



HIBBING CITY COUNCIL
Regular Meeting
Wednesday, March 12, 2025
5:00 PM

Councilor Chris Whitney
Councilor Justin Fosso
Councilor John Schweiberger
Councilor James Bayliss
Councilor Jay Hildenbrand
Councilor Jennifer Hoffman Saccoman
Mayor Pete Hyduke

City Administrator Greg Pruszinske
City Clerk-Dep Admin Candie Seppala
Finance Dir - Treasurer Sheena Mulner
City Attorney Andy Borland
Chief of Police Steve Estey
City Engineer Jesse Story

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE:

III. ADDS AND DELETES:

1. ADD: DEPARTMENT & COMMITTEE REPORTS #4c, #4e, #4f, #4g, & #4h

IV. APPROVAL OF THE AGENDA:

V. APPROVAL OF MINUTES:

1. Approve the Minutes of the Hibbing City Council Meeting of February 19, 2025
2. Approve the Minutes of the Hibbing City Council Workshop of February 19, 2025

VI. CONSENT AGENDA:

1. Approve Accounts Payable dated February 27, 2025, checks #179468-179544 and drafts in the amount of \$1,100,221.60
2. Approve City Payroll dated February 28, 2025, in the amount of \$627,732.43
3. Authorize the summer student postings for City Services, Library, Public Works, Cemetery, and Community Development.
4. Authorize the posting of two temporary Seasonal Maintenance positions for City Services.
5. Authorize the hire of Chris Rengstorf for Patrol Officer II pending pre-employment contingencies
6. Approve client services agreement with USI for insurance brokerage services effective 3-1-25 to 3-1-26 in the amount of \$26,000.

7. Authorize the Mayor and City Clerk to sign the Services Agreement Between the City of Hibbing and SafeAssure.
8. Approve the Mechanic/Maintenance job description.
9. Authorize the posting of one full-time Mechanic/Maintenance position.
10. Approve the Special Event Permit Application of Our Savior's Lutheran Church to hold the White Elephant Sale on Saturday, April 26, 2025 with set up from April 22-25, 2025 at the Hibbing Memorial Building
11. Approve the Special Event Permit Application form for Fraboni's to hold their Fraboni Food Show Tuesday and Wednesday, April 15th and 16th, 2025 at the Hibbing Memorial Arena/Curling Club
12. Approve the Raffle Permit Application request of the Lincoln Parent Teacher Organization to hold their raffle on Thursday, May 1, 2025 at the Lincoln Middle School
Raffle Permit #25-03-01
13. Approve the Raffle Permit Application Request of the HHS Girls Fastpitch to hold their raffle on Tuesday, May 13, 2025 at Bennett Park
Raffle Permit #25-03-02
14. Approve the Raffle Permit Application request of Range Regional Animal Rescue to hold bingo at the Elk's Lodge 1022 on April 3, 10, 17, and 24, 2025
Raffle Permit #25-03-03
15. Accept and place on file the February, 2025 Hibbing Police Department Activity Report
16. Approve the Special Event Permit Application of Jess Film Projcet Inc. to hold their Feature film production entitled Lovset's Manoeuvre event from March 26- April 27, 2025 in Hibbing
17. Approve the Special Event Permit Application of ISD 701 Staff Appreciation Event on Thursday, May 8, 2025 in downtown Hibbing (Between 1st Avenue and 2nd Avenue on Howard Street)
18. Approve the Special Event Permit Application of The Bluejacket Wrestling Fans Club to hold their Annual Fundraiser Extravaganza at the Hibbing Memorial Building on Saturday, March 22, 2025
19. Set the next Regular City Council Meeting for Wednesday, March 19, 2025 at 5:00 p.m. in the Hibbing City Hall Council Chamber
20. Set the next Regular City Council Workshop Meeting for Wednesday, March 19, 2025 following the Regular City Council Meeting at 5:00 p.m. in the Hibbing City Hall Council Chamber
21. Set the Local Board of Appeal & Equalization Meeting for Tuesday, May 13, 2025 in

the Hibbing City Council Chamber from 1:00 p.m. to 2:00 p.m.

VII. PUBLIC FORUM:

VIII. DEPARTMENT AND COMMITTEE REPORTS:

1. Finance Director-Treasurer Sheena Mulner
 - a. Offer Resolution No. 25-03-03 a preliminary resolution regarding a senior affordable multifamily housing project, calling for a public hearing on a housing program related thereto, and giving preliminary approval to the application for bonding authority and the issuance of bonds therefore
2. **City Clerk-Deputy Administrator Candie Seppala**
 - a. Approve the Memorandum of Understanding for Hibbing Animal Intake with Precious Paws Humane Society of Chisholm through December 31, 2025, or upon the City contracting with a licensed animal shelter to provide full animal services to the City, whichever comes first
3. **City Administrator Greg Pruszinske**
 - a. Administrator's Report
4. **City Attorney Andy Borland**
 - a. Approve Purchase Agreement with SBS Blacktop Services Inc. for Parcel ID: 141-0040-02320 (Gust Erickson Road) for \$65,000
 - b. Release of the Quit Claim Deed language "If the renovation of the Androy Hotel is not completed by December 6, 1995 the property shall revert to and title shall revert in City of Hibbing"
 - c. ADOPT THE FLOODPLAIN ORDINANCE NO. 447 2ND SERIES, AMENDING HIBBING CITY CODE CHAPTER 11 ENTITLED "LAND USE REGULATION (ZONING)", BY AMENDING SECTION 11.60 ENTITLED 'FLOOD PLAIN MANAGEMENT'; AND, BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 11.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.
 - d. Offer RESOLUTION #25-03-04 SUPPORTING PUBLICATION SUMMARY OF THE FLOODPLAIN ORDINANCE
 - e. ADOPT ORDINANCE NO. 448, 2ND SERIES AMENDING HIBBING CITY CODE CHAPTER 11 ENTITLED "LAND USE REGULATION (ZONING)" BY AMENDING SECTION 11.41 ENTITLED "CLOSED LANDFILL RESTRICTED DISTRICT"; AND BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 11.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.
 - f. Authorize the Mayor and City Clerk to sign the purchase agreement for the

purchase of the Sullivan Candy & Supply Building located at 1623 6th Ave E (Parcel #140-0140-00330) authorize the sale for \$7,500

- g. Offer RESOLUTION NO. 25-03-05 ORDERING THE REMOVAL OF A HAZARDOUS BUILDING LOCATED UPON LOT 4, PLAT OF IRONGATE, HAVING A STREET ADDRESS OF 12034 HIGHWAY 169, HIBBING MN
- h. Offer RESOLUTION NO. 25-03-06 INTENTION TO ORDER THE VACATION OF THAT PORTION OF 32ND STREET WEST FROM 7TH AVENUE WEST TO 8TH AVENUE WEST, RESPECTIVELY ALL IN FILLMAN SUBDIVISION AND SETTING A PUBLIC HEARING THEREON

IX. BIDS AND QUOTES:

1. City Engineering Jesse Story

- a. Approve the 2025 Sanitary Sewer Lining Project Bid Opening Project to Insituform in the amount of \$1,363,210.16
- b. Approve the 2025 City Sidewalk Project to Bougalis Construction in the amount of \$79,956.00
- c. Award the 2025 City of Hibbing Paving Project to Mesabi Bituminous in the amount of \$1,282,691.05

2. Superintendent of Wastewater Treatment Plant Dave Hurd

- a. Approve the replacement of pump parts from Liberty Process Equipment, Inc. in the amount of \$7,874.00 plus shipping & handling
- b. Approve the replacement purchase of sulfur dioxide garage door and hardware,, and garage door key switches from Dynamic Garage Door LLC in the amount of \$3,990.00
- c. Approve the quote for the 2025 aluminum sulfate from Hawkins Chemical in the amount of \$650 per dry ton
- d. Approve the quote of a backwash pump rebuild from Electric Pump in the amount of \$38,931

X. ADJOURNMENT: