

HIBBING CITY COUNCIL

Wednesday, December 20, 2023

Regular Meeting 5:00 p.m.

Councilor Jennifer Hoffman Saccoman	_____	Administrator Greg Pruszinske	_____
Councilor Chris Whitney	_____	City Clerk-Dep Administrator Candie Seppala	_____
Councilor Justin Fosso	_____	Finance Director - Treasurer Sheena Mulner	_____
Councilor John Schweiberger	_____	City Attorney Andy Borland	_____
Councilor James Bayliss	_____	Chief of Police Steve Estey	_____
Councilor Jay Hildenbrand	_____	City Engineer Jesse Story	_____
Mayor Pete Hyduke	_____		

I. CALL TO ORDER:

II. ADDs and DELETes:

III. APPROVAL OF THE AGENDA:

IV. APPROVAL OF MINUTES:

- Approve the Minutes of the Hibbing City Council Meeting of December 6, 2023
- Approve the Minutes of the Hibbing City Council Workshop of December 6, 2023
- Approve the Minutes of the Special City Council Meeting of December 13, 2023

V. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 12/15/2023, checks # 176152 -176242, in the amount of \$683,383.58
2. Approve City Payroll for pay period ending:
 - 11/17/2023 Comp and School Payout, in the amount of \$101,629.87
 - 12/1/2023, checks #168861-168872 in the amount of \$547,675.49
3. Accept and place on file the Hibbing Police Department's November, 2023 Activity Report
4. Authorize the promotion of Jim Sallis to Full-Time Battalion Chief/Firefighter/Paramedic with the Hibbing Fire Department effective January 1, 2024
5. Authorize the promotion of Dustin Kunnari to Full-Time Captain/Firefighter/Paramedic with the Hibbing Fire Department effective January 2, 2024

6. Authorize the promotion of Whitney Galaski to Full-Time Engineer/Firefighter/Paramedic with the Hibbing Fire Department effective January 9, 2024
7. Authorize the hire of Riley Lawryn for the temporary Rink Attendant pending pre-employment contingencies
8. Offer RESOLUTION NO. 23-12-14 APPROVING LABOR AGREEMENT AND MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF HIBBING POLICE FEDERATION
9. Approve the new Employee Assistance Program Policy effective January 1, 2024
10. Authorize the posting of a full-time Equipment Operator I for the Public Works Department
11. Authorize the hire of Isabella Jaynes for the temporary Rink Attendant pending pre-employment contingencies
12. Authorize the hire of Jered Sanborn for the full-time Maintenance Position in City Services effective December 21, 2023
13. Authorize the Hibbing City Council to attend the 119th Annual Hibbing Chamber Dinner on Friday, January 26, 2024 at the Androy by Boomtown
14. Set the next Reorganizational and Regular meeting for Wednesday, January 3, 2024 at 5:00 p.m. in the Hibbing City Hall Council Chamber
15. Set the next City Council Workshop for Wednesday, January 3, 2024 following the Reorganizational and Regular Meeting in the Hibbing City Hall Council Chamber

VI. PUBLIC FORUM:

VII. DEPARTMENT AND COMMITTEE REPORTS:

1. City Services Director Nick Arola

- a. Approve the 3-year agreement for the purpose of supply and maintenance of (2) amusement games (Claw Machines) at the Hibbing Memorial Building between the City of Hibbing and Liberty Coin Inc.
- b. Offer RESOLUTION NO. 23-12-15 AUTHORIZING THE APPLICATION AND ACCEPT FUNDS IF AWARDED FROM IRRR RECREATION AND TOURISM GRANT PROGRAM FOR A NEW STAGE TRAILER

2. Community Development Director Betsy Olivanti

- a. Receive and file the 2023 Comprehensive Housing Needs Analysis for Hibbing, Minnesota

3. Chief of Police Steve Estey

- a. Authorize the Mayor and City Clerk to sign the Joint Powers Agreement with the MN BCA Anti-Heroin Task Force

VIII. BIDS AND QUOTES:**1. City Engineer Jesse Story**

- a. Approve the purchase increase of the Budgeted Service Truck for the Waste Collection System (this was initially approved in January, 2023) - PLACEHOLDER

2. City Services Director Nick Arola

- a. Approve the purchase of Invoice #37341 to Iron Range Plumbing and Heating for the furnace replacement at the Greyhound Bus Museum

3. Chief of Police Steve Estey

- a. Approve the purchase of (3) 2023 Chevrolet Traverse Squads from Friendly Automotive in the amount of \$121,920

4. Finance Director – Treasurer Sheena Mulner

- a. Authorize the Sewer Credit Request of Ryan Johnson of Junction Car Wash in the amount of \$19,166.55
- b. Approve the additional module to the UKG Agreement ACA with a one-time fee of \$1,000 and an amount of \$.31 per person per month with a minimum monthly maintenance fee of \$40.30

IX. BOARDS AND COMMISSIONS:**X. LICENSES AND PERMITS:**

1. Approve the Raffle Permit Application Request of Mesaba Concert Association to hold Bingo on February 7, 114, 21, and 28, 2024 at The Do You.

Raffle Permit # 23-12-06
2. Approve the 2024 On-Sale & Sunday Liquor License Renewals (Pending current taxes, utilities, and insurance)
3. Approve the 2024 Off-Sale Liquor License Renewals (Pending current taxes, utilities, and insurance)

4. Approve the 2024 Off-Sale Brew Pub License Renewals (Pending current taxes, utilities, and insurance)
5. Approve the 2024 Wine - On-Sale Liquor License Renewals (Pending current taxes, utilities, and insurance)
6. Approve the 2024 Club On-Sale Liquor License Renewals (Pending current taxes, utilities, and insurance)
7. Approve the 2024 3.2 Beer On-Sale Liquor License Renewals (Pending current taxes, utilities, and insurance)
8. Approve the Special Event Permit Application of the Hibbing Quarterback Club to hold their Youth Football Bean Bag Charity Event on Saturday, May 4, 2024 at Palmer's Tavern
9. Approve the Raffle Permit Application Request of the Hibbing Quarterback Club to hold their Raffle on Saturday, May 4, 2024 at Palmer's Tavern

Raffle Permit # 23-12-07
10. Approve the 2024 2 AM Liquor License Renewal of Mike's Pub (BTL Inc.)
11. Approve the Raffle Permit Application Request of the Hibbing Boys Hockey Club Inc. to hold their Raffle on Tuesday, February 13, 2024 at the Hibbing Memorial Arena

Raffle Permit # 23-12-08

XI. DISCUSSION:

1. Parking Enforcement

XII. ANNUAL REPORT:

1. City Administrator Greg Pruszinske

- a. Offer the City of Hibbing's Annual Report

XIII. CLOSED SESSION: FOR THE PURPOSE OF EVALUATING THE PERFORMANCE OF THE CITY ADMINISTRATOR PURSUANT TO MN ST SECTION 13D.05SUB 3(a)

XIV. ADJOURNMENT: