



HIBBING CITY COUNCIL
Regular Meeting
Wednesday, August 7, 2024
5:00 PM

Councilor Justin Fosso
Councilor John Schweiberger
Councilor James Bayliss
Councilor Jay Hildenbrand
Councilor Jennifer Hoffman Saccoman
Councilor Chris Whitney
Mayor Pete Hyduke

City Administrator Greg Pruszinske
City Clerk-Dep Admin Candie Seppala
Finance Dir - Treasurer Sheena Mulner
City Attorney Andy Borland
Chief of Police Steve Estey
City Engineer Jesse Story

I. CALL TO ORDER:

II. ADDS AND DELETES:

1. Add
 - a. LICENSES AND PERMITS #7, #8, #9, & #10
2. Delete
 - a. DEPARTMENT & COMMITTEE REPORTS #4a

III. APPROVAL OF THE AGENDA:

IV. APPROVAL OF MINUTES:

1. Approve the Minutes of the Hibbing City Council Meeting of July 24, 2024
2. Approve the Minutes of the Hibbing City Council Workshop of July 24, 2024
3. Approve the Minutes of the Special Meeting of July 31, 2024

V. YOUTH ACADEMY GRADUATES

1. Christina Bockelmann
Lillian Bockelmann
Adrian Brase
Elizabeth Haupt
Isaac Jackson
Joseph Novak
Baylee Penglase
Austin Schmelzer
Keona Uhrbom

VI. CONSENT AGENDA:

1. Approve Accounts Payable dated August 2, 2024, checks #177911-178009 in the amount of \$1,496,320.68
2. Approve City Payroll of July 19, 2024 in the amount of \$631,255.95
3. Authorize the Human Resources Director to sign the Master Administrative Services Agreement between the City of Hibbing and Alerus for COBRA Administration Services
4. Approve the Memorandum of Agreement (MOA) between the City of Hibbing and the Minnesota Association of Professional Employees
5. Approve the Code Enforcement Supervisor Job Description
6. Authorize the posting of a Full-Time Code Enforcement Supervisor.
7. Authorize the hire of Chase Anderson for the Part-Time PBA Technician position with the Hibbing Police Department pending pre-employment contingencies
8. Declare the following as surplus: 1 Water Truck, 1 Vactor Truck, and 1 Transit Bus
9. Set the next Hibbing City Council Meeting for Wednesday, August 21, 2024 in the Hibbing City Council Chamber
10. Set the next Hibbing City Council Workshop Meeting on Wednesday, August 21, 2024 in the Hibbing City Hall Council Chamber

VII. PUBLIC FORUM:

VIII. LEVY PRESENTATIONS:

1. Chisholm Hibbing Airport budget Presentation
2. Housing and Redevelopment Authority Budget Presentation
3. Hibbing Economic Development Authority Budget Presentation

IX. DEPARTMENT AND COMMITTEE REPORTS:

1. Community Development Director Betsy Olivanti
 - a. Approve the Development Agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-0050-04080
 - b. Approve the Development Agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-0096-00850
 - c. Approve the Development Agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-0220-03170

- d. Approve the early entry agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-006-00850
- e. Approve the early entry agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-0096-00850
- f. Approve the Development Agreement with JT VENTURES LLC for parcel ID: 140-0270-00337 and refer to HEDA
- g. Approve the Mayor to sign, on behalf of the council, the request for a cost-benefit analysis and cost sharing proposal from HPUC for the potential beltline substation rebuild and move.

2. Finance Director-Treasurer Sheena Mulner

- a. Authorize the Mayor and City Clerk-Deputy Administrator to sign the lease with Arrowhead Transit for lease of garage and office space
- b. Offer RESOLUTION NO. 24-08-01 TRANSFERRING TRANSIT ASSETS TO ARROWHEAD TRANSIT

3. Chief of Police Steve Estey

- a. Approve the School Resource Officer contract between the City of Hibbing and ISD #701 reflecting 2 SROs for the 2024-2025 School Year

4. City Attorney Andy Borland

- a. Offer ~~RESOLUTION NO. 24-08-02 (JARVIS FIELD) – PLACEHOLDER~~

5. City Administrator Greg Pruszinske

- a. City Administrator's Report

X. BIDS AND QUOTES:

1. Fleet Manager Joe McKenney

- a. Approve the purchase of 4 25' Road Gates and 1 20' Road Gate from RC Fabricators, Inc. in the amount of \$16,992.00

XI. BOARDS AND COMMISSIONS:

XII. LICENSES AND PERMITS:

- 1. Approve the Raffle Permit Application Request of the Hibbing Area Chamber of Commerce to hold their raffle on Friday, December 6, 2024 at the Hibbing Curling Club
- 2. Approve the 2024 Transient Merchant License of Erica Sundberg of S and S Concessions DBA Buns To Go

3. Approve the Special Event Permit Application of the Mines and Pines Revisited to hold the event in Bennett Park on Friday, August 16th through Saturday, August 17th, 2024
4. Approve the Temporary On-Sale Liquor License of BAM - Bicycling Around Minnesota to have Palmer's dispense alcohol at the National Guard Armory on Saturday, August 17, 2024
5. Approve the Raffle Permit Request of Blessed Sacrament Church to hold their raffle on Saturday, October 5, 2024 at Blessed Sacrament Church St. Leo's Social Hall
6. Approve the Raffle Permit Application for the Tourist Center Senior Citizens to hold Bingo
7. Approve the Special Event Permit Application of the City of Hibbing/City Services to host the Big Truck Night from 5:00 p.m. to 7:00 p.m. on Thursday, September 12, 2024 in the Memorial Building Parking Lot
8. Approve the Special Event Permit Application of the City of Hibbing/City Services to host the Halloween 5K - "Sweets on the Streets" on Saturday, October 26, 2024 at the Hibbing Memorial Building
9. Approve the 2024 On-Sale and Sunday Liquor License of Boomtown Group Catering, Inc.

XIII. ADJOURNMENT: