



HIBBING CITY COUNCIL
Regular Meeting
Wednesday, September 4, 2024
5:00 PM

Councilor Chris Whitney	City Administrator Greg Pruszinske
Councilor Justin Fosso	City Clerk-Dep Admin Candie Seppala
Councilor John Schweiberger	Finance Dir - Treasurer Sheena Mulner
Councilor James Bayliss	City Attorney Andy Borland
Councilor Jay Hildenbrand	Chief of Police Steve Estey
Councilor Jennifer Hoffman Saccoman	City Engineer Jesse Story
Mayor Pete Hyduke	

I. CALL TO ORDER:

II. ADDS AND DELETES:

III. APPROVAL OF THE AGENDA:

IV. APPROVAL OF MINUTES:

1. Approve the Minutes of the Hibbing City Council Meeting of August 21, 2024
2. Approve the Minutes of the Hibbing City Council Workshop of August 21, 2024

V. CONSENT AGENDA:

1. Approve Accounts Payable - Placeholder
2. Approve City Payroll dated August 23, 2024 in the amount of \$527,094.94
3. Authorize the hire of Dylan Davis for the Full-Time Firefighter/EMT position pending pre-employment contingencies
4. Authorize the hire of Jaxon Johnson for the Full-Time Firefighter/EMT position pending pre-employment contingencies

VI. PUBLIC FORUM:

VII. DEPARTMENT AND COMMITTEE REPORTS:

1. **Finance Director-Treasurer Sheena Mulner**
 - a. Offer RESOLUTION NO. 24-09-01 APPROVING THE CERTIFICATION OF THE PRELIMINARY BUDGET/LEVY FOR THE 2024 LEVY PAYABLE IN 2025

- b. Offer RESOLUTION NO. 24-09-02 APPROVING THE 2024 RANGE REGIONAL AIRPORT AUTHORITY LEVY PAYABLE IN 2025 REQUEST
- c. Offer RESOLUTION NO. 24-09-03 APPROVING THE CERTIFICATION OF THE 2024 HRA LEVY PAYABLE IN 2025 IN THE AMOUNT OF \$150,000
- d. Offer RESOLUTION NO. 24-09-07 TO COMMIT REMAINING AMERICAN RESCUE PLAN FUNDS TO FUND THE MINEVIEW PROJECT

2. Community Development Director Betsy Olivanti

- a. Offer RESOLUTION NO. 24-09-04 APPROVING THE TRANSFER OF LOCAL AFFORDABLE HOUSING AID INTO THE LOCAL HOUSING TRUST FUND AND ALL FUTURE ALLOCATIONS OF THE SAME
- b. Approve the agreement with Miriam Kero Consulting for the digital Equity Competitive Application Grant from the Federal National Telecommunications and Information Administration (NTIA)

3. City Engineering Jesse Story

- a. Offer RESOLUTION NO. 24-09-05 AUTHORIZING THE CITY OF HIBBING TO ENTER INTO A COOPERATIVE AGREEMENT WITH ST LOUIS COUNTY MAINTENANCE PROGRAMS SOLICITATION

4. Building Official Pat Green

- a. Approve a Conditional Use Permit Request of Kenneth Rhodes to allow for two dwellings on the same lot

5. City Attorney Andy Borland

- a. Offer RESOLUTION NO. 24-09-06 RESOLUTION OF INTENTION TO ORDER THE VACATION OF THAT ALLEY RUNNING BETWEEN 2ND AVENUE NORTH AND 1ST AVENUE NORTH BETWEEN LOTS 22 AND 23, BLOCK 3, AND LOTS 17 AND 18, BLOCK 3, RESPECTIVELY ALL IN STATE SECOND ADDITION TO KELLY LAKE AND SETTING A PUBLIC HEARING THEREON

6. City Administrator Greg Pruszinske

- a. Administrator's Report

VIII. BIDS AND QUOTES:

1. City Clerk-Deputy Administrator Candie Seppala

- a. Approve the purchase of 8 APC Smart UPSs, two rack towers, and two rack enclosure cabinets for the new servers from INSIGHT Public Sector in the amount of \$9,530.50

2. City Engineering Jesse Story

- a. Approve the quote from L&L Rentals in Hibbing for a skid steer track loader at the Cemetery in the amount of \$71,975.00
- b. Approve the quote from RMS adding a Walk-N-Roller to one of the road graders in the amount of \$42,640.00

3. Finance Director-Treasurer Sheena Mulner

4. Fire Chief Erik Jankila

IX. BOARDS AND COMMISSIONS:

X. LICENSES AND PERMITS:

1. Approve the Special Event Permit Application of the Victory Christian Academy to hold the VCA Bike-A-Thon in Bennett Park and the Mesabi Trail on Saturday, September 28, 2024
2. Approve the Raffle Permit Request Application of the Hibbing High School Volleyball Club to hold their raffle on Tuesday, October 15, 2024 at the Lincoln Middle School

Raffle Permit # - 24-09-01

3. Approve the Raffle Permit Application Request of Shannon Paulsen Suite Dreams to hold the raffle on Saturday, October 5, 2024 at Mike's Pub

Raffle #24-09-02

XI. CLOSED SESSION

1. CLOSED SESSION: FOR THE PURPOSE OF REAL PROPERTY PARCELS 140-0270-01318, 140-0070-00670, 140-0140-00120, AND 140-0290-00619 PURSUANT TO MN ST SECTION 13D.05SUB.3(c3)

XII. ADJOURNMENT:

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday August 21, 2024**

TIME AND PLACE: A Regular Meeting of the Hibbing City Council was held on Wednesday, August 21, 2024 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jay Hildenbrand, Councilor John Schweiberger, Councilor Jennifer Hoffman Saccoman and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner, City Attorney Andy Borland, City Engineer Jesse Story and Chief of Police Steve Estey.

ADDs/DELETes:

- **ADD: CONSENT AGENDA #2**

APPROVAL OF THE AGENDA:

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Whitney, supported by Councilor Fosso, moved to approve the minutes of the Regular Hibbing City Council Meeting of August 7, 2024 (with an addition of an email that was discussed on August 7, 2024).

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-16.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 08/15/2024, checks # 178010-178121 in the amount of \$1,676,048.81
2. Approve Accounts Payable dated:
 - 08/20/2024, checks # 178122-178141 in the amount of \$419,816.93

3. Approve City Payroll for pay period ending:
 - 08/16/2024 in the amount of \$618,500.08
4. Authorize the Mayor to sign Letter to HPUC to not forgive the assessments on Parcel 140-0195-00010
5. Authorize the Mayor to sign the letter of support for the Hello Range! Project
6. Authorize the Schedule for Highland Hills:

PHASE 2 VISION & GOALS

Meeting	Purpose	Possible Dates	Day	Time	Time
Community Engagement Meeting #1	Planning process, Site summary, Housing Assessment, Hopes & Concerns	24-Sep	Tuesday	TBD	120 Minutes
Community Engagement Meeting #2	Planning process, Site summary, Housing Assessment, Hopes & Concerns	25-Sep	Wednesday	TBD	120 Minutes
City Council	Review Community Feedback, Site Planning Exercise, Discuss Vision & Goals Statement	16-Oct	Wednesday	TBD	90 Minutes
City Council	Review and Finalize the Vision & Goals Statement	20-Nov	Wednesday	TBD	45 Minutes

7. Authorize the hire of Skeeter Estey for the Full-Time Automotive Mechanic effective August 22, 2024
8. Eliminate one full-time Auto Truck Driver position in the Sanitation Department
9. Authorize the posting of one full-time Automatic Truck Driver for the Sanitation Department
10. Create and post one full-time Skilled Labor/Auto Truck Driver position in the Sanitation Department
11. Authorize the posting of a Seasonal Maintenance position for City Services
12. Accept and place on file the Hibbing Police Department Activity Report for July, 2024
13. Authorize the Hibbing City Council to attend the following:
 - The Big Truck Night in the Memorial Building Parking lot on Thursday, September 12, 2024 from 5-7 pm
 - Cops Serving Cones on Thursday, September 19, 2024 from 4-6 pm
 - Annual Fire Department Open House on Saturday, September 28, 2024 from 12-2 pm
 - Trunk or Treat at City Hall on Saturday, October 26, 2024 from 12-2 pm
14. Set the next Hibbing City Council Meeting for Wednesday, September 4, 2024 at 5:00 p.m. in the Hibbing City Hall Council Chamber
15. Set the next City Council Workshop for Wednesday, September 4, 2024 in the Council Chamber following the Hibbing City Council Meeting

16. Accept and place on file the Hibbing Walkability Project Document

PUBLIC FORUM:

DEPARTMENT AND COMMITTEE REPORTS:

Offer RESOLUTION NO. 24-08-03 AUTHORIZING CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM IRRR GRANT COMMERCIAL REDEVELOPMENT GRANT REQUEST PROGRAM

Councilor Whitney, supported by Councilor Hoffman Saccoman, moved to offer RESOLUTION NO. 24-08-03 AUTHORIZING CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM IRRR GRANT COMMERCIAL REDEVELOPMENT GRANT REQUEST PROGRAM.

Motion CARRIED

Approve publishing the 2025 Sidewalk Replacement Program

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve publishing the 2025 Sidewalk Replacement Program.

Discussion: Mayor Hyduke asked how many feet of sidewalks were replaced in 2024; City Engineer Jesse Story stated that he did not have a total number of feet replaced, however the project was about \$72,000 total.

Motion CARRIED

Approve the HHS Staff Parking on 9th Avenue East

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the HHS Staff Parking on 9th Avenue East.

Motion CARRIED

Approve the 2023 Financial Statements

Councilor Fosso, supported by Councilor Bayliss, moved to approve the 2023 Financial Statements.

Motion CARRIED

Approve a Conditional Use Permit request of North Star Church to allow for the operation of a Church

Councilor Bayliss, supported by Councilor Schwei, moved to approve a Conditional Use Permit request of North Star Church to allow for the operation of a Church.

Discussion: Councilor Bayliss thanked the Applicant that spoke and answered Commissioners questions during the Planning Commission's Public Hearing.

Motion CARRIED

Approve the Mine View water and sewer design by Bolten Menk and authorize them to advertise and competitively bid the project

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the Mine View water and sewer design by Bolten Menk and authorize them to advertise and competitively bid the project.

Discussion: Mayor Hyduke stated that Mining Minnesota had the Mining Coalition at the Mine View today and they were all very amazed with the project.

Motion CARRIED

City Administrator's Report

City Administrator Greg Pruszinske spoke briefly about a previous Public Forum request to have water at the Dog Park.

City Administrator Pruszinske explained that during today's City Council Workshop they will be giving the first presentation of the 2025 Budget to the City Council; as a reminder the targets were set at under 10 percent for the Preliminary Budget and under 5 percent for the Annual Budget for 2025. They are hoping to have the full presentation ready for the September 4th Council Meeting and have the Council consider and take action for a Preliminary 2025 Budget.

Offer RESOLUTION NO. 24-08-02 DETACHING CERTAIN PROPERTY FROM THE CITY OF HIBBING That part of the NW 1/4 lying South and West of Old Highway 169, Section 30, Township 57, Range 21

Councilor Schweiberger, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 24-08-02 DETACHING CERTAIN PROPERTY FROM THE CITY OF HIBBING That part of the NW 1/4 lying South and West of Old Highway 169, Section 30, Township 57, Range 21.

Discussion: There was some discussion between City Councilors and Staff regarding this topic.

Motion CARRIED

BIDS AND QUOTES:**Approve the quote from Hydroklean to rehabilitate 4 manholes on 23rd Street in the amount of \$11,960.00**

Councilor Fosso, supported by Councilor Whitney, moved to approve the quote from Hydroklean to rehabilitate 4 manholes on 23rd Street in the amount of \$11,960.00.

Motion CARRIED

Approve tasks 2.1 and 2.2 of the BARR Proposal for the 41st Street Flooding in the amount of \$34,800

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve tasks 2.1 and 2.2 of the BARR Proposal for the 41st Street Flooding in the amount of \$34,800.

Motion CARRIED

Approve the replacement parts and labor for the 2007 1150K Case Dozer to Titan Machinery in the amount of \$16,960.80

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the replacement parts and labor for the 2007 1150K Case Dozer to Titan Machinery in the amount of \$16,960.80.

Discussion: Mayor Hyduke asked what kind of time frame they're looking at for usage out of this piece of equipment; Fleet Manager Joe McKenney anticipates another 2-3 more years before replacement.

Motion CARRIED

Approve the purchase of 4 Nextivity MegaFi Mobile Kits which include DC Power and Roof-Mount Antennas for the new squad cars to AT&T Firstnet in the amount of \$5,596 along with a monthly recurring charge of \$139.96

Councilor Fosso, supported by Councilor Whitney, moved to approve the purchase of 4 Nextivity MegaFi Mobile Kits which include DC Power and Roof-Mount Antennas for the new squad cars to AT&T Firstnet in the amount of \$5,596 along with a monthly recurring charge of \$139.96.

Motion CARRIED

Approve the labor and parts for the installation of 4 Mega-Fi Routers for 4 new squad cars from M&M Auto Body in the amount of \$1,540.00

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the labor and parts for the installation of 4 Mega-Fi Routers for 4 new squad cars from M&M Auto Body in the amount of \$1,540.00.

Discussion: There was a brief discussion regarding where these purchases were budgeted; they will come from the Police Departments Capital Budget.

Motion CARRIED

Approve the quote to update the interior of Station #2 to Legend Homes LLC in the amount of \$24,160

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the quote to update the interior of Station #2 to Legend Homes LLC in the amount of \$24,160.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Bayliss, supported by Councilor Fosso, moved to approve the 2024 Transient Merchant License of Long Phi Cao to operate Oriental Orchid Food Trailer.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Whitney, moved to approve the Raffle Permit Application Request of the Hibbing Chisholm Soccer Club to hold their raffle on Thursday, September 26, 2024 at Cheever Field.

Motion CARRIED

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve Raffle Permit Request of the Hibbing Chisholm Ducks Unlimited to hold their raffle at Boomtown Catering on Wednesday, October 9, 2024.

Motion CARRIED

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the Raffle Permit Request of the MN Deer Hunters Association to hold their Raffle at the Hibbing Memorial Building on Wednesday, October 2, 2024.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the Special Event Permit Application Request of ISD #701 to host the Hall of Fame at the Hibbing Memorial Building on Saturday, September 28, 2024.

Motion CARRIED

Councilor Whitney, supported by Councilor Schweiberger, moved to approve Special Event Permit Application of the Hibbing Community College Foundation to hold the Positively Pickled - Pickleball Tournament to benefit the Hibbing College Foundation on Saturday, September 28, 2024.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve Raffle Permit Request Application of the Hibbing Figure Skating Club to hold their raffle Saturday, February 22, 2024 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the Temporary On-Sale Liquor License Application of MN Deer Hunters Association to have Sportsmen's Restaurant & Taverna dispense alcohol at the Hibbing Memorial Building on Wednesday, October 2, 2024.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Special Event Permit Application of the City of Hibbing and the Hibbing Area Chamber of Commerce to hold Trunk or Treat on Saturday, October 26, 2024 on the Front Lawn of City Hall.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:33 p.m. by Councilor Bayliss and supported by Councilor Fosso.

Motion CARRIED

CITY OF HIBBING

Pete Hyduke, Mayor

ATTEST:

Candie Seppala, City Clerk-Deputy Administrator

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	'MN NO COLLEGE'; I-MN NO COLLEGES/24	' ; 'TRANSREF'	R	9/03/2024		738.00CR	178142	738.00
1	'SHAWN MIKLAVCICH'; I-MIKLAVCICH 8/27/24	' ; 'SELL'	R	9/03/2024		700.00CR	178143	700.00
000490	A-1 REFRIGERATION, INC I-29903E	2 DOOR COOLER/COND FAN MOTOR	R	9/03/2024		106.00CR	178144	106.00
005326	ABDO LLP I-494706	CERT AUDIT SVCS 12/31/23	R	9/03/2024		624.00CR	178145	624.00
000658	AIRGAS USA, LLC I-5509375625	ACETYLENE/ARGON/HELIUM/OXYGEN	R	9/03/2024		569.89CR	178146	569.89
005605	ASCENDANCE TRUCKS CENTRAL, LLC I-800758 I-800788 I-83975V I-83998V I-84025V I-84041V I-84045V I-84212V	STEERING WOBBLE/20 INTN'L HV50 SENSOR/DIAG/19 PETERBUILT CO RETRACTOR CLAMP HEAT/HOSE FLEX HARNES/CLAMP/DUCT ASSY/TUBE THROTTLE CAB FILTER SPEEDO & T	R R R R R R R R	9/03/2024 9/03/2024 9/03/2024 9/03/2024 9/03/2024 9/03/2024 9/03/2024 9/03/2024		673.49CR 11,894.97CR 238.40CR 176.76CR 122.73CR 95.93CR 433.86CR 2,023.56CR	178147 178147 178147 178147 178147 178147 178147 178147	15,659.70
000353	AUTO VALUE I-87230057 I-87230157	HD HYDRAULIC FARM SUPER FAST URETHANE	R R	9/03/2024 9/03/2024		113.96CR 41.99CR	178148 178148	155.95
003868	BCA - CRIMINAL JUSTICE TRAINING & EDUCATION I-36640	BCA CRIM JUSTICE INFO/S HAUTA	R	9/03/2024		300.00CR	178149	300.00
000282	BISMARCK MAP CO. (FORMERLY COMMUNITY GIS) I-3140 I-3146	JUNE 24 HOST MAPPING APPL JULY 24 HOST MAPPING APPL	R R	9/03/2024 9/03/2024		600.00CR 600.00CR	178150 178150	1,200.00
005650	BLENDED MEMORIES I-08/15/24	BOOKS	R	9/03/2024		31.71CR	178151	31.71
000360	BOB HECIMOVICH MECHANICAL CONTRACTING INC I-4281	REPL STEAM VALVE/BSMT/MB	R	9/03/2024		1,998.85CR	178152	1,998.85

9/3/24
Carol Wazdek
Ch# 178142-178233

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	CHECK AMOUNT
002495	BOUND TREE MEDICAL I-85453262	CURAPLEX DART/SUCTION CUPS	R	9/03/2024		765.75	178153	765.75
000046	CARQUEST AUTO PARTS							
	C-5077-203948	BATTERY/CORE RETURN #164069	R	9/03/2024		22.00	178154	
	I-5077-203177	WVAC TUBING/OIL SEAL	R	9/03/2024		53.19	178154	
	I-5077-203548	SPIN ON FILTER	R	9/03/2024		20.90	178154	
	I-5077-203637	BULBS	R	9/03/2024		13.99	178154	
	I-5077-203772	BATTERY	R	9/03/2024		164.15	178154	
	I-5077-203789	CAB AIR ELEMENT	R	9/03/2024		24.15	178154	
	I-5077-203791	AIR ELEMENT	R	9/03/2024		120.71	178154	
	I-5077-203793	CABIN AIR/OIL FILTER/AIR/FUEL	R	9/03/2024		264.45	178154	
	I-5077-203795	BATTERY	R	9/03/2024		100.93	178154	
	I-5077-203806	WHEEL NUT	R	9/03/2024		88.10	178154	
	I-5077-203850	AIR/OIL & FUEL FILTERS	R	9/03/2024		283.44	178154	
	I-5077-203896	EA GATES/HYD HOSE/COUPLING	R	9/03/2024		60.62	178154	
	I-5077-203909	OIL FILTER	R	9/03/2024		3.12	178154	
	I-5077-203940	CQ DIATOM OIL ABSORB	R	9/03/2024		899.25	178154	
	I-5077-203945	BTRY PLATINUM	R	9/03/2024		227.99	178154	2,302.99
005076	COMPU DYNE, INC. (LEASE)							
	I-37236527	SEPT 24 ZBOOK MOBILE/FD	R	9/03/2024		249.95	178155	
	I-37236528	SEPT 24 CONS ACCT	R	9/03/2024		2,089.67	178155	
	I-37249448	SEPT 24 TBOOKS/AMB	R	9/03/2024		725.59	178155	
	I-37270349	SEPT 24 PROD400 G7 LEASE/LIBR	R	9/03/2024		1,108.80	178155	4,174.01
000045	COMPU DYNE LLC DBA INTEGRIS LLC							
	I-562181	SEPT 24 FD FIREWALL	R	9/03/2024		131.25	178156	
	I-564876	AUG 2024 MICROSOFT 365	R	9/03/2024		2,767.20	178156	2,898.45
003331	CRYSTEEL TRUCK EQUIPMENT							
	I-FP196140	LB PINTLE HOOK	R	9/03/2024		907.44	178157	907.44
000266	DIAMOND MOWERS							
	I-269939	SPLINE INSERT KIT	R	9/03/2024		634.82	178158	634.82
000510	ECOLAB PEST ELIMINATION INC							
	I-6018473	QTR 3 2024 ROACH/RODENT/LIBR	R	9/03/2024		165.85	178159	165.85
000844	EDWARDS OIL							
	I-IN752467	522.90 GAL PREM OCT UNLD	R	9/03/2024		1,899.60	178160	
	I-IN752980	255.20 GAL #2 BIO DYED FUEL	R	9/03/2024		1,005.23	178160	2,904.83

PACKET: 03769 Regular Payments 09/03/24
VENDOR SET: 01
BANK : APBNK US BANK

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
002491	EQUIPMENT MANAGEMENT COMPANY	EMC/CASA SVC AGRMT/BATTERY	R	9/03/2024		2,145.96CR	178161	2,145.96
003872	ESS BROTHERS & SONS INC	DUCTILE ADJ RINGS	R	9/03/2024		2,749.00CR	178162	2,749.00
000848	EXCEL BUSINESS SYSTEMS	AD/BH/HP&R/PD AUG 24	R	9/03/2024		675.89CR	178163	
		PD CLKS AUG 24	R	9/03/2024		119.70CR	178163	
		ADM/3RD FLR CLKS AUG 24	R	9/03/2024		348.69CR	178163	
		HP&R CLKS AUG 24	R	9/03/2024		24.96CR	178163	
		BLDG & HSNB CLKS AUG 24	R	9/03/2024		33.76CR	178163	
		MEM BLDG CLKS/RENT AUG 24	R	9/03/2024		209.98CR	178163	
		LIBR CLKS/RENT AUG 24	R	9/03/2024		216.07CR	178163	
		FD CLKS/RENT AUG 24	R	9/03/2024		69.54CR	178163	1,698.59
000849	FED EX							
	I-272609995518	SHP7956228/FREIGHT/PW	R	9/03/2024		187.00CR	178164	187.00
000033	FENA ADVERTISING							
	I-HFD107	CARABINER/STRAP	R	9/03/2024		997.87CR	178165	
	I-HFD109	9" FLYER-FLYING DISC	R	9/03/2024		1,469.30CR	178165	
	I-K1024COH	#1 SHAPED KEY TAGS	R	9/03/2024		275.74CR	178165	2,742.91
002922	FIRE SAFETY USA, INC							
	I-190367	GAS DISPOSABLE 2YR CO METER	R	9/03/2024		290.36CR	178166	290.36
000026	FORD OF HIBBING							
	C-CM524371	CR/MOTORCRAFT/KIT ELEM	R	9/03/2024		480.78	178167	
	I-178738	SENSOR/LUBRICANT/21 FORD/H16	R	9/03/2024		1,427.79CR	178167	
	I-179022	FR BRK PADS/ROTORS/22 FORD/H5	R	9/03/2024		759.63CR	178167	
	I-524371	MOTORCRAFT/KIT ELEM	R	9/03/2024		480.78CR	178167	
	I-524572	MIRROR ASY	R	9/03/2024		202.70CR	178167	2,390.12
002914	GENERAL WASTE							
	I-2120	2024 CITY OF HIBBING CLEANUP	R	9/03/2024		2,000.00CR	178168	2,000.00
005652	GUARDIAN AMMUNITION LLC							
	I-131	GUARDIAN AMMUNITION 223 55GR	R	9/03/2024		1,710.00CR	178169	1,710.00
000309	HAWKINS INC							
	I-6842389	150LB CHLOR & SULF DIOX CYLS	R	9/03/2024		2,135.52CR	178170	
	I-6843138	ALUM SULF LIQUID	R	9/03/2024		7,596.97CR	178170	9,732.49

PACKET: 03769 Regular Payments 09/03/24

**** CHECK LISTING ****

VENDOR SET: 01

BANK : APBNK US BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
003448	HEIMAN FIRE EQUIPMENT							
	I-0931801-IN	DETENT VALVE/STACKED TIPS	R	9/03/2024		775.07CR	178171	775.07
000922	HIBBING PUBLIC ACCESS	TELEVISION						
	I-1ST 1/2 SEPT 24	1ST 1/2 SEPT 2024 SVC FEE	R	9/03/2024		3,185.00CR	178172	
	I-2ND 1/2 SEPT 24	2ND 1/2 SEPT 2024 SVC FEE	R	9/03/2024		3,185.00CR	178172	6,370.00
002396	HUSKY SPRING							
	I-SI-2504064	REAR LEAF SPRING/FORD	R	9/03/2024		773.98CR	178173	773.98
000488	IMPERIALDADE (FRMLY DALCO)							
	I-4268878	DUST PANS	R	9/03/2024		121.20CR	178174	
	I-4268889	FLOOR PADS	R	9/03/2024		100.69CR	178174	
	I-4268893	ROLL TOWELS/T TISSUE/CAN LNRS	R	9/03/2024		635.75CR	178174	
	I-4268894	ROLL TOWEL/T TISSUE/CAN LINERS	R	9/03/2024		672.14CR	178174	
	I-4269930	T TISSUE	R	9/03/2024		72.85CR	178174	
	I-4271700	WYPALL ROLL WIPERS	R	9/03/2024		140.72CR	178174	1,743.35
005009	INGRAM LIBRARY SERVICES							
	I-63091512	BOOKS/COVERS/JACKETS/LABELS	R	9/03/2024		185.23CR	178175	
	I-63091804	BOOKS/COVERS/JACKETS/LABELS	R	9/03/2024		176.60CR	178175	
	I-63092455	BOOKS/COVERS/JACKETS/LABELS	R	9/03/2024		77.49CR	178175	
	I-63093197	BOOKS/COVERS/JACKETS/LABELS	R	9/03/2024		99.42CR	178175	
	I-63093911	BOOKS/COVERS/JACKETS	R	9/03/2024		1,459.36CR	178175	
	I-63093974	BOOKS/COVERS/JACKETS	R	9/03/2024		365.79CR	178175	
	I-63095059	BOOKS/COVERS/JACKETS	R	9/03/2024		246.47CR	178175	
	I-63096175	BOOKS/COVERS/JACKETS	R	9/03/2024		359.99CR	178175	
	I-67732804	BOOKS/COVERS/JACKETS/LABELS	R	9/03/2024		310.70CR	178175	
	I-67733741	BOOKS/COVERS/JACKETS/LABELS	R	9/03/2024		354.71CR	178175	
	I-67738530	BOOKS/COVERS/JACKETS	R	9/03/2024		322.62CR	178175	3,958.38
003574	INNOVATIVE OFFICE SOLUTIONS, LLC FRMLY NBP							
	I-IN4610832	PAPER/CLEANER/PADS/ENVELOPES	R	9/03/2024		1,003.71CR	178176	
	I-IN4611974	HIGHLIGHTERS/PADS/LINERS/WIPES	R	9/03/2024		347.24CR	178176	
	I-IN4616886	SECUREFIT HARDHAT	R	9/03/2024		45.96CR	178176	
	I-IN4619508	TONERS	R	9/03/2024		438.03CR	178176	
	I-IN4620647	CALCULATOR	R	9/03/2024		196.80CR	178176	2,031.74
005607	INSIGHT PUBLIC SECTOR, INC.							
	I-1101189125	DELL POWEREDGE R760 TA	R	9/03/2024		48,660.41CR	178177	48,660.41
005556	IRON RANGE RESTAURANTS, LLC							
	I-08/28/24	IRRRB GRANT DRAW #2/FINAL	R	9/03/2024		8,890.00CR	178178	8,890.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
001473	IRON RANGE TIRE SERVICE							
	I-34875	LT265/70R17 E GDYR WRL	R	9/03/2024		222.25CR	178179	884.67
	I-34899	11R22.5 G GDYR G622 RSD	R	9/03/2024		662.42CR	178179	
0003599	J&B CONSTRUCTION & ENTERPRISES, LLC							
	I-DB27301	TRUCKING MATL/BALLFIELD LINE	R	9/03/2024		1,375.49CR	178180	1,375.49
002045	JEFFERSON FIRE & SAFETY							
	I-IN316331	HONEYWELL COATS/PANTS/FD	R	9/03/2024		27,169.92CR	178181	27,169.92
003058	JOHN E REID AND ASSOCIATES, INC							
	I-94717979-0001	INTER & INTERROG/A JOHNSON	R	9/03/2024		500.00CR	178182	500.00
001402	KGM CONTRACTORS							
	I-PAYAP#3/24 PAV	PAYAP#3/24 PAV FINAL/7/22/24	R	9/03/2024		120,333.79CR	178183	120,333.79
005654	KNOWINK, LLC							
	I-16310	POLL PADS	R	9/03/2024		25,840.00CR	178184	25,840.00
000285	L & L RENTALS INC							
	I-1-199559	SDS PLJS BIT	R	9/03/2024		65.28CR	178185	100.28
	I-1-199700	WATER PUMP/DISCHARGE/SUCTION	R	9/03/2024		35.00CR	178185	
000334	L & M FLEET SUPPLY							
	I-9414218	TRIMMER LINE	R	9/03/2024		13.29CR	178186	
	I-9418046	BYPASS LOPPER/PRUNER	R	9/03/2024		59.83CR	178186	
	I-9420557	DURACELL BATTERIES	R	9/03/2024		8.54CR	178186	
	I-9425056	HIVIS YLM SPRY	R	9/03/2024		14.24CR	178186	
	I-9435887	SAFETY BOOTS/DON MULNER	R	9/03/2024		175.00CR	178186	
	I-9445616	TUBE/TUBE SAND	R	9/03/2024		26.20CR	178186	
	I-9446084	DECK CORRECT TINT BASE	R	9/03/2024		87.46CR	178186	
	I-9447287	PLIERS/ABRASIVE CLOTH/CAP	R	9/03/2024		98.08CR	178186	
	I-9448152	SCOOP/POW-R WRAP PIPE/TAPE	R	9/03/2024		15.15CR	178186	
	I-9448212	DECORA PEN/DRILL BIT/LK WASHER	R	9/03/2024		32.04CR	178186	
	I-9448489	POW-R WRAP PIPE REPAIR	R	9/03/2024		9.49CR	178186	
	I-9450839	SANDING SPONGES	R	9/03/2024		16.12CR	178186	
	I-9451335	GARBAGE BAGS	R	9/03/2024		14.24CR	178186	
	I-9451463	12V TRANSFER PUMP	R	9/03/2024		75.99CR	178186	
	I-9451554	TAPE RULE/LUMBER CRAYON/ROPE	R	9/03/2024		44.71CR	178186	
	I-9451556	MOUNTING TAPE/PAIL	R	9/03/2024		34.13CR	178186	
	I-9451698	20V BATTERY	R	9/03/2024		189.05CR	178186	
	I-9452762	SHOP TOWELS	R	9/03/2024		23.34CR	178186	
	I-9453257	CHAINSAW	R	9/03/2024		465.49CR	178186	
	I-9453353	MOUNTING TAPE/BULK FASTENERS	R	9/03/2024		14.37CR	178186	
	I-9453538	ACETONE GAL	R	9/03/2024		20.89CR	178186	
	I-9454221	BRASSO METAL POLISH	R	9/03/2024		18.98CR	178186	
	I-9456649	ICE KNEELING PAD/POLY ROPE	R	9/03/2024		19.74CR	178186	
	I-9456903	SAFETY SEAL LUBE	R	9/03/2024		7.12CR	178186	
	I-9457106	DISC FLOOR POLY	R	9/03/2024		56.79CR	178186	
	I-9458023	SAFETY BOOTS/AARON JAMNICK	R	9/03/2024		161.49CR	178186	
	I-9458461	SPRING WATER	R	9/03/2024		22.20CR	178186	
	I-9458612	RIVETS	R	9/03/2024		3.79CR	178186	

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PACKET: 03769 Regular Payments 09/03/24
VENDOR SET: 01
BANK : APBNK US BANK

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
	I-9458740	KNIFE/BLADE/MAILBOX MT BOARD	R	9/03/2024		165.26CR	178186	
	I-9459869	ROLLER CVR/BRUSH/TOOL HOLDER	R	9/03/2024		31.20CR	178186	
	I-9462740	SPRING WATER	R	9/03/2024		23.24CR	178186	1,947.46
VOID	VOID CHECK		V	9/03/2024			178187	**VOID**
002687	LHB INC							
	I-230741.00-8	ZIM RD BRIDGE THRU 7/26/24	R	9/03/2024		100.50CR	178188	100.50
005445	LIFE-ASSIST, INC							
	I-1496583	BAXTER IV SET	R	9/03/2024		77.28CR	178189	
	I-1498399	DEFIB PADS	R	9/03/2024		426.00CR	178189	503.28
000095	LMCIT c/o BERKLEY RISK ADMINISTRATORS CO							
	I-40007280/BR	BUILDERS RISK COVERAGE/AMGS	R	9/03/2024		5,914.00CR	178190	5,914.00
005231	LOCKRIDGE GRINDAL NAUEN P.L.L.P.							
	I-116047	AUG 2024 PROF SVCS	R	9/03/2024		3,300.00CR	178191	3,300.00
000207	LVC COMPANIES (J.N. JOHNSON)							
	I-148538	VEH BRACKET/FIRE EXT	R	9/03/2024		557.18CR	178192	557.18
000246	MACQUEEN EQUIPMENT INC							
	I-P59322	NITROGEN CANIST	R	9/03/2024		737.09CR	178193	
	I-P59348	BELT SPLICE KIT/COVY EAGLE	R	9/03/2024		2,587.14CR	178193	3,324.23
003521	MEDICAREBLUE RX							
	I-SEPT 2024	SEPT 2024 BILLING	R	9/03/2024		30,180.80CR	178194	30,180.80
003847	MICROMARKETING LLC							
	I-960002	LPTP'S	R	9/03/2024		107.49CR	178195	
	I-960117	UNCD'S	R	9/03/2024		80.73CR	178195	
	I-960224	TP	R	9/03/2024		17.45CR	178195	
	I-960495	LPTP	R	9/03/2024		24.80CR	178195	
	I-960654	UNCD	R	9/03/2024		38.24CR	178195	
	I-960754	HC BOOK	R	9/03/2024		24.00CR	178195	
	I-960794	LPTP'S	R	9/03/2024		52.80CR	178195	345.51
005514	MIDWEST PARTNERS LLC/HIBBING RED ROCK HOTEL							
	I-08/30/24	HEDA LOAN DRAW #4	R	9/03/2024		215,344.50CR	178196	215,344.50
000492	MIDWEST TAPE							
	I-505905101	DVD	R	9/03/2024		30.59CR	178197	30.59

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 PACKET: 03769 Regular Payments 09/03/24
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**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000267	MN LIFE INSURANCE COMPANY	AUGUST 2024 LIFE INSURANCE	R	9/03/2024		1,978.14CR	178198	1,978.14
000570	MTI DISTRIBUTING	WASHER/BEARING/CUP/BUSHING	R	9/03/2024		79.28CR	178199	79.28
002710	NAPA SUPPLY OF HIBBING	BATTERY ACCESSORIES	R	9/03/2024		16.89CR	178200	16.89
005582	NEW HISTORY, INC.	JEFFERSON SCHOOL PROJECT	R	9/03/2024		971.25CR	178201	971.25
000460	NORTHERN MN DENTAL INC	SEPT 2024 DENTAL PREMIUM	R	9/03/2024		15,474.50CR	178202	15,474.50
002935	O'REILLY AUTO PARTS	MINI BULBS	R	9/03/2024		50.75CR	178203	50.75
000748	OVERHEAD DOOR CO HIBBING	MASTER LINK FUSE	R	9/03/2024		317.50CR	178204	317.50
			R	9/03/2024		165.00CR	178204	482.50
000491	PORTABLE JOHN SERVICES INC (FORMERLY CARPENTER)	MINES & PINES 7/22-8/18/24	R	9/03/2024		600.00CR	178205	600.00
		HBG ON HOWARD/HDCP 6/3/24	R	9/03/2024		75.00CR	178205	75.00
		HBG ON HOWARD HDCP 6/10/24	R	9/03/2024		75.00CR	178205	75.00
		HBG ON HOWARD HDCP 6/17/24	R	9/03/2024		75.00CR	178205	75.00
		HBG ON HOWARD HDCP 6/24/24	R	9/03/2024		75.00CR	178205	75.00
		HBG ON HOWARD HDCP 7/8/24	R	9/03/2024		75.00CR	178205	75.00
		HBG ON HOWARD HDCP 7/15/24	R	9/03/2024		75.00CR	178205	75.00
		HBG ON HOWARD HDCP 7/22/24	R	9/03/2024		75.00CR	178205	75.00
		HBG ON HOWARD HDCP 7/29/24	R	9/03/2024		75.00CR	178205	75.00
		VIC PWR SOFTBALL 7/22-8/18/24	R	9/03/2024		216.00CR	178205	216.00
		A NYBERG FIELD 7/22-8/18/24	R	9/03/2024		60.00CR	178205	60.00
		BENNETT PK1 7/22-8/18/24	R	9/03/2024		60.00CR	178205	60.00
		CAREY IK/DUPONT 7/22-8/18/24	R	9/03/2024		156.00CR	178205	156.00
		WOODLAND PK 7/22-8/18/24	R	9/03/2024		60.00CR	178205	60.00
		RECYCLE CENTER 7/22-8/18/24	R	9/03/2024		60.00CR	178205	60.00
		CEMETERY 7/22-8/18/24	R	9/03/2024		120.00CR	178205	120.00
		DOG PARK 7/22-8/18/24	R	9/03/2024		60.00CR	178205	60.00
		BENNETT PK2 7/22-8/18/24	R	9/03/2024		60.00CR	178205	60.00
		CAREY IK/DUPONT 7/22-8/18/24	R	9/03/2024		156.00CR	178205	156.00
		MUNI GC 7/22-8/18/24	R	9/03/2024		120.00CR	178205	120.00
		VIC PWR COMPLEX 7/22-8/18/24	R	9/03/2024		187.55CR	178205	187.55
		BROOKLYN SOCCER 7/22-8/18/24	R	9/03/2024		23.57CR	178205	23.57
								2,539.12

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
001235	POWERPLAN OIB (FORMERLY NORTRAX) I-2401770	AIR FILTER ELEMENTS	R	9/03/2024		307.89CR	178206	307.89
005412	PRO CONTROL TECHNOLOGIES I-11171	HEAT VALVE/AUDITORIUM/LIBR	R	9/03/2024		120.00CR	178207	120.00
000206	PUBLIC UTILITIES COMM I-08/27/24 I-08/27/24 SA I-7/1/24-7/31/24	PUC PFA REQUEST #5 REMIT SPECIAL ASS'MT MONEY 7/1/24-7/31/24 UTILITIES PMT	R R R	9/03/2024 9/03/2024 9/03/2024	286,718.22CR 9,677.53CR 44,160.63CR		178208 178208 178208	307.89 340,556.38
000077	RADKO IRON & SUPPLY INC I-19037/1 I-19086/1 I-19106/1 I-19108/1 I-19134/1 I-19152/1 I-19177/1 I-19180/1 I-19212/1	FLAG SAFETY REINF ADHESIVE PRO STEEL CABLE TIE/MOUNT BLK TRANSFER PUMP BLACK PIPE SCREWDRIVER SET/PICK & HOOK CYLINDER/PROPANE SPRYPAINT/ELEC TAPE STAR BIT SOCKET/HEXKEY COMBO	R R R R R R R R R	9/03/2024 9/03/2024 9/03/2024 9/03/2024 9/03/2024 9/03/2024 9/03/2024 9/03/2024 9/03/2024	8.99CR 23.99CR 12.17CR 199.99CR 13.98CR 54.98CR 11.98CR 31.17CR 90.98CR		178209 178209 178209 178209 178209 178209 178209 178209 178209	448.23
005653	RAJALA WOODS FOUNDATION I-2024-RWF-003	SEEDLINGS	R	9/03/2024		80,641.00CR	178210	80,641.00
003523	RANGE REGIONAL ANIMAL RESCUE I-OCT 2024	OCT 2024 ANIM SHELTS SVCS	R	9/03/2024		4,500.00CR	178211	4,500.00
005625	RAPP STRATEGIES INC. I-1977	PROF SVCS/NEW PUB SAFETY CTR	R	9/03/2024		4,113.90CR	178212	4,113.90
005244	RMB ENVIRONMENTAL LABORATORIES, INC. I-D064103 I-D064199 I-D064289 I-D064419	INFLUENT & EFFLUENT 8/6/24 INFLUENT & EFFLUENT 8/7/24 INFLUENT & EFFLUENT 8/8/24 INFLUENT & EFFLUENT 8/13/24	R R R R	9/03/2024 9/03/2024 9/03/2024 9/03/2024	148.18CR 118.09CR 118.09CR 148.18CR		178213 178213 178213 178213	532.54
003452	RSF INDUSTRIES (RANGE STEEL FABRICATORS) I-4294	MINEVIEW HAND RAILING PACKAGE	R	9/03/2024		15,286.84CR	178214	15,286.84
001304	SEPPI BROS I-31866-2 I-31975-2	CITY MIX #1 CITY MIX #1	R R	9/03/2024 9/03/2024	960.21CR 527.90CR		178215 178215	1,488.11

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000256	SHERWIN WILLIAMS I-2454-6 I-5299-8	STFS A300 PR ZM WH STFS A300 PR ZM WH	R R	9/03/2024 9/03/2024		546.20CR 546.20CR	178216 178216	1,092.40
004131	SHRED-N-GO, INC. I-171306	SHRED SVCS THRU 8/25/24	R	9/03/2024		217.88CR	178217	217.88
002826	ST LOUIS COUNTY PUBLIC WORKS DEPT I-282038	2024 CRACK SEAL/BID SHARE/ADMI	R	9/03/2024		83,189.15CR	178218	83,189.15
000914	ST LOUIS CTY SOLID WASTE ENVIRONMENTAL SERVICES I-3RD QTR 24 SWM	3RD QTR 24 SWM SVC CHG 9/30/24	R	9/03/2024		153,718.75CR	178219	153,718.75
005481	STATE OF MINNESOTA I-526726-1	PROF SVCS/PERA/HYATT	R	9/03/2024		148.50CR	178220	148.50
003290	STERICYCLE, INC I-8007951020	44 GAL TUB	R	9/03/2024		50.00CR	178221	50.00
001683	STRYKER MEDICAL C-9206958188 I-9206953704	LOYALTY DISCOUNT LUCAS 3, 3.1, IN SHIPPING BOX	R R	9/03/2024 9/03/2024		5,000.00 18,238.67CR	178222 178222	13,238.67
000462	SULLIVAN CANDY AND SUPPLY I-701613 I-702587	FOLGERS COFFEE FOLGERS COFFEE	R R	9/03/2024 9/03/2024		65.94CR 29.98CR	178223 178223	95.92
003966	SYMBOL ARTS I-0501509	PATCHES/HPD/HIGH SCHOOL	R	9/03/2024		830.00CR	178224	830.00
003754	TITAN MACHINERY I-SO0093798-1	CEL UNIT/RPM'S/REPAIRS	R	9/03/2024		1,808.55CR	178225	1,808.55
003130	TONER PLANET PACK N SHIP I-369273	USPS PKG/FORT FRANCES CANADA	R	9/03/2024		22.67CR	178226	22.67
000378	TROMCO ELECTRIC INC I-4657	POWER/CABLE/OUTLETS/SERVER	R	9/03/2024		1,550.00CR	178227	1,550.00
005651	UNITED TACTICAL SYSTEMS, LLC I-0091839-IN	TRN FEE/INSTR ARMORER/CERTIF	R	9/03/2024		1,098.00CR	178228	1,098.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
005463	VALVOLINE INSTANT OIL CHANGE I-192334 I-192361 I-192665	OIL CHANGE/8580 OIL CHANGE/3137 OIL CHANGE/4450	R R R	9/03/2024 9/03/2024 9/03/2024		47.58CR 47.58CR 47.58CR	178229 178229 178229	142.74
003259	WALL ENTERPRISES, INC I-L-808-6	8" RUBY WHEEL	R	9/03/2024		259.80CR	178230	259.80
005614	WEX BANK I-99153455	AUG 2024 FUEL	R	9/03/2024		90.70CR	178231	90.70
002073	WW GOETSCH ASSOCIATES INC I-113043	PACKING GLAND HALVES	R	9/03/2024		363.06CR	178232	363.06
000633	ZIEGLER, INC I-SI000519027 I-SI000520725	GENERATOR SET SVC/REGULATOR FAULT CODE FROM GENERATOR	R R	9/03/2024 9/03/2024		5,230.09CR 652.14CR	178233 178233	5,882.23
* * T O T A L S * *								
REGULAR CHECKS:			DISCOUNTS	CHECK AMT		TOTAL APPLIED		
HANDWRITTEN CHECKS:			0.00	1,306,826.14		1,306,826.14		
PRE-WRITE CHECKS:			0.00	0.00		0.00		
DRAFTS:			0.00	0.00		0.00		
VOID CHECKS:			1	0.00		0.00		
NON CHECKS:			0	0.00		0.00		
CORRECTIONS:			0	0.00		0.00		
REGISTER TOTALS:			92	1,306,826.14		1,306,826.14		

9/03/2024 3:54 PM
PACKET: 03769 Regular Payments 09/03/24
VENDOR SET: 01
BANK : APBNK US BANK
A / P CHECK REGISTER
**** CHECK LISTING ****

ERROR LISTING

CHECK #	VENDOR	NAME	PAGE	ERROR MESSAGE	NOTES
178219	01-000914	ST LOUIS CTY SOLID WASTE ENV	9	CHECK DATE < PAY DATE	TRAN NO#: I-3RD QTR 24 S
178172	01-000922	HIBBING PUBLIC ACCESS TELEVI	4	CHECK DATE < PAY DATE	TRAN NO#: I-2ND 1/2 SEPT
178211	01-003523	RANGE REGIONAL ANIMAL RESCUE	8	CHECK DATE < PAY DATE	TRAN NO#: I-OCT 2024
TOTAL ERRORS: 0			TOTAL WARNINGS: 3		

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
** POSTING PERIOD RECAP **								
FUND			PERIOD			AMOUNT		

101			9/2024			550,880.12CR		
211			9/2024			14,100.49CR		
250			9/2024			215,344.50CR		
255			9/2024			2,633.25CR		
400			9/2024			104,355.84CR		
401			9/2024			142,112.86CR		
402			9/2024			61,410.08CR		
415			9/2024			9,677.53CR		
602			9/2024			27,734.62CR		
603			9/2024			169,815.24CR		
610			9/2024			8,006.75CR		
612			9/2024			754.86CR		
=====								
ALL						1,306,826.14CR		

CITY OF HIBBING (6195543)
401 E 21ST ST
Hibbing, MN 55746-5510
United States
41-6005232

Payroll Recap & Funding
Biweekly Regular 08/30/2024

Pay Date: 08/30/2024

Payroll Overview

Payroll	Biweekly Regular 08/30/2024
Pay Date	08/30/2024
# Employees	230
# Paid Employees	230
# Regular	230
# Pay Periods	1
Base Compensation Changes	8
New Hires	2

Employee Payments

	#	EE's	\$ Amount
Checks Paid By POD6 UK	52	52	8,380.50 ^D
Direct Deposits Debited	242	178	306,775.08 ^D
Total			315,155.58
(D) POD6 UKG Payroll Services Admin Debit			-315,155.58
Your Remaining Bank Account Liability			0.00
Vouchers Printed	52		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	41-6005232	150	41,474.07 ^D
FICA/ER	41-6005232	122	14,707.48 ^D
FICA/EE	41-6005232	122	14,707.48 ^D
MEDI/ER	41-6005232	178	6,326.29 ^D
MEDI/EE	41-6005232	178	6,326.29 ^D
SIT:MN/EE	8022766	156	19,295.33 ^D
Total			102,836.94
(D) POD6 UKG Payroll Services Admin Debit			-102,836.94
Your Remaining Tax Liability			0.00

Vendor Liabilities

	EE's	\$ Amount
AFLAC-WWHQ	6	310.38 ^C
AFSCME MN COUNCIL 65	61	3,763.70 ^C
City of Hibbing Insurance	1	1,321.63 ^D
EMPOWER	59	8,933.18
FIREFIGHTERS LOCAL #173 C/O	23	1,871.28 ^C
HIBBING POLICE ASSOCIATION	12	120.00 ^C
HIBBING POLICE FEDERATION	21	882.00 ^C
Lincoln Financial Group	16	2,951.74
MADISON NATIONAL LIFE	12	442.37 ^C
MAPE UNION ATTN: JULIE LEE	6	406.51 ^C
MINNESOTA TEAMSTERS NO. 320	3	324.00 ^C
MN CHILD SUPPORT PAYMENT CE	2	731.88 ^D
MN PERA	137	84,747.06
NATIONWIDE	15	1,915.00
Riverview Law Office, PLLC	1	381.69 ^C
Total		109,102.42
(D) POD6 UKG Payroll Services Admin Debit		-2,053.51
(C) Vendor Checks		-8,501.93
Your Remaining Vendor Liability		98,546.98

Total

Total	527,094.94
POD6 UKG Payroll Services Admin Debit	-420,046.03
Total of Your Responsibility	107,048.91

Recap

POD6 UKG Payroll S	Date	Bank Account #	\$ Amount
Vendor Payment SPA	08/29/2024	x0087	2,053.51
Tax Payment	08/29/2024	x0087	102,836.94
Empl. Checks SPA	08/29/2024	x0087	8,380.50
Empl. Dir. Dep. SPA	08/29/2024	x0087	306,775.08
Total Debits			420,046.03

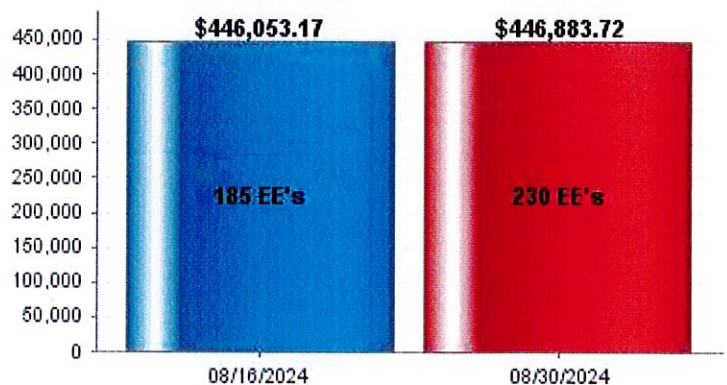
Cash Requirements: x0087

	\$ Amount
Vendor Payment SPA	2,053.51
Vendor Checks	8,501.93
Tax Payment	102,836.94
Empl. Checks SPA	8,380.50
Empl. Dir. Dep. SPA	306,775.08
Total	428,547.96

General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	448,148.13	
ER Deduction	49,912.80	
ER Tax (Offset)	21,531.51	497.74
ER Tax	497.74	21,531.51
Tax	497.74	82,300.91
Check		8,380.50
ER Deduction (Offset)		49,912.80
Deduction		51,189.38
Direct Deposit		306,775.08
	520,587.92	520,587.92

Comparison To Last Pay Period - Gross Wages



PR# 18-24
8/10/24-8/23/24
PAID 08/30/24

Grouped By: None
Sorted By: None
Filtered By: None

Kronos SaaS, Inc.
City of Hibbing



Generated: 08/28/2024 01:50p
Generated By: OWEN D. WALTERS
Page 1 of 2



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments: None

Main Agenda ☐

Consent Agenda ☒

Description of Agenda Item: Authorize the hire of Dylan Davis for the Full-Time Firefighter/EMT position pending pre-employment contingencies.

Strategic Initiative:

Owner of Agenda Item/Department/email address/Phone:

Choose an item.

Erik Jankila | Fire Department | Erikjankila@hibbingmn.gov | 218-421-8363

Angela Kleffman | Human Resources | anglelackleffman@hibbingmn.gov | 218-312-1574

Greg Pruszinske | Administration | gregpruszinske@hibbingmn.gov | 218-312-1600

Introduction/Background/Justification/Key Issues/Legal

Replace Joe Fischer.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact:

Budgeted.

Action Requested: Authorize the hire of Dylan Davis for the Full-Time Firefighter/EMT position pending pre-employment contingencies.



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments: None

Main Agenda ☐

Consent Agenda ☒

Description of Agenda Item: Authorize the hire of Jaxon Johnson for the Full-Time Firefighter/EMT position pending pre-employment contingencies.

Strategic Initiative:

Owner of Agenda Item/Department/email address/Phone:

Choose an item.

Erik Jankila | Fire Department | Erikjankila@hibbingmn.gov | 218-421-8363

Angela Kleffman | Human Resources | anglelakleffman@hibbingmn.gov | 218-312-1574

Greg Pruszinske | Administration | gregpruszinske@hibbingmn.gov | 218-312-1600

Introduction/Background/Justification/Key Issues/Legal

Replace Whitney Galaski.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact:

Budgeted.

Action Requested: Authorize the hire of Jaxon Johnson for the Full-Time Firefighter/EMT position pending pre-employment contingencies.

At the Regular Meeting of the Hibbing City Council held on Wednesday, September 4, 2024, at 5:00 p.m., in the Hibbing City Hall Council Chamber, _____ offered the following Resolution and moved its adoption:

RESOLUTION #24-09-01

PRELIMINARY BUDGET/LEVY FOR TAXES PAYABLE IN 2025

BE IT RESOLVED, by the City Council of the City of Hibbing, Minnesota, that at a Regular Meeting held thereof, duly called and legally held on the 4th day of September, 2024, with vote being taken on the 4th day of September 2024, a quorum being present, the following sums of money be, and hereby are, levied and assessed upon the taxable property of said city for the following purposes for the year 2025:

1.	General Fund	\$ 7,112,050
2.	Library Fund	586,043
3.	Permanent Improvement Fund	1,105,743
4.	Capital Fund	1,035,263
5.	Hibbing Economic Development Authority	105,177
6.	Tax Abatement Special Levies	40,000
7.	Bonds and Interest	538,040
8.	OPEB Debt Service	500,000
9.	Chisholm/Hibbing Airport Authority	35,000

TOTAL LEVIED BY COUNCIL: \$ 11,057,316

BE IT FURTHER RESOLVED, that the City Clerk be, and hereby is, authorized to incorporate this Resolution in the official proceedings of said City, and certify said preliminary levy to the County Auditor of the County of St. Louis, by delivering to him a true and correct copy of this Resolution.

The motion to adopt the foregoing Resolution was duly supported by and, upon being put to a vote, CARRIED as follows:

FOR ADOPTION:

AGAINST:

ABSENT:

Passed and adopted this 4th day of September 2024.

CITY OF HIBBING

Pete Hyduke, Mayor

ATTEST _____
Candie Seppala, City Clerk

CITY OF HIBBING
RESOLUTION NO. 24-09-01
AUGUST 29, 2024



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments:

Main Agenda _____

Consent Agenda _____

Description of Agenda Item:

Resolution for passage of the Local Housing Trust Fund Ordinance.

Strategic Initiative:

2023 City Strategic Plan: Core Strategy: Well-Rounded, Strong Quality of Life – Quality Housing Stock that is affordable and assessable.

Owner of Agenda Item/Department/email address/Phone:

Betsy Olivanti, Community Development Director, bolivanti@hibbingmn.gov, (218)421-7939

Introduction/Background/Justification/Key Issues/Legal

Local Housing Trust Funds (LHTF) are established by a local governmental unit by dedicating local public revenue for housing. They are a consistent, flexible resource for housing within a local jurisdiction. Trust funds help communities leverage public and private resources and jumpstart projects that draw investment and jobs. LHTFs enable communities to prioritize developments that maximize benefit to the local community.

Hibbing's local housing trust fund will be established with seed funding from the Hibbing Economic Development Authority (HEDA) and be referred by City Council to the HEDA Board for administration of the fund. With the seed funding allocated to the LHTF, HEDA will be able to apply for additional funding from the state and Dept. of IRRR.

In 2021, to incentivize LHTFs, the state of Minnesota authorized a state match fund of \$1 million, providing a one-to-one match on the first \$150,000 of new revenue invested in housing trust funds by cities and counties, and a one-to-two match on the next \$150,000 of available funds. In 2023, the Dept. of IRRR announced \$5 million in housing funding which, local units of government can apply to for additional LHTF dollars, providing a one-to-one match is brought forth from other sources.

With the passage of this ordinance, the city council is both paving the way for new housing projects to get started and allowing us to apply for the State and Dept. of IRRR matching funds to grow our LHTF and make it more impactful on projects in the city of Hibbing.

Board/Commission/Committee Actions(s):

Refer to Hibbing Economic Development Authority for administration of the Local Housing Trust Fund and development of policies to facilitate projects.

Budgetary/Fiscal Impact:

Staff time to assist with project development and administration of the local housing trust fund.

Action Requested: Questions, discussion, questions, City Council Action

Authorize resolution.



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments:

Main Agenda _____

Consent Agenda _____

Description of Agenda Item:

Approve the agreement with Miriam Kero Consulting for the Digital Equity Competitive Application Grant from the federal National Telecommunications and Information Administration (NTIA).

Strategic Initiative:

2023 City Strategic Plan: Core Strategies and Strategic Objectives #2 and #4 – 2) Well-rounded, Strong Quality of Life: Modern facilities for recreation and wellness making the City a healthy place families want to live. 4) Diverse types of industry providing local jobs.

High Priority Goal #4 – Create capital investment plan for city facilities (library).

Opportunity Goals #9 & 10 – High-Speed internet for all and increase youth/all ages activities.

Owner of Agenda Item/Department/email address/Phone:

Betsy Olivanti, Community Development Director, bolivanti@hibbingmn.gov, (218)421-7939

Jill Reini, Library Director, jillreini@hibbingmn.gov, (218)312-1588

Introduction/Background/Justification/Key Issues/Legal

The goal of the NTIA's Digital Equity Competitive Grant Program is to fund initiatives that ensure communities have the access and skills to fully participate in the digital world, regardless of their background or circumstances. This program will complement digital equity activities funded through the Digital Equity Capacity Grant Program which our library participated in through the Arrowhead Library System.

This grant program will make funds available to a wide range of entities to address barriers to digital equity faced by Covered Populations, such as the city of Hibbing. The Program will support efforts to achieve digital equity, promote digital inclusion activities, and spur greater adoption and meaningful use of broadband among the Covered Populations. Specifically, the Digital Equity Act authorizes funds to be used for the development and implementation of digital inclusion activities; programs that facilitate the adoption of broadband to provide educational and employment opportunities; training programs that cover basic, advanced, and applied skills; workforce development programs; access to equipment, instrumentation, networking capability, hardware and software, or digital network technology for broadband services at low or no cost; and the construction or operation of public access computing centers for Covered Populations.

Board/Commission/Committee Actions(s):

Approve the agreement with Miriam Kero Consulting for NTIA's Digital Equity Competitive Application Grant from the 101-46-6500-431 budget line item.

Budgetary/Fiscal Impact:

Staff time to work with Miriam.

Action Requested: Questions, discussion, questions, City Council Action



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments: Yes

Main Agenda x

Consent Agenda _____

Description of Agenda Item:

2025 Chip/Scrub Seal Resolution

Strategic Initiative:

To apply and Chip/Scrub Seal on our City and State Aid Streets that have already been crack sealed to increase the longevity.

Owner of Agenda Item/Department/email address/Phone:

Jesse Story, Hibbing City Engineer, jstory@ci.hibbing.mn.us, 218-262-3486

Introduction/Background/Justification/Key Issues/Legal

Attached is a 2025 Chip/Scrub Sealing resolution to participate in the St. Louis County program. Also attached is a list of City Streets and State Aid Streets that I would like to include in the project. The list includes 1.89 miles of City Streets and 10.32 miles of State Aid Streets. The streets were part of the County Crack Sealing project over the past two years. By doing this project we will be increasing the longevity of our streets. The estimated cost from the County is \$50,000 per mile with a fee of \$750 for project administration. Once the County receives the signed resolution they will assess each segment and send a more detailed cost estimate.

Budgetary/Fiscal Impact:

The estimated cost for the City Streets is \$94,696.97 and the estimated cost for the State Aid Streets is \$515,755.30. We have included the City portion in the 2025 proposed budget and we can use State Aid funds to cover the State Aid portion.

Action Requested: Requesting council to approve the Mayor and City Clerk to sign the resolution.

At the Regular City Council meeting held September 4, 2024 at 5:00 p.m. in the Hibbing City Council Chamber, Councilor _____ offered the following Resolution and moved its adoption:

CITY OF HIBBING
RESOLUTION NO. 24-09-03

**RESOLUTION AUTHORIZING THE CITY OF HIBBING TO ENTER
INTO A COOPERATIVE AGREEMENT WITH ST LOUIS COUNTY
MAINTENANCE PROGRAMS SOLICITATION**

WHEREAS, St. Louis County invites townships and cities to participate in its maintenance programs which include aggregate crushing, maintenance striping and crack sealing/scrub seals/chip seals; and

WHEREAS, the City of Hibbing requests to participate in the Aggregate Crushing Program/Maintenance Striping Program/Crack Seals and Chip Seals Program.

NOW BE IT RESOLVED that the authorizing authority of City of Hibbing is hereby authorized to enter into a cooperative agreement with St. Louis County for the purpose of the 2025 St. Louis County Maintenance Programs Solicitation.

Whereupon said Resolution No. 24-09-03 was declared duly passed and adopted this 4th day of September, 2024.

The motion to adopt the foregoing Resolution was duly supported by Councilor _____ and, upon being put to a vote, carried as follows:

FOR ADOPTION:

AGAINST:

ABSTAINED:

ABSENT:

Passed and adopted this 4th day of September, 2024.

CITY OF HIBBING

ATTEST: _____
Candie Seppala, City Clerk-Deputy Administrator

Pete Hyduke, Mayor

CITY OF HIBBING
RESOLUTION NO. 24-09-03
SEPTEMBER 4, 2024



St. Louis County Public Works Department
2025 Chip/Scrub Sealing Request Form
Due Date: Tuesday, October 1, 2024

Agency Name	City of Hibbing
Address	401 East 21st Street
City, State, Zip	Hibbing, MN 55746
Contact Name	Jesse Story
Email	jessestory@hibbingmn.gov
Phone Number	218-312-1571

My agency is requesting to participate in the Chip/Scrub Sealing Program

	Road Name	Road #	From:	To:	Miles
1.)	Tapala Road		HWY 37	25th Street	1.38
2.)	South Salmi Road		Hwy 37	CSAH 16	1.77
3.)	North Salmi Road		HWY 37	Tapala Road	1.44
4.)	North Dublin Road		HWY 37	25th Street	1.49
5.)	North Hughes Road		Hwy 37	Herman Road	0.98
6.)	Rainey Road		Hwy 169	Cty Road 79	2.27
7.)	Herman Road		North Dublin Road	North Hughes Road	0.99
8.)	South Dublin Road		CSAH 16	Hwy 37	1.89
9.)					
10.)					

*Please attach a separate sheet for additional roads.

Total Mileage: 12.21

The estimated cost is \$50,000 per mile

Please complete and submit this form to:

Email:

FallstromE@stlouiscountymn.gov

and

KrasawayS@stlouiscountymn.gov

OR

Mail:

Saint Louis County Public Works

Attn: Steve Krasaway

4787 Midway Rd.

Duluth, MN 55811

A resolution must be attached from the town board or city council that approves entering into a cooperative agreement with St. Louis County. Applications that do not include this resolution may not be accepted into the program.

For general questions, please contact

Eric Fallstrom by phone at 218-742-9821 or via email at FallstromE@stlouiscountymn.gov OR
Steve Krasaway by phone at 218-625-3841 or via email at KrasawayS@stlouiscountymn.gov.

2025 CHIP/SCRUB SEAL PROJECT STATE AID PARTICIPATING						
ROAD NAME	S.A.P. NUMBER	LENGTH FEET	LENGTH MILES	Year Crack Sealed	TO	Cost (\$50k/Mile)
Tapala Road		7268	1.38	2023	Hwy 37 To 25th St.	\$ 68,825.76
South Salmi		9345	1.77	2023	CSAH 16 To Hwy 37	\$ 88,494.32
North Salmi		7610	1.44	2023	Hwy 37 To Tapala Road	\$ 72,064.39
North Dublin Rd.		7890	1.49	2023	Hwy 37 To 25th St.	\$ 74,715.91
North Hughes Rd.		5150	0.975	2023	Hwy 37 To Herman Rd.	\$ 48,750.00
Rainey Rd.		11965	2.27		Hwy 169 To County Rd. 79	\$ 113,304.92
Herman Rd.		5239	0.992	2023	N. Dublin Rd. To N. Hughes Rd.	\$ 49,600.00
		Total Miles	10.32	Total Cost		
				\$ 515,755.30		

2025 CHIP/SCRUB SEAL NON-PARTICIPATING						
ROAD NAME		LENGTH FEET	LENGTH MILES	Year Crack Sealed	TO	Cost
South Dublin Rd.		10000	1.89	2023	CSAH 16 To	(\$50k/Mile)
					Hwy 37	\$ 94,696.97
Total Miles			1.89	Total Cost \$ 94,696.97		



Request for City Council Action

City Council Action

Date: 8-29-2024

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments: Yes

Main Agenda X

Consent Agenda _____

Description of Agenda Item:

Approve a Conditional Use Permit request of Kenneth Rhodes to allow for Two Dwellings on the same lot.

Strategic Initiative:

Owner of Agenda Item/Department/email address/Phone:

Pat Green/Building & Housing/Planning & Zoning/PatGreen@hibbingmn.gov/
218-969-0165

Introduction/Background/Justification/Key Issues/Legal

Mr. Rhodes has requested the approval of a Conditional Use Permit to allow for Two Dwellings on one parcel, which requires a CUP in the R-1 Zoning District where the parcel is located. Mr. Rhodes would be renovating an existing accessory structure on the property into a small dwelling to be used as a dwelling for his sister. The accessory structure is approximately seven hundred square feet and would meet minimum room sizes for a dwelling.

Board/Commission/Committee Actions(s):

The Planning Commission recommends approval of the Conditional Use Permit.

Budgetary/Fiscal Impact:

None.

Action Requested: Questions, discussion, questions, City Council Action
Approval of the Conditional Use Permit.

DATE: August 26, 2024

REF. #: CU 24-03

BY MEMBER: J. Petrangelo

RESOLUTION

WHEREAS, Hibbing Planning Commission held a public hearing on this date for a Conditional Use Permit request of Kenneth Rhodes, 324 East 37th Street, Hibbing, MN 55746, to allow for Two Dwellings on the same lot in the R-1, Single Family Residence District, and the Hibbing City Code of Ordinances, which is permitted only with a Conditional Use Permit on the subject property, 324 East 37th Street, Hibbing, MN 55746 (W ½ Lot 12 Block 3 Home Acres Addition to Village of Hibbing); and

WHEREAS the Commission finds that the proposed building or use at the particular location requested is necessary or desirable to provide convenience and will contribute to the general welfare of the neighborhood or community; and

WHEREAS the Commission finds that the proposed building or use will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities, and other matters affecting the public health, safety and general welfare; and

WHEREAS the Commission finds that the proposed building or use will be designed, arranged and operated so as to permit and use of neighboring property in accordance with the applicable regulations.

NOW THEREFORE BE IT RESOLVED that the Planning Commission herewith recommends City Council approval of the request.

MEMBER J. Petrangelo moved the adoption of the resolution, D. Karahalios seconded the adoption, and the results of the vote were as follows:

<u>NAME</u>	<u>YES</u>	<u>NO</u>
G. Smith, Chairperson	X	
J. Petrangelo	X	
D. Karahalios	X	
G. Pogachnik	X	

SUMMARY OF VOTE: YES: 4

NO: 0

ABSTENTION: 0

MOTION: APPROVED: X

DISAPPROVED: _

And I hereby certify that the foregoing (or above) is a true and correct copy of a Resolution adopted by the Hibbing Planning Commission at their regular meeting on August 26, 2024.

No Seal



Drafted by Tina Glad, Secretary
City of Hibbing
401 East 21st Street
Hibbing, MN 55746



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Main Agenda __x__

Consent Agenda _____

Date: 9-4-2024

Description of Agenda Item:

Skid steer Track Loader

Strategic Initiative:

Adding a skid steer track loader to the Cemetery for improving ground maintenance.

Owner of Agenda Item/Department/email address/Phone

Cemetery Fleet Manager joemckenney@hibbingmn.gov (218)966-1826.

Introduction/Background/Justification/Key Issues/Legal

Adding a Wacker Neuson ST-31 tracked skid steer for improving ground maintenance at our Cemetery

Board/Commission/Committee Actions(s):

none

Budgetary/Fiscal Impact:

This will come from L&L Rentals in Hibbing in the amount of \$71,975.00. This item is in stock and will be delivered right away. We will be using Streets and Alleys 2024 operating funds for this purchase.

Action Requested: Questions, discussion, questions, City Council Action

Approve attached quote to L&L Rentals for \$71,975.00

L & L Rentals, Inc.
11461 Spudville Road
Hibbing, MN 55746
(218) 262-5232
(218) 263-9734 FAX

1-200111

Quote

Rent Date:	8/23/2024 9:35 AM
Due Date:	8/24/2024 9:35 AM
Return Date:	
Order Terms:	
PO #:	
Job #:	CEMATARY

Customer Information

City of Hibbing
401 East 21st Street
Hibbing, MN 55746

Ship VIA		Customer Email		Work Phone #		Fax Phone #			
		cwaselk@ci.hibbing.mn.us		(218) 969-2816		(218) 312-9712			
Customer #	Authorized Contact Name		Contact Phone #		Sales Person Name		Employee Name		
274					Kyle T. Lind		KL		
Description		Qty Out	Qty. In	Daily	Weekly	Monthly	Per Unit	Taxable	Extended
ST31		1.00					\$68700.00	✓	\$68700.00
Item ID: EQP / WAC-1000340684		<<-- Sale -->>							
Notes: Machine has									
Enclosed cab									
Heat									
A/C									
14 pin									
Strobe									
Block Heater									
Bucket Leveling									
Ride Control									
Back Up Camera									
Variable Speed Fan									
Hydraulic quick coupler									
Deluxe Display									
High Flow									
Cyclonic Engine Pre-Cleaner									
Radio									
2 Speed									
Wide All Season Tracks									
75IN BOLT ON CUTTING EDGE		1.00					\$440.00	✓	\$440.00
Item ID: EQP / WAC-1000366745		<<-- Sale -->>							
SKU: NA									
75IN BUCKET		1.00					\$2045.00	✓	\$2045.00
Item ID: EQP / WAC-1000366943		<<-- Sale -->>							
SKU: NA									
FREIGHT		1.00					\$790.00	✓	\$790.00
Item ID: MISC / FREIGHT		<<-- Sale -->>							

Order Notes:

Pricing on this Quote is based off Minnesota State Bid Contract T-631 Swift event 15068 L&L Rentals contract number 242478. As per State Bid requirements this pricing is at or below listed State Bid pricing meeting all requirements of the State Bid making this quote valid. Machine quoted is optioned similar to machine that was demoed by cemetery.

Order Terms:

All quotes valid for 30 days from quote date, unless noted otherwise.
Returns only allowed by Seller authorization and subject to a 20% restocking fee.
Delivery date subject to Buyer supplying information, specifications, and locations to Seller in a prompt and correct manner.
Delivery dates subject to manufacturer's schedule and shipping methods. Seller is not responsible for missed delivery dates.

HOURS:

Monday - Friday 7:00am - 5:00pm
Saturday 8:00am - 12:00pm
Closed Sundays

Merchandise Sales:	\$71,975.00
Sub Total:	\$71,975.00
Tax:	\$0.00
Order Total:	\$71,975.00
Amount Paid:	\$0.00
Amount Due:	\$71,975.00

Tax Exempt ID:	8022766
----------------	---------

X

Customer Signature

Customer Name (Printed)

Date





Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Main Agenda __x__

Consent Agenda _____

Date: 9-4-2024

Description of Agenda Item:

Walk-N Roll for Road Grader

Strategic Initiative:

Adding a Walk-N Roll to one of our road graders for improving road maintenance.

Owner of Agenda Item/Department/email address/Phone

Public Works Fleet Manager joemckenney@hibbingmn.gov (218)966-1826.

Introduction/Background/Justification/Key Issues/Legal

Adding a Walk-N Roll to one of our road graders will help when grading our dirt roads so you can roll the road while grading. This will be our second of these added to our fleet. We will have this installed on a grader for next spring.

Board/Commission/Committee Actions(s):

none

Budgetary/Fiscal Impact:

This will come from RMS in the amount of \$42,640.00. We will be using Streets and Alleys 2024 operating funds for this purchase. (This is state contract pricing)

Action Requested: Questions, discussion, questions, City Council Action

Approve attached quote to RMS for \$42,640.00



Road Machinery & Supplies Co.

We supply the equipment, support, and technology solutions that enable our customers to build infrastructure and industry in the communities we serve.

Quote #: je3-0512
6/25/2024 6:00 PM
Page 1 of 4
218-780-4240
jelden@rmseq.com

Billing Address:
CITY OF HIBBING HIBBI002
401 EAST 21ST STREET
HIBBING MN 55746
Main Phone# 218-262-3486
Contact: Joe McKenny
Email: joemckenney@hibbingmn.gov

Shipping Address:
05 - VIRGINIA Store
315 N HOOVER RD
VIRGINIA MN 55792

LYCOX ENTERPRISES INC. MODEL WR90-36R HYDRA SLIDE-3 WALK-N ROLL S/N Factory Order, STOCK # N.I.S.
\$33,070.00

Equipped as follows:

LEAD TIME IS 6-8 WEEKS TO SHIP AFTER THE ORDER IS PLACED.

FREE FREIGHT TO RMS IN VIRGINIA, MN.

INSTALLATION IS NOT INCLUDED IN THIS PRICE.

The following Attachments are included:

HEAVY DUTY LIFT ASSEMBLY FOR CAT 140-15 AWD **\$9,570.00**

Sub Total: **\$42,640.00**

Total Selling Price: **\$42,640.00**

On behalf of Road Machinery & Supplies Co., thank you for the opportunity to quote this equipment!

Sincerely,

Joel Elden
Territory Manager

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*

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Virginia, MN • 218-741-9011

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Des Moines, IA • 515-282-0404
Cedar Rapids, IA • 319-363-9655

Sioux City, IA • 712-252-0538
East Moline, IL • 309-755-7203
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Road Machinery & Supplies Co.

We supply the equipment, support, and technology solutions that enable our customers to build infrastructure and industry in the communities we serve.

Quote #: je3-0512
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218-780-4240
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Terms and Provisions

1. If Purchaser contemporaneously herewith or subsequently executes a security agreement or a lease agreement relating to the Equipment described on the face hereof (herein called "Equipment"), the terms and provisions of such security agreement or lease Agreement shall supersede all terms and provisions of this Equipment Order and Agreement (herein called "Agreement"). Without limiting the generality of the foregoing, if this agreement is superseded by a lease agreement, all payments made hereunder shall be determined to be rental, and Purchaser shall not be deemed to have acquired any equity in the Equipment.
2. Subject to the provisions of Paragraph 1, Seller agrees to sell and Purchaser agrees to purchase the Equipment for the price or prices and on the terms and conditions stated on the face hereof and on this page 2. Unless otherwise specified, the terms of this agreement are net cash on receipt of invoice. If payment is not made on or before the due date, the full unpaid balance shall, at Seller's option, be subject to interest until paid at the rate of 1 1/4% per month if Purchaser is a corporation or at the highest legal rate permitted by law if the Purchaser is a partnership or an individual. Neither the loss, destruction, or damage of the Equipment, nor the renewal or extension of this contract, nor the institution of suit or procurement or judgement thereon; nor the hypothecation, assignment or discounting of this Agreement shall operate as payment or in any manner relieve Purchaser from his obligations hereunder.
3. To secure the performance of Purchaser's obligations under this Agreement, Purchaser hereby grants to Seller a security interest in the Equipment, effective upon delivery of the Equipment to Purchaser. Such interest shall be enforceable by Seller in accordance with the provisions of Article IX of the Minnesota Uniform Commercial Code. Until Purchaser has performed all obligations on the part of Purchaser to be performed under this Agreement, Purchaser agrees: (a) to keep the Equipment in good condition and repair at his own expense; (b) not to assign or transfer any interest in this Agreement, nor sell, assign, pledge, mortgage, encumber, suffer the creation of any lien, nor dispose of the Equipment or any part thereof, nor make any material change in Equipment, without the prior written consent of Seller; (c) to pay all taxes, charges and assessments of every character levied or assessed against the Equipment; (d) to keep the Equipment insured at his own expense, against all physical loss or damage, of whatsoever kind and nature and however caused, excepting only loss or damage occasioned by so-called uninsurable perils, such as war risk, nuclear energy peril and normal wear and tear, in an amount not less than the remaining balance due to the Seller with deductible amount not to exceed \$1,000.00 per loss, and to place such insurance through agencies or brokers and with insurance companies acceptable to Seller, with the proceeds thereon payable to Seller and Purchaser as their interest may appear; (e) to execute all documents which may be necessary for the perfection and recording of Seller's security interest in the Equipment.
4. Purchaser shall pay all transportation charges. Within five (5) days after delivery of the Equipment at the point of destination, Purchaser shall notify Seller in writing of any claimed defects in the Equipment or of any claimed failure by Seller to comply with its promises and obligations concerning the Equipment. If such notice in writing is not given to Seller by Purchaser within said time, then the Equipment shall be deemed to have been accepted by Purchaser and to be in full compliance with all terms, conditions, covenants and representations herein contained. Purchaser will ensure all persons operating equipment will have read the equipment operator's manual. If unable to locate, please contact the Seller to request a copy.
5. Purchaser may not return the Equipment without the written consent of Seller. If Seller consents in writing to such return, a charge of 10 percent may be made to Purchaser to cover handling expenses, except for Equipment found upon return to have been defective.
6. Seller shall not be liable to Purchaser if Seller cannot obtain the Equipment through the exercise of reasonable diligence, or if delivery is delayed or prevented by the manufacturer or by strike, accident, act of God, war, civil commotion or riot, governmental action or requirement, or other cause beyond the control of Seller. Seller assumes no responsibility and shall not be liable for any loss or damages, direct or consequential, alleged to have been caused by or resulting from the operation or non-operability of the Equipment.
7. If any equipment owned by Purchaser is to be traded in as part of this Agreement, but the same is not to be delivered to Seller until a time later than the date of this Agreement, Seller shall have the right to reappraise said trade-in equipment at the time of actual delivery to Seller, and said reappraisal value shall determine the Trade-In Allowance for said equipment.
8. PURCHASER ACKNOWLEDGES: (a) THAT PURCHASER MAKES THE FINAL SELECTION, IN ALL RESPECTS, OF THE EQUIPMENT; (b) THAT SELLER IS NOT A MANUFACTURER OF THE EQUIPMENT; (c) THAT PURCHASER ACCEPTS THE EQUIPMENT WITH ALL FAULTS, SUBJECT ONLY TO MANUFACTURERS AND/OR DEALER'S WRITTEN NEW EQUIPMENT WARRANTIES, IF ANY; (d) THAT UNLESS OTHERWISE SPECIFICALLY STATED ON THE FACE HEREOF, USED EQUIPMENT IS NOT SUBJECT TO ANY WARRANTY BY MANUFACTURER OR SELLER; (e) THAT NOTWITHSTANDING ANY WARRANTY, IF ANY, BY THE MANUFACTURER AND/OR SELLER, NEITHER MANUFACTURER NOR SELLER SHALL BE LIABLE FOR THE COST OF REPAIRS MADE OUTSIDE OF SELLER'S OR MANUFACTURER'S PLACE OF BUSINESS, UNLESS AUTHORIZED IN WRITING; (f) THAT THERE ARE NO WARRANTIES - EXPRESS, IMPLIED OR STATUTORY - ON THE PART OF SELLER AS TO FITNESS OF THE EQUIPMENT FOR ANY GENERAL OR SPECIFIC PURPOSE OR AS TO MERCHANTABILITY OR QUALITY; (g) NO PAYMENT REQUIRED HEREUNDER TO BE MADE BY PURCHASER SHALL BE DELAYED AWAITING SETTLEMENT OF ANY CLAIM.
9. If upon tender of delivery of the Equipment by Seller to Purchaser, Purchaser fails or refuses for any reason to complete the purchase transaction, Seller may in its discretion retain the Down Payment and the trade-in equipment as liquidated damages; or, at its option, Seller may resell or retain the trade-in equipment, and shall apply the Down Payment and the amount received on resale, or the fair market value of said equipment (if no resale) as of the date of Purchaser's breach, in reduction of Seller's damages, costs and expenses.
10. The following shall be deemed to be events of default by Purchaser: (a) the failure by Purchaser to comply with any term or provision of this Agreement, (b) the failure by Purchaser to make any payment provided for herein when due or payable; (c) any cessation or interruption of Purchaser's business as a going concern; (d) any assignment by Purchaser for the benefit of creditors; (e) any assignment or purported assignment by Purchaser, whether voluntary or by operation of law, of Purchaser's interest in the Equipment without the prior written consent of Seller; (f) the institution of any proceeding under the Bankruptcy Act, voluntary or involuntary, by or against Purchaser; (g) the commencement of any insolvency or receivership proceeding, voluntary or involuntary, against Purchaser; (h) the levy upon or seizure by judicial process of the Equipment or any part thereof; (i) the occurrence of any unusual or unreasonable depreciation in the value of the Equipment arising out of its use by Purchaser; or (j) the determination by Seller that it is insecure, for whatever reason, with respect to the Equipment or PURCHASER'S obligations hereunder. Upon Purchaser's default, the entire unpaid balance of the purchase price, together with accrued interest thereon and all other sums payable hereunder, at the option of the Seller and without notice, shall become immediately due and payable and Seller may exercise all rights and remedies available to it under the Minnesota Uniform Commercial Code as now enacted or as may be from time to time amended, and, in conjunction with, and in addition to or substitution for those rights and remedies, at Seller's discretion, Seller may, in conformity with law, and without liability to purchaser therefore, (a) enter upon Purchaser's premises to take possession of, assemble and collect the Equipment or to render it unusable, or (b) require purchaser to assemble the Equipment and make it available at a place Seller designates which is mutually convenient to allow Seller to take possession or dispose of the Equipment.
11. Purchaser agrees to pay Seller or its assignees the reasonable expenses of retaking, holding, preparing for sale, selling, and the like, and the reasonable attorney's fees and legal expenses incurred by Seller or said assignees in recovering possession of the equipment or in collecting any installment or the unpaid balances of the purchase price. If Purchaser fails to pay any installment or the unpaid balance when due, Seller or its assignees may refer the collection thereof to any person or collection agency or to any of the employees of Seller or its assignees, and Purchaser agrees to Pay Seller or its assignees a reasonable collection charge, which shall in no event be less than 5 percent of said delinquent installment or unpaid balance, or \$150.00 whichever is the greater.
12. The failure of Seller in any one or more instances to insist upon the performance of any term or provision of this Agreement or to exercise any right or privilege conferred by this Agreement, shall not be construed as thereafter waiving any such term, provision, right or privilege.

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13. If Purchaser fails or refuses, for any reason, to perform any provision of this Agreement required by Purchaser to be performed, Seller may, at its option, perform the same and, upon demand, shall be reimbursed its costs therefor by Purchaser.
14. If any provision of this Agreement is finally adjudged by any court to be invalid, the remaining provisions shall remain in full force and effect, and they shall be interpreted, performed and enforced as if said invalid provision did not appear herein.
15. All matters, whether sounding in tort or in contract, relating to the validity, construction, interpretation, performance, or enforcement of this Agreement shall be determined according to the laws of the State of Minnesota. Purchaser hereby waives the right to move for a change of venue in any action affecting the Equipment, and Seller may, at its option, bring said action in the city and county of its main office, or any branch office, or other location selected by it. All rights of exemption and homestead laws are hereby waived by Purchaser.
16. This Agreement and such security agreement or lease agreement as may hereafter be executed by the parties, embodies the entire agreement between Seller and Purchaser, and there are not other agreements, either oral or written. No change or modification of the terms of this Agreement or such security agreement or lease agreement shall be binding on Seller unless such change or modification be in writing and signed by an officer of Seller. A true and correct copy of this contract has been delivered to Purchaser, receipt of which is hereby acknowledged by Purchaser.

Pursuant to an Exchange Agreement between Road Machinery & Supplies Co. and North Star Deferred Exchange LLC, as Qualified Intermediary, the rights under this agreement to sell this equipment to you have been assigned by Road Machinery & Supplies Co. to North Star Deferred Exchange LLC. It is intended that this transaction be treated by Road Machinery & Supplies Co. as part of a tax deferred exchange. This treatment has no effect on your ownership of this equipment.

Customer Acceptance By: _____ Printed Name: _____

_____ Customer Initials: *All quoted prices are subject to change and will be confirmed at time of delivery. All applicable taxes will apply at time of equipment invoicing – taxes are based on deliver/pick-up location and may vary from amount quoted. Additionally, if tax-exemption is being claimed, it is the customer's responsibility to provide RMS with a copy of their tax-exempt form.*

Date Signed: _____ Purchase order#: _____

Requested delivery date: _____ Ship Via: _____

Terms: _____

Subject to RMS Management approval

RMS Management Approval: _____

Credit Approval: _____

CA #: _____

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City of Hibbing
SPECIAL EVENT Permit Application

☒ **All applications for Special Events** to be held within the City of Hibbing shall be reviewed by the City departments that will be involved during the operation of the Event. Prior to review, all application information must be completed. After Department Review, the applications will be submitted to the City Council for final approval.

☒ **Deadlines:** Applications must be submitted 60 days prior to the event.

☒ RETURN APPLICATION to the City Hall Council Office

DATE RECEIVED BY COUNCIL OFFICE: _____

Name/Description of Event:	VCA Bike-A-Thon
Date of Event:	Saturday, September 28, 2024
Location of Event:	Bennett Park and Mesabi Trail
Organizer:	Victory Christian Academy
Organizer Contact Information:	Home Phone: _____ Work Phone: 218-262-6554 Cell Phone: _____

☒ **Department Review.** If applicable and where noted in the application form, the event organizer will also need to contact City department heads

DEPARTMENT		CONTACT #
Hibbing Police Dept.	Police Chief Steve Estey	218-262-0285
Fire Department	Fire Marshal Rossi Gangl	218-421-3942
Sanitation Dept.	John Sporer/John Yuretich	218-362-5991
Public Works Dept.	John Sporer/John Yuretich	218-362-5991
City Services	Nick Arola	218-362-5951

City of Hibbing

SPECIAL EVENT PERMIT APPLICATION

☐ Applications MUST BE FILLED OUT COMPLETELY & ALL NECESSARY REQUIREMENTS ATTACHED

LOCATION OF EVENT: _____

TITLE, PURPOSE, AND BRIEF DESCRIPTION OF EVENT:	
VCA's annual bike-a-thon raises money by students by obtaining donations the month leading up to the event. On event day, there are several options of length (up to 20 miles). The students and adult volunteers would like to bike from Bennett Park to the Mesabi Trail and utilize the trail for the longer routes. When they are done biking, there is a lunch provided along with the bounce house and yard games for families. This is the same event as last year.	
Date of Event: <u>Saturday, September 28, 2024</u>	
Refer media or citizen inquires to:	Telephone: <u>218-262-6550</u>
<u>Allan Reini, Administrator</u>	
APPLICANT AUTHORIZATION:	
Attach a written communication from the organization(s) in whose name the event will be advertised which authorizes you, the applicant, to apply for this special event permit on its or their behalf.	
Applicants Name & Title:	Rebecca White, VCA Board Treasurer
Address:	1840 9th Ave E Hibbing
Mailing Address:	206 E 39th St- Hibbing
Affiliation:	VCA Board Treasurer
Telephone: (day) <u>612-518-2131</u>	(evening) <u>same</u>
EVENT PRINCIPALS:	
On the next sheet, please list names, addresses, and telephone numbers of all the principals involved in any way in the proposed special event. Include professional event organizers, event promoters, financial underwriters, commercial sponsors, charitable agencies for whose benefit the event is being produced, the organizations in whose name the event is being advertised, and all other administratively, financially, or organizationally involved as principals in the production of the proposed special event. Make additional copies of the next sheet as needed to include all the principals involved in the proposed special event.	

Name: Rebecca White		
Organization/Business/Agency/Affiliation: VCA Board Treasurer		
Mailing Address: 1840 9th Ave E Hibbing		
Daytime Phone: 612-518-2131	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event: Fundraising committee co-chair. Involved in planning, setting up, and facilitating day of the event.		
Will this person have authority to cancel or greatly modify event plans?		☒ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☒ Yes ☐ No

Name: Sarah Day		
Organization/Business/Agency/Affiliation: VCA Fundraising Committee		
Mailing Address: 11238 Kosher Rd- Chisholm		
Daytime Phone: 218-393-4037	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans?		☒ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☒ Yes ☐ No

Name:		
Organization/Business/Agency/Affiliation:		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans?		☐ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☐ Yes ☐ No

REQUESTED EVENT COMPONENTS:**REQUESTED DAY AND DATE** *(first choice):*

Saturday, September 28, 2024

Alternate days and dates:

- Saturday, October 5, 2024
- _____
- _____

REQUESTED HOURS OF OPERATION:

From: 9:00 am _____ a.m. / p.m. To 1:00 pm _____ a.m. / p.m.

SET UP beginning Day and Date****Indicate the time at which any unit of an event will begin to assemble at such area**

Day: Event Day _____ Time: 8:00 am _____ a.m. / p.m.

Describe the number and type of animals to be used in the Event

☒ Not Applicable****If the event is a Circus, Carnival, Menagerie, or Like Exhibition:** The license fee payable to the City of Hibbing is \$60.00 for the first day and \$12.00 for each additional day.☐ If applicable, license fee to be included when submitting the application

See City Code Chapter 6, Section 6.23 for additional information.

Attach a Draft of the Entry Form for Participants / Spectators

☐ Attached

Anticipated number of Participants: 75 _____ Spectators: 25 _____

****INSURANCE**☐ Attach to this application either an Insurance policy or a certificate of insurance including the policy number, amount, and the provision that the City of Hibbing is included as an additional insured.

SANITATION:

- ☐ Attach your "Plan for Clean-Up / Material Preservation".
- ☐ Include number, type and location of trash containers to be provided for the event.
- ☐ Indicate who and how many will be responsible for emptying and cleaning up around containers during the event.
- ☐ Indicate who and how many will be responsible for cleaning up after animals if they are used in the event.
- ☐ Indicate who and how many will be responsible for cleaning up the event after the event.
- ☐ Described the number, type and location of portable toilets to be provided for the event (or permanent toilets to be used for the event).
- ☐ Include any other plan you have for ensuring post-event cleanliness and material preservation of city facilities, equipment, premises and streets.

MAP (Noting the following items):

Check off below items that apply to your event.

