

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday, April 7, 2021**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, April 7, 2021 in the City Hall Council Chamber and via ZOOM.

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, Councilor James Bayliss, Councilor Tim Harkonen, Councilor Jennifer Hoffman Saccoman, Councilor Jay Hildenbrand, Councilor John Schweiberger, and Councilor Justin Fosso. Also present were City Administrator Tom Dicklich, City Clerk-Treasurer Mary Ann Kepler, City Attorney Andy Borland, City Engineer Jesse Story, and Chief of Police Steve Estey. Sr. Executive Assistant Candie Seppala was absent.

ADDS/DELETES:

- **REVISE:** **CONSENT AGENDA #4**
- **ADD:** **CONSENT AGENDA #5**
- **ADD:** **DEPARTMENT AND COMMITTEE REPORTS 1A, 2A (backup | documentation)**

APPROVAL OF MINUTES:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the Minutes of the March 24, 2021 Regular City Council Meeting.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes
Councilor Jay Hildenbrand	Did not respond
Mayor Rick Cannata	Yes

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-5.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes

Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

1. Approve Accounts Payable dated:
 - 03/30/2021, checks #169377-169464 in the amount of \$650,925.65
2. Approve City Payroll for pay period ending:
 - 03/26/2021, checks #167914-167922, in the amount of \$500,900.39
3. Set the next Committee of the Whole Meeting for Wednesday, April 14, 2021 at 5:30 p.m. in the Hibbing City Hall Council Chamber (ZOOM option)
4. Set the next regular meeting for Wednesday, April 21, 2021 at 5:30 p.m. in the Hibbing City Hall Council Chamber (ZOOM option)
5. **Acknowledge change in COVID policy per the CDC guidelines for vaccinated people.**

PUBLIC FORUM:

BIDS AND QUOTES:

Award the 2021 Paving Project (Sealed bids will be opened on Tuesday, April 6, 2021)

City Engineer Jesse Story explained that they opened the bids for the 2021 Paving Project on April 6, 2021. The following bids were opened:

KGM Contractors	\$1,833,916.25
Hawkinson Const.	\$1,873,215.75
Mesabi Bituminous	\$1,989,646.25
Engineers Estimate	\$1,789,278.25

The low bid was from KGM Contractors in the amount of \$1,833,916.25. This includes State Aid segments and City Segments as follows:

Municipal State Aid	
South Leighton Road from Hwy 73 to Owens Rd	\$456,919.50
North Hughes Rd. From Hwy 37 to Herman Rd	\$385,743.00
Rainey Rd from Hwy 169 to Kelly Lake	\$265,846.25

City Street Segments	
Anderson Rd. Phase 2 of 2	\$393,741.00
Bunker Rd. Phase 4 of 4	\$331,666.50

Funding Breakdown

Municipal State Aid Portion
Funds Available - \$1,001,926.00
Funds Needed - \$1,108,508.75

City Portion
MSA Maintenance Allocation - \$353,058.00
2020 City Budgeted Amount - \$447,000.00
<u>Total City Paving Budget - \$800,058.00</u>
Total City Portion Project Cost \$725,407.50

You can see that we are about \$107,000 short for the Municipal State Aid. When we do these projects, we estimate a little heavy on them so we don't come low for the budget. If we do end up a little short, we can borrow from next year, but we will wait until we get the payment in January of 2022 and we can submit for that reimbursement.

We are under budget on the City's portion.

Councilor Bayliss, supported by Councilor Harkonen, moved to award the 2021 Paving Project.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes
Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

Approve the 2021 Beaver Control Contract with USDA Wild Life Services in the amount of \$9,000

City Engineer Jesse Story explained that this is a budgeted item. This has been done annually for the last 7-8 years. The budget last year was \$7,500. This year will be \$9,000. We have had an addendum the last two years and we were right around the \$9,000.

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the 2021 Beaver Control Contract with USDA Wild Life Services in the amount of \$9,000.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes
Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

Approve the quote for the backhoe auger attachment from McCoy John Deere in the amount of \$6,500

City Engineer Jesse Story explained that there are two quotes for an Auger Attachment for the Cemetery Backhoe:

McCoy John Deer	\$6,500.00
Titan machinery	\$7,287.00

This auger attachment would be used for cremations. Originally this was a budgeted item and the amount that was originally budgeted for was \$15,900. It was crossed out of the budget. Mr. Story had the older budget, not the new budget where this was crossed off. Going through the Cemetery budget, we can pull funds from the 200 budget (office supplies), 210 budget (operating supplies), and 220 budget (repair and maintenance) to cover the cost of this item.

