

**THE MINUTES OF THE REGULAR MEETING OF THE  
HIBBING CITY COUNCIL  
Wednesday July 10, 2024**

**TIME AND PLACE:** A Regular Meeting of the Hibbing City Council was held on Wednesday, July 10, 2024 in the City Hall Council Chamber.

**CALL TO ORDER:** Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

**ATTENDANCE:** Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jay Hildenbrand, Councilor Jennifer Hoffman Saccoman, Councilor John Schweiberger and Councilor Chris Whitney. Also present were City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner, City Engineer Jesse Story and Deputy Chief of Police Tyler Schwerzler. City Administrator Greg Pruszinske, City Attorney Andy Borland and Chief of Police Steve Estey were absent.

**ADDs/DELETES:**

- **ADD:**           **CONSENT AGENDA: #10 & #11**
- **DELETE:**   **CONSENT AGENDA #4 & #6**
- **ADD:**           **2023 AUDIT PRESENTATION**
- **DELETE:**   **DEPARTMENT & COMMITTEE REPORT #3d**
- **ADD:**           **DEPARTMENT & COMMITTEE REPORT #3g**
- **ADD:**           **LICENSES & PERMITS #3**

**APPROVAL OF THE AGENDA:**

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Agenda.

Motion CARRIED

**APPROVAL OF MINUTES:**

Councilor Schweiberger, supported by Councilor Whitney, moved to approve the minutes of the Regular Hibbing City Council Meeting of June 26, 2024.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the minutes of the Hibbing City Council Workshop Meeting of June 26, 2024.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Whitney, moved to approve the minutes of the Special Hibbing City Council Meeting of July 1, 2024.

Motion CARRIED

**CONSENT AGENDA:**

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-9.

Motion CARRIED

1. Approve Accounts Payable dated:
  - 07/10/2024, checks #177720-177821, in the amount of \$1,567,577.90
2. Approve City Payroll for pay period ending:
  - 06/28/2024, in the amount of \$647,289.86
3. Authorize the Mayor to Proclaim Friday, July 12, 2024 as Hibbing High School Day in Hibbing
4. Approve updating the Automotive Mechanic Job Description
5. Set the next Regular Meeting for Wednesday, July 24, 2024 at 5:00 p.m. in the Hibbing City Hall Council Chamber
6. Set the next City Council Workshop for Wednesday, July 24, 2024 following the Regular Meeting in the Hibbing City Hall Council Chamber
7. Set the 2024 Joint Meeting with the Chisholm Hibbing Airport Commission and the City of Chisholm for Monday, August 19, 2024, at 6:00 p.m. at the Range Regional Airport
8. Approve the updated list of 2024 Election Judges
9. Set a Special Meeting for discussion purposes of the Range Regional Safety Building for Wednesday July 31, 2024, at 5:45 p.m. in the Hibbing City Hall Council Chamber following the H.E.D.A. Meeting.

**2023 AUDIT PRESENTATION BY ABDO**

Bonnie Schwieger from Abdo gave an Audit Presentation and went over the packet that the City Council was given.

**PUBLIC FORUM: Mayor Hyduke explained to those wishing to speak that they will have 5 minutes to speak uninterrupted and the City Council will not take any action tonight; they will take your feedback for future decisions.**

Dave Boettcher, 12252 Old Hwy 169 Hibbing, MN 55746 was present but did not wish to speak, he was representing Grace Lutheran Church as one of their Councilors and is on their Board.

Mike Pavich, 3823 6<sup>th</sup> Ave. West. Hibbing, MN 55746 wished to speak about the new location of the proposed Cobb Cook Place Apartments Project.

Joel Minter, 3814 6<sup>th</sup> Ave. West Hibbing, MN 55746 wished to speak about the new location of the proposed Cobb Cook Place Apartments Project.

Jake Doherty, 802 West 39<sup>th</sup> St. Hibbing, MN 55746 wished to speak about the new location of the proposed Cobb Cook Place Apartments Project.

**DEPARTMENT AND COMMITTEE REPORTS:**

**Approve the 2024 City Sidewalk Project additional work in the amount of \$23,564.57**

Councilor Whitney, supported by Councilor Hoffman Saccoman, moved to approve the 2024 City Sidewalk Project additional work in the amount of \$23,564.57.

Motion CARRIED

**Offer RESOLUTION 24-07-01 MAKING APPLICATION TO AND ACCEPTING FUNDS FROM THE NORTHEAST MINNESOTA OFFICE OF JOB TRAINING TALENT DEVELOPMENT PROGRAM FOR LEADERSHIP TRAINING**

Councilor Schweiberger, supported by Councilor Fosso, moved to offer RESOLUTION 24-07-01 MAKING APPLICATION TO AND ACCEPTING FUNDS FROM THE NORTHEAST MINNESOTA OFFICE OF JOB TRAINING TALENT DEVELOPMENT PROGRAM FOR LEADERSHIP TRAINING.

Motion CARRIED

**Amend Hibbing City Code Chapter 2 entitled “Administration and General Government” by Revising Section 2.53 ‘City Administrator’; and, by adopting by reference, Hibbing City Code Chapter 1 and Section 2.99 which, among other things, contain penalty provisions**

Councilor Bayliss, supported by Councilor Fosso, moved to amend Hibbing City Code Chapter 2 entitled “Administration and General Government” by Revising Section 2.53 ‘City Administrator’; and, by adopting by reference, Hibbing City Code Chapter 1 and Section 2.99 which, among other things, contain penalty provisions.

Motion CARRIED

**Amend Hibbing City Code Chapter 17 entitled “Storm Water Pollution Prevention” by Amending Section 17.08 Entitled “Reduction of Clear Water (Storm Water) in the Sanitary Sewer System;” and by adopting by Reference, Hibbing City Code Chapter 1 and Section 17.99 which, among other things, contain penalty provisions**

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to amend Hibbing City Code Chapter 17 entitled “Storm Water Pollution Prevention” by Amending Section 17.08 Entitled “Reduction of Clear Water (Storm Water) in the Sanitary Sewer System;” and by adopting by Reference, Hibbing City Code Chapter 1 and Section 17.99 which, among other things, contain penalty provisions.

Motion CARRIED

City Clerk-Deputy Administrator Candie Seppala stated to the City Council and those in the audience that the City’s new Library Director Jill Reini started on July 1<sup>st</sup> and that she was present at tonight’s Council Meeting.

Councilor Bayliss, supported by Councilor Hildenbrand, moved to return to Public Forum.

Motion CARRIED

Ashton Martin, 301 North Inner Dr. Hibbing, MN 55746 handed out letters to the City Council and Staff and wished to speak about the Cobb Cook Park.

**Highland Hills Small Area Plan Project Update Presentation – Bob Streetar, Streetar Consulting**

Bob Streetar with Streetar Consulting gave a presentation on the Highland Hills Small Area Plan Project.

**Approve the agreement with Perkins & Will to complete concept designs through Phase 3 of the Highland Hills small area plan project in the amount of \$101,900**

Councilor Schweiberger, supported by Councilor Hildenbrand, moved to approve the agreement with Perkins & Will to complete concept designs through Phase 3 of the Highland Hills small area plan project in the amount of \$101,900.

Motion CARRIED

**Offer RESOLUTION NO. 24-07-02 AUTHORIZING THE CITY OF HIBBING TO APPLY FOR AND ACCEPT FUNDS FROM THE DEPARMTENT OF IRON RANGE RESOURCES AND REHABILITATION AGENCY'S COMMUNITY INFRASTRUCTURE GRANT PROGRAM**

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to offer RESOLUTION NO. 24-07-02 AUTHORIZING THE CITY OF HIBBING TO APPLY FOR AND ACCEPT FUNDS FROM THE DEPARMTENT OF IRON RANGE RESOURCES AND REHABILITATION AGENCY'S COMMUNITY INFRASTRUCTURE GRANT PROGRAM.

