

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday, April 21, 2021**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, April 21, 2021 in the City Hall Council Chamber and via ZOOM.

CALL TO ORDER: Mayor Rick J. Cannata called the meeting to order at 5:30 p.m.

ATTENDANCE: Present at roll call Mayor Rick J. Cannata, Councilor James Bayliss, Councilor Tim Harkonen, Councilor Jennifer Hoffman Saccoman, Councilor Jay Hildenbrand, Councilor John Schweiberger, and Councilor Justin Fosso. Also present were City Administrator Tom Dicklich, City Clerk-Treasurer Mary Ann Kepler, City Attorney Andy Borland, Sr. Executive Assistant Candie Seppala, City Engineer Jesse Story (Zoom), and Commander Jeff Ronchetti.

ADDS/DELETES:

- ADD: CONSENT AGENDA #1, #2, & #13
- MODIFY: CONSENT AGENDA #11
- ADD: BIDS AND QUOTES #1c
- DELETE: BIDS AND QUOTES #4f

APPROVAL OF MINUTES:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the Minutes of the Regular City Council Meeting of April 7, 2021.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-13.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 04/15/2021, checks #169465-169572, in the amount of \$632,335.91
 - 04/21/2021, checks #169573-169577, in the amount of \$161,500.00
2. Approve City Payroll for pay period ending:
 - 04/09/2021, checks #167923-167935, in the amount of \$552,043.59
3. Acknowledge the resignation of Tom Dicklich, City Administrator, effective June 18, 2021
4. Acknowledge the resignation of Diane Podlogar, Seasonal with City Services, effective April 7, 2021
5. Authorize an External hire for the Automatic Truck Driver/Greaser position in the Sanitation Department
6. Approve the revised job description for the Manager of Recreations & City Service Facilities

7. Authorize the hire of Ronald Farr for Automatic Truck Driver in the Sanitation Department contingent on passing the pre-employment process
8. Authorize the hire of Kristchan Lenarz for Seasonal Maintenance in the City Services Department contingent on passing the pre-employment process
9. Authorize the hire of Chase Allen for Seasonal Maintenance in the City Services Department contingent on passing the pre-employment process
10. Authorize the hire of Jacob Riihinen for Seasonal Maintenance in the City Services Department contingent on passing the pre-employment process
11. Set the next regular meeting for Wednesday, May 5, 2021 at 5:00 p.m. in the Hibbing City Hall Council Chamber (~~Zoom Option~~)
12. Authorize the hire of Kyle Kurtz for the position of Police Officers with the City of Hibbing pending successful completion of the pre-employment process
13. Authorize the Hibbing City Council to attend the Free Food Give Away Truck Load of Food on Tuesday, April 27, 2021 in the Hibbing Memorial Building Parking Lot starting at 9 am until the food is gone

PUBLIC FORUM:**BIDS AND QUOTES:****Approve the Federal AFG COVID -19 Grant Money to the following:**

Fire Chief Erik Jankila explained that back in February, the City received a Federal Grant for COVID supplies in the amount of \$36,768.72. The grant money will be used to purchase a specified list of Personal Protective Equipment approved by the Federal Grant. The equipment includes coveralls, safety glasses, germicidal wipes, gloves, and respiratory protection devices.

- Clarey's Safety for respiratory Equipment in the amount of \$22,757.10
- Mars Supply for Safety Glasses and Coveralls in the amount of \$2,927.16
- PH&S Products for medical latex free gloves in the amount of \$7,470.00
- Boundtree Medical for germicidal wipes in the amount of \$3,672.00

Total Cost	\$36,871.66
Federal Share	\$35,017.83
City Share	\$ 1,843.89

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the Federal AFG COVID – 19 Grant Money to the following:

- Clarey's Safety for respiratory Equipment in the amount of \$22,757.10
- Mars Supply for Safety Glasses and Coveralls in the amount of \$2,927.16
- PH&S Products for medical latex free gloves in the amount of \$7,470.00
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Total Cost	\$36,871.66
Federal Share	\$35,017.83
City Share	\$ 1,843.89

