

HIBBING CITY COUNCIL
Regular Meeting
Wednesday, November 15, 2023

Councilor Justin Fosso	_____	City Administrator Greg Pruszinske	_____
Councilor John Schweiberger	_____	City Clerk-Dep Administrator Candie Seppala	_____
Councilor James Bayliss	_____	Finance Director - Treasurer Sheena Mulner	_____
Councilor Jay Hildenbrand	_____	City Attorney Andy Borland	_____
Councilor Jennifer Hoffman Saccoman	_____	Chief of Police Steve Estey	_____
Councilor Chris Whitney	_____	City Engineer Jesse Story	_____
Mayor Pete Hyduke	_____		

I. CALL TO ORDER:

II. ADDs and DELETes:

- **ADD: CONSENT AGENDA #15**

III. APPROVAL OF THE AGENDA:

IV. APPROVAL OF MINUTES:

- Approve the Minutes of the Hibbing City Council Meeting of November 1, 2023
- Approve the Minutes of the Hibbing City Council Workshop Meeting of November 1, 2023

V. PUBLIC HEARING REGARDING SPECIAL ASSESSMENTS FOR SIDEWALK REPLACEMENT

- **Offer RESOLUTION NO. 23-11-08 AUTHORIZING SPECIAL ASSESSMENTS FOR SIDEWALK REPLACEMENT**

VI. PUBLIC HEARING REGARDING SPECIAL ASSESSMENTS FOR LONG GRASS, UTILITIES, AND/OR GARBAGE/STORM WATER

Offer RESOLUTION NO. 23-11-09 AUTHORIZING SPECIAL ASSESSMENTS FOR LONG GRASS, UTILITIES, AND/OR GARBAGE/STORM WATER

VII. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 11/09/2023, checks #175929-176019, in the amount of \$594,443.06
 - 11/15/2023, checks # 176020-176039, in the amount of \$746,188.11 Placeholder
2. Approve City Payroll for pay period ending:
 - 10/22/2023 for the employee sick leave in the amount of \$142,269.08
 - 11/03/2023, checks #168842-168849 in the amount of \$531,542.52
3. Accept and place on file the Hibbing Police Department Activity Report for October, 2023
4. Authorize the posting of a temporary full-time Library Technician
5. Authorize the hire of Brittany Cusack for the temporary Library Aide pending pre-employment contingencies
6. Approve the new Sick Leave Policy effective January 1, 2024
7. Approve the hire of Shawn Nickila for the Full-Time Battalion Chief/Fire Marshal/Paramedic effective January 1, 2024
8. Authorize the hire of Charlie Gram for the Full-Time Equipment Operator I with the Public Works Department effective November 16, 2023
9. Approve eliminating one Full-Time Skilled Labor Position in the Public Works Department
10. Authorize the creation and posting of a Full-Time Equipment Operator I for the Public Works Department
11. Authorize the Hibbing City Council to attend the Fire Department Recognition Dinner on Saturday, December 9, 2023 at The Do You
12. Authorize the Mayor to sign a Letter of Support for the Highway Safety Improvement Program funding application for the Highway 5 and Town Line Road Intersection Safety Improvement Project
13. Set the next regular meeting for Wednesday, December 6, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber with Truth in Taxation starting at 6:00 p.m.
14. Set the next City Council Workshop for Wednesday, December 6, 2023 following the Regular Meeting in the Hibbing City Hall Council Chamber
15. Set a Special City Council Meeting for Wednesday, December 13, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber

Items Previously Approved:

Set the Public Hearing for the adoption of the final levy on Wednesday, December 6, 2023 at 6 p.m. in the City Hall Council Chamber

VIII. AGE FRIENDLY PRESENTATION – GEORGIA LANE**IX. PUBLIC FORUM:****X. DEPARTMENT AND COMMITTEE REPORTS:****1. Community Economic Development Director Betsy Olivanti**

- a. Authorize the signing of the right of access agreement for Hibbing HRA to conduct preliminary geological testing on parcel 140-0010-0112 with a vendor of their choice

2. Finance Director – Treasurer Sheena Mulner

- a. Offer RESOLUTION NO. 23-11-03 TO MAKE DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR AN ISSUE OF TAX EXEMPT BONDS

3. Public Works Director – City Engineer Jesse Story

- a. Offer RESOLUTION NO. 23-11-04 REVOKING COUNTY ROAD 763 (WILPEN TRAIL) AS A ROAD AND REVERT JURISDICTION OF THE ROADWAY TO THE CITY OF HIBBING TO BECOME A MUNICIPAL STREET

4. Library Manager Laura Koeneman

- a. Offer RESOLUTION NO. 23-11-05 ACCEPTING THE GRANT AWARD IN SUPPORT OF THE HIBBING PUBLIC LIBRARY 2023/24 WINTER READING PROGRAM FROM THE HIBBING FOUNDATION'S 'FAMILY OF FUNDS' ON BEHALF OF THE OWENS – PESAVENTO / DR. BENJAMIN P. OWENS FAMILY FOUNDATION IN THE AMOUNT OF \$2,500

5. City Services Director Nick Arola

- a. Approve the professional services agreement with ICS to move forward with improvements to the City Hall Building

6. City Clerk – Deputy Administrator Candie Seppala

- a. Offer RESOLUTION NO. 23-11-06 ACCEPTING THE GRANT AWARD IN SUPPORT OF THE PUMPKINS FOR THE 2023 TRICK, TREAT, AND GREET EVENT AT HIBBING CITY HALL IN THE AMOUNT OF \$2,400 ON BEHALF OF THE OWENS – PESAVENTO / DR. BENJAMIN P. OWENS FAMILY FOUNDATION

7. City Administrator Greg Pruszinske

- a. Offer RESOLUTION NO. 23-11-07 AUTHORIZING THE CITY OF HIBBING TO JOIN THE COALITION OF GREATER MINNESOTA CITIES
- b. City Administrator's Report
 - o Final Budget Update to the City Council (with Sheena Mulner)

VIII. BIDS AND QUOTES:**1. City Engineer Jesse Story**

- a. Approve the quote for a rear post assembly for a John Deere Grader from McCoy Construction in the amount of \$3,998.26 plus freight
- b. Approve the Rainey Road Bridge Project Change Order in the amount of \$12,825.00
- c. Approve the replacement of a Packer Blade and Wear Kit for the Pak-Mor Garbage Truck from Pyramid Equipment in the amount of \$14,213.20
- d. Approve the Rapid Rail Loader Arm Assembly on Garbage Truck #114 from MacQueen Equipment in the amount of \$43,286.96 plus freight
- e. Approve the quote for two 2024 Kenworth T880 Dump Trucks from MHC Kenworth in the amount of \$482,550.00 (Sourcewell Contract)

2. Library Manager Laura Koeneman

- a. Approve the purchase of a self-propelled floor scrubber in the amount of \$12,753.92 from Dalco (This replaces the one previously approved at the September 20th City Council Meeting)

3. Chief of Police Steve Estey

- a. Approve the quotes for up-fitting (5) squad cars from Enforcement Lighting in the amount of \$82,800.00 (costs include equipment, labor, and shipping)
- b. Approve the purchase of (4) Motorola Radios in the amount of \$25,675.20 from DSC Communications
- c. Approve the purchase of (4) Stalker Radars in the amount of \$13,822.50 from Stalker Radar Inc.
- d. Approve the out-of-state travel request for Captain Kenjalo to attend Survival Defensive Tactics Instructor Course in Mt. Pleasant, Wisconsin June 16-21, 2024

4. community Development Director Betsy Olivanti

- a. Approve the additional funding for Miriam Kero as an independent contractor to finish the National Endowment for the Humanities: Public Humanities Project Grant in the amount of \$3,250

IX. BOARDS AND COMMISSIONS:**X. LICENSES AND PERMITS:**

1. Approve the Raffle Permit Application Request of the Hibbing Curling Club to hold their raffle on Tuesday, April 9, 2024 at the Hibbing Curling Club

Raffle Permit # 23-11-05
2. Approve the Raffle Permit Application Request of the Hibbing Curling Club to hold their raffle for the Bonspiel on Saturday, April 13, 2024 at the Hibbing Curling Club

Raffle Permit # 23-11-06
3. Approve the Special Event Permit Application of the Lincoln PTO to hold their Deck the Halls event on Wednesday, December 13, 2023 at the Lincoln Elementary School
4. Approve the Special Event Permit Application of the Law Enforcement Torch Run – Special Olympics to hold the Polar Bear Plunge on Saturday, March 16, 2024 at Carey Lake
5. Approve the Raffle Permit Application Request of the Hibbing Choir Parents Association to hold their raffle on Monday, December 18, 2023 at the Hibbing High School

Raffle Permit #23-11-07
6. Approve the Raffle Permit Application Request of the Veteran's Community Thrift Store to hold their Raffle on Saturday, November 25, 2023 at the Hibbing Memorial Building

Raffle Permit #23-11-08
7. Approve the Temporary On-Sale Liquor License Application of the Veteran's Community Thrift Store to have Palmer's Tavern dispense alcohol during the Harvey Benefit at the Hibbing Memorial Building on Saturday, November 25, 2023

XI. CLOSED SESSION: FOR THE PURPOSE OF DEVELOPING OFFERS FOR THE PURCHASE OF REAL PROPERTY (PID #140-0106-00101, 139-0050-04756, 140-0106-00110) PURSUANT TO MN STATE STATUTE SECTION 13D.05 subd. 3c(3)

XII. ADJOURNMENT: