

HIBBING CITY COUNCIL
Regular Meeting
Wednesday, November 2, 2022
5:00 P.M.

REVISED

Councilor Justin Fosso	_____	City Administrator Greg Pruszinske	_____
Councilor John Schweiberger	_____	Sr. Executive Assist Candie Seppala	_____
Councilor James Bayliss	_____	City Clerk-Treasurer Sheena Mulner	_____
Councilor Tim Harkonen	_____	City Attorney Andy Borland	_____
Councilor Jennifer Hoffman Saccoman	_____	Chief of Police Steve Estey	_____
Councilor Steve Jurenes	_____	City Engineer Jesse Story	_____
Mayor Rick J. Cannata	_____		

I. CALL TO ORDER:

II. ADDs and DELETES:

- **ADD: CONSENT AGENDA #15 & #16**
- **MODIFY: DEPARTMENT AND COMMITTEE REPORTS #4a**
- **ADD: BIDS & QUOTES #1a**
- **ADD: LICENSES & PERMITS #4 & #5**

III. APPROVAL OF THE AGENDA:

IV. APPROVAL OF MINUTES:

- Approve the Minutes of the Regular Hibbing City Council Meeting of October 19, 2022
- Approve the Minutes of the Hibbing City Council Workshop Meeting of October 19, 2022

V. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 10/28/2022, checks #173331-173433, in the amount of \$337,859.44
2. Approve City Payroll for pay period ending:
 - 10/21/2022, checks #168454-168464, in the amount of \$537,879.23

3. Acknowledge the resignation of Heather Kepler, Clerk/Elections with the City of Hibbing effective November 10, 2022
4. Approve the Hibbing Police Department Activity Report for July, 2022
5. Authorize the Hibbing City Council to attend the Hibbing Power Plant Centennial on Thursday, November 10, 2022 at 3:00 p.m. at 1832 E 6th Avenue
6. Approve the updated Rink Attendant Job Description
7. Authorize the external posting for the Temporary Rink Attendant for City Services
8. Approval of the Seasonal Maintenance Job Description
9. Approval of the Library Intern Job Description
10. Authorize the resignation of Angela Johnson, Opioid Tech with the Hibbing Police Department effective October 8, 2022
11. Set the 2022 General Election Canvassing Meeting for Wednesday, November 16, 2022 5:00 p.m. in the Hibbing City Hall Council Chamber
12. Set the next regular meeting for Wednesday, November 16, 2022 at 5:15 p.m. in the Hibbing City Hall Council Chamber
13. Set the Closed Session for the City Administrator's Evaluation following the Regular Hibbing City Council Meeting on Wednesday, November 16, 2022 in the HEDA Suite
14. Set the next City Council Workshop for Wednesday, November 16, 2022 following Closed Session in the Hibbing City Hall Council Chamber
15. Authorize the hire of the updated Election Judge List
16. Authorize the Hibbing City Council to attend the Hibbing Public Library Yuletide Festival on Thursday, December 8, 2022 at the Hibbing Public Library

Items previously approved at the October 5th City Council Meeting

17. Authorize the Hibbing City Council to attend the Northern St. Louis County Housing Summit on Tuesday, November 1, 2022 at the Iron Trail Motors Event Center, 919 6th Street S, Virginia, MN

VI. PUBLIC FORUM:

VII. DEPARTMENT AND COMMITTEE REPORTS**1. City Clerk-Treasurer Sheena Mulner**

- a. Approve setting a fixed fee for long grass mowing to \$250 per hour with a 1-hour minimum
- b. Approve the purchasing contract with Cintas to provide uniform and linen services
- c. Approve exercising the 2023 Option Year with Shubat Transportation for the Transit Bus Contract

2. Chief of Police Steve Estey

- a. Approve Policy Number 41, Hours of Work and Scheduling, within the Hibbing Police Department

3. City Services Director Nick Arola

- a. Approve the facility user agreement between the City of Hibbing and ISD #701
- b. Approve the facility user agreement between the City of Hibbing and the Hibbing Curling Club
- c. Approve the facility user agreement between the City of Hibbing and the Hibbing Figure Skating Club
- d. Approve the facility user agreement between the City of Hibbing and the Hibbing Chisholm Youth Hockey Association

4. Sr. Executive Assistant Candie Seppala

- a. Approve the Data Practices Policy and Request Form

5. City Administrator Greg Pruszinske

- a. City Administrator's Report

VIII. BIDS AND QUOTES:**1. City Engineer Jesse Story**

- a. Approve the purchase of air release valves FROM Electric Pump for the Ansley Road Forcemain in the amount of \$4,748.16

IX. LICENSES AND PERMITS:

1. Approve the Raffle Permit Application Request of the Hibbing Boys Hoop Club to hold their raffle at the Lincoln Elementary School on a date to be determined once their schedule is set

Raffle # 22-10-04

2. Approve the Special Event Permit Application of the Hibbing Public Utility Commission to hold their Hibbing Municipal Power Plant Centennial on Thursday, November 10, 2022 at 1832 E. 6th Avenue

3. Approve the 2023 Brew Pub License of Boomtown Brewery & woodfire Grill

4. Approve the Raffle Permit Application Request of the Hibbing Alliance Church to hold their raffle on Saturday, December 3, 2022 at the Hibbing Elk's Lodge

Raffle #22-11-01

5. Approve the Special Event Permit Application of the Hibbing Public Library to hold their Yuletide Festival on Thursday, December 8, 2022 at the Hibbing Public Library

**X. CLOSED SESSION: FOR THE PURPOSE OF EVALUATING THE
PERFORMANCE OF THE CITY ADMINISTRATOR
PURSUANT TO MN ST SECTION 13D.05SUB 3(a)**

XI. ADJOURNMENT: