

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday October 4, 2023**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, October 4, 2023 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jay Hildenbrand, Councilor Jennifer Hoffman Saccoman and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner and City Attorney Andy Borland. Councilor John Schweiberger, City Engineer Jesse Story and Chief of Police Steve Estey were absent.

ADDs/DELETes:

- **ADD: CONSENT AGENDA #1, #14, & #15**
- **ADD: DEPARTMENT AND COMMITTEE REPORTS #1b, #2d, #6a, & #6b**
- **ADD: BIDS AND QUOTES #1c, #3a, & #4a**
- **ADD: LICENSES AND PERMITS #1, #2, & #3**

APPROVAL OF THE AGENDA:

Councilor Whitney, supported by Councilor Fosso, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the minutes of the Regular Hibbing City Council Meeting of September 20, 2023.

Motion CARRIED

Councilor Whitney, supported by Councilor Bayliss, moved to approve the minutes of the Hibbing City Council Workshop Meeting of September 20, 2023.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the Consent Agenda #s 1-15.

Discussion: Councilor Fosso stated for item numbers 12 & 13, the date should be October 18, 2023; City Clerk-Deputy Administrator Candie Seppala stated that was correct.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 09/29/2023, checks #175648-175726, in the amount of \$238,012.12
 - 10/04/2023, checks #175727-175742, in the amount of \$801,699.08
2. Approve City Payroll for the pay period ending:
 - 09/22/2023, checks #168818 - 168820 in the amount of \$430,106.02
3. Authorize the posting of a full-time Automotive Mechanic for the Public Works Department
4. Acknowledge the resignation of Craig Gleason, Skilled Labor with the Streets & Alleys Department
5. Authorize the posting of a full-time Skilled Labor with the Streets & Alleys Department
6. Authorize the Hire of James Watkins for the Public Works Foreman Position with the Public Works Department effective October 5, 2023
7. Authorize the posting of a full-time Collection System Maintenance position with the Sanitary & Storm Sewer Department
8. Authorize the hire of Steven Miller for the Equipment Operator I position with the Streets & Alleys Department effective October 5, 2023
9. Authorize the posting of a full-time Automatic Truck Driver for the Sanitation Department
10. Approve the renewal of the 2024 Blue Cross Blue Shield of MN Health Insurance Plans for active employees and early retirees
11. Authorize the hire of Gary Sporer for the full-time Skilled Labor/Auto Truck Driver for the Sanitation Department pending pre-employment contingencies
12. Set the next Regular City Council Meeting for Wednesday, October 18, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber

13. Set the next City Council Workshop Meeting for Wednesday, October 18, 2023 following the Regular City Council Meeting in the Hibbing City Hall Council Chamber
14. Set the joint meeting between the Hibbing City Council and the Hibbing Public Utilities Commission on Tuesday, October 10, 2023 at 5:00 p.m. in the City Hall Second Floor Conference Room
15. Authorize the Hibbing City Council to attend the Trick, Treat & Greet event on the front lawn of City Hall on Saturday, October 28, 2023

Items Previously Approved:

Set the Public Hearing for the adoption of the final levy on Wednesday, December 6, 2023 at 6 p.m. in the City hall Council Chamber

PUBLIC FORUM:**DEPARTMENT AND COMMITTEE REPORTS:****Authorize the Community Development Director to apply for training and technical assistance from Minnesota Housing Partnership for assistance with a Local Housing Trust Fund**

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to authorize the Community Development Director to apply for training and technical assistance from Minnesota Housing Partnership for assistance with a Local Housing Trust Fund.

Motion CARRIED

Authorize SEH to enroll the Highland Hills Development Site in the Voluntary Investigation and Clean-Up Program (VIC) with the Minnesota Pollution Control Agency (MPCA)

Councilor Fosso, supported by Councilor Bayliss, moved to authorize SEH to enroll the Highland Hills Development Site in the Voluntary Investigation and Clean-Up Program (VIC) with the Minnesota Pollution Control Agency (MPCA).

Motion CARRIED

Approve the agreement of Todd Rapp for the City of Hibbing's Local Option Sales Tax Referendum in the amount of \$32,000

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the agreement of Todd Rapp for the City of Hibbing's Local Option Sales Tax Referendum in the amount of \$32,000.

Discussion: Mayor Hydeuk thanked City Clerk-Deputy Administrator Seppala for bringing this item to the Council.

Motion CARRIED

Offer RESOLUTION NO. 23-10-02 DESIGNATING NEW POLLING LOCATIONS

Councilor Fosso, supported by Councilor Hoffman Saccoman, moved to offer RESOLUTION NO. 23-10-02 DESIGNATING NEW POLLING LOCATIONS.

Discussion: Councilor Hildenbrand asked City Clerk-Deputy Administrator Seppala if this will also be a cost savings as well; explained that yes, there will be a cost savings. Councilor Hoffman Saccoman asked how does in person voting compare to mail in voting; Treasurer-Finance Director Sheena Mulner explained that she doesn't have an exact number, however since Covid mail in voting has increased a lot. Councilor Whitney stated that Ward 4 was the Irongate Mall and Maple Hill Community Center, so that should not inconvenience people too much; City Clerk-Deputy Administrator Seppala stated yes, some people will have to travel a bit further.

Motion CARRIED

Offer RESOLUTION NO. 23-10-03 RESOLUTION ADOPTING NEW PRECINCT BOUNDARIES

Councilor Whitney, supported by Councilor Fosso, moved to approve offer RESOLUTION NO. 23-10-03 RESOLUTION ADOPTING NEW PRECINCT BOUNDARIES.

Motion CARRIED

Authorize the Mayor and City Clerk to sign the agreement between the City of Hibbing and St. Louis County concerning distribution plan for allocating funds from voter account

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to authorize the Mayor and City Clerk to sign the agreement between the City of Hibbing and St. Louis County concerning distribution plan for allocating funds from voter account.

Motion CARRIED

Offer RESOLUTION NO. 23-10-04 ACCEPTING THE DONATION FROM THE OWENS FOUNDATION FOR MINE VIEW EXHIBITION SPACE IN THE AMOUNT OF \$100,000

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 23-10-04 ACCEPTING THE DONATION FROM THE OWENS FOUNDATION FOR MINE VIEW EXHIBITION SPACE IN THE AMOUNT OF \$100,000.

Discussion: Councilor Hoffman Saccoman thanked the Owens Foundation, and she asked if there were any special conditions with the gift; City Services Director Nick Arola explained that it must be used for the construction of the exhibit space.

Motion CARRIED

Approve the contract for exhibition services with the Science Museum of Minnesota to begin Phase 1 of concept design development of the exhibition work inside the Mine View buildings in the amount of \$67,000

Councilor Bayliss, supported by Councilor Whitney, moved to approve the contract for exhibition services with the Science Museum of Minnesota to begin Phase 1 of concept design development of the exhibition work inside the Mine View buildings in the amount of \$67,000.

Motion CARRIED

Offer RESOLUTION NO. 23-10-05 ACCEPTING A DONATION FOR THE K9 PROGRAM IN THE AMOUNT OF \$1,600 FROM THE HIBBING POLICE ASSOCIATION

Councilor Bayliss, supported by Councilor Whitney, moved to offer RESOLUTION NO. 23-10-05 ACCEPTING A DONATION FOR THE K9 PROGRAM IN THE AMOUNT OF \$1,600 FROM THE HIBBING POLICE ASSOCIATION.

Motion CARRIED

City Administrator's Report

City Administrator Greg Pruszinske spoke about the upcoming joint meeting between the Hibbing City Council and the Hibbing Public Utilities Commission on Tuesday, October 10, 2023 at 5:00 p.m.

Discussion: Councilor Hoffman Saccoman asked if the joint meeting will be in the Council Chamber; City Administrator Pruszinske stated the meeting has been scheduled in the Second Floor Conference Room. Mayor Hyde stated that he is excited there will be a collaboration between the Council and the HPU Commissioners.

Offer RESOLUTION NO. 23-10-06 SETTING A PUBLIC HEARING ON SPECIAL ASSESSMENTS

Councilor Whitney, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 23-10-06 SETTING A PUBLIC HEARING ON SPECIAL ASSESSMENTS.

Motion CARRIED

Offer RESOLUTION NO. 23-10-07 SETTING A PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR SIDEWALK REPLACEMENT

Councilor Fosso, supported by Councilor Whitney, moved to offer RESOLUTION NO. 23-10-07 SETTING A PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR SIDEWALK REPLACEMENT.

Motion CARRIED

BIDS AND QUOTES:

Approve the purchase of 5 Ice Mustang Ice/Water rescue suits in the amount of \$835 each plus \$75 shipping for a total of \$4,250.00 from Fire Safety USA

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the purchase of 5 Ice Mustang Ice/Water rescue suits in the amount of \$835 each plus \$75 shipping for a total of \$4,250.00 from Fire Safety USA.

Motion CARRIED

Approve the installation of new poles with electrical meters for the 9 warning siren location in the amount of \$19,700 from the Hibbing Public Utilities

Councilor Fosso, supported by Councilor Bayliss, moved to approve the installation of new poles with electrical meters for the 9 warning siren location in the amount of \$19,700 from the Hibbing Public Utilities.

Discussion: Mayor Hyduke stated that he appreciates Fire Chief Erik Jankila reaching out to HPU and creating this partnership.

Motion CARRIED

Approve the 9 warning sirens system replacement from Frontline Warning Systems (Whelen) in the amount of \$215,375

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the 9 warning sirens system replacement from Frontline Warning Systems (Whelen) in the amount of \$215,375.

Discussion: Councilor Whitney asked Fire Chief Jankila about the warranty; Fire Chief Jankila explained that the 5 year maintenance Agreement is included in the price. Councilor Whitney asked Fire Chief Jankila after the 5 years, who maintains the equipment; Fire Chief Jankila explained that he would think the City would renegotiate a new agreement for maintaining the equipment. Councilor Hoffman Saccoman asked Fire Chief Jankila if this came in under budget; Fire Chief Jankila explained the bid came in under budget, however there will be some additional costs involved. Councilor Hoffman Saccoman asked Fire Chief Jankila how long the batteries will last; Fire Chief Jankila stated 2-4 hours if the sirens are all sounding continuously.

Motion CARRIED

Approve the purchase and installation of a new Boss Snowplow from United Truck Body in the amount of \$9,442.00

Councilor Fosso, supported by Councilor Bayliss, moved to approve the purchase and installation of a new Boss Snowplow from United Truck Body in the amount of \$9,442.00.

Discussion: Mayor Hyduke asked City Services Director Arola if this is for the truck that was ordered almost 3 years ago; City Services Director Arola stated yes. Councilor Hoffman Saccoman asked City Services Director Arola if there is a warranty on the plow and when does the warranty period begin; City Services Director Arola stated that he believes there is a warranty that starts the day of purchase.

Motion CARRIED

Approve the contract for services with George Bougalis and Sons for the demolition of four city-owned structures in the amount of \$121,755

Councilor Bayliss, supported by Councilor Whitney, moved to approve the contract for services with George Bougalis and Sons for the demolition of four city-owned structures in the amount of \$121,755.

Discussion: mayor Hyduke asked City Services Director Arola if there will be a class five finish and the area used for parking; City Services Director Arola stated yes.

Motion CARRIED

Approve the contract for services with Bougalis Inc. for the walkway and parking lot work at Mine View in the amount of \$97,522

Councilor Fosso, supported by Councilor Whitney, moved to approve the contract for services with Bougalis Inc. for the walkway and parking lot work at Mine View in the amount of \$97,522.

Discussion: Mayor Hyde asked City Services Director Arola if he could give any update on the Mine View project; City Services Director Arola gave a brief update on the project.

Motion CARRIED

Approve the purchase of a 2025 Peterbilt Heil Front Loader Garbage Truck in the amount of \$412,555.50 (the chassis will come from Allstate Peterbilt in the amount of \$238,209.00 plus title and license. The body will come from MacQueen Equipment in the amount of \$174,346.50)

Councilor Fosso, supported by Councilor Bayliss, moved to approve the purchase of a 2025 Peterbilt Heil Front Loader Garbage Truck in the amount of \$412,555.50 (The chassis will come from Allstate Peterbilt in the amount of \$238,209.00 plus title and license. The body will come from MacQueen Equipment in the amount of \$174,346.50).

Discussion: Mayor Hyde asked if the money is required up front, or just get the order out; City Administrator Pruszinske stated the order is placed and it is paid for when we take delivery. Councilor Hoffman Saccoman asked why we are ordering a 2025 and not a 2024; Fleet Manager Joe McKenney stated that when you order in 2024 you are ordering a 2025 model. Councilor Whitney asked if this truck will be ordered now and received and paid for in 2024; Fleet Manager McKenney explained the ordering and paying process. Councilor Hoffman Saccoman inquired about when the warranty begins; Fleet Manager McKenney stated that the warranty begins the date of delivery. City Administrator Pruszinske also gave a brief explanation of the process.

Motion CARRIED

Approve the service agreement between the City of Hibbing and LHB for the Zim Road Bridge Construction Documents in the amount of \$37,950.00

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the service agreement between the City of Hibbing and LHB for the Zim Road Bridge Construction Documents in the amount of \$37,950.00.

Discussion: Mayor Hyde asked if LHB will help secure funding for the project; City Administrator Pruszinske stated yes.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Temporary On-Sale Liquor License of the Chisholm Chamber of Commerce to have Valentini's dispense alcohol at the MN Deer Hunters Banquet on Wednesday, October 4, 2023 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve the Raffle Permit Application Request of the Children of Grace Childcare and Education Center to hold bingo on Wednesdays November 1, 8, 15, & 22, 2023 at the Do You.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the Raffle Permit Application Request of the Hibbing Tourist Center Senior Citizens to hold their raffle on Saturday, December 23, 2023 at the Hibbing Tourist Center.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:50 p.m. by Councilor Bayliss and supported by Councilor Whitney.

Motion CARRIED

CITY OF HIBBING



Pete Hyduke, Mayor

ATTEST:



Candie Seppala, City Clerk-Deputy Administrator