

**THE MINUTES OF THE REGULAR MEETING OF THE  
HIBBING CITY COUNCIL  
Wednesday January 22, 2025**

**TIME AND PLACE:** A Regular Meeting of the Hibbing City Council was held on Wednesday, January 22, 2025 in the City Hall Council Chamber.

**CALL TO ORDER:** Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

**ATTENDANCE:** Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jay Hildenbrand, Councilor Jennifer Hoffman Saccoman, Councilor John Schweiberger and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner, City Attorney Andy Borland, City Engineer Jesse Story and Chief of Police Steve Estey.

**PLEDGE OF ALLEGIANCE**

**ADDs/DELETes:**

- **ADD: DEPARTMENT & COMMITTEE REPORTS #3a**

**APPROVAL OF THE AGENDA:**

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the Agenda.

Motion CARRIED

**APPROVAL OF MINUTES:**

Councilor Fosso, supported by Councilor Hoffman Saccoman, moved to approve the minutes of the Regular Hibbing City Council Meeting of January 8, 2025.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Hildenbrand, moved to approve the minutes of the Hibbing City Council Workshop Meeting of January 8, 2025.

Motion CARRIED

**CONSENT AGENDA:**

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-23.

Motion CARRIED

1. Approve Accounts Payable January 17, 2025 for checks #179179-179271 in the amount of \$721,739.17
2. Approve City Payroll ending January 10, 2025 in the amount of \$606,363.14
3. Accept and place on file the December, 2024 Hibbing Police Activity Report
4. Approve the updated Maintenance Lead job descriptions
5. Approve the posting of one Full-Time Maintenance Lead
6. Authorize the hire of Lea Deroissart for the Paid On-Call Firefighter position pending pre-employment contingencies
7. Authorize the hire of Gary Stark for Temporary Seasonal Maintenance pending pre-employment contingencies
8. Approve the advancement of Kyle Horton to Sergeant II with the Hibbing Police Department effective January 23, 2025
9. Approve the annual funding request of the Hibbing Area Tourist & Senior Center for Mine View operations
10. Approve the Mayor and City Clerk to sign the City Administrator's Employment Agreement between the City of Hibbing and Greg Pruszinske effective January 1, 2025
11. APPROVE RESOLUTION 25-01-07 IN SUPPORT OF THE CITY OF HIBBING APPLYING FOR AND ACTING AS FISCAL AGENT TO ACCEPT FUNDS FROM THE ENVIRONMENT AND NATURAL RESOURCES TRUST FUND FOR HIBBING'S CAREY LAKE RECREATION AREA PROJECT
12. Approve the promotion of Cassie Tomasetti to Accountant I effective January 23, 2025
13. Eliminate one full-time Accounting Clerk position effective January 23, 2025
14. Approve the Raffle Permit Application Request of the Hibbing Little League Incorporated to hold their raffle on Friday, July 25, 2025 at the Hibbing Little League Field
15. Approve the Raffle Permit Application Request of the Greenhaven Parent Teacher Organization to hold their raffle on February 28, 2025 at the Greenhaven School
16. Approve the Raffle Permit Application Request of the Hibbing Cheer Boosters to hold their raffle on February 28, 2025

17. Approve the Raffle Permit Application Request of the Hibbing High School Trap Shooting Team on Saturday, May 17, 2025 at the Hibbing Trap Club
18. Approve the Temporary On-Sale Liquor License Application of Boomtown Group Catering to dispense alcohol at the MN North College - Hibbing Campus on Friday, January 23, 2025
19. Approve the Special Event Permit Application of the Vintage Iron on the Range Snowmobile Ride to Palmer's Tavern on Saturday, February 15, 2025
20. Approve the Secondhand Good Dealer Application of ecoATM LLC and Sean Flaherty at 12080 Highway 169 W, Hibbing MN (Inside Walmart2937) pending successful background check
21. Authorize the Hibbing City Council to attend the Habitat For Humanity Dinner on Thursday, February 27, 2025 at the Mountain Iron Community Center
22. Set the next Regular Hibbing City Council Meeting for Wednesday, February 5, 2025 at 5:00 p.m. in the City Hall Council Chamber
23. Set the next Hibbing City Council Workshop Meeting for Wednesday, February 5, 2025 following the Regular Hibbing City Council Meeting at 5:00 p.m. in the City Hall Council Chamber

**PUBLIC FORUM:**

Shari Majkich Brock 3649 South Pintar Rd., Hibbing, MN 55746 was present and wished to speak about the Range Regional Animal Shelter.

**DEPARTMENT AND COMMITTEE REPORTS:**

**Authorize the Mayor and City Clerk-Deputy Administrator to sign the Lease Agreement between the Chisholm-Hibbing Airport Authority and the City of Hibbing for the property located at 11215 Highway 37, Hibbing**

Discussion: Councilor Hoffman Saccoman asked City Attorney Andy Borland if she would have a conflict of interest voting on this; City Attorney Borland stated no.

Councilor Schweiberger, supported by Councilor Bayliss, moved to authorize the Mayor and City Clerk-Deputy Administrator to sign the Lease Agreement between the Chisholm-Hibbing Airport Authority and the City of Hibbing for the property located at 11215 Highway 37, Hibbing.

Motion CARRIED

**Approve the professional services agreement with Miriam Kero Consulting for services to submit application to MN LCCMR grant**

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the professional services agreement with Miriam Kero Consulting for services to submit application to MN LCCMR grant.

Motion CARRIED

**Request for Offer - Gust Erickson Road (141-0040-02320)**

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve the request for Offer - Gust Erickson Road (141-0040-02320).

Motion CARRIED

**Offer RESOLUTION NO. 25-01-06 AUTHORIZING INTERNAL LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH A TAX INCREMENT FINANCING DISTRICT**

Councilor Fosso, supported by Councilor Whitney, moved to offer RESOLUTION NO. 25-01-06 AUTHORIZING INTERNAL LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH A TAX INCREMENT FINANCING DISTRICT.

Motion CARRIED

**Request to add funds from undesignated to the land acquisition fund (406) Option C: Transfer a lesser amount to allow for purchase of 2810 Diane Lane and keep the fund whole through the end of 2027 (minimum of \$550,000 req'd)**

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to approve the request to add funds from undesignated to the land acquisition fund (406) Option C: Transfer a lesser amount to allow for purchase of 2810 Diane Lane and keep the fund whole through the end of 2027 (minimum of \$550,000 req'd).

Discussion: Councilor Hoffman Saccoman asked Treasurer-Finance Director Sheena Mulner which Option she would recommend; Treasurer-Finance Director Mulner stated that she would recommend Option C, which would fulfill the City's current commitments.

Motion CARRIED

**Offer RESOLUTION NO. 25-01-03 TO AUTHORIZE A TRANSFER OF FUNDS FROM THE LAND ACQUISITION FUND TO HIBBING ECONOMIC DEVELOPMENT AUTHORITY to purchase 2810 Diane Lane, Hibbing MN, 55746 in the amount of \$400,000**

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to offer RESOLUTION NO. 25-01-03 TO AUTHORIZE A TRANSFER OF FUNDS FROM THE LAND

ACQUISITION FUND TO HIBBING ECONOMIC DEVELOPMENT AUTHORITY to purchase 2810 Diane Lane, Hibbing MN, 55746 in the amount of \$400,000.

Discussion: Councilor Whitney asked Community Development Director Betsy Olivanti if they would have say in how the property is developed; Community Development Director Olivanti stated yes, the property would need to be rezoned as it is currently specifically zoned for a bakery and childcare. Councilor Schweiberger asked Community Development Director Olivanti if she could speak a little bit regarding the daycare that is in the building; Community Development Director Olivanti spoke briefly about the daycare.

Motion CARRIED

**Offer RESOLUTION NO. 25-01-08 CALLING FOR A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A FIVE-YEAR CAPITAL IMPROVEMENT PLAN UNDER MINNESOTA STATUTES, SECTION 475.521**

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. 25-01-08 CALLING FOR A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A FIVE-YEAR CAPITAL IMPROVEMENT PLAN UNDER MINNESOTA STATUTES, SECTION 475.521.

Motion CARRIED

**Approve the 1% sewer/stormwater rate increase as budgeted effective 2/1/25**

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the 1% sewer/stormwater rate increase as budgeted effective 2/1/25.

Discussion: Mayor Hydeke asked who does the Sewer Rate Study; Treasurer-Finance Director Mulner stated that Baker Tilly does the Sewer Rate Study.

Motion CARRIED

**Requesting council authorization to advertise and go out for public bid on Bid Package #1 for the Hibbing Public Safety Building project**

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to authorize to advertise and go out for public bid on Bid Package #1 for the Hibbing Public Safety Building project.

Motion CARRIED

**Offer RESOLUTION NO. 25-01-09 SUPPORT FOR THE HIGHWAY 169 CORRIDOR STUDY**

Councilor Bayliss, supported by Councilor Fosso, moved to offer RESOLUTION NO. 25-01-09 SUPPORT FOR THE HIGHWAY 169 CORRIDOR STUDY.

Discussion: Mayor Hyduke asked if this was a Utilities Corridor Study; City Engineer Jesse Story explained this is a Transportation Grant through the USDOT.

Motion CARRIED

**BIDS AND QUOTES:**

**Approve the purchase of 100 - 300-gallon refuse containers from Snyder Refuse in the amount of \$42,850.00**

Councilor Whitney, supported by Councilor Hoffman Saccoman, moved to approve the purchase of 100 - 300-gallon refuse containers from Snyder Refuse in the amount of \$42,850.00.

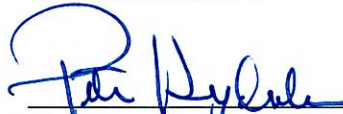
Motion CARRIED

**BOARDS & COMMISSIONS:**

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:34 p.m. by Councilor Bayliss and supported by Councilor Schweiberger.

Motion CARRIED

CITY OF HIBBING



Pete Hyduke, Mayor

ATTEST:



Candie Seppala, City Clerk-Deputy Administrator