Indicate these items on attached separate maps. Use, where necessary, a to-scale drawing.

- ☐ If a route is involved, the beginning area, the route (indicate directions with arrows), and the finished area;
- ☐ If a route is involved, the places where buses or trains need to be considered;
- ☐ If a route is involved, it will expedite approval of your event if you attach separate maps giving two or three alternate routes;
- ☐ **Indicate if Roads and/or Sidewalks will be Closed**
The applicant will be required to explain how motorists and business owners and residents will be notified in advance of the event.
- ☐ Barricades, cones, safety, portable parking signs (note location - *provided by Public Works*)
- ☐ If a relay is involved, indicate hand-off points;
- ☐ Entertainment or stage locations (grandstand operators should provide you with a to-scale drawing;
- ☐ Alcoholic beverage concession areas; ***location must be specified***
- ☐ Non-alcoholic concession areas;
- ☐ Food concession areas;
- ☐ General merchandise concession areas;
- ☐ Portable toilet facilities (indicate number);
- ☐ First aid facilities;
- ☐ Event participant and/or spectator parking areas;
- ☐ Event organizers command post;
- ☐ Fireworks or pyrotechnics site; (***Must contact Fire Marshal***)
- ☐ Vehicle fuel handling site;
- ☐ Cooking areas;
- ☐ Tables, enclosures, etc.;

☐ Temporary or permanent structures constructed for the event;	
☐ Site of electrical wiring to be installed for the event;	
☐ Trash containers (indicate number): _____	
☐ Other. Please describe: _____	
AVAILABILITY OF FOOD, BEVERAGES AND/OR ENTERTAINMENT	
ENTERTAINMENT:	If there will be music, sound amplification or any other noise impact, please describe, <u>including the intended hours</u> of the music, sound or noise. none
	If a casino party, a dance or live entertainment is a part of your event, please describe: none
	Please describe all of the activities of your event for which a license is required, for example, a cabaret license, a caterer's license, a general merchandise concession license, peddler or transient merchant license, etc. (<i>attach to this application all required licenses</i>)
ALCOHOL:	Alcoholic Beverages to be served? ☐ Yes ☒ No Temporary Liquor License Applied For? BEER ☐ Yes ☐ No COMMUNITY FESTIVAL LICENSE ☐ Yes ☐ No TEMPORARY ON SALE ☐ Yes ☐ No Organization Applying for License for Alcoholic Beverages:
	Describe what system will be used to ensure that alcoholic beverages will be consumed only by those persons 21 years and older.
	Describe how, where, when and by whom the alcoholic beverages will be served.
	List of people who will be selling the alcohol:
	Have they attended server training? ☐ Yes ☐ No

FOOD:	Food and/or non-alcoholic beverages to be served? ☒ Yes ☐ No
	Describe sanitation measures, food handling procedures and the nature of the food (such as pre-packaged foods, hot dogs, pre-mixed sodas, unpeeled fruit, raw meats, vegetables, fish or peeled and cut fruits).
	A health permit may be required from either the State of MN or St. Louis County. ☐ Attach a copy of your health permit to this application.
	If you intend to <u>cook</u> food in the event area, describe your area layout, including fuel or If electrical sources to be used.

SECURITY AND SAFETY PROCEDURES:
The Hibbing Police Department will determine the minimum number of private security guards and police officers required to adequately staff your event. If the prescribed number of private security guards is not provided or proves inadequate, the Hibbing Police Department maintains the right to shut down any or all components of the event and/or to provide additional police services that may be billed directly to the host organization.
Describe your proposed procedures for set-up operation, internal security and crowd control. Several volunteers will set at Bennett Park just prior to the event. This would include things like route markers and the bounce house. this event is open to VCA school families who choose to participate, so there would likely be up to 100 people at one time.
If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event. n/a
If your event includes vehicles or animals, describe the minimum and maximum speeds of the event and the minimum and maximum intervals of space to be maintained between units. n/a
☐ Attach to this application a copy of your building permit (or permits) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, reviewing stands, stages or platforms.

☐ Attach a copy of your fire department permit or permits to this application if you will use parade floats; an open flame; fireworks or pyrotechnics; vehicle fuels; cooking facilities; enclosures (and tables within those enclosures), tents, air-supported structures, canopies, or any fabric shelters.

Give names, address and phone numbers of the agency or agencies which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name of Agency: none
 Name of Representative: _____
 Address: _____
 Phone Numbers: _____

Indicate medical services that will provided for the event.

Medical Service

How Provided:

- ☐ Ambulance
☐ Doctors
☐ Nurses
☐ Paramedics

HIBBING FIRE DEPARTMENT REQUIREMENTS

In accordance with Minnesota State Fire Code Section 403.1 the Fire Marshal shall evaluate the need for requiring fire personnel to be in attendance of a public assembly for the following reasons: keep diligent watch for fires, obstruction to means of egress and other hazards and shall take prompt measures for remediation of hazards. The Hibbing Fire Marshal maintains the right to require fire service personnel to staff special events that are construed as a potential hazard to the public safety. These additional services may be billed directly to the host.

In accordance with Minnesota State Fire Code Section 403.2; for an indoor special permit public assembly, the Fire Marshal shall receive a floor plan with dimensions of the floor, seating, and exit widths. A total number of participants shall be submitted in order to evaluate the occupancy load and safe egress out of the building. The Fire Marshal shall assign an occupancy load for the event which shall be adhered to. All event floor plan layouts must be approved by the Fire Marshal and all special permit public events are subject to inspection by the Fire Marshal the day of the event. The Fire Marshal and/or designee reserves the right, under MN State Fire code, to stop and/or remedy any unsafe actions up to and including the cancelling of the event.

VENDORS OR CONCESSIONAIRES:
Describe what vendors or concessionaires you will allow in conjunction with the event and the purpose or purposes of these concessions. none
Describe how you intend to regulate, monitor and control the type, number and quality of vendors/concessionaires who you may permit to operate in conjunction with the event. n/a
MITIGATION OF THE IMPACT ON OTHERS:
Describe how you intend to mitigate the impact of the special event on businesses, churches, neighbors, motorists, mass transit users and others. Attach additional sheets, if necessary entitled "Mitigation of the Impact of Others." This event is being held outside of the residential area. We intend to block off a portion of the road while still allowing traffic to use the street. We would like to clock off one intersection for safety procedures, but 3rd Avenue would still be open to traffic.
OTHER PERTINENT INFORMATION:
This event is the same as last year!

Plan for Clean-Up/Material Preservation

We were not planning on providing any trash bins for the event. Our school has rented the North Pavilion and we will use the provided trash bin present. The school will have extra garbage bags on hand if more trash is accumulated, and we will dispose of this properly. Sarah Day and Rebecca White will oversee the cleanliness of the park during and after the event. There should be no activities other than lunch that would cause there to be trash. We will utilize the bathroom and portable toilets that exist at the park. This event should have minimal impact on the facilities, but we will ensure to leave a clean area.

Food Sanitation Plan:

A precooked meal will be provided at the North Pavilion. There will be no cooking at the event and there will be no concessions for purchase.

Route and Other:

We would like to start and end our bike-a-thon on the slab outside of the north pavilion. Our route would follow North on 3rd Avenue until we reach the bike trail (we are headed NE towards Chisholm). We are asking to designate/block off the right northbound shoulder of 3rd Ave from the parking lot to the bike trail. This would be done with traffic cones. Traffic would still be able to flow to and from on this road. Last year, we had a traffic monitor which allowed for the flow of traffic, but bikers to safely cross. We can do this again this year.

Adult volunteers will be riding with children at all times. Each group will have a first aid backpack with them. There are 2 Registered Nurses that will be present as well.



HIBBING-02

KLJOHNSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/01/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Otis-Magie Insurance Agency, Inc. 2226 1st Ave. Hibbing, MN 55746	CONTACT NAME:	
	PHONE (A/C, No, Ext): (218) 262-6611	FAX (A/C, No): (218) 262-6472
INSURED City Of Hibbing 401 East 21st St Hibbing, MN 55746	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : League of Minnesota Cities	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☒ CLAIMS-MADE ☐ OCCUR ☒ MUNICIPAL LIAB GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			CMC1001884-2	03/01/2018	03/01/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 2,500 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			CMC1001884-2	03/01/2018	03/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC 1001883-2	03/01/2018	03/01/2019	PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ 1,500,000 E.L. DISEASE - EA EMPLOYEE \$ 1,500,000 E.L. DISEASE - POLICY LIMIT \$ 1,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Victory Christian Academy of Hibbing
206 E 39 St
Hibbing, MN 55746

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



MinistryFirstsm Commercial Multi-Peril Insurance Coverage Summary

These are your policy's Declarations.
Amended Effective Date: 02/28/2023
See Policy Change History

Victory Christian Academy
206 E 39th St
Hibbing, MN 55746-3110

Policy Number 22MPA0506743
Brotherhood Mutual Insurance Company
Print Date: January 26, 2023
Policy Period: 02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

877-493-4772
American Church Group-MN 2200-007
401 E Antietam Ste B
Hagerstown, MD 21740-5703

Contact your agent with your customer service questions, including updating your policy or reporting a claim.

www.brotherhoodmutual.com/payonline
For your convenience, you can make premium payments online.

NAMED INSURED	Victory Christian Academy
POLICY NUMBER	22MPA0506743
POLICY PERIOD	02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Key Facts About Your Policy

These Declarations replace your previous ones. Your policy's Declarations contain a summary of the coverage contained in the insurance policy. Your policy contains a full explanation of your coverage.

AGREEMENT: In return for the payment of the premium and subject to all the terms of the policy, we agree to provide the insurance stated in the policy.

TYPE OF ORGANIZATION:	Private School Institution
FORM OF ORGANIZATION:	Corporation

Policy Overview

COVERAGE DESCRIPTION	DETAILS	COVERAGE DESCRIPTION	DETAILS
Property Coverage	Page 2 - 5	Terrorism Premium	\$190 (See Notice Form BN6025A-D 4.0 for details)
Liability Coverage	Page 6 - 12		
Excess Liability Coverage	Page 13 - 13		

Policy Premium Overview

This premium is subject to adjustment at each anniversary. This premium is subject to adjustment due to premium audit provision.

ANNUAL PREMIUM:	\$11,085.00	PAYMENT SCHEDULE:	See invoice.
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Common Policy Forms

FORM	FORM NAME	FORM	FORM NAME
CL100 1.0	Common Policy Conditions	CL300 1.0	Amendatory Endorsement
CP1 1.0	Table of Contents	BCP100 4.5	Commercial Property Coverage Conditions
GL100 1.0	Commercial Liability Coverage	BCL301 1.0	Form Number Reference
BN11A 1.2	Customer Notice: Value-Added Benefits	BCL120 1.0	Amendatory Endorsement - Assignment
CL0142 06 13	Amendatory Endorsement Minnesota	BN1B 1.0	Notice Of Payment-Related Charges
BCL100 1.1	Additional Policy Conditions	G132 10 06	Notice To Policyholders
G133MN 03 11	Notice Concerning Policyholder Rights	EX0606 1.0	Conditional Terrorism Exclusion
BN6EX 4.0	Notice-Cond Excl-Terrorism-Related Loss	BN6025A-D 4.0	Notice - Terrorism-Related Loss



NAMED INSURED
POLICY NUMBER
POLICY PERIOD

Victory Christian Academy
22MPA0506743
02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Property Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

We provide the Commercial Property coverage at the declared premise(s) for the coverage and limits indicated. The Coverages listed here are provided according to the terms of the designated coverage form and any other applicable forms or endorsements.

Property Coverage Details

PROPERTY DEDUCTIBLE \$2,500
GLASS DEDUCTIBLE \$2,500

Schedule of Locations

LOCATION #	DESCRIPTION	ADDRESS
1/1	School	206 E 39th St Hibbing, MN 55746-3110

Schedule of Buildings and Personal Property

SCHOOL		206 E 39th St Hibbing, MN 55746-3110					LOCATION 1/1	
COVERAGE DESCRIPTION (INCL. TYPE OF PROPERTY)	COVERAGE LIMIT	COINSURANCE	EQ DED	VALUATION TYPE	AUTO INCR	PERIL TYPE	FORM	
Building	\$4,904,000	Agreed Amount	N/A	Replacement Cost	0%	Special with Theft	BCP85 4.8	
Roof				Actual Cash Value (Roof ACV)			BCP915 4.0	
Personal Property	\$836,000	Agreed Amount	N/A	Replacement Cost	0%	Special with Theft	BCP85 4.8	



Property Coverage Summary

MinistryFirstSM commercial multi-peril policy Declarations continued...

NAMED INSURED
POLICY NUMBER
POLICY PERIOD

Victory Christian Academy
22MPA0506743
02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

We provide the Commercial Property coverage at the declared premise(s) for the coverage and limits indicated. The Coverages listed here are provided according to the terms of the designated coverage form and any other applicable forms or endorsements.

Schedule of Additional Coverages: All Locations

The policy's property deductible applies to each of these coverages. Details are found on the Commercial Property Coverages BCP12B 4.5 form.

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Property Off Premises	\$50,000+	\$2,500	BCP12B 4.5
Owned Personal Property-Parsonage	\$10,000	\$2,500	BCP12B 4.5
Building/Personal Property - Newly Acquired/Constructed	\$2,000,000++	\$2,500	BCP12B 4.5
Outside Objects and Structures	\$20,000/category, \$30,000 Total	\$2,500	BCP12B 4.5
For any one landscaping item	\$2,000	\$2,500	BCP12B 4.5
Each loss caused by wind	\$5,000	\$2,500	BCP12B 4.5
Other Structures	\$15,000	\$2,500	BCP12B 4.5
Owned Personal Property - Dwellings	5% of dwelling value	\$2,500	BCP12B 4.5
Contents - Buildings and Structures Described on the Declarations	\$15,000+++	\$2,500	BCP12B 4.5
Trailers	\$10,000	\$2,500	BCP12B 4.5
Vehicle Equipment and Accessories	\$25,000	\$2,500	BCP12B 4.5
Money and Securities	\$5,000 (Loss from specified perils only. Doubled on specified holidays)	\$2,500	BCP12B 4.5
Spoilage	\$10,000	\$2,500	BCP12B 4.5
Damage to Buildings and Personal Property from Animals	\$10,000 (\$2,500 sublimit for loss caused by animals listed in policy form)	\$2,500	BCP12B 4.5
Temporary Emergency Coordination/Shelter Operation Clean-Up	\$50,000 for clean-up costs	\$2,500	BCP12B 4.5

+ If the loss resulted from a covered peril and the property is off premises for no longer than 180 days.

++ Coverage applies for 180 days from the time construction begins or the new property is acquired.

+++ Only applies if the limit of insurance shown for the structure is no more than \$15,000 and there is no limit of Organizational Personal Property shown on the declarations for the structure.

The policy's property deductible does not apply to the following coverages. Details are found on the Commercial Property Coverages form.

COVERAGE DESCRIPTION	COVERAGE LIMIT	FORM
Debris Removal Expense - Partial or Total Loss	Partial Loss: Remaining Limit for Covered Property - Total Loss: \$25,000	BCP12B 4.5
Emergency Removal	Coverage applies up to 30 days after property is first moved	BCP12B 4.5
Fire Department Service Charges	\$50,000	BCP12B 4.5
Fire Extinguisher Recharge	\$50,000 if recharged within 30 days	BCP12B 4.5
Pollutant Clean-Up and Removal	\$10,000 (annual aggregate)*	BCP12B 4.5
Installed Lock Recalibration	\$10,000 if recalibrated within 10 days	BCP12B 4.5
Arson Reward	\$20,000**	BCP12B 4.5
Papers and Records (including electronic data)	\$50,000	BCP12B 4.5
Personal Property Owned by Others (non-clergy)	\$5,000 per person/\$25,000 maximum (excess)***	BCP12B 4.5
Personal Property Owned by Clergy	\$30,000 (excess)***	BCP12B 4.5
Theft or Vandalism Reward	\$5,000**	BCP12B 4.5

* If the loss resulted from a covered peril and was reported within 180 days.

** Or the amount paid to the insured as a result of the direct loss, if less than the limit stated above.

*** Additional limits are available



NAMED INSURED
POLICY NUMBER
POLICY PERIOD

Victory Christian Academy
22MPA0506743
02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Property Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

We provide the Commercial Property coverage at the declared premise(s) for the coverage and limits indicated. The Coverages listed here are provided according to the terms of the designated coverage form and any other applicable forms or endorsements.

Optional Coverages: All Locations

Combined Ordinance or Law Enforcement Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Ordinance or Law A - Increased Building Loss	\$500,000	\$2,500	BCP138B 4.5
Ordinance or Law B - Increased Debris Removal	\$250,000	\$2,500	BCP138B 4.5
Ordinance or Law C - Increased Cost of Construction	\$250,000	\$2,500	BCP138B 4.5

Organizational Optional Theft Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Theft of Money and Securities	\$5,000	\$250	BCP36 4.5
Theft of Building Materials	\$5,000	\$250	BCP36 4.5
Theft by Electronic Means	\$5,000	\$250	BCP36 4.5
Theft by Coercion	\$5,000 (\$15,000 Annual Aggregate Limit)	\$250	BCP36 4.5

Ministry Personnel Dishonesty Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Personnel Dishonesty Coverage	\$45,000	N/A	BCP37A 4.5

Earnings and Donations and Extra Expense Coverage Part

Perils Part: See Peril Type for the Property Described on the Schedule of Buildings and Personal Property That Sustains a Loss

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Earnings and Donations	\$50,000	N/A	BCP71 4.8
Extra Expense	\$50,000	N/A	BCP71 4.8

Water Damage - Flood, Backup, and Subsurface

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Water Damage-Flood, Back-up, and Subsurface	\$2,500	\$2,500	BCP25 4.5

Sewer and Drain Back-up Extension

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Sewer/Drain Backup Extension	See Building/Personal Property Limit	\$2,500	BCP135 4.1



NAMED INSURED
POLICY NUMBER
POLICY PERIOD

Victory Christian Academy
22MPA0506743
02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Property Coverage Summary

MinistryFirstSM commercial multi-peril policy Declarations continued...

We provide the Commercial Property coverage at the declared premise(s) for the coverage and limits indicated. The Coverages listed here are provided according to the terms of the designated coverage form and any other applicable forms or endorsements.

Systems / Equipment Breakdown Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Systems/Equipment Breakdown Coverage	Building/Personal Property Limit	\$2,500	BSEB100 4.1

Educational Property Coverage Package

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Athletic/Scholastic Property Coverage Extension	\$50,000	\$2,500	BCP153 1.0
Electronic Devices	\$1,000 (\$5,000 Per Device)	\$250	BCP153 1.0
Personal Property of Staff Coverage Extension	\$5,000 (\$5,000 Per Person)	N/A	BCP153 1.0

Rented Personal Property of Others Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Rented Personal Property of Others	\$10,000	\$1,000	BCP128 4.5

Interior Building Damage Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Interior Building Damage Coverage-Including Gutters/Downspouts Coverage	\$5,811,000	\$2,500	BCP49 4.0

Terrorism Loss Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Certified and Non-Certified Terrorism Loss	\$5,811,000	\$2,500	BCLO600 3.0

Laboratory Clean-up Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Laboratory Clean-up Coverage	\$100,000	\$2,500	BCP124 1.0

Additional Property Forms

FORM	FORM NAME
BCP0335MN 1.0	Amendatory Endorsement Minnesota
BCP500 4.5	Loss Free Deductible Reduction End
BCP915 4.0	Property Coverage Modification ACV Roof
BN2567 1.0	Notice Water Damage/Flood Coverage
CL1630 06 06	Conditional Terrorism Exclusion

FORM	FORM NAME
BCP0643 01 08	Exclusion - War and Military Action
BCP88 4.0	Earth Movement & Volcanic Eruption Excl
BN12V 1.0	Notice Regarding Building Valuation
CP0171 10 08	Exclusion Water Damage
EX0651 2.3	NBC Terrorism Exclusion



NAMED INSURED
POLICY NUMBER
POLICY PERIOD

Victory Christian Academy
22MPA0506743
02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Liability Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

Key Liability Coverage Facts: Schedule of Limits

GENERAL OCCURRENCE LIMIT	\$1,000,000
GENERAL AGGREGATE LIMIT	\$3,000,000

Principal Liability Coverages

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Bodily Injury/Property Damage Liability (L)	\$1,000,000*	\$3,000,000*	GL100 1.0
Medical Payments (M)	\$5,000*+	\$3,000,000*	GL100 1.0
Products/Completed Work (N)	\$1,000,000*	\$3,000,000*	GL100 1.0
Fire Legal Liability (O)	\$1,000,000*	\$3,000,000*	BGL951 4.5

Supplemental Coverages

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Incidental Contractual Liability	\$1,000,000*	\$3,000,000*	GL100 1.0
Incidental Medical Malpractice	\$1,000,000*	\$3,000,000*	GL100 1.0
Mobile Equipment	\$1,000,000*	\$3,000,000*	GL100 1.0

Additional Coverages

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Academic Practices Emotional Injury Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Supervision-Related Emotional Injury Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Student Corporal Punishment Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Teacher/Governing Board Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Food Preparation Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Privacy Violation Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Damage To Property of Others Coverage			BGL53 4.5
Not in Your Control	\$1,000*+	\$3,000,000*	BGL53 4.5
In Your Control	\$2,500*+	\$3,000,000*	BGL53 4.5
Additional Incidental Contractual Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Concussive Impact Liability Coverage not including High Hazard Activities	\$1,000,000*	\$3,000,000*	BGL53 4.5
International Exchange Student Reimbursement Coverage	\$1,000*	\$3,000,000*	BGL53 4.5

Defense Coverage

Applies in addition to the liability limit unless otherwise specifically stated in an applicable coverage form.

* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.
+ per person limit



NAMED INSURED
POLICY NUMBER
POLICY PERIOD

Victory Christian Academy
22MPA0506743
02/28/2022 at 12:01 a.m. to 02/28/2025 at
12:01 a.m.

Liability Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

Medical Coverage Extension - Clergy Accidental Death

COVERAGE DESCRIPTIONS	PASTORS	COVERAGE LIMIT	PER ACCIDENT LIMIT	FORM
Clergy Accidental Death Benefit	1	\$15,000*+	\$100,000*	BGL998 3.0

Counseling Acts Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Counseling Acts Liability Coverage	\$1,000,000*	\$3,000,000*	BGL63 4.1
Outside Counseling Reimbursement Coverage	\$5,000+	\$3,000,000*	BGL63 4.1

Cyber Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Computer Use Liability Coverage	\$300,000*	\$900,000*	BGL87 4.5
Electronic Commerce Liability Coverage	\$300,000*	\$900,000*	BGL87 4.5
Data Breach Liability Coverage	\$300,000*	\$900,000*	BGL87 4.5
Outsourced IT Liability Coverage	\$300,000*	\$900,000*	BGL87 4.5
Special Reimbursement Coverage (Data Breach Rectification Costs)	\$75,000	\$75,000	BGL87 4.5
Special Reimbursement Coverage (Electronic Discovery Costs)	\$30,000	\$30,000	BGL87 4.5
Special Defense Coverage (Subpoenas, Regulatory Actions and Injunctive)	\$30,000	\$30,000	BGL87 4.5

Defense Reimbursement Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Covered Lawsuit Proceeding (Proceeding Limit)	\$100,000	\$250,000	BGL89 4.8
Law Enforcement Inquiry (Inquiry Limit)	\$25,000	\$75,000	BGL89 4.8

Directors and Officers Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Directors and Officers (Leadership) Liability Coverage	\$1,000,000*	\$3,000,000*	BGL81 4.1

Benefits Administration Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Employee Benefit Liability Coverage	\$1,000,000	\$3,000,000	BGL83 4.0
(Medical Expense Limit)	\$100,000*	\$500,000*	BGL83 4.0

* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.
+ per person limit



NAMED INSURED Victory Christian Academy
POLICY NUMBER 22MPA0506743
POLICY PERIOD 02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Liability Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

Fire Legal/Nonowned Property Damage Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Nonowned Property Damage Liability Coverage	\$1,000,000*	\$3,000,000*	BGL951 4.5
Additional Incidental Contractual Liability Coverage	\$1,000,000*	\$3,000,000*	BGL951 4.5

Media Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Personal Injury Liability Coverage (Media/Communications Activity)	\$1,000,000*	\$3,000,000*	BGL411 1.0
Personal Injury Liability Coverage (Personal Violations)	\$1,000,000*	\$3,000,000*	BGL411 1.0
Personal Injury Liability Coverage (Unauthorized Access/Posting)	\$1,000,000*	\$3,000,000*	BGL411 1.0
Special Defense Coverage (Alleged Intentional Acts)	\$1,000,000*	\$3,000,000*	BGL411 1.0

Medical Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Religious Athletic Medical Coverage	\$5,000*+	\$3,000,000*	BGL91 4.5

Nonowned Vehicle Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Nonowned Vehicle Liability Coverage	\$1,000,000*	\$3,000,000*	BGL71B 4.0
Defense Coverage: Authorized Operator	\$1,000,000*	\$3,000,000*	BGL71B 4.0
Rental Vehicle Physical Damage Coverage	\$60,000 per vehicle, \$500 deductible	\$120,000*	BGL71B 4.0
Nonowned Vehicle Medical Payments Extension	\$5,000*+	\$150,000*	BGL71B 4.0
Loss of Use Coverage	\$1,500 per vehicle	\$3,000*	BGL71B 4.0
Trip Occupant Coverage	\$1,000*+	\$3,000,000*	BGL71B 4.0
Damage to Property of Others	\$1,000*	\$3,000,000*	BGL71B 4.0
Nonowned Vehicle Deductible Reimbursement Coverage	\$1,000*	\$3,000,000*	BGL71B 4.0

* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.
+ per person limit



NAMED INSURED Victory Christian Academy
POLICY NUMBER 22MPA0506743
POLICY PERIOD 02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Liability Coverage Summary

MinistryFirstSM commercial multi-peril policy Declarations continued...

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

Nurse Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Nurses' Professional Liability Coverage	\$1,000,000*	\$3,000,000*	BGL234 4.1

Other Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Terrorism Liability Coverage	\$1,000,000	\$3,000,000	BGL0250 3.1

Religious Freedom Protection Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Religious Communication Liability Coverage	\$1,000,000*	\$3,000,000*	BGL66 1.2
Religious Activity Liability Coverage	\$1,000,000*	\$3,000,000*	BGL66 1.2
Discriminatory Acts Liability Coverage	\$1,000,000*	\$3,000,000*	BGL66 1.2
Tax Exempt Challenge: Expense Reimbursement Coverage	\$25,000*	\$25,000*	BGL66 1.2
Litigation Activity: Legal Defense Reimbursement Coverage	See form	See form	BGL66 1.2
Litigation Activity: Declaratory Action Reimbursement Coverage	See form	See form	BGL66 1.2
Educational Institution Extension - Financing/Accreditation Challenge	\$1,000,000	\$3,000,000	BGL466 1.0

Security Operations Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Additional Medical Expense Coverage	\$50,000*+	\$250,000*	BGL993 4.0
Broadened Wage Loss Reimbursement Coverage (Emotional Injury)	\$10,000*+	\$50,000*	BGL993 4.0
Individual Counseling Coverage	\$10,000*+	\$50,000*	BGL993 4.0
Damage to Security-Related Equipment	\$2,500*+	\$10,000*	BGL993 4.0
Primary Coverage for Specified Individuals	See Form	See Form	BGL993 4.0
Enforcement of Security Policy or Weapons Policy	\$1,000,000*	\$1,000,000*	BGL993 4.0
Negligent Infliction of Emotional Distress Arising from Security Operations	\$1,000,000*	\$1,000,000*	BGL993 4.0

* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.
+ per person limit



NAMED INSURED Victory Christian Academy
POLICY NUMBER 22MPA0506743
POLICY PERIOD 02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Liability Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

Traumatic Incident Response Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Additional Medical Expense Coverage	\$50,000*+	\$300,000*	BGL991B 4.1
Broadened Wage Loss Reimbursement Coverage (Including Emotional Injury)	See form	\$300,000*	BGL991B 4.1
Individual Counseling Coverage	\$5,000*+	\$300,000*	BGL991B 4.1
Additional Organizational Expense	\$100,000*	\$300,000*	BGL991B 4.1

Worldwide Liability Extension Coverage

Extended Foreign Ministry Operations- Excluded

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Short-Term Trip Limited Kidnap and Extortion Expense Reimbursement Coverage	See Form	See Form	BGL112 1.0
Short-Term Foreign Trip Terrorism-Related Travel Interruption Reimbursement	See Form	See Form	BGL112 1.0
Short-Term Foreign Trip Death Reimbursement Coverage For Your Leaders	See Form	See Form	BGL112 1.0
Foreign Operations Image Restoration Extension	See Form	See Form	BGL112 1.0
Expanded Medical Coverage For Foreign Ministry Participants	See Form	See Form	BGL112 1.0

Wage Reimbursement Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Wage Loss Reimbursement Coverage	\$3,500+	\$35,000 per occurrence	BGL99 4.0

* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.
+ per person limit



NAMED INSURED
POLICY NUMBER
POLICY PERIOD

Victory Christian Academy
22MPA0506743
02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Liability Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

Sexual Acts Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Sexual Acts Liability Coverage With Screening	\$300,000*	\$600,000*	BGL61 4.7
Sexual Harassment Liability Coverage (other than your employees)	\$300,000*	\$600,000*	BGL61 4.7
Improper Reporting of Sexual Acts Liability Coverage	\$300,000*	\$600,000*	BGL61 4.7
Improper Supervision of Convicted Sexual Offenders Liability Coverage	\$300,000*	\$600,000*	BGL61 4.7
Outside Counseling Reimbursement Coverage	\$5,000*+	\$100,000*	BGL61 4.7
Sexual Acts Medical Payment Extension	\$5,000*+	\$100,000*	BGL61 4.7
Image Restoration Extension	\$10,000*	\$600,000*	BGL61 4.7

Schedule of Liability Exposures

In issuing this policy, we have relied on material information provided to us by the Named Insured. The following schedule discloses all of the insured's insurable exposures (as conveyed by the Named Insured) known to exist at the policy inception date. Declared premises must be owned, occupied, or rented by you or your scheduled related organizations.

EXPOSURE DESCRIPTIONS	ADDRESS / BUILDING DESCRIPTION	CODE	RATING BASIS
Parochial or Private School Medical excluding students	206 E 39th St Hibbing MN 55746-3110	07900	103 Students
Playgrounds	Location 1 Building 1 School	30320	2 Each
Building or Premises - Lessor's Risk - NOC	206 E 39th St Hibbing MN 55746-3110	17703	5,000 Square Feet
Softball Field	206 E 39th St Hibbing MN 55746-3110	30320	1 Each
Basketball Court	206 E 39th St Hibbing MN 55746-3110	30320	1 Each
Pastoral Counseling			1 Pastor(s)
Special Events			

* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.
+ per person limit



NAMED INSURED
POLICY NUMBER
POLICY PERIOD

Victory Christian Academy
22MPA0506743
02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Liability Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

High Hazard Activities

For details regarding how these coverage limits will apply, see the *How Much We Pay* section of the High Hazard Activities Coverage Limits Form (BGL-21).

ACTIVITY DESCRIPTION	MEDICAL LIMIT	OCCURRENCE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Skate Park Operations	\$0 per person	\$100,000	\$300,000	BGL21 4.1
Fireworks Sales	\$0 per person	\$100,000	\$300,000	BGL21 4.1
Fireworks Display	\$0 per person	\$100,000	\$300,000	BGL21 4.1
Construction Oversight	\$0 per person	\$100,000	\$300,000	BGL21 4.1
School High Hazard Sports Activities (Concussive Impact)		\$300,000	\$900,000	BGL421 1.1

Other Liability and Medical Forms

FORM	FORM NAME
BGL100A1 2.2	Commercial Liability Endorsement
BGL152 1.0	Additional Insured Endorsement
EX220 1.0	Infectious Disease Liability Exclusion
GL0163 01 08	Exclusion War and Military Action
GL0950 12 99	Known Injury or Damage Amendments
GL894 1.0	Punitive Damages Exclusion
BN998 1.0	Clergy Accidental Death Medical Ext
GL1270 06 06	Conditional Terrorism Exclusion

FORM	FORM NAME
BGL11 4.5	Liability And Medical Coverage Form
BGL960 1.0	Educators Liability Coverage
EX909 1.0	Asbestos Exposure Exclusion
GL0631 05 09	Amendatory Endorsement Minnesota
GL890 1.0	Lead Liability Exclusion
BGL939AI 1.0	Additional Insured - Excess Liability
EX0281 2.4	NBC Terrorism Exclusion

Additional Insureds

NAME	LOAN/REFERENCE NUMBER	INTEREST	ADDRESS
None	None	None	None

* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.
+ per person limit



NAMED INSURED Victory Christian Academy
POLICY NUMBER 22MPA0506743
POLICY PERIOD 02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Commercial Excess Liability Supplemental Coverage Summary

MinistryFirstSM commercial multi-peril policy Declarations continued...

In return for the payment of the premium, and subject to all the terms of the policy, we agree with you to provide the insurance as stated in the Excess/Umbrella Liability Coverage endorsement BGL939 4.7.

Key Excess Liability Coverage Facts

NAME OF INSURED	Victory Christian Academy
ADDRESS	206 E 39th St, Hibbing, MN 55746-3110
EXCESS LIABILITY POLICY PERIOD	2/28/2022 to 2/28/2025 at 12:01 a.m. at the location listed above
EXCESS LIABILITY ANNUAL PREMIUM	\$525

Excess Liability Coverage - Limit of Insurance

Coverage Limit (per Occurrence)	\$1,000,000
Coverage Aggregate Limit	\$1,000,000
Deductible/Retention	N/A

Optional Excess Coverage Information

COVERAGE	STATUS	LIMIT
Directors and Officers Liability Coverage	Excluded	N/A
Sexual Acts Liability Coverage	Excluded	N/A
Employment Practices Liability Coverage	Excluded	N/A
Cyber Liability Coverage	Excluded	N/A
Benefits Administration Liability Coverage	Excluded	N/A

Schedule of Underlying Insurance

TYPE	INSURER	POLICY PERIOD	POLICY NUMBER	LIMITS OF LIABILITY
General Liability	Brotherhood Mutual Insurance Company	02/28/2022 - 02/28/2025	22MPA0506743	\$1,000,000 Occ/\$3,000,000 Agg
Employer's Liability	Brotherhood Mutual Insurance Company	See applicable declarations page.		\$500000/\$500000/\$500000

Policy Change History

MinistryFirstsm commercial multi-peril policy change history.

Change History

CHANGE EFF DATE	CHANGE DESCRIPTION	PREMIUM IMPACT	PROCESSED DATE
02/28/2023	Annual Rate Revision Building Limit Amended: 01/01	See Declarations.	01/26/2023
02/28/2022	Alarm Credit Added: 01/01 Sexual Acts Liability Screening Information Added	- \$248-	02/11/2022



RAFFLE REQUEST

Excluded raffle = Total Prizes awarded \$1,500 per year or less
Exempt raffle = Total Annual prizes over \$1,500 and under \$50,000 requires Minnesota form LG220

RAFFLE REGISTRATION FEE

\$15.00 Payable to the City of Hibbing

ORGANIZATION INFORMATION

Name of Organization: Hibbing Highschool Volleyball Club

Type of Organization: 501c3 - Non profit 822311780

Mailing Address: PO Box 152

City, State, Zip: Hibbing MN 55746

Contact Person: Cindy Lamusga Daytime Phone Number: 218.969.5592

Have you conducted other raffles this year: no If YES, What is the total amount of prizes this year, including this Raffle

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted: Lincoln Middle School

Dates of Activity: Tuesday, October 15, 2024

Check Box or Boxes that Indicate the Type of Gambling Activity:

☒ Raffle ☐ Other

Price Per Ticket: \$10

Total value of prizes to be awarded: \$1,500

Types of Prizes: cash

In signing this request, I attest that I represent the above named Non-Profit organization and it meets all requirements of the State of Minnesota to qualify to conduct lawful gambling and proof of non-profit status is available upon request.

Organization Representative

8/21/2024

Date

☐ Registered as Excluded Raffle

☐ Send to Council for Approval

24-09-01



RAFFLE REQUEST

Excluded raffle = Total Prizes awarded \$1,500 per year or less
Exempt raffle = Total Annual prizes over \$1,500 and under \$50,000 requires Minnesota form LG220

RAFFLE REGISTRATION FEE

\$15.00 Payable to the City of Hibbing

ORGANIZATION INFORMATION

Name of Organization:	shannon paulsen suite dreams	
Type of Organization:	501c3 charitable organization	
Mailing Address:	413 east 32nd st	
City, State, Zip	hibbing, mn 55746	
Contact Person:	jim paulsen	Daytime Phone Number: 218 966 3551
Have you conducted other raffles this year	yes	If YES, What is the total amount of prizes this year, including this Raffle 2500

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted:
Mikes Pub 413 east howard street, hibbing mn

Dates of Activity:
10/05/2024

Check Box or Boxes that Indicate the Type of Gambling Activity:

☒ Raffle ☐ Other Bucket raffle only

Price Per Ticket:
\$1.00 and \$5.00

Total value of prizes to be awarded:
1500

Types of Prizes:
general merchandise and hotel stay

In signing this request, I attest that I represent the above named Non-Profit organization and it meets all requirements of the State of Minnesota to qualify to conduct lawful gambling and proof of non-profit status is available upon request.

Organization Representative

Date

8-18-2024

☐ Registered as Excluded Raffle

☐ Send to Council for Approval



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

1. DOC083024-08302024184637



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments: None

Main Agenda ☐

Consent Agenda ☒

Description of Agenda Item: Authorize the hire of Dylan Davis for the Full-Time Firefighter/EMT position pending pre-employment contingencies.

Strategic Initiative:

Owner of Agenda Item/Department/email address/Phone:

Choose an item.

Erik Jankila | Fire Department | Erikjankila@hibbingmn.gov | 218-421-8363

Angela Kleffman | Human Resources | anglelackleffman@hibbingmn.gov | 218-312-1574

Greg Pruszinske | Administration | gregpruszinske@hibbingmn.gov | 218-312-1600

Introduction/Background/Justification/Key Issues/Legal

Replace Joe Fischer.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact:

Budgeted.

Action Requested: Authorize the hire of Dylan Davis for the Full-Time Firefighter/EMT position pending pre-employment contingencies.



Request for Council Action

City Council Action

Authorize the hire of Jaxon Johnson for the Full-Time Firefighter/EMT position pending pre-employment contingencies

Description of Agenda Item

Authorize the hire of Jaxon Johnson for the Full-Time Firefighter/EMT position pending pre-employment contingencies

Strategic Initiative

Owner of Agenda Item

Angela Kleffman, HR Director, 218.295.2275, angelakleffman@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Authorize the hire of Jaxon Johnson for the Full-Time Firefighter/EMT position pending pre-employment contingencies

Attachments

1. Firefighte/EMT Jaxon Johnson



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments: None

Main Agenda ☐

Consent Agenda ☒

Description of Agenda Item: Authorize the hire of Jaxon Johnson for the Full-Time Firefighter/EMT position pending pre-employment contingencies.

Strategic Initiative:

Owner of Agenda Item/Department/email address/Phone:

Choose an item.

Erik Jankila | Fire Department | Erikjankila@hibbingmn.gov | 218-421-8363

Angela Kleffman | Human Resources | anglelackleffman@hibbingmn.gov | 218-312-1574

Greg Pruszinske | Administration | gregpruszinske@hibbingmn.gov | 218-312-1600

Introduction/Background/Justification/Key Issues/Legal

Replace Whitney Galaski.

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact:

Budgeted.

Action Requested: Authorize the hire of Jaxon Johnson for the Full-Time Firefighter/EMT position pending pre-employment contingencies.



Request for Council Action

City Council Action

Set the next Hibbing City Council Meeting for Wednesday, September 18, 2024 at 5:00 p.m. in the Hibbing City Hall Council Chamber.

Description of Agenda Item

Set the next Hibbing City Council Meeting for Wednesday, September 18, 2024 at 5:00 p.m. in the Hibbing City Hall Council Chamber.

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560,
candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Set the next Hibbing City Council Meeting for Wednesday, September 18, 2024 at 5:00 p.m. in the Hibbing City Hall Council Chamber.

Attachments

None



Request for Council Action

City Council Action

Set the next Hibbing Council Workshop Meeting for Wednesday, September 18, 2024 following the Regular City Council Meeting at 5:00 p.m. in the Hibbing City Hall Council Chamber

Description of Agenda Item

Set the next Hibbing Council Workshop Meeting for Wednesday, September 18, 2024 following the Regular City Council Meeting at 5:00 p.m. in the Hibbing City Hall Council Chamber

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560,
candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Set the next Hibbing Council Workshop Meeting for Wednesday, September 18, 2024 following the Regular City Council Meeting at 5:00 p.m. in the Hibbing City Hall Council Chamber

Attachments

None



Request for Council Action

City Council Action

Set the TNT Meeting for December 4, 2024 at 6:00 p.m. following the Regular City Council Meeting in the Hibbing City Hall Council Chamber

Description of Agenda Item

Set the TNT Meeting for December 4, 2024 at 6:00 p.m. following the Regular City Council Meeting in the Hibbing City Hall Council Chamber

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560,
candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Set the TNT Meeting for December 4, 2024 at 6:00 p.m. following the Regular City Council Meeting in the Hibbing City Hall Council Chamber

Attachments

None



Request for Council Action

City Council Action

Authorize the Hibbing City Council to attend the Hibbing Public Utilities Commissions Work Session Meeting on Tuesday, September 24, 2024 in the 2nd Floor Conference Room at City Hall

Description of Agenda Item

Authorize the Hibbing City Council to attend the Hibbing Public Utilities Commissions Work Session Meeting on Tuesday, September 24, 2024 in the 2nd Floor Conference Room at City Hall

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560,
candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Authorize the Hibbing City Council to attend the Hibbing Public Utilities Commissions Work Session Meeting on Tuesday, September 24, 2024 in the 2nd Floor Conference Room at City Hall

Attachments

None



Request for Council Action

City Council Action

Authorize the Mayor to offer a letter of commitment to creating an age-friendly environment in Hibbing

Description of Agenda Item

Authorize the Mayor to offer a letter of commitment to creating an age-friendly environment in Hibbing

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560,
candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Authorize the Mayor to offer a letter of commitment to creating an age-friendly environment in Hibbing

Attachments

1. age friendly letter of commitment



September 4, 2024

To Whom it May Concern:

On behalf of the City of Hibbing, Minnesota, I am pleased to offer this letter of our ongoing commitment to creating an age-friendly environment in our community. We are excited to be able to join AARP's Age-Friendly Communities network as part of our efforts to promote the quality of life of citizens of all ages in our community.

The City of Hibbing is working diligently on issues such as housing, public safety, and services to our residents. There is great value in utilizing the Age-Friendly approach to provide a lens while we look at solving these livability issues in our city.

We have formed the Hibbing Age-Friendly Citizens Advisory Committee comprised of area residents, business and service providers, city staff, and county and regional professions. The City is committed to working with the committee as our guide through our community survey and establishing our action plan as we move forward.

If you have any questions or require additional information, I may be contacted at 218.969.3067 or petehyduke@hibbingmn.gov

Sincerely,

Pete Hyduke
City Administrator



Request for Council Action

City Council Action

Offer RESOLUTION NO. 24-09-01 APPROVING THE CERTIFICATION OF THE PRELIMINARY BUDGET/LEVY FOR THE 2024 LEVY PAYABLE IN 2025

Description of Agenda Item

Offer RESOLUTION NO. 24-09-01 APPROVING THE CERTIFICATION OF THE PRELIMINARY BUDGET/LEVY FOR THE 2024 LEVY PAYABLE IN 2025

Strategic Initiative

Owner of Agenda Item

Sheena Mulner, Finance Director - Treasurer, 218-312-1602, sheenamulner@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Offer RESOLUTION NO. 24-09-01 APPROVING THE CERTIFICATION OF THE PRELIMINARY BUDGET/LEVY FOR THE 2024 LEVY PAYABLE IN 2025

Attachments

1. Resolution No. 24-09-01

At the Regular Meeting of the Hibbing City Council held on Wednesday, September 4, 2024, at 5:00 p.m., in the Hibbing City Hall Council Chamber, offered the following Resolution and moved its adoption:

RESOLUTION #24-09-01

PRELIMINARY BUDGET/LEVY FOR TAXES PAYABLE IN 2025

BE IT RESOLVED, by the City Council of the City of Hibbing, Minnesota, that at a Regular Meeting held thereof, duly called and legally held on the 4th day of September, 2024, with vote being taken on the 4th day of September 2024, a quorum being present, the following sums of money be, and hereby are, levied and assessed upon the taxable property of said city for the following purposes for the year 2025:

1.	General Fund	\$ 7,112,050
2.	Library Fund	586,043
3.	Permanent Improvement Fund	1,105,743
4.	Capital Fund	1,035,263
5.	Hibbing Economic Development Authority	105,177
6.	Tax Abatement Special Levies	40,000
7.	Bonds and Interest	538,040
8.	OPEB Debt Service	500,000
9.	Chisholm/Hibbing Airport Authority	35,000

TOTAL LEVIED BY COUNCIL: \$ 11,057,316

BE IT FURTHER RESOLVED, that the City Clerk be, and hereby is, authorized to incorporate this Resolution in the official proceedings of said City, and certify said preliminary levy to the County Auditor of the County of St. Louis, by delivering to him a true and correct copy of this Resolution.

The motion to adopt the foregoing Resolution was duly supported by and, upon being put to a vote, CARRIED as follows:

FOR ADOPTION:

AGAINST:

ABSENT:

Passed and adopted this 4th day of September 2024.

CITY OF HIBBING

Pete Hyduke, Mayor

ATTEST

Candie Seppala, City Clerk

CITY OF HIBBING
RESOLUTION NO. 24-09-01
AUGUST 29, 2024



Request for Council Action

City Council Action

Offer RESOLUTION NO. 24-09-02 APPROVING THE 2024 RANGE REGIONAL AIRPORT AUTHORITY PRELIMINARY LEVY PAYABLE IN 2025 REQUEST

Description of Agenda Item

Offer RESOLUTION NO. 24-09-02 APPROVING THE 2024 RANGE REGIONAL AIRPORT AUTHORITY PRELIMINARY LEVY PAYABLE IN 2025 REQUEST

Strategic Initiative

Owner of Agenda Item

Sheena Mulner, Finance Director - Treasurer, 218-312-1602, sheenamulner@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Offer RESOLUTION NO. 24-09-02 APPROVING THE 2024 RANGE REGIONAL AIRPORT AUTHORITY PRELIMINARY LEVY PAYABLE IN 2025 REQUEST

Attachments

1. 24 09 02 CHAA Levy Resolution
2. 2024 - Hibbing Airport Levy Breakdown
3. 2025 - Hibbing Airport Levy Breakdown - Estimate Only
4. 2024 - Breakdown of Detroit Reman Tax

At the Joint Range Regional Airport Meeting of the Hibbing City Council and the Chisholm City Council,
held on Wednesday, September 4, 2024 at 5:00 p.m., offered the following Resolution
and moved its adoption:

RESOLUTION NO. 24-09-02

RESOLUTION APPROVING THE 2024 RANGE REGIONAL AIRPORT AUTHORITY PRELIMINARY LEVY REQUEST

BE IT RESOLVED, pursuant to Article 11 of Chapter 587 enacted by the Minnesota Legislature in 1994, the City Council of the City of Hibbing, at a Joint City Council Meeting held on the 4TH day of September, 2024 commencing at City Hall, approve the 2024 Preliminary Levy submitted by the Range Regional Airport Authority in the amount of \$821,000.00 (EIGHT HUNDRED TWENTY-ONE THOUSAND DOLLARS AND 00/100THS).

BE IT FURTHER RESOLVED, the Hibbing City Council does approve the Preliminary Levy submitted by the Range Regional Airport Authority in the amount of \$821,000.00.

The motion to adopt the foregoing Resolution was duly supported by _____, and
upon being put to a vote, CARRIED as follows:

FOR ADOPTION:

AGAINST:

ABSENT:

Adopted and passed this 4th day of September, 2024

CITY OF HIBBING

ATTEST: _____
Candie Seppala, City Clerk

Pete Hyduke, Mayor

RESOLUTION NO. 24-09-02
City of Hibbing
September 4, 2024

Pay 2024 - Hibbing Aiport Levy Breakdown by Jurisdiction

Certified Levy	797,368.00
Fiscal Disparity (reduce)	166,499.99
Spread Levy	630,868.01

	Net Tax Capacity	Local Tax Rate	Share of Levy
City of Chisholm - ISD 695	2,066,723	4.729%	\$97,738.71
City of Chisholm - ISD 701	3,946	4.729%	\$186.61
City of Chisholm Total	2,070,669	4.729%	\$97,925.32
City of Hibbing - CVT 139	1,056,908	4.729%	\$49,982.91
City of Hibbing - CVT 140	6,247,036	4.729%	\$295,432.55
City of Hibbing - CVT 141	3,965,336	4.729%	\$187,527.23
City of Hibbing Total	11,269,280	4.729%	\$532,942.69
Total	13,339,949		\$630,868.01

Pay 2025 - Hibbing Airport Levy Breakdown by Jurisdiction (Estimate)

Certified Levy	\$ 821,000.00	<- Can be edited
Fiscal Disparity (reduce)	\$ 155,433.34	
Spread Levy	\$ 665,566.66	

	Net Tax Capacity	Local Tax Rate	Share of Levy
City of Chisholm - ISD 695	2,022,793	5.006%	\$ 101,254.60
City of Chisholm - ISD 701	3,868	5.006%	\$ 193.62
City of Chisholm Total	2,026,661	5.006%	\$ 101,448.22
City of Hibbing - CVT 139	1,066,474	5.006%	\$ 53,384.31
City of Hibbing - CVT 140	6,125,791	5.006%	\$ 306,637.67
City of Hibbing - CVT 141	4,077,295	5.006%	\$ 204,096.46
City of Hibbing Total	11,269,560	5.006%	\$ 564,118.44
Total	13,296,221		\$ 665,566.66

Parcel 141-5222-00010
Owner: Detroit Reman LLC
Tax Year - 2024

Estimated Market Value	2,385,900
Taxable Market Value	2,385,900
Net Tax Capacity (for Net Tax Capacity Tax)	36,939
Local Tax Rate	145.721%
Net Tax Capacity Tax (NTC * Local Tax Rate)	\$53,827.88
System Rounding Adjustment of \$.12 subtracted	\$53,827.76

Tax Rate & Settlement Breakdown

Entity	Local Tax Rate	Settlement % (share of Local Tax Rate)
County	54.767%	37.5835%
City of Chisholm (Hibbing Chisholm Airport)	4.729%	3.2452%
City of Hibbing	72.815%	49.9688%
ISD 701	12.176%	8.3557%
Hibbing HRA	0.356%	0.2443%
ARDC	0.131%	0.0899%
St. Louis County Railroad	0.747%	0.5126%
Total	145.721%	100.000%

Share of Net Tax Capacity Tax

Entity	Settlement % (share of Local Tax Rate)	Net Tax Capacity Tax	Share of Net Tax Capacity Tax
County	37.5835%	\$53,827.76	\$20,230.34
City of Chisholm (Hibbing Chisholm Airport)	3.2452%	\$53,827.76	\$1,746.84
City of Hibbing	49.9688%	\$53,827.76	\$26,897.07
ISD 701	8.3557%	\$53,827.76	\$4,497.68
Hibbing HRA	0.2443%	\$53,827.76	\$131.50
ARDC	0.0899%	\$53,827.76	\$48.39
St. Louis County Railroad	0.5126%	\$53,827.76	\$275.93
Total	100.000%		\$53,827.76

City Line Item (City of Chisholm + City of Hibbing) \$28,643.91



Request for Council Action

City Council Action

Offer RESOLUTION NO. 24-09-03 APPROVING THE CERTIFICATION OF THE 2024 PRELIMINARY HRA LEVY PAYABLE IN 2025 IN THE AMOUNT OF \$150,000

Description of Agenda Item

Offer RESOLUTION NO. 24-09-03 APPROVING THE CERTIFICATION OF THE 2024 HRA LEVY PAYABLE IN 2025 IN THE AMOUNT OF \$150,000

Strategic Initiative

Owner of Agenda Item

Sheena Mulner, Finance Director - Treasurer, 218-312-1602, sheenamulner@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Offer RESOLUTION NO. 24-09-03 APPROVING THE CERTIFICATION OF THE 2024 PRELIMINARY HRA LEVY PAYABLE IN 2025 IN THE AMOUNT OF \$150,000

Attachments

1. 24 09 03 HRA 2023 LEVY

At a Regular Meeting of the Hibbing City Council held on Wednesday, September 4, 2024, at 5 p.m. in the Hibbing City Hall Council Chamber, Councilor _____ offered the following Resolution and moved its adoption:

RESOLUTION NO. 24-09-03

APPROVING THE CERTIFICATION OF THE 2024 HOUSING AND
REDEVELOPMENT AUTHORITY (HRA) LEVY IN THE AMOUNT OF \$150,000
PAYABLE IN 2025

BE IT RESOLVED by the City Council of the City of Hibbing, Minnesota, in the County of St. Louis and the State of Minnesota, that at a Regular Meeting held thereon, duly called and legally held on the 4th day of September 2024, with the vote being taken on the 4th day of September 2024, a quorum being present, the City Council approves the Preliminary Levy submitted by the Housing and Redevelopment Authority of Hibbing for the year 2025 in the amount of ONE HUNDRED FIFTY THOUSAND (\$150,000) DOLLARS and NO/100THS.

The motion to adopt the foregoing Resolution was duly supported by Councilor _____, and upon being put to a vote, carried as follows:

FOR ADOPTION:

AGAINST:

ABSENT:

Passed and adopted this 4th day of September 2024.

CITY OF HIBBING

Pete Hyduke, Mayor

ATTEST _____
Candie Seppala, City Clerk

CITY OF HIBBING
RESOLUTION NO. 24-09-03
September 4, 2024



Request for Council Action

City Council Action

Offer RESOLUTION NO. 24-09-07 TO COMMIT REMAINING AMERICAN RESCUE PLAN FUNDS TO FUND THE MINEVIEW PROJECT

Description of Agenda Item

Offer RESOLUTION NO. 24-09-07 TO COMMIT REMAINING AMERICAN RESCUE PLAN FUNDS TO FUND THE MINEVIEW PROJECT

Strategic Initiative

Owner of Agenda Item

Sheena Mulner, Finance Director - Treasurer, 218-312-1602, sheenamulner@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Offer RESOLUTION NO. 24-09-07 TO COMMIT REMAINING AMERICAN RESCUE PLAN FUNDS TO FUND THE MINEVIEW PROJECT

Attachments

1. 24 09 07 Resolution to Commit Remaining ARPA funds for Mineview Project
2. 24 09 07 Resolution Request for City Council Action - Resolution for ARPA funding for Mineview

**CITY OF HIBBING
RESOLUTION NO. 24-09-07**

**A RESOLUTION TO COMMIT REMAINING AMERICAN RESCUE PLAN FUNDS TO
FUND THE MINEVIEW PROJECT**

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, \$1,732,669.87 has been allocated to the City of Hibbing (“City”) pursuant to the ARPA.

WHEREAS, the City adopted the standard allowance provision in the Final Rule and may use up to the full amount for government services.

WHEREAS, the City has committed ARPA funds to projects that came in under budget or have not started yet in a total amount of \$138,996.03.

WHEREAS, ARPA funds must be obligated by December 31, 2024 and spent by December 31, 2026.

WHEREAS, the City has identified a funding gap for the Mineview Project “Window to the World” for project change orders, the addition of water and sewer infrastructure, and interior exhibitions.

WHEREAS, the City desires to commit the remaining ARPA funds toward funding the Mineview project.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIBBING, MINNESOTA, THE CITY COMMITS UNEXPENDED ARPA FUNDS TO BE USED TOWARD FUNDING THE MINEVIEW “WINDOW TO THE WORLD” PROJECT.

Adopted by the City Council of Hibbing, Minnesota this _____ day of Month, Year.

Mayor

Attested:

City Clerk



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments: Resolution 24-09-

Main Agenda _x____

Consent Agenda _____

Description of Agenda Item: Resolution 24-09-07 To commit remaining American Rescue Plan Funds to fund the Mineview Project

Strategic Initiative: Funds are required to be obligated by 12/31/24, and the City has identified unfunded pieces to the project. Obligating these funds would lessen the gap and also meet the ARPA requirements to obligate funds by 12/31/24 so they wouldn't have to be returned to the federal government.

Owner of Agenda Item/Department/email address/Phone: Sheena

Mulner/Finance/sheenamulner@hibbingmn.gov/218-312-1602

Greg Pruszinske gregpruszinske@hibbingmn.gov

Nick Arola nickarola@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal: Some change orders during construction as well as the parking lot, water/sewer infrastructure, and now exhibits are coming in higher than expected and don't have all the funding required. Allocating these funds will help fund the gap.

Board/Commission/Committee Actions(s): None

Budgetary/Fiscal Impact: Some of these funds were allocated to the Carey Lake Campground match. Those funds will need to be allocated from elsewhere (I would recommend the F/B reserve for capital projects/grant matching.)

Action Requested: Approve the Resolution



Request for Council Action

City Council Action

Offer RESOLUTION NO. 24-09-04 APPROVING THE TRANSFER OF LOCAL AFFORDABLE HOUSING AID INTO THE LOCAL HOUSING TRUST FUND AND ALL FUTURE ALLOCATIONS OF THE SAME

Description of Agenda Item

Offer RESOLUTION NO. 24-09-04 APPROVING THE TRANSFER OF LOCAL AFFORDABLE HOUSING AID INTO THE LOCAL HOUSING TRUST FUND AND ALL FUTURE ALLOCATIONS OF THE SAME

Strategic Initiative

Owner of Agenda Item

Betsy Olivanti, Community Development Director, 218.421.7939, betsyolivanti@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Offer RESOLUTION NO. 24-09-04 APPROVING THE TRANSFER OF LOCAL AFFORDABLE HOUSING AID INTO THE LOCAL HOUSING TRUST FUND AND ALL FUTURE ALLOCATIONS OF THE SAME

Board/Commission/Committee Actions(s):

Refer to Hibbing Economic Development Authority for administration of the Local Housing Trust Fund and development of policies to facilitate projects.

Budgetary/Fiscal Impact

Staff time to assist with project development and administration of the local housing trust fund

Action Requested

Offer RESOLUTION NO. 24-09-04 APPROVING THE TRANSFER OF LOCAL AFFORDABLE HOUSING AID INTO THE LOCAL HOUSING TRUST FUND AND ALL FUTURE ALLOCATIONS OF THE SAME

Attachments

1. LHTF RCA



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments:

Main Agenda _____

Consent Agenda _____

Description of Agenda Item:

Resolution for passage of the Local Housing Trust Fund Ordinance.

Strategic Initiative:

2023 City Strategic Plan: Core Strategy: Well-Rounded, Strong Quality of Life – Quality Housing Stock that is affordable and assessable.

Owner of Agenda Item/Department/email address/Phone:

Betsy Olivanti, Community Development Director, bolivanti@hibbingmn.gov, (218)421-7939

Introduction/Background/Justification/Key Issues/Legal

Local Housing Trust Funds (LHTF) are established by a local governmental unit by dedicating local public revenue for housing. They are a consistent, flexible resource for housing within a local jurisdiction. Trust funds help communities leverage public and private resources and jumpstart projects that draw investment and jobs. LHTFs enable communities to prioritize developments that maximize benefit to the local community.

Hibbing's local housing trust fund will be established with seed funding from the Hibbing Economic Development Authority (HEDA) and be referred by City Council to the HEDA Board for administration of the fund. With the seed funding allocated to the LHTF, HEDA will be able to apply for additional funding from the state and Dept. of IRRR.

In 2021, to incentivize LHTFs, the state of Minnesota authorized a state match fund of \$1 million, providing a one-to-one match on the first \$150,000 of new revenue invested in housing trust funds by cities and counties, and a one-to-two match on the next \$150,000 of available funds. In 2023, the Dept. of IRRR announced \$5 million in housing funding which, local units of government can apply to for additional LHTF dollars, providing a one-to-one match is brought forth from other sources.

With the passage of this ordinance, the city council is both paving the way for new housing projects to get started and allowing us to apply for the State and Dept. of IRRR matching funds to grow our LHTF and make it more impactful on projects in the city of Hibbing.

Board/Commission/Committee Actions(s):

Refer to Hibbing Economic Development Authority for administration of the Local Housing Trust Fund and development of policies to facilitate projects.

Budgetary/Fiscal Impact:

Staff time to assist with project development and administration of the local housing trust fund.

Action Requested: Questions, discussion, questions, City Council Action

Authorize resolution.