Councilor Bayliss, supported by Councilor Harkonen, moved to approve the quote for the backhoe auger attachment from McCoy John Deere in the amount of \$6,500.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes
Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

Approve the quote to purchase a pickup topper from Ford of Hibbing for the currently owned 2015 Ford F150 in the amount of \$1,313

City Engineer Jesse Story explained that he attached a quote from Ford of Hibbing in the amount of \$1,313 to purchase a pickup topper for the 2015 Ford F150 that is currently being used by the Public Works Department. Looking back to when we order the three Chevy pickups from Ranger that were ordered this past winter (one will go to Waste Treatment, one will go to City Services, and one will go to Public Works. The pickup that is at Public Works will replace the 2015 F150 which will be transferred to the Engineering Department for use by one of our Engineering technicians. We need a topper on that pickup to protect the survey equipment.

Councilor Fosso, supported by Councilor Hoffman Saccoman, moved to approve the quote to purchase a pickup topper from Ford of Hibbing for the currently owned 2015 Ford F150 in the amount of \$1,313.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes
Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

Approve the club house roof replacement project at the municipal golf course to Miller Roofing and Siding in the amount of \$16,320 (budgeted item)

City Services Director Pete Hyduke explained that the shingles on the Municipal Club House Roof are in dire need of repair. \$20,000 has been budgeted in capital for this year to replace that roof. He secured two quotes:

Miller Roofing and Siding	\$16,320
Melhorn's Construction	\$19,910

The low quote is from Miller Roofing and Siding in the amount of \$16,320.

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the club house roof replacement project at the Municipal Golf Course to Miller Roofing and Siding in the amount of \$16,320.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes
Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

DEPARTMENT AND COMMITTEE REPORTS:**Approve the Field Training Program Policy within the Hibbing Police Department**

Commander Jeff Ronchetti asked the City Council's approval for the Field Training Program Policy within the Hibbing Police Department.

Councilor Harkonen, supported by Councilor Fosso, moved to approve the field training program

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes
Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

Authorize the Mayor and City Clerk-Treasurer to sign the Use Agreement for Operation of the Mine View

City Attorney Andy Borland explained that this afternoon in the add-on packet, you should have received a document entitled a Mine View Management and Maintenance Agreement. At the last City Council Meeting, the City Council approved a grant through the State for the money to actually go ahead and build some of the infrastructure with regard to the Mine View. One of those references in there made reference to what is called a Use Agreement. It is a little bit unique in interpretation whether or not the Use Agreement truly meant using or operating the Mine View but for purposes to make sure we get this passed, Mr. Borland talked with the City Administrator and he wanted something in writing between the City of Hibbing and the Tourist Seniors who run the facility throughout the summer. Mr. Borland crafted the Agreement for the Council's consideration. If in fact the City Council wanted to approve this, we would then present this to the Tourist Seniors because they haven't seen it yet. This agreement is also contingent upon also being approved by the State of Minnesota Office of Management and Budget because they are the ones approving the grant. Along with the Maintenance Agreement, you will see a checklist which came from the Office of Management and Budget. He went through the checklist to make sure we cover what they are looking for.

Mr. Borland made sure to put a Hold Harmless Waiver. He wants to make sure that every senior who is nice enough to go up there and volunteer to work to sign that waiver before they work because if they are injured the City has some protection with regard to liability. Mr. Dicklich wanted that incorporated in this agreement.

Councilor Harkonen supported by Councilor Bayliss, moved to authorize the Mayor and City Clerk-Treasurer to sign the Use Agreement for Operation of the Mine View.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes
Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

LICENSES AND PERMITS:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the 2021 Pedder/Transient Merchant Application of TNT to sell fireworks in the Walmart Parking Lot from June 22, - July 5, 2021.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes

Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Special Event Permit application of the Iron Range Cruizers to hold their 5th Annual Variety of Wheels Car/Craft show on Sunday, May 23, 2021 at the Hibbing Memorial Building.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes
Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to approve the Raffle Permit Application of the Angel Fund to hold their Raffle on Saturday, June 19, 2021 at the Mesaba Country Club.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes
Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:18 p.m. by Councilor Harkonen and supported by Councilor Bayliss.

Roll-Call Vote:

Councilor Justin Fosso	Yes
Councilor John Schweiberger	Yes
Councilor James Bayliss	Yes
Councilor Tim Harkonen	Yes
Councilor Jennifer Hoffman Saccoman	Yes
Councilor Jay Hildenbrand	Yes
Mayor Rick Cannata	Yes

Motion CARRIED

CITY OF HIBBING

ATTEST:


Mary Ann Kepler, City Clerk-Treasurer
Rick J. Cannata, Mayor