



HIBBING CITY COUNCIL
Regular Meeting
Wednesday, September 18, 2024
5:00 PM

Councilor Chris Whitney
Councilor Jennifer Hoffman Saccoman
Councilor JayHildenbrand
Councilor James Bayliss
Councilor John Schweiberger
Councilor Justin Fosso
Mayor Pete Hyduke

City Administrator Greg Pruszinske
City Clerk-Dep Admin Candie Seppala
Finance Dir - Treasurer Sheena Mulner
City Attorney Andy Borland
Chief of Police Steve Estey
City Engineer Jesse Story

I. CALL TO ORDER:

II. ADDS AND DELETES:

1. ADDS: BIDS & QUOTES #5a

III. APPROVAL OF THE AGENDA:

IV. APPROVAL OF MINUTES:

1. Approve the Minutes of the Hibbing City Council Meeting of September 4, 2024
2. Approve the Minutes of the Hibbing City Council Workshop of September 4, 2024

V. CONSENT AGENDA:

1. Approve Accounts Payable dated September 12, 2024 checks #178234-178326 in the amount of \$912,174.25
2. Approve City Payroll ending September 6, 2024 in the amount of \$603,701.90
3. Authorize the Mayor's thank you letter to Beyond the Yellow Ribbon Members, Veterans, and Volunteers for their time and effort cleaning the Veteran's headstones at Maple Hill Cemetery
4. Approve the renewal of the 2025 Blue Cross Blue Shield Group Medicare plans for post-65 retirees
5. Declare 7 Finance Department desks as surplus and authorize disposal
6. Authorize the hire of Jack Baty for the Full-Time Auto Truck Driver/Skilled Labor position effective September 19, 2024

7. Authorize the hire of Gary Sporer for the Full-Time Automatic Truck Driver position effective September 19, 2024
8. Approve the Community Service Officer (CSO) job description effective September 19, 2024.
9. Authorize the hire of Jeremiah Ennen for the Part-Time CSO pending pre-employment contingencies.
10. Authorize the hire of Matthew Hatfield for the Full-Time Patrol Officer position pending pre-employment contingencies.
11. Authorize the posting of an Automatic Truck Driver/Skilled Labor position in the Sanitation Department.
12. Authorize the posting of a Skilled Labor position in the Streets & Alleys Department.
13. Authorize the posting of two Library Aides.
14. Authorize the Hibbing City Council to attend a marketing dinner on Wednesday, September 18, 2024 at the Catering Group by Boomtown
15. Set the Special Workshop Meeting for Monday, September 23, 2024 at 5:00 p.m. in the Hibbing City Hall Council Chamber
 - * Mineview
 - * Round table
16. Set the next Regular Hibbing City Council Meeting for Wednesday, October 2, 2024 at 5:00 p.m. in the City Council Chamber
17. Set the next Regular Hibbing City Council Workshop Meeting for Wednesday, October 2, 2024 following the Regular City Council Meeting in the City Council Chamber

VI. PUBLIC FORUM:

VII. DEPARTMENT AND COMMITTEE REPORTS:

1. City Engineering Jesse Story

- a. Approve the installation of a 4-way stop at the intersection of 19th Avenue East and 37th Street

2. City Services Director Nick Arola

- a. Offer RESOLUTION NO. 24-09-10 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM IRRR GRANT COMMERCIAL REDEVELOPMENT GRANT REQUEST PROGRAM
- b. Offer RESOLUTION NO. 24-09-11 ACCEPTING THE DONATION FROM THE OWENS FOUNDATION FOR THE USE AT UPCOMING SPECIAL EVENTS
- c. Approve the plans for phase one of Carey Lake Campground and approve request to go out for quotes
- d. Approve the Pickleball Reservation Application
- e. Approve the contract agreement with SAM Concessions to operate concessions at the Memorial Building

3. City Attorney Andy Borland

- a. Offer Resolution No. 24-09-12 GRANTING AN EASEMENT FOR ACCESS TO PROPERTIES AT 529 HIGHLAND DRIVE AND 535 HIGHLAND DRIVE
- b. Offer ORDINANCE OF THE CITY OF HIBBING, MINNESOTA, AMENDING HIBBING CITY CODE CHAPTER 10 ENTITLED "PUBLIC PROTECTION, CRIMES AND OFFENSES", BY AMENDING SECTION 10.05 ENTITLED 'FEEDING OF PIGEONS'; AND, BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS

4. Building Official Pat Green

- a. Authorize the Mayor and City Clerk-Treasurer to sign the Purchasing "As is" Addendum between the City of Hibbing and Feng Ying Chen for parcel #140-0070-00670

VIII. BIDS AND QUOTES:

1. City Clerk-Deputy Administrator Candie Seppala

- a. Approve the purchase of 16 Poll Pad Packages with Flip Stand and Receipt Printer from KNOWiNK in the amount of \$25,840. (Includes shipping)

2. City Engineering Jesse Story

- a. Approve the quote for a Robinair A/C service unit with new refrigerant to Carquest in the amount of \$6,979.98

3. Finance Director-Treasurer Sheena Mulner

- a. Approve the purchase of 7 new desks for the Finance Department with accessories in an amount not to exceed \$52,350.50 from Innovative Office Solutions

4. City Services Director Nick Arola

- a. Approve the quote from 218 Tree Service LLC for boulevard tree removal in the amount of \$25,000
- b. Approve the quote for demolishing and disposing of the wood framed grandstand on the north side of the main concrete structure of the raceway to Bougalis Inc. in the amount of \$41,800.00

5. City Administrator Greg Pruszinske

- a. City Council consideration and action to execute the Professional Land Survey Services Proposal from Widseth - Hibbing in the amount of \$13,400 which includes the locate services, if required

IX. BOARDS AND COMMISSIONS:

X. LICENSES AND PERMITS:

1. Approve the Temporary On-Sale Liquor License of BTL Inc. DBA Mikes Pub to dispense alcohol at the Hibbing Memorial Arena on Saturday, September 28, 2024
2. Approve the Raffle Permit Application Request of the Hibbing College Foundation to hold their raffle on Saturday, December 21, 2024 at Minnesota North College - Hibbing

Raffle Permit # - 24-09-03

3. Approve the Raffle Permit Application Request of Hibbing College Foundation to hold their Purse Bingo at the Do You on Saturday, November 9, 2024
4. Approve the Special Event Permit Application of the Greyhound Bus Museum to hold their 110th Anniversary of Greyhound Bus and 25th Anniversary of the Museum on Saturday, September 21, 2024 at the Museum
5. Approve the 2024 Massage Therapy License of Sarah Anderson of Sarah's Hair and Body Care LLC, 302 East Howard Street Suite 220, Hibbing
6. Approve the Massage Therapy License of Bethany Szweduk, Aspen Massage LLC, 1830 East 39th Street, Hibbing

XI. ADJOURNMENT: