

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday, May 19, 2021**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, May 19, 2021 in the City Hall Council Chamber

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, Councilor James Bayliss, Councilor Tim Harkonen, Councilor Jennifer Hoffman Saccoman, Councilor Jay Hildenbrand, and Councilor Justin Fosso. Councilor John Schweiberger was absent. Also present were City Administrator Tom Dicklich, City Clerk-Treasurer Mary Ann Kepler, City Attorney Andy Borland, Sr. Executive Assistant Candie Seppala, Chief of Police Steve Estey, and City Services Director Pete Hyduke. City Engineer Jesse Story was absent.

ADDS/DELETES:

- ADD: CONSENT AGENDA #1, #7, #8, #9, & #10
- MODIFY: CONSENT AGENDA #5
- MODIFY: BIDS AND QUOTES #1b
- ADD: DEPARTMENT AND COMMITTEE REPORTS #4a, #4b, #4c, #5a, #5b, #5c, #5d, #5e, & #6a

APPROVAL OF MINUTES:

Councilor Bayliss, supported by Councilor Harkonen, moved to approve the Minutes of the Regular City Council Meeting of May 5, 2021.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-10.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 05/13/2021, checks #169668-169770, in the amount of \$605,697.97
 - 05/17/2021, check #169771, in the amount of \$40,000
 - 05/19/2021, check #169772, in the amount of \$10,156.84
2. Approve City Payroll for pay period ending:
 - 05/14/2021, checks #167941-167948, in the amount of \$512,381.04
3. Authorize the Hibbing City Council to attend the Ground Breaking of the Hibbing Dylan Project on Saturday, May 22, 2021 at 1 p.m.
4. Authorize the internal transfer to HEDA in the amount of \$400,000 for the Campground (Discussed at the Committee of the Whole Meeting of May 12, 2021)

5. Set the next Committee of the Whole Meeting for Wednesday, June 2, 2021 at 5:00 p.m. in the Hibbing City Hall Council Chamber
6. Set the next Regular Meeting for Wednesday, June 9, 2021 at 5:00 p.m. in the Hibbing City Hall Council Chamber
7. Acknowledge the retirement of Mary Ann Kepler, City Clerk-Treasurer, effective July 2, 2021
8. Acknowledge the retirement of Carla Anderson, Library Tech, effective June 4, 2021
9. Authorize an internal/external hire for the Library Tech position at the Library
10. Authorize posting an internal/external hire for the Manager of Recreation and City Services position based on the approved job description by the City Council and MAPE bargaining unit at a salary range of \$79,100-\$86,300 (Exempt) depending on qualifications

PUBLIC FORUM:**BIDS AND QUOTES:****Approve the proposal for the Rainey Road Bridge Project to LHB in the amount of \$57,628**

City Administrator Tom Dicklich explained that the Rainey Road Bridge is next on the priority list and that this was discussed at the Committee of the Whole Meeting. The proposal was attached in the amount of \$57,628.

Councilor Harkonen, supported by Councilor Hildenbrand, moved to approve the proposal for the Rainey Road Bridge Project to LHB in the amount of \$57,628.

Motion CARRIED

Approve the purchase of a Sanitation Truck in total amount of \$280,257.93 with the following:

- Chassis from Mid-State Truck Service in the amount of \$121,325.01
(Price includes tax, title, license fees)
- Packer Body from Macqueen Equipment in the amount of \$158,932.92
(Price includes tax)

City Administrator Tom Dicklich explained that this was discussed at the Committee of the Whole Meeting. Since that meeting, the price actually went up \$2,600. He stated that the City received quotes for a new chassis and packer body for the Sanitation Department. The quote for the Chassis was from Mid-State Truck Service in the amount of \$121,325.01 and includes tax, title, license fees. The quote for the Packer Body is from MacQueen Equipment in the amount of \$158,932.92 and includes tax. This is a budgeted item.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the purchase of a Sanitation Truck in total amount of \$280,257.93. with the following:

- Chassis from Mid-State Truck Service in the amount of \$121,325.01
(Price includes tax, title, license fees)

- Packer Body from Macqueen Equipment in the amount of \$158,932.92
(Price includes tax)

Motion CARRIED

Approve the 2021 Dust Control to Edwards Oil in the amount of \$.91/gallon for an amount of \$47,775

City Administrator Tom Dicklich explained that the St Louis County bid tab for dust control for 2021 was attached in the packet. The low and only bid for magnesium chloride was from Edwards Oil in the amount of \$.91 per gallon. Mr. Story calculated an estimated use of 52,500 gallons, which works out to be around \$47,775. They have used magnesium chloride the last four summers and it has performed well.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the 2021 Dust Control to Edwards Oil in the amount of \$.91 per gallon for an amount of \$47,775.

Motion CARRIED

Authorize Prosecution Services for new records access

City Attorney Andy Borland explained that at a previous Committee of the Whole Meeting the prosecution services were discussed. One of the other items that was discussed that night was Sellman Borland & Simon's ability to access the reports. Mr. Borland asked the City Council for formal approval because of the way the system is changing, they can use this new entity that is going to be providing the reports in the future. They haven't given Mr. Borland a firm dollar amount of what it will cost. He is figuring it will be in the neighborhood of approximately \$10,000 plus some training. Mr. Borland needs to be able to tell them that the City Council approves the concept of them using that service. Unlike the County Attorney's Office, which can access directly, an outside entity can't access it.

Councilor Harkonen, supported by Councilor Fosso, moved to authorize Sellman Borland & Simon Prosecution Services for new records access.

Motion CARRIED

DEPARTMENT AND COMMITTEE REPORTS:

Authorize the Mayor and City Clerk-Treasurer to sign the Biosolids Disposal Agreement for a five-year period

City Administrator Tom Dicklich explained that every few years the City goes out for bids for this. Dave Hurd stated that he sent out bid requests to three companies and he only received one bid back.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to authorize the Mayor and City Clerk-Treasurer to sign the Biosolids Disposal Agreement for a five-year period.

Motion CARRIED

Authorize Pete Hyduke to move forward to find options for the Memorial Building Master Plan Location (Discussed at the Committee of the Whole Meeting of May 12, 2021)

City Services Director Pete Hyduke stated that this was discussed at the Committee of the Whole on May 12, 2021. Because the school district has decided to step away from the Vic Power opportunity at this time due to financial reasons, he would like to focus on the Memorial Building as an opportunity to look for funding a Master Plan. He would like Council Support to look for private dollars to put towards that project and see where the City can go with this. There is not a timeframe that is being talked about, he is just looking for the opportunity to move forward and see where everything falls depending on what we might find.

Councilor Bayliss, supported by Councilor Hildenbrand, moved to authorize Pete Hyduke to move forward to find options for the Memorial Building Master Plan Location (Discussed at the Committee of the Whole Meeting of May 12, 2021).

Mayor Cannata stated that it was discussed at the Committee of the Whole Meeting and he will go out and see where this takes us. It might be a year and it might be five years.

Mr. Hyduke just wants to have the opportunity to do this.

Motion CARRIED

Golf Course Manager Discussion

Mayor Cannata stated that this was discussed at the Working Session.

Councilor Bayliss stated that he, Councilor Hoffman Saccoman, and Councilor Harkonen had a conversation with Joann Schloesser about this and they have information that they are waiting to get. He didn't know if they want to make a decision yet.

The issue Councilor Harkonen has is that the group didn't get the information to Candie Seppala in a timely fashion. He thinks it's probably a good idea to wait so everyone can see the information and then the Council can vote on it.

Councilor Bayliss, supported by Councilor Fosso, moved to table the discussion regarding the Golf Course Manager Agreement.

Motion CARRIED

Authorize the job description for the PBA Technician (Parking, Blight, Animal Control)

Chief of Police Steve Estey explained that at the Committee of the Whole meeting last week, the City Council saw the Parking, Blight, and Animal Control job description.

Councilor Harkonen, supported by Councilor Hildenbrand, moved to authorize the job description for the PBA Technician (Parking, Blight, Animal Control).

Motion CARRIED

Authorize an external hire of the PBA Technician (Parking, Blight, Animal control) for two part-time employees

Chief of Police Steve Estey stated that this is to post the job externally. He is looking to hire two part-time positions at \$16.32 per hour.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to authorize an external hire of the PBA Technician (Parking, Blight, Animal Control) for two part-time employees at \$16.32 per hour.

Motion CARRIED

Offer RESOLUTION NO. 21-05-02 AUTHORIZING THE CITY CLERK TO SIGN THE STATE OF MINNESOTA COMMERCE DEPARTMENT'S AUTO THEFT PROGRAM GRANT AND ACCEPT THE FUNDS FOR THE GRANT

Chief of Police Steve Estey explained that this is a great opportunity that came up for the department where two of the Police Department's officers will be trained to be instructors and they will be able to train Hibbing's officers and other officers in the area. The grant will fully fund this including the overtime for the officers that have to be trained.

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. 21-05-02 AUTHORIZING THE CITY CLERK TO SIGN THE STATE OF MINNESOTA COMMERCE DEPARTMENT'S AUTO THEFT PROGRAM GRANT AND ACCEPT THE FUNDS FOR THE GRANT.

Motion CARRIED

Update to follow State COVID Guidelines

City Administrator Tom Dicklich explained that Chief Jankila put a letter together. This takes into account the Governor's Orders that took place late last week. This will open up to not wear masks. This puts those who aren't vaccinated to wear their masks and gives everyone else the option to not wear one. This will follow the State Guidelines.

Councilor Harkonen, supported by Councilor Bayliss, moved to follow the State COVID Guidelines.

Motion CARRIED

Authorize the Mayor and City Clerk-Treasurer to sign the Agreement between the City of Hibbing and the Hibbing Curling Club for the period of July 1, 2021-June 30, 2026

City Administrator Tom Dicklich explained that this came to the City's attention last week. This continues what is in place already for the yearly contract with the Hibbing Curling Club. There are no increases in it like there have been in the past. The current ones run out at the end of June.

Councilor Fosso, supported by Councilor Bayliss, moved to authorize the Mayor and City Clerk-Treasurer to sign the Agreement between the City of Hibbing and the Hibbing Curling Club for the period of July 1, 2021- June 30, 2026.

Motion CARRIED

Forming an adhoc personnel job description committee for up to 3 City Councilors

City Administrator Tom Dicklich explained that after talking with HR today, and analyzing what is going on with the movement in the City, we talked with Mr. Borland about public meetings and how many Councilors we could have at them. HR would like to form a Personnel Committee to go over these things. This is getting up to three Councilors on a committee together. HR will appreciate this.

Councilor Bayliss, supported by Councilor Fosso, moved to authorize up to three Councilors to form an adhoc personnel committee.

(Councilors separately let Candie Seppala know that they wanted to be on the committee. These Councilors are Councilor Hoffman Saccoman, Councilor Fosso, & Councilor Bayliss)

Motion CARRIED

Authorize the Mayor and City Clerk-Treasurer to sign and accept the IRRRB grant award in the amount of \$300,000 for Eye Clinic North's Development Infrastructure

City Administrator Tom Dicklich explained that this is a grant that was put in and the City is the fiscal agent on this for the new Eye Clinic north in the Beltline Industrial Park.

Councilor Harkonen, supported by Councilor Bayliss, moved to authorize the Mayor and City Clerk-Treasurer to sign and accept the IRRRB grant award in the amount of \$300,000 for Eye Clinic North's Development Infrastructure.

Motion CARRIED

Offer RESOLUTION NO. 21-05-03 AUTHORIZING AN INTERFUND LOAN OF ADVANCED OF CERTAIN COSTS IN CONNECTION WITH TIF (Tax Increment Financing) DISTRICT

City Administrator Tom Dicklich explained that this was discussed at the HEDA level and it needs to go to the Council level as well. This is the Resolution supporting the TIF District where the old Kahler Park Hotel was.

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. 21-05-03 AUTHORIZING AN INTERFUND LOAN OF ADVANCED OF CERTAIN COSTS IN CONNECTION WITH TIF (Tax Increment Financing) DISTRICT.

Motion CARRIED

Approve the 2021 Sanitary Sewer Lining Project - CDBG Agreement between the City of Hibbing and St. Louis County for a Community Development Block Grant in the amount of \$166,168

City Administrator Tom Dicklich explained that this includes money that was added on. This is the project we do to line our sewer lines every year. We match it with our own.

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the 2021 Sanitary Sewer Lining Project - CDBG Agreement between the City of Hibbing and St. Louis County for a Community Development Block Grant in the amount of \$166,168.

Motion CARRIED (Councilor Hoffman Saccoman abstained)

BOARDS AND COMMISSIONS:**LICENSES AND PERMITS:**

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the Raffle Permit Application Request of Minnesota Diversified Industries to hold their raffle on Friday, June 25, 2021 at Boomtown.

Raffle # 21-05-01

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Special Event Permit Application of Franks Hwy 73 Tavern to host an outdoor band with outdoor seating on their property on Saturday, June 5, 2021.

Motion CARRIED

Councilor Harkonen, supported by Councilor Fosso, moved to approve the 2021 2 AM Liquor License of Mike's Pub.

Motion CARRIED

Mayor Cannata thanked Tom Dicklich for his years of service with the City of Hibbing.

Tom Dicklich thanked the Mayor and Councilors for allowing him to serve the City of Hibbing.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:28 p.m. by Councilor Harkonen and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING

ATTEST:


Mary Ann Kepler, City Clerk-Treasurer


Rick J. Cannata, Mayor