

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday February 1, 2023**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, February 1, 2023 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jay Hildenbrand, Councilor Jennifer Hoffman Saccoman, Councilor John Schweiberger and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk/Deputy Administrator Candie Seppala, Treasurer/Finance Director Sheena Mulner, City Attorney Andy Borland, City Engineer Jesse Story, and Chief of Police Steve Estey.

ADDs/DELETES:

- **ADD: CONSENT AGENDA #6 & #7**
- **ADD: DEPARTMENT AND COMMITTEE REPORTS #1b & # 4a**

APPROVAL OF THE AGENDA:

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Schweiberger, supported by Councilor Hildenbrand, moved to approve the minutes of the Regular Hibbing City Council Meeting of January 18, 2023.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the minutes of the Hibbing City Council Workshop Meeting of January 18, 2023.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-5.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 1/26/2023, checks #173926-174031, in the amount of \$897,527.20
2. Approve City Payroll for the pay period ending:
 - 01/13/2023, checks #168654-168664, in the amount of \$603,640.96
3. Authorize the appointment of Justin Fosso as the Alternate RAMS member
4. Set the next Regular City Council Meeting for Wednesday, February 15, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber
5. Set the next City Council Workshop Meeting for Wednesday, February 15, 2023 following the Regular City Council Meeting in the Hibbing City Hall Council Chamber
6. Authorize the promotion of Ryan Stephenson to the full-time Equipment Operator I in the Public Works Department effective 2/2/2023
7. Authorize the posting for a full-time Skilled Laborer in the Public Works Department

PUBLIC FORUM:**DEPARTMENT AND COMMITTEE REPORTS:****Offer RESOLUTION NO. 23-02-01 AUTHORIZING THE CITY OF HIBBING TO MAKE AN APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB SHOVEL READY GRANT PROGRAM FOR THE HILL SMALL AREA PLAN HOUSING PROJECT**

Community Development Director Betsy Olivanti explained that the funding of this grant will assist the City in paying for the Hill Small Area Plan Housing Project moving forward.

Councilor Fosso, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 23-02-01 AUTHORIZING THE CITY OF HIBBING TO MAKE AN APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB SHOVEL READY GRANT PROGRAM FOR THE HILL SMALL AREA PLAN HOUSING PROJECT.

Discussion: Councilor Hoffman Saccoman asked if this Resolution is to also accept future funds or will that come as a separate Resolution to the Council as it has in the past; Community Development Director Olivanti stated this Resolution is only for the \$25,000 IRRRB Shovel Ready Grant.

Motion CARRIED

Approve the budget adjustment and enter into contract with SEH for Preliminary Phase II ESA and Geotechnical evaluation

Community Development Director Olivanti explained that she is looking for approval for the budget adjustment and also to enter into the contract for the Phase II ESA and Geotechnical evaluation. Community Development Director Olivanti stated that pending the results of the investigation, she will keep the Council posted.

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the budget adjustment and enter into contract with SEH for Preliminary Phase II ESA and Geotechnical evaluation.

Discussion: Mayor Hyduke asked Community Development Director Olivanti what the time frame will be to be ready to look for a developer for the property; Community Development Director Olivanti stated the plan was to spend 1 to 1 ½ years on that, however recent discussions and interest shown there may be a Development Agreement sooner than that.

Motion CARRIED

Authorize the City of Hibbing to complete an RFP for a rate study for both the Sewer and Sanitation funds

Finance Director/Treasurer Sheena Mulner explained that the City had an updated Sewer Rate Study completed in 2021; since then the City has seen an increase in costs that were greater than the 3% that was built into the study due to higher inflation and some other changes. Finance Director/Treasurer Mulner stated that currently there is not a Sanitation Rate Study in place, so she would like to include that in the study as well.

Councilor Fosso, supported by Councilor Schweiberger, moved to authorize the City of Hibbing to complete an RFP for a rate study for both the Sewer and Sanitation funds.

Motion CARRIED

Call for a Public Hearing for March 1, 2023 with respect to amending HEDA's Enabling Resolution

City Attorney Andy Borland explained that Community Development Director Olivanti has been working on some amendments to the HEDA Enabling Resolution and so he is requesting a call for a Public Hearing for March 1, 2023. City Attorney Borland stated that the Council needs to approve the changes to the HEDA Enabling Resolution not the HEDA Board.

Councilor Fosso, supported by Councilor Bayliss, moved to call for a Public Hearing for March 1, 2023 with respect to amending HEDA's Enabling Resolution.

Discussion: Councilor Hoffman Saccoman asked City Attorney Borland if the City Council Members that are on the HEDA Board are able to vote on this; City Attorney Borland stated yes.

Motion CARRIED

Offer RESOLUTION NO. 23-02-02 AUTHORIZING THE CITY OF HIBBING TO APPLY FOR THE AGE-FRIENDLY MN – COMMUNITY GRANT FOR THE PURPOSE OF PLANNING FOR CREATING AN ACCESSIBLE RESTROOM ON THE MAIN FLOOR OF THE LIBRARY

Library Manager Laura Koeneman explained that this Resolution and grant funding would go toward architectural planning & design for the proposed accessible family restroom on the main floor of the Library.

Councilor Bayliss, supported by Councilor Whitney, moved to offer RESOLUTION NO. 23-02-02 AUTHORIZING THE CITY OF HIBBING TO APPLY FOR THE AGE-FRIENDLY MN – COMMUNITY GRANT FOR THE PURPOSE OF PLANNING FOR CREATING AN ACCESSIBLE RESTROOM ON THE MAIN FLOOR OF THE LIBRARY.

Discussion: Mayor Hyduke asked if the proposed restroom would be located where the existing restroom is; Library Manager Koeneman explained it would be located where two smaller restrooms currently are located, they would become one larger family restroom. Councilor Bayliss asked if the entrance to the Library is still ADA compliant; Library Manager Koeneman stated the width is ADA compliant, there is a slight “lip”, that is just over 1/2 inch, in the entrance that they will be addressing.

Motion CARRIED

City Administrator’s Report

City Administrator Greg Pruszinske explained that the Hibbing School District reached out asking the City for a letter of support for two Bills they are bringing to Legislation. City Administrator Pruszinske stated that he is looking for Council approval to have the Mayor sign this letter of support.

Approve the Mayor to sign the letter of support for the Hibbing School Districts Legislation Bills

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Mayor to sign the letter of support for the Hibbing School Districts Legislation Bills.

Discussion: Mayor Hyduke stated that he thinks it is important to support the School District, they are a big part of the community and they do a wonderful job maintaining their buildings.

Motion CARRIED

BIDS AND QUOTES:

Approve the purchase of a Walk-and-Roll Packer assembly for the John Deere Graders from McCoy in the amount of \$39,500

City Engineer Jesse Story explained that this is an attachment for the back of the graders that packs the road as you grade it; St. Louis County has these and they really like them. City Engineer Story explained they would like to purchase one of these and if it works out really well, they may ask to purchase another one next year; they use two graders for the rural gravel roads. City Engineer Story stated this will be installed by the City Mechanics.

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to approve the purchase of a Walk-and-Roll Packer assembly for the John Deere Graders from McCoy in the amount of \$39,500.

Discussion: Councilor Fosso asked if the City could lease this or is it better to purchase; City Engineer Story stated they asked and they will not lease this piece of equipment. Councilor Fosso asked the life span on this piece of equipment; City Engineer Story stated the County has had theirs for 10 years, the frame will never wear out, the wheels of the packers would wear out. Councilor Hoffman Saccoman asked if the City should buy the replacement wheels now, or will that be budgeted for in the future; City Engineer Story stated they would budget for them in the future. Councilor Hildenbrand asked how many miles of gravel roads the City maintains; City Engineer Story stated the City maintains 98 miles of gravel roads.

Motion CARRIED

Approve the purchase of a garage door and opener for the west door at the Recycle Center Building from Dynamic Garage Door LLC in the amount of \$7,825

City Engineer Story explained that this is the second door on the Recycle Center Building, this is an important purchase because the Recycle Center is open 24 hours a day, it will keep the items the City stores there secure.

Councilor Fosso, supported by Councilor Bayliss, moved to approve the purchase of a garage door and opener for the west door at the Recycle Center Building from Dynamic Garage Door LLC in the amount of \$7,825.

Motion CARRIED

Approve the 80-Niche Columbarium for the Maple Hill Cemetery from Hibbing Monument Company in the amount of \$33,695 with a down payment of \$16,847.50

City Engineer Story explained that this will be Columbarium number 5 of 8, they've been trying to purchase one Columbarium every year. City Engineer Story stated that this came in over budget, but they can cut back other projects if needed.

Councilor Fosso, supported by Councilor Hoffman Saccoman, moved to approve the 80-Niche Columbarium for the Maple Hill Cemetery from Hibbing Monument Company in the amount of \$33,695 with a down payment of \$16,847.50.

Discussion: Councilor Whitney asked City Engineer Story what a Columbarium is; City Engineer Story explained the Columbarium is the large granite structure that contains individual niches that are purchased to place cremated remains into.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to approve the Raffle Permit Application Request of Hibbing Little League Incorporated to hold their raffle at the Hibbing Little League Field on Tuesday, August 1, 2023.

Motion CARRIED

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the Raffle Permit Application Request of the Alzheimer's Disease and Related Disorders Association, Inc. dba Alzheimer's Association to hold their raffle at the Hibbing Elk's Lodge on Sunday, March 26, 2023.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Whitney, moved to approve the 2023 Massage Therapy Renewal of Ashley Johnson, Ohana Therapeutic Massage, 208 E Howard Street.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the 2023 Massage Therapy Renewal of Heather Seppala, Ohana Therapeutic Massage, 208 E Howard Street.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the Special Event Permit Application Request of the Hibbing Police Department to hold their Cops & Kids Event at the Hibbing Memorial Building on Tuesday, May 16, 2023.

Discussion: Councilor Hoffman Saccoman asked if the Police Chief wanted to speak about this. Chief of Police Steve Estey stated that the Hibbing Police Department, St. Louis County Sheriff and other Law Enforcement will have their squads, K-9's and other equipment on display for the kids to come meet the Officers and check out the equipment.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the Special Event Permit Application Request of the Shifters Car Club to hold the 30th Annual Shifters Blast from the Past Car Show.

Discussion: Mayor Hyduke stated that this is a great event and attracts a large number of people. City Clerk/Deputy Administrator Candie Seppala stated this event will be on June 3, 2023 (the date was accidentally omitted).

Motion CARRIED

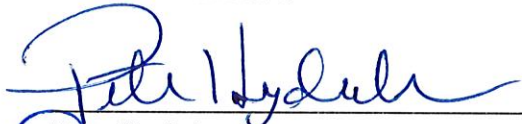
Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of the Range Nordic Gliders to hold their raffle at the Carey Lake Classic Ski Challenge on Saturday, February 18, 2023 at Carey Lake.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:29 p.m. by Councilor Hildenbrand and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING


Pete Hyduke, Mayor

ATTEST:


Candie Seppala, City Clerk/Deputy Administrator