Motion CARRIED

Approve the three-year maintenance agreement between Stryker Care and the Hibbing Fire Department in the amount of \$3,672.00

Fire Chief Erik Jankila explained that they have Lucas CPR devices that have an annual service agreement between Stryker Care and the City of Hibbing. By going into a multi-year agreement, it saves the City of Hibbing money. They are required to calibrate and service the devices annually. This agreement provides the required service to be done at needed intervals. The last agreement was executed in May, 2017. He would like to enter into a 3-year agreement with Stryker in the amount of \$3,672.

Councilor Harkonen, supported Councilor Hildenbrand, moved to approve the three-year maintenance agreement between Stryker Care and the Hibbing Fire Department in the amount of \$3,672.00.

Motion CARRIED

Approve the quote for the Fire Hall roof repairs to Range Cornice and Roofing in the amount of \$13,173

Fire Chief Erik Jankila explained that the Fire Hall has experienced some significant water problems at the Fire Hall. Where the second addition that was added about 15 years ago, they found out that it was done incorrectly in some spots. With the heavy rain this spring, they had a catastrophic water leak entered into the electrical panels. They had to shut part of the power off to part of the building. After speaking with the Administrator, we reached out to two vendors in town for roofing. Both vendors came out and did an extensive search and figured out what they thought we could do to temporarily stop the problems. The two bids are as follows:

Range Cornice and Roofing:	\$13,173
Nelson Roofing, Inc.:	\$16,732

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to approve the quote for the Fire Hall roof repairs to Range Cornice and Roofing in the amount of \$13,173.

Motion CARRIED

Approve the bid for the Bennett Park South Pavilion to Lenci Enterprises in the amount of \$81,400

Director of City Services Pete Hyduke explained that Architect Roger Saccoman has finished working on the upgrade design for the Bennett Park South Pavilion and has put it out to bid. In the 2020 City Services park Capital budget, funding was approved to upgrade the Bennett park South Pavilion. Due to COVID – 19, this project was delayed, and the funding was encumbered into the 2021 budget year. The following are the bids that were received:

Total Cost	\$36,871.66
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City Share	\$ 1,843.89

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Max Gray Construction:	\$108,000
AM Construction:	\$ 94,558
Lenci Enterprises:	\$ 81,400

Councilor Bayliss, supported by Councilor Fosso, moved to approve the bid for the Bennett Park South Pavilion to Lenci Enterprises in the amount of \$81,400.

Motion CARRIED (Councilor Hoffman Saccoman abstained)

Approve the quote from Hiperline to fix the weir on the west primary clarifier in the amount of \$68,480

City Engineer Jesse Story explained that the City received a quote from Hiperline to fix the weir on the west primary clarifier. If you recall from the last couple of years, the Waste Treatment Plant has done the other two launders on the other secondary clarifiers. A rubber lining is used on the weirs instead of replacing the whole weirs. (The cost would have been about \$350,000 per weir.) We tried this on the first one about two years ago and it worked out really well. This would be the last weir that has failed from the 2004 construction. The bottoms of the weirs are flexing and that causes holes which short circuits the water making it and not having enough time in the tank to settle out the solids properly. This is very inefficient. Hiperline, which was R&H Painting, will add mesh wiring and put their spray rubber on the weir to strengthen it up and patch the existing holes. None of the other lining companies use their spray this way. We have a budget of \$88,000 to cover this. This is a single-source vendor.

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the quote from Hiperline to fix the weir on the west primary clarifier in the amount of \$68,480.

Motion CARRIED

Approve the quote from Kudru Mooney for two plug valves and extension with hand wheels at the bottom of both digesters in the amount of \$2,978

City Engineer Jesse Story explained that the Waste Treatment Plant went out for quotes to replace the valves at the bottom of both digesters. The ones they have now are extremely hard to open and close. If they were to have to operate those in a quick manner, it would be difficult to do.

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to approve the quote from Kudru Mooney for two plug valves and extension with hand wheels at the bottom of both digesters in the amount of \$2,978.

Motion CARRIED

Approve the purchase of 200 - 95-gallon containers from Hartel's Disposal in the amount of \$14,777.

City Engineer Jesse story explained that the Sanitation is in need of 95-gallon containers. The price for 200 - 95-gallon containers is \$14,777. Hartel's Disposal is a single-source vendor. There is a budgeted amount of \$15,000.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the purchase of 200 - 95-gallon containers from Hartel's Disposal in the amount of \$14,7477.

Motion CARRIED

Approve the purchase of 10 – 4-yard containers from Hartel's Disposal in the amount of \$11,930

City Engineer Jesse Story explained that the Sanitation is in need of 4-yard containers for the commercial truck route. The price for 10 – 4-yard containers is \$1,193 for each container for a total of \$11,930. This is a single-source vendor item as they are specific to our garbage trucks. The Sanitation Department currently has \$12,000 budgeted for this purchase.

Councilor Harkonen, supported by Councilor Hildenbrand, moved to approve the purchase of 10 – 4-yard Containers from Hartel's Disposal in the amount of \$11,930.

Motion CARRIED

Approve the quote for the 2021 City Striping Project to AAA Striping in the amount of \$24,248.43

City Engineer Jesse Story explained that quotes were received for the 2021 City Striping Project:

- AAA Striping: \$24,248.43
- Fahrner Asphalt: \$35,025.51
- Engineer's Estimate: \$25,595.57

This project includes approximately 270,000 feet of paint striping throughout Hibbing. This is a budgeted item. We stripe all of our main routes (First Avenue, Howard Street, Second Avenue West, and Third Avenue East). We do those roads every year and then alternate on the rural roads.

Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to approve the quote for the 2021 City Striping Project to AAA Striping in the amount of \$24,248.43.

Motion CARRIED

Approve the purchase of 22 – 2-yard Containers from Hartel's Disposal in the amount of \$17,490.00

City Engineer Jesse Story explained that the Sanitation Department is in need of 2-yard containers. The price for 22 – 2-yard containers is \$795 each for a total of \$17,490. This is a single-source vendor item as they are specific to our garbage trucks. The Sanitation Department currently has \$17,500 budgeted for this purchase.

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to approve the purchase of 22 – 2-yard containers from Hartel's Disposal in the amount of \$17,490.

Motion CARRIED

Approve the purchase of 6 – 4-yard containers from Hartel's Disposal in the amount of \$7,158

City Engineer Jesse Story explained that the Recycle Center is in need of 4-yard containers. The price for 6 – 4-yard containers is \$1,193 each for a total of \$7,158. This is a single-source vendor item as they are specific to our garbage trucks. The Recycle Center currently has \$7,500 budgeted for this purchase.

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the purchase of 6 – 4-yard containers from Hartel's Disposal in the amount of \$7,158.00.

Motion CARRIED

~~Scranton Iron Bid Opening—Placeholder~~

DEPARTMENT AND COMMITTEE REPORTS:

Approve the 2021 Golf Course Fees

City Services Director Pete Hyduke explained that it has been about four years since golf course fees have been addressed. The increases being looked at are \$2.00 increase for green fees, \$1.00 increase to reciprocal fees, a \$10 increase to season tickets except for youth passes, and an increase of \$10. For season motorized carts.

DAILY GREEN FEES

18 Holes	Increase from \$20.00 to \$22.00
9 Holes	Increase from \$13.00 to \$ 15.00
Twilight	Increase from \$7.00 to \$ 9.00
Weekend Tkt Green Fee	Increase from \$5.00 to \$7.00
Recip / 2 nd 9	Increase from \$7.00 to \$8.00

SEASON TICKETS

Family I	Increase from \$325.00 to \$335.00
Family II	Increase from \$390.00 to \$400.00
Full Privilege	Increase from \$230.00 to \$240.00
Adult Weekday	Increase from \$180.00 to \$190.00
Youth Pass (18 & Under)	No Increase Remain @ \$125.00
Season Motorized Cart.....	Increase from \$50.00 to \$60.00

Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to approve the 2021 Golf Course fees.

Motion CARRIED

Offer RESOLUTION NO. 21-04-01 AUTHORIZING PROCEEDING WITH REQUEST FOR PROPOSALS FOR THE OPERATION OF THE CITY'S TRANSIT SYSTEM

City Clerk-Treasurer Mary Ann Kepler explained that this Resolution will allow the City to proceed with an RFP for the operation of Hibbing Area Transit for 2022 with option years of 2023, 2024, and 2025.

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. 21-04-01 AUTHORIZING PROCEEDING WITH REQUEST FOR PROPOSALS FOR THE OPERATION OF THE CITY'S TRANSIT SYSTEM.

Motion CARRIED

Offer RESOLUTION NO. 21-04-02 ACCEPTING THE GRANT FROM THE HIBBING FOUNDATION TO ASSIST WITH THE 2021 SUMMER READING PROGRAM IN THE AMOUNT OF \$3,000.00

Library Lead Worker Ty Pulkkinen explained that he would ask the Council to accept the grant from the Hibbing Foundation to assist with the 2021 Summer Reading Program in the amount of \$3,000.

Councilor Schweiberger, supported Offer RESOLUTION NO. 21-04-02 ACCEPTING THE GRANT FROM THE HIBBING FOUNDATION TO ASSIST WITH THE 2021 SUMMER READING PROGRAM IN THE AMOUNT OF \$3,000.

Motion CARRIED (Councilor Hoffman Saccoman abstained)

Planning Commission Recommendation – Interim Use Permit Request of Jeff Christlieb (Blue Moon Appliance Retail Store) 3125 14th Avenue East

City Administrator Tom Dicklich explained that the interim use permit request of Jeff Christlieb (Blue Moon Appliance Retail Store) is in the Industrial Park for an interim use permit on the building he is purchasing in that area.

John Schweiberger, supported by Councilor Bayliss, moved to approve the Planning Commission Recommendation – Interim Use Permit Request of Jeff Christlieb (Blue Moon Appliance Retail Store) 3125 14th Avenue East.

Motion CARRIED

Approve the proposed 10-foot-high steel privacy fence placement on City-Owned property by Scranton Iron

City Engineer Jesse Story explained that part of the Scranton Iron Project out on 25th Street requires the owner to install a 10-foot steel privacy fence on the east side of the property. The Council was emailed a copy of a map indicating in pink where the property line is where the fence was planned to go, there is a ditch there. The fence would look like it was a foot high if it was put there. Mr. Story met with Mr. Bougalis on site and they agreed that the fence should be placed about 40 feet off of property line. This is City-owned property, so the yellow line on the map would be the proposed fence location which is 40 feet off the property line. This is the old railroad grade. This is a snowmobile trail. The fence would not interfere with the snowmobile trail. There is a very large over head electric line there that is owned by Minnesota Power. Mr. Story would ask the Council to approve putting this fence on the City's property so it serves a purpose of the fence that is there.

Councilor Baylis, supported by Councilor Hildenbrand, moved to approve the proposed 10-foot-high steel privacy fence placement on City-Owned property by Scranton Iron.

Motion CARRIED

Offer RESOLUTION NO. 21-04-03 AUTHORIZING THE AM VETS TO BEGIN THE CHARITABLE GAMBLING ACTIVITIES AT MIKE'S PUB

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. 21-04-03 AUTHORIZING THE AM VETS TO BEGIN THE CHARITABLE GAMBLING ACTIVITIES AT MIKE'S PUB.

