

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday March 12, 2025**

TIME AND PLACE: A Regular Meeting of the Hibbing City Council was held on Wednesday, March 12, 2025 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Jennifer Hoffman Saccoman and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner and City Attorney Andy Borland and City Engineer Jesse Story. Councilor Justin Fosso, Councilor Jay Hildenbrand, Councilor John Schweiberger and Chief of Police Steve Estey were absent.

Mayor Hyduke Congratulated the Hibbing Highschool Wrestling Team, Swim Team and Hockey Team all which advanced to State, and wish Good Luck to the Highschool Basketball Team which will be playing in Region Finals.

PLEDGE OF ALLEGIANCE:

ADDs/DELETES:

- **ADD: DEPARTMENT & COMMITTEE REPORTS #4c, #4e, #4f, #4g, & #4h**

APPROVAL OF THE AGENDA:

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Whitney, supported by Councilor Bayliss, moved to approve the minutes of the Regular Hibbing City Council Meeting of February 19, 2025.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the minutes of the Hibbing City Council Workshop Meeting of February 19, 2025.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the Consent Agenda #s 1-21.

Motion CARRIED

1. Approve Accounts Payable dated February 27, 2025, checks #179468-179544 and drafts in the amount of \$1,100,221.60
2. Approve City Payroll dated February 28, 2025, in the amount of \$627,732.43
3. Authorize the summer student postings for City Services, Library, Public Works, Cemetery, and Community Development
4. Authorize the posting of two temporary Seasonal Maintenance positions for City Services
5. Authorize the hire of Chris Rengstorf for Patrol Officer II pending pre-employment contingencies
6. Approve client services agreement with USI for insurance brokerage services effective 3-1-25 to 3-1-26 in the amount of \$26,000
7. Authorize the Mayor and City Clerk to sign the Services Agreement Between the City of Hibbing and SafeAssure
8. Approve the Mechanic/Maintenance job description
9. Authorize the posting of one full-time Mechanic/Maintenance position
10. Approve the Special Event Permit Application of Our Savior's Lutheran Church to hold the White Elephant Sale on Saturday, April 26, 2025 with set up from April 22-25, 2025 at the Hibbing Memorial Building
11. Approve the Special Event Permit Application form for Fraboni's to hold their Fraboni Food Show Tuesday and Wednesday, April 15th and 16th, 2025 at the Hibbing Memorial Arena/Curling Club
12. Approve the Raffle Permit Application request of the Lincoln Parent Teacher Organization to hold their raffle on Thursday, May 1, 2025 at the Lincoln Middle School
13. Approve the Raffle Permit Application Request of the HHS Girls Fastpitch to hold their raffle on Tuesday, May 13, 2025 at Bennett Park

14. Approve the Raffle Permit Application request of Range Regional Animal Rescue to hold bingo at the Elk's Lodge 1022 on April 3, 10, 17, and 24, 2025
15. Accept and place on file the February, 2025 Hibbing Police Department Activity Report
16. Approve the Special Event Permit Application of Jess Film Project Inc. to hold their Feature film production entitled Lovset's Manoeuvre event from March 26- April 27, 2025 in Hibbing.
17. Approve the Special Event Permit Application of ISD 701 Staff Appreciation Event on Thursday, May 8, 2025 in downtown Hibbing (Between 1st Avenue and 2nd Avenue on Howard Street)
18. Approve the Special Event Permit Application of The Bluejacket Wrestling Fans Club to hold their Annual Fundraiser Extravaganza at the Hibbing Memorial Building on Saturday, March 22, 2025
19. Set the next Regular City Council Meeting for Wednesday, March 19, 2025 at 5:00 p.m. in the Hibbing City Hall Council Chamber
20. Set the next City Council Workshop Meeting for Wednesday, March 19, 2025 following the Regular City Council Meeting at 5:00 p.m. in the Hibbing City Hall Council Chamber
21. Set the Local Board of Appeal & Equalization Meeting for Tuesday, May 13, 2025 in the Hibbing City Council Chamber from 1:00 p.m. to 2:00 p.m.

PUBLIC FORUM:**DEPARTMENT AND COMMITTEE REPORTS:****Offer RESOLUTION NO. 25-03-03 A PRELIMINARY RESOLUTION REGARDING A SENIOR AFFORDABLE MULTIFAMILY HOUSING PROJECT, CALLING FOR A PUBLIC HEARING ON A HOUSING PROGRAM RELATED THERETO, AND GIVING PRELIMINARY APPROVAL TO THE APPLICATION FOR BONDING AUTHORITY AND THE ISSUANCE OF BONDS THEREFORE**

Councilor Bayliss, supported by Councilor Whitney, moved to offer RESOLUTION NO. 25-03-03 A PRELIMINARY RESOLUTION REGARDING A SENIOR AFFORDABLE MULTIFAMILY HOUSING PROJECT, CALLING FOR A PUBLIC HEARING ON A HOUSING PROGRAM RELATED THERETO, AND GIVING PRELIMINARY APPROVAL TO THE APPLICATION FOR BONDING AUTHORITY AND THE ISSUANCE OF BONDS THEREFORE.

Motion CARRIED

Approve the Memorandum of Understanding for Hibbing Animal Intake with Precious Paws Humane Society of Chisholm through December 31, 2025, or upon the City contracting with a licensed animal shelter to provide full animal services to the City, whichever comes first

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the Memorandum of Understanding for Hibbing Animal Intake with Precious Paws Humane Society of Chisholm through December 31, 2025, or upon the City contracting with a licensed animal shelter to provide full animal services to the City, whichever comes first.

Motion CARRIED

Councilor Whitney Abstained

Approve Purchase Agreement with SBS Blacktop Services Inc. for Parcel ID: 141-0040-02320 (Gust Erickson Road) for \$65,000

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve Purchase Agreement with SBS Blacktop Services Inc. for Parcel ID: 141-0040-02320 (Gust Erickson Road) for \$65,000.

Discussion: Councilor Bayliss asked if this has to go to the Planning Commission for approval of the sale after the City Council; City Attorney Andy Borland stated yes.

Motion CARRIED

Release of the Quit Claim Deed language "If the renovation of the Androy Hotel is not completed by December 6, 1995 the property shall revert to and title shall revest in City of Hibbing"

Councilor Whitney, supported by Councilor Hoffman Saccoman, moved to release of the Quit Claim Deed language "If the renovation of the Androy Hotel is not completed by December 6, 1995 the property shall revert to and title shall revest in City of Hibbing".

Motion CARRIED

ADOPT THE FLOODPLAIN ORDINANCE NO. 447 2ND SERIES, AMENDING HIBBING CITY CODE CHAPTER 11 ENTITLED "LAND USE REGULATION (ZONING)", BY AMENDING SECTION 11.60 ENTITLED 'FLOOD PLAIN MANAGEMENT'; AND, BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 11.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS

Councilor Bayliss, supported by Councilor Whitney, moved to ADOPT THE FLOODPLAIN ORDINANCE NO. 447 2ND SERIES, AMENDING HIBBING CITY CODE CHAPTER 11 ENTITLED "LAND USE REGULATION (ZONING)", BY AMENDING SECTION 11.60 ENTITLED 'FLOOD PLAIN MANAGEMENT'; AND, BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 11.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

Motion CARRIED

Offer RESOLUTION NO. 25-03-04 SUPPORTING PUBLICATION SUMMARY OF THE FLOODPLAIN ORDINANCE

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 25-03-04 SUPPORTING PUBLICATION SUMMARY OF THE FLOODPLAIN ORDINANCE.

Motion CARRIED

ADOPT ORDINANCE NO. 448, 2ND SERIES AMENDING HIBBING CITY CODE CHAPTER 11 ENTITLED "LAND USE REGULATION (ZONING)" BY AMENDING SECTION 11.41 ENTITLED "CLOSED LANDFILL RESTRICTED DISTRICT"; AND BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 11.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS

Councilor Whitney, supported by Councilor Bayliss, moved to ADOPT ORDINANCE NO. 448, 2ND SERIES AMENDING HIBBING CITY CODE CHAPTER 11 ENTITLED "LAND USE REGULATION (ZONING)" BY AMENDING SECTION 11.41 ENTITLED "CLOSED LANDFILL RESTRICTED DISTRICT"; AND BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 11.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

Motion CARRIED

Authorize the Mayor and City Clerk to sign the purchase agreement for the purchase of the Sullivan Candy & Supply Building located at 1623 6th Ave E (Parcel #140-0140-00330) authorize the sale for \$7,500

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to authorize the Mayor and City Clerk to sign the purchase agreement for the purchase of the Sullivan Candy & Supply Building located at 1623 6th Ave E (Parcel #140-0140-00330) authorize the sale for \$7,500.

Discussion: Mayor Hyde stated that this would also be part of a blight clean up as well; City Attorney Borland stated yes, and it also allows the City to maintain control of the property.

Motion CARRIED

Offer RESOLUTION NO. 25-03-05 ORDERING THE REMOVAL OF A HAZARDOUS BUILDING LOCATED UPON LOT 4, PLAT OF IRONGATE, HAVING A STREET ADDRESS OF 12034 HIGHWAY 169, HIBBING MN

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 25-03-05 ORDERING THE REMOVAL OF A HAZARDOUS BUILDING LOCATED UPON LOT 4, PLAT OF IRONGATE, HAVING A STREET ADDRESS OF 12034 HIGHWAY 169, HIBBING MN.

Motion CARRIED

Offer RESOLUTION NO. 25-03-06 INTENTION TO ORDER THE VACATION OF THAT PORTION OF 32ND STREET WEST FROM 7TH AVENUE WEST TO 8TH AVENUE WEST, RESPECTIVELY ALL IN FILLMAN SUBDIVISION AND SETTING A PUBLIC HEARING THEREON

Councilor Whitney, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 25-03-06 INTENTION TO ORDER THE VACATION OF THAT PORTION OF 32ND STREET WEST FROM 7TH AVENUE WEST TO 8TH AVENUE WEST, RESPECTIVELY ALL IN FILLMAN SUBDIVISION AND SETTING A PUBLIC HEARING THEREON.

Motion CARRIED

BIDS AND QUOTES:

Approve the 2025 Sanitary Sewer Lining Project Bid Opening Project to Insituform in the amount of \$1,363,210.16

Councilor Whitney, supported by Councilor Bayliss, moved to approve the 2025 Sanitary Sewer Lining Project Bid Opening Project to Insituform in the amount of \$1,363,210.16.

Discussion: Mayor Hyde asked if the City has used Insituform before; City Engineer Jesse Story stated yes.

Motion CARRIED

Approve the 2025 City Sidewalk Project to Bougalis Construction in the amount of \$79,956.00

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the 2025 City Sidewalk Project to Bougalis Construction in the amount of \$79,956.00.

Motion CARRIED

Award the 2025 City of Hibbing Paving Project to Mesabi Bituminous in the amount of \$1,282,691.05

Councilor Whitney, supported by Councilor Bayliss, moved to award the 2025 City of Hibbing Paving Project to Mesabi Bituminous in the amount of \$1,282,691.05.

Motion CARRIED

Approve the replacement of pump parts from Liberty Process Equipment, Inc. in the amount of \$7,874.00 plus shipping & handling

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the replacement of pump parts from Liberty Process Equipment, Inc. in the amount of \$7,874.00 plus shipping & handling.

Motion CARRIED

Approve the replacement purchase of sulfur dioxide garage door and hardware,, and garage door key switches from Dynamic Garage Door LLC in the amount of \$3,990.00

Councilor Bayliss, supported by Councilor Whitney, moved to approve the replacement purchase of sulfur dioxide garage door and hardware,, and garage door key switches from Dynamic Garage Door LLC in the amount of \$3,990.00.

Motion CARRIED

Approve the quote for the 2025 aluminum sulfate from Hawkins Chemical in the amount of \$650 per dry ton

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the quote for the 2025 aluminum sulfate from Hawkins Chemical in the amount of \$650 per dry ton.

Motion CARRIED

Approve the quote of a backwash pump rebuild from Electric Pump in the amount of \$38,931

Councilor Bayliss, supported by Councilor Whitney, moved to approve the quote of a backwash pump rebuild from Electric Pump in the amount of \$38,931.

Discussion: Mayor Hyduke asked what the turnaround time is; Superintendent of Wastewater Treatment Plant Dave Hurd stated 6 months.

Motion CARRIED

BOARDS & COMMISSIONS:

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:39 p.m. by Councilor Bayliss and supported by Councilor Whitney.

Motion CARRIED



Pete Hyduke, Mayor

ATTEST:



Candie Seppala, City Clerk-Deputy Administrator