

THE MINUTES OF THE HIBBING CITY COUNCIL WORKSHOP MEETING
Wednesday January 3, 2024

TIME AND PLACE: A Hibbing City Council Workshop Meeting was held on Wednesday, January 3, 2024 in the City Hall Council Chamber

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:40 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jay Hildenbrand, Councilor Jennifer Hoffman Saccoman, Councilor John Schweiberger and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner, City Attorney Andy Borland and City Engineer Jesse Story. Chief of Police Steve Estey was absent.

DISCUSSIONS TO INCLUDE:

Parks Master Plan

DISCUSSION: Pete Kero of Barr Engineering Co. gave an in-depth Presentation of the Hibbing Parks & Trails Master Plan. There was some discussion between Staff, City Councilors and Mr. Kero following the presentation.

Community Project Request Policy

DISCUSSION: City Services Director Nick Arola went over a draft of the Parks Community Project Request Policy and how it would be implemented. There was some discussion between Staff and City Councilors about the policy.

Essential Air Service (EAS) at Chisholm/Hibbing Airport RFP Feedback

DISCUSSION: City Administrator Greg Pruszinske and Barrett Ziemer, Range Regional Airport 's Executive Director spoke about the US Department of Transportation putting out an RFP for Essential Air Services. There was some discussion between Staff and City Councilors about the RFP.

2024 City of Hibbing Fee Schedule

DISCUSSION: Treasurer-Finance Director Sheena Mulner spoke about the 2024 Fee Schedule. There was some discussion between Staff and City Councilors about the Fee Schedule.

Other Additional Issues/Concerns for discussion:

- **Boards & Commissions**

DISCUSSION: City Administrator Pruszinske spoke about current vacancies on various Boards & Commissions and the process of appointment to these Boards & Commissions. There was some discussion between Staff and City Councilors about the current vacancies on various Boards & Commissions.

- **New Monitor**

DISCUSSION: City Administrator Pruszinske stated that there will be a 2nd monitor installed in the Council Chambers; Councilors and the Audience will both be able to view simultaneously.

- **Public Safety Center**

DISCUSSION: City Administrator Pruszinske gave a brief update about the status update of the process, and what the next steps may be. There was some discussion between Staff and City Councilors about the next steps.

- **Local Option Sales Tax**

DISCUSSION: City Clerk-Deputy Administrator Candie Seppala spoke briefly about the progress on the Local Option Sales Tax.

- **Parking**

DISCUSSION: City Clerk-Deputy Administrator Seppala and P.B.A. Technician Amanda Vilbrandt spoke about Calendar Parking, the areas of town that are exempt from Calendar Parking and the proposed changes to the Parking Ordinance. There was some discussion between Staff and City Councilors about parking enforcement.

- **Agreements**

DISCUSSION: City Clerk-Deputy Administrator Seppala and City Attorney Andy Borland spoke briefly about the Agreements for Services that were given to the Councilors.

- **Traffic Lights**

DISCUSSION: Councilor Bayliss stated that he has heard complaints about the stop lights in town being hard to see; he would like to discuss ownership and maintenance responsibility of the traffic lights. There was some discussion between Staff and City Councilors about traffic lights.

- **Thanks**

DISCUSSION: Mayor Hyduke thanked everyone for a great first year working together.

- **Streetlights**

DISCUSSION: Councilor Hoffman Saccoman asked who should be contacted for out streetlights in the City; Councilor Bayliss stated HPU.

- **City Wide Clean-up**

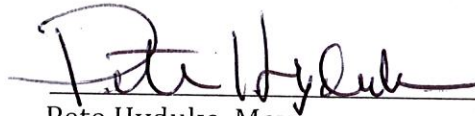
DISCUSSION: Councilor Whitney stated that emails will be going out with some information regarding the 2024 City wide Clean-up dates.

- **Claim Against the City**

DISCUSSION: City Attorney Borland spoke about a claim against the City; there was some discussion between Staff and City Councilors regarding this issue.

ADJOURNMENT: Mayor Hyduke adjourned the meeting at 7:30 p.m.

CITY OF HIBBING


Pete Hyduke, Mayor

ATTEST:


Candie Seppala, City Clerk-Deputy Administrator