

HIBBING CITY COUNCIL
Wednesday, October 20, 2021

5:00 P.M. REGULAR MEETING

REVISED

Councilor James Bayliss	_____	City Administrator Pete Hyduke	_____
Councilor Tim Harkonen	_____	Sr. Executive Assist Candie Seppala	_____
Councilor Jennifer Hoffman Saccoman	_____	Clerk-Treasurer Sheena Mulner	_____
Councilor Jay Hildenbrand	_____	City Engineer Jesse Story	_____
Councilor Justin Fosso	_____	Chief of Police Steve Estey	_____
Councilor John Schweiberger	_____	City Attorney Andy Borland	_____
Mayor Rick J. Cannata	_____		

I. CALL TO ORDER:

II. ADDS/DELETES:

- **MODIFY: DEPARTMENT AND COMMITTEE REPORTS #2a**
- **ADD: DEPARTMENT AND COMMITTEE REPORTS #2b**
- **ADD: LICENSES AND PERMITS #4**

III. APPROVAL OF MINUTES:

- Approve the Minutes of the Regular Hibbing City Council Meeting of October 6, 2021

IV. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 10/15/2021, checks #170796-170903 in the amount of \$678,323.78
2. Approve City Payroll for pay period ending:
 - 10/08/2021, checks #168055-168068 in the amount of \$549,964.06
3. Authorize the hire of Amanda Vibrandt for the position of PBA Technician pending successful completion of the pre-employment process
4. Authorize the hire of Steven Miller as Automatic Truck Driver/Skilled Labor position contingent on the successful completion of the preemployment process
5. Request approval of the revised job description for the Senior Executive Assistant to the Administrator & City Council / HEDA.

6. Set the next Committee of the Whole for Monday, October 25, 2021 at 5:00 p.m. in the Hibbing City Hall Council Chamber
7. Set a Hibbing City Council Meeting for October 29, 2021 at 8:15 a.m. in the City Hall Council Chamber for candidate interviews for the City Administrator position and may take action to enter into negotiations with a selected candidate
8. Authorize the City Council to attend the employee / department head meet and greet with the candidates on October 29, 2021 from 12:15 – 1:30 p.m. in the Second Floor Conference room at City Hall.
9. Set a Hibbing City Council Meeting for October 30, 2021 at 8:00 a.m. in the City Hall Council Chamber, if needed, for further discussion on City Administrator candidates and may take action to enter into negotiations with a selected candidate
10. Set the next Regular Hibbing City Council Meeting for Wednesday, November 3, 2021 at 5:00 p.m. in the Hibbing City Hall Council Chamber

The following were approved at previous meetings:

Set the Public Hearing for the adoption of the final levy on Wednesday, December 1, 2021 at 6 p.m. in the City Hall Council Chamber

Authorize the Hibbing City Council to attend the City of Hibbing and the Hibbing Chamber of Commerce Trick, Treat, and Greet on the front lawn of City Hall on Saturday, October 30, 2021 from 12:00 p.m. to 2:00 p.m.

V. BIDS AND QUOTES:

1. **City Administrator Pete Hyduke**
 - a. Approve the quote from B&H Photo for three video editing computers and additional memory upgrades and storage capacity in the amount of \$8,669.87
2. **Public Works Superintendent John Sporer**
 - a. Approve the purchase of a replacement mower deck for the Challenger Mower to Diamond Mowers, LLC in the amount of \$5,967.64

VI. DEPARTMENT AND COMMITTEE REPORTS:

1. **City Clerk-Treasurer Sheena Mulner**
 - a. Authorize the Mayor and City Clerk-Treasurer to sign the 2022 Public Transit Participation Program Operating Grant Agreement

2. City Administrator Pete Hyduke

- a. Authorize assigning 2020 Surplus to be used for Capital Projects in the amount of **\$1,382,328**
- b. Discussion regarding the North Hibbing Industrial Spec Building

VII. BOARDS AND COMMISSIONS:**Hibbing Public Utilities Commission**

- One Vacancy completing a 3-year term ending March 31, 2022
- One Vacancy completing a 3-year term ending March 31, 2024
- One Vacancy completing a 3-year term ending March 31, 2024

Applicants:

Chris Andria
Jesse Babich
Jim Bugliosi
Jeff Hart
Nathan McDonald

VIII. LICENSES AND PERMITS:

1. Approve the 2021 Transient Merchant Application of Dean Davich of Happy Dean's Eats to sell food items in Hibbing
2. Approve the Special Event Permit Application of the Hibbing Police Department to hold the Cops & Creatures Drive Through Trick or Treat Event with Hibbing Police Department Officers on Sunday, October 31, 2021 in the parking lot of the Hibbing Memorial Arena from 4 p.m. – 6 p.m.
3. Approve the 2021 Pawnbroker License Application of T & B Pawn Shop of Hibbing, Inc. located at 2530 1st Avenue
4. Approve the Raffle Permit Application Request of the Hibbing Area Chamber of Commerce to hold their raffle on Friday, December 3, 2021 at the Hibbing Curling Club

Raffle Permit # 21-10-02

IX. ADJOURNMENT: