

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday September 7, 2022**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, September 7, 2022 in the City Hall Council Chamber.

CALL TO ORDER: Acting Mayor Tim Harkonen called the meeting to order at 5:01 p.m.

ATTENDANCE: Present at roll call Acting Mayor Tim Harkonen, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jennifer Hoffman Saccoman, Councilor Steve Jurenes and Councilor John Schweiberger. Also present were City Administrator Greg Pruszinske, Sr. Executive Assistant Candie Seppala, City Attorney Andy Borland, Clerk-Treasurer Sheena Mulner, City Engineer Jesse Story and Chief of Police Steve Estey. Mayor Rick J. Cannata was absent.

ADDs/DELETes:

- **ADD: CONSENT AGENDA #10, #11 & #12**
- **ADD: LICENSES AND PERMITS #10 & #11**

APPROVAL OF THE AGENDA:

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the minutes of the Joint Airport Meeting with the City of Hibbing, City of Chisholm, and the Chisholm/Hibbing Airport Authority of August 15, 2022.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Jurenes, moved to approve the minutes of the Regular Hibbing City Council Meeting of August 17, 2022.

Motion CARRIED

Councilor Fosso, supported by Councilor Schweiberger, moved to approve the minutes of the Hibbing City Council Budget Meeting of August 24, 2022.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-12.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 08/29/2022, Check #'s 172914-172992, in the amount of \$426,924.40
 - 09/01/2022, Check #'s 172993-173021, in the amount of \$328,931.97
2. Approve City Payroll for the pay period ending:
 - 08/12/2022, Check #'s 168351-168428, in the amount of \$562,074.05
 - 08/26/2022, Check #'s 168429-168434, in the amount of \$523,969.83
3. Approve the renewal of the 2023 Health Insurance with Blue Cross Blue Shield for the active employees and early retirees
4. Acknowledge the resignation of Emily Ekstrand-Brummer, Library Specialist at the Hibbing Public Library effective August 23, 2022
5. Authorize the Hibbing City Council to attend the Hibbing Fire Department Open House on Saturday, September 17, 2022 at the Hibbing Fire Hall
6. Authorize the Hibbing City Council to attend Coffee with a Cop on Wednesday, October 5, 2022 at Caribou Coffee
7. Authorize the promotion of Cody Loewen to Captain within the Hibbing Police Department
8. Set the next Regular City Council Meeting for Wednesday, September 21, 2022 at 5:00 p.m. in the Hibbing City Hall Council Chamber
9. Set the next City Council Workshop Meeting for Wednesday, September 21, 2022 following the City Council Meeting in the Hibbing City Hall Council Chamber
10. Set the next Budget Working Session for Wednesday, September 14, 2022 at 8:30 a.m. in the Hibbing City Hall Council Chamber
11. Set the Budget Working Session for Wednesday, September 20, 2022 at 8:30 a.m. in the Hibbing City Hall Council Chamber
12. Authorize the Hibbing City Council to attend the City of Hibbing/HPU Golf Tournament on Thursday, September 15, 2022 at the Hibbing Municipal Golf Course

PUBLIC FORUM:

Michael Hukka, 1718 East 25th Street, Hibbing MN 55746 was in the audience and wished to speak about the traffic on 25th Street. Mr. Hukka stated his concern of the speed vehicles travel on 25th St., with school busses and people walking he is concerned someone is going to get hit. Mr. Hukka stated that he would like to see stop signs placed and a crosswalk painted. Mr. Hukka stated his concern of the speed of four wheelers and side by sides on the street also. Councilor Hoffman Saccoman asked if the four heeler Ordinance can be reviewed and possibly updated. Acting Mayor Harkonen told Mr. Hukka that they will look into his concerns.

DEPARTMENT AND COMMITTEE REPORTS:**Offer RESOLUTION NO. 22-09-01 AUTHORIZING THE CITY OF HIBBING TO ENTER INTO A COOPERATIVE AGREEMENT WITH ST. LOUIS COUNTY MAINTENANCE PROGRAMS SOLICITAION**

City Engineer Jesse Story explained that this Agreement with St. Louis County will give the City another pit to use for Class 5 Crushing, and Crack Sealing on existing City streets. City Engineer Story stated that both of these items were included in the 2023 Budget, and State Aid funds can be used for some of the Crack Sealing.

Councilor Foss, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 22-09-01 AUTHORIZING THE CITY OF HIBBING TO ENTER INTO A COOPERATIVE AGREEMENT WITH ST. LOUIS COUNTY MAINTENANCE PROGRAMS SOLICITAION.

Motion CARRIED

Authorize the installation of stops signs by the Greenhaven School (2nd Avenue East and West Inner Drive on South Inner Dive

City Engineer Story explained that there are crosswalks at each intersection; there is a lot of walking traffic from the Greenhaven neighborhood to the school and he would like to install stop signs and stop arms at both intersections.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to authorize the installation of stops signs by the Greenhaven School (2nd Avenue East and West Inner Drive on South Inner Dive.

Motion CARRIED

Offer RESOLUTION NO. 22-09-02 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM IN THE AMOUNT OF \$4,848.00

Building Official Pat Green explained that this Resolution is to apply for and accept funds for a grant to demolish one house and one garage.

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. 22-09-02 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM IN THE AMOUNT OF \$4,848.00.

Motion CARRIED

Approve Policy #39 which is a mandated policy with regards to confidential informants

Chief of Police Steve Estey explained that this policy will mainly cover the Police Departments Task Force member, in the event that he has to deal with a confidential informant.

Councilor Fosso, supported by Councilor Jurennes, moved to approve Policy #39 which is a mandated policy with regards to confidential informants.

Motion CARRIED

Authorize the Mayor and City Clerk to sign the 5-year Joint Powers Agreement with the BCA Internet Crimes Against Children Task Force

Chief of Police Estey explained that this is a 5-year agreement with the BCA; with the addition of K9 Dottie it is really important that the Police Department partners with the BCA.

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to authorize the Mayor and City Clerk to sign the 5-year Joint Powers Agreement with the BCA Internet Crimes Against Children Task Force.

Motion CARRIED

Authorize the City Administrator to sign the proposal between the City of Hibbing and Braun Intertec for soil borings to be conducted on the proposed shower building site at the Carey Lake Campground

City Services Director Nick Arola explained that this geotechnical work will allow the City to move forward on the final design for the proposed shower building at the Carey Lake campground.

Councilor Fosso, supported by Councilor Jurennes, moved to authorize the City Administrator to sign the proposal between the City of Hibbing and Braun Intertec for soil borings to be conducted on the proposed shower building site at the Carey Lake Campground.

Motion CARRIED

Authorize the Mayor and City Clerk-Treasurer to sign the agreement between the City of Hibbing and Heather Matvey for the Organizer of City Services Special Events

City Services Director Arola explained that since the City was unable to hire a qualified candidate for the Recreation Programmer position, entering into this contract agreement it will allow the City to continue to provide these events to the community.

Councilor Fosso, supported by Councilor Bayliss, moved to authorize the Mayor and City Clerk-Treasurer to sign the agreement between the City of Hibbing and Heather Matvey for the Organizer of City Services Special Events.

Motion CARRIED

Offer RESOLUTION NO. 22-09-03 SUPPORTING AND APPROVING THE 2023 RANGE REGIONAL AIRPORT AUTHORITY LEVY REQUEST IN THE AMOUNT OF \$666,468

City Administrator Greg Pruszinske explained that City Staff met with Barrett Ziemer from Range Regional Airport and he walked them through his entire budget. City Administrator Pruszinske explained that there was an Economic Impact Study conducted by the MN Department of Transportation; City Administrator Pruszinske wanted to let the City Councilors and the residents of the City of Hibbing know that RRA is responsible for \$25 Million spent locally, and \$36 Million in total economic activity.

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to offer RESOLUTION NO. 22-09-03 SUPPORTING AND APPROVING THE 2023 RANGE REGIONAL AIRPORT AUTHORITY LEVY REQUEST IN THE AMOUNT OF \$666,468.

Offer RESOLUTION NO. 22-09-04 APPROVING THE POTENTIAL LAND SALE TO DETROIT DIESEL PER THE EXISTING LEASE TERMS

City Administrator Pruszinske explained that he is looking for approval of this resolution.

Councilor Bayliss, supported by Councilor Jurenes, moved to offer RESOLUTION NO. 22-09-04 APPROVING THE POTENTIAL LAND SALE TO DETROIT DIESEL PER THE EXISTING LEASE TERMS.

City Administrator's Report

City Administrator Pruszinske explained that he wanted to address the issue of blight in the City, and he has asked Chief of Police Estey to compile a report that details some of the items. City Administrator Pruszinske explained that there are some high-profile properties that need some attention, however, those are not the only properties that have been addressed; there have been improvements made. Chief of Police Estey explained that both

PBA's are part time employees, they are pushing for one of them to be full time next year. Chief of Police Estey gave an update on the PBA's activities thus far in 2022: they have written 646 parking tickets, transported nearly 100 animals to RRAR, and given 336 blight notices. Chief of Police Estey explained that of the 336 blight notices, 215 of them have been taken care of by the property owner or resident; that is almost 65% of the notices given. Chief of Police Estey explained that all areas (Kelly Lake, Brooklyn, Kitzville etc.) are being addressed, not just the areas directly in town. Chief of Police Estey explained that they have a plan that they are working on moving forward to tackle the "top 10 priority properties"; they are working with City employees and an independent contractor to get those properties cleaned up before it snows. Chief of Police Estey stated that he knows there is concentration on the 4 or 5 eyesores, however, there has been significant improvements in the past 8-10 months.

Offer RESOLUTION NO. 22-09-05 APPROVING THE CERTIFICATION OF THE 2023 HRA LEVY IN THE AMOUNT OF \$50,000

Clerk-Treasurer Sheena Mulner explained that during her presentation to the City Council on July 20, 2022, Jackie Prescott, Executive Director of the HRA, mentioned using the \$50,000 levy as leverage to complete a City-wide market study. Clerk-Treasurer Mulner explained that this study would not only help the HRA, it would also help the City develop a strategic plan to address our City's housing needs. Clerk-Treasurer Mulner stated that this \$50,000 levy amount is the same amount as last year's levy.

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to offer RESOLUTION NO. 22-09-05 APPROVING THE CERTIFICATION OF THE 2023 HRA LEVY IN THE AMOUNT OF \$50,000.

BIDS AND QUOTES:

Approve the quote for the parts for the rear differential assembly for dump truck #66069 to Mid-State Truck Service Inc.

City Engineer Story explained that the amount of the quote includes a core charge, once that is sent back, they will issue a credit. City Engineer Story stated that the City mechanics will do the work.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the quote for the parts for the rear differential assembly for dump truck #66069 to Mid-State Truck Service Inc.

Motion CARRIED

Approve the invoice from Boyer Trucks in the amount of \$71,927.57 to repair the Sander Vehicle that was damaged in an accident (There is an insurance claim that has been paid)

City Engineer Story explained that this was an insurance claim, and they have already picked up the sander truck; he is looking for Council approval to send the check to pay for the repairs.

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the invoice from Boyer Trucks in the amount of \$71,927.57 to repair the Sander Vehicle that was damaged in an accident (There is an insurance claim that has been paid).

Motion CARRIED

Approve the purchase of the PMI Evidence Tracking System using DWI forfeiture funds in the amount of \$6,770

Chief of Police Estey explained that by making this purchase now using the forfeiture funds will help cut down on the 2023 Budget.

Councilor Jurenes, supported by Councilor Bayliss, moved to approve the purchase of the PMI Evidence Tracking System using DWI forfeiture funds in the amount of \$6,770.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Fosso, supported by Councilor Schweiberger, moved to approve the 2022 Massage Therapy License of Sarah Cegon, Shine Salon & Day Spa, 401 East Howard Street.

Motion CARRIED

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the Raffle Permit Application Request Shannon Paulsen Suite Dreams to hold their Raffle on Saturday, October 15, 2022 at the Hibbing Elk's Lodge.

Motion CARRIED

Councilor Fosso, supported by Councilor Schweiberger, moved to approve the Special Event Permit Application of Perrella & Associates to hold their event at the Hibbing Memorial Building on Saturday, March 18, 2023.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Special Event Permit Application of the Hibbing Fire Department to hold their Open House at the Hibbing Fire Hall on Saturday, September 17, 2022.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Fosso moved to approve the Special Event Permit Application of the Range Engineering Council to hold the STEM Showcase at the Hibbing Memorial Building on Friday, October 7, 2022.

Motion CARRIED

Councilor Bayliss, supported by Councilor Schweiberger moved to approve the Special Event Permit Application of Brooke Rowher and Tyler Kintner to host their wedding at the Hibbing Memorial Building on Saturday, September 10, 2022.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Temporary Liquor License of Palmers to dispense alcohol at the Rowher/Kintner wedding at the Hibbing Memorial Building on Saturday September 10, 2022.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Jurenes moved to approve the Special Event Permit Application of the Algonquin Youth Activities Association and the Hibbing Police Department to hold the K9 Fundraiser on Saturday, October 8, 2022 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Temporary Liquor License of Palmers to dispense alcohol at the K9 Fundraiser on Saturday, October 8, 2022 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of Algonquin Youth Activities to hold their Raffle at the Hibbing Memorial Building on Saturday, October 8, 2022.

Motion CARRIED

Councilor Jurenes, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of the Hibbing Elk's Lodge to hold their Raffle at the Hibbing Elk's Lodge on Saturday, October 15, 2022.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:40 p.m. by Councilor Bayliss and supported by Councilor Fosso.

Motion CARRIED

CITY OF HIBBING

ATTEST:

Sheena Mulner
Sheena Mulner, Clerk-Treasurer

Rick J. Cannata
Rick J. Cannata, Mayor