

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday August 7, 2024**

TIME AND PLACE: A Regular Meeting of the Hibbing City Council was held on Wednesday, August 7, 2024 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jennifer Hoffman Saccoman and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner, City Attorney Andy Borland, and City Engineer Jesse Story. Councilor John Schweiberger, Councilor Jay Hildenbrand and Chief of Police Steve Estey were absent.

ADDs/DELETES:

- **ADD: LICENSES & PERMITS #7, #8 & #9**
- **ADD: CONSENT AGENDA #10**
- **ADD: APPROVAL OF MINUTES ADDENDUM (Referenced Email of August 7, 2024)**

APPROVAL OF THE AGENDA:

Councilor Fosso, supported by Councilor Whitney, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the minutes of the Regular Hibbing City Council Meeting of July 24, 2024.

Motion CARRIED

Councilor Bayliss, supported by Councilor Whitney, moved to approve the minutes of the Hibbing City Council Workshop Meeting of July 24, 2024.

Motion CARRIED

Councilor Fosso, supported by Councilor Bayliss, moved to approve the minutes of the Special Hibbing City Council Meeting of July 31, 2024.

Motion CARRIED

APPROVAL OF MINUTES ADDENDUM (Referenced Email of August 7, 2024)

FW: trailer blocking alley in Fillman subdivision



Steve.

Would you give an update to the City Council on this during the regular meeting. See below for the context.

Thanks

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From: Justin Fyso <Justin.Fyso@hubbingsm.com>
Sent: Wednesday, August 7, 2024 9:07 AM
To: Greg Pruzynski <Greg.Pruzynski@hubbingsm.com>
Subject: Asd: trailer blocking alley in Palmen subdivision

Please forward for response.

Begin forwarded message:

From: Dennis Richards <dennisrichardsm@pplive.com>
Date: August 7, 2024 at 8:27:23 AM CDT
To: Justin Fosso <jfoosso@hubbtc.com>
Subject: Re: trailer blocking alley in Fillman subdivision

JULSON

Has the Council taken any action to clear the trailer blocking an alley leading to my property that I addressed at the June 5th 2024 Council meeting?

Donner, J. Richards

On Monday, Jul 22, 2024 at 9:39:41 AM CDT, Justin Fazio justinfazio@stetson.edu wrote:

Decks

I have forwarded it to your request for an update. I would expect an update at the next working session.

12451250

On Jul 22, 2024, at 5:10 AM, Dennis Richards <dennisrichards@allego.com> wrote

Comprehensive Form

Could I please get an answer in if the Council has taken any action on what I talked about at the June 5th Council meeting?

Deena Richards
p.richardsm@gmail.com

From: Dennis Richards <drichards@earthlink.net>
for: Justin Poppo <jpoppo@earthlink.net>
Sent: Wednesday, July 17, 2024 at 9:13:52 AM CDT
Subject: Transfer to Popo alley in RRman subdivision

Journal number F0000

My apologies if I am pending this email to the wrong person. You were the substitute Mayor at the Council meeting I attended in June. I thought I would try you first. At the last Council meeting in June I spoke to Council about a trailer blocking an alley access to my property at Hobbling 522. I have not heard of any kind of update on the issue and it has been over a month. Has the Council taken any action to clear the trailer blocking an alley leading to my property that I addressed at the June Council meeting?

Thank you
Dennis Richards

YOUTH ACADEMY GRADUATES:

Mayor Hyduke and Investigator Shiek gave out Certificates to the following Hibbing Police Department Youth Academy Graduates:

Christina Bockelmann, Lillian Bockelmann, Adrian Brase, Elizabeth Haupt, Isaac Jackson, Joseph Novak, Baylee Penglase, Austin Schmelzer and Keona Uhrbom

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-8.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 08/2/2024, checks #177911-178009, in the amount of \$ 1,496,320.68
2. Approve City Payroll for pay period ending:
 - 07/19/2024, in the amount of \$ 631,255.95
3. Authorize the Human Resources Director to sign the Master Administrative Services Agreement between the City of Hibbing and Alerus for COBRA Administration Services
4. Approve the Memorandum of Agreement (MOA) between the City of Hibbing and the Minnesota Association of Professional Employees
5. Approve the Code Enforcement Supervisor Job Description
6. Authorize the posting of a Full-Time Code Enforcement Supervisor
7. Authorize the hire of Chase Anderson for the Part-Time PBA Technician position with the Hibbing Police Department pending pre-employment contingencies
8. Declare the following as surplus: 1 Water Truck, 1 Vactor Truck, and 1 Transit Bus
9. Approve the Special Event Permit Application of the City of Hibbing City Services to hold the Halloween 5k Sweets on the Streets on Saturday October 26, 2024 starting at the Hibbing Memorial Building

PUBLIC FORUM:**LEVY PRESENTATIONS:****Barrett Ziemer – Chisholm Hibbing Airport Authority**

Barrett Ziemer, Executive Director of Range Regional Airport gave a presentation and requested a \$821,000.00 levy for the Range Regional Airport. There was some brief discussion between the City Councilors and Mr. Ziemer regarding his presentation.

Jackie Prescott – Housing and Redevelopment Authority

Jackie Prescott, Executive Director of the Housing and Redevelopment Authority gave a presentation and requested a \$150,000.00 levy for the HRA. There was some brief discussion between the City Councilors and Ms. Prescott regarding her presentation.

Betsy Olivanti – Hibbing Economic Development Authority

Betsy Olivanti, Community Development Director gave a presentation and requested a \$105,177.00 levy for the Hibbing Economic Development Authority. There was some brief discussion between the City Councilors and Community Development Director Olivanti regarding her presentation.

DEPARTMENT AND COMMITTEE REPORTS:**Approve the Development Agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-0050-04080**

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Development Agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-0050-04080.

Motion CARRIED

Approve the Development Agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-0096-00850

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the Development Agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-0096-00850.

Motion CARRIED

Approve the Development Agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-0220-03170

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Development Agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-0220-03170.

Motion CARRIED

Approve the Early Entry Agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-0096-00850

Councilor Whitney, supported by Councilor Bayliss, moved to approve the Early Entry Agreement with North St. Louis County Habitat for Humanity for parcel ID: 140-006-00850.

Motion CARRIED

Approve the Development Agreement with JT VENTURES LLC for parcel ID: 140-0270-00337 and refer to HEDA to negotiate a purchase Agreement

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Development Agreement with JT VENTURES LLC for parcel ID: 140-0270-00337 and refer to HEDA to negotiate a purchase Agreement.

Motion CARRIED

Approve the Mayor to sign on behalf of the Council, the request for a cost-benefit analysis and cost sharing proposal from HPUC for the potential Beltline Substation rebuild and move

Councilor Whitney, supported by Councilor Fosso, moved to approve the Mayor to sign on behalf of the Council, the request for a cost-benefit analysis and cost sharing proposal from HPUC for the potential Beltline Substation rebuild and move.

Discussion: There was some discussion between the City Councilors and City Staff regarding this letter to HPUC.

Motion CARRIED

Authorize the Mayor and City Clerk-Deputy Administrator to sign the lease with Arrowhead Transit for lease of garage and office space

Councilor Bayliss, supported by Councilor Whitney, moved to authorize the Mayor and City Clerk-Deputy Administrator to sign the lease with Arrowhead Transit for lease of garage and office space.

Motion CARRIED

Offer RESOLUTION NO. 24-08-01 TRANSFERRING TRANSIT ASSETS TO ARROWHEAD TRANSIT

Councilor Fosso, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 24-08-01 TRANSFERRING TRANSIT ASSETS TO ARROWHEAD TRANSIT.