Request for Council Action

City Council Action

Approve the agreement with Miriam Kero Consulting for the digital Equity Competitive Application Grant from the Federal National Telecommunications and Information Administration (NTIA)

Description of Agenda Item

Approve the agreement with Miriam Kero Consulting for the digital Equity Competitive Application Grant from the Federal National Telecommunications and Information Administration (NTIA)

Strategic Initiative

2023 City Strategic Plan: Core Strategies and Strategic Objectives #2 and #4 – 2) Well-rounded, Strong Quality of Life: Modern facilities for recreation and wellness making the City a healthy place families want to live. 4) Diverse types of industry providing local jobs.
High Priority Goal #4 – Create capital investment plan for city facilities (library).
Opportunity Goals #9 & 10 – High-Speed internet for all and increase youth/all ages activities.

Owner of Agenda Item

Betsy Olivanti, Community Development Director, 218.421.7939, betsyolivanti@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

The goal of the NTIA's Digital Equity Competitive Grant Program is to fund initiatives that ensure communities have the access and skills to fully participate in the digital world, regardless of their background or circumstances. This program will complement digital equity activities funded through the Digital Equity Capacity Grant Program which our library participated in through the Arrowhead Library System.

This grant program will make funds available to a wide range of entities to address barriers to digital equity faced by Covered Populations, such as the city of Hibbing. The Program will support efforts to achieve digital equity, promote digital inclusion activities, and spur greater adoption and meaningful use of broadband among the Covered Populations. Specifically, the Digital Equity Act authorizes funds to be used for the development and implementation of digital inclusion activities; programs that facilitate the adoption of broadband to provide educational and employment opportunities; training programs that cover basic, advanced, and applied skills; workforce development programs; access to equipment, instrumentation, networking capability, hardware and software, or digital network technology for broadband services at low or no cost; and the construction or operation of public access computing centers

for Covered Populations.

Board/Commission/Committee Actions(s):

NONE

Budgetary/Fiscal Impact

Staff time to work with Miriam

Action Requested

Approve the agreement with Miriam Kero Consulting for the digital Equity Competitive Application Grant from the Federal National Telecommunications and Information Administration (NTIA)

Attachments

1. NTIA Grant MKeroConsulting RCA



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments:

Main Agenda _____

Consent Agenda _____

Description of Agenda Item:

Approve the agreement with Miriam Kero Consulting for the Digital Equity Competitive Application Grant from the federal National Telecommunications and Information Administration (NTIA).

Strategic Initiative:

2023 City Strategic Plan: Core Strategies and Strategic Objectives #2 and #4 – 2) Well-rounded, Strong Quality of Life: Modern facilities for recreation and wellness making the City a healthy place families want to live. 4) Diverse types of industry providing local jobs.

High Priority Goal #4 – Create capital investment plan for city facilities (library).

Opportunity Goals #9 & 10 – High-Speed internet for all and increase youth/all ages activities.

Owner of Agenda Item/Department/email address/Phone:

Betsy Olivanti, Community Development Director, bolivanti@hibbingmn.gov, (218)421-7939

Jill Reini, Library Director, jillreini@hibbingmn.gov, (218)312-1588

Introduction/Background/Justification/Key Issues/Legal

The goal of the NTIA's Digital Equity Competitive Grant Program is to fund initiatives that ensure communities have the access and skills to fully participate in the digital world, regardless of their background or circumstances. This program will complement digital equity activities funded through the Digital Equity Capacity Grant Program which our library participated in through the Arrowhead Library System.

This grant program will make funds available to a wide range of entities to address barriers to digital equity faced by Covered Populations, such as the city of Hibbing. The Program will support efforts to achieve digital equity, promote digital inclusion activities, and spur greater adoption and meaningful use of broadband among the Covered Populations. Specifically, the Digital Equity Act authorizes funds to be used for the development and implementation of digital inclusion activities; programs that facilitate the adoption of broadband to provide educational and employment opportunities; training programs that cover basic, advanced, and applied skills; workforce development programs; access to equipment, instrumentation, networking capability, hardware and software, or digital network technology for broadband services at low or no cost; and the construction or operation of public access computing centers for Covered Populations.

Board/Commission/Committee Actions(s):

Approve the agreement with Miriam Kero Consulting for NTIA's Digital Equity Competitive Application Grant from the 101-46-6500-431 budget line item.

Budgetary/Fiscal Impact:

Staff time to work with Miriam.

Action Requested: Questions, discussion, questions, City Council Action



Request for Council Action

City Council Action

Offer RESOLUTION NO. 24-09-05 AUTHORIZING THE CITY OF HIBBING TO ENTER INTO A COOPERATIVE AGREEMENT WITH ST LOUIS COUNTY MAINTENANCE PROGRAMS SOLICITATION

Description of Agenda Item

Offer RESOLUTION NO. 24-09-05 AUTHORIZING THE CITY OF HIBBING TO ENTER INTO A COOPERATIVE AGREEMENT WITH ST LOUIS COUNTY MAINTENANCE PROGRAMS SOLICITATION

Strategic Initiative

To apply and Chip/Scrub Seal on our City and State Aid Streets that have already been crack sealed to increase the longevity.

Owner of Agenda Item

Jesse Story, City Engineer-Director of Public Works, 218.969.0629, jessestory@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Attached is a 2025 Chip/Scrub Sealing resolution to participate in the St. Louis County program.

Also attached is a list of City Streets and State Aid Streets and i would like to include in the project. The list includes a 1.89 miles of City Streets and 10.32 miles of State Aid Streets. The streets were part of the County Crack Sealing project over the past two years. By doing this project, we will be increasing the longevity of the streets. The estimated cost from the County is \$50,000 per mile wiht a fee of \$750 for project administration. Once the County receives the signed resolution, they will assess each segment and send a more detailed cost estimate.

Board/Commission/Committee Actions(s):

NONE

Budgetary/Fiscal Impact

The estimated cost for the City Streets is \$94,696.97 and the estimated cost for the State Aid Streets is \$515,755.30. We have included the City portion in the 2025 proposed budget and we can use State Aid funds to cover the State Aid portion

Action Requested

Offer RESOLUTION NO. 24-09-05 AUTHORIZING THE CITY OF HIBBING TO ENTER INTO A COOPERATIVE AGREEMENT WITH ST LOUIS COUNTY MAINTENANCE PROGRAMS SOLICITATION

Attachments

1. 24 09 03 st louis maintenance program crack sealing

At the Regular City Council meeting held September 4, 2024 at 5:00 p.m. in the Hibbing City Council Chamber, Councilor _____ offered the following Resolution and moved its adoption:

CITY OF HIBBING
RESOLUTION NO. 24-09-03

**RESOLUTION AUTHORIZING THE CITY OF HIBBING TO ENTER
INTO A COOPERATIVE AGREEMENT WITH ST LOUIS COUNTY
MAINTENANCE PROGRAMS SOLICITATION**

WHEREAS, St. Louis County invites townships and cities to participate in its maintenance programs which include aggregate crushing, maintenance striping and crack sealing/scrub seals/chip seals; and

WHEREAS, the City of Hibbing requests to participate in the Aggregate Crushing Program/Maintenance Striping Program/Crack Seals and Chip Seals Program.

NOW BE IT RESOLVED that the authorizing authority of City of Hibbing is hereby authorized to enter into a cooperative agreement with St. Louis County for the purpose of the 2025 St. Louis County Maintenance Programs Solicitation.

Whereupon said Resolution No. 24-09-03 was declared duly passed and adopted this 4th day of September, 2024.

The motion to adopt the foregoing Resolution was duly supported by Councilor _____ and, upon being put to a vote, carried as follows:

FOR ADOPTION:

AGAINST:

ABSTAINED:

ABSENT:

Passed and adopted this 4th day of September, 2024.

CITY OF HIBBING

ATTEST: _____
Candie Seppala, City Clerk-Deputy Administrator

Pete Hyduke, Mayor

CITY OF HIBBING
RESOLUTION NO. 24-09-03
SEPTEMBER 4, 2024



Request for Council Action

City Council Action

Approve a Conditional Use Permit Request of Kenneth Rhodes to allow for two dwellings on the same lot

Description of Agenda Item

Approve a Conditional Use Permit Request of Kenneth Rhodes to allow for two dwellings on the same lot

Strategic Initiative

Owner of Agenda Item

Pat Green, Building Official, 218.969.0165, patgreen@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Mr. Rhodes has requested the approval of a Conditional Use Permit to allow for two dwellings on one parcel, which requires a CUP in the R-1 Zoning District where the parcel is located. Mr. Rhodes would be renovating an existing accessory structure on the property into a small dwelling to be used as a dwelling for his sister. The accessory structure is approximately seven hundred square feet and would meet minimum room sizes for a dwelling.

Board/Commission/Committee Actions(s):

The Planning Commission recommends approval of the Conditional Use Permit

Budgetary/Fiscal Impact

None

Action Requested

Approve a Conditional Use Permit Request of Kenneth Rhodes to allow for two dwellings on the same lot

Attachments

1. Conditional use permit request of Kenneth Rhodes



Request for City Council Action

City Council Action

Date: 8-29-2024

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Attachments: Yes

Main Agenda ☒

Consent Agenda ☐

Description of Agenda Item:

Approve a Conditional Use Permit request of Kenneth Rhodes to allow for Two Dwellings on the same lot.

Strategic Initiative:

Owner of Agenda Item/Department/email address/Phone:

Pat Green/Building & Housing/Planning & Zoning/PatGreen@hibbingmn.gov/
218-969-0165

Introduction/Background/Justification/Key Issues/Legal

Mr. Rhodes has requested the approval of a Conditional Use Permit to allow for Two Dwellings on one parcel, which requires a CUP in the R-1 Zoning District where the parcel is located. Mr. Rhodes would be renovating an existing accessory structure on the property into a small dwelling to be used as a dwelling for his sister. The accessory structure is approximately seven hundred square feet and would meet minimum room sizes for a dwelling.

Board/Commission/Committee Actions(s):

The Planning Commission recommends approval of the Conditional Use Permit.

Budgetary/Fiscal Impact:

None.

Action Requested: Questions, discussion, questions, City Council Action
Approval of the Conditional Use Permit.

DATE: August 26, 2024

REF. #: CU 24-03

BY MEMBER: J. Petrangelo

RESOLUTION

WHEREAS, Hibbing Planning Commission held a public hearing on this date for a Conditional Use Permit request of Kenneth Rhodes, 324 East 37th Street, Hibbing, MN 55746, to allow for Two Dwellings on the same lot in the R-1, Single Family Residence District, and the Hibbing City Code of Ordinances, which is permitted only with a Conditional Use Permit on the subject property, 324 East 37th Street, Hibbing, MN 55746 (W ½ Lot 12 Block 3 Home Acres Addition to Village of Hibbing); and

WHEREAS the Commission finds that the proposed building or use at the particular location requested is necessary or desirable to provide convenience and will contribute to the general welfare of the neighborhood or community; and

WHEREAS the Commission finds that the proposed building or use will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities, and other matters affecting the public health, safety and general welfare; and

WHEREAS the Commission finds that the proposed building or use will be designed, arranged and operated so as to permit and use of neighboring property in accordance with the applicable regulations.

NOW THEREFORE BE IT RESOLVED that the Planning Commission herewith recommends City Council approval of the request.

MEMBER J. Petrangelo moved the adoption of the resolution, D. Karahalios seconded the adoption, and the results of the vote were as follows:

<u>NAME</u>	<u>YES</u>	<u>NO</u>
G. Smith, Chairperson	X	
J. Petrangelo	X	
D. Karahalios	X	
G. Pogachnik	X	

SUMMARY OF VOTE: YES: 4

NO: 0

ABSTENTION: 0

MOTION: APPROVED: X

DISAPPROVED: _

And I hereby certify that the foregoing (or above) is a true and correct copy of a Resolution adopted by the Hibbing Planning Commission at their regular meeting on August 26, 2024.

No Seal



Drafted by Tina Glad, Secretary
City of Hibbing
401 East 21st Street
Hibbing, MN 55746



Request for Council Action

City Council Action

Offer RESOLUTION NO. 24-09-06 RESOLUTION OF INTENTION TO ORDER THE VACATION OF THAT ALLEY RUNNING BETWEEN 2ND AVENUE NORTH AND 1ST AVENUE NORTH BETWEEN LOTS 22 AND 23, BLOCK 3, AND LOTS 17 AND 18, BLOCK 3, RESPECTIVELY ALL IN STATE SECOND ADDITION TO KELLY LAKE AND SETTING A PUBLIC HEARING THEREON

Description of Agenda Item

Offer RESOLUTION NO. 24-09-06 RESOLUTION OF INTENTION TO ORDER THE VACATION OF THAT ALLEY RUNNING BETWEEN 2ND AVENUE NORTH AND 1ST AVENUE NORTH BETWEEN LOTS 22 AND 23, BLOCK 3, AND LOTS 17 AND 18, BLOCK 3, RESPECTIVELY ALL IN STATE SECOND ADDITION TO KELLY LAKE AND SETTING A PUBLIC HEARING THEREON

Strategic Initiative

Owner of Agenda Item

Andy Borland, City Attorney, andyb@sellmanborlandsimon.com

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Offer RESOLUTION NO. 24-09-06 RESOLUTION OF INTENTION TO ORDER THE VACATION OF THAT ALLEY RUNNING BETWEEN 2ND AVENUE NORTH AND 1ST AVENUE NORTH BETWEEN LOTS 22 AND 23, BLOCK 3, AND LOTS 17 AND 18, BLOCK 3, RESPECTIVELY ALL IN STATE SECOND ADDITION TO KELLY LAKE AND SETTING A PUBLIC HEARING THEREON

Attachments

1. 24 09 06 CALLING FOR PUBLIC HEARING IN KELLY LAKE

Richard K. Sellman - Retired
Andy Borland
Jaclyn Corradi Simon

1907 Third Avenue East, Suite 2
P.O. Box 37
Hibbing, Minnesota 55746
Telephone (218) 262-5502
Facsimile (218) 263-4060
attorneys@sellmanborlandsimon.com

August 27, 2024

Ms. Candie Seppala
Senior Executive Assistant
CITY OF HIBBING
401 East 21st Street
Hibbing, Minnesota 55746

Via email ONLY.

**Re: City of Hibbing -
Vacation Proceeding in State
Second Addition to Kelly Lake
(Request by Jaynes)**

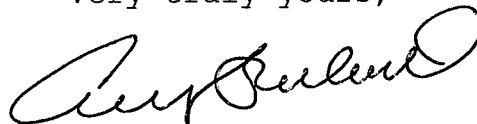
Dear Candie:

Enclosed herewith for inclusion on the next Council Agenda please find proposed Resolution No. 24-09-____ - Intent to Vacate/Call for Public Hearing and proposed Notice of Public Hearing in connection with the above matter.

We have also included a photograph of the subject area. "The red hash tag area is the property under consideration."

If you have any questions, please contact my office.

Very truly yours,



Andy Borland
Attorney at Law

AB:kb
Enclosures

cc: Greg Pruszinske, City Administrator - via email only
(with enclosures)
cc: Sheena Mulner, City Clerk - via email only
(with enclosures)
cc: Jesse Story, City Engineer - via email only
(with enclosures)

At the Council meeting held September 4, 2024, at 5:00 P.M., in the Hibbing City Council Chambers, Councilor _____ offered the following Resolution and moved its adoption:

RESOLUTION No. 24-09-06

RESOLUTION OF INTENTION TO ORDER THE VACATION OF
THAT ALLEY RUNNING BETWEEN 2ND AVENUE NORTH AND
1ST AVENUE NORTH BETWEEN LOTS 22 AND 23, BLOCK 3, AND
LOTS 17 AND 18, BLOCK 3, RESPECTIVELY ALL IN
STATE SECOND ADDITION TO KELLY LAKE
AND SETTING A PUBLIC HEARING THEREON

The City Council of the City of Hibbing does hereby resolve as follows:

1. It is the intention of the City Council of the City of Hibbing to vacate that alley running between 2nd Avenue North and 1st Avenue North between Lots 22 and 23, Block 3, and Lots 17 and 18, Block 3, respectively all in State Second Addition to Kelly Lake, and situated in the City of Hibbing, County of St. Louis, State of Minnesota.

2. Wednesday, October 2, 2024, at 5:00 o'clock P.M. in the Council Chambers located in City Hall, 401 East 21st Street, City of Hibbing, State of Minnesota, is set as the time and place of hearing when and where any person having an interest in such proceeding may appear and be heard either for or against such vacation.

3. All proceedings for the vacation of such alley shall be conducted pursuant to Minn. Stat. 412.851.

4. The City Attorney is directed to see to the posting of Notice of this intent to vacate pursuant to Minn. Stat. 645.12 at least two weeks before the hearing. Such notice shall contain the proposed resolution as well as the time, place and date of the hearing.

5. The City Attorney is directed to see to the mailing of Notice of this intent to vacate to each property owner affected by the proposed vacation pursuant to Minn. Stat. 412.851 at least ten (10) days before the hearing. Such notice shall contain the proposed resolution as well as the time, place, and date of the hearing.

6. The City Attorney is directed to see to the publication of a copy of the Notice in the Mesabi Daily Tribune, Hibbing, Minnesota, once each week for two weeks prior to the date of the hearing.

The motion to adopt the foregoing Resolution was duly supported by Councilor _____ and upon being put to a vote, carried as follows:

FOR ADOPTION:

AGAINST ADOPTION:

ABSTAIN:

ABSENT:

Dated this _____ day of September, 2024.

CITY OF HIBBING

Mayor Pete Hyduke

ATTEST:

Candie Seppala, City Clerk

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution adopted and passed by the Hibbing City Council at its regular meeting held on Wednesday, September ____, 2024.

(City Seal)

Candie Seppala
Senior Executive Assistant

City of Hibbing
Resolution No. 24-09-____
September 4, 2024

NOTICE OF PUBLIC HEARING

TO VACATE THAT ALLEY RUNNING BETWEEN 2ND AVENUE NORTH AND
1ST AVENUE NORTH BETWEEN LOTS 22 AND 23, BLOCK 3, AND
LOTS 17 AND 18, BLOCK 3, RESPECTIVELY ALL IN
STATE SECOND ADDITION TO KELLY LAKE

YOU ARE HEREBY NOTIFIED, that on Wednesday, October 2, 2024, at 5:00 o'clock P.M. at the Council Chambers in City Hall, 401 East 21st Street, City of Hibbing, State of Minnesota, there will be a public hearing to consider the following Resolution:

After due and proper published and posted notice of hearing and due and proper written notice of hearing mailed to each property owner affected, a public hearing was duly held in the Council Chambers, City Hall, 401 East 21st Street, City of Hibbing, State of Minnesota, at 5:00 o'clock P.M. on Wednesday, October 2, 2024, at which time it was determined that it is in the best interest of the public to vacate that alley running between 2nd Avenue North and 1st Avenue North between Lots 22 and 23, Block 3, and Lots 17 and 18, Block 3, respectively all in State Second Addition to Kelly Lake, situated in the City of Hibbing, County of St. Louis, State of Minnesota. Therefore, that alley running between 2nd Avenue North and 1st Avenue North between Lots 22 and 23, Block 3, and Lots 17 and 18, Block 3, respectively all in State Second Addition to Kelly Lake, in the City of Hibbing, County of St. Louis, State of Minnesota, is hereby vacated.

NOTICE dated this 4th day of September, 2024.

CITY OF HIBBING

Candie Seppala, City Clerk





Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Offer RESOLUTION NO. 24-09-07 AUTHORIZE THE SUBMITTAL OF AN APPLICATION TO AARP FOR PARTICIPATION IN THE AARP NETWORK OF AGE-FRIENDLY COMMUNITIES PROGRAM

Description of Agenda Item

Offer RESOLUTION NO. 24-09-07 AUTHORIZE THE SUBMITTAL OF AN APPLICATION TO AARP FOR PARTICIPATION IN THE AARP NETWORK OF AGE-FRIENDLY COMMUNITIES PROGRAM

Strategic Initiative

Owner of Agenda Item

Greg Pruszinske, City Administrator, 218.969.4850, gregpruszinske@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Offer RESOLUTION NO. 24-09-07 AUTHORIZE THE SUBMITTAL OF AN APPLICATION TO AARP FOR PARTICIPATION IN THE AARP NETWORK OF AGE-FRIENDLY COMMUNITIES PROGRAM

Attachments

1. 24 09 07 Hibbing MN application to Age Friendly

At the regular City Council meeting held September 4, 2024, at 5:00 P.M., in the Hibbing City Council Chambers, Councilor _____ introduced the following Resolution and moved its adoption:

RESOLUTION NO. 24-09-07

AUTHORIZING SUBMITTAL OF AN APPLICATION TO AARP FOR PARTICIPATION IN THE AARP NETWORK OF AGE-FRIENDLY COMMUNITIES PROGRAM

Resolved by the City Council of the City of Hibbing, that

WHEREAS, the health and safety of residents of all ages are of the highest concern to the citizens of the City of Hibbing; and

WHEREAS, the World Health Organization has noted that "making cities and communities age friendly is one of the most effective policy approaches for responding to demographic ageing,"; and

WHEREAS, the AARP Network of Age-Friendly Communities (the Network) is an affiliate of the World Health Organization's (WHO) Global Network of Age-Friendly Cities and Communities, an international effort launched in 2006 to help cities prepare for rapid population aging; and

WHEREAS, members of the Network become part of a global network of communities that are committed to giving residents of all ages the opportunity to live rewarding, productive and healthy lives; and

WHEREAS, the Network helps participating communities become great places for all ages by adopting such features as: safe, walkable streets; better housing and transportation options; access to key services; and opportunities for residents to participate in community activities; and

WHEREAS, the benefits of joining the AARP Network include, but are not limited to: access to key information about best practices among age-friendly communities; access to a global network of participating communities; technical expertise; financial assistance; and public recognition of the City of Hibbing for its commitment to becoming a more age-friendly community; and

WHEREAS, well-designed, livable communities promote health and sustain economic growth, and they make for happier, healthier residents of all ages; and

WHEREAS, as the U.S. population ages and people stay healthy and active longer, communities must adapt; and

WHEREAS, planning processes including community revitalization and economic development plans should include the needs of all people regardless of age, income, physical ability, race, gender, and other factors; and

WHEREAS, the Hibbing Age-Friendly Citizens Advisory Committee has formed with membership including residents, business and services providers, and professionals working in the age-friendly sphere, and

WHEREAS, the City of Hibbing finds that this Resolution is in the best interest and welfare of all of its the residents.

NOW, THEREFORE, BE IT RESOLVED that to ensure Hibbing is a well-designed, livable community that promotes a high quality of life and sustained economic growth for residents of all ages, the City Council of the City of Hibbing supports the Hibbing Age-Friendly Citizens Advisory Committee; and

BE IT FURTHER RESOLVED that City of Hibbing supports City Staff participation in the Hibbing Age-Friendly Citizens Advisory Committee including staff representation on Committee, as time allows, and action as its fiscal agent for funds to further age-friendly community initiatives; and

BE IT FUTHER RESOLVED that the City of Hibbing supports application to and requests participation as a part of the AARP Network of Age-Friendly Communities.

The motion for the adoption of the foregoing Resolution No. 24-09-07 was duly seconded by Councilor James Bayliss, and upon vote being taken, the following voted in favor thereof:

FOR ADOPTION:

AGAINST ADOPTION:

ABSTAINING:

ABSENT:

Passed and adopted this 4th day of September, 2024.

City of Hibbing

Pete Hyduke, Mayor

Candie Seppala, City Clerk-Deputy Administrator

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution adopted and passed by the Hibbing Economic Development Authority at its regular meeting held on Wednesday, September 4, 2024.

(City seal)

Candie Seppala, City Clerk-Deputy Administrator



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Greg Pruszinske, City Administrator, 218.969.4850, gregpruszinske@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Description of Agenda Item

Strategic Initiative

Owner of Agenda Item

Introduction/Background/Justification/Key Issues/Legal

Board/Commission/Committee Actions(s):

Budgetary/Fiscal Impact

Action Requested

Attachments

None



Request for Council Action

City Council Action

Approve the purchase of 8 APC Smart UPSs, two rack towers, and two rack enclosure cabinets for the new servers from INSIGHT Public Sector in the amount of \$9,530.50

Description of Agenda Item

Approve the purchase of 8 APC Smart UPSs, two rack towers, and two rack enclosure cabinets for the new servers from INSIGHT Public Sector in the amount of \$9,530.50

Strategic Initiative

Owner of Agenda Item

Candie Seppala, City Clerk - Deputy Administrator, 218-312-1560,
candieseppala@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

The UPSs need to be purchased for the back-up to our servers. The Racks and Enclosure Cabinets will store the servers.

Board/Commission/Committee Actions(s):

NONE

Budgetary/Fiscal Impact

Action Requested

Approve the purchase of 8 APC Smart UPSs, two rack towers, and two rack enclosure cabinets for the new servers from INSIGHT Public Sector in the amount of \$9,530.50

Attachments

1. Quotation #0227613679 - City of Hibbing

SOLD-TO PARTY 11353437

CITY OF HIBBING
401 EAST 21ST STREET
HIBBING MN 55746

SHIP-TO

CITY OF HIBBING
401 EAST 21ST STREET
HIBBING MN 55746

We deliver according to the following terms:

Payment Terms : Net 30 days
Ship Via : Expeditors International/LTL
Terms of Delivery : FOB DESTINATION
Currency : USD

Quotation

Quotation Number : [0227613679](#)
Document Date : 24-JUL-2024
PO Number :
PO release: :
Sales Rep : Shawn Wood
Email : SHAWN.WOOD@INSIGHT.COM
Telephone : 6515236161
Sales Rep 2 : Jo Schmitt
Email : JO.SCHMITT@INSIGHT.COM
Telephone : +USA4804665588

Material	Material Description	Quantity	Unit Price	Extended Price
SMX1500RM2UCNC	APC Smart-UPS X SMX1500RM2UCNC - UPS - Watt - 1500 VA - with APC SmartConnect OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 1575.99 Discount: 6.808%	2	1,468.70	2,937.40
SMX2000RMLV2UNC	APC Smart-UPS X 2000 Rack/Tower LCD - UPS - 1800 Watt - 1920 VA - with APC UPS Network Management Card AP9641 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 2743.99 Discount: 18.772%	2	2,228.89	4,457.78
SR25UB	Tripp Lite 25U Rack Enclosure Server Cabinet w Doors & Sides -Special Price - rack - 25U OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 1413.99 Discount: 31.541%	1	968.00	968.00
SR14UBDP	Tripp Lite Rack Enclosure Server Cabinet 14U 42in Deep w/ Doors & Sides - rack - 14U OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 1114.99 Discount: 31.928%	1	759.00	759.00

Product Subtotal	9,122.18
Freight	408.32
TAX	0.00
Total	9,530.50

Lease & Financing options available from Insight Global Finance for your equipment & software acquisitions. Contact your Insight account executive for a quote.

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Shawn Wood
6515236161
SHAWN.WOOD@INSIGHT.COM
Fax 4807609899

Jo Schmitt
+USA4804665588
JO.SCHMITT@INSIGHT.COM
Fax 4807606219

To purchase under this contract, your agency must be registered with OMNIA Partners Public Sector.

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by you and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

SOFTWARE AND CLOUD SERVICES PURCHASES: If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.
<https://www.insight.com/terms-and-policies>



Request for Council Action

City Council Action

Approve the quote from L&L Rentals in Hibbing for a skid steer track loader at the Cemetery in the amount of \$71,975.00

Description of Agenda Item

Approve the quote from L&L Rentals in Hibbing for a skid steer track loader at the Cemetery in the amount of \$71,975.00

Strategic Initiative

Adding a Skid Steer Track Loader to the Cemetery for improving ground maintenance

Owner of Agenda Item

Joe McKenney, Fleet Manager, 218.966.1826, joemcKenney@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Adding a Wacker Neuson ST-31 tracked Skid Steer for improving ground maintenance at the Cemetery

Board/Commission/Committee Actions(s):

None

Budgetary/Fiscal Impact

This will come from L&L Rentals in Hibbing in the amount of \$71,975.00. This items is in stock and will be delivered right away. We will be using Streets and Alleys 2024 operating funds for this purchase.

Action Requested

Approve the quote from L&L Rentals in Hibbing for a skid steer track loader at the Cemetery in the amount of \$71,975.00

Attachments

1. L&L RENTAL SKID STEER



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Main Agenda __x__

Consent Agenda _____

Date: 9-4-2024

Description of Agenda Item:

Skid steer Track Loader

Strategic Initiative:

Adding a skid steer track loader to the Cemetery for improving ground maintenance.

Owner of Agenda Item/Department/email address/Phone

Cemetery Fleet Manager joemckenney@hibbingmn.gov (218)966-1826.

Introduction/Background/Justification/Key Issues/Legal

Adding a Wacker Neuson ST-31 tracked skid steer for improving ground maintenance at our Cemetery

Board/Commission/Committee Actions(s):

none

Budgetary/Fiscal Impact:

This will come from L&L Rentals in Hibbing in the amount of \$71,975.00. This item is in stock and will be delivered right away. We will be using Streets and Alleys 2024 operating funds for this purchase.

Action Requested: Questions, discussion, questions, City Council Action

Approve attached quote to L&L Rentals for \$71,975.00

L & L Rentals, Inc.
11461 Spudville Road
Hibbing, MN 55746
(218) 262-5232
(218) 263-9734 FAX

1-200111

Quote

Rent Date:	8/23/2024 9:35 AM
Due Date:	8/24/2024 9:35 AM
Return Date:	
Order Terms:	
PO #:	
Job #:	CEMATARY

Customer Information

City of Hibbing
401 East 21st Street
Hibbing, MN 55746

Ship VIA		Customer Email		Work Phone #		Fax Phone #			
		cwaselk@ci.hibbing.mn.us		(218) 969-2816		(218) 312-9712			
Customer #	Authorized Contact Name		Contact Phone #		Sales Person Name		Employee Name		
274					Kyle T. Lind		KL		
Description		Qty Out	Qty. In	Daily	Weekly	Monthly	Per Unit	Taxable	Extended
ST31		1.00					\$68700.00	✓	\$68700.00
Item ID: EQP / WAC-1000340684		<<-- Sale -->>							
Notes: Machine has									
Enclosed cab									
Heat									
A/C									
14 pin									
Strobe									
Block Heater									
Bucket Leveling									
Ride Control									
Back Up Camera									
Variable Speed Fan									
Hydraulic quick coupler									
Deluxe Display									
High Flow									
Cyclonic Engine Pre-Cleaner									
Radio									
2 Speed									
Wide All Season Tracks									
75IN BOLT ON CUTTING EDGE		1.00					\$440.00	✓	\$440.00
Item ID: EQP / WAC-1000366745		<<-- Sale -->>							
SKU: NA									
75IN BUCKET		1.00					\$2045.00	✓	\$2045.00
Item ID: EQP / WAC-1000366943		<<-- Sale -->>							
SKU: NA									
FREIGHT		1.00					\$790.00	✓	\$790.00
Item ID: MISC / FREIGHT		<<-- Sale -->>							

Order Notes:

Pricing on this Quote is based off Minnesota State Bid Contract T-631 Swift event 15068 L&L Rentals contract number 242478. As per State Bid requirements this pricing is at or below listed State Bid pricing meeting all requirements of the State Bid making this quote valid. Machine quoted is optioned similar to machine that was demoed by cemetery.

Order Terms:

All quotes valid for 30 days from quote date, unless noted otherwise.

Returns only allowed by Seller authorization and subject to a 20% restocking fee.

Delivery date subject to Buyer supplying information, specifications, and locations to Seller in a prompt and correct manner.

Delivery dates subject to manufacturer's schedule and shipping methods. Seller is not responsible for missed delivery dates.

X

Customer Signature

Customer Name (Printed)

Date

HOURS:

Monday - Friday 7:00am - 5:00pm

Saturday 8:00am - 12:00pm

Closed Sundays



Merchandise Sales:	\$71,975.00
Sub Total:	\$71,975.00
Tax:	\$0.00
Order Total:	\$71,975.00
Amount Paid:	\$0.00
Amount Due:	\$71,975.00

Tax Exempt ID:	8022766
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Request for Council Action

City Council Action

Approve the quote from L&L Rentals in Hibbing for a skid steer track loader at the Cemetery in the amount of \$71,975.00

Description of Agenda Item

Approve the quote from L&L Rentals in Hibbing for a skid steer track loader at the Cemetery in the amount of \$71,975.00

Strategic Initiative

Adding a Walk-N-Roller to one of our road graders for improving road maintenance

Owner of Agenda Item

Joe McKenney, Fleet Manager, 218.966.1826, joemcKenney@hibbingmn.gov

Introduction/Background/Justification/Key Issues/Legal

Adding a walk-n -roller to one of our road graders will help when grading our dirt roads so you can roll the road while grading. This will be our second of these to be added to the fleet. We will have this installed and grader for next spring.

Board/Commission/Committee Actions(s):

None

Budgetary/Fiscal Impact

This will be purchased from RMS in the amount of \$42,640.00. We will be using Streets and Alleys 2024 operating funds for this purchase. (This is state contract pricing).

Action Requested

Approve the quote from L&L Rentals in Hibbing for a skid steer track loader at the Cemetery in the amount of \$71,975.00

Attachments

1. RMS Walk N Roller



Request for City Council Action

City Council Action

Approved

☐

Denied

☐

Amended

☐

Tabled

☐

Main Agenda __x__

Consent Agenda _____

Date: 9-4-2024

Description of Agenda Item:

Walk-N Roll for Road Grader

Strategic Initiative:

Adding a Walk-N Roll to one of our road graders for improving road maintenance.

Owner of Agenda Item/Department/email address/Phone

Public Works Fleet Manager joemckenney@hibbingmn.gov (218)966-1826.

Introduction/Background/Justification/Key Issues/Legal

Adding a Walk-N Roll to one of our road graders will help when grading our dirt roads so you can roll the road while grading. This will be our second of these added to our fleet. We will have this installed on a grader for next spring.

Board/Commission/Committee Actions(s):

none

Budgetary/Fiscal Impact:

This will come from RMS in the amount of \$42,640.00. We will be using Streets and Alleys 2024 operating funds for this purchase. (This is state contract pricing)

Action Requested: Questions, discussion, questions, City Council Action

Approve attached quote to RMS for \$42,640.00



Road Machinery & Supplies Co.

We supply the equipment, support, and technology solutions that enable our customers to build infrastructure and industry in the communities we serve.

Quote #: je3-0512
6/25/2024 6:00 PM
Page 1 of 4
218-780-4240
jelden@rmseq.com

Billing Address:
CITY OF HIBBING HIBBI002
401 EAST 21ST STREET
HIBBING MN 55746
Main Phone# 218-262-3486
Contact: Joe McKenny
Email: joemckenney@hibbingmn.gov

Shipping Address:
05 - VIRGINIA Store
315 N HOOVER RD
VIRGINIA MN 55792

LYCOX ENTERPRISES INC. MODEL WR90-36R HYDRA SLIDE-3 WALK-N ROLL S/N Factory Order, STOCK # N.I.S.
\$33,070.00

Equipped as follows:

LEAD TIME IS 6-8 WEEKS TO SHIP AFTER THE ORDER IS PLACED.

FREE FREIGHT TO RMS IN VIRGINIA, MN.

INSTALLATION IS NOT INCLUDED IN THIS PRICE.

The following Attachments are included:

HEAVY DUTY LIFT ASSEMBLY FOR CAT 140-15 AWD **\$9,570.00**

Sub Total: **\$42,640.00**

Total Selling Price: **\$42,640.00**

On behalf of Road Machinery & Supplies Co., thank you for the opportunity to quote this equipment!

Sincerely,

Joel Elden
Territory Manager

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*

 Savage, MN • 952-895-9595
Duluth, MN • 218-727-8611
Virginia, MN • 218-741-9011

Negaunee, MI • 906-475-6488
Des Moines, IA • 515-282-0404
Cedar Rapids, IA • 319-363-9655

Sioux City, IA • 712-252-0538
East Moline, IL • 309-755-7203
Rochester, MN • 507-701-0199

 rmsequipment.com



Road Machinery & Supplies Co.

We supply the equipment, support, and technology solutions that enable our customers to build infrastructure and industry in the communities we serve.

Quote #: je3-0512
6/25/2024 6:00 PM
Page 2 of 4
218-780-4240
jelden@rmseq.com

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*



Savage, MN • 952-895-9595
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Rochester, MN • 507-701-0199



rmsequipment.com



Road Machinery & Supplies Co.

We supply the equipment, support, and technology solutions that enable our customers to build infrastructure and industry in the communities we serve.

Quote #: je3-0512
6/25/2024 6:00 PM
Page 3 of 4
218-780-4240
jelden@rmseq.com

Terms and Provisions

1. If Purchaser contemporaneously herewith or subsequently executes a security agreement or a lease agreement relating to the Equipment described on the face hereof (herein called "Equipment"), the terms and provisions of such security agreement or lease Agreement shall supersede all terms and provisions of this Equipment Order and Agreement (herein called "Agreement"). Without limiting the generality of the foregoing, if this agreement is superseded by a lease agreement, all payments made hereunder shall be determined to be rental, and Purchaser shall not be deemed to have acquired any equity in the Equipment.
2. Subject to the provisions of Paragraph 1, Seller agrees to sell and Purchaser agrees to purchase the Equipment for the price or prices and on the terms and conditions stated on the face hereof and on this page 2. Unless otherwise specified, the terms of this agreement are net cash on receipt of invoice. If payment is not made on or before the due date, the full unpaid balance shall, at Seller's option, be subject to interest until paid at the rate of 1 1/4% per month if Purchaser is a corporation or at the highest legal rate permitted by law if the Purchaser is a partnership or an individual. Neither the loss, destruction, or damage of the Equipment, nor the renewal or extension of this contract, nor the institution of suit or procurement or judgement thereon; nor the hypothecation, assignment or discounting of this Agreement shall operate as payment or in any manner relieve Purchaser from his obligations hereunder.
3. To secure the performance of Purchaser's obligations under this Agreement, Purchaser hereby grants to Seller a security interest in the Equipment, effective upon delivery of the Equipment to Purchaser. Such interest shall be enforceable by Seller in accordance with the provisions of Article IX of the Minnesota Uniform Commercial Code. Until Purchaser has performed all obligations on the part of Purchaser to be performed under this Agreement, Purchaser agrees: (a) to keep the Equipment in good condition and repair at his own expense; (b) not to assign or transfer any interest in this Agreement, nor sell, assign, pledge, mortgage, encumber, suffer the creation of any lien, nor dispose of the Equipment or any part thereof, nor make any material change in Equipment, without the prior written consent of Seller; (c) to pay all taxes, charges and assessments of every character levied or assessed against the Equipment; (d) to keep the Equipment insured at his own expense, against all physical loss or damage, of whatsoever kind and nature and however caused, excepting only loss or damage occasioned by so-called uninsurable perils, such as war risk, nuclear energy peril and normal wear and tear, in an amount not less than the remaining balance due to the Seller with deductible amount not to exceed \$1,000.00 per loss, and to place such insurance through agencies or brokers and with insurance companies acceptable to Seller, with the proceeds thereon payable to Seller and Purchaser as their interest may appear; (e) to execute all documents which may be necessary for the perfection and recording of Seller's security interest in the Equipment.
4. Purchaser shall pay all transportation charges. Within five (5) days after delivery of the Equipment at the point of destination, Purchaser shall notify Seller in writing of any claimed defects in the Equipment or of any claimed failure by Seller to comply with its promises and obligations concerning the Equipment. If such notice in writing is not given to Seller by Purchaser within said time, then the Equipment shall be deemed to have been accepted by Purchaser and to be in full compliance with all terms, conditions, covenants and representations herein contained. Purchaser will ensure all persons operating equipment will have read the equipment operator's manual. If unable to locate, please contact the Seller to request a copy.
5. Purchaser may not return the Equipment without the written consent of Seller. If Seller consents in writing to such return, a charge of 10 percent may be made to Purchaser to cover handling expenses, except for Equipment found upon return to have been defective.
6. Seller shall not be liable to Purchaser if Seller cannot obtain the Equipment through the exercise of reasonable diligence, or if delivery is delayed or prevented by the manufacturer or by strike, accident, act of God, war, civil commotion or riot, governmental action or requirement, or other cause beyond the control of Seller. Seller assumes no responsibility and shall not be liable for any loss or damages, direct or consequential, alleged to have been caused by or resulting from the operation or non-operability of the Equipment.
7. If any equipment owned by Purchaser is to be traded in as part of this Agreement, but the same is not to be delivered to Seller until a time later than the date of this Agreement, Seller shall have the right to reappraise said trade-in equipment at the time of actual delivery to Seller, and said reappraisal value shall determine the Trade-In Allowance for said equipment.
8. PURCHASER ACKNOWLEDGES: (a) THAT PURCHASER MAKES THE FINAL SELECTION, IN ALL RESPECTS, OF THE EQUIPMENT; (b) THAT SELLER IS NOT A MANUFACTURER OF THE EQUIPMENT; (c) THAT PURCHASER ACCEPTS THE EQUIPMENT WITH ALL FAULTS, SUBJECT ONLY TO MANUFACTURERS AND/OR DEALER'S WRITTEN NEW EQUIPMENT WARRANTIES, IF ANY; (d) THAT UNLESS OTHERWISE SPECIFICALLY STATED ON THE FACE HEREOF, USED EQUIPMENT IS NOT SUBJECT TO ANY WARRANTY BY MANUFACTURER OR SELLER; (e) THAT NOTWITHSTANDING ANY WARRANTY, IF ANY, BY THE MANUFACTURER AND/OR SELLER, NEITHER MANUFACTURER NOR SELLER SHALL BE LIABLE FOR THE COST OF REPAIRS MADE OUTSIDE OF SELLER'S OR MANUFACTURER'S PLACE OF BUSINESS, UNLESS AUTHORIZED IN WRITING; (f) THAT THERE ARE NO WARRANTIES - EXPRESS, IMPLIED OR STATUTORY - ON THE PART OF SELLER AS TO FITNESS OF THE EQUIPMENT FOR ANY GENERAL OR SPECIFIC PURPOSE OR AS TO MERCHANTABILITY OR QUALITY; (g) NO PAYMENT REQUIRED HEREUNDER TO BE MADE BY PURCHASER SHALL BE DELAYED AWAITING SETTLEMENT OF ANY CLAIM.
9. If upon tender of delivery of the Equipment by Seller to Purchaser, Purchaser fails or refuses for any reason to complete the purchase transaction, Seller may in its discretion retain the Down Payment and the trade-in equipment as liquidated damages; or, at its option, Seller may resell or retain the trade-in equipment, and shall apply the Down Payment and the amount received on resale, or the fair market value of said equipment (if no resale) as of the date of Purchaser's breach, in reduction of Seller's damages, costs and expenses.
10. The following shall be deemed to be events of default by Purchaser: (a) the failure by Purchaser to comply with any term or provision of this Agreement, (b) the failure by Purchaser to make any payment provided for herein when due or payable; (c) any cessation or interruption of Purchaser's business as a going concern; (d) any assignment by Purchaser for the benefit of creditors; (e) any assignment or purported assignment by Purchaser, whether voluntary or by operation of law, of Purchaser's interest in the Equipment without the prior written consent of Seller; (f) the institution of any proceeding under the Bankruptcy Act, voluntary or involuntary, by or against Purchaser; (g) the commencement of any insolvency or receivership proceeding, voluntary or involuntary, against Purchaser; (h) the levy upon or seizure by judicial process of the Equipment or any part thereof; (i) the occurrence of any unusual or unreasonable depreciation in the value of the Equipment arising out of its use by Purchaser; or (j) the determination by Seller that it is insecure, for whatever reason, with respect to the Equipment or PURCHASER'S obligations hereunder. Upon Purchaser's default, the entire unpaid balance of the purchase price, together with accrued interest thereon and all other sums payable hereunder, at the option of the Seller and without notice, shall become immediately due and payable and Seller may exercise all rights and remedies available to it under the Minnesota Uniform Commercial Code as now enacted or as may be from time to time amended, and, in conjunction with, and in addition to or substitution for those rights and remedies, at Seller's discretion, Seller may, in conformity with law, and without liability to purchaser therefore, (a) enter upon Purchaser's premises to take possession of, assemble and collect the Equipment or to render it unusable, or (b) require purchaser to assemble the Equipment and make it available at a place Seller designates which is mutually convenient to allow Seller to take possession or dispose of the Equipment.
11. Purchaser agrees to pay Seller or its assignees the reasonable expenses of retaking, holding, preparing for sale, selling, and the like, and the reasonable attorney's fees and legal expenses incurred by Seller or said assignees in recovering possession of the equipment or in collecting any installment or the unpaid balances of the purchase price. If Purchaser fails to pay any installment or the unpaid balance when due, Seller or its assignees may refer the collection thereof to any person or collection agency or to any of the employees of Seller or its assignees, and Purchaser agrees to pay Seller or its assignees a reasonable collection charge, which shall in no event be less than 5 percent of said delinquent installment or unpaid balance, or \$150.00 whichever is the greater.
12. The failure of Seller in any one or more instances to insist upon the performance of any term or provision of this Agreement or to exercise any right or privilege conferred by this Agreement, shall not be construed as thereafter waiving any such term, provision, right or privilege.

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*



Savage, MN • 952-895-9595
Duluth, MN • 218-727-8611
Virginia, MN • 218-741-9011

Negaunee, MI • 906-475-6488
Des Moines, IA • 515-282-0404
Cedar Rapids, IA • 319-363-9655

Sioux City, IA • 712-252-0538
East Moline, IL • 309-755-7203
Rochester, MN • 507-701-0199



rmsequipment.com



Road Machinery & Supplies Co.

We supply the equipment, support, and technology solutions that enable our customers to build infrastructure and industry in the communities we serve.

Quote #: je3-0512
6/25/2024 6:00 PM
Page 4 of 4
218-780-4240
jelden@rmseq.com

13. If Purchaser fails or refuses, for any reason, to perform any provision of this Agreement required by Purchaser to be performed, Seller may, at its option, perform the same and, upon demand, shall be reimbursed its costs therefor by Purchaser.
14. If any provision of this Agreement is finally adjudged by any court to be invalid, the remaining provisions shall remain in full force and effect, and they shall be interpreted, performed and enforced as if said invalid provision did not appear herein.
15. All matters, whether sounding in tort or in contract, relating to the validity, construction, interpretation, performance, or enforcement of this Agreement shall be determined according to the laws of the State of Minnesota. Purchaser hereby waives the right to move for a change of venue in any action affecting the Equipment, and Seller may, at its option, bring said action in the city and county of its main office, or any branch office, or other location selected by it. All rights of exemption and homestead laws are hereby waived by Purchaser.
16. This Agreement and such security agreement or lease agreement as may hereafter be executed by the parties, embodies the entire agreement between Seller and Purchaser, and there are not other agreements, either oral or written. No change or modification of the terms of this Agreement or such security agreement or lease agreement shall be binding on Seller unless such change or modification be in writing and signed by an officer of Seller. A true and correct copy of this contract has been delivered to Purchaser, receipt of which is hereby acknowledged by Purchaser.

Pursuant to an Exchange Agreement between Road Machinery & Supplies Co. and North Star Deferred Exchange LLC, as Qualified Intermediary, the rights under this agreement to sell this equipment to you have been assigned by Road Machinery & Supplies Co. to North Star Deferred Exchange LLC. It is intended that this transaction be treated by Road Machinery & Supplies Co. as part of a tax deferred exchange. This treatment has no effect on your ownership of this equipment.

Customer Acceptance By: _____ Printed Name: _____

_____ Customer Initials: *All quoted prices are subject to change and will be confirmed at time of delivery. All applicable taxes will apply at time of equipment invoicing – taxes are based on deliver/pick-up location and may vary from amount quoted. Additionally, if tax-exemption is being claimed, it is the customer's responsibility to provide RMS with a copy of their tax-exempt form.*

Date Signed: _____ Purchase order#: _____

Requested delivery date: _____ Ship Via: _____

Terms: _____

Subject to RMS Management approval

RMS Management Approval: _____

Credit Approval: _____

CA #: _____

** Subject to all applicable taxes. This proposal is good for 30 days and subject to availability. Pricing is subject to change without notice.*



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City of Hibbing
SPECIAL EVENT Permit Application

☒ **All applications for Special Events** to be held within the City of Hibbing shall be reviewed by the City departments that will be involved during the operation of the Event. Prior to review, all application information must be completed. After Department Review, the applications will be submitted to the City Council for final approval.

☒ **Deadlines:** Applications must be submitted 60 days prior to the event.

☒ RETURN APPLICATION to the City Hall Council Office

DATE RECEIVED BY COUNCIL OFFICE: _____

Name/Description of Event:	VCA Bike-A-Thon	
Date of Event:	Saturday, September 28, 2024	
Location of Event:	Bennett Park and Mesabi Trail	
Organizer:	Victory Christian Academy	
Organizer Contact Information:	Home Phone: Cell Phone:	Work Phone: 218-262-6554

☒ **Department Review.** If applicable and where noted in the application form, the event organizer will also need to contact City department heads

DEPARTMENT		CONTACT #
Hibbing Police Dept.	Police Chief Steve Estey	218-262-0285
Fire Department	Fire Marshal Rossi Gangl	218-421-3942
Sanitation Dept.	John Sporer/John Yuretich	218-362-5991
Public Works Dept.	John Sporer/John Yuretich	218-362-5991
City Services	Nick Arola	218-362-5951

City of Hibbing

SPECIAL EVENT PERMIT APPLICATION

☐ Applications MUST BE FILLED OUT COMPLETELY & ALL NECESSARY REQUIREMENTS ATTACHED

LOCATION OF EVENT: _____

TITLE, PURPOSE, AND BRIEF DESCRIPTION OF EVENT:	
VCA's annual bike-a-thon raises money by students by obtaining donations the month leading up to the event. On event day, there are several options of length (up to 20 miles). The students and adult volunteers would like to bike from Bennett Park to the Mesabi Trail and utilize the trail for the longer routes. When they are done biking, there is a lunch provided along with the bounce house and yard games for families. This is the same event as last year.	
Date of Event: <u>Saturday, September 28, 2024</u>	
Refer media or citizen inquires to: Allan Reini, Administrator _____ Telephone: <u>218-262-6550</u>	
APPLICANT AUTHORIZATION:	
Attach a written communication from the organization(s) in whose name the event will be advertised which authorizes you, the applicant, to apply for this special event permit on its or their behalf.	
Applicants Name & Title: Rebecca White, VCA Board Treasurer	
Address: 1840 9th Ave E Hibbing	
Mailing Address: 206 E 39th St- Hibbing	
Affiliation: VCA Board Treasurer	
Telephone: (day) <u>612-518-2131</u> (evening) <u>same</u>	
EVENT PRINCIPALS:	
On the next sheet, please list names, addresses, and telephone numbers of all the principals involved in any way in the proposed special event. Include professional event organizers, event promoters, financial underwriters, commercial sponsors, charitable agencies for whose benefit the event is being produced, the organizations in whose name the event is being advertised, and all other administratively, financially, or organizationally involved as principals in the production of the proposed special event. Make additional copies of the next sheet as needed to include all the principals involved in the proposed special event.	

Name: Rebecca White		
Organization/Business/Agency/Affiliation: VCA Board Treasurer		
Mailing Address: 1840 9th Ave E Hibbing		
Daytime Phone: 612-518-2131	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event: Fundraising committee co-chair. Involved in planning, setting up, and facilitating day of the event.		
Will this person have authority to cancel or greatly modify event plans?		☒ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☒ Yes ☐ No

Name: Sarah Day		
Organization/Business/Agency/Affiliation: VCA Fundraising Committee		
Mailing Address: 11238 Kosher Rd- Chisholm		
Daytime Phone: 218-393-4037	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans?		☒ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☒ Yes ☐ No

Name:		
Organization/Business/Agency/Affiliation:		
Mailing Address:		
Daytime Phone:	Evening Phone:	Other:
Title and Functional Responsibility with Regard to the Event:		
Will this person have authority to cancel or greatly modify event plans?		☐ Yes ☐ No
Will this person be present at the event area or areas and in charge of the event at all times		☐ Yes ☐ No

REQUESTED EVENT COMPONENTS:
REQUESTED DAY AND DATE (first choice): Saturday, September 28, 2024
Alternate days and dates: • <u>Saturday, October 5, 2024</u> • _____ • _____
REQUESTED HOURS OF OPERATION: From: <u>9:00 am</u> a.m. / p.m. To <u>1:00 pm</u> a.m. / p.m.
SET UP beginning Day and Date **Indicate the time at which any unit of an event will begin to assemble at such area Day: <u>Event Day</u> Time: <u>8:00 am</u> a.m. / p.m.
Describe the number and type of animals to be used in the Event ☒ Not Applicable **If the event is a Circus, Carnival, Menagerie, or Like Exhibition: The license fee payable to the City of Hibbing is \$60.00 for the first day and \$12.00 for each additional day. ☐ If applicable, license fee to be included when submitting the application See City Code Chapter 6, Section 6.23 for additional information.
Attach a Draft of the Entry Form for Participants / Spectators ☐ Attached
Anticipated number of Participants: <u>75</u> Spectators: <u>25</u>
**INSURANCE
☐ Attach to this application either an Insurance policy or a certificate of insurance including the policy number, amount, and the provision that the City of Hibbing is included as an additional insured.

SANITATION:

- ☐ Attach your "Plan for Clean-Up / Material Preservation".
- ☐ Include number, type and location of trash containers to be provided for the event.
- ☐ Indicate who and how many will be responsible for emptying and cleaning up around containers during the event.
- ☐ Indicate who and how many will be responsible for cleaning up after animals if they are used in the event.
- ☐ Indicate who and how many will be responsible for cleaning up the event after the event.
- ☐ Described the number, type and location of portable toilets to be provided for the event (or permanent toilets to be used for the event).
- ☐ Include any other plan you have for ensuring post-event cleanliness and material preservation of city facilities, equipment, premises and streets.

MAP (Noting the following items):

Check off below items that apply to your event.

Indicate these items on attached separate maps. Use, where necessary, a to-scale drawing.

- ☐ If a route is involved, the beginning area, the route (indicate directions with arrows), and the finished area;
- ☐ If a route is involved, the places where buses or trains need to be considered;
- ☐ If a route is involved, it will expedite approval of your event if you attach separate maps giving two or three alternate routes;
- ☐ **Indicate if Roads and/or Sidewalks will be Closed**
The applicant will be required to explain how motorists and business owners and residents will be notified in advance of the event.
- ☐ Barricades, cones, safety, portable parking signs (note location - *provided by Public Works*)
- ☐ If a relay is involved, indicate hand-off points;
- ☐ Entertainment or stage locations (grandstand operators should provide you with a to-scale drawing);
- ☐ Alcoholic beverage concession areas; **location must be specified**
- ☐ Non-alcoholic concession areas;
- ☐ Food concession areas;
- ☐ General merchandise concession areas;
- ☐ Portable toilet facilities (indicate number);
- ☐ First aid facilities;
- ☐ Event participant and/or spectator parking areas;
- ☐ Event organizers command post;
- ☐ Fireworks or pyrotechnics site; (**Must contact Fire Marshal**)
- ☐ Vehicle fuel handling site;
- ☐ Cooking areas;
- ☐ Tables, enclosures, etc.;

☐ Temporary or permanent structures constructed for the event;	
☐ Site of electrical wiring to be installed for the event;	
☐ Trash containers (indicate number): _____	
☐ Other. Please describe: _____	
AVAILABILITY OF FOOD, BEVERAGES AND/OR ENTERTAINMENT	
ENTERTAINMENT:	If there will be music, sound amplification or any other noise impact, please describe, <u>including the intended hours</u> of the music, sound or noise. none
	If a casino party, a dance or live entertainment is a part of your event, please describe: none
	Please describe all of the activities of your event for which a license is required, for example, a cabaret license, a caterer's license, a general merchandise concession license, peddler or transient merchant license, etc. (<i>attach to this application all required licenses</i>)
ALCOHOL:	Alcoholic Beverages to be served? ☐ Yes ☒ No
	Temporary Liquor License Applied For? BEER ☐ Yes ☐ No COMMUNITY FESTIVAL LICENSE ☐ Yes ☐ No TEMPORARY ON SALE ☐ Yes ☐ No
	Organization Applying for License for Alcoholic Beverages:
	Describe what system will be used to ensure that alcoholic beverages will be consumed only by those persons 21 years and older.
	Describe how, where, when and by whom the alcoholic beverages will be served.
	List of people who will be selling the alcohol:
	Have they attended server training? ☐ Yes ☐ No

FOOD:	Food and/or non-alcoholic beverages to be served? ☒ Yes ☐ No
	Describe sanitation measures, food handling procedures and the nature of the food (such as pre-packaged foods, hot dogs, pre-mixed sodas, unpeeled fruit, raw meats, vegetables, fish or peeled and cut fruits).
	A health permit may be required from either the State of MN or St. Louis County. ☐ Attach a copy of your health permit to this application.
	If you intend to <u>cook</u> food in the event area, describe your area layout, including fuel or If electrical sources to be used.

SECURITY AND SAFETY PROCEDURES:
The Hibbing Police Department will determine the minimum number of private security guards and police officers required to adequately staff your event. If the prescribed number of private security guards is not provided or proves inadequate, the Hibbing Police Department maintains the right to shut down any or all components of the event and/or to provide additional police services that may be billed directly to the host organization.
Describe your proposed procedures for set-up operation, internal security and crowd control. Several volunteers will set at Bennett Park just prior to the event. This would include things like route markers and the bounce house. this event is open to VCA school families who choose to participate, so there would likely be up to 100 people at one time.
If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event. n/a
If your event includes vehicles or animals, describe the minimum and maximum speeds of the event and the minimum and maximum intervals of space to be maintained between units. n/a
☐ Attach to this application a copy of your building permit (or permits) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, reviewing stands, stages or platforms.

☐ Attach a copy of your fire department permit or permits to this application if you will use parade floats; an open flame; fireworks or pyrotechnics; vehicle fuels; cooking facilities; enclosures (and tables within those enclosures), tents, air-supported structures, canopies, or any fabric shelters.

Give names, address and phone numbers of the agency or agencies which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name of Agency: none

Name of Representative: _____

Address: _____

Phone Numbers: _____

Indicate medical services that will provided for the event.

Medical Service

How Provided:

- ☐ Ambulance
☐ Doctors
☐ Nurses
☐ Paramedics

HIBBING FIRE DEPARTMENT REQUIREMENTS

In accordance with Minnesota State Fire Code Section 403.1 the Fire Marshal shall evaluate the need for requiring fire personnel to be in attendance of a public assembly for the following reasons: keep diligent watch for fires, obstruction to means of egress and other hazards and shall take prompt measures for remediation of hazards. The Hibbing Fire Marshal maintains the right to require fire service personnel to staff special events that are construed as a potential hazard to the public safety. These additional services may be billed directly to the host.

In accordance with Minnesota State Fire Code Section 403.2; for an indoor special permit public assembly, the Fire Marshal shall receive a floor plan with dimensions of the floor, seating, and exit widths. A total number of participants shall be submitted in order to evaluate the occupancy load and safe egress out of the building. The Fire Marshal shall assign an occupancy load for the event which shall be adhered to. All event floor plan layouts must be approved by the Fire Marshal and all special permit public events are subject to inspection by the Fire Marshal the day of the event. The Fire Marshal and/or designee reserves the right, under MN State Fire code, to stop and/or remedy any unsafe actions up to and including the cancelling of the event.

VENDORS OR CONCESSIONAIRES:

Describe what vendors or concessionaires you will allow in conjunction with the event and the purpose or purposes of these concessions.
none

Describe how you intend to regulate, monitor and control the type, number and quality of vendors/concessionaires who you may permit to operate in conjunction with the event.
n/a

MITIGATION OF THE IMPACT ON OTHERS:

Describe how you intend to mitigate the impact of the special event on businesses, churches, neighbors, motorists, mass transit users and others. Attach additional sheets, if necessary entitled "Mitigation of the Impact of Others."

This event is being held outside of the residential area. We intend to block off a portion of the road while still allowing traffic to use the street. We would like to clock off one intersection for safety procedures, but 3rd Avenue would still be open to traffic.

OTHER PERTINENT INFORMATION:

This event is the same as last year!

Plan for Clean-Up/Material Preservation

We were not planning on providing any trash bins for the event. Our school has rented the North Pavilion and we will use the provided trash bin present. The school will have extra garbage bags on hand if more trash is accumulated, and we will dispose of this properly. Sarah Day and Rebecca White will oversee the cleanliness of the park during and after the event. There should be no activities other than lunch that would cause there to be trash. We will utilize the bathroom and portable toilets that exist at the park. This event should have minimal impact on the facilities, but we will ensure to leave a clean area.

Food Sanitation Plan:

A precooked meal will be provided at the North Pavilion. There will be no cooking at the event and there will be no concessions for purchase.

