

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday, September 22, 2021**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, September 22, 2021 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 5:09 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, Councilor Jay Hildenbrand, Councilor John Schweiberger, Councilor James Bayliss, Councilor Tim Harkonen, Councilor Jennifer Hoffman Saccoman and Councilor Justin Fosso. Also present were City Administrator Pete Hyduke, Executive Assistant Candie Seppala, City Clerk-Treasurer Sheena Mulner, City Engineer Jesse Story, Chief of Police Steve Estey and City Attorney Andy Borland.

ADDs/DELETES:

- **ADD: CONSENT AGENDA #10 & #11**
- **DELETE: DEPARTMENT AND COMMITTEE REPORTS #3a**
- **ADD: DEPARTMENT AND COMMITTEE REPORTS #5b, #6a, & #6b**
- **ADD: LICENSES AND PERMITS #2, #3, & #4**

APPROVAL OF MINUTES:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the minutes of the Regular City Council Meeting of September 8, 2021.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to approve the Consent Agenda #s 1-11.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 09/02/2021, checks #170603-170698 in the amount of \$821,705.30
2. Approve City Payroll for pay period ending:
 - 09/10/2021, checks #168034-168046, in the amount of \$539,721.20
3. Authorize the hire of Matthew Grossell for the position of Patrol Officer, pending successful completion of the pre-employment process
4. Recognize the promotion of Firefighter/EMT Gio Angelo to the position of Firefighter/Paramedic within the Hibbing Fire Department retroactive to the July 30, 2021 payroll start

5. Approve the 2022 Blue Cross Blue Shield Health Insurance Renewal
6. Approve the 2022 Group Senior Gold and Platinum Blue A Insurance Renewals
7. Set the next Regular Hibbing City Council Meeting for Wednesday, October 6, 2021 at 5:00 p.m. in the Hibbing City Hall Council Chamber
8. Set the Working Session Meeting for Thursday, October 7, 2021 at 5:00 p.m. in the City Hall Council Chamber
9. Set the Public Hearing for the adoption of the final levy on Wednesday, December 1, 2021 at 6 p.m. in the City Hall Council Chamber
10. Acknowledge the resignation of Faith Olson as the PBA Technician effective September 12, 2021
11. Authorize the Hibbing City Council to attend the City of Hibbing and the Hibbing Chamber of Commerce Trick, Treat, and Greet on the front lawn of City Hall on Saturday, October 30, 2021 from 12:00 p.m. to 2:00 p.m.

PUBLIC FORUM:

BIDS AND QUOTES:

Approve the proposal from BARR Engineering for the Consultant Services on the Kelly Lake Lift Station for: Preliminary Design = \$34,000, Final Design = \$18,000, Permitting/Bidding Assistance = \$15,000

City Engineer Jesse Story explained that this proposal from BARR Engineering is for Preliminary Design, Final Design and Permitting/Bidding Assistance for the Kelly Lake Lift Station. The amounts will not exceed what is approved. The Conceptual Design was completed. Construction costs are estimated at \$421,000-\$643,000. The construction costs will be narrowed down once the Final Design is received.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the proposal from BARR Engineering for the Consultant Services on the Kelly Lake Lift Station for: Preliminary Design = \$34,000, Final Design = \$18,000, Permitting/Bidding Assistance = \$15,000.

Motion CARRIED

Approve the purchase of road salt from Compass Minerals in the amount of \$72.33 per ton delivered

City Engineer Jesse Story explained that he contacted two companies for quotes and only received one quote. The City usually goes through 400 tons, this contract is for 450 tons and the City is responsible for 80% of that. The quote is \$1.26 per ton cheaper than last year.

Councilor Harkonen, supported by Councilor Hildenbrand, moved to approve the purchase of road salt from Compass Minerals in the amount of \$72.33 per ton delivered.

Motion CARRIED

DISCUSSION: City Administrator Pete Hyduke stated that Mr. John Tourville asked him to mention that North Ridge Credit Union closed on the property near the Hampton Inn, and also that the City received and opened bids on Tuesday this week; that project is moving forward.

Award the Bryan Lake Lighting Project to Hart Electric in the amount of \$17,750

City Administrator Pete Hyduke explained that this is for the new lighting system for the renovations at Bryan Lake.

Councilor Schweiberger, supported by Councilor Bayliss, moved to award the Bryan Lake Lighting Project to Hart Electric in the amount of \$17,750.

Motion CARRIED

DEPARTMENT AND COMMITTEE REPORTS:

Offer RESOLUTION NO. 21-09-04 ACCEPTING A \$250 MINI GRANT FROM THE ARROWHEAD LIBRARY SYSTEM FOR THE PURCHASE OF A CRICUT MACHINE

Library Lead Worker Ty Pulkkinen explained this Resolution is to accept a \$250 grant from the Arrowhead Library System.

Councilor Hoffman Saccoman, supported by Councilor Fosso RESOLUTION NO. 21-09-04 ACCEPTING A \$250 MINI GRANT FROM THE ARROWHEAD LIBRARY SYSTEM FOR THE PURCHASE OF A CRICUT MACHINE.

Motion CARRIED

Authorize the Mayor and Clerk-Treasurer to sign the addendum to the Opioid Grant Agreement between the City of Hibbing and St. Louis County

Chief of Police Steve Estey explained that this is another addendum to the Opioid Grant agreement. There is no change in the dollar amount, just allows the Police Department more hours to utilize with the Opioid Tech.

Councilor Harkonen, supported by Councilor Bayliss, moved to authorize the Mayor and Clerk-Treasurer to sign the addendum to the Opioid Grant Agreement between the City of Hibbing and St. Louis County.

Motion CARRIED

Approve the Blight Ordinance Concept which will be posted and approved at a subsequent meeting

Chief of Police Steve Estey explained that as it was discussed at the Committee of the Whole meeting, the biggest change is how the Ordinance will be enforced. Chief Estey thanked City Attorney Andy Borland and his Staff for their work on this Ordinance.

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the Blight Ordinance Concept, which will be posted and approved at a subsequent meeting.

DISCUSSION: City Attorney Andy Borland explained that the appeals portion of the Ordinance is essentially all that has changed since the last copy of the Ordinance that the Council received previously.

Motion CARRIED

Offer RESOLUTION NO. 21-09-05 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT FUNDS IN THE AMOUNT OF \$7,059 FOR THE DEMOLITION OF 2 STRUCTURES FROM THE IRRRB RESIDENTIAL DEVELOPMENT GRANT PROGRAM

Building Official Pat Green explained that this Resolution is to apply for and accept funds from the IRRRB for the demolition of two structures, one in Kitzville and one in Brooklyn.

Councilor Fosso, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 21-09-05 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT FUNDS IN THE AMOUNT OF \$7,059 FOR THE DEMOLITION OF 2 STRUCTURES FROM THE IRRRB RESIDENTIAL DEVELOPMENT GRANT PROGRAM.

Motion CARRIED

Offer RESOLUTION NO. 21-09-06 ORDERING THE REPAIR/ABATEMENT OF DANGEROUS AND/OR HAZARDOUS CONDITION OR REMOVAL OF THE HAZARDOUS BUILDING LOCATED UPON LOT 5, BLOCK 4, CENTRAL ADDITION TO HIBBING (411 EAST HOWARD STREET, HIBBING, MINNESOTA)

Building Official Pat Green explained that this Resolution is for the repair/abatement or razing of the Jacobson Dental Building that was damaged by fire. Building Official Green explained that he needs this Resolution to proceed and then to give a copy of the Resolution to Mr. Jacobson. Building Official Green stated he has been in contact with Mr. Jacobson, and Mr. Jacobson is aware of the meeting, and he is proceeding. Building Official Green explained that he would like this Resolution because some items regarding the building have changed in the last six months, when he thought it was proceeding.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 21-09-06 ORDERING THE REPAIR/ABATEMENT OF DANGEROUS AND/OR HAZARDOUS CONDITION OR REMOVAL OF THE HAZARDOUS BUILDING LOCATED UPON LOT 5, BLOCK 4, CENTRAL ADDITION TO HIBBING (411 EAST HOWARD STREET, HIBBING, MINNESOTA).

Motion CARRIED

**Offer RESOLUTION NO. 21-09-07 PRELIMINARY HOUSING AND REDEVELOPMENT
AUTHORITY 2022 LEVY (Resolution herein incorporated and on file in the Council Office)**

City Clerk-Treasurer Sheena Mulner explained that Resolution is for \$50,000, and that is the same amount as last year.

Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to offer RESOLUTION NO. 21-09-07 PRELIMINARY HOUSING AND REDEVELOPMENT AUTHORITY 2022 LEVY (Resolution herein incorporated and on file in the Council Office).

Motion CARRIED

**Offer RESOLUTION NO. 21-09-08 PRELIMINARY CITY BUDGET/LEVY FOR TAXES PAYABLE IN
2022**

City Clerk-Treasurer Sheena Mulner explained that they have been working on the preliminary budget and levy since July. They are proposing a preliminary levy increase of 9.8%. City Clerk-Treasurer Mulner stated that once the preliminary levy is set, the levy cannot increase, it could only decrease.

Councilor Bayliss, supported by Councilor Harkonen, moved to offer RESOLUTION NO. 21-09-08 PRELIMINARY CITY BUDGET/LEVY FOR TAXES PAYABLE IN 2022.

DISCUSSION: Mayor Rick J. Cannata thanked City Clerk-Treasurer Mulner, and asked her to thank everyone within the City that has been working on the preliminary budget/levy.

Motion CARRIED

City of Hibbing Mask Mandate Discussion

City Administrator Pete Hyduke explained that at the last Committee of the Whole meeting it was discussed whether to have a mask mandate or not, so he is asking the Council whether the City wants to require masks be worn inside City buildings at this time.

DISCUSSION: Mayor Rick J. Cannata asked City Attorney Andy Borland if the Council needed to take a vote or make a motion; City Attorney Borland stated that because it is listed as a discussion the Council could take action if they wanted to, but the Council is not obligated to take action. Mayor Cannata stated he feels it should stay as is, if you choose to wear a mask you may; if you do not want to you do not have to. Mayor Cannata stated he feels it should be each individual person's choice. Councilor Hoffman Saccoman stated that she has not changed her opinion since that last discussion; she still feels it is important the Council consider passing a mask mandate in City buildings for protecting the City's employees and the community. Councilor Harkonen stated that he agrees with Mayor Cannata unless there is a State or Federal mandate, he feels it should be left as the status quo.

Councilor Harkonen, supported by Councilor Schweiberger, moved to leave the Mask Mandate as Status Quo.

Motion CARRIED

Councilor Hoffman Saccoman votes NO

DISCUSSION: City Attorney Borland stated that Executive Assistant Candie Seppala had contacted him about a late add discussion item. Executive Assistant Seppala asked if there could be a Committee of the Whole meeting held next Wednesday September 29, 2021 at 5pm at City Hall. Executive Assistant Seppala apologized for the late add.

Councilor Bayliss, supported by Councilor Fosso, moved to hold a Committee of the Whole meeting at 5pm on Wednesday September 29, 2021 in the City Hall Council Chamber.

Motion CARRIED

Authorize the Mayor to sign the Legislative Services Agreement between the City of Hibbing and Lockridge Grindal Nauen P.L.L.P. for the period of January 1, 2022 through December 31, 2022 (The City pays 50% and HEDA pays 50% of the monthly fee)

City Administrator Pete Hyduke explained that fully supports authorizing the Mayor to sign the agreement, and that Lockridge Grindal Nauen P.L.L.P. did a wonderful job at the bonding tour with the Senate.

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to authorize the Mayor to sign the Legislative Services Agreement between the City of Hibbing and Lockridge Grindal Nauen P.L.L.P. for the period of January 1, 2022 through December 31, 2022 (The City pays 50% and HEDA pays 50% of the monthly fee).

Motion CARRIED

Offer RESOLUTION NO. 21-09-09 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE 2022 DEVELOPMENT INFRASTRUCTURE GRANT PROGRAMS AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION

Sr. Executive Assistant Candie Seppala explained that a Resolution is needed to start the grant process and this is for the Kelly Lake lift station project.

Councilor Harkonen, supported by Councilor Schweiberger, moved to offer RESOLUTION NO. 21-09-09 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE 2022 DEVELOPMENT INFRASTRUCTURE GRANT PROGRAMS AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION.

Motion CARRIED

Offer RESOLUTION NO. 21-09-10 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE 2022 COMMERCIAL REDEVELOPMENT AND DEVELOPMENT INFRASTRUCTURE GRANT PROGRAMS AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION

Sr. Executive Assistant Candie Seppala explained that this is for the eye clinic that is going to be built on the Beltline Hwy and this is for contamination cleanup.

Councilor Bayliss, supported by Councilor Harkonen, moved to offer RESOLUTION NO. 21-09-10 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO THE 2022 COMMERCIAL REDEVELOPMENT AND DEVELOPMENT INFRASTRUCTURE GRANT PROGRAMS AND ACCEPT FUNDS FROM THE DEPARTMENT OF IRON RANGE RESOURCES AND REHABILITATION.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Harkonen, supported by Councilor Hildenbrand, moved to approve the Raffle Permit Request Application of the Hibbing Curling Club to hold their raffle on Saturday, April 9, 2022.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the Temporary On-Sale Liquor License of the Hibbing Chamber of Commerce to have Mike's Pub dispense alcohol at the Memorial Building Dining Room on Saturday, October 9, 2021.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Special Event Permit Application of the Hibbing Chamber of Commerce to hold their Chamber Comedy Night at the Hibbing Memorial Building in the Dining Room on Saturday, October 9, 2021.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to approve the Special Event Permit Application of the Hibbing Chamber of Commerce and the City of Hibbing to hold the Trick, Treat, and Greet on the front lawn of City Hall on Saturday, October 30, 2021 from 12:00 p.m. – 2:00 p.m.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:33 p.m. by Councilor Harkonen and supported by Councilor Schweiberger.

Motion CARRIED

CITY OF HIBBING

ATTEST: Sheena Mulner
Sheena Mulner, Clerk-Treasurer

Rick J. Cannata
Rick J. Cannata, Mayor