

**THE MINUTES OF THE REGULAR MEETING OF THE  
HIBBING CITY COUNCIL  
Wednesday, March 10, 2021**

**TIME AND PLACE:** A Regular meeting of the Hibbing City Council was held on Wednesday, March 10, 2021 in the City Hall Council Chamber and via ZOOM.

**CALL TO ORDER:** Mayor Rick J. Cannata called the meeting to order at 5:00 p.m.

**ATTENDANCE:** Present at roll call Mayor Rick J. Cannata, Councilor James Bayliss, Councilor Tim Harkonen, Councilor Jennifer Hoffman Saccoman, Councilor Jay Hildenbrand, Councilor John Schweiberger, and Councilor Justin Fosso. Councilor John Schweiberger was absent. Also present were City Administrator Tom Dicklich, City Clerk-Treasurer Mary Ann Kepler, City Attorney Andy Borland, Sr. Executive Assistant Candie Seppala, City Engineer Jesse Story, Fire Chief Erik Jankila, and Deputy Chief of Police Tyler Schwerzler.

**ADDS/DELETES:**

- ADD: CONSENT AGENDA #2, #6, & #7
- ADD: BIDS AND QUOTES #5a
- ADD: DEPARTMENT AND COMMITTEE REPORTS #2b & #4a

**APPROVAL OF MINUTES:**

Councilor Harkonen, supported by Councilor Bayliss, moved to approve the Minutes of the February 24, 2021 Regular City Council Meeting.

Motion CARRIED

**CONSENT AGENDA:**

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the Consent Agenda #s 1-7.

Motion CARRIED

1. Approve Accounts Payable dated:
  - 03/08/2021, checks #169226 - 169310 in the amount of \$525,860.80
2. Approve City Payroll for pay period ending:
  - 02/12/2021, checks #167880-167892. In the amount of \$491,867.50
  - 02/26/2021, checks #167893-167900, in the amount of \$505,481.77
3. Authorize the internal promotion of Fire Engineer/Paramedic Rossi Gangl to Fire Marshal effective March 29, 2021 (letter to follow)
4. Authorize an external hire for an automatic truck driver in the Sanitation Department
5. Set the next regular meeting for Wednesday, March 24, 2021 at 5:00 p.m. in the Hibbing City Hall Council Chamber (ZOOM option)

6. Approve Gabriel, Roeder, Smith to perform the GASB 67/68 Financial Report for the Volunteer Fire Department Relief Association Pensions for the year ending December 31, 2020
7. Authorize opening the Memorial Building to outside user groups barring they meet the City's Covid Safety guidelines approved by City Services Director Pete Hyduke effective March 15, 2021 (this was discussed at the Committee of the Whole Meeting)

**PUBLIC FORUM:****BIDS AND QUOTES:****Approve the quote from Electric Pump to rebuild the 41<sup>st</sup> Street Lift Station in the amount of \$68,372.90**

City Engineer Jesse Story explained that he received a quote from Electric pump to rebuild the 41<sup>st</sup> Street Lift Station. The quote includes two Flygt Concertor VFD Pumps, piping, and a new electrical control panel. This lift station is next on the rebuild list.

The cost for the lift station rebuild is \$68,372.90. Currently, there is \$90,000 in the budget for lift station work for 2021.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the quote from Electric Pump to rebuild the 41<sup>st</sup> Street Lift Station in the amount of \$68,372.90

Motion CARRIED

**Approve the quote from Tromco Electric to upgrade the electrical service for the 41<sup>st</sup> Street Lift Station rebuild project in the amount of \$5,630**

City Engineer Jesse Story explained that he received a quote from Tromco Electric to upgrade the electrical service for the 41<sup>st</sup> Street Lift Station Rebuild Project.

The cost for the electrical upgrade is \$5,630.

Councilor Harkonen, supported by Councilor Fosso, moved to approve the quote from Tromco Electric to upgrade the electrical service for the 41<sup>st</sup> Street Lift Station rebuild project in the amount of \$5,630.

Motion CARRIED

**Approve the repair quote for the check valve and the cracked pipe on the discharge lines at the South Hughes Road Lift Station to Electric Pump in the amount of \$9,029.30**

City Engineer Jesse Story explained that during the lift station inspections, they found that the lift station on South Hughes Road has a bad check valve on one of the discharge lines and there is a cracked pipe on the discharge line. They received a quote from Electric Pump to repair these items. The cost for the work is \$9,029.30. Currently there is \$90,000 in the budget for the lift station work in 2021. With the 41<sup>st</sup> Street lift station rebuild and the repairs to the South Hughes lift station, \$83,032.20 will be used out of that budget.