Route and Other:

We would like to start and end our bike-a-thon on the slab outside of the north pavilion. Our route would follow North on 3rd Avenue until we reach the bike trail (we are headed NE towards Chisholm). We are asking to designate/block off the right northbound shoulder of 3rd Ave from the parking lot to the bike trail. This would be done with traffic cones. Traffic would still be able to flow to and from on this road. Last year, we had a traffic monitor which allowed for the flow of traffic, but bikers to safely cross. We can do this again this year.

Adult volunteers will be riding with children at all times. Each group will have a first aid backpack with them. There are 2 Registered Nurses that will be present as well.



HIBBING-02

KLJOHNSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/01/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Otis-Magie Insurance Agency, Inc. 2226 1st Ave. Hibbing, MN 55746	CONTACT NAME:	PHONE (A/C, No, Ext): (218) 262-6611	FAX (A/C, No): (218) 262-6472
	E-MAIL ADDRESS:		
INSURED City Of Hibbing 401 East 21st St Hibbing, MN 55746	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: League of Minnesota Cities		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☒ CLAIMS-MADE ☐ OCCUR ☒ MUNICIPAL LIAB GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			CMC1001884-2	03/01/2018	03/01/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 2,500 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			CMC1001884-2	03/01/2018	03/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC 1001883-2	03/01/2018	03/01/2019	PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ 1,500,000 E.L. DISEASE - EA EMPLOYEE \$ 1,500,000 E.L. DISEASE - POLICY LIMIT \$ 1,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Victory Christian Academy of Hibbing
206 E 39 St
Hibbing, MN 55746

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



MinistryFirstsm Commercial Multi-Peril Insurance Coverage Summary

These are your policy's Declarations.
Amended Effective Date: 02/28/2023
See Policy Change History

Victory Christian Academy
206 E 39th St
Hibbing, MN 55746-3110

Policy Number 22MPA0506743
Brotherhood Mutual Insurance Company
Print Date: January 26, 2023
Policy Period: 02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

877-493-4772
American Church Group-MN 2200-007
401 E Antietam Ste B
Hagerstown, MD 21740-5703

Contact your agent with your customer service questions, including updating your policy or reporting a claim.

www.brotherhoodmutual.com/payonline
For your convenience, you can make premium payments online.

NAMED INSURED: Victory Christian Academy
POLICY NUMBER: 22MPA0506743
POLICY PERIOD: 02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Key Facts About Your Policy

These Declarations replace your previous ones. Your policy's Declarations contain a summary of the coverage contained in the insurance policy. Your policy contains a full explanation of your coverage.

AGREEMENT: In return for the payment of the premium and subject to all the terms of the policy, we agree to provide the insurance stated in the policy.

TYPE OF ORGANIZATION: Private School Institution
FORM OF ORGANIZATION: Corporation

Policy Overview

COVERAGE DESCRIPTION	DETAILS	COVERAGE DESCRIPTION	DETAILS
Property Coverage	Page 2 - 5	Terrorism Premium	\$190 (See Notice Form BN6025A-D 4.0 for details)
Liability Coverage	Page 6 - 12		
Excess Liability Coverage	Page 13 - 13		

Policy Premium Overview

This premium is subject to adjustment at each anniversary. This premium is subject to adjustment due to premium audit provision.

ANNUAL PREMIUM: \$11,085.00
PAYMENT SCHEDULE: See invoice.

Common Policy Forms

FORM	FORM NAME	FORM	FORM NAME
CL100 1.0	Common Policy Conditions	CL300 1.0	Amendatory Endorsement
CP1 1.0	Table of Contents	BCP100 4.5	Commercial Property Coverage Conditions
GL100 1.0	Commercial Liability Coverage	BCL301 1.0	Form Number Reference
BN11A 1.2	Customer Notice: Value-Added Benefits	BCL120 1.0	Amendatory Endorsement - Assignment
CL0142 06 13	Amendatory Endorsement Minnesota	BN1B 1.0	Notice Of Payment-Related Charges
BCL100 1.1	Additional Policy Conditions	G132 10 06	Notice To Policyholders
G133MN 03 11	Notice Concerning Policyholder Rights	EX0606 1.0	Conditional Terrorism Exclusion
BN6EX 4.0	Notice-Cond Excl-Terrorism-Related Loss	BN6025A-D 4.0	Notice - Terrorism-Related Loss



NAMED INSURED
POLICY NUMBER
POLICY PERIOD

Victory Christian Academy
22MPA0506743
02/28/2022 at 12:01 a.m. to 02/28/2025 at
12:01 a.m.

Property Coverage Summary

MinistryFirstSM commercial multi-peril policy Declarations continued...

We provide the Commercial Property coverage at the declared premise(s) for the coverage and limits indicated. The Coverages listed here are provided according to the terms of the designated coverage form and any other applicable forms or endorsements.

Property Coverage Details

PROPERTY DEDUCTIBLE \$2,500
GLASS DEDUCTIBLE \$2,500

Schedule of Locations

LOCATION #	DESCRIPTION	ADDRESS
1/1	School	206 E 39th St Hibbing, MN 55746-3110

Schedule of Buildings and Personal Property

SCHOOL		206 E 39th St Hibbing, MN 55746-3110					LOCATION 1/1
COVERAGE DESCRIPTION (INCL. TYPE OF PROPERTY)	COVERAGE LIMIT	COINSURANCE	EQ DED	VALUATION TYPE	AUTO INCR	PERIL TYPE	FORM
Building	\$4,904,000	Agreed Amount	N/A	Replacement Cost	0%	Special with Theft	BCP85 4.8
Roof				Actual Cash Value (Roof ACV)			BCP915 4.0
Personal Property	\$836,000	Agreed Amount	N/A	Replacement Cost	0%	Special with Theft	BCP85 4.8



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Property Coverage Summary

MinistryFirstSM commercial multi-peril policy Declarations continued...

We provide the Commercial Property coverage at the declared premise(s) for the coverage and limits indicated. The Coverages listed here are provided according to the terms of the designated coverage form and any other applicable forms or endorsements.

Schedule of Additional Coverages: All Locations

The policy's property deductible applies to each of these coverages. Details are found on the Commercial Property Coverages BCP12B 4.5 form.

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Property Off Premises	\$50,000+	\$2,500	BCP12B 4.5
Owned Personal Property - Parsonage	\$10,000	\$2,500	BCP12B 4.5
Building/Personal Property - Newly Acquired/Constructed	\$2,000,000++	\$2,500	BCP12B 4.5
Outside Objects and Structures	\$20,000/category, \$30,000 Total	\$2,500	BCP12B 4.5
For any one landscaping item	\$2,000	\$2,500	BCP12B 4.5
Each loss caused by wind	\$5,000	\$2,500	BCP12B 4.5
Other Structures	\$15,000	\$2,500	BCP12B 4.5
Owned Personal Property - Dwellings	5% of dwelling value	\$2,500	BCP12B 4.5
Contents - Buildings and Structures Described on the Declarations	\$15,000+++	\$2,500	BCP12B 4.5
Trailers	\$10,000	\$2,500	BCP12B 4.5
Vehicle Equipment and Accessories	\$25,000	\$2,500	BCP12B 4.5
Money and Securities	\$5,000 (Loss from specified perils only. Doubled on specified holidays)	\$2,500	BCP12B 4.5
Spoilage	\$10,000	\$2,500	BCP12B 4.5
Damage to Buildings and Personal Property from Animals	\$10,000 (\$2,500 sublimit for loss caused by animals listed in policy form)	\$2,500	BCP12B 4.5
Temporary Emergency Coordination/Shelter Operation Clean-Up	\$50,000 for clean-up costs	\$2,500	BCP12B 4.5

+ If the loss resulted from a covered peril and the property is off premises for no longer than 180 days.

++ Coverage applies for 180 days from the time construction begins or the new property is acquired.

+++ Only applies if the limit of insurance shown for the structure is no more than \$15,000 and there is no limit of Organizational Personal Property shown on the declarations for the structure.

The policy's property deductible does not apply to the following coverages. Details are found on the Commercial Property Coverages form.

COVERAGE DESCRIPTION	COVERAGE LIMIT	FORM
Debris Removal Expense - Partial or Total Loss	Partial Loss: Remaining Limit for Covered Property - Total Loss: \$25,000	BCP12B 4.5
Emergency Removal	Coverage applies up to 30 days after property is first moved	BCP12B 4.5
Fire Department Service Charges	\$50,000	BCP12B 4.5
Fire Extinguisher Recharge	\$50,000 if recharged within 30 days	BCP12B 4.5
Pollutant Clean-Up and Removal	\$10,000 (annual aggregate)*	BCP12B 4.5
Installed Lock Recalibration	\$10,000 if recalibrated within 10 days	BCP12B 4.5
Arson Reward	\$20,000**	BCP12B 4.5
Papers and Records (including electronic data)	\$50,000	BCP12B 4.5
Personal Property Owned by Others (non-clergy)	\$5,000 per person/\$25,000 maximum (excess)***	BCP12B 4.5
Personal Property Owned by Clergy	\$30,000 (excess)***	BCP12B 4.5
Theft or Vandalism Reward	\$5,000**	BCP12B 4.5

* If the loss resulted from a covered peril and was reported within 180 days.

** Or the amount paid to the insured as a result of the direct loss, if less than the limit stated above.

*** Additional limits are available



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Property Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

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Optional Coverages: All Locations

Combined Ordinance or Law Enforcement Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Ordinance or Law A - Increased Building Loss	\$500,000	\$2,500	BCP138B 4.5
Ordinance or Law B - Increased Debris Removal	\$250,000	\$2,500	BCP138B 4.5
Ordinance or Law C - Increased Cost of Construction	\$250,000	\$2,500	BCP138B 4.5

Organizational Optional Theft Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Theft of Money and Securities	\$5,000	\$250	BCP36 4.5
Theft of Building Materials	\$5,000	\$250	BCP36 4.5
Theft by Electronic Means	\$5,000	\$250	BCP36 4.5
Theft by Coercion	\$5,000 (\$15,000 Annual Aggregate Limit)	\$250	BCP36 4.5

Ministry Personnel Dishonesty Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Personnel Dishonesty Coverage	\$45,000	N/A	BCP37A 4.5

Earnings and Donations and Extra Expense Coverage Part

Perils Part: See Peril Type for the Property Described on the Schedule of Buildings and Personal Property That Sustains a Loss

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Earnings and Donations	\$50,000	N/A	BCP71 4.8
Extra Expense	\$50,000	N/A	BCP71 4.8

Water Damage - Flood, Backup, and Subsurface

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Water Damage-Flood, Back-up, and Subsurface	\$2,500	\$2,500	BCP25 4.5

Sewer and Drain Back-up Extension

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Sewer/Drain Backup Extension	See Building/Personal Property Limit	\$2,500	BCP135 4.1



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Property Coverage Summary

MinistryFirstSM commercial multi-peril policy Declarations continued...

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Systems / Equipment Breakdown Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Systems/Equipment Breakdown Coverage	Building/Personal Property Limit	\$2,500	BSEB100 4.1

Educational Property Coverage Package

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Athletic/Scholastic Property Coverage Extension	\$50,000	\$2,500	BCP153 1.0
Electronic Devices	\$1,000 (\$5,000 Per Device)	\$250	BCP153 1.0
Personal Property of Staff Coverage Extension	\$5,000 (\$5,000 Per Person)	N/A	BCP153 1.0

Rented Personal Property of Others Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Rented Personal Property of Others	\$10,000	\$1,000	BCP12B 4.5

Interior Building Damage Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Interior Building Damage Coverage-Including Gutters/Downspouts Coverage	\$5,811,000	\$2,500	BCP49 4.0

Terrorism Loss Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Certified and Non-Certified Terrorism Loss	\$5,811,000	\$2,500	BCL0600 3.0

Laboratory Clean-up Coverage

COVERAGE DESCRIPTION	COVERAGE LIMIT	DEDUCTIBLE	FORM
Laboratory Clean-up Coverage	\$100,000	\$2,500	BCP124 1.0

Additional Property Forms

FORM	FORM NAME	FORM	FORM NAME
BCP0335MN 1.0	Amendatory Endorsement Minnesota	BCP0643 01 08	Exclusion - War and Military Action
BCP500 4.5	Loss Free Deductible Reduction End	BCP88 4.0	Earth Movement & Volcanic Eruption Excl
BCP915 4.0	Property Coverage Modification ACV Roof	BN12V 1.0	Notice Regarding Building Valuation
BN2567 1.0	Notice Water Damage/Flood Coverage	CP0171 10 08	Exclusion Water Damage
CL1630 06 06	Conditional Terrorism Exclusion	EX0651 2.3	NBC Terrorism Exclusion



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Liability Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

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Key Liability Coverage Facts: Schedule of Limits

GENERAL OCCURRENCE LIMIT	\$1,000,000
GENERAL AGGREGATE LIMIT	\$3,000,000

Principal Liability Coverages

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Bodily Injury/Property Damage Liability (L)	\$1,000,000*	\$3,000,000*	GL100 1.0
Medical Payments (M)	\$5,000*+	\$3,000,000*	GL100 1.0
Products/Completed Work (N)	\$1,000,000*	\$3,000,000*	GL100 1.0
Fire Legal Liability (O)	\$1,000,000*	\$3,000,000*	BGL951 4.5

Supplemental Coverages

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Incidental Contractual Liability	\$1,000,000*	\$3,000,000*	GL100 1.0
Incidental Medical Malpractice	\$1,000,000*	\$3,000,000*	GL100 1.0
Mobile Equipment	\$1,000,000*	\$3,000,000*	GL100 1.0

Additional Coverages

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Academic Practices Emotional Injury Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Supervision-Related Emotional Injury Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Student Corporal Punishment Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Teacher/Governing Board Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Food Preparation Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Privacy Violation Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Damage To Property of Others Coverage			BGL53 4.5
Not in Your Control	\$1,000*+	\$3,000,000*	BGL53 4.5
In Your Control	\$2,500*+	\$3,000,000*	BGL53 4.5
Additional Incidental Contractual Liability Coverage	\$1,000,000*	\$3,000,000*	BGL53 4.5
Concussive Impact Liability Coverage not including High Hazard Activities	\$1,000,000*	\$3,000,000*	BGL53 4.5
International Exchange Student Reimbursement Coverage	\$1,000*	\$3,000,000*	BGL53 4.5

Defense Coverage

Applies in addition to the liability limit unless otherwise specifically stated in an applicable coverage form.

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+ per person limit



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Liability Coverage Summary

MinistryFirstSM commercial multi-peril policy Declarations continued...

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Medical Coverage Extension - Clergy Accidental Death

COVERAGE DESCRIPTIONS	PASTORS	COVERAGE LIMIT	PER ACCIDENT LIMIT	FORM
Clergy Accidental Death Benefit	1	\$15,000*+	\$100,000*	BGL998 3.0

Counseling Acts Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Counseling Acts Liability Coverage	\$1,000,000*	\$3,000,000*	BGL63 4.1
Outside Counseling Reimbursement Coverage	\$5,000+	\$3,000,000*	BGL63 4.1

Cyber Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Computer Use Liability Coverage	\$300,000*	\$900,000*	BGL87 4.5
Electronic Commerce Liability Coverage	\$300,000*	\$900,000*	BGL87 4.5
Data Breach Liability Coverage	\$300,000*	\$900,000*	BGL87 4.5
Outsourced IT Liability Coverage	\$300,000*	\$900,000*	BGL87 4.5
Special Reimbursement Coverage (Data Breach Rectification Costs)	\$75,000	\$75,000	BGL87 4.5
Special Reimbursement Coverage (Electronic Discovery Costs)	\$30,000	\$30,000	BGL87 4.5
Special Defense Coverage (Subpoenas, Regulatory Actions and Injunctive)	\$30,000	\$30,000	BGL87 4.5

Defense Reimbursement Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Covered Lawsuit Proceeding (Proceeding Limit)	\$100,000	\$250,000	BGL89 4.8
Law Enforcement Inquiry (Inquiry Limit)	\$25,000	\$75,000	BGL89 4.8

Directors and Officers Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Directors and Officers (Leadership) Liability Coverage	\$1,000,000*	\$3,000,000*	BGL81 4.1

Benefits Administration Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Employee Benefit Liability Coverage	\$1,000,000	\$3,000,000	BGL83 4.0
(Medical Expense Limit)	\$100,000*	\$500,000*	BGL83 4.0

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+ per person limit



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Liability Coverage Summary

MinistryFirstSM commercial multi-peril policy Declarations continued...

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

Fire Legal/Nonowned Property Damage Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Nonowned Property Damage Liability Coverage	\$1,000,000*	\$3,000,000*	BGL951 4.5
Additional Incidental Contractual Liability Coverage	\$1,000,000*	\$3,000,000*	BGL951 4.5

Media Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Personal Injury Liability Coverage (Media/Communications Activity)	\$1,000,000*	\$3,000,000*	BGL411 1.0
Personal Injury Liability Coverage (Personal Violations)	\$1,000,000*	\$3,000,000*	BGL411 1.0
Personal Injury Liability Coverage (Unauthorized Access/Posting)	\$1,000,000*	\$3,000,000*	BGL411 1.0
Special Defense Coverage (Alleged Intentional Acts)	\$1,000,000*	\$3,000,000*	BGL411 1.0

Medical Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Religious Athletic Medical Coverage	\$5,000*+	\$3,000,000*	BGL91 4.5

Nonowned Vehicle Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Nonowned Vehicle Liability Coverage	\$1,000,000*	\$3,000,000*	BGL71B 4.0
Defense Coverage: Authorized Operator	\$1,000,000*	\$3,000,000*	BGL71B 4.0
Rental Vehicle Physical Damage Coverage	\$60,000 per vehicle, \$500 deductible	\$120,000*	BGL71B 4.0
Nonowned Vehicle Medical Payments Extension	\$5,000*+	\$150,000*	BGL71B 4.0
Loss of Use Coverage	\$1,500 per vehicle	\$3,000*	BGL71B 4.0
Trip Occupant Coverage	\$1,000*+	\$3,000,000*	BGL71B 4.0
Damage to Property of Others	\$1,000*	\$3,000,000*	BGL71B 4.0
Nonowned Vehicle Deductible Reimbursement Coverage	\$1,000*	\$3,000,000*	BGL71B 4.0

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Liability Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

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Nurse Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Nurses' Professional Liability Coverage	\$1,000,000*	\$3,000,000*	BGL234 4.1

Other Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Terrorism Liability Coverage	\$1,000,000	\$3,000,000	BGL0250 3.1

Religious Freedom Protection Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Religious Communication Liability Coverage	\$1,000,000*	\$3,000,000*	BGL66 1.2
Religious Activity Liability Coverage	\$1,000,000*	\$3,000,000*	BGL66 1.2
Discriminatory Acts Liability Coverage	\$1,000,000*	\$3,000,000*	BGL66 1.2
Tax Exempt Challenge: Expense Reimbursement Coverage	\$25,000*	\$25,000*	BGL66 1.2
Litigation Activity: Legal Defense Reimbursement Coverage	See form	See form	BGL66 1.2
Litigation Activity: Declaratory Action Reimbursement Coverage	See form	See form	BGL66 1.2
Educational Institution Extension - Financing/Accreditation Challenge	\$1,000,000	\$3,000,000	BGL466 1.0

Security Operations Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Additional Medical Expense Coverage	\$50,000*+	\$250,000*	BGL993 4.0
Broadened Wage Loss Reimbursement Coverage (Emotional Injury)	\$10,000*+	\$50,000*	BGL993 4.0
Individual Counseling Coverage	\$10,000*+	\$50,000*	BGL993 4.0
Damage to Security-Related Equipment	\$2,500*+	\$10,000*	BGL993 4.0
Primary Coverage for Specified Individuals	See Form	See Form	BGL993 4.0
Enforcement of Security Policy or Weapons Policy	\$1,000,000*	\$1,000,000*	BGL993 4.0
Negligent Infliction of Emotional Distress Arising from Security Operations	\$1,000,000*	\$1,000,000*	BGL993 4.0

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+ per person limit



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Liability Coverage Summary

MinistryFirstSM commercial multi-peril policy Declarations continued...

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Traumatic Incident Response Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Additional Medical Expense Coverage	\$50,000*+	\$300,000*	BGL991B 4.1
Broadened Wage Loss Reimbursement Coverage (Including Emotional Injury)	See form	\$300,000*	BGL991B 4.1
Individual Counseling Coverage	\$5,000*+	\$300,000*	BGL991B 4.1
Additional Organizational Expense	\$100,000*	\$300,000*	BGL991B 4.1

Worldwide Liability Extension Coverage

Extended Foreign Ministry Operations- Excluded

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Short-Term Trip Limited Kidnap and Extortion Expense Reimbursement Coverage	See Form	See Form	BGL112 1.0
Short-Term Foreign Trip Terrorism-Related Travel Interruption Reimbursement	See Form	See Form	BGL112 1.0
Short-Term Foreign Trip Death Reimbursement Coverage For Your Leaders	See Form	See Form	BGL112 1.0
Foreign Operations Image Restoration Extension	See Form	See Form	BGL112 1.0
Expanded Medical Coverage For Foreign Ministry Participants	See Form	See Form	BGL112 1.0

Wage Reimbursement Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Wage Loss Reimbursement Coverage	\$3,500+	\$35,000 per occurrence	BGL99 4.0

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Liability Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

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Sexual Acts Liability Coverage

COVERAGE DESCRIPTIONS	COVERAGE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Sexual Acts Liability Coverage With Screening	\$300,000*	\$600,000*	BGL61 4.7
Sexual Harassment Liability Coverage (other than your employees)	\$300,000*	\$600,000*	BGL61 4.7
Improper Reporting of Sexual Acts Liability Coverage	\$300,000*	\$600,000*	BGL61 4.7
Improper Supervision of Convicted Sexual Offenders Liability Coverage	\$300,000*	\$600,000*	BGL61 4.7
Outside Counseling Reimbursement Coverage	\$5,000*+	\$100,000*	BGL61 4.7
Sexual Acts Medical Payment Extension	\$5,000*+	\$100,000*	BGL61 4.7
Image Restoration Extension	\$10,000*	\$600,000*	BGL61 4.7

Schedule of Liability Exposures

In issuing this policy, we have relied on material information provided to us by the Named Insured. The following schedule discloses all of the insured's insurable exposures (as conveyed by the Named Insured) known to exist at the policy inception date. Declared premises must be owned, occupied, or rented by you or your scheduled related organizations.

EXPOSURE DESCRIPTIONS	ADDRESS / BUILDING DESCRIPTION	CODE	RATING BASIS
Parochial or Private School Medical excluding students	206 E 39th St Hibbing MN 55746-3110	07900	103 Students
Playgrounds	Location 1 Building 1 School	30320	2 Each
Building or Premises - Lessor's Risk - NOC	206 E 39th St Hibbing MN 55746-3110	17703	5,000 Square Feet
Softball Field	206 E 39th St Hibbing MN 55746-3110	30320	1 Each
Basketball Court	206 E 39th St Hibbing MN 55746-3110	30320	1 Each
Pastoral Counseling			1 Pastor(s)
Special Events			

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+ per person limit



NAMED INSURED Victory Christian Academy
POLICY NUMBER 22MPA0506743
POLICY PERIOD 02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Liability Coverage Summary

MinistryFirstSM commercial multi-peril policy Declarations continued...

The Coverages listed within these declarations are provided according to the terms of the designated coverage forms and any other applicable forms or endorsements. Only one liability coverage and one medical coverage will apply to an occurrence and any related loss. Any limit which is specifically stated within a coverage form or endorsement represents the most we will pay for the coverage to which such a limit applies. For application of limits, see Liability and Medical Coverage form (BGL11 4.5).

High Hazard Activities

For details regarding how these coverage limits will apply, see the *How Much We Pay* section of the High Hazard Activities Coverage Limits Form (BGL-21).

ACTIVITY DESCRIPTION	MEDICAL LIMIT	OCCURRENCE LIMIT	COVERAGE AGGREGATE LIMIT	FORM
Skate Park Operations	\$0 per person	\$100,000	\$300,000	BGL21 4.1
Fireworks Sales	\$0 per person	\$100,000	\$300,000	BGL21 4.1
Fireworks Display	\$0 per person	\$100,000	\$300,000	BGL21 4.1
Construction Oversight	\$0 per person	\$100,000	\$300,000	BGL21 4.1
School High Hazard Sports Activities (Concussive Impact)		\$300,000	\$900,000	BGL421 1.1

Other Liability and Medical Forms

FORM	FORM NAME
BGL100A1 2.2	Commercial Liability Endorsement
BGL152 1.0	Additional Insured Endorsement
EX220 1.0	Infectious Disease Liability Exclusion
GL0163 01 08	Exclusion War and Military Action
GL0950 12 99	Known Injury or Damage Amendments
GL894 1.0	Punitive Damages Exclusion
BN998 1.0	Clergy Accidental Death Medical Ext
GL1270 06 06	Conditional Terrorism Exclusion

FORM	FORM NAME
BGL11 4.5	Liability And Medical Coverage Form
BGL960 1.0	Educators Liability Coverage
EX909 1.0	Asbestos Exposure Exclusion
GL0631 05 09	Amendatory Endorsement Minnesota
GL890 1.0	Lead Liability Exclusion
BGL939A1 1.0	Additional Insured - Excess Liability
EX0281 2.4	NBC Terrorism Exclusion

Additional Insureds

NAME	LOAN/REFERENCE NUMBER	INTEREST	ADDRESS
None	None	None	None

* Only a single limit applies to the loss. All coverage limits are subject to the general occurrence limit and all aggregate limits are subject to the general aggregate limit.
+ per person limit



NAMED INSURED	Victory Christian Academy
POLICY NUMBER	22MPA0506743
POLICY PERIOD	02/28/2022 at 12:01 a.m. to 02/28/2025 at 12:01 a.m.

Commercial Excess Liability Supplemental Coverage Summary

MinistryFirstsm commercial multi-peril policy Declarations continued...

In return for the payment of the premium, and subject to all the terms of the policy, we agree with you to provide the insurance as stated in the Excess/Umbrella Liability Coverage endorsement BGL939 4.7.

Key Excess Liability Coverage Facts

NAME OF INSURED	Victory Christian Academy
ADDRESS	206 E 39th St, Hibbing, MN 55746-3110
EXCESS LIABILITY POLICY PERIOD	2/28/2022 to 2/28/2025 at 12:01 a.m. at the location listed above
EXCESS LIABILITY ANNUAL PREMIUM	\$525

Excess Liability Coverage - Limit of Insurance

Coverage Limit (per Occurrence)	\$1,000,000
Coverage Aggregate Limit	\$1,000,000
Deductible/Retention	N/A

Optional Excess Coverage Information

COVERAGE	STATUS	LIMIT
Directors and Officers Liability Coverage	Excluded	N/A
Sexual Acts Liability Coverage	Excluded	N/A
Employment Practices Liability Coverage	Excluded	N/A
Cyber Liability Coverage	Excluded	N/A
Benefits Administration Liability Coverage	Excluded	N/A

Schedule of Underlying Insurance

TYPE	INSURER	POLICY PERIOD	POLICY NUMBER	LIMITS OF LIABILITY
General Liability	Brotherhood Mutual Insurance Company	02/28/2022 - 02/28/2025	22MPA0506743	\$1,000,000 Occ/\$3,000,000 Agg
Employer's Liability	Brotherhood Mutual Insurance Company	See applicable declarations page.		\$500000/\$500000/\$500000

Policy Change History

MinistryFirstsm commercial multi-peril policy change history.

Change History

CHANGE EFF DATE	CHANGE DESCRIPTION	PREMIUM IMPACT	PROCESSED DATE
02/28/2023	Annual Rate Revision Building Limit Amended: 01/01	See Declarations.	01/26/2023
02/28/2022	Alarm Credit Added: 01/01 Sexual Acts Liability Screening Information Added	- \$248-	02/11/2022



RAFFLE REQUEST

Excluded raffle = Total Prizes awarded \$1,500 per year or less
Exempt raffle = Total Annual prizes over \$1,500 and under \$50,000 requires Minnesota form LG220

RAFFLE REGISTRATION FEE

\$15.00 Payable to the City of Hibbing

ORGANIZATION INFORMATION

Name of Organization:	shannon paulsen suite dreams	
Type of Organization:	501c3 charitable organization	
Mailing Address:	413 east 32nd st	
City, State, Zip	hibbing, mn 55746	
Contact Person:	jim paulsen	Daytime Phone Number: 218 966 3551
Have you conducted other raffles this year	yes	If YES, What is the total amount of prizes this year, including this Raffle 2500

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted: Mikes Pub 413 east howard street, hibbing mn	
Dates of Activity: 10/05/2024	
Check Box or Boxes that Indicate the Type of Gambling Activity: ☒ Raffle ☐ Other Bucket raffle only	
Price Per Ticket: \$1.00 and \$5.00	
Total value of prizes to be awarded: 1500	
Types of Prizes: general merchandise and hotel stay	

In signing this request, I attest that I represent the above named Non-Profit organization and it meets all requirements of the State of Minnesota to qualify to conduct lawful gambling and proof of non-profit status is available upon request.


Organization Representative

8-18-2024
Date

☐ Registered as Excluded Raffle

☐ Send to Council for Approval

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 27 2018

SHANNON PAULSEN SUITE DREAMS
413 E 32ND ST
HIBBING, MN 55746-0000

Employer Identification Number:
82-4515241
DLN:
26053471005038
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
March 7, 2018
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

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SHANNON PAULSEN SUITE DREAMS

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

Letter 947

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 8-18-2014
(Signature must be CEO's signature; designee may not sign)

Print Name: jim paulsen

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

RAFFLE REQUEST

Excluded raffle = Total Prizes awarded \$1,500 per year or less
Exempt raffle = Total Annual prizes over \$1,500 and under \$50,000 requires Minnesota form LG220

RAFFLE REGISTRATION FEE

\$15.00 Payable to the City of Hibbing

ORGANIZATION INFORMATION

Name of Organization:	hibbing chisholm youth hockey	
Type of Organization:	SOIC3	
Mailing Address:	PO Box 193	
City, State, Zip	hibbing mn 55746	
Contact Person:	dara Swanson	Daytime Phone Number:
Have you conducted other raffles this year		If YES, What is the total amount of prizes this year, including this Raffle

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted:	Palmer Tavern
Dates of Activity:	1/30/25
Check Box or Boxes that Indicate the Type of Gambling Activity:	☒ Raffle ☐ Other _____
Price Per Ticket	\$20
Total value of prizes to be awarded	\$20,000
Types of Prizes:	Money, guns, gift cards

In signing this request, I attest that I represent the above named Non-Profit organization and it meets all requirements of the State of Minnesota to qualify to conduct lawful gambling and proof of non-profit status is available upon request.

Dara Swanson
 Organization Representative

8/19/2024
 Date

☐ Registered as Excluded Raffle

☐ Send to Council for Approval