Discussion: Mayor Hyduke asked Community Development Director Betsy Olivanti what is the timeframe for the funding; Community Development Director Olivanti explained that the funding from the Historical Society and the IRR will have matching funding dates.

Motion CARRIED

**Approve the Purchase Agreement for PID # 139-0050-04676 with the HRA of Hibbing**

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to approve the Purchase Agreement for PID # 139-0050-04676 with the HRA of Hibbing.

Discussion: Councilor Hildenbrand asked if this is contingent on the HRA receiving the funding; Community Development Director Olivanti stated that yes it is.

Motion CARRIED

**Offer RESOLUTION NO. 24-07-03 IN SUPPORT OF THE HRA OF HIBBING'S PROJECT**

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. 24-07-03 IN SUPPORT OF THE HRA OF HIBBING'S PROJECT.

Discussion: Mayor Hyduke asked when this would come to the Council to start the environmental process; there was some discussion between City Councilors and Staff regarding this topic.

Motion CARRIED

**Offer RESOLUTION NO. 24-07-04 TO AUTHORIZE A TRANSFER OF FUNDS FROM THE LAND ACQUISITION FUND TO HIBBING ECONOMIC DEVELOPMENT AUTHORITY**

Councilor Whitney, supported by Councilor Schweiberger, moved to offer RESOLUTION NO. 24-07-04 TO AUTHORIZE A TRANSFER OF FUNDS FROM THE LAND ACQUISITION FUND TO HIBBING ECONOMIC DEVELOPMENT AUTHORITY.

Motion CARRIED

**UPDATES**

City Engineer Jesse Story and Mayor Hyduke gave the City Council updates on some City Projects. City Engineer Story explained that contracts have been signed for the Roof, Mechanical and Clock Tower Glass Projects at City Hall; they are working with the Architect and the sole bidder on the Restoration Project. City Engineer Story gave an update on the condition of the City Hall Fountain. City Engineer Story also gave updates on the South Howard Alley, flooding around 41<sup>st</sup> St. and the flood debris hauled by Public Works. Mayor Hyduke spoke about the new Pickleball Courts. Mayor Hyduke also gave an update on the Mineview.

**BIDS AND QUOTES:****Approve the purchase of 4 (4-yard) Front Load Steel containers and 4 (6-yard) Front Load Steel containers from Hartel's Disposal in the amount of \$11,060**

Councilor Bayliss, supported by Councilor Fosso, moved to approve the purchase of 4 (4-yard) Front Load Steel containers and 4 (6-yard) Front Load Steel containers from Hartel's Disposal in the amount of \$11,060.

Motion CARRIED

**DISCUSSION:**

There was a brief discussion between City Councilors and Staff regarding a Resolution waving the Planning Commissions Hearing on the sale of property from the City to the HRA pending the HRA receiving the necessary funding for the project. Any necessary rezoning would still go through the Planning Commission if funding is received. The Resolution to wave the Planning Commission Hearing on the sale of the property will be on the next City Council Agenda.

**BOARDS AND COMMISSIONS:**

- **Appointments of HEDA Members**  
**Term ending December 31, 2029**  
**Term ending December 31, 2027**  
**Term ending December 31, 2031**  
Applicants:

- ◆ Steve Jurenes
- ◆ Celia Cameron
- ◆ Jim Skalski
- ◆ Mike Egan

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, nominated Steve Jurenes for the term ending December 31, 2029. Mayor Hyduke asked three times if there were any other nominations for the term ending December 31, 2029. Steve Jurenes was appointed to the term ending December 31, 2029

Motion CARRIED

Councilor Bayliss, supported by Councilor Whitney, nominated Mike Egan for the term ending December 31, 2027.

Councilor Schweiberger, supported by Councilor Hildenbrand, nominated Celia Cameron for the term ending December 31, 2027.

Mayor Hyduke asked three times if there were any other nominations for the term ending December 31, 2027.

A Roll Call Vote was taken for Mike Egan's nomination:

Councilor Hoffman Saccoman votes: no

Councilor Whitney votes: yes

Councilor Fosso votes: yes

Councilor Schweiberger votes: no

Councilor Bayliss votes: yes

Councilor Hildenbrand votes: no

Mayor Hyduke votes: yes

Mike Egan was appointed to the term ending December 31, 2027.

Mayor Hyduke, supported by Councilor Hoffman Saccoman, nominated Jim Skalski for the term ending December 31, 2031.

Councilor Hildenbrand, supported by Councilor Bayliss, nominated Celia Cameron for the term ending December 31, 2031.

Mayor Hyduke asked three times if there were any other nominations for the term ending December 31, 2031.

A Roll Call Vote was taken for Jim Skalski's nomination:

Councilor Hoffman Saccoman votes: yes

Councilor Whitney votes: no

Councilor Fosso votes: no  
Councilor Schweiberger votes: no  
Councilor Bayliss votes: no  
Councilor Hildenbrand votes: no  
Mayor Hyduke votes: yes

A Roll Call Vote was taken for Celia Cameron's nomination:

Councilor Hoffman Saccoman votes: yes  
Councilor Whitney votes: yes  
Councilor Fosso votes: yes  
Councilor Schweiberger votes: yes  
Councilor Bayliss votes: yes  
Councilor Hildenbrand votes: yes  
Mayor Hyduke votes: no

Celia Cameron was appointed to the term ending December 31, 2031.

#### **LICENSES AND PERMITS:**

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Raffle Permit of the Hibbing Area Chamber of Commerce to hold their raffle on Monday, August 5, 2024 at the Mesaba Country Club.

Motion CARRIED

Councilor Whitney, supported by Councilor Fosso, moved to approve the 2024 Transient Merchant License of Dylan James Horne DBA Grilled Cheese Galore to sell food in Hibbing from July 11, 2024 through July 10, 2025 pursuant to the City of Hibbing Ordinance.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to approve the Temporary On-Sale Liquor License of Boomtown Brewery and Woodfire Grill to dispense alcohol at the Androy on July 11, July 23, and August 3.

Motion CARRIED

#### **CLOSED SESSION:**

**FOR THE PURPOSE OF EVALUATION OF THE  
PERFORMANCE OF A CITY OF HIBBING EMPLOYEE  
UNDER MN ST STATUTE 13D.05, subd. 3(a)**

Councilor Bayliss, supported by Councilor Schweiberger, moved to go into closed session for the purpose of evaluation of the Performance of a City of Hibbing Employee, under MN State Statue 13D.05, subd. 3(a).

Motion CARRIED

Councilor Schweiberger, supported by Councilor Hildebrand, moved to resume the Regular Meeting of the Hibbing City Council at 7:08 p.m.

Motion CARRIED

**Approve the removal of Kelly Estey from the employment of the City of Hibbing effective July 11, 2024 for non-disciplinary reasons as specified in City Administrator Greg Pruszinske's letter to Kelly Estey of July 2, 2024; and that the City Administrator will provide Kelly Estey with an appropriate notice related to this decision.**

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the removal of Kelly Estey from the employment of the City of Hibbing effective July 11, 2024 for non-disciplinary reasons as specified in City Administrator Greg Pruszinske's letter to Kelly Estey of July 2, 2024; and that the City Administrator will provide Kelly Estey with an appropriate notice related to this decision.

Motion CARRIED

Mayor Hyduke reminded everyone present and those watching of the events that are happening in Hibbing this weekend; he encouraged everyone to attend, have fun, enjoy themselves and be safe.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:12 p.m. by Councilor Bayliss and supported by Councilor Hildenbrand.

Motion CARRIED

CITY OF HIBBING

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Pete Hyduke, Mayor

ATTEST: 

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Candie Seppala, City Clerk-Deputy Administrator