Councilor Hoffman Saccoman, supported by Jay Hildenbrand, moved to approve the repair quote for the check valve and the cracked pipe on the discharge lines at the South Hughes Road Lift Station to Electric Pump in the amount of \$9,029.30.

Motion CARRIED

**Approve the proposal of Roger Saccoman Architecture, LTD to assist in developing the improvement plan which will include bidding and construction documentation in the amount of \$6,100**

City Services Director Pete Hyduke explained that with the completion of the Splash Pad and construction of the new Family Restrooms in Bennett park, it is now time to upgrade the South Pavilion. Funding for this project was approved in the 2020 City Services Parks capital and encumbered to 2021. He reached out to Architect Roger Saccoman to assist in developing the improvement plan which will include bidding the construction. Roger Saccoman Architecture, LTD is \$6,100.

Councilor Harkonen, supported by councilor Bayliss, moved to approve the proposal of Roger Saccoman Architecture, LTD to assist in developing the improvement plan which will include bidding and construction documentation in the amount of \$6,100.

Motion CARRIED (Councilor Hoffman Saccoman abstained from the vote)

**Approve the quote for replacement parts for the sludge pumps to Liberty Process Equipment, Inc. in the amount of \$6,040 plus shipping**

City Engineer Jesse Story explained that two quotes were received for replacement parts for the sludge pumps at the Waste Treatment Plant. These parts are wear parts and need to be replaced. They use the pumps for pumping sludge from the bottom of the tanks to put into the digester. The quotes are as follows:

|                                                |             |
|------------------------------------------------|-------------|
| Liberty Process Equipment, Inc.                | \$ 6,040.00 |
| Van Bergen & Marson, Inc – PFC Equipment, Inc. | \$11,607.48 |

Councilor Bayliss, supported by Councilor Harkonen, moved to approve the quote for replacement parts for the sludge pumps to Liberty Process Equipment, Inc. in the amount of \$6,040 plus shipping.

Motion CARRIED

**Authorize the compensation services proposal from MRA in the amount of \$21,330**

City Administrator Tom Dicklich explained that Ms. Tourville spoke about this at the Committee of the Whole meeting on March 3, 2021 and getting ourselves and studies in line. We need a professional firm to do that. He recommended the Council to approve this.

Councilor Fosso, supported by Councilor Hildenbrand, moved to authorize the compensation services proposal from MRA in the amount of \$21,330.

Motion CARRIED

**Approve the purchase of body cameras, software, licensing, and labor for installation in the amount of \$68,100 from Roger's Online**

Police Chief Steve Estey explained that at one of the previous meetings, the City Council passed the Body Cam Policy. He received the final quote from Roger's Online for the body cams, software, licensing, and labor for installation in the amount of \$68,100. By purchasing 25 body cams, this will equip all of the officers. This includes the downloading system, redaction, and licensing for all of the software. The company who contractually does the computers at the Police Department is Roger's Online. They will be installing all of this. They will be installing the Watchguard Camera System, which was the one that was proposed to the City Council. \$70,000 was budgeted for this and the quote came in from Roger's Online at \$68,100.

Councilor Hoffman Saccoman, supported by Councilor Harkonen, moved to approve the purchase of body cameras, software, licensing, and labor for installation in the amount of \$68,100 from Roger's Online.

Motion CARRIED

**DEPARTMENT AND COMMITTEE REPORTS:**

**Authorize the request to approve encumbering funds from the Parks and Golf Course 220 repair budgets (\$1,750 would come from the 2020 Golf Course 220 repair budget and \$10,000 would come from the 2020 Parks 220 repair budget) for the work of installing a concrete apron for the park shop which was awarded to Mid-Range Construction in the amount of \$11,750**

City Services Director Pete Hyduke explained that in October of 2020, he approached the City Council requesting installing an apron in front of our Maintenance Garage. It was awarded to Mid-Range Construction at that time. By the time everything was approved, the weather turned bad and it didn't make any sense to add additional costs to heating the ground so they could do the work. It was postponed until spring. He asked if the Council would encumber the funds to complete the project this spring.

Councilor Bayliss, supported Hildenbrand, moved to authorize the request to approve encumbering funds from the Parks and Golf Course 220 repair budgets (\$1,750 would come from the 2020 Golf Course 220 repair budget and \$10,000 would come from the 2020 Parks 220 repair budget) for the work of installing a concrete apron for the park shop which was awarded to Mid-Range Construction in the amount of \$11,750.

Motion CARRIED

**DISCUSSION REGARDING ORDINANCE NO. 431 AMENDING HIBBING CITY CODE CHAPTER 7 ENTITLED "STREETS AND SIDEWALKS GENERALLY", BY REPLACING SECTION 7.04 'ICE AND SNOW ON PUBLIC SIDEWALKS'; AND, BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 7.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS**

City Attorney Andy Borland explained that this is for discussion purposes only. Within the packet is another revision with regard to the ice and snow ordinance. Per the Committee of the Whole meeting last week, he presented a draft. There was discussion about commercial properties. The draft enclosed has the language that I had omitted from the previous one that all of the public needs to shovel their snow. This one changes the definition of the commercial properties too. Any of the three commercial definitions within our city Ordinance will now be obligated under the \$500 fine

provision. If it is zoned in commercial 1, 2, or 3, this is what the Ordinance would do. This is not for approval. If the City Council is comfortable with going ahead with this, then it would be posted within ten days before the next City Council Meeting, which is March 24<sup>th</sup>. The Ordinance change can be taken up at that time.

**Authorize the Mayor and City Clerk-Treasurer to sign the Chisholm Hibbing Airport Authority Easement Agreement for the road the City has built over the Airport property**

City Attorney Andy Borland stated he drafted this Easement Agreement back in December for the Airport. This is for the road that was done that the Airport Authority agreed to.

Councilor Harkonen, supported by Councilor Fosso, moved to authorize the Mayor and City Clerk-Treasurer to sign the Chisholm Hibbing Airport Authority Easement Agreement for the road the City has built over the Airport property.

Motion CARRIED

**Offer RESOLUTION NO. 21-03-01 AUTHORIZING THE EVELETH ELKS LODGE #1161 TO BEGIN THE CHARITABLE GAMBLING ACTIVITIES AT THE HIBBING ELKS LODGE #1022**

City Administrator Tom Dicklich explained that the Hibbing Elk's Lodge has had gambling in the past. They will be utilizing the Eveleth Elk's Lodge to run their Charitable Gambling.

Councilor Bayliss, supported by Councilor Fosso, moved Offer RESOLUTION NO. 21-03-01 AUTHORIZING THE EVELETH ELKS LODGE #1161 TO BEGIN THE CHARITABLE GAMBLING ACTIVITIES AT THE HIBBING ELKS LODGE #1022

**Approve the 4M Limited Term Duration Fund**

City Clerk-Treasurer Mary Ann Kepler explained that she was looking for the City to take part in the 4M Limited Term Duration Fund that was discussed at the March 3, 2021 Committee of the Whole Meeting. This is an approved investment for cities by MN statutes and the City's internal investment policy. This fund is expected to yield return similar to the CD market.

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the 4M Limited Term Duration Fund.

Motion CARRIED

**LICENSES AND PERMITS:**

Councilor Harkonen, supported by Councilor Fosso, moved to approve Special Event Permit Application of Iron Range Motorcycle Club and Credence Riders to hold their Motorcycle Parts Swap Meet in the Memorial Building on Saturday, April 10<sup>th</sup> 2021.

Motion CARRIED

Councilor Hildenbrand, supported by Councilor Bayliss, moved to approve the Raffle Permit Application Request of Family Life Center/Pregnancy Life Care Center to hold Bingo on April 7, 14, 21, & 28, 2021 at the Hibbing Elk's Lodge.

Motion CARRIED

Councilor Harkonen, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of Minnesota Forest Zone Trappers Association to hold their raffle on Wednesday, October 20, 2021 at the Hibbing Memorial Building Dining Room.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the 2021 Peddler's/Transient Merchant Applicatio of David Capanoli of Cappy's Kettle Corn to sell Kettle Corn and Vending at the Corner of 25<sup>th</sup> Street and 1<sup>st</sup> Avenue.

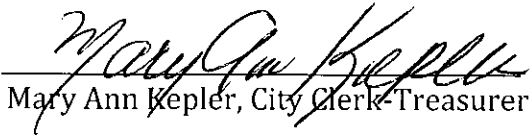
Motion CARRIED

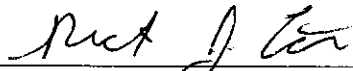
**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:18 p.m. by Councilor Harkonen and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING

ATTEST:

  
Mary Ann Kepler, City Clerk-Treasurer

  
Rick J. Cannata, Mayor