

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday, July 14, 2021**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, July 14, 2021 in the City Hall Council Chamber

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, Councilor James Bayliss, Councilor Tim Harkonen, Councilor Jennifer Hoffman Saccoman, Councilor Jay Hildenbrand, Councilor Justin Fosso, and Councilor John Schweiberger. Also present were HR Director Theresa Tourville, Sr. Executive Assistant Candie Seppala, City Attorney Andy Borland, Deputy Clerk Sheena Mulner, and Chief of Police Steve Estey. City Engineer Jesse Story was absent.

Councilor Harkonen, supported by Councilor Bayliss, moved to go into CLOSED SESSION FOR THE PURPOSE OF LABOR NEGOTIATIONS STRATEGY PURSUANT TO MN ST SECTION 13D.03SUB.1(b).

Motion CARRIED

CITY OF HIBBING POLICE DEPARTMENT OATH OF OFFICE

- **Lee Longoria**

Councilor Harkonen read the oaths swearing in Lee Longoria as Lee's wife, Tina, pinned the newly sworn-in officer. Mayor Cannata welcomed him to his new position.

ADDs/DELETES:

- **ADD: CLOSED SESSION**
- **ADD: APPROVAL OF MINUTES**
- **ADD: BIDS AND QUOTES #1b**
- **ADD: DEPARTMENT AND COMMITTEE REPORTS #4 b, #4c, & #5a**
- **ADD: LICENSES AND PERMITS #5**

APPROVAL OF MINUTES:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the minutes of the Regular City Council Meeting of June 30, 2021.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the minutes of the Special City Council Meeting of July 1, 2021.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the Consent Agenda #s 1-7.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 07/14/2021, checks #170056-170168, in the amount of \$2,547,669.78
2. Approve City Payroll for pay period ending:
 - 07/02/2021, checks #167984-167991, in the amount of \$588,622.59
3. Set the Budget Working Session for Wednesday, August 25, 2021 following the Regular 5:00 p.m. City Council Meeting
4. Approve the City Administrator Job Description

The following were previously approved at the June 9, 2021 meeting:

5. Set the next Committee of the Whole Meeting for Monday, July 19, 2021 at 5:00 p.m. in the Hibbing City Hall Council Chamber
6. Set the Regular Meetings for Wednesdays, July 28, 2021, August 11 & 25, 2021 at 5 p.m. in the Hibbing City Council
7. Set the Special Joint Meeting with the City of Chisholm and Range Regional Airport for Monday, August 16, 2021 at 6 p.m. at the Airport Office

PUBLIC FORUM:**BIDS AND QUOTES:****Approve the Final Engineering Proposal for the Carey Lake campground to JPJ in the amount of \$52,000**

City Services Director Pete Hyduke explained that prior to Tom Dicklich leaving, he was directed to work with Mr. Tourville of HEDA on the Carey Lake Campground project. JPJ Engineering started working on the Carey Campground proposal in 2013 and completed the preliminary concept plans in 2014. Included with this letter is a revised 2021 Final Engineering Proposal from JPJ for the new Carey Lake Campground.

The Cope of Services included in the JPJ proposal total is \$52,000

The Construction Management for (Engineering and Architecture) is TBD

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the final engineering proposal for the Carey Lake campground to JPJ in the amount of \$52,000.

Motion CARRIED

Approve the capital funding transfer of \$25,000 from the City of Hibbing to ISD 701 towards the purchase and installation of the new Greenhaven School Community

City Services Director Pete Hyduke explained that in 2020, City Services Capital Budget for the Recreation Department had \$25,000 that was approved towards the purchase and installation of the new Greenhaven School Community playground. Due to the Pandemic, this playground project was delayed until 2021. The City Council encumbered these 2020 Capital Funds to 2021.

The new Greenhaven School Community Playground is now in the process of being installed.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the capital funding transfer of \$25,000 from the City of Hibbing to ISD 701 towards the purchase and installation of the new Greenhaven School Community Playground.

Motion CARRIED

Approve Gabriel, Roeder, Smith, & Company to complete the actuarial valuation for the Fire Relief Association's pension in the amount of \$5,900

Deputy Clerk Sheena Mulner explained that GASB Statements 67/68, Financial Reporting for Pension Plans, requires our pensions to have an actuarial valuation completed annually. Since the Fire Relief Association is a unit of the City as their valuation is an integral part to our financial statements.

We have hired Gabriel, Roeder, Smith, & Company to complete these valuations since our 2017 audit. This year is a roll-forward year, meaning part of the data can be rolled forward and less actuarial work needs to be done. Therefore, this year's cost is a little less than last year (\$6,300). The price they came in at to complete the roll-forward valuation for the period ending December 31, 2020 is \$5,900.

Councilor Schweiberger, supported by Councilor Fosso, moved to approve Gabriel, Roeder, Smith, & Company to complete the actuarial valuation for the Fire Relief Association's pension in the amount of \$5,900.

Motion CARRIED

DEPARTMENT AND COMMITTEE REPORTS

Offer RESOLUTION NO. 21-07-01 TO PARTICIPATE IN THE STANDARD MEASURES PERFORMANCE MEASUREMENT PROGRAM THROUGH THE OFFICE OF THE STATE AUDITOR

Deputy Clerk Sheena Mulner explained that a RESOLUTION was passed in May, 2020 authorizing the City to participate in the standard measures performance measurement program through the Office of the State Auditor. When we sent in our report, we recently found out that the resolution per statute has to be passed in the current year. Ms. Mulner asked the City Council to Offer RESOLUTION NO. 21-07-01 TO PARTICIPATE IN THE STANDARD MEASURES PERFORMANCE MEASUREMENT PROGRAM THROUGH THE OFFICE OF THE STATE AUDITOR.

Councilor Harkonen, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 21-07-01 TO PARTICIPATE IN THE STANDARD MEASURES PERFORMANCE MEASUREMENT PROGRAM THROUGH THE OFFICE OF THE STATE AUDITOR.

Motion CARRIED

Offer RESOLUTION NO. 21-07-02 ACCEPTING A GRANT TO SUPPORT THE SUMMER READING PROGRAM IN THE AMOUNT OF \$5,000 FROM THE NORTHLAND FOUNDATION

Library Lead Worker Ty Pulkkinen stated that the Library has been awarded a \$5,000 grant from the northland Foundation to support the Summer Reading Program. Librarian April fountain wrote and applied for the grant.

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 21-07-02 ACCEPTING A GRANT TO SUPPORT THE SUMMER READING PROGRAM IN THE AMOUNT OF \$5,000 FROM THE NORTHLAND FOUNDATION.

Motion CARRIED

Offer RESOLUTION NO. 21-07-06 APPROVING THE Plat Exemption - ZAC NC Asset Investors LLC, 12026 Highway 169

Building Official Pat Green stated that the applicant, ZAC is proposing to divide one large lot into four separate lots and parcels. This is located near the Hampton Inn and Iron Gate Mall, 12026 Highway 169. The reason for this is to be able to sell individual lots instead of one large lot. One lot will be kept by ZAC for access routes and parking for the Hampton Inn. The lots will meet the minimum requirements for lot dimensions in the C-3 zoning district that they are located in.

Under Section 12.40, a plat exemption for four lots or less may be approved by the City Council. The City Council may exempt from compliance all or any part of the requirements for the preparation of a preliminary plat.

ZAC was here in January for the same hearing to separate into three lots which was approved, but since that time, they decided they would need four lots because one would have to be an access lot to the other individual (two) lots.

The Planning Commission recommended approval unanimously.

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to offer RESOLUTION NO. 21-07-06 APPROVING THE PLAT EXEMPTION OF ZAC NC ASSET INVESTORS, LLC 12026 HIGHWAY 169.

Motion CARRIED

Approve the revised Mine View Management, Operation, and Maintenance Agreement

City Attorney Andy Borland explained that this was discussed at one of the last Committee of the Whole meetings and previously the City Council approved a Mine View Management agreement with the Tourist Seniors. That was subject to approval by the State of MN. The State had some edits that had to go into the agreement. Because they control the funds of who receives the grants, Mr. Borland modified the agreement per their requirements. It will still need to go to the Tourist Seniors for their approval. The only hang-up would be if the Tourist Seniors don't provide the financial information to the State.

Mayor Cannata asked if the State has to see the agreement again. City Attorney Andy Borland stated that the edits that the State had in the agreement and there was some financial information they were requiring from the Tourist Seniors since they are the ones who use the property. If the Council approves this, we will let the Tourist Seniors know that they have to provide this information so it can be submitted to the State.

Councilor Hoffman Saccoman asked if the fees to charge going into the Mine View – has that been taken care of? City Attorney Andy Borland stated that it has. Councilor Bayliss asked if the verbiage in the agreement is accurate and Mr. Borland stated it will be edited.

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the revised Mine View Management, Operation, and Maintenance Agreement.

Motion CARRIED

Offer RESOLUTION NO. 21-07-03 ACCEPTING AN INTEREST IN REAL PROPERTY FROM THE COMMISSIONER OF TRANSPORTATION FOR THE STATE OF MINNESOTA

City Attorney Andy Borland stated that at a previous Committee of the Whole Meeting where Up North Chevrolet is located. This has been a negotiation that started last September or October with Mr. Story. The dealership's parking lot is located on property that is located on St. Louis County, MNDOT, and the City of Hibbing. They were seeking an easement because they were trying to sell the property and they knew their lot encroached. A negotiation was reached and an easement was prepared. MNDOT will not agree to give anyone an easement. They are giving it to the City of Hibbing. The dealership is paying MNDOT \$1,000. This RESOLUTION is accepting the property.

Councilor Harkonen, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 21-07-03 ACCEPTING AN INTEREST IN REAL PROPERTY FROM THE COMMISSIONER OF TRANSPORTATION FOR THE STATE OF MINNESOTA.

Attorney Andy Borland stated that the MNDOT's deed to the City has already been recorded last week.

Motion CARRIED

Offer RESOLUTION NO. 21-07-04 AGREEING TO EXECUTE EASEMENT FOR LONSON PROPERTIES, INC.

City Attorney Andy Borland stated that this second part is the easement agreement. This is an agreement negotiated with Lonson Properties. St. Louis County and the City of Hibbing are agreeing to grant an agreement to Lonson Properties.

Councilor Schweiberger, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 21-07-04 AGREEING TO EXECUTE EASEMENT FOR LONSON PROPERTIES, INC.

Motion CARRIED

Offer RESOLUTION NO. 21-07-05 ACCEPTING \$5,000 ON BEHALF OF DR. JAN BALDWIN TOWARDS REMODELING THE BENNETT PARK SOUTH PAVILION

City Services Director Pete Hyduke stated that Dr. Jan Baldwin reached out for her support with another Parks and Recreation project like the Splash Pad that she donated to in the past. He explained that they were planning on remodeling Bennett Park's South Pavilion and if she wanted to help fund the new changing rooms.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 21-07-05 ACCEPTING \$5,000 ON BEHALF OF DR. JAN BALDWIN TOWARDS REMODELING THE BENNETT PARK SOUTH PAVILION.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Harkonen, supported by Councilor Hoffman Saccoman, moved to approve the Temporary On-sale Liquor License of Boomtown Brewery to dispense alcohol outside their bar during the Hibbing Street Dance on Saturday, July 10, 2021.

Motion CARRIED

Councilor Harkonen, supported by Councilor Schweiberger, moved to approve the Special Event Permit Application of Range Engineering Council (REC) to hold the 2021 Iron Range STEM Showcase at the Hibbing Memorial Arena on Friday, October 8, 2021.

Motion CARRIED

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the Special Event Permit Application of the Palmers Tavern to host Outdoor Games on Saturday, August 14, 2021.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to approve the Raffle Permit Application Request of the Angel Fund to hold their raffle on Saturday, September 18, 2021.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to approve the Special Event Permit Application of Angel Fund to hold the 2nd Annual Kickin' Cancer in the Cornhole Bean Bag Tournament on Saturday, September 18, 2021.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to approve the 2021 Massage Therapy License of Pamela Angen 7565 Libke Road, Side Lake.

Motion CARRIED

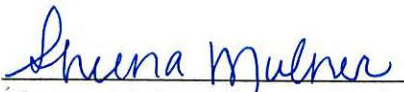
Mayor Cannata congratulated Officer Joey Burns and K9 Chase as they move onto the final phase of America's Top Dog.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:37 p.m. by Councilor Harkonen and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING

ATTEST:


Sheena Mulner, Deputy Clerk


Rick J. Cannata, Mayor