Motion CARRIED

Approve the Agreement between the City of Hibbing and Sellman Borland & Simon PLCC for providing prosecution services for the City of Hibbing in the amount of \$100,000

City Administrator Tom Dicklich explained that this was discussed at the Committee of the Whole meeting and this breaks down to paying Sellman Borland & Simon PLCC and additional \$5,000 per quarter for their prosecution services provided for the City.

Councilor Harkonen, supported by Councilor Hoffman Saccoman, moved to approve the Agreement between the City of Hibbing and Sellman Borland & Simon PLCC for providing prosecution services for the City of Hibbing in the amount of \$100,000.

Motion CARRIED

Approve the Agreement between the City of Hibbing and John Tourville for the Special Projects Coordinator of HEDA

City Administrator Tom Dicklich explained that this was discussed at the Committee of the Whole meeting.

Councilor Fosso, supported by Councilor Hoffman Saccoman, moved to approve the Agreement between the City of Hibbing and John Tourville for the Special Projects Coordinator of HEDA.

Motion CARRIED

Approve the Agreement between the City of Hibbing and Jennie Damjanovich for the 2021 Organizer of the Hibbing Street Dance

City Administrator Tom Dicklich explained that this was discussed at the Committee of the Whole meeting. The City would pay her the same amount as was done in 2019 which is \$1,500 to oversee the street dance.

Councilor Harkonen, supported by Councilor Hildenbrand, moved to approve the Agreement between the City of Hibbing and Jennie Damjanovich for the 2021 Organizer of the Hibbing Street Dance.

Motion CARRIED

BOARDS AND COMMISSIONS:

Councilor Harkonen, supported by Councilor Bayliss, moved to appoint Gordon Smith to the Hibbing Planning Commission completing the 3-year term ending March 31, 2024.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to appoint John Marinac to the Hibbing Fire Commission completing the 3-year term ending March 31, 2024.

Motion CARRIED

Councilor Harkonen, supported by Councilor Bayliss, moved to appoint Shelly Hanson to Hibbing Economic Development Authority completing the 5-year term ending March 31, 2024.

Motion CARRIED (Councilor Hoffman Saccoman abstained)

Councilor Harkonen, supported by Mayor Cannata, moved to appoint Roger Kivela to Hibbing Economic Development Authority completing the 5-year term ending March 31, 2025.

Motion CARRIED (Councilor Hoffman Saccoman abstained)

Councilor Schweiberger, supported by Councilor Fosso, moved to appoint Shari Majkich Brock to Hibbing Economic Development Authority completing the 5-year term ending March 31, 2026.

Motion CARRIED (Councilor Hoffman Saccoman abstained)

LICENSES AND PERMITS:

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the 2021 Pedder/Transient Merchant Application of TNT to sell fireworks in the Walmart Parking Lot from June 22, - July 5, 2021.

Motion CARRIED

Councilor Harkonen, supported by Councilor Bayliss, moved to Approve the 2021 Peddler/Transient Merchant license of Trent Janezich/Ice Cream Truck LLC to sell ice cream in Hibbing.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the 2021 On-Sale and Off-Sale liquor licenses of My Store - Hibbing

Motion CARRIED

Councilor Fosso, supported by Councilor Schweiberger, moved to approve Special Event Permit Application of the Hibbing High School to hold their Prom at the Hibbing Memorial Building on Saturday, May 15, 2021.

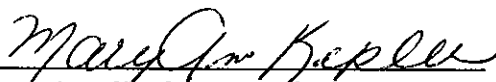
Motion CARRIED

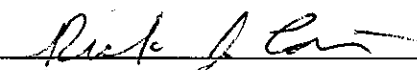
ADJOURNMENT: There being no further business, the meeting was adjourned at 6:00 p.m. by Councilor Harkonen and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING

ATTEST:


Mary Ann Kepler, City Clerk-Treasurer


Rick J. Cannata, Mayor