



**HIBBING CITY COUNCIL**  
**Regular Meeting**  
**Wednesday, September 4, 2024**  
**5:00 PM**

---

Councilor Chris Whitney  
Councilor Justin Fosso  
Councilor John Schweiberger  
Councilor James Bayliss  
Councilor Jay Hildenbrand  
Councilor Jennifer Hoffman Saccoman  
Mayor Pete Hyduke

City Administrator Greg Pruszinske  
City Clerk-Dep Admin Candie Seppala  
Finance Dir - Treasurer Sheena Mulner  
City Attorney Andy Borland  
Chief of Police Steve Estey  
City Engineer Jesse Story

---

**I. CALL TO ORDER:**

**II. ADDS AND DELETES:**

1. ADD: DEPARTMENT & COMMITTEE REPORTS #6a.
- ADD: LICENSES & PERMITS #4

**III. APPROVAL OF THE AGENDA:**

**IV. APPROVAL OF MINUTES:**

1. Approve the Minutes of the Hibbing City Council Meeting of August 21, 2024
2. Approve the Minutes of the Hibbing City Council Workshop of August 21, 2024

**V. CONSENT AGENDA:**

1. Approve Accounts Payable dated September 3, 2024 for checks #178142-178233 in the amount of \$1,306,826.14
2. Approve City Payroll dated August 23, 2024 in the amount of \$527,094.94
3. Authorize the hire of Dylan Davis for the Full-Time Firefighter/EMT position pending pre-employment contingencies
4. Authorize the hire of Jaxon Johnson for the Full-Time Firefighter/EMT position pending pre-employment contingencies
5. Set the next Hibbing City Council Meeting for Wednesday, September 18, 2024 at 5:00 p.m. in the Hibbing City Hall Council Chamber.
6. Set the next Hibbing Council Workshop Meeting for Wednesday, September 18, 2024 following the Regular City Council Meeting at 5:00 p.m. in the Hibbing City Hall

Council Chamber

7. Set the TNT Meeting for December 4, 2024 at 6:00 p.m. following the Regular City Council Meeting in the Hibbing City Hall Council Chamber
8. Authorize the Hibbing City Council to attend the Hibbing Public Utilities Commissions Work Session Meeting on Tuesday, September 24, 2024 in the 2nd Floor Conference Room at City Hall
9. Authorize the Mayor to offer a letter of commitment to creating an age-friendly environment in Hibbing

**VI. PUBLIC FORUM:**

**VII. DEPARTMENT AND COMMITTEE REPORTS:**

**1. Finance Director-Treasurer Sheena Mulner**

- a. Offer RESOLUTION NO. 24-09-01 APPROVING THE CERTIFICATION OF THE PRELIMINARY BUDGET/LEVY FOR THE 2024 LEVY PAYABLE IN 2025
- b. Offer RESOLUTION NO. 24-09-02 APPROVING THE 2024 RANGE REGIONAL AIRPORT AUTHORITY PRELIMINARY LEVY PAYABLE IN 2025 REQUEST
- c. Offer RESOLUTION NO. 24-09-03 APPROVING THE CERTIFICATION OF THE 2024 PRELIMINARY HRA LEVY PAYABLE IN 2025 IN THE AMOUNT OF \$150,000
- d. Offer RESOLUTION NO. 24-09-07 TO COMMIT REMAINING AMERICAN RESCUE PLAN FUNDS TO FUND THE MINEVIEW PROJECT

**2. Community Development Director Betsy Olivanti**

- a. Offer RESOLUTION NO. 24-09-04 APPROVING THE TRANSFER OF LOCAL AFFORDABLE HOUSING AID INTO THE LOCAL HOUSING TRUST FUND AND ALL FUTURE ALLOCATIONS OF THE SAME
- b. Approve the agreement with Miriam Kero Consulting for the digital Equity Competitive Application Grant from the Federal National Telecommunications and Information Administration (NTIA)

**3. City Engineering Jesse Story**

- a. Offer RESOLUTION NO. 24-09-05 AUTHORIZING THE CITY OF HIBBING TO ENTER INTO A COOPERATIVE AGREEMENT WITH ST LOUIS COUNTY MAINTENANCE PROGRAMS SOLICITATION

**4. Building Official Pat Green**

- a. Approve a Conditional Use Permit Request of Kenneth Rhodes to allow for two dwellings on the same lot

**5. City Attorney Andy Borland**

- a. Offer RESOLUTION NO. 24-09-06 RESOLUTION OF INTENTION TO ORDER THE VACATION OF THAT ALLEY RUNNING BETWEEN 2ND AVENUE NORTH AND 1ST AVENUE NORTH BETWEEN LOTS 22 AND 23, BLOCK 3, AND LOTS 17 AND 18, BLOCK 3, RESPECTIVELY ALL IN STATE SECOND ADDITION TO KELLY LAKE AND SETTING A PUBLIC HEARING THEREON

**6. City Administrator Greg Pruszinske**

- a. Offer RESOLUTION NO. 24-09-07 AUTHORIZE THE SUBMITTAL OF AN APPLICATION TO AARP FOR PARTICIPATION IN THE AARP NETWORK OF AGE-FRIENDLY COMMUNITIES PROGRAM
- b. Administrator's Report

**VIII. BIDS AND QUOTES:**

**1. City Clerk-Deputy Administrator Candie Seppala**

- a. Approve the purchase of 8 APC Smart UPSs, two rack towers, and two rack enclosure cabinets for the new servers from INSIGHT Public Sector in the amount of \$9,530.50

**2. City Engineering Jesse Story**

- a. Approve the quote from L&L Rentals in Hibbing for a skid steer track loader at the Cemetery in the amount of \$71,975.00
- b. Approve the quote from RMS adding a Walk-N-Roller to one of the road graders in the amount of \$42,640.00

**3. Finance Director-Treasurer Sheena Mulner**

**4. Fire Chief Erik Jankila**

**IX. BOARDS AND COMMISSIONS:**

**X. LICENSES AND PERMITS:**

- 1. Approve the Special Event Permit Application of the Victory Christian Academy to hold the VCA Bike-A-Thon in Bennett Park and the Mesabi Trail on Saturday, September 28, 2024
- 2. Approve the Raffle Permit Request Application of the Hibbing High School Volleyball Club to hold their raffle on Tuesday, October 15, 2024 at the Lincoln Middle School

Raffle Permit # - 24-09-01

3. Approve the Raffle Permit Application Request of Shannon Paulsen Suite Dreams to hold the raffle on Saturday, October 5, 2024 at Mike's Pub

Raffle #24-09-02

4. Approve the Raffle Permit Application Request of the Hibbing Chisholm Youth Hockey to hold their raffle on Thursday, January 30. 2025

Raffle Permit # 24-09-03

## **XI. CLOSED SESSION**

1. CLOSED SESSION: FOR THE PURPOSE OF REAL PROPERTY PARCELS 140-0270-01318, 140-0070-00670, 140-0140-00120, AND 140-0290-00619 PURSUANT TO MN ST SECTION 13D.05SUB.3(c3)

## **XII. ADJOURNMENT:**