councilor Schweiberger, supported by Councilor Jurenes, moved to approve the updated master charge sheet for EMS Services per recommendation of the billing provider.

Motion CARRIED

City Administrator's Report

City Administrator Greg Pruszinske explained that he wanted to report the Councilor, and for the benefit of the taxpayers, procedurally even though the Preliminary Levy was approved by the City Council, City Staff have been working on it since about May 1st. City Administrator Pruszinske explained the process, and what has taken place since City Staff started working on it.

BIDS AND QUOTES:

Approve the payment to Ziegler Cat for repairs to the City Services Skid Steer in the amount of \$4,483.73

City Services Director Arola explained that they were having problems with the lift arms drifting down. City Services Director Arola explained this was an unbudgeted expense, they have funds in the operating budget to cover this expense.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the payment to Ziegler Cat for repairs to the City Services Skid Steer in the amount of \$4,483.73.

Motion CARRIED

Approve the quote from Iron Oakes Fencing for the relocation of the North Hibbing Dog Park in the amount of \$17,170

City Services Director Arola explained that it has been discussed in multiple workshop meetings that the dog park needs to be relocated on to City property and off of HibTac property. City Services Director Arola stated that he received two quotes, and they will be able to re-use some of the fencing and one gate.

Councilor Hoffman Saccoman, supported by Councilor Jurenes, moved to approve the quote from Iron Oakes Fencing for the relocation of the North Hibbing Dog Park in the amount of \$17,170.

Discussion: Councilor Schweiberger asked City Services Director Arola if a portion of the current dog park will be left useable during the relocation; City Services Director Arola stated that yes, the south half will be left to use.

Motion CARRIED

Approve the purchase of the 25 Safety Jackets/Vest from Mars Supply in the amount of \$3,526.50

Fire Chief Jankila explained that the jackets the Department currently has are about 10 years old and need to be replaced. Fire Chief Jankila explained that this purchase was originally budgeted for 2023, however due to supply chain issues and trying to free up some of the 2023 budget, it was decided to move this purchase to the 2022 budget.

Councilor Jurenes, supported by Councilor Harkonen, moved to approve the purchase of the 25 Safety Jackets/Vest from Mars Supply in the amount of \$3,526.50.

Motion CARRIED

Approve the purchase of 8 fire station dorm mattresses to Fire Station Furniture in the amount of \$3,526.50

Fire Chief Jankila explained that the current mattresses are very old and need to be replaced. Fire Chief Jankila explained that this purchase was originally budgeted for 2023, however due to supply chain issues and trying to free up some of the 2023 budget, it was decided to move this purchase to the 2022 budget.

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to approve the purchase of the 25 Safety Jackets/Vest from Mars Supply in the amount of \$4,319.92.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Fosso, supported by Councilor Bayliss, moved to approve the 2022 Massage Therapy License of Pam Angen, 7565 Libke Road, Side Lake.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of Hibbing Tourist Senior Center to hold their Raffle on Friday, November 25, 2022 at the Hibbing Tourist Senior Center.

Motion CARRIED

Councilor Harkonen, supported by Councilor Schweiberger, moved to approve the Raffle Permit Application Request of Hibbing Area Chamber of Commerce to hold their Raffle on Friday, December 2, 2022 at the Hibbing Curling Club.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Special Event Permit Application of the City of Hibbing to hold the Halloween 5K – “Sweets on the Streets” on Saturday, October 29, 2022.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the Tobacco License application of the Virginia Smoke Shop LLC dba Cloud Nine Vapor, 2328 1st Ave. Hibbing.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:44 p.m. by Councilor Harkonen and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING

ATTEST:



Sheena Mulner, Clerk-Treasurer



Rick J. Cannata, Mayor