

HIBBING CITY COUNCIL
Regular Meeting
Wednesday, December 21, 2022
5:15 P.M.
REVISED

Councilor James Bayliss	_____	City Administrator Greg Pruszinske	_____
Councilor Tim Harkonen	_____	Sr. Executive Assist Candie Seppala	_____
Councilor Jennifer Hoffman Saccoman	_____	City Clerk-Treasurer Sheena Mulner	_____
Councilor Chris Whitney	_____	City Attorney Andy Borland	_____
Councilor Justin Fosso	_____	Chief of Police Steve Estey	_____
Councilor John Schweiberger	_____	City Engineer Jesse Story	_____
Mayor Rick J. Cannata	_____		

I. CALL TO ORDER:

II. ADDs and DELETES:

- **ADD: CONSENT AGENDA #9, #10, #11, #12, #13**
- **DELETE: DEPARTMENT AND COMMITTEE REPORTS #2a**
- **ADD: DEPARTMENT AND COMMITTEE REPORTS #2b**
- **ADD: BIDS & QUOTES #1e**
- **DELETE: BIDS & QUOTES #1b**

III. APPROVAL OF THE AGENDA:

IV. APPROVAL OF MINUTES:

- Approve the Minutes of the Regular Hibbing City Council Meeting of December 7, 2022

V. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 12/16/2022, checks #173634- 173757, in the amount of \$860,202.06
2. Approve City Payroll for pay period ending:
 - 12/02/2022, checks #168614-168619, in the amount of \$521,317.99

- 11/18/2022, comp time checks #168620-168635, in the amount of \$90,478.11
- 3. Approve the Treasurer/Finance Director Job Description
- 4. Authorize the hire of Sheena Mulner for the position of Treasurer/Finance Director effective December 22, 2022
- 5. Approval of the City Clerk/Deputy Administrator Job Description
- 6. Authorize the hire of Candie Seppala for the position of City Clerk/Deputy Administrator effective December 22, 2022
- 7. Set the next Reorganization and Regular Hibbing City Council Meeting for Wednesday, January 4, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber
- 8. Set the next City Council Workshop for Wednesday, January 4, 2023 following the Reorganization and Regular Meeting in the Hibbing City Hall Council Chamber
- 9. Authorize the hire of Martine Cianni for the position of Library Specialist with the Hibbing Public Library effective December 22, 2022
- 10. Approve the Code Enforcement Technician Job Description with the Hibbing Police Department
- 11. Authorize the posting of a full-time Code Enforcement Technician with the Hibbing Police Department
- 12. Approve the updated PBA Technician job description with the Hibbing Police Department
- 13. Approve the Indoor Play Park Attendant job description

VI. PUBLIC FORUM:

VII. DEPARTMENT AND COMMITTEE REPORTS

1. **Chief of Police Steve Estey**

- a. Authorize updating parking and administrative fines beginning January 1, 2023

2. **Community Development Director Betsy Olivanti**

- a. ~~Approve applying for the 2022 Request for Technical Assistance through~~

~~Minnesota Housing Partnership to have Hibbing participate in the 9th Housing Institute with the Iron Range Cohort~~

- b. Offer RESOLUTION NO. 22-12-12 AUTHORIZING THE CITY OF HIBBING TO SEEK \$600,000 IN IRRRB GRANT FUNDING FOR THE AEOA HIBBING SHELTER REHABILITATION

3. **City Clerk-Treasurer Sheena Mulner**

- a. Offer RESOLUTION NO. 22-12-09 RE-ESTABLISHING POLLING LOCATIONS FOR 2023

4. **City Attorney Andy Borland**

- a. Offer RESOLUTION NO. 22-12-10 AUTHORIZING COMMENCEMENT OF ADOLPH ALVAREZ ESTATE

b. **ORDINANCE NO. 436, 2ND SERIES**

AN ORDINANCE OF THE CITY OF HIBBING, MINNESOTA, AMENDING HIBBING CITY CODE CHAPTER 1 GENERAL PROVISIONS AND DEFINITIONS APPLICATION TO THE ENTIRE CITY CODE INCLUDING PENALTY FOR VIOLATION@ BY REPLACING SUBDIVISION 3 OF SECTION 1.02 ENTITLED 'DEFINITIONS'.

c. **ORDINANCE NO. 437, 2ND SERIES**

AN ORDINANCE OF THE CITY OF HIBBING, MINNESOTA, AMENDING HIBBING CITY CODE CHAPTER 20 ENTITLED "LISTING OF UNCODED ORDINANCES IN EFFECT" BY ADDING A DELEGATION OF CERTAIN DUTIES OF THE CITY CLERK TO THE CITY TREASURER; AND, BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 WHICH, AMONG OTHER THINGS, CONTAINS PENALTY PROVISIONS.

5. **City Services Director Nick Arola**

- a. Offer RESOLUTION NO. 22-12-11 ACCEPTING THE DONATION ON BEHALF OF THE CENTRAL RANGE PICKLEBALL ASSOCIATION FROM THE BEN OWENS FOUNDATION IN THE AMOUNT OF \$65.000

6. **City Administrator Greg Pruszinske**

- a. City Administrator's Annual Report

X. BIDS AND QUOTES:**1. City Engineer Jesse Story**

- a. Approve the quote for saddle assemblies for the “Hendricks” suspension on Dump Truck #66 from Mid-State Truck Service in the amount of \$5,477.70
- ~~b. Approve the repair parts for Ansley Road main sewer line manhole structure to Electric Pump Inc. in the amount of \$16,994.45~~
- c. Approve the quote for replacement tires for the front of truck #66046 Front-End Loader to Iron Range Tire in the amount of \$4,180.00
- d. Approve the purchase of a new Vactor Jet Truck from MacQueen Equipment in the amount of \$585,835.36
- e. Approve the purchase of sludge pump parts to rebuild a pump to Liberty Process Equipment in the amount of \$7,744 plus shipping

2. City Services Director Nick Arola

- a. Approve the request to place equipment order with Bobcat of Duluth for the purchase of a Bobcat UW56 with bonding money in the amount of \$80,193.86
- b. Approve the request to place equipment order with MTI Distributing for the purchase a Toro Greensmaster 3150 TriPlex Mower in the amount of \$41,121.94
- c. Approve the purchase to place order with MTI Distributing for the purchase of a Toro SP5040 Infield Drag in the amount of \$25,664.81
- d. Approve the purchase to place an order to place an equipment order with MTI Distributing for the purchase of a Ventrac 4520 Tractor in the amount of \$58,739.72

VIII. LICENSES AND PERMITS:

1. Approve the Raffle Permit Application Request of the Hibbing Area Chamber of Commerce to hold their raffle at the Hibbing National Guard Armory on Friday, February 3, 2023

Raffle Permit # - 22-12-06

2. Approve the Special Event Permit Application of the Range Nordic Gliders to host the Carey Lake Classic Challenge on Saturday, February 18, 2023 at the Carey Lake South Parking Lot

IX. CLOSED SESSION: FOR THE PURPOSE OF LABOR NEGOTIATIONS STRATEGY PURSUANT TO MN ST SECTION 13D.03SUB.1(b)

X. ADJOURNMENT: