

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday October 16, 2024**

TIME AND PLACE: A Regular Meeting of the Hibbing City Council was held on Wednesday, October 16, 2024 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Jennifer Hoffman Saccoman, Councilor John Schweiberger and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner and City Attorney Andy Borland. Councilor Justin Fosso, Councilor Jay Hildenbrand, City Engineer Jesse Story and Chief of Police Steve Estey were absent.

PLEDGE OF ALLEGIANCE:

ADDs/DELETES:

- **ADD: CONSENT AGENDA #16**
- **ADD: BIDS & QUOTES #3b**
- **ADD: DEPARTMENT AND COMMITTEE REPORTS #4a**

APPROVAL OF THE AGENDA:

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the minutes of the Regular Hibbing City Council Meeting of October 2, 2024.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Bayliss, moved to approve the minutes of the Hibbing City Council Workshop Meeting of October 2, 2024.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the Consent Agenda #s 1-16.

Motion CARRIED

1. Approve Accounts Payable dated October 11, 2024 checks #178437-178544 in the amount of \$1,028,218.55
2. Approve City Payroll for pay period ending October 2, 2024 in the amount of \$592,711.40
3. Authorize the hire of Landon Ryan for the Part-Time Community Service Officer (CSO) position pending pre-employment contingencies
4. Authorize the hire of Christian Waldvogel for the Part-Time Community Service Officer (CSO) position pending pre-employment contingencies
5. Authorize the hire of Alyssa Garcia for the full-time Code Enforcement Supervisor pending pre-employment contingencies
6. Authorize the hire of Cory Nelson for the Full-Time Skilled Labor position effective October 17, 2024
7. Authorize the hire of Grace Bigelow for the Temporary Library Aide position pending pre-employment contingencies
8. Authorize the hire of Lilyan Noggle for the Temporary Library Intern position pending pre-employment contingencies
9. Authorize the hire of Sarah Ronchetti for the Temporary Library Aide position pending pre-employment contingencies
10. Authorize the promotion of Jeffrey Neumann to Sergeant II effective 10/17/2024
11. Authorize the promotion of Timothy Stauty to Sergeant II effective 10/17/2024
12. Approve the renewal of the 2025 Northern Minnesota Dental insurance plan for active employees and retirees
13. Set the next Regular Hibbing City Council Meeting for Wednesday, November 6, 2024 at 5:00 p.m. in the Hibbing City Hall Council Chamber
14. Set the next Hibbing City Council Workshop Meeting for Wednesday, November 6, 2024 following the Regular City Council Meeting at 5:00 p.m. in the City Hall Council Chamber

15. Set the Hibbing City Council General Election Canvass Meeting for Friday, November 15, 2024 at 8:00 a.m. in the Hibbing City Hall Council Chamber (Date could change depending on St. Louis County's Canvass date and time)

16. Declare 6 snow plows, 2 truck cranes, 2 cable cranes, 1 concrete saw, 1 generator, and 1 anvil to surplus

PUBLIC FORUM:

DEPARTMENT AND COMMITTEE REPORTS:

Receive and file the Highland Hills Presentation and 1st Community Engagement Report – with Bob Streetar and John Slack

Bob Streetar with Streetar Consulting presented to the Council regarding the 2-days of Highland Hills Presentation and Community Engagement.

Approve City Services Director to go out for RFP for a Clubhouse Operator for the Hibbing Municipal Golf Course

Discussion: Mayor Hyde stated that he would like to speak for the Council and the City and thanked Joann Schloesser for her years of service and the wonderful job that she did.

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve City Services Director to go out for RFP for a Clubhouse Operator for the Hibbing Municipal Golf Course.

Motion CARRIED

City Administrator's Report

City Administrator Greg Pruszinske stated that Chief of Police Steve Estey was not present at the City Council Meeting, because he is with the Beyond The Yellow Ribbon and Veteran Groups discussing the local option sales tax and the Public Safety Building.

City Administrator Pruszinske stated that the General Election is coming up on November 5, 2024 and Early Absentee Voting has already started at City Hall.

Offer RESOLUTION No. 24-10-05 WAIVING THE PLANNING COMMISSION'S REVIEW OF THE CITY OF HIBBING PURCHASING REAL PROPERTY IN HIBBING, MINNESOTA

Councilor Schweiberger, supported by Councilor Bayliss, moved to offer RESOLUTION No. 24-10-05 WAIVING THE PLANNING COMMISSION'S REVIEW OF THE CITY OF HIBBING PURCHASING REAL PROPERTY IN HIBBING, MINNESOTA.

Motion CARRIED

BIDS AND QUOTES:**Approve the proposal for the long-term financial plan from Abdo in the amount of \$23,000**

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the proposal for the long-term financial plan from Abdo in the amount of \$23,000.

Motion CARRIED

Approve the purchase of a conference table and 20 mid-back chairs to Innovative Office Solutions in the amount of \$18,047.43 (50% deposit required to order)

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the purchase of a conference table and 20 mid-back chairs to Innovative Office Solutions in the amount of \$18,047.43 (50% deposit required to order).

Discussion: Mayor Hydeuke asked how many chairs are currently at the conference room table; City Services Director Nick Arola stated that there are 16 chairs currently. Councilor Bayliss thanked City Services Director Arola for the new chairs.

Motion CARRIED

Approve the purchase of (16) MegaFi mobile kits and (15) iPhones from First Net in the amount of \$22,533.85

Councilor Whitney, supported by Councilor Hoffman Saccoman, moved to approve the purchase of (16) MegaFi mobile kits and (15) iPhones from First Net in the amount of \$22,533.85.

Discussion: Mayor Hydeuke asked what the timeframe for turnaround on these; City Clerk-Deputy Administrator Candie Seppala stated that they will be ordered right away and they will get into the squads as quickly as possible.

Motion CARRIED

Approve the purchase of (20) Getac Computers with Havis docking stations from Insight in the amount of \$54,240

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the purchase of (20) Getac Computers with Havis docking stations from Insight in the amount of \$54,240.

Discussion: Councilor Hoffman Saccoman asked if this was in the 2024 Budget; Treasurer-Finance Director Sheena Mulner explained that it was not in the 2024 Budget, and after discussing with Chief of Police Estey it was determined that Police State Aid Funds that were

received and were more than budgeted for will be used to fund this purchase. Councilor Bayliss asked if in the future it would be planned to stagger replacement instead of all at one time; City Clerk-Deputy Administrator Candie Seppala stated yes.

Motion CARRIED

Approve the purchase of a 480 V Flygt Concertor pump for the 1st Avenue Lift Station to Electric Pump in the amount of \$20,014.00

Councilor Bayliss, supported by Councilor Schweiberger, moved to approve the purchase of a 480 V Flygt Concertor pump for the 1st Avenue Lift Station to Electric Pump in the amount of \$20,014.00.

Discussion: Mayor Hydeke asked how many more lift stations are without a backup pump; Public Works Foreman Jim Watkins stated that after this pump, none.

Motion CARRIED

Approve the purchase and have installed communications for Mesabi Pines Lift Station from Electric Pump in the amount of \$20,803.94

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the purchase and have installed communications for Mesabi Pines Lift Station from Electric Pump in the amount of \$20,803.94.

Discussion: Councilor Hoffman Saccoman asked if all the pumps are interchangeable or if each lift station requires a specific pump; Public Works Foreman Watkins explained the differences between the pumps at various lift stations.

Motion CARRIED

Approve the purchase of Parcel ID: 140-0290-00619, south of Jasper Engineering on 5th Avenue for the amount of \$26,900 + any applicable fees

Councilor Bayliss, supported by Councilor Whitney, moved to approve the purchase of Parcel ID: 140-0290-00619, south of Jasper Engineering on 5th Avenue for the amount of \$26,900 + any applicable fees.

Discussion: Councilor Hoffman Saccoman thanked Community Development Director Betsy Olivanti for her efforts in purchasing this property.

Motion CARRIED

Execute an agreement with Brunton Architects for the Hibbing Public Safety Center

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to execute an agreement with Brunton Architects for the Hibbing Public Safety Center.

Motion CARRIED

Award the Proposal to Hallberg Engineering for the Building Systems Commissioning Services in the amount of \$71,500.00

Councilor Schweiberger, supported by Councilor Whitney, moved to award the Proposal to Hallberg Engineering for the Building Systems Commissioning Services in the amount of \$71,500.00.

Motion CARRIED

Award the Proposal to Lerch-Bates for the Exterior Envelope Commissioning Services in the amount of \$82,650.00

Councilor Bayliss, supported by Councilor Whitney, moved to award the Proposal to Lerch-Bates for the Exterior Envelope Commissioning Services in the amount of \$82,650.00.

Discussion: Councilor Whitney asked what the Construction Manager at Risk's comfort level is with this company; City Administrator Pruszinske stated they have worked with this company previously.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to approve the Raffle Permit Application Request of ISD #701 to hold a raffle on DATE TO BE DETERMINED.

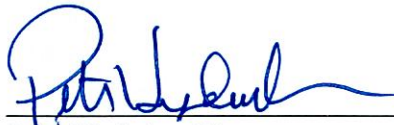
Motion CARRIED

Councilor Bayliss, supported by Councilor Whitney, moved to approve the Raffle Permit Application Request of Blessed Sacrament Church to hold their raffle on Friday, February 7, 2025 at the Assumption Catholic School.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:40 p.m. by Councilor Bayliss and supported by Councilor Schweiberger.

Motion CARRIED



Pete Hyduke, Mayor



ATTEST:

Candie Seppala, City Clerk-Deputy Administrator