Motion CARRIED

Approve the School Resource Officer contract between the City of Hibbing and ISD #701 reflecting 2 SROs for the 2024-2025 School Year

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the School Resource Officer contract between the City of Hibbing and ISD #701 reflecting 2 SROs for the 2024-2025 School Year.

Motion CARRIED

City Administrator's Report

City Administrator Greg Pruszinske and City Engineer Jesse Story both spoke regarding the flooding the City had in June, specifically in the 41st Street area and a Storm Water Study that was conducted by Barr Engineering in 2009 and having Barr Engineering complete an updated Study.

City Administrator Pruszinske spoke about an email that was received regarding a couple of trailers located in Fillman Addition, one of which is located in the Alley right-a-way easement. City Administrator Pruszinske stated that one of the trailers have been moved and the other they are dealing with. There was a brief discussion between Councilors and City Staff regarding this topic.

BIDS AND QUOTES:

Approve the purchase of 4 25' Road Gates and 1 20' Road Gate from RC Fabricators, Inc. in the amount of \$16,992.00

Fleet Manager Joe McKenney and City Administrator Pruszinske both spoke regarding the need for these gates to help reduce the dumping of blight on both private and public property. There was a brief discussion between Councilors and City Staff regarding this topic.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the purchase of 4 25' Road Gates and 1 20' Road Gate from RC Fabricators, Inc. in the amount of \$16,992.00.

Discussion: Councilor Whitney thanked the Snowmobile and ATV club volunteers for their clean-up efforts.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the Raffle Permit Application Request of the Hibbing Area Chamber of Commerce to hold their raffle on Friday, December 6, 2024 at the Hibbing Curling Club.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the 2024 Transient Merchant License of Erica Sundberg of S and S Concessions DBA Buns To Go.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the Special Event Permit Application of the Mines and Pines Revisited to hold the event in Bennett Park on Friday, August 16th through Saturday, August 17th, 2024.

Motion CARRIED

Councilor Whitney, supported by Councilor Fosso, moved to approve the Temporary On-Sale Liquor License of BAM - Bicycling Around Minnesota to have Palmer's dispense alcohol at the National Guard Armory on Saturday, August 17, 2024.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Raffle Permit Request of Blessed Sacrament Church to hold their raffle on Saturday, October 5, 2024 at Blessed Sacrament Church St. Leo's Social Hall.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the Raffle Permit Application for the Tourist Center Senior Citizens to hold Bingo.

Motion CARRIED

Councilor Whitney, supported by Councilor Bayliss, moved to approve the Special Event Permit Application of the City of Hibbing/City Services to host the Big Truck Night from 5:00 p.m. to 7:00 p.m. on Thursday, September 12, 2024 in the Memorial Building Parking Lot.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Special Event Permit Application of the City of Hibbing/City Services to host the Halloween 5k – "Sweets on the Streets" on Saturday, October 26, 2024 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Bayliss, supported by Councilor Whitney, moved to approve the 2024 On-Sale Liquor License of Boomtown Group Catering, Inc.

Motion CARRIED

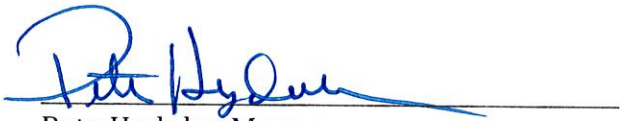
Councilor Bayliss, supported by Councilor Fosso, moved to set the next Regular Meeting for Wednesday, August 21, 2024 at 5:00 p.m. in the Hibbing City Hall Council Chamber and set the next City Council Workshop for Wednesday, August 21, 2024 following the Regular Meeting in the Hibbing City Hall Council Chamber.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:26 p.m. by Councilor Bayliss and supported by Councilor Fosso.

Motion CARRIED

CITY OF HIBBING


Pete Hyduke, Mayor

ATTEST: 
Candie Seppala, City Clerk-Deputy Administrator