

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday, August 25, 2021**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, August 25, 2021 in the City Hall Council Chamber

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, Councilor James Bayliss, Councilor Tim Harkonen, Councilor Jennifer Hoffman Saccoman, Councilor Jay Hildenbrand, Councilor Justin Fosso and Councilor John Schweiberger. Also present were City Administrator Pete Hyduke, Executive Assistant Candie Seppala, City Attorney Andy Borland, City Clerk-Treasurer Sheena Mulner and Chief of Police Steve Estey. City Engineer Jesse Story was absent.

ADDs/DELETES:

- **DELETE: DEPARTMENT AND COMMITTEE REPORTS #2b**
- **ADD: DEPARTMENT AND COMMITTEE REPORTS #1d**
- **ADD: LICENSES AND PERMITS #3-#8**

APPROVAL OF MINUTES:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the minutes of the Regular City Council Meeting of August 11, 2021.

Motion CARRIED

Councilor Fosso, supported by Councilor Schweiberger, moved to approve the minutes of the Joint Range Regional Airport Meeting of August 16, 2021 with the City of Chisholm.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the Consent Agenda #s 1-7.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 08/18/2021, checks #170383-170497 in the amount of \$897,578.17
2. Approve City Payroll for pay period ending:
 - 08/13/2021, checks #168013-168025, in the amount of \$553,267.43
3. Authorize the hire of Erin Husmann as the Internal Auditor in the Clerk's Office effective August 21, 2021

4. Set the Budget Working Session Meeting for Wednesday, September 1, 2021 at 5:00 p.m. in the City Hall Council Chamber
5. Set the Regular City Council Meeting for Wednesday, September 8, 2021 at 5:00 p.m. in the City Hall Council Chamber
6. Authorize the Hibbing City Council to attend the City Golf Outing on Thursday, September 16, 2021 at the Hibbing Municipal Golf Course at 4:00 p.m. (Rain Date – September 23, 2021)
7. Authorize the Hibbing City Council to attend the Hibbing's 1st Annual Chalk – A – Palooza Sponsored by Hibbing Age-To-Age on Thursday, August 26, 2021 at City Hall at 6 p.m.

The following were previously approved at previous meetings:

Set the Budget Working Session for Wednesday, August 25, 2021 following the Regular 5:00 p.m. City Council Meeting

PUBLIC FORUM:

BIDS AND QUOTES:

Award the excavation project at Bryan Lake Park in the amount of \$29,000 to Bougalis, Inc.

City Administrator Pete Hyduke explained that this project was started in 2020 and the funding was encumbered with the City Council into 2021. He stated that he reached out to two local contractors for bids for excavation for the poles and fencing for the new skating rink at Bryan Lake. One contacted him the day bids were due, choosing not to bid on the project.

Councilor Schweiberger, supported by Councilor Bayliss, moved to award the Bryan Lake Park excavation project to Bougalis, Inc. in the amount of \$29,000.

Motion CARRIED

Award the project of painting the Greyhound Bus Museum to Swanson Youngdale, Inc. in the amount of \$21,861

City Administrator Pete Hyduke explained that this project was budgeted for in 2020 and the funding was encumbered with the City Council into 2021. He stated that he reached out to three local contractors who the City has used over the years for bids. Low quote was Swanson Youngdale, Inc. He explained that \$20,000.00 was budgeted for and the remainder should be covered under operating costs.

Councilor Harkonen, supported by Councilor Hoffman Saccoman, moved to award the Greyhound Bus Museum painting project to Swanson Youngdale, Inc. in the amount of \$21,861.

Motion CARRIED

Award the project of painting the Stuntz Garage to Swanson & Youngdale, Inc. in the amount of \$24,840

City Administrator Pete Hyduke explained that he had a conversation with Mayor Cannata regarding painting the exterior of the Stuntz Garage and City Administrator Hyduke said he would look into costs for painting the Stuntz Garage when he was acquiring quotes for the Greyhound Bus Museum. He reached out to City Clerk- Treasurer Sheena Mulner and spoke with Public Works Superintendent John Sporer and they feel there is money available in the operating budget to accomplish painting this. Low quote was Swanson Youngdale, Inc. City Administrator Hyduke stated that if approved he will have a lead test completed prior to moving forward with the project.

Councilor Bayliss, supported by Councilor Fosso, moved to award the Stuntz Garage painting project to Swanson & Youngdale, Inc. in the amount of \$24,840.

Discussion: Councilor Hoffman Saccoman thanked Mayor Cannata and City Administrator Hyduke for discussing this; she knows the City of Hibbing Residents will be happy to see paint back on the exterior of the Stuntz Garage.

Motion CARRIED

DEPARTMENT AND COMMITTEE REPORTS:

Offer RESOLUTION NO. 21-08-04 ACCEPTING PAYMENT FROM BARK ENTERTAINMENT FOR OFFICER JOEY BURNS AND K9 CHASE WINNING AMERICA'S TOP DOG IN THE AMOUNT OF \$30,000

Chief of Police Steve Estey asked Officer Joey Burns and K9 Chase to please step forward. Chief of Police Estey explained that he is honored to present this Resolution to accept the prize money from Bark Entertainment that was awarded to Officer Burns and K9 Chase for winning America's Top Dog.

Councilor Harkonen, supported by Councilor Hoffman Saccoman, moved to offer RESOLUTION NO. 21-08-04 ACCEPTING PAYMENT FROM BARK ENTERTAINMENT FOR OFFICER JOEY BURNS AND K9 CHASE WINNING AMERICA'S TOP DOG IN THE AMOUNT OF \$30,000.

Discussion: Mayor Cannata congratulated Officer Burns and K9 Chase, and thanked them and the whole Police Department for their involvement in winning this for the City of Hibbing. Mayor Cannata stated that it was a big deal and people all over the Country had heard about this.

Motion CARRIED

Offer RESOLUTION NO. 21-08-05 ACCEPTING A CHECK FROM ST. LOUIS COUNTY ATTORNEY'S OFFICE FOR ASSISTANCE TO THE HIBBING POLICE DEPARTMENT IN EQUIPPING THE ELECTRONIC DETECTION K9 IN THE AMOUNT OF \$5,000

Chief of Police Steve Estey explained that this Resolution is to accept a grant from the St. Louis County Attorney's Office; this grant will be used to help fund the new Electronic Detection K9 the City is in the process of obtaining. He stated this money will be placed into the K9 fund.

Councilor Bayliss, supported by Councilor Schweiberger, moved to offer RESOLUTION NO. 21-08-05 ACCEPTING A CHECK FROM ST. LOUIS COUNTY ATTORNEY'S OFFICE FOR ASSISTANCE TO THE HIBBING POLICE DEPARTMENT IN EQUIPPING THE ELECTRONIC DETECTION K9 IN THE AMOUNT OF \$5,000.

Discussion: Councilor Hoffman Saccoman asked if the City will have two different K9 accounts because we will have two different types of K9's, for fundraising and such. Chief of Police Estey referred Councilor Hoffman Saccoman's question to City Clerk-Treasurer Sheena Mulner. City Clerk-Treasurer Mulner stated that she and Chief of Police Estey had discussed this a little bit and right now the K9 funding is all separate from any other Police donations, and the K9 expenditures are logged separately from other Police expenditures. The City can make the decision when the second K9 is received to give each K9 its own account for fundraising and expenditures. Councilor Hoffman Saccoman said she thought of the question because likely there would be different types of grants and fundraising for the different uses of the two K9's.

Motion CARRIED

Authorize the remainder of the 2021 calendar year to have any Police equipment that is auctioned will be put into the K9 account

Chief of Police Steve Estey explained that as the Council has discussed and has seen how successful the Police Departments K9 program has been, he has been working with City Administrator Hyduke and Clerk-Treasurer Mulner to create funding long term. Part of that includes the sale of some of the Police Departments equipment this year; he is asking that money go into the K9 fund.

Councilor Schweiberger, supported by Councilor Bayliss, moved to authorize the remainder of the 2021 calendar year to have any Police equipment that is auctioned will be put into the K9 account.

Motion CARRIED

Authorize the Mayor and the City Administrator to sign the contract of Sheena Mulner, City Clerk-Treasurer

City Administrator Pete Hyduke explained that he and Human Resource Director Theresa Tourville sat down with Clerk-Treasurer Sheena Mulner regarding her contract with the City, and he thinks they came to a great conclusion. He stated he is honored to ask the authorization of the Council for the Mayor and City Administrator to sign the contract of Sheena Mulner with the City.

Councilor Fosso, supported by Councilor Harkonen, moved to authorize the Mayor and the City Administrator to sign the contract of Sheena Mulner, City Clerk-Treasurer.

Motion CARRIED

Authorize the Mayor and City Clerk-Treasurer to sign the Facilities Use Agreement between the City of Hibbing and Independent School District No. 701 for the time period of August 1, 2021-July 31, 2022

City Administrator Pete Hyduke explained that last year due to the Pandemic the City and the School District did not have chance to sit down and discussion a Facilities Use Agreement because everything was closed due to the Pandemic. City Administrator Hyduke stated that he did have an opportunity to sit down with Tyler Glad from the Schools and they updated the contract. City Administrator Hyduke also stated that they decided to go with a 1-year contract because the Pandemic is still here in some capacity; they added a clause regarding Facility Use with respect to Covid protocols. This contract will be revisited in 2022.

Councilor Bayliss, supported by Councilor Hildenbrand, moved to authorize the Mayor and City Clerk-Treasurer to sign the Facilities Use Agreement between the City of Hibbing and Independent School District No. 701 for the time period of August 1, 2021-July 31, 2022.

Motion CARRIED

Authorize the Mayor and City Clerk-Treasurer to sign the Lease Agreement between the City of Hibbing and the Hibbing Housing & Redevelopment Authority for the term of one year from August 1, 2021 to July 31, 2022 (with an automatic renewal unless either party gives the other a sixty-day written notice to terminate the lease)

City Administrator Pete Hyduke explained that HRA reached out to the City about the playground, and he is requesting the Mayor and Clerk-Treasurer sign this one year contract between the city and HRA. City Administrator Hyduke stated that the HRA wants to be able to list the playground on their insurance, and this contract will give them the ability to do so. City Administrator Hyduke also stated that the playground is on the City's insurance as well.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to authorize the Mayor and City Clerk-Treasurer to sign the Lease Agreement between the City of Hibbing and the Hibbing Housing & Redevelopment Authority for the term of one year from August 1, 2021 to July 31, 2022 (with an automatic renewal unless either party gives the other a sixty-day written notice to terminate the lease).

Motion CARRIED

Offer RESOLUTION NO. 21-08-06 SUPPORT IRRRB MATCHING CAREY LAKE TRAIL FUNDS IN THE AMOUNT OF \$190,722

City Administrator Pete Hyduke explained that he applied for a Trails Grant to compliment the funding of the Carey Lake Campground; the amount would be split and would be in the Capital Request.

Councilor Fosso, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 21-08-06 SUPPORT IRRRB MATCHING CAREY LAKE TRAIL FUNDS IN THE AMOUNT OF \$190,722.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the Raffle Permit Request Application of the Hibbing Bluejackets Wrestling Fans Club to hold their raffle on Saturday, April 30, 2022 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the Raffle permit Request Application of the Blessed Sacrament Church to hold their raffle on Friday, October 29, 2021 at Blessed Sacrament in the St. Leo's Hall.

Motion CARRIED

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the Raffle Permit Request Application of the Iron Range Racing Association to hold their raffle on Sunday, September 5, 2021 at the Hibbing Raceway.

Motion CARRIED

Councilor Harkonen, supported by Councilor Schweiberger, moved to approve the Special Event Permit Application of the Iron Range Racing Association to hold their Labor Day Shootout on Saturday and Sunday, September 4 -5, 2021.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Special Event Permit Application of the Hibbing Police Department to hold the Torch Run on Tuesday, September 21, 2021 on Howard Street.

Motion CARRIED

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the Special Event Permit Application of MCSHPA and the Hibbing Horseshoe Club to hold the State Horseshoe Tournament on Friday through Monday, September 3-6, 2021 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Harkonen, supported by Councilor Hoffman Saccoman, moved to approve the Raffle Permit Request Application of the MCSHPA to hold their raffle on Sunday, September 6, 2021 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the Temporary On-Sale Liquor License Application Request of MGSHPA to have Mike's Pub dispense alcohol on Friday through Monday, September 3-6, 2021 at the Hibbing Memorial Building.

Motion CARRIED

Discussion: Mayor Cannata wants to wish everyone from the Council to have a safe Labor Day weekend.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:18 p.m. by Councilor Harkonen and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING

ATTEST: Sheena Mulner
Sheena Mulner, Clerk-Treasurer

Rick J. Cannata
Rick J. Cannata, Mayor