

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday November 15, 2023**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, November 15, 2023 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jay Hildenbrand and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner, City Attorney Andy Borland, City Engineer Jesse Story and Chief of Police Steve Estey. Councilor Jennifer Hoffman Saccoman and Councilor John Schweiberger were absent.

ADDs/DELETES:

- **ADD:** **CONSENT AGENDA #15**
- **ADD:** **DEPARTMENT AND COMMITTEE REPORTS #1b**

APPROVAL OF THE AGENDA:

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the minutes of the Regular Hibbing City Council Meeting of November 1, 2023.

Motion CARRIED

Councilor Whitney, supported by Councilor Fosso, moved to approve the minutes of the Hibbing City Council Workshop Meeting of November 1, 2023.

Motion CARRIED

PUBLIC HEARING:

Mayor Hyduke opened the Public Hearing regarding Special Assessments for Sidewalk Replacement. He asked three times if anyone in the audience wanted to speak.

No one stood up to speak. Mayor Hyduke closed the Public Hearing.

Councilor Fosso, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 23-11-08 AUTHORIZING SPECIAL ASSESSMENTS FOR SIDEWALK REPLACEMENT.

Motion CARRIED

Mayor Hyduke opened the Public Hearing regarding Special Assessments for Long Grass, Utilities, and/or Garbage/Storm Water. He asked if anyone in the audience wanted to speak.

Jessica Sklors, 2623 3rd Ave. East, Hibbing, MN 55746 wished to speak about a past due notice for a sewer and garbage assessment that she received. Treasurer-Finance Director Sheena Mulner stated that she would take her contact information and check into her account and contact her.

No one else stood up to speak. Mayor Hyduke closed the Public Hearing.

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. NO. 23-11-09 AUTHORIZING SPECIAL ASSESSMENTS FOR LONG GRASS, UTILITIES, AND/OR GARBAGE/STORM WATER

Motion CARRIED

CONSENT

AGENDA:

Councilor Whitney, supported by Councilor Hildenbrand, moved to approve the Consent Agenda #s 1-15.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 11/09/2023, checks #175929-176019, in the amount of \$594,443.06
 - 11/15/2023, checks # 176020-176039, in the amount of \$746,188.11
2. Approve City Payroll for pay period ending:
 - 10/22/2023 for the employee sick leave in the amount of \$142,269.08
 - 11/03/2023, checks #168842-168849 in the amount of \$531,542.52
3. Accept and place on file the Hibbing Police Department Activity Report for October, 2023
4. Authorize the posting of a temporary full-time Library Technician
5. Authorize the hire of Brittany Cusack for the temporary Library Aide pending pre-employment contingencies
6. Approve the new Sick Leave Policy effective January 1, 2024

7. Approve the hire of Shawn Nickila for the Full-Time Battalion Chief/Fire Marshal/Paramedic effective January 1, 2024
8. Authorize the hire of Charlie Gram for the Full-Time Equipment Operator I with the Public Works Department effective November 16, 2023
9. Approve eliminating one Full-Time Skilled Labor Position in the Public Works Department
10. Authorize the creation and posting of a Full-Time Equipment Operator I for the Public Works Department
11. Authorize the Hibbing City Council to attend the Fire Department Recognition Dinner on Saturday, December 9, 2023 at The Do You
12. Authorize the Mayor to sign a Letter of Support for the Highway Safety Improvement Program funding application for the Highway 5 and Town Line Road Intersection Safety Improvement Project
13. Set the next Regular City Council Meeting for Wednesday, December 6, 2023 at 5:00 p.m. in the City Hall Council Chamber with Truth In Taxation starting at 6 p.m.
14. Set the next City Council Workshop Meeting for Wednesday, December 6, 2023 following the Regular City Council Meeting in the City Hall Council Chamber
15. Set a Special City Council Meeting for Wednesday, December 13, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber

Items Previously Approved:

Set the Public Hearing for the adoption of the final levy on Wednesday, December 6, 2023 at 6 p.m. in the City hall Council Chamber

Mayor Hyduke welcomed Kelly Grinsteinner to her first City Council Meeting as the Marketing and Communications Manager.

AGE FRIENDLY PRESENTATION – GEORGIA LANE

Georgia Lane and Ann Bussey both spoke and gave an Age Friendly Presentation. There was a brief discussion between Ms. Lane, Ms. Bussey and the Councilors.

PUBLIC FORUM:**DEPARTMENT AND COMMITTEE REPORTS:**

Authorize the signing of the right of access agreement for Hibbing HRA to conduct preliminary geological testing on parcel 140-0010-0112 with a vendor of their choice

Councilor Whitney, supported by Councilor Bayliss, moved to authorize the signing of the right of access agreement for Hibbing HRA to conduct preliminary geological testing on parcel 140-0010-0112 with a vendor of their choice.

Motion CARRIED

Offer RESOLUTION NO. 23-11-10 APPROVING THE INTERFUND LOAN TO HIBBING ECONOMIC DEVELOPMENT AUTHORITY FOR \$250,000 TO PROVIDE LOAN FUNDS FOR THE RED ROCK HOTEL PROJECT CONTINGENT ON HEDA APPROVING REPAYING THE GENERAL FUND

Councilor Fosso, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 23-11-10 APPROVING THE INTERFUND LOAN TO HIBBING ECONOMIC DEVELOPMENT AUTHORITY FOR \$250,000 TO PROVIDE LOAN FUNDS FOR THE RED ROCK HOTEL PROJECT CONTINGENT ON HEDA REPAYING THE GENERAL FUND.

Discussion: City Attorney Andy Borland stated that the Bond Counsel indicated that the Resolution should state that it is contingent on HEDA approving repaying the General Fund. Councilor Whitney asked what the target date is for the first 54 rooms to be opened; Community Development Director Betsy Olivanti stated Spring of 2024. Councilor Fosso asked if phase one also includes the pool area, breakfast nook, workout room and conference room; Community Development Director Olivanti stated yes, it will include as much of the hotel proper as he can get completed.

Motion CARRIED

Offer RESOLUTION NO. 23-11-03 TO MAKE DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR AN ISSUE OF TAX EXEMPT BONDS

Councilor Bayliss, supported by Councilor Fosso, moved to Offer RESOLUTION NO. 23-11-03 TO MAKE DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR AN ISSUE OF TAX EXEMPT BONDS.

Motion CARRIED

Offer RESOLUTION NO. 23-11-04 REVOKING COUNTY ROAD 763 (WILPEN TRAIL) AS A ROAD AND REVERT JURISDICTION OF THE ROADWAY TO THE CITY OF HIBBING TO BECOME A MUNICIPAL STREET

Councilor Whitney, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 23-11-04 REVOKING COUNTY ROAD 763 (WILPEN TRAIL) AS A ROAD AND REVERT JURISDICTION OF THE ROADWAY TO THE CITY OF HIBBING TO BECOME A MUNICIPAL STREET.

Motion CARRIED

Offer RESOLUTION NO. 23-11-05 ACCEPTING THE GRANT AWARD IN SUPPORT OF THE HIBBING PUBLIC LIBRARY 2023/24 WINTER READING PROGRAM FROM THE HIBBING FOUNDATION'S 'FAMILY OF FUNDS' ON BEHALF OF THE OWENS – PESAVENTO/DR. BENJAMIN P. OWENS FAMILY FOUNDATION IN THE AMOUNT OF \$2,500

Councilor Bayliss, supported by Councilor Fosso, moved to Offer RESOLUTION NO. 23-11-05 ACCEPTING THE GRANT AWARD IN SUPPORT OF THE HIBBING PUBLIC LIBRARY 2023/24 WINTER READING PROGRAM FROM THE HIBBING FOUNDATION'S 'FAMILY OF FUNDS' ON BEHALF OF THE OWENS – PESAVENTO/DR. BENJAMIN P. OWENS FAMILY FOUNDATION IN THE AMOUNT OF \$2,500.

Discussion: Councilor Bayliss asked to verify the amount of the grant; Library Manager Laura Koeneman stated the amount is \$2,500.

Motion CARRIED

Approve the professional services agreement with ICS to move forward with improvements to the City Hall Building

Councilor Fosso, supported by Councilor Bayliss, moved to approve the professional services agreement with ICS to move forward with improvements to the City Hall Building.

Discussion: Mayor Hyduke stated that he feels the City is moving in the right direction with City Hall, he asked what is going to happen with the other buildings; there was short discussion between City Councilors and Staff.

Motion CARRIED

Offer RESOLUTION NO. 23-11-06 ACCEPTING THE GRANT AWARD IN SUPPORT OF THE PUMPKINS FOR THE 2023 TRICK, TREAT, AND GREET EVENT AT HIBBING CITY HALL IN THE AMOUNT OF \$2,400 ON BEHALF OF THE OWENS – PESAVENTO / DR. BENJAMIN P. OWENS FAMILY FOUNDATION

Councilor Whitney, supported by Councilor Hildenbrand, moved to Offer RESOLUTION NO. 23-11-06 ACCEPTING THE GRANT AWARD IN SUPPORT OF THE PUMPKINS FOR THE 2023 TRICK, TREAT, AND GREET EVENT AT HIBBING CITY HALL IN THE AMOUNT OF \$2,400 ON BEHALF OF THE OWENS – PESAVENTO / DR. BENJAMIN P. OWENS FAMILY FOUNDATION.

Motion CARRIED

Offer RESOLUTION NO. 23-11-07 AUTHORIZING THE CITY OF HIBBING TO JOIN THE COALITION OF GREATER MINNESOTA CITIES

Councilor Bayliss, supported by Councilor Fosso, moved to Offer RESOLUTION NO. 23-11-07 AUTHORIZING THE CITY OF HIBBING TO JOIN THE COALITION OF GREATER MINNESOTA CITIES.

Discussion: Mayor Hyduke stated that he thinks this is an important thing to do.

Motion CARRIED

City Administrator's Report

City Administrator Pruszinske explained that the Special City Council Meeting that was approved earlier in the meeting is for the City Council to consider and make a decision on the loan the City is collaborating on for Hibbing Public Utilities.

City Administrator Pruszinske and Treasurer-Finance Director Mulner both spoke briefly about the status of the 2024 budget; there was short discussion between City Councilors and Staff.

BIDS AND QUOTES:

Approve the quote for a rear post assembly for a John Deere Grader from McCoy Construction in the amount of \$3,998.26 plus freight

Councilor Whitney, supported by Councilor Fosso, moved to approve the quote for a rear post assembly for a John Deere Grader from McCoy Construction in the amount of \$3,998.26 plus freight.

Motion CARRIED

Approve the Rainey Road Bridge Project Change Order in the amount of \$12,825.00

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the Rainey Road Bridge Project Change Order in the amount of \$12,825.00.

Discussion: Councilor Bayliss asked if finding that much bituminous on a trouble spot is going to be a common problem; City Engineer Story stated no.

Motion CARRIED

Approve the replacement of a Packer Blade and Wear Kit for the Pak-Mor Garbage Truck from Pyramid Equipment in the amount of \$14,213.20 plus freight

Councilor Fosso, supported by Councilor Whitney, moved to approve the replacement of a Packer Blade and Wear Kit for the Pak-Mor Garbage Truck from Pyramid Equipment in the amount of \$14,213.20 plus freight.

Motion CARRIED

Approve the Rapid Rail Loader Arm Assembly on Garbage Truck #114 from MacQueen Equipment in the amount of \$43,286.96 plus freight

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the Rapid Rail Loader Arm Assembly on Garbage Truck #114 from MacQueen Equipment in the amount of \$43,286.96 plus freight.

Discussion: Mayor Hyduke asked if he said 3 years; City Engineer Story stated yes.

Motion CARRIED

Approve the quote for two 2024 Kenworth T880 Dump Trucks from MHC Kenworth in the amount of \$482,550.00 (Sourcewell Contract)

Councilor Fosso, supported by Councilor Bayliss, moved to approve the quote for two 2024 Kenworth T880 Dump Trucks from MHC Kenworth in the amount of \$482,550.00 (Sourcewell Contract).

Discussion: Councilor Whitney asked why the City is paying tax; City Engineer Story stated that the City pays Motor Vehicle Tax.

Motion CARRIED

Approve the purchase of a self-propelled floor scrubber in the amount of \$12,753.92 from Dalco (This replaces the one previously approved at the September 20th City Council Meeting)

Councilor Bayliss, supported by Councilor Fosso, moved to approve the purchase of a self-propelled floor scrubber in the amount of \$12,753.92 from Dalco (This replaces the one previously approved at the September 20th City Council Meeting).

Motion CARRIED

Approve the quotes for up-fitting (5) squad cars from Enforcement Lighting in the amount of \$82,800.00 (costs include equipment, labor, and shipping)

Councilor Whitney, supported by Councilor Hildenbrand, moved to approve the quotes for up-fitting (5) squad cars from Enforcement Lighting in the amount of \$82,800.00 (costs include equipment, labor, and shipping).

Discussion: Councilor Whitney asked if the Explorers are less expensive to outfit because some of the equipment can be reused; Chief of Police Steve Estey stated yes.

Motion CARRIED

Approve the purchase of (4) Motorola Radios in the amount of \$25,675.20 from DSC Communications

Councilor Bayliss, supported by Councilor Whitney, moved to the purchase of (4) Motorola Radios in the amount of \$25,675.20 from DSC Communications.

Motion CARRIED

Approve the purchase of (4) Stalker Radars in the amount of \$13,822.50 from Stalker Radar Inc.

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve the purchase of (4) Stalker Radars in the amount of \$13,822.50 from Stalker Radar Inc.

Motion CARRIED

Approve the out-of-state travel request for Captain Kenjalo to attend Survival Defensive Tactics Instructor Course in Mt. Pleasant, Wisconsin June 16-21, 2024

Councilor Bayliss, supported by Councilor Whitney, moved to approve the out-of-state travel request for Captain Kenjalo to attend Survival Defensive Tactics Instructor Course in Mt. Pleasant, Wisconsin June 16-21, 2024.

Discussion: Councilor Bayliss stated that the training is very valuable and he is happy that Captain Kenjalo is attending this for the department.

Motion CARRIED

Approve the additional funding for Miriam Kero as an independent contractor to finish the National Endowment for the Humanities: Public Humanities Project Grant in the amount of \$3,250

Councilor Whitney, supported by Councilor Fosso, moved to approve the additional funding for Miriam Kero as an independent contractor to finish the National Endowment for the Humanities: Public Humanities Project Grant in the amount of \$3,250.

Discussion: Mayor Hyduke asked what the timeframe is; Community Development Director Olivanti stated that a draft for this grant will be submitted the end of November and the National Endowment for the Humanities will give feedback before the January 2024 submission.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of the Hibbing Curling Club to hold their raffle on Tuesday, April 9, 2024 at the Hibbing Curling Club.

Motion CARRIED

Councilor Whitney, supported by Councilor Hildenbrand, moved to approve the Raffle Permit Application Request of the Hibbing Curling Club to hold their raffle for the Bonspiel on Saturday, April 13, 2024 at the Hibbing Curling Club.

Motion CARRIED

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Special Event Permit Application of the Lincoln PTO to hold their Deck the Halls event on Wednesday, December 13, 2023 at the Lincoln Elementary School.

Motion CARRIED

Councilor Whitney, supported by Councilor Bayliss, moved to approve the Special Event Permit Application of the Law Enforcement Torch Run – Special Olympics to hold the Polar Bear Plunge on Saturday, March 16, 2024 at Carey Lake.

Motion CARRIED

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve the Raffle Permit Application Request of the Hibbing Choir Parents Association to hold their raffle on Monday, December 18, 2023 at the Hibbing High School.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of the Veteran's Community Thrift Store to hold their Raffle on Saturday, November 25, 2023 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Fosso, supported by Councilor Whitney, moved to approve the Temporary On-Sale Liquor License Application of the Veteran's Community Thrift Store to have Palmer's Tavern dispense alcohol during the Harvey Benefit at the Hibbing Memorial Building on Saturday, November 25, 2023.

Motion CARRIED

CLOSED SESSION: FOR THE PURPOSE OF DEVELOPING OFFERS FOR THE PURCHASE OF REAL PROPERTY (PID #140-0106-00101, 139-0050-04756,

**140-0106-00110) PURSUANT TO MN STATE STATUTE SECTION
13D.05 subd. 3c(3)**

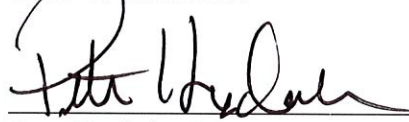
Councilor Bayliss, supported by Councilor Hildenbrand, moved to go into closed session for the purpose of developing offers for the purchase of real property (PID #140-0106-00101, 139-0050-04756, 140-0106-00110 pursuant to MN State Statue Section 13D.05 subd. 3c(3).

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:17 p.m. by Councilor Bayliss and supported by Councilor Hildenbrand.

Motion CARRIED

CITY OF HIBBING



Pete Hyduke, Mayor

ATTEST:



Candie Seppala, City Clerk-Deputy Administrator