

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday February 19, 2025**

TIME AND PLACE: A Regular Meeting of the Hibbing City Council was held on Wednesday, February 19, 2025 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jay Hildenbrand, Councilor Jennifer Hoffman Saccoman, Councilor John Schweiberger and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner and City Attorney Andy Borland. City Engineer Jesse Story and Chief of Police Steve Estey were absent.

PLEDGE OF ALLEGIANCE

ADDs/DELETes:

- **DELETE:** **CONSENT AGENDA #12**
- **ADD:** **CONSENT AGENDA #18 & 19**

APPROVAL OF THE AGENDA:

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Fosso, supported by Councilor Hoffman Saccoman, moved to approve the minutes of the Regular Hibbing City Council Meeting of February 5, 2025.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the minutes of the Hibbing City Council Workshop Meeting of February 5, 2025.

Motion CARRIED

Councilor Whitney, supported by Councilor Bayliss, moved to approve the minutes of the Joint Workshop Meeting between the Hibbing City Council and the Hibbing School District of February 5, 2025.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the Consent Agenda #s 1-18.

Motion CARRIED

1. Approve Accounts Payable dated February 13, 2025, checks # 179373 - 179467 in the amount of \$798,813.53 and drafts in \$68,136.39 for a total of \$866,949.92
2. Approve City Payroll ending February 7, 2025 in the amount of \$634,830.43
3. Approve the Community Development Director to sign the Access Agreement with Grace Lutheran Church for the Hibbing HRA's project
4. Authorize the hire of Howard LaVigne for the full-time Maintenance Lead effective March 8, 2025
5. Approve the Raffle Permit Application Request of Northland Automotive Assistance to hold Bingo at the Elk's Lodge #1022 on March 6, 13, 20, and 27, 2025
6. Approve the Raffle Permit Application Request of Shannon Paulsen Suite Dreams to hold their raffle on Saturday, April 12, 2025 at the Hibbing Bowling Center
7. Approve the Raffle Permit Application Request of the Hibbing Blessed Sacrament Church to hold their raffle on Saturday, April 26, 2025 at the Blessed Sacrament Church St. Leo's Social Hall
8. Approve the Raffle Permit Application Request of the Hibbing Golf Booster Inc. to hold their raffle on Wednesday, May 21, 2025 at the Mesaba Country Club
9. Approve the Special Event Permit Application form from United Way/Park State Bank/Adolfson & Peterson Construction to hold the Bean Bags for the Brave Event at the Hibbing Memorial Arena on Thursday, March 20, 2025
10. Approve the Special Event Permit Application of Cindy Migley Productions and co-sponsored by the Range Shrine Circus on Friday, May 16, 2025 and Saturday, May 17, 2025 at the Hibbing Memorial Building
11. Approve the Worker's Compensation Policy Renewal with a Retrospective Premium Option - Retro-Rated Minimum Factor 0.451% - Retro-Rated Maximum Factor 1.30%
12. Accept and place on file the Hibbing Police Department Activity report for January, 2025

13. Authorize the Hibbing City Council to attend the Sunscreen Film Festival North on Thursday, February 27, 2025 at Valentini's Supper Club from 10 am - 2 pm
14. Set the next Regular City Council Meeting for Wednesday, March 5, 2025 at 5:00 p.m. in the Hibbing City Hall Council Chamber
15. Set the next City Council Workshop Meeting for Wednesday, March 5, 2025 following the Regular City Council Meeting at 5:00 p.m. in the Hibbing City Hall Council Chamber
16. Set the next Hibbing City Council Joint Working Session with the Hibbing Public Utilities Commission for Tuesday, March 11, 2025 in the Second Floor Conference Room at City Hall at 5:00 p.m.
17. Authorize the Request for Qualifications (RFQ) and Request for Proposals (RFP) for Construction Management at Risk Services (CMaR) for the City of Hibbing City Hall Historical Window Replacement and Masonry Restoration
18. Approve the 2026 Wine and Strong Beer License of Randall Murray for the Hibbing Municipal Golf Course LLC

PUBLIC HEARING:

**PUBLIC HEARING REGARDING THE CAPITAL IMPROVEMENT PLAN AND
INTENT TO ISSUE CAPITAL IMPROVEMENT BONDS BY THE CITY OF
HIBBING, MINNESOTA, UNDER MINNESOTA STATUTES, SECTION 475.521**

Mayor Hyde opened the Public Hearing regarding The Capital Improvement Plan and Intent to Issue Capital Improvement Bonds by the City of Hibbing, Minnesota Under Minnesota Statutes, Section 475.521. He asked three times if anyone in the audience wanted to speak.

No one stood up to speak. Mayor Hyde closed the Public Hearing.

Treasurer-Finance Director Sheena Mulner explained to the Council that Nick Anhut with Ehlers is available on Zoom if the Council has any questions regarding the Capital Improvement Plan Document Plan that was prepared.

Councilor Bayliss, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 25-02-03 ADOPTING THE CAPITAL IMPROVEMENT PLAN AND PRELIMINARY AUTHORIZATION FOR CIP BONDS IN AN AMOUNT NOT TO EXCEED \$10,000,000.

Motion CARRIED

PUBLIC FORUM:

DEPARTMENT AND COMMITTEE REPORTS:**Offer RESOLUTION 25-02-04 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT GRANT FUNDS FROM IRRR REVENUE BONDS ISSUED PER MINNESOTA LAWS 2024, CHAPTER 127, ARTICLE 69, SECTIONS 15-16**

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to offer RESOLUTION 25-02-04 AUTHORIZING THE CITY OF HIBBING TO MAKE APPLICATION TO AND ACCEPT GRANT FUNDS FROM IRRR REVENUE BONDS ISSUED PER MINNESOTA LAWS 2024, CHAPTER 127, ARTICLE 69, SECTIONS 15-16.

Motion CARRIED

Offer RESOLUTION 25-02-05 FINDING PARCELS ARE OCCUPIED BY STRUCTURALLY SUBSTANDARD BUILDINGS

Councilor Fosso, supported by Councilor Bayliss, moved to offer RESOLUTION 25-02-05 FINDING PARCELS ARE OCCUPIED BY STRUCTURALLY SUBSTANDARD BUILDINGS.

Discussion: Mayor Hyde asked Community Development Director Betsy Olivanti if the Council approves this tonight, what the projected time frame would be; Community Development Director Olivanti stated that they have Developers interested in starting new development in the fall of 2025 or spring of 2026.

Motion CARRIED

City Administrator's Report

City Administrator Greg Pruszinske stated that he wished to speak about the City's Animal Control Services; he explained that he wanted to discuss this topic in two separate segments, short term and long term. City Administrator Pruszinske gave a brief current status update of the City's Animal Control and Intake/Pound Services; this was followed by some discussion between City Councilors and Staff. City Clerk-Deputy Administrator Candie Seppala gave an update on the number of animals the City has taken in this far. City Administrator Pruszinske went over a new job description for a Dog Pound Attendant; this was followed by discussion between City Councilors and Staff.

Approve the new Job Description for Dog Pound Attendant

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the new Job Description for Dog Pound Attendant.

Motion CARRIED

Authorize the hire of Travis Madich and Melissa Makela for the two Dog Pound Attendant positions pending pre-employment contingencies

Councilor Bayliss, supported by Councilor Fosso, moved to authorize the hire of Travis Madich and Melissa Makela for the two Dog Pound Attendant positions pending pre-employment contingencies.

Discussion: Councilor Whitney asked what these applicants have as far as background for animal care; City Clerk-Deputy Administrator Seppala explained that they have been volunteering at the Intake/Pound for the City since February 1, 2025 and they were previous employees of RRAR.

Motion CARRIED

City Administrator Pruszinske spoke to the Council about what the long term options for the City's Animal Control Services; this was followed by discussion between City Councilors and Staff.

BIDS AND QUOTES:

Approve the quote from AVI Systems in the amount of \$13,038.89 for Cablecast Server, Council Chamber Equipment for 2/1/2025-1/31/2026, Cablecast Software Assurance for all versions of software upgrades and support, renews subscription for Reflect, Apple TV App

Councilor Whitney, supported by Councilor Bayliss, moved to approve quote from AVI Systems in the amount of \$13,038.89 for Cablecast Server, Council Chamber Equipment for 2/1/2025-1/31/2026, Cablecast Software Assurance for all versions of software upgrades and support, renews subscription for Reflect, Apple TV App.

Motion CARRIED

Approve the purchase of new chlorine and sulfur dioxide equipment from Hawkins in the amount of \$23,700 plus the cost of tubing

Councilor Schweiberger, supported by Councilor Hildenbrand, moved to approve the purchase of new chlorine and sulfur dioxide equipment from Hawkins in the amount of \$23,700 plus the cost of tubing.

Discussion: Mayor Hyduke asked Wastewater Treatment Plant Superintendent Dave Hurd when he thinks this equipment will be in place; Wastewater Treatment Plant Superintendent Hurd stated he thinks within a month.

Motion CARRIED

Approve the quote to Electric Pump for the Mudwell Pump in the amount of \$17,057 plus freight

Councilor Fosso, supported by Councilor Hoffman Saccoman, moved to approve the unfitting costs for (2) Dodge Durango Squads to Enforcement Lighting in the amount of \$18,300 each for a total of \$36,600 for both squads.

Motion CARRIED

Award the quote from Iron Range Plumbing and Heating for the installation of a flow meter in the filter building in the amount of \$1,765.00

Councilor Bayliss, supported by Councilor Fosso, moved to award the quote from Iron Range Plumbing and Heating for the installation of a flow meter in the filter building in the amount of \$1,765.00.

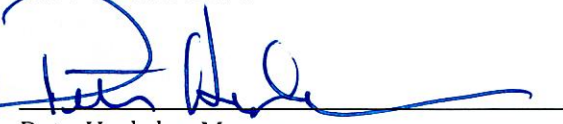
Motion CARRIED

BOARDS & COMMISSIONS:

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:50 p.m. by Councilor Bayliss and supported by Councilor Whitney.

Motion CARRIED

CITY OF HIBBING


Pete Hyduke, Mayor

ATTEST: 
Candie Seppala, City Clerk-Deputy Administrator